



City of Lucas
City Council Meeting
May 19, 2016
7:00 PM

City Hall - 665 Country Club Road – Lucas Texas

Minutes

Call to Order

Mayor Olk called the meeting to order at 7:00 p.m.

City Councilmembers Present:

Mayor Jim Olk
Mayor Pro Tem Kathleen Peele
Councilmember Wayne Millsap
Councilmember Tim Baney
Councilmember Steve Duke
Councilmember Debbie Fisher

Staff Present:

City Manager Joni Clarke
City Attorney Joe Gorfida
City Secretary Stacy Henderson
Development Services Director Joe Hilbourn
Finance Director Liz Exum

City Councilmembers Absent:

Councilmember Philip Lawrence

Mayor Olk determined that a quorum was present. Everyone was reminded to turn off or silence their cell phones and the Pledge of Allegiance was recited.

Citizen Input

1. Citizen Input

There was no citizen input from the audience.

Community Interest

2. Community Interest Items:

Councilmember Duke announced that Deputy Gilchrist would be taking a new position with the Constables office and the City Council thanked him for his years of service to the City of Lucas.

Mayor Pro Tem Peele announced that Founders Day would be held on October 22, 2016.

Mayor Olk noted that a special City Council meeting was held on Monday, May 16, 2016 to canvass the election results from the May 7, 2016 Special Election.

MOTION: *A motion was made by Mayor Pro Tem Peele, seconded by Councilmember Millsap to approve Resolution R 2016-05-00448 supporting the creation of the North Central Texas Council of Governments Emergency Communications District. The motion passed unanimously by a 6 to 0 vote.*

8. **Consider adopting Ordinance 2016-05-00838 amending Chapter 1, Article 1.09, Parks and Recreation, Section 1.09.062 Conduct Prohibited in Parks, paragraph (7) of the City of Lucas Code of Ordinances regarding conduct that is prohibited in city parks.**

A presentation was given by Development Services Director Joe Hilbourn discussing the new legislation that passed regarding open carry laws.

MOTION: *A motion was made by Councilmember Millsap, seconded by Councilmember Fisher to adopt Ordinance 2016-05-00838 amending Chapter 1, Article 1.09 Parks and Recreation, Section 1.09.062 Conduct Prohibited in Parks, paragraph 7 of the City of Lucas Code of Ordinances regarding the conduct that is prohibited in city parks. The motion passed unanimously by a 6 to 0 vote.*

9. **Consider providing comments to the U.S. Army Corps of Engineers (USACE) on the revisions to the Lavon Lake Master Plan.**

City Manager Joni Clarke stated that she attended a meeting hosted by the USACE regarding the Lavon Lake Master Plan proposed changes. Ms. Clarke stated that several of the high intensity uses currently around the lake had been reclassified to low intensity uses and the area north of Lucas was reclassified from low intensity to sensitive. Ms. Clarke noted that the proposed changes were well planned and supportive of an open space area concept.

The City Council asked Ms. Clarke to send a letter to the USACE noting their approval of the proposed master plan changes.

10. **Considering approving Resolution R-2016-05-00450 adopting the City of Lucas Fixed Asset Policy.**

Mayor Olk noted the following amendments to the Fixed Asset policy:

Page 8, Asset Disposal – added the sentence “at no time may employees sell city assets for personal gain.”

MOTION: *A motion was made by Mayor Olk, seconded by Mayor Pro Tem Peele to approve Resolution R 2016-05-00450 adopting the City of Lucas Fixed Asset Policy with the amendment that a statement be added to Page 8, Asset Disposal stating “at no time may employees sell city assets for personal gain”. The motion passed unanimously by a 6 to 0 vote.*

11. **Considering approving Resolution R-2016-05-00451 adopting the City of Lucas Fiscal and Budgetary Policy; and thereby repealing Resolution R-2011-09-00376 Fund Balance Policy approved September 1, 2011.**

Mayor Olk noted the following amendments to the Fiscal and Budgetary Policy:

City Manager Joni Clarke stated that in preparation for the June 2 City Council meeting for the agenda item regarding street maintenance, a summary document of minute discussions had been prepared for Council review.

Consent Agenda

3. Consider approval of the minutes of the May 5, 2016 City Council meeting.
4. Consider approval of the City of Lucas Investment Report for quarter ending March 31, 2016.

MOTION: A motion was made by Councilmember Millsap, seconded by Councilmember Duke to approve the Consent Agenda as presented. The motion passed unanimously by a 6 to 0 vote.

Regular Agenda

5. Administer the Statement of Officer, Oath of Office and Certificate of Election to incoming candidates for Councilmember Debbie Fisher, Seat 5 and Mayor Pro Tem Kathleen Peele, Councilmember Seat 6.

City Secretary Stacy Henderson administered the Oath of Office to incumbents Councilmember Debbie Fisher and Mayor Pro Tem Kathleen Peele.

6. Consider the appointment of Mayor Pro Tem to serve a one year period beginning June 1, 2016 and ending May 31, 2017.

MOTION: A motion was made by Councilmember Fisher, seconded by Councilmember Duke to nominate Mayor Pro Tem Peele to serve as Mayor Pro Tem for the period beginning June 1, 2016 through May 31, 2017. The motion passed unanimously by a 6 to 0 vote.

7. Presentation by Christy Williams of the North Central Texas Council of Governments regarding the creation of the North Central Texas Regional 9-1-1 Emergency Communications District. Discuss and consider approving Resolution R 2016-04-00448 supporting the creation of the Emergency Communications District.

A presentation was given by Christy Williams with the North Central Texas Council of Governments (NCTCOG) regarding their desire to pull out of the current State system and create their own 911 Emergency Communications District. Ms. Williams discussed the funding appropriations that occur between the State and NCTCOG and the benefit to pulling out of the State system.

The City Council discussed with Ms. Williams the current operations of the 911 system in place for the City of Lucas and the mechanisms in place to maintain the current rate. Ms. Williams stated that with the NCTCOG becoming an independent 911 Emergency Communications District, no operational changes would occur to the existing system currently in place for Lucas.

Page 3, Overview and Statement of Purpose, paragraph 2 - added the term “transparency.”

Page 3, paragraph 3, statement 1 - added “transparent and fiscally responsible operation.”

Page 7, Performance Measures – added “and reported to Council by the City Manager” to the annual budget process.

Page 10, Market Adjustments - added “the City Council may fund market adjustments as part of the annual budget process.”

Page 13 – removed the City’s Fixed Asset policies and procedures is pending approval from the City Council.

MOTION: *A motion was made by Mayor Olk, seconded by Mayor Pro Tem Peele to approve Resolution R 2016-05-00451 adopting the City of Lucas Fiscal and Budgetary Policy with the following amendments:*

- *Page 3, Overview and Statement of Purpose, paragraph 2 - added the term “transparency.”*
- *Page 3, paragraph 3, statement 1 - added “transparent and fiscally responsible operation.”*
- *Page 7, Performance Measures – added “and reported to Council by the City Manager” to the annual budget process.*
- *Page 10, Market Adjustments - added “the City Council may fund market adjustments as part of the annual budget process.”*
- *Page 13 – removed the City’s Fixed Asset policies and procedures is pending approval from the City Council.*

The motion passed unanimously by a 6 to 0 vote.

12. Discuss and provide direction to staff regarding the Allen American serving as the City’s official newspaper.

City Secretary Stacy Henderson explained that the Allen American does not meet the Government code requirement of being entered as a second-class postal matter in the county where published. The Allen American therefore publishes items in the Celina Record, in order to meet Government Code requirements.

City Attorney Joe Gorfida stated that this requirement becomes a concern when advertising for Bonds or Certificates of Obligation and; therefore, those items would have to be posted in an official paper of record, and not the Allen American.

The City Council discussed various options available and City Manager Joni Clarke suggested contacting the Allen American to discuss further and would bring this item back to the June 2 City Council meeting for further discussion.

Executive Session

The City Council may convene in a closed Executive Session pursuant to Chapter 551.071 of the Texas Government Code.

13. Executive Session:

The City Council may enter into Executive Session as permitted under the Texas Government Code, Section 551.072 to deliberate the lease of real property within the City of Lucas.


Mayor Olk announced that the City Council would convene into Executive Session at 8:05pm to discuss the lease of real property within the City of Lucas.

The City Council reconvened from Executive Session at 8:35pm and no further action was taken from Executive Session.

14. Adjournment.


***MOTION:** A motion was made by Mayor Olk, seconded by Councilmember Millsap to adjourn the meeting at 8:35pm. The motion passed unanimously by a 6 to 0 vote.*

APPROVED:



Jim Olk, Mayor

ATTEST:


Stacy Henderson, City Secretary

