



Agenda

Lucas Parks and Open Space Board Meeting

April 21, 2015

7:00 PM

City Hall - 665 Country Club Road – Lucas, Texas

Notice is hereby given that a City of Lucas Parks & Open Space Board Meeting will be held on Tuesday, April 21, 2015 at 7:00 pm at the Lucas City Hall, 665 Country Club Road, Lucas, Texas, 75002-7651 at which time the following agenda will be discussed. As authorized by Section 551.071 of the Texas Government Code, the Parks & Open Space Board may convene into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting.

Call to Order

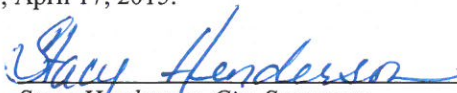
- Roll Call
- Determination of Quorum
- Reminder to turn off or silence cell phones
- Pledge of Allegiance

Regular Agenda

1. Consider approval of the minutes of the March 24, 2015 Parks and Open Space Board meeting.
2. Update on the Keep Lucas Beautiful Spring Cleanup Event scheduled for April 25, 2015.
3. Discuss Scarecrow Contest guidelines associated with the Founders Day event.
4. Discuss updates to parks for the City's Comprehensive Plan to include:
 - Obtaining land for community parks
 - Entrances to the City
 - Parks and Open Space Trail Plan
 - NTMWD Land
5. Update from Member Brenda Rizos regarding the forming of an exploratory committee for an indoor arena on the leased North Texas Municipal Water District Property.
6. Adjournment.

Certification

I hereby certify that the above notice was posted in accordance with the Texas Open Meetings Act on the bulletin board at Lucas City Hall, 665 Country Club Road, Lucas, TX 75002-7651 and on the City's website at www.lucastexas.us by 5:00 p.m. on or before Friday, April 17, 2015.


Stacy Henderson, City Secretary

In compliance with the American with Disabilities Act, the City of Lucas will provide for reasonable accommodations for persons attending public meetings at City Hall. Requests for accommodations or interpretive services should be directed to Stacy Henderson at 972-727-8999 or by email at shenderson@lucastexas.us at least 48 hours prior to the meeting.



City of Lucas Parks and Open Space Agenda Request April 21, 2015

Requester: City Secretary Stacy Henderson

Agenda Item:

Consider approval of the minutes of the March 24, 2015 Parks and Open Space Board meeting.

Background Information:

NA

Attachments/Supporting Documentation:

1. Minutes of the March 24, 2015 Parks and Open Space Board meeting.

Budget/Financial Impact:

NA

Recommendation:

City Staff recommends approval of the March 24, 2015 minutes.

Motion:

I make a motion to approve/amend the minutes of the March 24, 2015 Parks and Open Space Board meeting.



Parks and Open Space
Board Meeting
March 24, 2015
7:00 p.m.
City Hall – 665 Country Club Road
Minutes

Call to Order

Chairman Rhoads called the meeting to order at 7:00 p.m.

Present:

Chairman David Rhoads
Vice Chairman Christopher Vanhorn
Member Valerie Turnbow
Member Kenneth Patterson
Alternate Member Amber Patteson
City Council Member Steve Duke

Absent:

Member Brenda Rizos
Alternate Member Jerry Straka

Staff:

City Manager Joni Clarke
Development Services Director Joe Hillbourn
City Secretary Stacy Henderson

Chairman Rhoads determined that a Quorum was present and reminded all in attendance to silence their cell phones. The Board conducted the Pledge of Allegiance.

Regular Agenda

- 1. Consider approval of the minutes from the February 2, 2015 and the March 3, 2015 Parks and Open Space Board meeting.**

MOTION: A motion was made by Member Turnbow, seconded by Member Patterson to approve the minutes as submitted. The motion passed by a 5-0 vote.

- 2. Consider recommending to City Council approval of Ordinance 2015-03-00812 amending Chapter 1, Article 1.09, Parks and Recreation, Section 1.09.062 Conduct Prohibited in Parks, paragraph (1) of the City of Lucas Code of Ordinances regarding conduct that is prohibited in city parks.**

City Manager Clarke stated the Ordinance had been updated to reflect the Board's discussions to allow commercial related recreational activities in the park.

Member Turnbow asked if a farmers market would be allowed as part of the revised ordinance.

City Manager Clarke stated the Ordinance addresses commercial recreational activities and not retail sales.

MOTION: A motion was made by Vice Chairman Vanhorn and seconded by Member Patterson to recommend approval of Ordinance 2015-03-00812 amending Chapter 1, Article 1.09, Parks and Recreation, Section 1.09.062 Conduct Prohibited in Parks, paragraph (1) of the City of Lucas Code of Ordinances regarding conduct that is prohibited in city parks. The motion passed by a 5-0 vote.

3. Consider the financial resources necessary for fiscal year 14/15 for proposed Parks and Open projects and consider proposed projects for the fiscal year 15/16 budget with recommendations to be provided to City Council.

City Manager Clarke gave a presentation outlining projects and associated costs the Parks Board has designated for the 14/15 fiscal year. City Manager Clarke also discussed and made suggestions for fiscal year 15/16.

The Board discussed funding for the Scarecrow Contest associated with Founders Day and funds for promotional products.

Member Turnbow discussed the Keep Lucas Beautiful program and educational needs for that event. Member Turnbow discussed implementing educational programs at local schools and requested an additional \$1,000 be added at mid-year for educational items related to Keep Lucas Beautiful efforts.

Member Turnbow discussed activities at Founders Day relating to Keep Lucas Beautiful and having a booth at the event promoting a membership drive.

MOTION: A motion was made by Vice Chairman Vanhorn and seconded by Member Turnbow to recommend making the necessary request for funding for the current fiscal year at the mid-year budget review on May 7 with the addition of \$1,000 for promotional items and to place 15/16 budget requests on upcoming agendas to discuss further. The motion passed by a 5-0 vote.

4. Consider sending a representative from the Parks and Open Space Board to attend the Keep Texas Beautiful Blazing Trails to a Beautiful Texas 48th Annual Conference to be held June 15-17, 2015 at the Omni Hotel in Fort Worth.

The Board elected Member Turnbow to attend the Keep Texas Beautiful Annual Conference.

MOTION: A motion was made by Member Turnbow, seconded by Member Patterson to send Member Turnbow to the Keep Texas Beautiful Blazing Trails to a Beautiful Texas 48th Annual Conference to be held June 15-17, 2015 at the Omni Hotel in Fort Worth. The motion passed by a 5-0 vote.

5. Update on the Keep Lucas Beautiful Cleanup Event scheduled for April 25, 2015.

Development Services Director Hilbourn gave a presentation stating all supplies had been ordered for the cleanup event as well as refreshments afterwards. The route was discussed as well as safety along the roadways.

Member Turnbow volunteered to create a flyer to send to local churches or schools to promote the event.

6. Update from Member Brenda Rizos regarding the forming of an exploratory committee for an indoor arena on the leased North Texas Municipal Water District property.

Member Rizos was not in attendance for this meeting, the item will be placed on the April agenda.

7. Adjournment.

MOTION: A motion was made by Vice Chairman Vanhorn, seconded by Member Patterson to adjourn the meeting at 7:47pm. The motion passed by a 5-0 vote.

David Rhoads, Chairman

ATTEST:

Stacy Henderson, City Secretary



City of Lucas Parks and Open Space Agenda Request April 21, 2015

Requester: Development Services Director Joe Hilbourn

Agenda Item:

Update on the Keep Lucas Beautiful Cleanup Event scheduled for April 25, 2015.

Background Information:

The Keep Lucas Beautiful Cleanup Event is scheduled for Saturday, April 25, 2015 from 8:00 a.m. to Noon.

To date, two people have volunteered for the clean-up event and Staff has received an inquiry from a church group that has also expressed interest. The Mayor will be in attendance to thank the volunteers for their service and Mayor Pro Tem Kathleen Peele has volunteered to cook.

The areas designated for cleanup include Lewis Lane/Parker Road; Stinson/Parker Roads; and West Lucas Road. The schedule is outlined as follows:

- 8:00 am Volunteers Start to Arrive – Distribute safety vests and trash bags. Volunteers will be asked to bring gloves but the City will also have some available for those who need them.
- 8:30 am Safety Lecture and Discuss Route – Break up into teams and determine how many volunteers we have.
- 11:30 am Lunch & Appreciation – Volunteers return to City Hall for hot dogs and drinks.

The following items have been ordered for the event:

Water: 10 cases
Gloves: 50 pairs
Vests: 50
Garbage Bags: 5 boxes
Dumpster: To be located at City Hall

Attachments/Supporting Documentation:

NA



**City of Lucas
Parks and Open Space
Agenda Request
April 21, 2015**

Requester: Development Services Director Joe Hilbourn

Budget/Financial Impact:

\$785 plus the cost of refreshments.

Recommendation:

N/A

Motion:

N/A



City of Lucas Parks and Open Space Agenda Request April 21, 2015

Requester: Parks and Open Space Board Member Ken Patterson

Agenda Item:

Discuss Scarecrow Contest guidelines associated with the Founders Day event.

Background Information:

Parks and Open Space Board Member Ken Patterson will give a presentation outlining guidelines for Scarecrow Contest.

Attachments/Supporting Documentation:

1. Powerpoint presentation.

Budget/Financial Impact:

NA

Recommendation:

NA

Motion:

NA

**City Of Lucas
Parks and Open Space (POS) Board**

Scarecrow Festival at Founder's Day

Outline of Proposed Action Plan



**City Of Lucas
Parks and Open Space (POS) Board**

Scarecrow Festival at Founder's Day

Outline of Proposed Action Plan

1. Suggest That The Goal is Kid-Focused Entertainment
2. Festival Guidelines & Rules
 - Theme oriented (Whatever theme is selected)
 - Perhaps: Red ,White and Blue or Lions and Leopards and Bears -oh my!
 - Scarecrow Maker Categories
 - Homes, Residences & Individuals
 - Organizations - City Hall & City Entrances, Churches, Retail Stores
 - Procedures for handling money
 - NO entry fees, NO money handling
 - Prizes Will Be Donated (?); Participation Certificate signed by mayor ?



**City Of Lucas
Parks and Open Space (POS) Board**

Scarecrow Festival at Founder's Day

Outline of Proposed Action Plan (Continued)

2. Festival Guidelines & Rules (continued)

- **Web Page(s) on City of Lucas Web site**
 - **Page 1** Rules and Registration and location of displays
 - **Page 2** Location of displays.

Note: Registration must include notice that address of home displays will be listed in City Web Page.

3. Establish Promotion Plan

- Promote in city newsletter - Sep 2015;
- Window posters, yard signs etc.

4. Contest Prizes

- **Work with local retail** (Walmart, Wendy's etc.) for contest prizes e.g., \$20 gift certificates. Suggest all efforts to approach local retail for Founder's Day be accompanied by a POS board member.
- Participation Certificates Signed by Mayor

**City Of Lucas
Parks and Open Space (POS) Board**

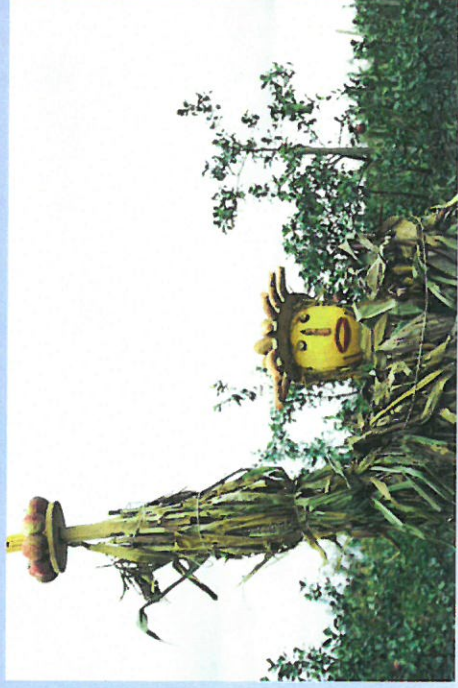
Scarecrow Festival at Founder's Day

Outline of Proposed Action Plan (Continued)

- 5. Scarecrow Viewer Tour Review and Judge's Selection**
- 6. Consider Exhibit at Founders Day (??)**
 - paintings, drawings, pumpkin painting, balloon sculptures
- 7. Request POS Board to Approve:**
 - Proposed Action Plan Above.
 - Nomination Of Amber Pattersen and Ken Patterson to Co-Chair the Scarecrow Festival Committee.

Scarecrow Festival at Founder's Day

Samples and Idea Stimulator





City of Lucas Parks and Open Space Agenda Request April 21, 2015

Requester: Development Services Director Joe Hilbourn

Agenda Item:

Discuss updates to parks for the City's Comprehensive Plan to include:

- Obtaining land for community parks
- Entrances to the City
- Parks and Open Space Trail Plan
- NTMWD Land

Background Information:

The Comprehensive Plan should be updated periodically to reflect changes in the community. The last update to the Comprehensive Plan occurred in 2006. On March 24, 2015, the City hosted a Comprehensive Plan Workshop with the City Council, Planning and Zoning Commission and the Parks and Open Space Board to kick off the Comprehensive Plan update.

Attachments/Supporting Documentation:

1. Additional land for community parks
2. Parks and open space trail plan

Budget/Financial Impact:

NA

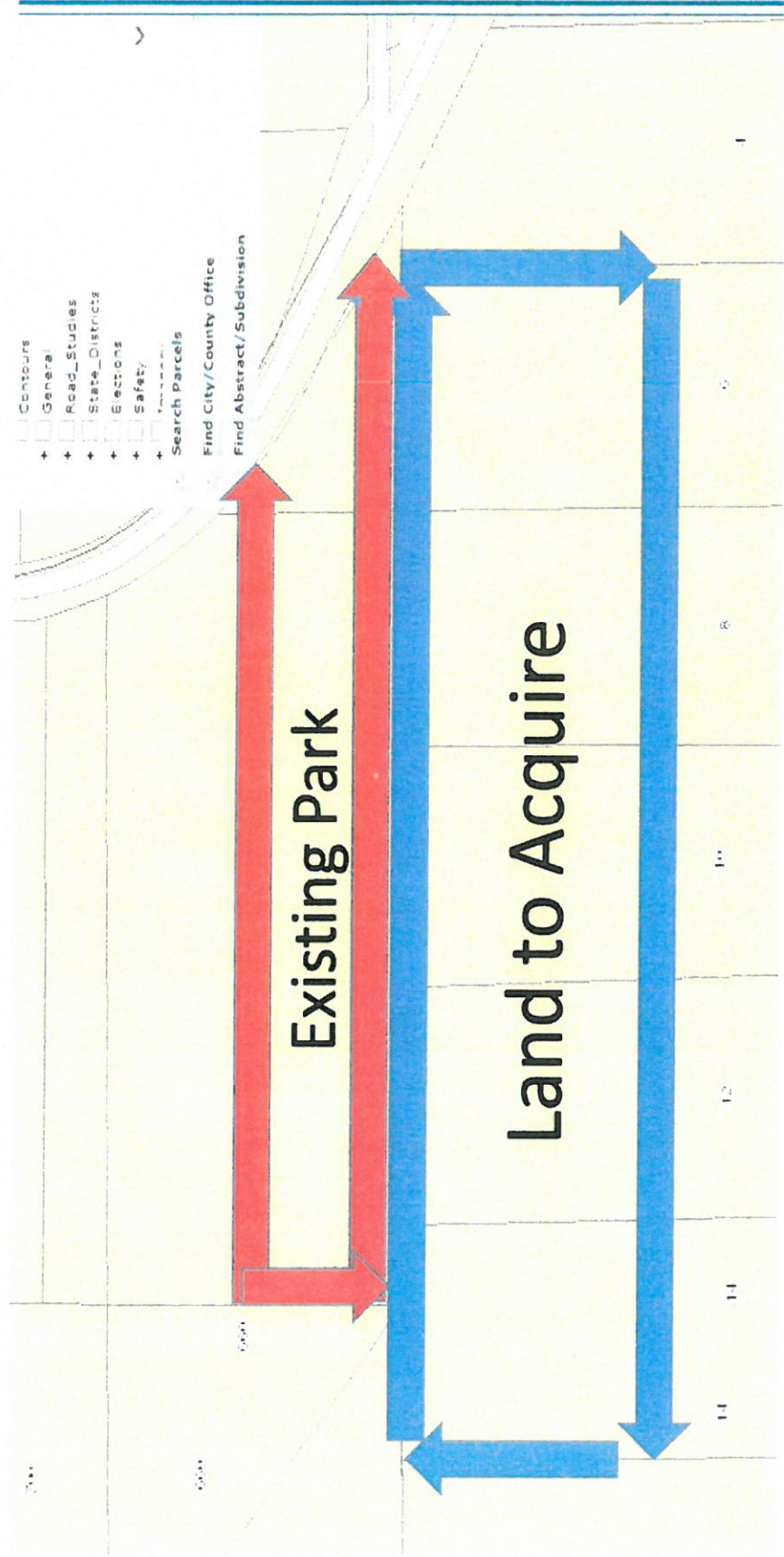
Recommendation:

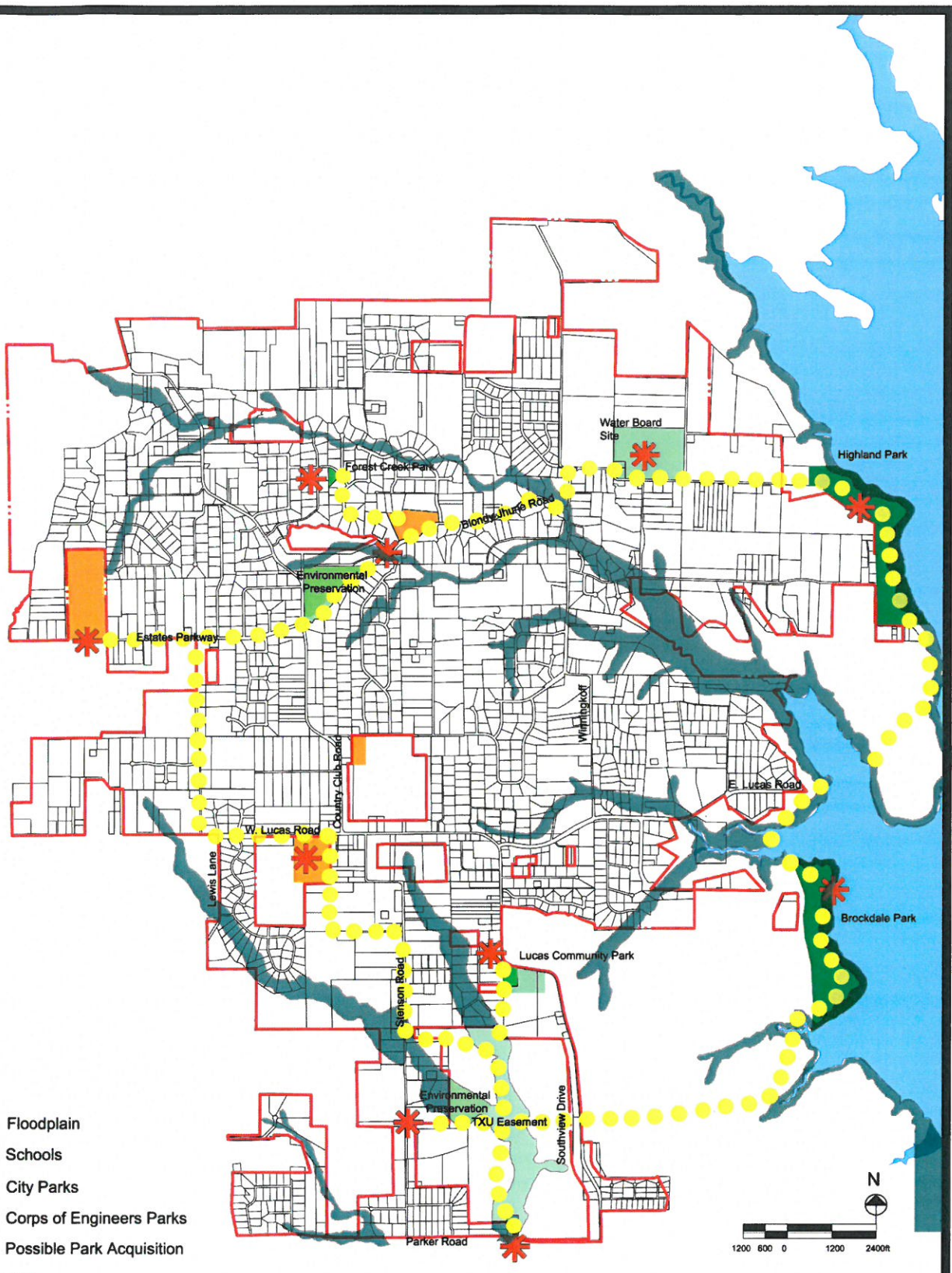
Give City Staff direction on future needs of the City as it relates to parks consideration.

Motion:

Provide staff with direction.

Community park





Parks & Open Space Master Plan City of Lucas, Texas



City of Lucas Parks and Open Space Agenda Request April 21, 2015

Requester: Parks and Open Space Board Member Brenda Rizos

Agenda Item:

Update from Member Brenda Rizos regarding forming of an exploratory committee for an indoor arena on the leased North Texas Municipal Water District property.

Background Information:

NA

Attachments/Supporting Documentation:

NA

Budget/Financial Impact:

NA

Recommendation:

NA

Motion:

NA