



Parks and Open Space Board
Workshop Meeting
June 1, 2016
8:00 a.m.
City Hall – 665 Country Club Road
Minutes

Call to Order

Chairman Rhoads called the meeting to order at 8:38 a.m.

Members Present:

Chairman David Rhoads
Member Kenneth Patterson
Member Brenda Rizos (*arrived at 9:44 am*)
Alternate Member Bill Esposito

Staff Present:

Development Services Director Joe Hilbourn
City Secretary Stacy Henderson

Member Absent:

Vice Chairman Chris Vanhorn
Member Valerie Turnbow
Alternate Member Amber Patteson

Chairman Rhoads determined that a Quorum was present and reminded all in attendance to silence their cell phones. The Board conducted the Pledge of Allegiance.

Regular Agenda

2. Discuss applying for a grant with the Texas Parks and Wildlife Recreational Trails Grant Program.

Development Services Director Joe Hilbourn brought forward the proposed trails map and discussed existing trails and proposed future trails.

The Board discussed various elements to apply for in the grant such as land acquisition, parking lot materials, picnic tables, ground work that will need to be completed, and the need to connect to the Trinity Trail system.

The Board discussed surveying the trail and placing boundary markers so that it will be clearly identified as well as adding ornamental trail markers to clearly identify trails.

Staff and Parks members agreed they would need to walk the trail in order to estimate the ground work needed for the trails grant project.

The Parks Board agreed that for the purpose of the grant, the board would focus on dividing the trail into segments, surveying, groundwork needed and trailhead markers.

The following outlines segments of the trail, items identified for the grant and potential costs:

- Segment 1 – South of W. Lucas Road
Survey cost - \$10,000 – 12,000
\$2,000 Trail markers
\$__ Base preparation (tree removal, ground work, culverts/bridges, chipping)
- Segment 2 - West Lucas Road/ Allison/ Estates Parkway
Survey cost - \$8,000
\$2,000 trail markers
\$__ Base preparation (tree removal, ground work, culverts/bridges, chipping)
- Segment 3 - Blondy Jhune from 1378 to Winningkoff
Survey cost - \$13,000
\$3,000 trail markers
\$__ Base preparation (tree removal, ground work, culverts/bridges, chipping)
- Segment 4 - East of Winningkoff
Survey cost - \$3,000
\$1,000 trail markers
\$__ Base preparation (tree removal, ground work, culverts/bridges, chipping)

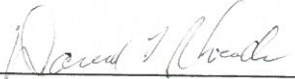
The following outlines items for possible future consideration:

- Consider a trailhead on south side of trail at later time (need 1-acre of land)
- Naming rights
- Directional/educational signage at trailheads identifying length of trail and map
- Possible parking agreement with Willow Springs School for access to trail
- Possible traffic control device needed for 1378 where easement is under powerline if this easement becomes part of trail
- Possible parking area acquisition on southwest corner of 1378
- Acquire ½ acre to 1-acre in Segment 1

It was decided that members of the board would need to walk Segment 1 and 4 to determine costs and the amount of groundwork needed. The board agreed to meet on Thursday, June 9, 2016 at 8:00 am at City Hall to conduct a walking tour of the trail.

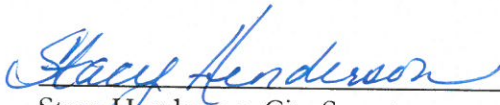
3. Adjournment.

MOTION: *A motion was made by Mr. Esposito seconded by Ms. Rigos to adjourn the meeting at 10:31am.
The motion passed unanimously.*



David Rhoads, Chairman

ATTEST:



Stacy Henderson, City Secretary

