



Parks and Open Space

Board Meeting

May 3, 2016

7:00 p.m.

City Hall – 665 Country Club Road

Minutes

Call to Order

Vice Chairman Vanhorn called the meeting to order at 7:00 p.m., and announced that Alternate Member Amber Patteson would be sitting in as a voting member.

Members Present:

Vice Chairman Chris Vanhorn
Member Kenneth Patterson
Member Valerie Turnbow
Alternate Member Amber Patteson
Alternate Member Bill Esposito

Staff Present:

City Manager Joni Clarke
Development Services Director Joe Hilbourn
City Secretary Stacy Henderson

Member Absent:

Chairman David Rhoads
Member Brenda Rizos

City Council liaison Present:

Councilmember Tim Baney

Vice Chairman Vanhorn determined that a Quorum was present and reminded all in attendance to silence their cell phones. The Board conducted the Pledge of Allegiance.

Regular Agenda

1. **Consider approval of the minutes of the January 26, 2016 Parks and Open Space Board meeting.**

MOTION: A motion was made by Ms. Turnbow, seconded by Mr. Patterson to approve the minutes of the January 26, 2016 Parks and Open Space Board meeting. The motion passed unanimously.

2. **Consider sending a representative from the Parks and Open Space Board to attend the Keep Texas Beautiful 49th Annual Conference to be held June 20-22, 2016 in Sugar Land, Texas.**

City Manager Joni Clarke discussed the upcoming Keep Texas Beautiful Annual Conference, funds budgeted for the Parks Board participation and the various registration options available for one or two days or the entire week. Ms. Clarke noted that the educational sessions had not

been posted on the Keep Texas Beautiful website, but would notify members when the information was available.

Ms. Patteson and Ms. Turnbow expressed interest in attending the annual conference.

The Parks Board agreed to inform Ms. Clarke of their interest and schedule permitting.

No formal action was taken on this item.

3. Discuss the Keep Lucas Beautiful Cleanup event that took place on April 2, 2016 and what changes, if any, are needed for future events.

Development Services Director Joe Hilbourn gave a brief presentation noting that approximately 96 volunteers participated in the event, additional roadways and parks were added to the event given the higher volume of volunteers. Mr. Hilbourn noted that vest supplies were not adequate for the event, and additional vests would be ordered for next year.

Mr. Hilbourn stated that Ms. Rizos contacting other schools districts asking for participation helped to increase the number of volunteers.

The Board discussed appointing Parks Board members to each group that is sent out would be helpful for next year.

No formal action was taken on this item.

4. Discuss update on participation in the Collin County Parks and Open Space Project Funding Assistance Program.

Development Services Director Joe Hilbourn gave a presentation discussing the grant process and items needed for the grant. One of the items discussed was an easement from North Texas Municipal Water District that was granted to the City at their April 28, 2016 meeting. The grant deadline is July 11 and staff will be moving forward with a Resolution to City Council asking for matching funds. Mr. Hilbourn stated improvements being asked for as part of the grant include a corral area for horses, parking, restrooms, and picnic tables.

***MOTION:* A motion was made by Mr. Patterson, seconded by Ms. Turnbow to endorse participation in the Collin County Parks Grant as presented and bring forward a positive recommendation to the City Council. The motion passed unanimously.**

5. Discuss and consider applying for a grant with the Texas Parks and Wildlife Recreational Trails Grant Program.

Development Services Director Joe Hilbourn stated that the Texas Parks and Wildlife Recreational Trails Grant Program was an 80 percent match grant program that assists with

construction of new recreational trails and acquiring trail corridors. The City would be required to match funds by 20 percent.

City Manager Joni Clarke stated that consideration should be given at creating partnerships with the Trinity Trails Preservation Association and Collin County.

The Board discussed appointing a subcommittee to begin work and creating partnerships for this grant submission.

City staff noted that this item will be placed on each monthly agenda for discussion.

There was no formal action taken on this item.

6. Discuss and give staff direction regarding updates to the Comprehensive Plan, Chapter 6 Parks and Open Space, including maps for trails and parks.

Development Services Director Joe Hilbourn reviewed the Trails Alternative Map and various portions of the Comprehensive Plan with the Parks Board.

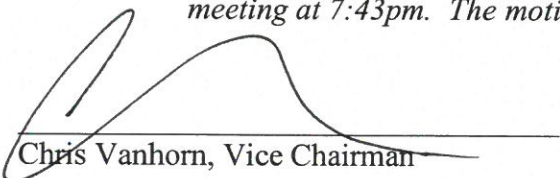
The Parks Board agreed to send any comments regarding the Comprehensive Plan update to Mr. Hilbourn where he can update the document and bring forward at a later time.

City staff noted this item would also be on future agendas for discussion.

No formal action was taken.

7. Adjournment.

MOTION: *A motion was made by Ms. Turnbow seconded by Mr. Patterson to adjourn the meeting at 7:43pm. The motion passed unanimously.*


Chris Vanhorn, Vice Chairman

ATTEST:


Stacy Henderson, City Secretary

