



Parks and Open Space
Board Meeting
July 28, 2015
7:00 p.m.
City Hall – 665 Country Club Road
Minutes

Call to Order

Chairman Rhoads called the meeting to order at 7:07 p.m.

Members Present:

Chairman David Rhoads
Member Valerie Turnbow
Member Kenneth Patterson
Member Brenda Rizos

Member Absent:

Vice Chairman Chris Vanhorn
Alternate Member Jerry Straka
Alternate Member Amber Patteson

Staff:

City Manager Joni Clarke
Development Services Director Joe Hillbourn
City Secretary Stacy Henderson
Special Projects Coordinator Cathey Bonzcar

City Council Representative:

City Council Member Tim Baney

Chairman Rhoads determined that a Quorum was present and reminded all in attendance to silence their cell phones. The Board conducted the Pledge of Allegiance.

Regular Agenda

- 1. Consider approval of the minutes from the May 26, 2015 Parks and Open Space Board meeting.**

***MOTION:** A motion was made by Ms. Rizos, seconded by Mr. Patterson to approve the May 26, 2015 minutes as submitted. The motion passed unanimously by a 4-0 vote.*

- 2. Update from Parks Board Member Valerie Turnbow regarding the Keep Texas Beautiful Annual Conference.**

Ms. Turnbow gave a presentation stating the conference focused on education sessions, networking, and recognition and awards programs. Ms. Turnbow discussed various events, booth participation, as well as the partnerships between Texas cities and Keep Texas Beautiful and promoting beautification.

3 Update from Parks Board regarding hosting a water conservation class.

The Parks Board decided to reschedule this item to the August meeting when Parks Board members Chris Vanhorn and Jerry Straka could be present.

4. Discuss rules and procedures for the Scarecrow Contest associated with Founders Day.

Ken Patterson discussed the details of the proposed Scarecrow Contest that entailed the following:

- Free registration held October 13-19
- Limited to Lucas residents
- Judging would occur October 20-22
- Theme would be centered around “scare” or “crow”
- Prizes: 1st place: \$30; 2nd place: \$25; 3rd place: \$20

The Parks Board discussed advertising with posters as well as information on the City’s website, and various deadlines for marketing and website support.

This is an ongoing project with future updates.

5. Consider the feedback received from the Town Hall Meeting held on Sunday, June 7, 2015 as it relates to Parks and Open Space and provide guidance to staff regarding a community survey to obtain feedback from the community for the comprehensive plan.

Development Services Director Joe Hilbourn gave a presentation stating the feedback received from the Town Hall meeting focused on not spending additional funds on more parks, but expanding on existing parks and adding a horse trail system throughout the City.

Mr. Hilbourn discussed continuing trails on Blondy Jhune, Estates Parkway, and connecting with trails that could be provided by developers. Mr. Hilbourn discussed creating a master trail plan that developers would be required to incorporate as part of a new residential development.

Chairman Rhoads suggested that staff create a trail master plan and bring this back to the next meeting in August for approval.

6. Discuss upcoming Founders Day activities.

Bill Esposito, representing 4-H Club came forward and asked if there was anything the 4-H Club needed to provide as part of the Founders Day event.

Mr. Hilbourn stated that as part of the Founders Day event, the City would like 4-H Club to announce their winners of the chili cook-off on the stage and to also take part in Trick or Treat Trail and provide candy for the children at the end of the event.

Ms. Turnbow discussed booth status and information and stated 27 booths had committed to the event thus far. The Parks Board also discussed booth setup and logistics for the event.

The Parks Board discussed the booth application form as well as the parade application form and the rules, policies and procedures associated with the applications.

MOTION: *A motion was made by Ms. Rizos, seconded by Mr. Patterson to approve the Booth and Parade applications as presented. The motion passed unanimously by a 4-0 vote.*

7. Consider moving the October Parks and Open Space Board meeting to October 20, 2015.

MOTION: *A motion was made by Ms. Rizos, seconded by Ms. Turnbow to move the October Parks and Open Space Board meeting to October 20, 2015. The motion passed unanimously by a 4-0 vote.*


8. Adjournment.

MOTION: *A motion was made by Chairman Rhoads, seconded by Mr. Patterson to adjourn the meeting at 8:57pm. The motion passed unanimously by a 4-0 vote.*



David Rhoads, Chairman

ATTEST:



Stacy Henderson, City Secretary

