



Parks and Open Space Board
Regular Meeting
September 2, 2014, 7:00 PM
City Hall – 665 Country Club Road
Minutes

Call to Order

Chairman Lacey Bradshaw called to the meeting to order at 7:00 p.m.

Present:

Chairman Lacey Bradshaw	Vice-Chairman Christopher Vanhorn
Member Lisa O'Leary	Alternate Member Kenneth Patterson
Member Brenda Rizos	Alternate Member Jerry Straka (absent)
Member David Rhoads	Councilmember Steve Duke
Development Svc. Dir. Joe Hilbourn	Admin Asst Jennifer Faircloth
Planning Coordinator Donna Bradshaw	City Manager Joni Clarke

It was determined that a Quorum was present.
Everyone was reminded to turn off or silence cell phones.
Everyone joined together to say the Pledge of Allegiance.

Regular Agenda

- 1) Discuss and consider approval of the minutes from the August 5, 2014 Parks and Open Space Board meeting.

MOTION: Chairman Lacey Bradshaw made a Motion to approve the minutes from the August 5, 2014 Parks & Open Space Board meeting. Vice-Chairman Chris Vanhorn seconded the Motion. Motion carried. Vote: 6-0.

- 2) Discuss and consider the duties, roles, and responsibilities of the members of the Parks and Open Space Committee and provide guidance to staff.

DIRECTIVE: Chairman Lacey Bradshaw recommended approval with the revisions suggested to the Code of Ordinances in regards Parks and Open Space Board to the City Council for approval. Member Lisa O'Leary seconded the Motion. Motion carried. Vote: 6-0.

- 3) Discuss and consider participating in a Keep Lucas Beautiful program.

City Manager Joni Clarke discussed the possibilities this program has to offer for the City of Lucas residents. The board discussed forming a sub-committee to complete the eight steps needed to finish the affiliate process.

DIRECTIVE: The Board moved that the City Manager Joni Clarke, Administrative Assistant Jennifer Faircloth, Planning Coordinator Donna Bradshaw, Development Service Director Joe Hilbourn will complete steps one and two in the affiliate process.

- 4) Discuss and consider the location, placement and design of monument signage to identify the entrances to the City.

MOTION: Chairman Lacey Bradshaw made a Motion to present a design for approval to the City Council of one larger monument sign at a main entrance into the City and smaller post signs at non major entrances into the City. Member Lisa O'Leary seconded the Motion. Motion carried. Vote: to 6-0.

- 5) Discuss and consider the Service Tree Program to honor those individuals that have provided extraordinary service to the community and the placement of the trees in the community park.

MOTION: Chairman Lacey Bradshaw made recommendation that Vice-Chairman Chris Vanhorn submit a drawing for the placement of the Service Tree Program to present to City Council for approval. Member Lisa O'Leary seconded the Motion. Motion carried. Vote: 6-0.

- 6) Discuss and consider the 2014 Founder's Day event to be held on Saturday, October 25, 2014.

- a. Volunteers – Lacey Bradshaw
- b. Entertainment/Stage – Christopher Vanhorn
- c. Parade – David Rhoads
- d. Raffle – Christopher Vanhorn
- e. Trunk-or-Treat – Brenda Rizos
- f. Food – Lisa O'Leary

Each of the board members gave a brief overview of their individual categories.

Member Brenda Rizos left the meeting at 8:25 p.m.

The next scheduled Parks and Open Space Board meeting will take place on October 7 , 2014 at 7:00 pm

7) Adjournment.

MOTION: Chainman Lacey Bradshaw made a Motion to adjourn the meeting at 8: 33 p.m. Member Lisa O'Leary seconded the Motion. Motion carried. Vote: 5:0.

These minutes were approved by a majority vote of the members of the Parks and Open Space Board on October 7, 2014.




Lacey Bradshaw, Chairman

ATTEST:


Jennifer Faircloth, Admin. Assistant