



Agenda

**City of Lucas
Parks and Open Space Board Meeting
July 28, 2015
7:00 PM**

City Hall - 665 Country Club Road – Lucas, Texas

Notice is hereby given that a City of Lucas Parks & Open Space Board Meeting will be held on Tuesday, July 28, 2015 at 7:00 pm at the Lucas City Hall, 665 Country Club Road, Lucas, Texas at which time the following agenda will be discussed. As authorized by Section 551.071 of the Texas Government Code, the Parks & Open Space Board may convene into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting.

Call to Order

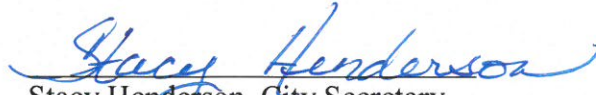
- Roll Call
- Determination of Quorum
- Reminder to turn off or silence cell phones
- Pledge of Allegiance

Regular Agenda

1. Consider approval of the minutes of the May 26, 2015 Parks and Open Space Board meeting.
2. Update from Parks Board Member Valerie Turnbow regarding the Keep Texas Beautiful Annual Conference.
3. Update from the Parks Board regarding hosting a water conservation class.
4. Discuss rules and procedures for the Scarecrow Contest associated with the Founders Day event.
5. Consider the feedback received from the Town Hall Meeting held on Sunday, June 7, 2015 as it relates to Parks and Open Space and provide guidance to staff regarding a community survey to obtain feedback from the community for the comprehensive plan.
6. Discuss upcoming Founders Day activities.
7. Consider moving the October Parks and Open Space Board meeting to October 20, 2015.
8. Adjournment.

Certification

I hereby certify that the above notice was posted in accordance with the Texas Open Meetings Act on the bulletin board at Lucas City Hall, 665 Country Club Road, Lucas, TX 75002-7651 and on the City's website at www.lucastexas.us by 5:00 p.m. on or before Friday, July 24, 2015.


Stacy Henderson, City Secretary

In compliance with the American with Disabilities Act, the City of Lucas will provide for reasonable accommodations for persons attending public meetings at City Hall. Requests for accommodations or interpretive services should be directed to Stacy Henderson at 972-727-8999 or by email at shenderson@lucastexas.us at least 48 hours prior to the meeting.



City of Lucas Parks and Open Space Agenda Request July 28, 2015

Item No. 01

Requester: City Secretary Stacy Henderson

Agenda Item:

Consider approval of the minutes of the May 26, 2015 Parks and Open Space Board meeting

Background Information:

N/A

Attachments/Supporting Documentation:

1. May 26, 2015 minutes

Budget/Financial Impact:

N/A

Recommendation:

Approve as presented.

Motion:

I move to approve/deny the minutes of May 26, 2015 Parks and Open Space Board meeting.



Parks and Open Space
Board Meeting
May 26, 2015
7:00 p.m.
City Hall – 665 Country Club Road
Minutes

Call to Order

Chairman Rhoads called the meeting to order at 7:00 p.m.

Members Present:

Chairman David Rhoads
Vice Chairman Christopher Vanhorn
Member Valerie Turnbow
Member Kenneth Patterson
Member Brenda Rizos
Alternate Member Jerry Straka

Member Absent:

Alternate Member Amber Patteson

Staff:

City Manager Joni Clarke
Development Services Director Joe Hillbourn
City Secretary Stacy Henderson

City Council Representative:

City Council Member Steve Duke

Chairman Rhoads determined that a Quorum was present and reminded all in attendance to silence their cell phones. The Board conducted the Pledge of Allegiance.

Regular Agenda

- 1. Consider approval of the minutes from the April 21, 2015 and April 29, 2015 Parks and Open Space Board meetings.**

MOTION: A motion was made by Member Rizos, seconded by Member Patterson to approve the April 21, 2015 and the April 29, 2015 minutes as submitted. The motion passed unanimously by a 5-0 vote.

- 2. Consider activities associated with Founders Day scheduled to be held on Saturday, October 24, 2015 at the Community Park.**

Development Services Director Joe Hilbourn gave a presentation discussing activities for the Founders Day event such as entertainment using local talent and the scarecrow event.

City Manager Joni Clarke discussed logistics of the event and parking and loading for the parade. City Manager Clarke also discussed dividing out assignments for the event and encouraged the Parks Board to participate if possible.

Member Turnbow stated that she would assist with coordinating booths for the event and vendor participation.

The Parks Board agreed they would manage the Scarecrow event.

Member Rizos stated she would assist with the entertainment for the Stage area for the event.

Member Straka stated he would have a conversation with the Collin County Master Gardeners to see if they would be interested being part of the Keep Lucas Beautiful booth and showcasing native plants as part of the booth.

3. Consider reviewing the inventory of existing parks and open space to facilitate updating the Comprehensive Plan and to provide guidance to staff on conducting a community survey regarding parks, open space and recreation needs.

Development Services Director Joe Hilbourn gave a presentation discussing the upcoming Town Hall meeting for the Comprehensive Plan update, planning for the future of the City, and as part of that update polling the citizens regarding their needs for parks and open space.

City Manager Joni Clarke stated that she would create a survey and bring that survey back to the next Parks Board meeting for their review.

4. Consider cancelling the June 23, 2015 Parks and Open Space Board meeting.

Development Services Director Joe Hilbourn stated that he and the City Manager would be absent during the next regularly scheduled meeting.

MOTION: A motion was made by Member Turnbow, seconded by Member Rizos to cancel the June 23, 2015 Parks and Open Space Board meeting. The motion passed unanimously by a 5-0 vote.

5. Adjournment.

MOTION: A motion was made by Member Rizos, seconded by Vice Chairman Vanhorn to adjourn the meeting at 8:13pm. The motion passed unanimously by a 5-0 vote.

David Rhoads, Chairman

ATTEST:

Stacy Henderson, City Secretary



City of Lucas Parks and Open Space Agenda Request July 28, 2015

Requester: Parks Board Member Valerie Turnbow

Agenda Item:

Update from Parks Board Member Valerie Turnbow regarding the Keep Texas Beautiful Annual Conference.

Background Information:

Parks and Open Space Board member Valerie Turnbow will provide an update regarding the Keep Texas Beautiful Conference that she attended in Fort Worth on June 15-17.

Attachments/Supporting Documentation:

N/A

Budget/Financial Impact:

N/A

Recommendation:

N/A

Motion:

N/A



City of Lucas Parks and Open Space Agenda Request July 28, 2015

Requester: City Manager Joni Clarke

Agenda Item:

Update from the Parks Board regarding hosting a water conservation class.

Background Information:

Provide guidance to staff if the Parks Board would like to host a water conservation class.

Attachments/Supporting Documentation:

N/A

Budget/Financial Impact:

N/A

Recommendation:

N/A

Motion:

N/A



City of Lucas Parks and Open Space Agenda Request July 28, 2015

Requester: Parks Board Members Ken Patterson and Amber Patteson

Agenda Item:

Discuss rules and procedures for the Scarecrow Contest associated with the Founders Day event.

Background Information:

Scarecrow Contest Committee Members Ken Patterson and Amber Patteson will present their guidelines for approval for the Scarecrow Contest.

Attachments/Supporting Documentation:

N/A

Budget/Financial Impact:

N/A

Recommendation:

N/A

Motion:

N/A

City Of Lucas
Parks and Open Space (POS) Board
Scarecrow Festival at Founder's Day

Proposed Action Plan



Amber Pattenon, Bill Esposito & Ken Patterson

07/23/2015

Scarecrow Festival at Founder's Day



Proposed Action Plan

A. Details of Scarecrow Festival

- Goal is Kid Focused Entertainment.
- Registration is Free and Limited to Lucas Residents.
- Registration starts Oct 13 and ends Oct 19. Scarecrow Judging will be October 20-22.
- The Theme is “Scare” or “Crow”.
- Prizes will be awarded in each of the two categories- individual and organization. 1st Place -\$30, 2nd Place - \$25 and 3rd Place - \$20. All contestants will receive a participation award.
- All members of the Parks and Open Spaces Board and Bill Esposito will be Judges and will use the scoring sheet on slide 10.

Scarecrow Festival at Founder's Day



Proposed Action Plan

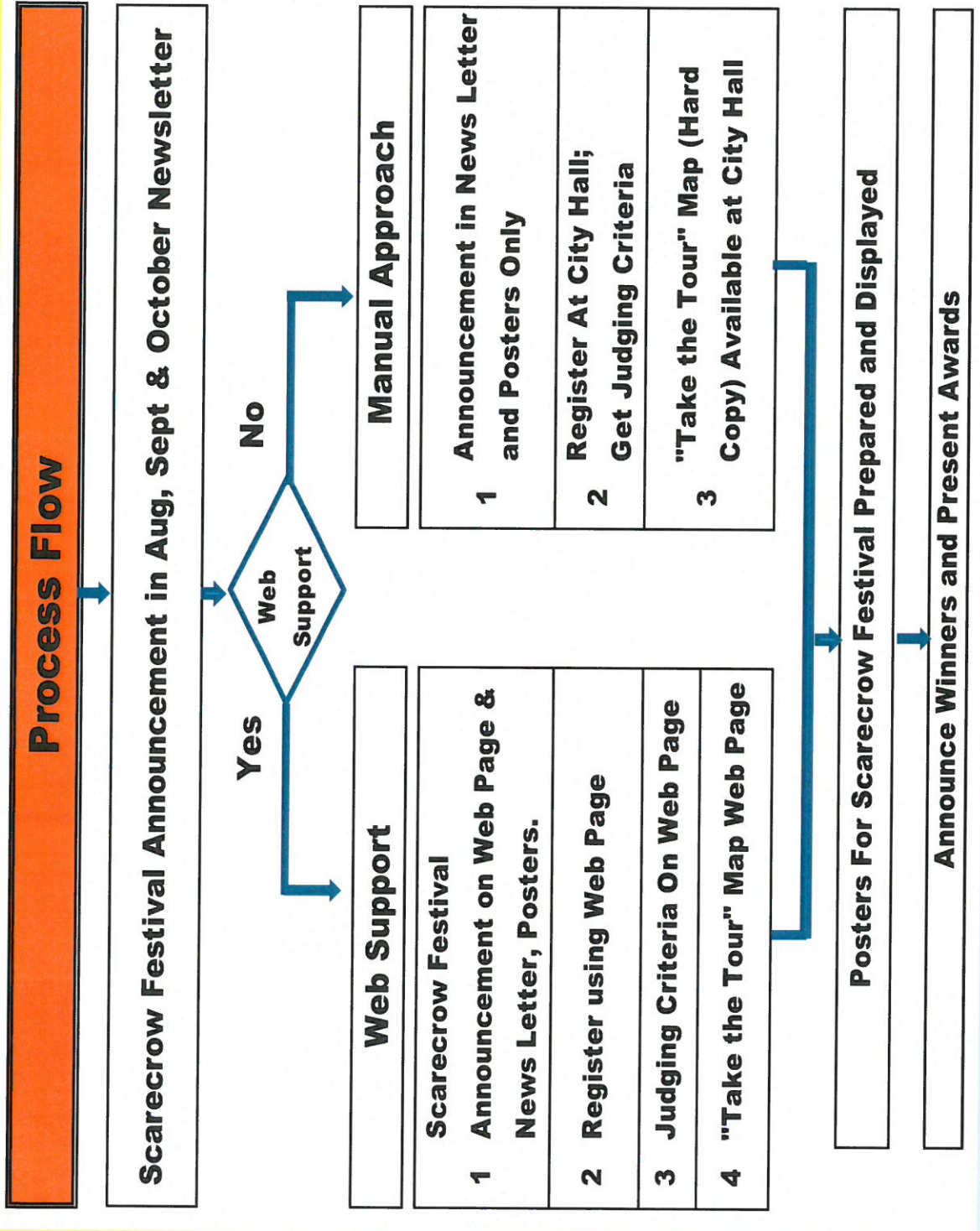
B. Marketing

- Message in August, September and October City of Lucas Newsletter.
- Posters in High Customer traffic area- Walmart, Wendy's, Lovejoy Schools, Churches, Kwik Kar Oil Change, Food Mart.

C. Decision on Web Page Support or Manual Forms

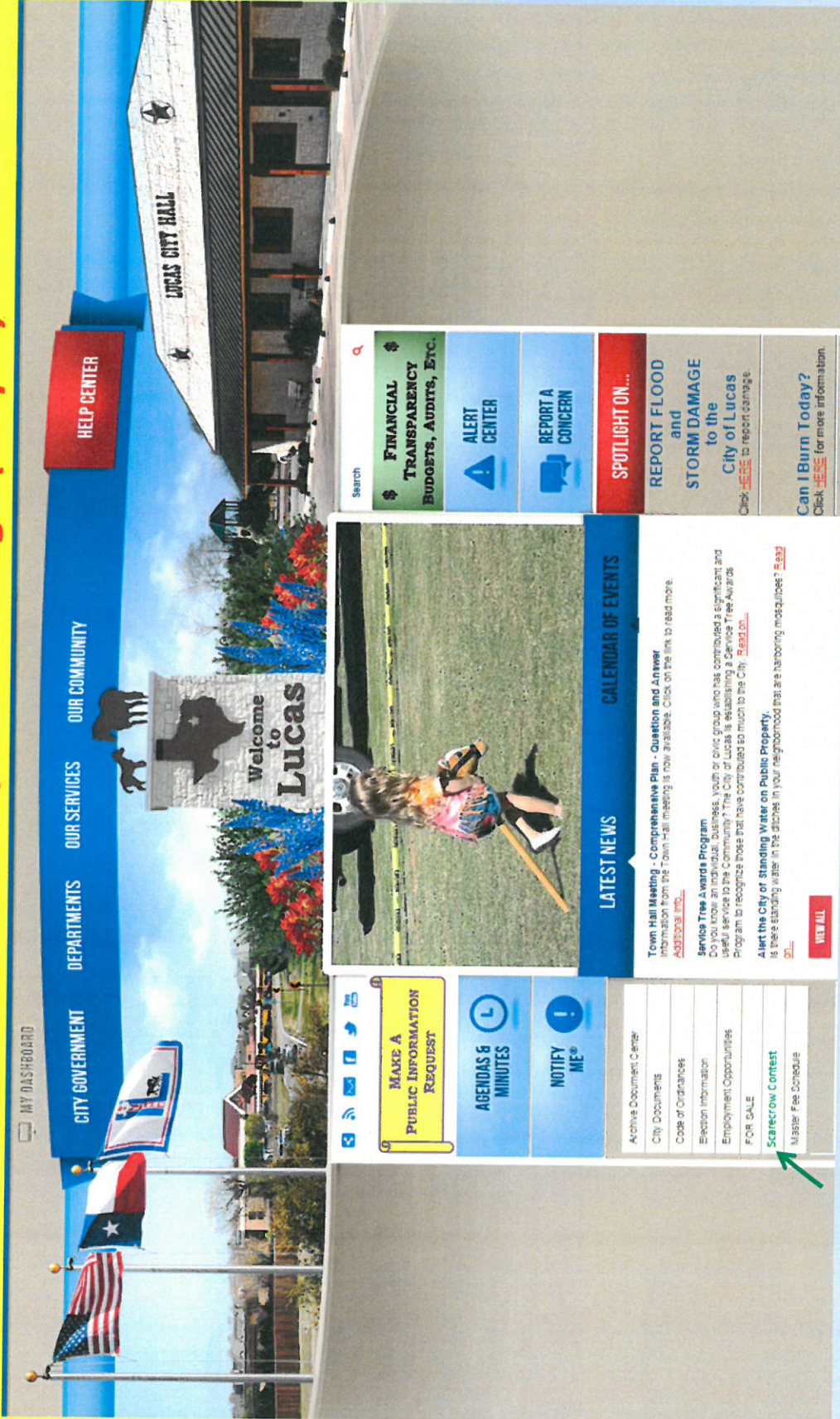
- Web Page For Introduction
- Web Page For Registration Form
- Web Page For Display Locations and “Take The Tour” With Map
- Web Page For Judging Criteria

Scarecrow Festival at Founder's Day



Scarecrow Festival at Founder's Day

Draft – Sample Web Page (Step 1)



Scarecrow Festival will have a link on the city web site. Clicking on link takes you to the Scarecrow Opening Page (next slide)

Scarecrow Festival For Lucas Founder's Day

Draft- Sample City Web Page (Step 2)

This year, as part of the Lucas Founders Day Event, we are going to have a Scarecrow Festival. Lucas residents are encouraged to register and create a scarecrow display at their home or other location. The event is free and prizes will be awarded. Additionally, all scarecrow makers will receive a participation award. There are two scarecrow maker categories - individual and organization. Registration dates are October 13-19. Judging will be October 20-22 so scarecrow makers need to have their display completed before October 20. Please show display number (assigned at registration) on your display.

Note that the locations of the scarecrow displays will be published on the City of Lucas web page so that all scarecrow enthusiast may "Take the Tour" and enjoy the displays. This should be fun for kids of all ages.

Click **here** to register or Click **here** for display locations and "Take the Tour" Map.



Draft- Sample Web Page (Step 3)

This web page will be used to sign up for the Scarecrow Festival. It will not be a "public" page.
Note: Need to consider how to change data or withdrawn from contest. Also, Note Scarecrow display number will need to be assigned.

City Of Lucas Scarecrow Festival

The Goal Is Kid Focused Entertainment

Registration Is October 13-19 and Judging will be October 20-22.

The contest is FREE to City of Lucas residents and prizes will be awarded at Founder's Day.

Please note that the scarecrow display locations will be published on City of Lucas web page so that all scarecrow viewers and enthusiast may review and enjoy the displays.

Sign Up Application Form

Name of Applicant	Brenda Rizos	*
Name of Parent/Guardian (if applicate under 16)		
Email ID	horse_lover@hotmail.com	*
Phone	214 555 5555	*
Scarecrow Maker Category		
Individual	Yes	*
Organization		
Location of Display		
Street Address	1 American Pharaoh Dr	*
City / Zip	Lucas, TX 75002	*
* Required Field	Display Number	7



Scarecrow Festival at Founder's

Draft- Sample Web Page (Step 4)



Note : This Web page will be populated using the entries from the sign up web page

During the period Oct 20-24, All Scarecrow Enthusiasts Are Invited to "Take the Tour" of Scarecrow Displays. Click [here](#) to get a map of all locations:

Scarecrow Contest Locations

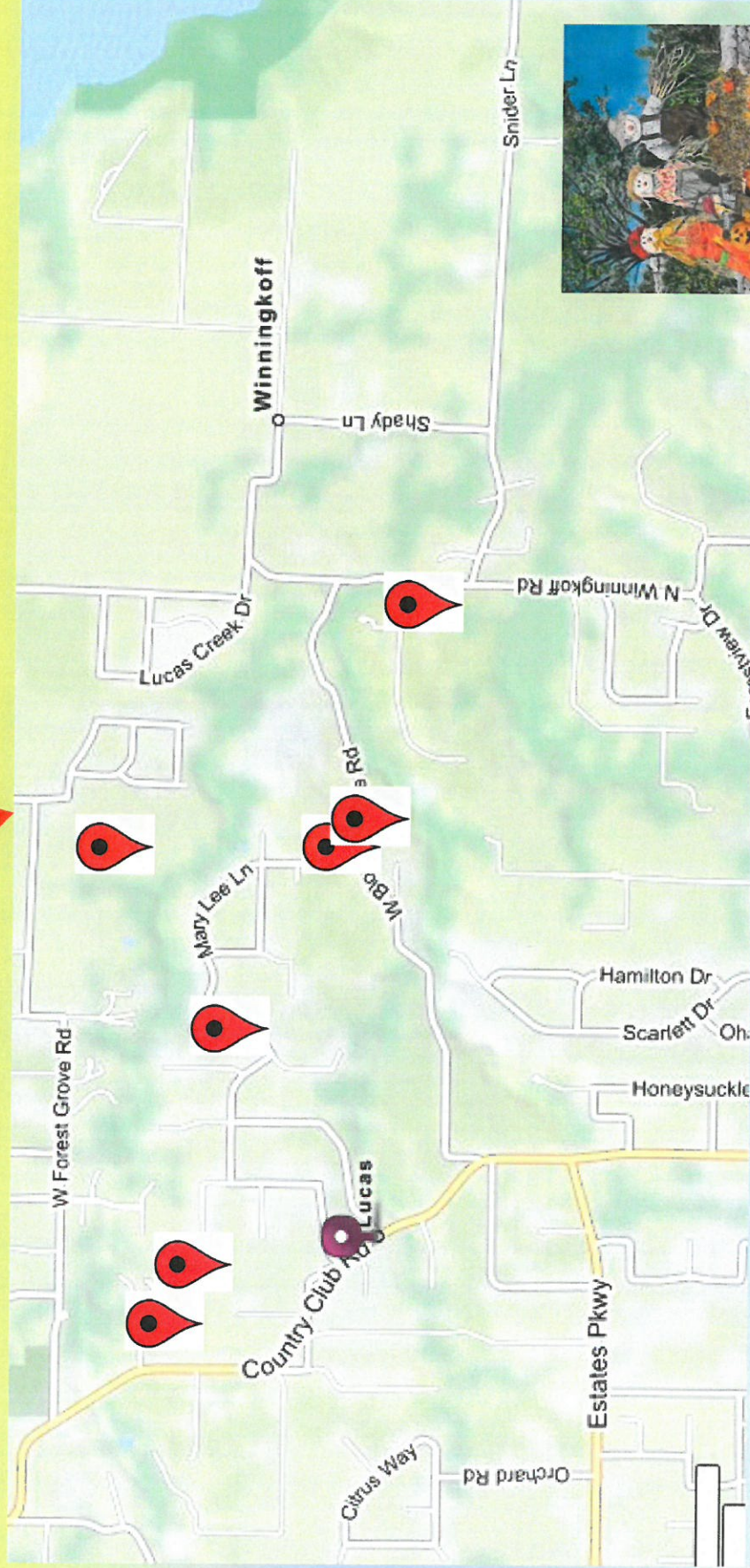
Display Nbr	Scarecrow Maker	Location of Display	City	Zip	Category	
					Individual	Organization
1	Lucas City Hall	665 Country Club Road	Lucas, TX	75002		✓
2	Steve Duke	1964 Mustang Dr	Lucas, TX	75002	✓	
3	Joni Clarke	1 Manager Lane	Lucas, TX	75002	✓	
4	Jim Olk	2015 Mayor Street	Lucas, TX	75002	✓	
5	Walmart Associates	2662 W Lucas Rd	Lucas, TX	75002		✓
6	Dave Rhodes	123 Easy Street	Lucas, TX	75002	✓	
7	Brenda Rizos	1 American Pharaoh Dr	Lucas, TX	75002	✓	

The Goal is Kid Focused Entertainment

Scarecrow Festival at Founder's

Draft- Sample Web Page (Step 5)

**All Scarecrow Enthusiasts Are Invited to "Take the Tour" of Scarecrow Displays
At The Locations below or click **here** to get a map of all locations:**



Scarecrow Festival at Founder's Day

Sample Web Page (Step 6)



Judging Criteria		
Judging Criteria	Comment	Points
Effort	Does it appear that the display took a lot of thought, time and effort? What portion of the display was created from commercially purchased material? Note: Store bought accessories, makeup, masks, hats, components, etc. are great!	4
Appearance & Overall impression	What is the Level of Detail? Does the entry show details like jewelry, make-up, hairstyle, or even moving parts.	4
Use of the Theme; Level of creativity, innovation.	Does the display project the Theme of "Scare or Crow"? " Is the concept/idea creative and original?	2
First, Second and Third prizes will be awarded in each of the two categories-individual and organization. All contest participants will receive a participation award. Scarecrow Judging will be October 20-22. The decisions of the judges are final.		10
The Goal Is Kid Focused Entertainment		



Scarecrow Festival at Founder's Day



Project Plan for Scarecrow Festival

Step	Tasks	Task Lead	Start	End
1	Marketing	Amber, Ken & Bill	Wednesday, July 29, 2015	Tuesday, September 22, 2015
1.01	News Letter Copy Finalized for Aug, Sept & Oct; Provided to Cathey Bonczar	Amber & Ken	Wednesday, July 29, 2015	Wednesday, August 05, 2015
1.02	Copy for Poster Finalized	Amber	Thursday, July 30, 2015	Wednesday, August 05, 2015
1.03	Posters Printed (Either Commercially or at City Hall)	City Mgr.	Monday, August 10, 2015	Monday, August 31, 2015
1.04	Distribute Posters	Amber, Bill & Ken	Tuesday, September 15, 2015	Tuesday, September 22, 2015
2	Web Support	Team & City Mgr	Wednesday, July 29, 2015	Wednesday, September 23, 2015
2.01	Finalize Screens & Requirements	Team & City Mgr	Wednesday, July 29, 2015	Monday, August 03, 2015
2.02	Requirements to software development Firm	City Mgr	Monday, August 10, 2015	Monday, August 10, 2015
2.03	User Testing of software begins	Team & City Mgr	Wednesday, September 09, 2015	Wednesday, September 16, 2015
2.04	Software is implemented	Team & City Mgr	Wednesday, September 23, 2015	Wednesday, September 23, 2015
3	Project Admin	Ken & City Mgr	Tuesday, July 28, 2015	Wednesday, October 21, 2015
3.01	Finalize Rules and Prizes; Publish	Ken & City Mgr	Tuesday, July 28, 2015	Thursday, July 30, 2015
3.02	Review of displays (looking for inappropriate displays)	Ken	Tuesday, October 20, 2015	Wednesday, October 21, 2015
4	Judging and Awards	Ken & City Mgr	Friday, October 23, 2015	Saturday, October 24, 2015
4.01	Sumarize Judging Score Sheets	Team	Friday, October 23, 2015	Friday, October 23, 2015
4.02	Award Prizes	City Mgr /Mayor	Saturday, October 24, 2015	Saturday, October 24, 2015



City of Lucas Parks and Open Space Agenda Request July 28, 2015

Requester: Development Services Director Joe Hilbourn

Agenda Item:

Consider the feedback received from the Town Hall Meeting held on Sunday, June 7, 2015 as it relates to Parks and Open Space and provide guidance to staff regarding a community survey to obtain feedback from the community for the comprehensive plan.

Background Information:

At the May 26, 2015, Parks and Open Space meeting, the Board discussed conducting a community survey to help facilitate feedback from the citizens of Lucas to facilitate updating the Comprehensive Plan. City staff send out a basic survey requesting feedback from the Board regarding what type of questions should be included in the survey document.

At the Town Hall Meeting held on June 7, 2015, the citizens were given an opportunity to express their preferences as it relates the comprehensive plan. Generally, staff is under the impression that citizens would be interested in expansion of the community park next to city hall and there was overwhelming support by the citizens regarding a trail system. Most of the citizens at the meeting felt the need for parks was minimal, due to the large lots and natural open spaces in Lucas.

Attachments/Supporting Documentation:

1. Sample survey and email
2. Comprehensive Plan update Questions and Responses

Budget/Financial Impact:

NA

Recommendation:

None.

City of Lucas Park Survey

1. Are you Male Female
2. How long have you lived in Lucas?
- | | |
|---|---|
| <input type="checkbox"/> Less than 1 year | <input type="checkbox"/> 11 to 20 years |
| <input type="checkbox"/> 1 to 5 years | <input type="checkbox"/> More than 21 years |
| <input type="checkbox"/> 6 to 10 years | |
3. Including yourself, how many people in your household are:
- | | |
|----------------------|----------------------|
| 0 to 5 years _____ | 20 to 35 years _____ |
| 5 to 9 years _____ | 36 to 50 years _____ |
| 10 to 14 years _____ | 51 to 65 years _____ |
| 15 to 19 years _____ | 65+ years _____ |
4. How often do you visit the parks in Lucas?
- | | |
|----------------------------------|---------------------------------------|
| <input type="checkbox"/> Daily | <input type="checkbox"/> Occasionally |
| <input type="checkbox"/> Weekly | <input type="checkbox"/> Rarely |
| <input type="checkbox"/> Monthly | |
5. How far do you travel to get to a park in Lucas?
- | | |
|--|--|
| <input type="checkbox"/> 0 to 1/4 mile | <input type="checkbox"/> 3/4 to 1 mile |
| <input type="checkbox"/> 1/4 to 1/2 mile | <input type="checkbox"/> more than 1 mile |
| <input type="checkbox"/> 1/2 to 3/4 mile | <input type="checkbox"/> more than 5 miles |
6. Would you support or oppose funding each of the following with your tax dollars?
- | | | |
|--|----------------------------------|---------------------------------|
| Open Space | <input type="checkbox"/> Support | <input type="checkbox"/> Oppose |
| Park Facilities (Playgrounds, Picnic Shelters, etc.) | <input type="checkbox"/> Support | <input type="checkbox"/> Oppose |
| Athletic Facilities (Ball Fields and Soccer Fields) | <input type="checkbox"/> Support | <input type="checkbox"/> Oppose |
| Trails | <input type="checkbox"/> Support | <input type="checkbox"/> Oppose |

Joni Clarke

From: Cathey Bonczar
Sent: Tuesday, June 30, 2015 2:40 AM
To: Joni Clarke
Cc: Stacy Henderson
Subject: RE: Park Survey

Follow Up Flag: Follow up
Flag Status: Flagged

I sent a reminder to the Parks Board stating that you would like feedback by no later than June 30. The only responses I've received were a confirmation from Steve Duke that he would have his input to you by the 30th, and one from Amber asking for clarification (I will forward a copy to you).

From: Joni Clarke
Sent: Monday, June 29, 2015 4:59 PM
To: Cathey Bonczar
Cc: Stacy Henderson
Subject: Park Survey

Cathey,

Have we received any feedback from the Parks Board? Did we ask for a response by the end of June?

Joni Clarke
City Manager
City of Lucas
jclarke@lucastexas.us
Office: 972-912-1212
Cell: 956-433-1272

Joni Clarke

From: Cathey Bonczar
Sent: Tuesday, June 30, 2015 2:41 AM
To: Joni Clarke
Cc: Stacy Henderson
Subject: FW: Parks Survey

Follow Up Flag: Follow up
Flag Status: Flagged

Joni,

This is the only feedback I've received on the Parks Survey.

Cathey

From: Amber Patteson
Sent: Monday, June 22, 2015 11:36 AM
To: Stacy Henderson
Cc: Cathey Bonczar
Subject: RE: Parks Survey

Hey Stacy - Yes Thanks. I think survey is very through.

From: Stacy Henderson
Sent: Monday, June 22, 2015 9:06 AM
To: Amber Patteson
Subject: RE: Parks Survey

Good morning Amber,

No this should not include City entrances, just park area and open space such as trail heads, trails, things like that. I hope that helps.

Thank you,
Stacy

Stacy Henderson
City Secretary
City of Lucas

972.912.1211
shenderson@lucastexas.us

From: Amber Patteson
Sent: Friday, June 19, 2015 12:23 PM
To: Cathey Bonczar; Steve Duke; David Rhoads; Christopher Vanhorn; Valerie Turnbow; Kenneth Patterson; Brenda Rizos; Jerry Straka
Cc: Stacy Henderson; Joni Clarke
Subject: RE: Parks Survey

Hello Cathey - I was not at last meeting, not sure reason behind survey? But does "Open Space" include city entrances?

From: Cathey Bonczar
Sent: Tuesday, June 16, 2015 3:43 PM
To: Steve Duke; David Rhoads; Christopher Vanhorn; Valerie Turnbow; Kenneth Patterson; Brenda Rizos; Jerry Straka; Amber Patteson
Cc: Stacy Henderson; Joni Clarke
Subject: RE: Parks Survey

Parks Board Members,

Joni has requested that you send your feedback on the survey to her by no later than June 30.

Thanks,
Cathey

From: Cathey Bonczar
Sent: Wednesday, June 03, 2015 4:56 PM
To: Steve Duke; David Rhoads; Christopher Vanhorn; Valerie Turnbow (vturnbow@lucastexas.us); Kenneth Patterson; Brenda Rizos; Jerry Straka; Amber Patteson
Cc: Stacy Henderson
Subject: Parks Survey

Joni asked that I send you the attached survey. It is a baseline document and subject to change. Please let me know what additions, deletions, changes you would like to see.

Call if you have questions. Thanks.

Sincerely,
Cathey Bonczar
Special Projects Coordinator
City of Lucas
665 Country Club Road
Lucas, Texas 75002
972-727-8999
cbonczar@lucastexas.us



Town Hall Meeting - June 7, 2015

COMPREHENSIVE PLAN UPDATE Questions and Responses

Disclaimer: This document does not reflect any official opinion or position. It is an accumulation of information expressed by individuals who attended the Town Hall meeting.

Questions asked by the City

Q: Why did you move to Lucas?

Large lots - rural feeling within the Metroplex - horse and farm animal friendly - close proximity to trailheads and Lavon Lake - the absence of freeways – limited government service - open spaces - open neighborhoods.

Q: What type of development do residents feel should occur in the Commercial areas of the City?

Several residents spoke about Lucas not needing commercial because nearby cities have the amenities that are needed. Some residents discussed the need for local services such as dry cleaners or a small family-owned restaurant serving the Lucas area. No big-box retail stores are needed in Lucas.

Q: Where should commercial development be in the City?

If commercial development had to occur, most residents desired the commercial areas to be on the edges of the community and not in the middle of residential areas.

Q: How do you describe Lucas to your friends and family?

A City with a country feel - a place where horses and farm animals can be kept - open space and land.

Q: What types of parks and open space would you like to see in the City?

Most residents at the meeting desired walking/riding (horses and bike/walking) trails throughout the City that connected with other trails. There were some comments relating to the underutilization of small pocket or neighborhood parks and liked the multi-use park next to City Hall. The need for more practice ball fields was also mentioned.

Questions asked by the Residents

Q: What will be the population of Lucas when it's completely built out?

The projected build out population for Lucas is 15,000 residents. The North Central Texas Council of Governments projects that Lucas will reach near build out in approximately 8 years.

Q: Can the City bury utility lines?

Not all streets are owned by the City, some are owned by property owners and easements would have to be obtained from the property owner in order to bury utility lines. Additionally, there is a very large expense when above ground utilities are moved underground.

Q: What is the best way to find out about what's going on in the City?

Check out the City website and the City newsletter. Reach out to Board and Commission members and attend City Council meetings whenever possible. The City currently does not participate in Facebook or Twitter. If you have a desired way the City should consider communicating, please let us know.

Q: Can there be compromise between the County's Transportation Plan on City/County roadways?

The City of Lucas has suggested to the County to widen the intersections at Lucas Road and Country Club Road as well as Lucas Road and Southview Drive in order to help with congestion, but not create additional lanes of traffic. The City is working with the County to see if adding additional lanes to these roadways is in the best interest of the City of Lucas. It appears that the County desires wider thoroughfares than the City of Lucas.

Q: Can the City of Lucas widen their right-of-way to make it safer for horses to ride?

Currently, the City requires minimum amounts of right-of-way to build the street and hold the utilities. The City wants to use caution when requesting rights-of-way because it does not want to encourage wider right-of-way that both the County and the State desire. Also, needing trails along the streets may not be needed if there is a comprehensive trail system.

Q: Is there an option where horses can have more space to ride?

If horse trails are wanted throughout the city, a trail master plan must be developed and approved as part of the Comprehensive Plan update.

Q: What is the City's position on lot size?

Most vacant tracts in the city are planned for 2-acre lots, with a few exceptions. The City Council has heard from the residents that they want to maintain the 2-acre lot size. Please make your desires known by attending these Town Hall meetings or attending a Planning and Zoning meeting where the Comprehensive Plan update is being discussed.

Q: What is the status of surveys being done on Blondy Jhune?

The City has issued Certificates of Obligation to fund the reconstruction of the two Blondy Jhune bridges. Surveying of the surrounding properties to properly size the drainage under the bridges is ongoing but the surveyors are attempting to access some existing properties in order to finish the design work.

Q: Can City land be leased to farmers for crops and agriculture?

The City does not own any land and purchasing land to allow farming might not be the best use of the taxpayer's money.

Q: Roadways need work, will this raise my taxes?

A Bond Election will be held in November where citizens will be able to choose which option of roadway improvements and tax increase they want to support. The current budget cannot handle all of the improvements needed and raising taxes might be needed to pay for the necessary road improvements.

Q: What costs does the City incur when the County makes roadway improvements?

Most of the time when the City shares roadways with the County there is a 50/50 match. The County has their own Thoroughfare Plan and when the County wants to make roadway improvements it's according to their own Thoroughfare Plan, not the City's.

Q: What happens next with the Comprehensive Plan?

The Comprehensive Plan requires several public hearings. Also this summer, a survey will be going out to the residents for the purpose of gauging resident's opinion on trails, parks, and open space. Once all the information is compiled, an updated Comprehensive Plan will be brought before the Planning and Zoning Commission for review.

Q: When is the next Town Hall Meeting?

The next Town Hall meeting will be to discuss the Collector Street Projects on Thursday, July 23 at 7:00 p.m. at City Hall in the Council chambers.



City of Lucas Parks and Open Space Agenda Request July 28, 2015

Requester: City Manager Joni Clarke

Agenda Item:

Discuss upcoming Founders Day activities.

Background Information:

- Finalize the Booth Application Form - Valerie Turnbow
- Updates on booth planning/organizing/Keep Lucas Beautiful Booth – Valerie Turnbow
- Stage Entertainment
- Parking
- Chili Cook-off

Attachments/Supporting Documentation:

1. Booth Participation Form
2. Booth Participation List

Budget/Financial Impact:

N/A

Recommendation:

N/A

Motion:

N/A



City of Lucas Founders Day

October 24, 2015

Booth Application

Anyone wishing to secure a booth must complete this application and submit it by **September 11, 2015** to:

Booth Coordinator Valerie Turnbow vturnbow@lucastexas.us
OR to the City of Lucas, 665 Country Club, Lucas, TX 75002

Individual/Company/Organization: _____

Contact Name: _____

Street/Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone (Day): _____ (Evening): _____ (Cell): _____

Email: _____

Booth/Vendor Information

- Booths are free of charge, however we do require that you agree to participate in the "Trick or Treat Trail" by bringing 10 pounds of candy to help provide the children with a great experience.
- Only HANDMADE/HOMEMADE items will be accepted for Arts & Crafts.

Type of Booth:

Arts & Crafts Service Organization Non-Profit Commercial

Description:

Please provide a description of items you make and intend to sell, or information/items you will be distributing, and a list of any children's activities that will be included in your booth.

Event Rules, Policies, and Procedures

Acceptance:

The City of Lucas reserves the right to reject any or all applicants. You will be notified by email or by phone of your acceptance or rejection no later than September 18, 2015. Each booth will receive a booth number, and assignments will be made according to types of booths.

Hours and Location:

Event hours: 12:00 pm - 5:00 pm on Saturday, October 24th, 2015
Location: Lucas Community Park, 665 Country Club, Lucas, TX 75002

Electrical Power:

Electricity is very limited. Generators are not permitted.

Booths:

The City will provide only booth space. Exhibitors are to provide their own canopy, tables, chairs, racks, shade, etc. Exhibits and tables must fit in and be no larger than 10 X 10. If additional space is necessary, please contact Val Turnbow for availability.

- Voice amplification equipment, such as bull horns and loud speakers are not permitted.
- Please bring substantial change. Monies are not available on site.
- Booths must be attended at all times during the event.
- We ask that all vendors decorate their booths with a "Scarecrow" theme.
- Only Handmade/Homemade items will be accepted for the "Arts & Crafts" booths.

Set-Up Rules:

Vendor check-in will be at 10:00 am on Saturday, October 24, 2015. Please unload and remove vehicles and trailers before 11:00 am. All vendors must be set and ready to operate by 12:00 pm. All vendors must stay with/in their assigned space.

Tear Down Rules:

You may not take down your booth until after the "Trick or Treat Trail" has completed at 5 pm. Vehicles may not enter the area until the crowd has left the area. All vendors must have booths, equipment materials etc. removed by 6:00 pm Saturday, October 24, 2015.

Fire and Safety:

All vendors must comply with all pertinent fire codes, laws, ordinances and regulations for health, fire prevention, and public safety.

Waste and Clean Up:

All garbage must be put into a closed bag and placed in dumpster inside the fenced area.

Cancellations:

If vendor must cancel for any reason prior to the event, they must send an email of cancellation to Booth Coordinator, Valerie Turnbow at vturnbow@lucastexas.us.

In case of a rainout or other such disaster, the event will be cancelled.

I, the undersigned applicant, do hereby fully release, indemnify and hold harmless the City of Lucas, its officers, employees, agents and representatives from any and all claims of, suits, liabilities, damages and causes of action of any kind whatsoever, statutory or otherwise, **personal injury including death, property damage and lawsuits and judgments, including court costs, expenses and attorney's fees, and all other related expenses that the applicant has, or might have, known, or unknown, now existing or that might arise hereafter directly or indirectly from the applicant's involvement and participation in the above-referenced City of Lucas event. This provision shall survive the termination of this agreement.**

My signature below indicates that I have read and understand the Parade Application and the terms of this Agreement, including its rules, policies and procedures and will comply with them. I agree to sign this agreement without written modification.

Signature

Printed Name

Date

2015 FOUNDERS DAY BOOTHS

Booths	Organization	Contact	Phone	Email	Notes	Interested YES/NO
1	Cowboy Church of Collin County	Rachel Pope	469-585-4731	raypoppe@gmail.com	Chuck Over- Chuck wagon on trailer/samples, parking lot	YES
2	Noth Texas Cat Rescue	Brightie Barnard	469-667-4939	brigitte@northtexascatrescue.com	no cats, can be next to dogs	YES
3	Simply Enhancing	Dianne Redman	214-405-8486	sales@simplyenhancing.com	Crafts, jewelry	NO doing other event
4	Blackland Prairie Raptor Center	Erich Neupert	469-964-9696	erich.neupert@spratorcenter.org	Birds - Must be away from stage!	YES
5	Garland Elks	James Meehan	469-667-6506	jmc1975@bgllobal.net	Drug Awareness /Cheryl	Talk to Cheryl
6	DFW Cocker Spaniel Rescue	Karen Campbell	214-850-4205	collarepups@yahoo.com	Dogs	Lft msg
7	Brooks Labradors Service Dogs	Shari Niederhoff	972-567-1965	sneiderhoff@gmail.com	Dogs	Yes
8	The Church of JC of Later-day Saints	Jay Meldrum	972-467-2394	jay.d.meldrum@gmail.com	geonology, needs wifi?, electricity	YES
9	Cornestone Baptist	Lela King	214-226-8799	lulubean74@hotmail.com	Kids Games	YES
10	Good Shepard United Methodist	Ashley Clayton	972-824-7854	res06ct7@verizon.net	Kids Games	YES
11	Bank of America	melanie Carron	972-649-0209	melanie.carron@bankofamerica.com	banking information	Lft msg
12	Wylie Children's Denistry	Amie Wilson	972-479-7070	amie@pedogroup.com	dental health, giveaways	YES
13	Creekwood United Methodist	Amie Wilson	214-544-8050	rnickols@creekwoodumc.org	Crafts, jewelry	YES
14	Faith Fellowship	Karla Lowery	972-442-2121	karla@faithfellowshiplucas.org	games, crafts	YES
15	CERT - Lucas Fire Department	Bobette	972-727-1242	bmauck@lucasfire.com	Cert information	Lft msg
16	SCEC	Jason Sprowl	903-482-7100	jsprowl@gcc.net	Safety Demonstration	Lft msg
17	Missy Hobgood/Keller Williams Realty	Missy Hobgood	972-415-3224	MissyHobgood@kw.com	Realtor	YES
18	The Guava Tree Truck	Pam Dobson-Perez	972-352-0943	TheGuavaTreeTruck@gmail.com	Marketing materials	YES
19	Makeup booth - Younique	Teal	214-282-8011			lift msg
20	Khovvian Homes	Roger Stephens	469-450-8239	Rstephens@khov.com	Home builder in area	YES
21	Farmer's Insurance	Andrew Mixon	214-618-4389	Amixon@farmersagent.com	Insurance agent	YES
22	Chick-Fil-A	Korey		Korey.AllenChickFila@gmail.com	Food	YES
23	Robertson Orthodontics	Dr. Robertson / Dawn contact	682-206-3665	info@robertsonorthodontics.com	Orthodontist	YES
24	Lovejoy Pediatrics	Dr. Johnson	972-442-2300			YES send info
25	Lovejoy Dentistry	Dr. Rouse	972-727-6453	Monique@lovejoydentistry.com	Dentist	YES send info
26	Boy Scout Troop #358	Joe Williams				LIKELY
27	Clean A Bin	Steven McGarry	214-663-6033	stevenmcgarry@cleanabin.net	Environmental	YES



City of Lucas Parks and Open Space Agenda Request July 28, 2015

Requester: City Manager Joni Clarke

Agenda Item:

Consider moving the October Parks and Open Space Board meeting to October 20, 2015.

Background Information:

The fourth Tuesday in October is October 27, which falls after the Founders Day Event. Staff would like the opportunity to meet with the Parks and Open Space Board before the event and suggests the meeting be moved to October 20, 2015.

Attachments/Supporting Documentation:

N/A

Budget/Financial Impact:

N/A

Recommendation:

N/A

Motion:

N/A