



Agenda

**City of Lucas
Parks and Open Space Board Meeting
August 25, 2015
7:00 PM**

City Hall - 665 Country Club Road – Lucas, Texas

Notice is hereby given that a City of Lucas Parks & Open Space Board Meeting will be held on Tuesday, August 25, 2015 at 7:00 pm at the Lucas City Hall, 665 Country Club Road, Lucas, Texas at which time the following agenda will be discussed. As authorized by Section 551.071 of the Texas Government Code, the Parks & Open Space Board may convene into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting.

Call to Order

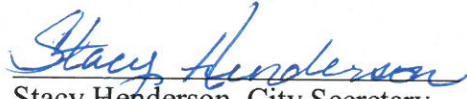
- Roll Call
- Determination of Quorum
- Reminder to turn off or silence cell phones
- Pledge of Allegiance

Regular Agenda

1. Consider approval of the minutes of the July 28, 2015 Parks and Open Space Board meeting. **(City Secretary Stacy Henderson)**
2. Consider choosing date for the Keep Lucas Beautiful Cleanup Event for 2016. **(Parks Board Member Valerie Turnbow)**
3. Update from the Parks Board regarding hosting a water conservation class or other educational outreach program. **(Parks Board)**
4. Discuss meeting with the North Texas Municipal Water District regarding lease of potential park land. **(Parks Board Member Brenda Rizo)**
5. Discuss Founders Day event to be held on Saturday, October 24, 2015:
 - a. Volunteers **(Rebecca Mark)**
 - b. Parking **(Development Services Director Joe Hilbourn)**
 - c. Parade **(Parks Chairman David Rhoads)**
 - d. Booths **(Parks Member Valerie Turnbow)**
 - e. Stick Horse Rodeo **(Mayor Pro Tem Kathleen Peele)**
 - f. Costume Contest **(City Manager Joni Clarke)**
 - g. Scarecrow Contest **(Parks Member Ken Patterson)**
6. Adjournment.

Certification

I hereby certify that the above notice was posted in accordance with the Texas Open Meetings Act on the bulletin board at Lucas City Hall, 665 Country Club Road, Lucas, TX 75002-7651 and on the City's website at www.lucastexas.us by 5:00 p.m. on or before Friday, August 21, 2015.


Stacy Henderson, City Secretary

In compliance with the American with Disabilities Act, the City of Lucas will provide for reasonable accommodations for persons attending public meetings at City Hall. Requests for accommodations or interpretive services should be directed to Stacy Henderson at 972-727-8999 or by email at shenderson@lucastexas.us at least 48 hours prior to the meeting.



City of Lucas Parks and Open Space Agenda Request August 25, 2015

Requester: City Secretary Stacy Henderson

Agenda Item:

Consider approval of the minutes of the July 28, 2015 Parks and Open Space Board meeting

Background Information:

N/A

Attachments/Supporting Documentation:

1. July 28, 2015 minutes

Budget/Financial Impact:

N/A

Recommendation:

Approve as presented.

Motion:

I move to approve/deny the minutes of July 28, 2015 Parks and Open Space Board meeting.



Parks and Open Space
Board Meeting
July 28, 2015
7:00 p.m.
City Hall – 665 Country Club Road
Minutes

Call to Order

Chairman Rhoads called the meeting to order at 7:07 p.m.

Members Present:

Chairman David Rhoads
Member Valerie Turnbow
Member Kenneth Patterson
Member Brenda Rizos

Member Absent:

Vice Chairman Chris Vanhorn
Alternate Member Jerry Straka
Alternate Member Amber Patteson

Staff:

City Manager Joni Clarke
Development Services Director Joe Hillbourn
City Secretary Stacy Henderson
Special Projects Coordinator Cathey Bonzcar

City Council Representative:

City Council Member Tim Baney

Chairman Rhoads determined that a Quorum was present and reminded all in attendance to silence their cell phones. The Board conducted the Pledge of Allegiance.

Regular Agenda

- 1. Consider approval of the minutes from the May 26, 2015 Parks and Open Space Board meeting.**

***MOTION:** A motion was made by Ms. Rizos, seconded by Mr. Patterson to approve the May 26, 2015 minutes as submitted. The motion passed unanimously by a 4-0 vote.*

- 2. Update from Parks Board Member Valerie Turnbow regarding the Keep Texas Beautiful Annual Conference.**

Ms. Turnbow gave a presentation stating the conference focused on education sessions, networking, and recognition and awards programs. Ms. Turnbow discussed various events, booth participation, as well as the partnerships between Texas cities and Keep Texas Beautiful and promoting beautification.

3 Update from Parks Board regarding hosting a water conservation class.

The Parks Board decided to reschedule this item to the August meeting when Parks Board members Chris Vanhorn and Jerry Straka could be present.

4. Discuss rules and procedures for the Scarecrow Contest associated with Founders Day.

Ken Patterson discussed the details of the proposed Scarecrow Contest that entailed the following:

- Free registration held October 13-19
- Limited to Lucas residents
- Judging would occur October 20-22
- Theme would be centered around “scare” or “crow”
- Prizes: 1st place: \$30; 2nd place: \$25; 3rd place: \$20

The Parks Board discussed advertising with posters as well as information on the City’s website, and various deadlines for marketing and website support.

This is an ongoing project with future updates.

5. Consider the feedback received from the Town Hall Meeting held on Sunday, June 7, 2015 as it relates to Parks and Open Space and provide guidance to staff regarding a community survey to obtain feedback from the community for the comprehensive plan.

Development Services Director Joe Hilbourn gave a presentation stating the feedback received from the Town Hall meeting focused on not spending additional funds on more parks, but expanding on existing parks and adding a horse trail system throughout the City.

Mr. Hilbourn discussed continuing trails on Blondy Jhune, Estates Parkway, and connecting with trails that could be provided by developers. Mr. Hilbourn discussed creating a master trail plan that developers would be required to incorporate as part of a new residential development.

Chairman Rhoads suggested that staff create a trail master plan and bring this back to the next meeting in August for approval.

6. Discuss upcoming Founders Day activities.

Bill Esposito, representing 4-H Club came forward and asked if there was anything the 4-H Club needed to provide as part of the Founders Day event.

Mr. Hilbourn stated that as part of the Founders Day event, the City would like 4-H Club to announce their winners of the chili cook-off on the stage and to also take part in Trick or Treat Trail and provide candy for the children at the end of the event.

Ms. Turnbow discussed booth status and information and stated 27 booths had committed to the event thus far. The Parks Board also discussed booth setup and logistics for the event.

The Parks Board discussed the booth application form as well as the parade application form and the rules, policies and procedures associated with the applications.

MOTION: *A motion was made by Ms. Rizos, seconded by Mr. Patterson to approve the Booth and Parade applications as presented. The motion passed unanimously by a 4-0 vote.*

7. Consider moving the October Parks and Open Space Board meeting to October 20, 2015.

MOTION: *A motion was made by Ms. Rizos, seconded by Ms. Turnbow to move the October Parks and Open Space Board meeting to October 20, 2015. The motion passed unanimously by a 4-0 vote.*

8. Adjournment.

MOTION: *A motion was made by Chairman Rhoads, seconded by Mr. Patterson to adjourn the meeting at 8:57pm. The motion passed unanimously by a 4-0 vote.*

David Rhoads, Chairman

ATTEST:

Stacy Henderson, City Secretary



City of Lucas Parks and Open Space Agenda Request August 25, 2015

Requester: Development Services Director Joe Hilbourn

Agenda Item:

Consider choosing date for the Keep Lucas Beautiful Cleanup event for 2016.

Background Information:

The annual Keep Texas Beautiful Cleanup Event is scheduled for Saturday, April 9, 2016. Staff recommends adopting the same date for the Keep Lucas Beautiful event to coincide with the statewide cleanup efforts.

Attachments/Supporting Documentation:

N/A

Budget/Financial Impact:

N/A

Recommendation:

N/A

Motion:

N/A



City of Lucas Parks and Open Space Agenda Request August 25, 2015

Requester: Development Services Director Joe Hilbourn

Agenda Item:

Update from the Parks Board regarding hosting a water conservation class or other educational outreach program.

Background Information:

N/A

Attachments/Supporting Documentation:

N/A

Budget/Financial Impact:

N/A

Recommendation:

N/A

Motion:

N/A



City of Lucas Parks and Open Space Agenda Request August 25, 2015

Requester: Parks Board Member Brenda Rizos

Agenda Item:

Discuss meeting with the North Texas Municipal Water District regarding lease of potential park land.

Background Information:

N/A

Attachments/Supporting Documentation:

N/A

Budget/Financial Impact:

N/A

Recommendation:

N/A

Motion:

N/A



City of Lucas Parks and Open Space Agenda Request August 25, 2015

Item No. 05

Requester: Parks Board Members Ken Patterson, Amber Patteson and City Secretary Stacy Henderson, Development Services Director Joe Hilbourn

Agenda Item:

Discuss Founders Day event to be held on Saturday, October 24, 2015:

- a. Volunteers (**Rebecca Mark**)
- b. Parking (**Development Services Director Joe Hilbourn**)
- c. Parade (**Parks Chairman David Rhoads**)
- d. Booths (**Parks Member Valerie Turnbow**)
- e. Stick Horse Rodeo (**Mayor Pro Tem Kathleen Peele**)
- f. Costume Contest (**City Manager Joni Clarke**)
- g. Scarecrow Contest (**Parks Member Ken Patterson**)

Background Information:

An update will be given regarding various events related to Founders Day.

Attachments/Supporting Documentation:

1. Website pages
2. Scarecrow Contest Flyer

Budget/Financial Impact:

N/A

Recommendation:

N/A

Motion:

N/A

Founders Day Scarecrow Event



This year, as part of the Lucas Founders Day Event, the City of Lucas is hosting their first annual Scarecrow Contest.

Lucas residents are encouraged to register and create a scarecrow display at their home or other location. The event is free and prizes will be awarded. There are two scarecrow maker categories – individual/family and group/organization. Organizations may be comprised of businesses, classrooms, sports teams or various clubs. Use your imagination to select a theme for your scarecrow or display.

Whether you choose a traditional, contemporary or humorous approach, is up to you. Your display may be whimsical, frightening or funny.

Registration begins September 15 through October 19. Judging will be conducted October 20-22, so scarecrow makers need to have their display completed before October 20. Take a moment to review the [judge's criteria](#).

Please note that by registering for the Scarecrow Contest, contestants agree to have the name of the display and location of the display published on the City of Lucas website so that all scarecrow enthusiast may “take the tour” and enjoy the displays. This should be fun for kids of all ages.

[Register your scarecrow](#) for this fun new event. Should you need additional information, email Ken Patterson at kpatterson@lucastexas.us.



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REPORT A CONCERN



Word or Phrase

Select a Category



Scarecrow Contest Application

Save Progress

Please complete the online form below to submit your application

First and Last Name:

Address of Scarecrow Entry:

Name of Display:*

Email Address:

Telephone Number:

Scarecrow Category*

- Select One -

Scarecrow Address Listing *

Address Listing on Website

I agree to have my address listed on the City's website as part of the Scarecrow Contest Tour

Receive email copy

Email address

This field is not part of the form submission.

Submit



Judging Criteria

Judging Criteria	Comment	Points
Effort	Does it appear that the display took a lot of thought, time and effort? What portion of the display was created from commercially purchased material? Note: Accessories, makeup, masks, hats, components, etc. purchased at a store are great!	4
Appearance & Overall impression	What is the Level of Detail? Does the entry show details like jewelry, make-up, hairstyle, or even moving parts.	4
Level of creativity, innovation. Use of the Theme - scare or crow.	Is the concept/idea creative and original? Does the display project the Theme of "Scare or Crow"?	2
		10

First, Second and Third prizes will be awarded in each of the two categories- individual/family and Groups. All contest participants will receive a participation award. Scarecrow Judging will be October 20-22. The decisions of the judges are final. The Goal Is Kid Focused Entertainment

City of Lucas 1st Annual SCARECROW CONTEST & TOUR



Scarecrow
Decorating
Contest for...

Families

Individuals

Businesses

Youth Groups and

Church Groups...

Registration begins September 15th ends October 15th

Complete contest/tour details and entry forms available at www.lucastexas.us

Separate judging for Family/Individual, Business and Group Organizations

Prizes will be awarded at our **Founders Day Celebration on October 24, 2015**

Have questions? - email kpatterson@lucastexas.us