



**City of Lucas
City Council Meeting
October 1, 2015
7:00 PM**

City Hall - 665 Country Club Road – Lucas Texas

Minutes

Call to Order

Mayor Pro Tem Peele called the meeting to order at 7:00 p.m.

Council Members Present:

Mayor Pro Tem Kathleen Peele
Councilmember Debbie Fisher
Councilmember Steve Duke
Councilmember Philip Lawrence
Councilmember Tim Baney

Staff:

City Manager Joni Clarke
City Secretary Stacy Henderson
City Attorney Joe Gorfida
Development Services Director Joe Hilbourn
Public Works Director/City Engineer Stanton Foerster
Finance Director Liz Exum
Fire Chief Jim Kitchens
Purchasing Coordinator Linezka Maduro
Accounting Specialist Alicia Gipson

Council Members Absent:

Mayor Jim Olk
Councilmember Wayne Millsap

Mayor Pro Tem Peele determined that a quorum was present. Everyone was reminded to turn off or silence cell phones and Finance Director Liz Exum led the Pledge of Allegiance.

Citizen Input

1. Citizen Input

There was no citizen input.

Community Interest

2. Community Interest Items.

Mayor Pro Tem Peele on behalf of the City Council thanked Parks Board Chairman David Rhoads and Parks Board Member Valerie Turnbow and all the Parks and Open Space Board members for their time and efforts they committed to obtaining the Keep Texas Beautiful Affiliation. Mayor Pro Tem Peele stated to obtain affiliation status, the Parks Board conducted a

workshop, drove the community assessing the areas in need of beautification, created a mission statement, amended the Parks and Recreation Ordinance, and outlined projects for their first year as an affiliate organization. The Parks and Open Space Board has also organized a cleanup event for 2016, will be hosting a water conservation class on November 14 and will be participating in the Founders Day event.

Mayor Pro Tem Peele reminded everyone of the Fire Station Grand Opening event to be held Sunday, October 4 at 1:00pm.

Councilmember Fisher stated that she had been gathering information on the history of Lucas and will have a display available in the Community Center as part of the Founders Day event.

Mayor Pro Tem Peele reminded those in attendance to enter the Founders Day Stick Horse Rodeo event.

Consent Agenda

3. **Consider approval of the minutes of the September 17, 2015 City Council meeting.**
4. **Consider approval of the City Manager's first amended and restated employment agreement.**
5. **Consider adopting Ordinance 2015-10-00823 amending the City's Code of Ordinances, Appendix C Master Fee Schedule.**

MOTION: *A motion was made by Councilmember Fisher, seconded by Councilmember Lawrence to approve the Consent Agenda as presented. The motion passed unanimously by a 5 to 0 vote.*

Regular Agenda

6. **Presentation to the City of Lucas Finance Department for receiving the 2014 Certificate of Achievement for Excellence in Financial Reporting Award from the Government Finance Officers Association.**

Mayor Pro Tem Peele and City Manager Joni Clarke presented to the Finance Department the Certificate of Achievement for Excellence in Financial Reporting Award for the September 30, 2014, Comprehensive Annual Financial Report (CAFR). City Manager Clarke stated this was the 5th year in a row the City has received this award by the Government Finance Officers Association of the United States and Canada (GFOA). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting.

Mayor Pro Tem Peele announced that the City Council would adjourn at 7:15pm for a brief reception and then reconvene back to the Regular Agenda.

Mayor Pro Tem Peele reconvened to the Regular portion of the Agenda at 7:26pm.

7. **Consider adopting Ordinance 2015-10-00822 amending Chapter 1 of the Code of Ordinances titled "General Provisions" to provide for amendment to Article 1.01 Definitions, Article 1.05 regarding the requirements to serve on Boards and Commissions, and amending Article 1.08 Records Management Program.**

Councilmember Fisher asked that Section 1.03.001 related to the official newspaper be amended to remove the reference of the specific newspaper and could be established by Resolution each year.

Mayor Pro Tem Peele noted that after having discussions with the City Secretary, the requirement related to residency should remain at six months at this time as the Board of Adjustment requirements located in Chapter 14 would also need to be amended as well as the Parks Board sections in order to maintain the same requirements for all Boards and Commissions.

City Manager Joni Clarke stated that amendments for residency requirements were located in various sections and Staff will update the residency requirements to be more concise and bring back to the City Council for consideration.

MOTION: *A motion was made by Councilmember Fisher, seconded by Councilmember Lawrence to adopt Ordinance 2015-10-00822 amending Chapter 1 of the Code of Ordinances titled "General Provisions" to provide for amendment to Article 1.01 Definitions, Article 1.05 regarding the requirements to serve on Boards and Commissions, amending Article 1.08 Records Management Program, and with the condition that Section 1.03.001, Official Newspaper, be amended to remove the reference of the newspaper name, and Section 1.05.001, Qualification of Members residency requirement remain at six months. The motion passed unanimously by a 5 to 0 vote.*

8. **Discuss and consider City Council meeting dates for the months of November and December.**

The City Council agreed to cancel the December 17, 2015 City Council meeting.

9. **Consider setting a date for a Water Workshop to discuss the water infrastructure needs of the City.**

The City council agreed to conduct a Water Workshop on December 17 at 6:00pm at City Hall to discuss the water infrastructure needs of the city.

10. **Consider appointing a Grand Marshal for the 2015 Founders Day Horse Parade and Costume Contest.**

Due to various circumstances, the Grand Marshal for the Founders Day event to be held on October 24, 2015 is unable to attend and a new nomination is needed.

The City Council agreed to appoint Lee Bauer, retired volunteer firefighter for the Lucas Fire Department.

MOTION: *A motion was made by Councilmember Fisher, seconded by Councilmember Lawrence to appoint Lee Bauer as the Grand Marshal for the Founders Day Event. The motion passed unanimously by a 5 to 0 vote.*

11. Discuss the proposed concrete batch plant along Southview Drive near Seis Lagos.

Public Works Director/City Engineer Stanton Foerster notified the City Council that the contractor had removed the concrete batch plant from its current location in Lucas to another location outside the City limits of Lucas.

There was no further discussion on this item.

Mayor Pro Tem Peele stated that they would be moving to Agenda Item No. 13 on the Agenda at this time.

13. Discuss and consider approving nominations for the Service Tree Award Program.

Councilmember Fisher discussed the nominations proposed by the Service Tree Nominating Committee, they were as follows:

1. The first Lucas City Council from 1959:
 - Gene Biggs – Mayor
 - O. E. Spurgin – Town Secretary and Treasurer
 - Dale Spurgin – Constable
 - Joe Siler
 - H. E. Moore, Sr
 - Kenneth Lewis

Councilmember Fisher explained that these community members pooled their funds together, hired an attorney and circulated a petition that was taken to the county judge so an election for incorporation could be called. A legal description of the area that would become a city was determined and after the incorporation election, they had to file for office and hold another election to become an office holder.

2. Rebecca Mark

Ms. Mark was a former council member and Mayor. She previously served as a Home Rule Charter member, newsletter editor/writer, Parks and Open Space Board chair and a reliable volunteer whenever needed. She also inspired citizens to attend Council meetings and to become involved in City activities.

3. Charlie Gaines

Mr. Gaines has been involved with the City of Lucas and Collin County for over 30 years. He served as a Councilmember for 10 years, the Collin County Parks Board assisting with Lucas grant applications, and as a founding member and driving force for the Trinity Trails Preservation Association. He worked tirelessly to develop and maintain the trails enjoyed by so many of our residents.

4. Suzanne Christian Calton and Shirley Biggs Parker

Ms. Calton and Ms. Parker have been long time residents of Lucas. They worked hard to keep the Lucas Community School memories alive by organizing reunions and keeping up with the school members regardless of the class. At the time the school was in existence, only the Lucas Community attended the school and it was the center of community life. They have compiled a history dating back to the origins of the school in 1874 when it was called Willow Springs and located in what is now Huntwick. Ms. Calton and Ms. Parker have created a book of over 100 pages filled with copies of newspaper articles about both the school and community. They are the true historians of Lucas.

MOTION: *A motion was made by Councilmember Lawrence, seconded by Councilmember Baney to approve the nominations presented by the Service Tree Committee. The motion passed unanimously by a 5 to 0 vote.*

Mayor Pro Tem Peele announced that they would be returning to Agenda Item No. 12 at this time.

12. Discuss and provide direction to the City Manager about the intra connections between the City of Lucas and neighboring districts such as Inspiration which is in the Collin County Water Control and Improvement District No. 3.

Councilmember Fisher asked that the City Council could go into Executive Session to consult with the City Attorney regarding this agenda item.

The City Council convened into Executive Session at 7:53pm.

The City Council reconvened into Regular Session at 8:45pm and Mayor Pro Tem Peele announced that no action would be taken as part of the Executive Session.

<p>Closed Executive Session (City Hall Conference Room)</p>
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14. Pursuant to Section 551.071 of the Texas Government Code, the City Council will convene into Executive Session to receive advice from the City Attorney regarding legal matters related to drainage.

The City Council removed this item from the agenda.

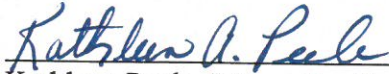
15. Reconvene into Regular Session and take any action necessary from the Executive Session.

No action was necessary as Agenda Item No. 14 was removed from the Agenda.


16. Adjournment.

MOTION: *A motion was made by Councilmember Duke, seconded by Councilmember Lawrence to adjourn the meeting at 8:46pm. The motion passed unanimously by a 5 to 0 vote.*

APPROVED:


Kathleen Peele, Mayor Pro Tem

ATTEST:


Stacy Henderson, City Secretary

