



City of Lucas
City Council Meeting
July 21, 2016
7:00 P.M.

City Hall - 665 Country Club Road – Lucas Texas

Minutes

Call to Order

Mayor Olk called the meeting to order at 7:03 p.m.

City Councilmembers Present:

Mayor Jim Olk
Mayor Pro Tem Kathleen Peele
Councilmember Wayne Millsap
Councilmember Tim Baney
Councilmember Steve Duke
Councilmember Debbie Fisher

Staff Present:

City Manager Joni Clarke
Development Services Director Joe Hilbourn
Public Works Director/City Engineer Stanton Foerster
City Secretary Stacy Henderson

City Councilmembers Absent:

Councilmember Philip Lawrence

Mayor Olk determined that a quorum was present. Everyone was reminded to turn off or silence their cell phones and the Pledge of Allegiance was recited.

Mayor Olk asked to have a moment of silence to honor those police officers that have lost their lives or injured in the line of duty throughout the United States.

Citizen Input

1. Citizen Input:

There was no citizen input from the audience.

Community Interest

2. Community Interest Items:

Mayor Olk read a Proclamation for the Dallas Police Department offering prayers and healing for the police officers lives that were lost during the violence that occurred on July 7, 2016.

Mayor Pro Tem Peele reminded those in attendance that the Founders Day event would be held on October 22, 2016 and to take part in the stick-horse rodeo event.

Public Hearings

- 3. Consider adopting Ordinance 2016-07-00840 amending the Code of Ordinances, Division 8 - Accessory Buildings, Structures and Uses regarding requirements for habitable space and accessory buildings; and amendments to the Code of Ordinances, Schedule Use Chart related to guest/servant quarters and accessory buildings with habitual space.**

A presentation was given by Development Services Director Joe Hilbourn outlining the proposed changes to the Code of Ordinances relating to accessory buildings that contain habitable space shall meet the requirements of the International Residential Code as adopted by the City; no trailers, containers, commercial boxes or other similar structures shall be used as accessory buildings; and the term guest/servant quarters would be changed to habitable space.

Mayor Pro Tem Peele expressed her concern regarding the allowable size of accessory buildings and amending the Code of Ordinances to limit the square footage for accessory buildings to no larger than 500 square feet, so as to not create a second home on one parcel of land.

The Council discussed their concerns related to use and size of accessory buildings.

Mayor Olk opened public hearing at 7:15pm

Michael Churchill, 1125 Brockdale Park, stated he had concerns related to the definition of accessory buildings and asked if temporary structures would be considered accessory buildings.

Mr. Hilbourn stated that temporary structures were not permitted currently or as part of the proposed update to the Code of Ordinances.

Mayor Olk suggested that since the City Council had concerns related to the use and size of accessory buildings, that this amendment should be referred back to the Planning and Zoning Commission for further review related to size and definition.

Mayor Olk closed the public hearing at 7:25pm and there was no formal action taken on this item.

Consent Agenda

- 4. Consider approval of the minutes of the June 16, 2016 City Council meeting.**
- 5. Consider calling two public hearings regarding the City of Lucas Tax Rate and Fiscal Year Budget for 2016-2017 with the first public hearing to be held on August 18, 2016 and the second public hearing to be held on September 1, 2016.**
- 6. Consider accepting the resignation of Alternate Member Kevin Wier of the Planning and Zoning Commission.**

7. **Consider adopting Ordinance 2016-07-00839 amending the City of Lucas, Code of Ordinances by amending Appendix C titled "Fee Schedule" adding mowing fees, an administrative fee, and a trash and debris removal fee.**

***MOTION:** A motion was made by Mayor Pro Tem Peele, seconded by Councilmember Duke to approve the Consent Agenda as presented. The motion passed unanimously by a 6 to 0 vote.*

Regular Agenda

8. **Presentation and discussion regarding the provision of law enforcement services by the Collin County Sheriff's Office.**

City Manager Joni Clarke stated that Major Morrison had to cancel due to scheduling demands and she would reschedule the presentation.

Ms. Clarke noted that \$97,700 is budgeted currently for law enforcement including approximately 25 hours of overtime in the 2015-2016 fiscal year budget. Ms. Clarke noted that next fiscal year will be the last year for the existing contract with Collin County and discussions may be needed regarding future service needs for the City. Ms. Clarke discussed call data noting Monday through Saturday being the busiest time between 8:00 am and 6:00 pm and the technology that Collin County Sheriff's office offers to Lucas citizens. Ms. Clarke stated that the average price for law enforcement services is approximately \$15 per person.

Councilmember Fisher noted that adding extra hours with the additional growth was reasonable.

Councilmember Millsap stated that as the City grows services may need to be expanded beyond one officer.

Mayor Olk stated he would like to have Major Morrison's presentation rescheduled to discuss these items further.

There was no action taken on this item.

9. **Discuss and provide guidance to staff regarding the enforcement activity associated with the prohibited use of fireworks.**

Councilmember Baney stated that he received calls from several residents regarding the amount of fireworks released on July 4th and the dangers associated with fireworks as well as the effect on animals and livestock. Councilmember Baney suggested that more education and enforcement was needed to curtail fireworks displays.

Christine Churchill, 1125 Brockdale Park, stated that each year fireworks appear to be getting worse, she had animals injured that were startled by the constant fireworks and suggested placing signage in strategic locations to assist with education.

Michael Churchill, 1125 Brockdale Park, also stated that more education was needed in the community regarding the use of illegal fireworks.

The Council discussed the need for more education and signage throughout the City and potentially additional officers to assist during the July 4th holiday.

Councilmember Millsap suggested that the Sheriff's office begin citing residents that are releasing fireworks illegally.

The Council discussed with the City Attorney the amount of fines that could be assessed which were up to \$2,000.

The City Council agreed that additional signage was needed near Snider and East Lucas Road and CR 391 and East Lucas Road entering the City and to increase law enforcement next year.

10. **Consider authorizing the City Manager to enter into a construction contract with Structural Assurance, LLC for the construction of the Blondy Jhune Road Bridge Replacement Project in the amount not to exceed \$1,559,781.72 plus a 20% contingency.**

Public Works Director/City Engineer Stanton Foerster stated that this was the second advertisement for the construction of the Blondy Jhune bridges project. The design engineer has reviewed bids and recommended Structural Assurance LLC in the amount of \$1,559,781.72. Mr. Foerster stated that the project will last approximately six to eight months and both bridges will be constructed at the same time. Mr. Foerster stated that Lucas Fire-Rescue drove the detour routes proposed to gain access to the neighborhood and the drive time was approximately two minutes longer and was done without emergency lights.

MOTION: *A motion was made by Councilmember Duke, seconded by Councilmember Fisher to authorize the City Manager to enter into a construction contract with Structural Assurance, LLC for the construction of the Blondy Jhune Road Bridge Replacement Project in the amount not to exceed \$1,559,781.72 plus a 20% contingency. The motion passed unanimously by a 6 to 0 vote.*

11. **Discuss and provide guidance to staff regarding the revision and amendment of the Comprehensive Plan including:**
 - **Chapter 1 – Introduction**
 - **Chapter 2 – Demographics**
 - **Chapter 3 – Housing**
 - **Chapter 4 – Land Use**
 - **Chapter 5 – Economic Development**
 - **Chapter 6 – Parks, Recreation & Open Space**
 - **Chapter 7 – Streets, Drainage & Master Thoroughfare Plan**
 - **Chapter 8 – Water System**

Mayor Olk called the following individuals forward that had filled out comments cards requesting to speak:

Rebecca Mark, 2550 Estates Parkway, gave a copy of her email sent to the City Council on June 29, 2016 for their review. Ms. Mark stated that she was representing the four property owners along Estates Parkway that have requested a change in zoning for their neighborhood that is located near Lovejoy High School and abuts commercial zoning. Ms. Mark discussed the designation of Village Center rezoning for their neighborhood recommended by the Planning and Zoning Commission and how this designation would be a good fit as their properties abut commercial zoning and Lovejoy High School.

Councilmember Fisher noted that she had made edits since the last council meeting to Chapters 1 through 4 and those edits were included in their Comprehensive Plan notebook.

The City Council agreed that additional time was needed to review Chapters 1 through 4 and no action was taken on this item.

12. Discuss and consider roadside parking and public safety in the vicinity of Kelly Farm Burger Stand located at 1989 West Lucas Road.

Councilmember Fisher stated that she had not seen an issue with parking at this location since the one episode and believed no further action was needed at this time and it could be monitored for any potential concerns.

13. Discuss Board appointment process, including application amendments, conducting interviews and updating procedures.

City Secretary Stacy Henderson reviewed the appointment process and application amendments with the Council noting the application deadline was September 9, 2016.

The City Council approved the application amendments of adding a voter registration number as well as qualifications and personal vision for the City. The City Council also wanted to continue the interview process for prospective volunteers and to schedule volunteers as applications come in rather than conducting all interviews in one evening.

14. Discuss the nomination process for the 2016 Service Tree Award Program.

City Secretary Stacy Henderson discussed the schedule of the Service Tree Award Program noting the application deadline for nominations would be September 9, 2016 and an agenda item would be placed on the September 15, 2016 City Council Agenda for nomination consideration. Ms. Henderson noted that the Service Tree Nomination Committee members consisted of Councilmembers Fisher, Duke and Millsap.

The City Council agreed to the timeline in place.

15. Consider appointing a Grand Marshal for the 2016 Founders Day Parade.

Councilmember Fisher suggested Lee Bauer, retired volunteer firefighter for the City of Lucas, as the Grand Marshal for the 2016 Founders Day parade. Councilmember Fisher noted his years of service to the City and the community. Mr. Bauer was nominated last year but could not participate since the event was cancelled.

MOTION: *A motion was made by Councilmember Fisher, seconded by Mayor Pro Tem Peele to nominate Lee Bauer as the Grand Marshal for the 2016 Founders Day parade. The motion passed unanimously by a 6 to 0 vote.*

Executive Session

The City Council may convene in a closed Executive Session pursuant to Chapter 551.071 of the Texas Government Code.

11. Executive Session:

There was no Executive Session scheduled for this meeting.

12. Adjournment.

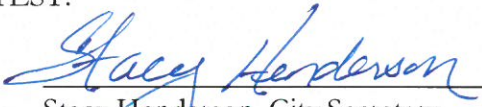
MOTION: *A motion was made by Councilmember Millsap, seconded by Mayor Olk to adjourn the meeting at 8:29 pm. The motion passed unanimously by a 6 to 0 vote.*

APPROVED:



Kathleen Peele, Mayor Pro Tem

ATTEST:



Stacy Henderson, City Secretary

