



Parks and Open Space
Board Meeting
May 26, 2015
7:00 p.m.
City Hall – 665 Country Club Road
Minutes

Call to Order

Chairman Rhoads called the meeting to order at 7:00 p.m.

Members Present:

Chairman David Rhoads
Vice Chairman Christopher Vanhorn
Member Valerie Turnbow
Member Kenneth Patterson
Member Brenda Rizo
Alternate Member Jerry Straka

Member Absent:

Alternate Member Amber Patteson

Staff:

City Manager Joni Clarke
Development Services Director Joe Hillbourn
City Secretary Stacy Henderson

City Council Representative:

City Council Member Steve Duke

Chairman Rhoads determined that a Quorum was present and reminded all in attendance to silence their cell phones. The Board conducted the Pledge of Allegiance.

Regular Agenda

1. **Consider approval of the minutes from the April 21, 2015 and April 29, 2015 Parks and Open Space Board meetings.**

MOTION: A motion was made by Member Rizo, seconded by Member Patterson to approve the April 21, 2015 and the April 29, 2015 minutes as submitted. The motion passed unanimously by a 5-0 vote.

2. **Consider activities associated with Founders Day scheduled to be held on Saturday, October 24, 2015 at the Community Park.**

Development Services Director Joe Hillbourn gave a presentation discussing activities for the Founders Day event such as entertainment using local talent and the scarecrow event.

City Manager Joni Clarke discussed logistics of the event and parking and loading for the parade. City Manager Clarke also discussed dividing out assignments for the event and encouraged the Parks Board to participate if possible.

Member Turnbow stated that she would assist with coordinating booths for the event and vendor participation.

The Parks Board agreed they would manage the Scarecrow event.

Member Rizos stated she would assist with the entertainment for the Stage area for the event.

Member Straka stated he would have a conversation with the Collin County Master Gardeners to see if they would be interested being part of the Keep Lucas Beautiful booth and showcasing native plants as part of the booth.

3. Consider reviewing the inventory of existing parks and open space to facilitate updating the Comprehensive Plan and to provide guidance to staff on conducting a community survey regarding parks, open space and recreation needs.

Development Services Director Joe Hilbourn gave a presentation discussing the upcoming Town Hall meeting for the Comprehensive Plan update, planning for the future of the City, and as part of that update polling the citizens regarding their needs for parks and open space.

City Manager Joni Clarke stated that she would create a survey and bring that survey back to the next Parks Board meeting for their review.

4. Consider cancelling the June 23, 2015 Parks and Open Space Board meeting.

Development Services Director Joe Hilbourn stated that he and the City Manager would be absent during the next regularly scheduled meeting.

MOTION: A motion was made by Member Turnbow, seconded by Member Rizos to cancel the June 23, 2015 Parks and Open Space Board meeting. The motion passed unanimously by a 5-0 vote.

5. Adjournment.

MOTION: A motion was made by Member Rizos, seconded by Vice Chairman Vanhorn to adjourn the meeting at 8:13pm. The motion passed unanimously by a 5-0 vote.

David Rhoads

David Rhoads, Chairman

ATTEST:

Stacy Henderson

Stacy Henderson, City Secretary

