



AGENDA

City of Lucas
City Council Regular Meeting
September 3, 2015
6:30 PM
City Hall – Council Chambers
665 Country Club Road – Lucas, Texas

Notice is hereby given that a City of Lucas Regular City Council Meeting will be held on Thursday, September 3, 2015 at 6:30pm at Lucas City Hall, 665 Country Club Road, Lucas, Texas, 75002-7651 at which time the following agenda will be discussed. As authorized by Section 551.071 of the Texas Government Code, the City Council may convene into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting.

Call to Order

- Roll Call
- Determination of Quorum
- Reminder to turn off or silence cell phones
- Pledge of Allegiance

Closed Executive Session (Conference Room)

The City Council may convene in a closed Executive Session pursuant to Chapter 551.071 of the Texas Government Code.

1. Executive Session: Pursuant to Section 551.074 of the Texas Government Code (Personnel Matters) the City Council will convene into Executive Session to discuss the evaluation for the City Secretary. **(Mayor Jim Olk)**
 - A. Take any action necessary from the Executive Session.
 - B. Convene into regular open session.
2. Recess City Council meeting to convene meeting of the Lucas Fire Control, Prevention and EMS District. Regular City Council meeting will reconvene immediately following the Lucas Fire Control, Prevention and EMS District meeting. **(Mayor Jim Olk)**
3. Reconvene City Council meeting. **(Mayor Jim Olk)**

Regular Open Session

7:05 PM

Council Chambers

(or immediately following the Lucas Fire Control, Prevention & EMS District meeting)

Citizen Input

The Citizens' Input portion of the agenda is an opportunity for the public to address the City Council on any subject. By completing a "Request to Speak" form and submitting it to the City Secretary, citizens have an opportunity to speak at the City Council meeting. However, in accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decisions at this time but may refer items to City Staff for research and possible inclusion on a future agenda.

4. Citizen Input (**Mayor Jim Olk**)

Community Interest

Pursuant to Section 551.0415 of the Texas Government Code, the City Council may report on the following items 1) expression of thanks, congratulations or condolences; 2) information about holiday schedules; 3) recognition of individuals; 4) reminders about upcoming City Council events; 5) information about community events; and 6) announcements involving imminent threat to public health and safety.

5. Community Interest (**Mayor Jim Olk**)

Consent Agenda

All items listed under the consent agenda are considered routine and are recommend to the City Council for a single vote approval. If discussion is desired, an item may be removed from the consent agenda for a separate vote.

6. Consider approval of the minutes of the August 20, 2015 City Council meeting. (**City Secretary Stacy Henderson**)

7. Consider authorizing the City Manager to cast the official ballot on behalf of the City of Lucas for the election of the Board of Trustees – TML Region 13 for the Texas Municipal League Intergovernmental Risk Pool. (**Human Resources Manager Cheryl Meehan**)

Public Hearings

8. Consider adopting Ordinance 2015-09-00820 for a zoning change request from AO to R-2 for a parcel of land situated in the City of Lucas, being part of the John W. Kerby Survey, Abstract No. 506, part of Tract 1 of Tokalaun Equestrian Addition, containing 6.942 acres of land more commonly known as the property adjacent to Mary Lee Lane north of the intersection of Mary Lee and Blondy Jhune Road. (**Development Services Director Joe Hilbourn**)

- A. Presentation by Development Services Director Joe Hilbourn
- B. Conduct Public Hearing
- C. Take Action – Consider adopting Ordinance

9. Public Hearing to consider the budget for Fiscal Year 2015-2016. (**Finance Director Liz Exum**)

- A. Conduct public hearing
- B. No action necessary, discussion item only

10. Public Hearing to consider the tax rate for Fiscal Year 2015-2016. **(Finance Director Liz Exum)**
 - A. Conduct public hearing
 - B. No action necessary, discussion item only

Regular Agenda

11. Consider the request by Todd Winters on behalf of Cleve Adamson Custom Homes for preliminary plat approval of a parcel of land situated in the City of Lucas, being part of the John W. Kerby Survey, Abstract No. 506, being part of Tract 1 and Tract 2 of Tokalaun Equestrian Addition, containing 25.492 acres of land more commonly known as the property adjacent to Mary Lee Lane north of the intersection of Mary Lee and Blondy Jhune Road. **(Development Services Director Joe Hilbourn)**
12. Consider adopting Resolution R-2015-09-00439 adopting City of Lucas Investment Policy. **(Finance Director Liz Exum)**
13. Consider amendments to the City's Code of Ordinances, Chapter 15, Master Fee Schedule. **(Development Services Director Joe Hilbourn)**
14. Consider adopting Ordinance 2015-09-00821 updating Chapter 9 – Personnel of the City's Code of Ordinances. **(Human Resources Manager Cheryl Meehan)**

Certification

I hereby certify that the above notice was posted in accordance with the Texas Open Meetings Act on the bulletin board at Lucas City Hall, 665 Country Club Road, Lucas, TX 75002-7651 and on the City's website at www.lucastexas.us on or before 5:00 p.m. on Friday, August 28, 2015.

Stacy Henderson, City Secretary

In compliance with the American with Disabilities Act, the City of Lucas will provide for reasonable accommodations for persons attending public meetings at City Hall. Requests for accommodations or interpretive services should be directed to Stacy Henderson at 972.912.1211 or by email at shenderson@lucastexas.us at least 48 hours prior to the meeting.



City of Lucas Council Agenda Request September 3, 2015

Requester: Mayor Jim Olk

Agenda Item:

Executive Session:

Pursuant to Section 551.074 of the Texas Government Code (Personnel Matters) the City Council will convene into Executive Session to discuss the evaluation for the City Secretary.

Background Information:

NA

Attachments/Supporting Documentation:

NA

Budget/Financial Impact:

NA

Recommendation:

NA

Motion:

NA



City of Lucas Council Agenda Request September 3, 2015

Requester: Mayor Jim Olk

Agenda Item:

Recess City Council meeting to convene meeting of the Lucas Fire Control Prevention and EMS District. Regular City Council meeting will reconvene immediately following the Lucas Fire Control, Prevention and EMS District meeting.

Background Information:

NA

Attachments/Supporting Documentation:

NA

Budget/Financial Impact:

NA

Recommendation:

NA

Motion:

NA



City of Lucas Council Agenda Request September 3, 2015

Requester: Mayor Jim Olk

Agenda Item:

Reconvene City Council meeting.

Background Information:

NA

Attachments/Supporting Documentation:

NA

Budget/Financial Impact:

NA

Recommendation:

NA

Motion:

NA



City of Lucas Council Agenda Request September 3, 2015

Item No. 04

Requester: City Secretary Stacy Henderson

Agenda Item:

Citizen Input

Background Information:

NA

Attachments/Supporting Documentation:

NA

Budget/Financial Impact:

NA

Recommendation:

NA

Motion:

NA



City of Lucas Council Agenda Request September 3, 2015

Requester: City Secretary Stacy Henderson

Agenda Item:

Community Interest

Background Information:

There are no Community Interest items for this meeting.

Attachments/Supporting Documentation:

NA

Budget/Financial Impact:

NA

Recommendation:

NA

Motion:

NA



City of Lucas Council Agenda Request September 3, 2015

Requester: City Secretary Stacy Henderson

Agenda Item:

Consent Agenda:

6. Consider approval of the minutes of the August 20, 2015 City Council meeting.
7. Consider authorizing the City Manager to cast the official ballot on behalf of the City of Lucas for the election of the Board of Trustees – TML Region 13 for the Texas Municipal League Intergovernmental Risk Pool.

Background Information:

Agenda Item No. 7

This is the official ballot for the election of the Board of Trustees - TML Region 13 for the Texas Municipal League Intergovernmental Risk Pool. Each Member of the Pool is entitled to vote for Board of Trustee members. Ballots must be received prior to September 28, 2015.

Attachments/Supporting Documentation:

1. Minutes of the August 20, 2015 City Council meeting.
2. TML Official Ballot

Budget/Financial Impact:

NA

Recommendation:

NA

Motion:

I make a motion to approve/deny the Consent Agenda as presented.



**City of Lucas
City Council Meeting
August 20, 2015
7:05 PM**

(or immediately following the Fire District Meeting)

City Hall - 665 Country Club Road – Lucas Texas

Minutes

Call to Order

Mayor Pro Tem Peele called the meeting to order at 7:03 p.m.

Council Members Present:

Mayor Pro Tem Kathleen Peele
Councilmember Debbie Fisher
Councilmember Wayne Millsap
Councilmember Philip Lawrence
Councilmember Steve Duke

Staff:

City Manager Joni Clarke
City Secretary Stacy Henderson
City Attorney Joe Gorfida
Development Services Director Joe Hilbourn
Public Works Director Stanton Foerster
Fire Chief Jim Kitchens
Finance Director Liz Exum

Council Members Absent:

Mayor Jim Olk
Councilmember Tim Baney

It was determined that a quorum was present.
Everyone was reminded to turn off or silence cell phones.
Mayor Pro Tem Peele led the Pledge of Allegiance.

Citizen Input

1. Citizen Input

James Ruffin, 425 W. Blondy Jhune Trail, stated that he wanted to speak in opposition to the preliminary plat for the Tokalaun Addition that was recently approved by the Planning and Zoning Commission and will be heard by the City Council at their next meeting. The plat was approved without public comment or any consideration to the deed restrictions and covenants in place for the neighborhood. Mr. Ruffin stated that the platting process denies the public any input related to approval of a plat and he believed that the language in Code of Ordinances should be amended to allow for public input.

Community Interest

2. Community Interest Items.

Councilmember Fisher announced that Collin County was under a fire warning and no outdoor burning for any reason was allowed.

Mayor Pro Tem Peele announced that volunteers were still needed for the Founders Day Stick Horse Rodeo event.

Consent Agenda

3. Consider approval of the minutes of the July 21, 2015 joint Budget Workshop meeting of the City Council and the Lucas Fire Control, Prevention and EMS District meeting.
4. Consider approval of the minutes of the August 6, 2015 City Council meeting.
5. Consider authorizing the City Manager to enter into Amendment No. 8 of an Interlocal Agreement between the City of Lucas and Collin County for On-Site Sewage Facility for a period of one (1) year ending September 30, 2016.

***MOTION:** A motion was made by Councilmember Duke, seconded by Councilmember Millsap to approve the Consent Agenda as presented. The motion passed unanimously by a 5 to 0 vote.*

Public Hearings

6. Public Hearing to consider the budget for Fiscal Year 2015-2016.

A presentation was given by Finance Director, Liz Exum outlining the following amendments to the budget that were discussed at the August 6, 2015 City Council meeting:

- Final numbers were received from the Collin County Property tax Assessor and property tax revenue was increased by \$32,009.
- The Fire District Transfer-In was moved from Miscellaneous Revenue to Fire Department Revenue.
- Preliminary Budget Estimates for FY 2015-2016 were received from NTMWD for Regional Wastewater and the Upper East Fork Interceptor System and Wastewater Costs were increased by \$650 in the Water Fund.
- Detailed descriptions referencing “Captain Positons” were removed from the Fire Department Budget.
- \$100,000 was reclassified from the Parker Road 12 Inch Loop Line to Water System Improvements in the Capital Fund to address the emergency issue with water demand exceeding water capacity.
- Metropolitan Infrastructure Study to determine pavement types and depths \$36,500

Mayor Pro Tem Peele opened the public hearing at 7:13pm asking if anyone wanted to speak regarding this agenda item. There being none, the public hearing was closed at 7:13pm.

Councilmember Fisher and Mayor Pro Tem Peele noted that with the additional information provided regarding the availability of volunteer firefighters, they were in support of providing additional funds for the hiring of Fire Department positions, but that staffing concerns would need to be addressed in the future.

No action was taken on this item, it was a discussion purposes only.

7. Public Hearing to consider the tax rate for Fiscal Year 2015-2016.

A brief presentation was given by Finance Director Liz Exum stating the proposed tax rate for Fiscal Year 2015-2016 was as follows:

\$0.215514 for Maintenance and Operations
\$0.105147 for Debt Service (Interest & Sinking)
\$0.320661 Total Tax Rate

Mayor Pro Tem Peele opened the public hearing at 7:16pm asking if anyone in the audience wanted to speak regarding this agenda item. There being none, the public hearing was closed at 7:16pm.

No action was taken on this item, it was for discussion only.

Mayor Pro Tem Peele announced that they would be moving to Agenda Item No 9 on the Regular Agenda.

Regular Agenda

9. Fire Department Promotion Ceremony: Promotion of EMS Officer Ted Stephens to Assistant Fire Chief.

Fire Chief Jim Kitchens conducted the promotion ceremony for Ted Stephens, EMS Officer to Assistant Fire Chief.

Mayor Pro Tem Peele announced that they would be returning to Agenda Item No. 8 on the Public Hearing portion of the Agenda.

Public Hearing

8. Public Hearing to consider adopting Ordinance 2015-08-00816 amending Chapter 14 of the City's Code of Ordinances.

1. Sec. 14.01.004 Definitions
2. Sec. 14.02.032 Organization and procedure
3. Sec. 14.02.033 Appeals

- 2. **Sec. 14.03.113** **Area regulations**
- 3. **Sec. 14.03.173** **Area regulations**
- 4. **Sec. 14.03.233** **Area regulations**
- 5. **Sec. 14.03.293** **Building regulations**
- 6. **Sec. 14.03.296** **Site plan approval**
- 7. **Sec. 14.03.297** **Landscaping plan approval**
- 8. **Sec. 14.03.353** **Development regulations**
- 9. **Sec. 14.03.472** **Building regulations**
- 10. **Sec. 14.04.253** **General provisions**
- 11. **Sec. 14.04.304** **General accessory buildings and structures regulations**
- 12. **Changes brought forward by the City Council.**

A brief presentation was given by Development Services Director Joe Hilbourn stating that all the amendments suggested from the previous City Council meeting had been made.

Mayor Pro Tem Peele opened the public hearing at 7:25pm asking if anyone wanted to speak regarding this agenda item. There being none, the public hearing was closed at 7:26pm.

MOTION: *A motion was made by Councilmember Millsap, seconded by Council Lawrence to approve Ordinance 2015-08-00816 amending Section 14.01.004, Definitions, Section 14.03.113, Area Regulations, Section 14.02.032 Organization and Procedure, Section 14.02.033 Appeals, Section 14.03.173 Area Regulations, Section 14.03.293, Section 14.03.293 Building Regulations, Section 14.03.296 Site Plan Approval, Section 14.03.297 Landscaping Plan Approval, Section 14.03.353 Development Regulations, Section 14.03.472 Building regulations, Section 14.04.253 General Provisions, Section 14.04.304 General accessory buildings and structure regulations. The motion passed unanimously by a 5 to 0 vote.*

Regular Agenda

10. Discuss water surcharge for large volume users.

A presentation was given by Finance Director Liz Exum stating recently the City Council had been informed of an emergency water situation concerning the demand on current infrastructure and water system capacity and at that time the City Council discussed considering a water surcharge for high volume consumers.

Councilmember Fishier stated that a surcharge was in order for larger water consumers that are not conserving and suggested the surcharge occur when a certain amount of water had been used. Councilmember Fisher stated that current infrastructure cannot handle the demand.

Councilmember Lawrence discussed placing a cap on the amount of water that could be used.

Councilmember Millsap discussed the amount of water the City purchases versus the water volume usage trends that had been going down. Efforts need to be made to better educate the public and the need to look at rate structure.

Councilmember Duke asked if any renegotiation of the City's contract could be made with the water district.

City Manager Joni Clarke stated that funds were available in next year's budget for a rate study and suggested having a workshop to discuss the City's infrastructure needs.

City Council and Staff discussed holding a workshop in November.

This was a discussion item only, no action was taken.

Executive Session

11. Executive Session.

There was no Executive Session for this meeting.

12. Adjournment.

***MOTION:** A motion was made by Councilmember Millsap, seconded by Councilmember Lawrence to adjourn the meeting at 7:50 pm. The motion passed unanimously by a 5 to 0 vote.*

APPROVED:

Kathleen Peele, Mayor Pro Tem

ATTEST:

Stacy Henderson, City Secretary



MEMORANDUM

TO: TML MultiState Intergovernmental Employee Benefits Pool Members of Region 13

DATE: August 17, 2015

RE: 2015 Board of Trustee Election

Enclosed is your ballot for the Board of Trustee election. All qualified nominees appear on the ballot. Please see that this ballot is placed on the agenda for the next meeting of your governing body. **To be counted, ballots must certify that the vote was taken at an official meeting of the governing body.** Enclosed is a pre-addressed envelope to return your ballot. The Board Secretary must receive ballots by 5:00 p.m. (CST) on September 28, 2015 at Bickerstaff Heath Delgado Acosta LLP, 3711 S. MoPac Expressway, Building One, Suite 300, Austin, Texas 78746. Ballots may be submitted to the Board Secretary by mail, by facsimile (512) 320-5638 or electronically to cfryer@bickerstaff.com.

The term of office will be from October 1, 2015 through September 30, 2018 for the individual elected. The Trust Agreement provides that "if more than two (2) candidates are running, the person receiving the largest number of votes shall be elected."

Further, the Trust Agreement provides "write-in candidates otherwise duly qualified shall be eligible for election." To be duly qualified the individual must be either an employee or elected official of an incorporated city within the state of Texas, which is a Member of the Pool at the time of their election. A municipal "employee" is a person who holds a position of Department Head or higher; works at least 20 hours per week for an incorporated city; is paid by the incorporated city with incorporated city funds; and may be hired and fired only by another incorporated city official or by the incorporated city's governing body. Nominees may not be voting Board Members of the Texas Municipal League or the Texas Municipal League Intergovernmental Risk Pool.

If you have any questions, please contact me at (512) 472-8021.

A handwritten signature in blue ink that reads "Catherine Fryer".

Catherine Fryer
Board Secretary

Enclosures



**TML MultiState Intergovernmental Employee Benefits Pool
Board of Trustees – TML Region 13**

**Term of Office
October 1, 2015 – September 30, 2018**

Please vote for one candidate.

Gayle Sims ~ Human Resources/Civil Service Director, City of Waxahachie

Ms. Sims currently serves as the Human Resources/Civil Service Director for the City of Waxahachie. She has a Bachelor of Science from the University of Kansas and a Master of Management from Dallas Baptist University. Ms. Sims is a Member of the Cedar Hill Education Foundation Board. Ms. Sims has served as the TML MultiState IEBP Region 13 Board of Trustee since 2006.

I certify that this ballot is cast in accordance with official action taken at a duly called meeting on _____, 2015.

Signature

Title

Entity

Ballots may be submitted by mail in envelope provided, by facsimile (512) 320-5638 or electronically to cfryer@bickerstaff.com to be received by September 28, 2015

Catherine Brown Fryer

Bickerstaff Heath Delgado Acosta LLP

3711 S. MoPac Expressway, Building One, Suite 300, Austin, Texas 78746



City of Lucas Council Agenda Request September 3, 2015

Item No. 08

Requester: Development Services Director Joe Hilbourn

Agenda Item:

Consider adopting Ordinance 2015-09-00820 for a zoning change request from AO to R-2 for a parcel of land situated in the City of Lucas, being part of the John W. Kerby Survey, Abstract No. 506, part of Tract 1 of Tokalaun Equestrian Addition, containing 6.942 acres of land more commonly known as the property adjacent to Mary Lee Lane north of the intersection of Mary Lee and Blondy Jhune Road.

- A. Presentation by Development Services Director Joe Hilbourn
- B. Conduct Public Hearing
- C. Take Action – Consider Adopting Ordinance

Background Information:

This property has been platted as part of a sub-division of land named Tokalaun Estuary, it was never re-zoned. This request matches the Comprehensive Plan.

Attachments/Supporting Documentation:

- 1. Ordinance 2015-09-00820
- 2. Public notice

Budget/Financial Impact:

NA

Recommendation from Planning and Zoning Commission:

The Planning and Zoning Commission voted unanimously to approve the rezoning request.

Motion:

I make a motion to approve/deny Ordinance 2015-09-00820 for a zoning change request from AO to R-2 for a parcel of land situated in the City of Lucas, being part of the John W. Kerby Survey, Abstract No. 506, part of Tract 1 of Tokalaun Equestrian Addition, containing 6.942 acres of land.

ORDINANCE 2015-09-00820
[TOKALAUN EQUESTRIAN ADDITION/CHANGE IN ZONING]

AN ORDINANCE OF THE CITY OF LUCAS, TEXAS, AMENDING THE COMPREHENSIVE ZONING ORDINANCE AND MAP OF THE CITY OF LUCAS, AS HERETOFORE AMENDED, SO AS TO GRANT A CHANGE IN ZONING CLASSIFICATION FROM AGRICULTURAL (“AO”) TO SINGLE FAMILY RESIDENTIAL, 2-ACRE LOTS (“R2”), FOR THE ±6.942 ACRE TRACT OF LAND, BEING MORE PARTICULARLY DESCRIBED IN EXHIBIT “A” AND DEPICTED IN EXHIBIT “B” ATTACHED HERETO; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Planning and Zoning Commission of the City of Lucas, Texas and the City Council of the City of Lucas, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have held due hearings and afforded a full and fair hearing to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof, and the City Council of the City of Lucas, Texas is of the opinion and finds that said zoning change should be granted and that the Comprehensive Zoning Ordinance and Map should be amended;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LUCAS, TEXAS:

Section 1. That the Comprehensive Zoning Ordinance and Map of the City of Lucas, Texas are hereby amended to grant a change in zoning from Agricultural (“AO”) to Single Family Residential, 2-Acre Lots, (“R2”) for the ±6.942-acre tract of land, being more particularly described in Exhibit “A” and depicted in Exhibit “B”, attached hereto and made part hereof for all purposes.

Section 2. That all ordinances of the City of Lucas in conflict with the provisions of this Ordinance shall be, and same are hereby, repealed, provided, however, that all other provisions of said Ordinances are not in conflict herewith shall remain in full force and effect.

Section 3. That should any word, sentence, paragraph, subdivision, clause, phrase or section of this Ordinance or of the City of Lucas Code of Ordinances, as amended hereby, be adjudged or held to be voided or unconstitutional, the same shall not affect the validity of the remaining portions of said Ordinances or the City of Lucas Code of Ordinances, as amended hereby, which shall remain in full force and effect.

Section 4. An offense committed before the effective date of the Ordinance is governed by prior law and the provisions of the City of Lucas Code of Ordinances in effect when the offense was committed and the former law is continued in effect for this purpose.

Section 5. That any person, firm or corporation violating any of the provisions or terms of this Ordinance shall be subject to the same penalty as provided for in the Code of Ordinances, as amended, and upon conviction in the municipal court shall be punished by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense, and each and every day such violation shall continue shall be deemed to constitute a separate offense.

Section 6. That this Ordinance shall take effect immediately from and after its passage and publication in accordance with the provisions of the Charter of the City of Lucas, and it is accordingly so ordained

DULY PASSED AND APPROVED BY THE CITY COUNSEL OF THE CITY OF LUCAS, COLLIN COUNTY, TEXAS, ON THIS 3rd DAY OF SEPTEMBER, 2015.

APPROVED:

Jim Olk, Mayor

APPROVED AS TO FORM:

ATTEST:

Joseph J. Gorfida, Jr.
(08-24-15/72992)

Stacy Henderson, City Secretary

EXHIBIT "A"
METES & BOUNDS

SITUATED in the State of Texas, County of Collin and City of Lucas, being part of the John W. Kerby Survey, Abstract No. 506, being part of Tract 1 of Tokalaun Equestrian Addition, an addition to the City of Lucas as recorded in Volume N, Page 898 of the Collin County Map Records with said premises being more particularly described as follows:

COMMENCING at a point in the west right-of-way line of Mary Lee Lane (90' R.O.W.) marking the southeast corner of Lot 4, Block 3 of Forest Creek Estates, an addition to the City of Lucas as recorded in Volume K, Page 44 of the Collin County Land Records;

THENCE South $09^{\circ}17'53''$ East, 485.72 feet to a Roome capped iron rod set in the west right-of-way line of Mary Lee Lane marking the POINT OF BEGINNING, the southeast corner of said Tract 3 and the northeast corner of Tract 2 of said Tokalaun Equestrian Addition;

THENCE with the north line of said tract 2, and the south line of said Tract 3, North $85^{\circ}12'59''$ West, 983.56 feet to a Roome capped iron rod set for the northwest corner of said Tract 2 and the southwest corner of said Tract 3;

THENCE with the west line of said tract 3, North $13^{\circ}00'37''$ East, 427.20 feet to northwest corner of said Tract 1 in the south boundary line of said Forest Creek Estates;

THENCE with the north line of said Tract 3 and the south line of said Forest Creek Estates, South $88^{\circ}39'20''$ East, 466.14 feet to a point for corner;

THENCE South $00^{\circ}12'30''$ West, 288.07 feet to a point for corner;

THENCE North $84^{\circ}14'55''$ East, 199.21 feet to a point for corner;

THENCE North $79^{\circ}24'31''$ East, 150.04 feet to a point for corner in the east line of said Tract 3 and the west right-of-way line of said Mary Lee Lane, said point being the beginning of a non-tangent curve to the left having a radius of 495.41 feet whose chord bears South $17^{\circ}45'20''$ East, 123.47 feet;

THENCE Southeasterly, with the west right-of-way line of Mary Lee Lane and the east line of said Tract 3 and with said curve to the left, through a central angle of $14^{\circ}19'01''$, an arc distance of 123.79 feet to the beginning of a reverse curve to the right having a radius of 404.55 feet whose chord bears South $15^{\circ}23'51''$ East, 134.00 feet;

THENCE Southeasterly, continuing with the west right-of-way line of Mary Lee Lane and the east line of said Tract 3 and with said curve to the right, through a central angle of $19^{\circ}04'00''$, an arc distance of 134.62 feet to the place of beginning and containing 6.942 acres of land.



NOTICE OF PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN, that the Planning & Zoning Commission of the City of Lucas, Texas (the "City"), will conduct a Public Hearing on Thursday, August 13, 2015 at 7:00 p.m. and City Council will conduct a second Public Hearing on Thursday, September 03, 2015 at 7:00 p.m. at Lucas City Hall, 665 Country Club, Lucas, Texas to consider a request for a change in zoning on a parcel of land described as follows:

SITUATED in the State of Texas, County of Collin and City of Lucas, being part of the John W. Kerby Survey, Abstract No. 506, being part of Tract 1 of Tokalaun Equestrian Addition, an addition to the City of Lucas as recorded in Volume N, Page 898 of the Collin County Map Records with said premises being more particularly described as follows:

COMMENCING at a point in the west right-of-way line of Mary Lee Lane (90' R.O.W.) marking the southeast corner of Lot 4, Block 3 of Forest Creek Estates, an addition to the City of Lucas as recorded in Volume K, Page 44 of the Collin County Land Records; THENCE South 09°17'53" East, 485.72 feet to a Roome capped iron rod set in the west right-of-way line of Mary Lee Lane marking the POINT OF BEGINNING, the southeast corner of said Tract 3 and the northeast corner of Tract 2 of said Tokalaun Equestrian Addition;

THENCE with the north line of said tract 2, and the south line of said Tract 3, North 85°12'59" West, 983.56 feet to a Roome capped iron rod set for the northwest corner of said Tract 2 and the southwest corner of said Tract 3;

THENCE with the west line of said tract 3, North 13°00'37" East, 427.20 feet to northwest corner of said Tract 1 in the south boundary line of said Forest Creek Estates;

THENCE with the north line of said Tract 3 and the south line of said Forest Creek Estates, South 88°39'20" East, 466.14 feet to a point for corner;

THENCE South $00^{\circ}12'30''$ West, 288.07 feet to a point for corner;

THENCE North $84^{\circ}14'55''$ East, 199.21 feet to a point for corner;

THENCE North $79^{\circ}24'31''$ East, 150.04 feet to a point for corner in the east line of said Tract 3 and the west right-of-way line of said Mary Lee Lane, said point being the beginning of a non-tangent curve to the left having a radius of 495.41 feet whose chord bears South $17^{\circ}45'20''$ East, 123.47 feet;

THENCE Southeasterly, with the west right-of-way line of Mary Lee Lane and the east line of said Tract 3 and with said curve to the left, through a central angle of $14^{\circ}19'01''$, an arc distance of 123.79 feet to the beginning of a reverse curve to the right having a radius of 404.55 feet whose chord bears South $15^{\circ}23'51''$ East, 134.00 feet;

THENCE Southeasterly, continuing with the west right-of-way line of Mary Lee Lane and the east line of said Tract 3 and with said curve to the right, through a central angle of $19^{\circ}04'00''$, an arc distance of 134.62 feet to the place of beginning and containing 6.942 acres of land.

Those wishing to speak **FOR** or **AGAINST** the above item are invited to attend. If you are unable to attend and have comments you may send them to City of Lucas, Attention: City Secretary, 665 Country Club Road, Lucas, Texas 75002, email shenderson@lucastexas.us, or Fax 972-727-0091 and it will be presented at the Hearing. If you have any question about the request please contact Joe Hilbourn at jhilbourn@lucastexas.us



City of Lucas Council Agenda Request September 3, 2015

Requester: Finance Director – Liz Exum

Agenda Item:

Public Hearing to consider the budget for Fiscal Year 2015-2016.

- A. Conduct public hearing
- B. No action necessary, discussion item only

Background Information:

This is the second of two required public hearings. The first public hearing was held August 20, 2015. Consideration and action by the City Council will occur on September 17, 2015.

Attachments/Supporting Documentation:

1. Detailed Proposed Budget for FY 2015-2016.

Budget/Financial Impact:

The financial impact for the proposed budget is varied and is outlined in detail to be reviewed and discussed.

Recommendation:

Public Hearing only, no action is required.

Motion:

N/A



CITY OF LUCAS, TEXAS

ANNUAL OPERATING BUDGET FOR FISCAL YEAR 2015-2016

This budget will raise more revenue from property taxes than last year's budget by an amount of \$304,615, which is a 13.74 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$136,133.

The members of the governing body voted on the proposal to consider the budget as follows:

FOR:

AGAINST:

PRESENT and not voting:

ABSENT:

Property Tax Rate Comparison	2015-2016	2014-2015
Property Tax Rate:	\$0.320661/100	\$0.320661/100
Effective Tax Rate:	\$0.295929/100	\$0.326017/100
Effective Maintenance & Operations Tax Rate:	\$0.216160/100	\$0.214440/100
Rollback Tax Rate :	\$0.340103/100	\$0.320661/100
Debt Rate:	\$0.105147/100	\$0.087593/100

Total debt obligation for City of Lucas secured by property taxes: \$826,739

CITY OF LUCAS

Proposed Budget Fiscal Year 2015-2016

Mayor

Jim Olk

Mayor Pro-Tem: Kathleen Peele

Councilwoman: Debbie Fisher

Councilman: Wayne Millsap

Councilman: Phil Lawrence

Councilman: Tim Baney

Councilman: Steve Duke



**Joni Clarke, City Manager
Liz Exum, Finance Director**

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City of Lucas

Citizens of Lucas

City Council

Legal

- City Attorney
- Municipal Judge

City Manager

City Secretary

Administration-
Finance

- Purchasing
- AP/AR
- Budget/Auditing
- Reporting
- Utility Billing
- IT Liaison

Administration-HR

- Payroll
- Benefits Administration
- Employment Law
- Municipal Court

Development
Services Department

- Building Services
- Code Enforcement
- Facility Maintenance
- Permitting
- Emergency Management

Fire Department

- Fire Suppression
- EMS
- Prevention / Community Outreach
- Emergency Management

Public Works
Department

- Water
- Streets
- Drainage
- Wastewater
- Park Maint.
- Emergency Mgmt

	2013-2014 FISCAL YEAR ACTUAL	2014-2015 BUDGET	2014-2015 AMENDED BUDGET	2015-2016 PROPOSED BUDGET
REVENUE SUMMARY				
GENERAL FUND				
PROPERTY TAXES	1,739,012	1,808,516	1,812,966	1,892,509
OTHER TAXES	1,133,057	1,065,500	1,178,746	1,179,700
FINES & FORFEITURES	20,957	1,873	959	522
LICENSES & PERMITS	503,763	429,625	550,105	564,130
FIRE DEPARTMENT REVENUE	211,392	532,764	481,702	563,243
FEES & SERVICE CHARGES	70,102	88,075	131,075	82,600
NOTE PROCEEDS	345,000	0	0	0
MISCELLANEOUS REVENUES	328,302	320,477	461,247	380,216
TOTAL GENERAL FUND REVENUE	4,351,585	4,246,830	4,616,801	4,662,920
WATER UTILITIES FUND				
FEES & SERVICE CHARGES	3,071,097	3,361,782	2,963,850	3,661,870
MISCELLANEOUS REVENUES	56,396	35,370	395,855	34,550
TOTAL WATER UTILITIES FUND REVENUE	3,127,493	3,397,152	3,359,705	3,696,420
DEBT SERVICE FUND				
PROPERTY TAXES	691,656	619,210	644,308	836,839
TOTAL DEBT SERVICE FUND REVENUE	691,656	619,210	644,308	836,839
COMBINED REVENUE TOTALS	8,170,734	8,263,192	8,620,813	9,196,179
EXPENDITURES				
GENERAL FUND				
CITY COUNCIL	38,169	53,174	30,224	27,450
CITY SEC	130,230	140,460	136,875	142,660
ADMIN/FINANCE	411,745	470,923	480,867	526,490
DEVELOPMENT SERVICES	248,614	312,144	371,612	312,621
PUBLIC WORKS	1,040,508	1,132,857	1,176,154	1,209,750
PARKS	95,205	129,437	151,595	144,400
FIRE	1,645,744	1,263,806	1,456,157	1,623,092
NON-DEPARTMENTAL	403,701	502,396	400,907	428,866
TOTAL GENERAL FUND EXPENDITURES	4,013,916	4,005,197	4,204,391	4,415,329
WATER UTILITIES FUND				
TOTAL EXPENDITURES	2,501,618	2,863,193	2,827,704	3,088,383
DEBT SERVICE				
WATER UTILITIES	533,220	530,364	530,364	522,716
GENERAL FUND	612,211	608,811	608,811	826,739
TOTAL DEBT SERVICE	1,145,431	1,139,175	1,139,175	1,349,454
TOTAL EXPENDITURES	7,660,965	8,007,565	8,171,270	8,853,167
NET REVENUE LESS EXPENDITURES	509,769	255,626	449,544	343,012

	2013-2014 FISCAL YEAR ACTUAL	2014-2015 BUDGET	2014-2015 AMENDED BUDGET	2015-2016 PROPOSED BUDGET
SUMMARY BY FUND				
GENERAL FUND				
REVENUE	4,351,585	4,246,830	4,616,801	4,662,920
EXPENDITURES	4,013,916	4,005,197	4,204,391	4,415,329
NET REVENUE LESS EXPENDITURES	337,669	241,632	412,409	247,591
WATER UTILITES FUND				
REVENUE	3,127,493	3,397,152	3,359,705	3,696,420
EXPENDITURES	2,501,618	2,863,193	2,827,704	3,088,383
DEBT SERVICE	533,220	530,364	530,364	522,716
NET REVENUE LESS EXPENDITURES	92,655	3,595	1,637	85,322
DEBT SERVICE FUND-GENERAL				
REVENUE	691,656	619,210	644,308	836,839
EXPENDITURES	612,211	608,811	608,811	826,739
NET REVENUE LESS EXPENDITURES	79,445	10,399	35,498	10,100
NET REVENUE LESS EXPENDITURES	509,769	255,626	449,544	343,012

FUND SUMMARIES - GOVERNMENTAL FUNDS

COMBINED SUMMARY OF REVENUES AND EXPENDITURES AND CHANGES IN FUND BALANCE

	GENERAL	DEBT SERVICE	CAPITAL IMPROVEMENTS	BROCKDALE ROAD IMPROV	RTR/TXDOT COUNTY/LCA	IMPACT FEES	TOTAL GOVERNMENTAL
BEGINNING FUND BALANCE	6,073,989	427,403	2,000,000	97,935	1,252,301	848,798	10,700,426
PROPERTY TAXES	1,892,509	836,839					2,729,348
OTHER TAXES	1,179,700						1,179,700
FINES & FORFEITURES	522						522
LICENSES & PERMITS	564,130						564,130
FIRE DEPARTMENT REVENUE	563,243						563,243
FEES & SERVICE CHARGES	82,600						82,600
MISCELLANEOUS REVENUES	380,216		6,000	50,000			436,216
IMPACT FEES						200,000	200,000
RTR FUNDS LEFT TURN LANES							0
RTR FUNDS FM 1378							0
PARKS GRANT			106,480				106,480
COUNTY FUNDS					244,000		244,000
TRANSFER IN RESERVES			11,000				11,000
TRANSFER IN IMPACT FEES							0
TOTAL REVENUES	4,662,920	836,839	123,480	50,000	244,000	200,000	6,117,239
EXPENDITURES							
CITY COUNCIL	27,450						27,450
CITY SEC	142,660						142,660
ADMIN/FINANCE	526,490						526,490
DEVELOPMENT SERVICES	312,621						312,621
PUBLIC WORKS	1,209,750						1,209,750
PARKS	144,400						144,400
FIRE	1,623,092						1,623,092
NON-DEPARTMENTAL	428,866						428,866
DEBT SERVICE PRINCIPAL		620,641					620,641
DEBT SERVICE INTEREST/BOND EXP		206,098					206,098
CAPITAL PROJECTS ESTATES PKWY/ROCK RIDGE INTERSECTION(PARTIAL FUNDING)						320,000	320,000
CAPITAL PROJECTS (BLONDY JHUNE RD)						90,000	90,000
CAPITAL PROJECTS CC/W LUCAS RD -RTR					62,572	15,643	78,215
CAPITAL PROJECTS RTR W LUCAS RD TO ANGEL PKWY					1,408,890	47,223	1,456,113
PARKS PROJECT			117,480				117,480
CAPITAL PROJECTS BLONDY JHUNE RD BRIDGES/SAFETY PROJECT			2,000,000				2,000,000
CAPITAL PROJECTS BAIT SHOP						100,000	100,000
CAPITAL PROJECTS SAFETY ENHANCEMENTS							0
CAPITAL PROJECTS WINNINGKOFF S-CURVE							0
TOTAL EXPENDITURES	4,415,329	826,739	2,117,480	0	1,471,462	572,866	9,403,876
NET CHANGE IN FUND BALANCE	247,591	10,100	(1,994,000)	50,000	(1,227,462)	(372,866)	(3,286,637)
ENDING FUND BALANCE	6,321,580	437,503	6,000	147,935	24,839	475,932	7,413,789
MINUS RESTRICTED FOR:							
IMPACT FEES						(475,932)	(475,932)
LCA RESTRICTED					(24,839)		(24,839)
BROCKDALE ROAD IMPROVEMENTS				(147,935)			(147,935)
RESTRICTED FOR CAPITAL OUTLAY - GENERAL FUND	(50,000)						(50,000)
DEBT SERVICE PAYMENTS		(437,503)					(437,503)
MUNICIPAL COURT	(43,729)						(43,729)
CAPITAL IMPROVEMENT PROJECTS			(6,000)				(6,000)
UNASSIGNED FUND BALANCE	6,227,851	0	0	0	0	0	6,227,851
TOTAL AMOUNT OF RESERVES PRIOR TO GASB 54 REQUIREMENT	6,227,851	0	0	0	0	0	6,227,851
AMOUNT IN DAYS OPERATING COST	515						515
AMOUNT IN MONTHS OPERATING COST	17						17
RESERVES FOR GASB 54 FUND BALANCE POLICY (50% OF CURRENT YR EXPENDITURES IN GENERAL FUND)	(2,207,665)						(2,207,665)
TOTAL RESERVES AFTER GASB 54 REQUIREMENTS	4,020,186						4,020,186
AMOUNT IN DAYS OPERATING COST	332						332
AMOUNT IN MONTHS OPERATING COST	11						11

FUND SUMMARIES - PROPRIETARY

COMBINED SUMMARY OF REVENUES AND EXPENDITURES AND CHANGES IN FUND BALANCE

	WATER	CAPITAL IMPROVEMENTS	IMPACT /DEVELOP FEES	TOTAL PROPRIETARY
<u>BEGINNING BALANCE RESTRICTED/UNRESTRICTED</u>	4,223,969	0	0	4,223,969
WATER REVENUE	3,198,870			3,198,870
WASTE WATER REVENUE	34,000			34,000
TRASH REVENUE	429,000			429,000
MISCELLANEOUS REVENUES	34,550			34,550
REFUND NTMWD CAPITAL		50,000		50,000
IMPACT FEES			150,000	150,000
TRANSFER IN IMPACT FEES		150,000		150,000
TRANSFER IN FUND BALANCE - WATER		604,570		604,570
TOTAL REVENUES	3,696,420	804,570	150,000	4,650,990
<u>EXPENDITURES</u>				
WATER	2,680,983			2,680,983
TRASH	380,000			380,000
WASTEWATER	27,400			27,400
DEBT SERVICE PRINCIPAL	365,000			365,000
DEBT SERVICE INTEREST/BOND EXP	157,716			157,716
TRANSFER OUT TO FUND WATER PROJECT		0		0
TRANSFER OUT TO FUND WATER PROJECT			150,000	150,000
CAPITAL PROJECTS WF		804,570		804,570
				0
TOTAL EXPENDITURES	3,611,099	804,570	150,000	4,565,669
NET CHANGE IN BALANCE	85,322	0	0	85,322
ENDING BALANCE	4,309,291	0	0	4,309,291
MINUS RESTRICTED FOR:				
IMPACT FEES			0	0
DEBT SERVICE PAYMENTS	(365,000)			(365,000)
CUSTOMER DEPOSITS	(205,125)			(205,125)
TRSF TO CAPITAL FROM RESERVES	(604,570)	0		(604,570)
UNASSIGNED FUND BALANCE	3,134,596	0	0	3,134,596
TOTAL AMOUNT OF RESERVES PRIOR TO GASB 54 REQUIREMENT	3,134,596	0	0	3,134,596
AMOUNT IN DAYS OPERATING COST	352			352
AMOUNT IN MONTHS OPERATING COST	12			12
RESERVES FOR GASB 54 FUND BALANCE POLICY (50% OF CURRENT YR EXPENDITURES IN GENERAL FUND)	(1,623,049)			(1,623,049)
TOTAL RESERVES AFTER GASB 54 REQUIREMENTS	1,511,546	0	0	1,511,546
AMOUNT IN DAYS OPERATING COST	170			170
AMOUNT IN MONTHS OPERATING COST	6			6

CAPITAL FUND SUMMARY**CAPITAL WATER PROJECTS:****TOTAL WATER CAPITAL PROJECTS- CARRY OVER FY 14/15:**

OSAGE WATER LINE	60,700
WHITE ROCK BRIDGE ADD'T ROW	15,000
PARKER 12 INCH W LINE DESIGN	18,870
TOTAL WATER CAPITAL PROJECTS- CARRY OVER FY 14/15:	94,570

CARRY OVER PROJECTS FUNDED BY:

2011 CO	
RESERVES	(94,570)
TOTAL CARRY-OVER FUNDING	(94,570)

NEW WATER PROJECTS FY 15/16:

ABANDONED 8 INCH WATER LINE	10,000
PARKER RD 12 INCH LOOP LINE (LEWIS N, PARKER RD, STINSON RD)	400,000
WATER SYSTEM IMPROVEMENTS	100,000
DEAD END CONNECTIONS (GRAHAM, PR 5252, HICKORY HILL)	200,000
TOTAL NEW PROJECTS	710,000

NEW PROJECT FUNDING - WATER:

IMPACT FEES FY 15/16	(150,000)
REFUND NTMWD	(50,000)
RESERVES	(510,000)
TOTAL NEW PROJECT FUNDING	(710,000)

TOTAL WF PROJECTS FY 15/16**804,570****CAPITAL ROADWAY AND GF PROJECTS:****TOTAL GENERAL FUND PROJECT CARRY OVER FY 14/15:**

RTR PROJECT C CLUB RD/W LUCAS INTERSEC	78,215
RTR PROJECT W LUCAS RD/CC RD TO ANGEL PKWY	1,456,113
BLONDY JHUNE RD PROJECT	90,000
TOTAL GENERAL FUND PROJECTS- CARRY OVER FY 14/15	1,624,328

CARRY OVER PROJECTS FUNDED BY:

RTR FUNDS	(1,227,462)
COUNTY FUNDS	(244,000)
IMPACT FEES - ROADS	(152,866)
TOTAL CARRY-OVER FUNDING	(1,624,328)

NEW GENERAL FUND PROJECTS FY 15/16:

BLONDY JHUNE BRIDGES/SAFETY PROJECT	2,000,000
BAIT SHOP INTERSECTION	100,000
ESTATES PKWY/ROCK RIDGE RD (PARTIALLY FUNDED)	320,000
PARKS PROJECT	117,480
TOTAL NEW PROJECTS	2,537,480

NEW PROJECT FUNDING - GENERAL FUND:

IMPACT FEES FY 15/16 - ROADS	(420,000)
2015 COS	(2,000,000)
PARKS GRANT	(106,480)
RESERVES	(11,000)
TOTAL NEW PROJECT FUNDING	(2,537,480)

TOTAL GF PROJECTS FY 15/16**4,161,808****TOTAL CAPITAL PROJECTS FY 15/16****4,966,378**

	2013-2014 ACTUAL	2014-2015 AMENDED BUDGET	2015-2016 PROPOSED BUDGET
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Impact/Development Fee Summary

GENERAL FUND:

Beginning Balance General Fund (Restricted) 818,443 818,443 971,572

Revenue

Roadway Impact Fees(11-4500)		298,000	200,000
Roadway Improvements LCA (21-4913)		141,000	
Roadway Capital (11-4990) Brockdale		0	0
Roadway Fees Brockdale(11-4989) Improv	0	50,000	50,000
Total Revenues	818,443	489,000	250,000

Expenditures

Capital Projects		219,710	572,866
LCA Roadway Improvements		116,161	
Brockdale Improv		0	
Total Expenditures	0	335,871	572,866
Total General Fund Restricted	818,443	971,572	648,706

Restricted for LCA Improvements		24,839	24,839
Restricted for Brockdale Capital Improv	21,535	21,535	21,535
Restricted for Brockdale Improvements	26,400	76,400	126,400
Total 3rd Party Restricted	47,935	122,774	172,774
General Fund Ending Bal (Restricted for Roads)	770,508	848,798	475,932
Total General Fund Restricted	818,443	971,572	648,706

WATER FUND:

Beginning Balance - Water Fund (6,144,655) (6,144,655) (6,203,273)

Revenue

Water Impact Fees	0	138,000	150,000
Development Fees -Sewer		0	0
Total Revenues	0	138,000	150,000

Expenditures

Capital Projects - Water		196,618	804,570
Capital Projects- Sewer		0	0
Total Expenditures	0	196,618	804,570

Revenues less Expenditures 0 (58,618) (654,570)

Water Fund Ending Balance (6,144,655) (6,203,273) (6,857,843)

CITY OF LUCAS PROPERTY TAX RATES

Property tax is by far the largest source of revenue in the City of Lucas General Fund. Property tax is collected by Collin County and distributed to the City. The City's property tax is budgeted at a rate of .320661 for 2015. This tax rate is the same as the previous year. Listed below is a table depicting the recent history of the City of Lucas property tax rate.

Tax Year	O&M	I&S	Total
2005	0.243510	0.133090	0.376600
2006	0.248146	0.126854	0.375000
2007	0.244260	0.130740	0.375000
2008	0.250509	0.123668	0.374177
2009	0.252040	0.122137	0.374177
2010	0.247231	0.126946	0.374177
2011	0.257723	0.116454	0.374177
2012	0.261218	0.112959	0.374177
2013	0.254005	0.101611	0.355616
2014	0.233068	0.087593	0.320661
2015	0.215514	0.105147	0.320661

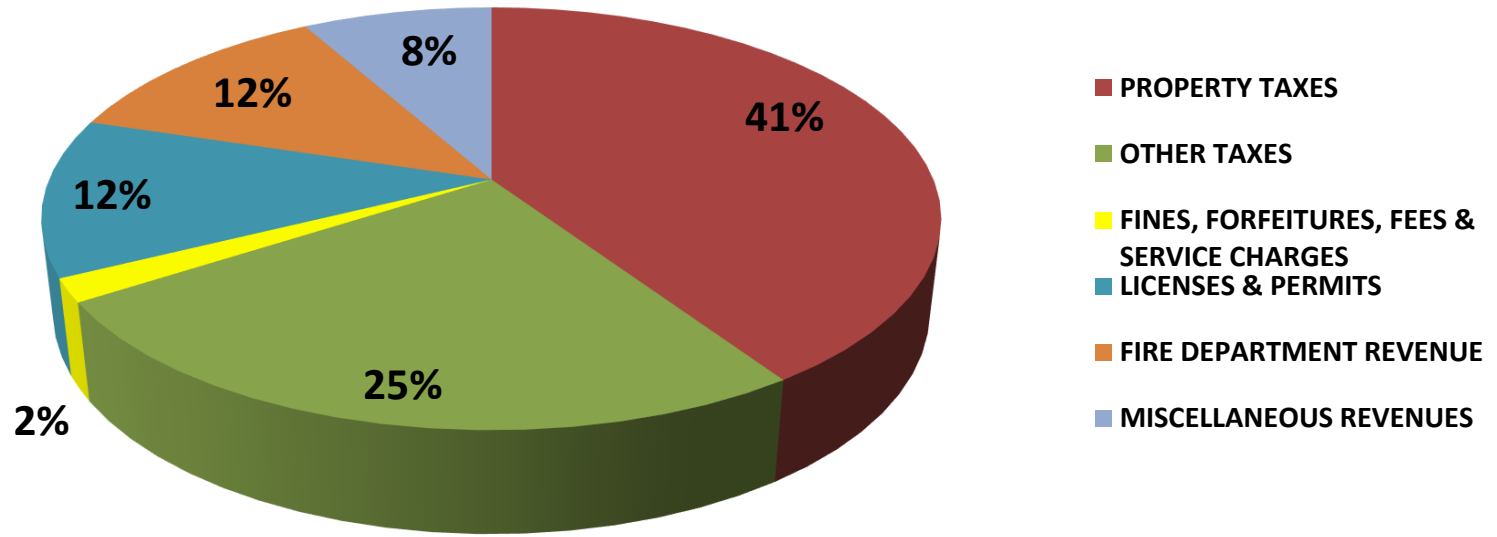
As you can see in the chart below, the property tax rate for the City of Lucas is very favorable in comparison to other cities within the area.

Fiscal Year 2014 Tax Rates

City	O&M	I&S	Total
Wylie	0.597978	0.280922	0.878900
Sachse	0.559034	0.211785	0.770819
Princeton	0.492830	0.228970	0.721800
Farmersville	0.462870	0.322866	0.785736
Anna	0.545826	0.103174	0.649000
Celina	0.432737	0.212263	0.645000
Melissa	0.463642	0.146358	0.610000
Murphy	0.336270	0.213730	0.550000
Allen	0.398361	0.141639	0.540000
Prosper	0.356301	0.163699	0.520000
Fairview	0.221733	0.138266	0.359999
Parker	0.290294	0.060690	0.350984
Lucas	0.233068	0.087593	0.320661

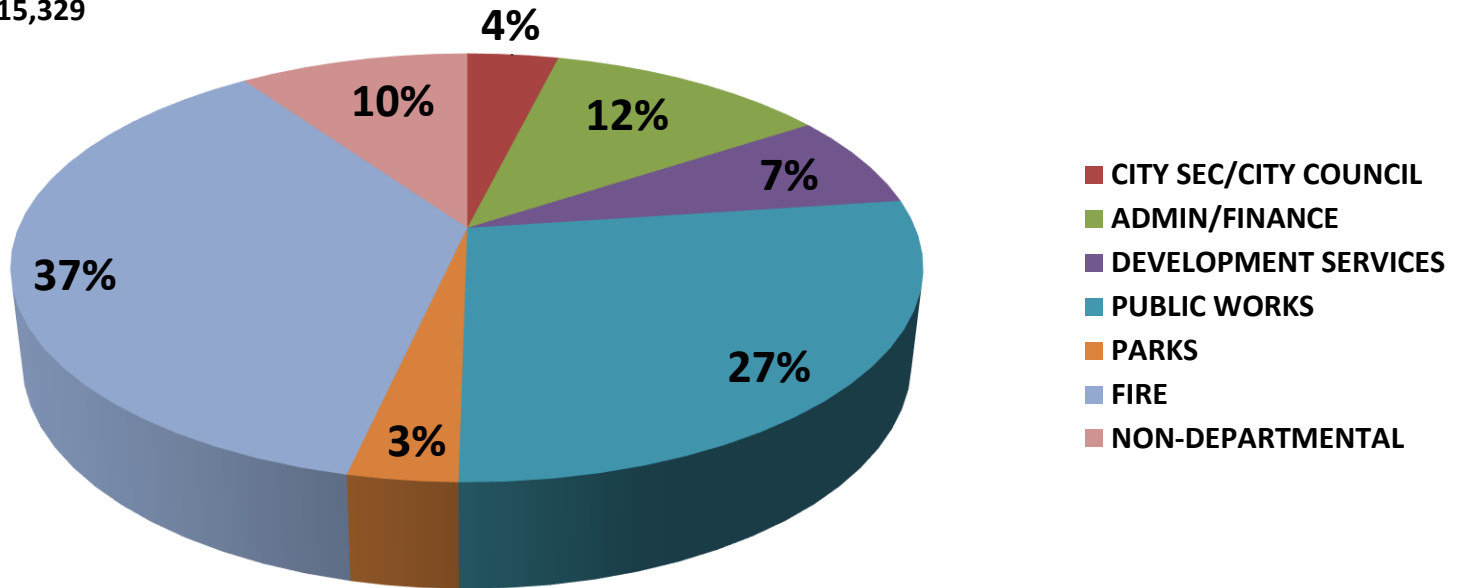
General Fund Revenue FY15/16

Total \$ 4,662,920



General Fund Expenditures by Department FY15/16

Total \$4,415,329



11 -GENERAL FUND		2013-2014 FISCAL YEAR	2014-2015	2014-2015 AMENDED	2015-2016 PROPOSED	
REVENUE		ACTUAL	BUDGET	BUDGET	BUDGET	DESCRIP
4011	PROPERTY TAXES	1,677,274	1,778,916	1,778,916	1,857,509	
4012	PROPERTY TAXES-DEL.	49,427	22,000	22,000	22,000	
4015	PROPERTY TAXES-P&I	12,311	7,600	12,050	13,000	
TOTAL PROPERTY TAXES		1,739,012	1,808,516	1,812,966	1,892,509	

OTHER TAXES

4101	SALES TAX	549,370	514,800	602,046	603,000	
4101-100	SALES TAX STREETS	132,331	132,600	132,600	132,600	
4101-200	SALES TAX PROP TAX REDUC	132,331	132,600	132,600	132,600	
4102	FRANCHISE-ELECTRICAL	234,361	210,000	230,000	230,000	
4103	FRANCHISE-TELEPHONE	7,532	7,300	7,300	7,300	
4104	FRANCHISE-CABLE	44,893	40,000	46,000	46,000	
4105	FRANCHISE-GAS	28,591	25,000	25,000	25,000	
4106	FRANCHISE-CABLE PEG	3,648	3,200	3,200	3,200	
TOTAL OTHER TAXES		1,133,057	1,065,500	1,178,746	1,179,700	

FINES & FORFEITURES

4202	COURT TECHNOLOGY FUND	275	40	10	40	
4203	COURT SECURITY FUND	206	25	5	25	
4204	COURT COST-CITY	807	120	20	30	
4205	TRAFFIC FINES	14,852	1,200	800	300	
4206	COURT COST-STATE	3,782	400	100	100	
4208	STATE JURY FEE	275	30	10	10	
4212	JUDICIAL FEES-STATE	371	50	10	15	
4213	JUDICIAL FEES-CITY	41	8	2	2	
4215	OMNI STATE FEE	140		0		
4216	OMNI MGMT FEE	42		0		
4217	OMNI LOCAL FEE	28		0		
4218	INDIGENT DEFENSE FEE	138		2		
TOTAL FINES & FORFEITURES		20,957	1,873	959	522	

LICENSES & PERMITS

		0			
4301	GEN CONTRACTOR REG.	17,880	10,500	13,000	14,000
4361	ZONING REQUEST			350	700
4362	SPECIFIC USE PERMITS	0	600	600	600
4363	VARIANCE REQUEST	900	300	300	600
4365	BLDG PERMITS-NEW HOMES	318,155	289,000	359,000	360,000
4367	BLDG PERMITS-ACC.	15,212	14,525	14,525	12,000
4368	BLDG PERMITS-REMODEL	4,911	4,000	4,000	4,000
4369	BLDG PERMITS-COMM.	21,730	8,000	48,000	44,000
4371	ELECTRICAL PERMITS	1,300	1,000	1,000	1,000
4372	PLUMBING PERMITS	2,875	1,950	1,950	2,000
4373	HEATING & A/C PERMITS	1,550	950	950	1,400
4374	FENCE PERMITS	2,550	2,500	2,500	4,000
4375	SWIMMING POOL PERMITS	20,330	20,000	20,000	20,000
4376	WEIGHT LIMIT PERMITS	50,575	40,000	40,000	45,000
4377	ROOF PERMITS	1,500	800	800	700
4378	SPRINKLER SYST PERMITS	6,500	5,000	6,500	6,540
4379	DRIVEWAY PERMIT	1,150	900	900	900
4380	SIGN PERMIT	2,375	1,700	1,700	1,500
4382	STORM WATER MGMT PERMIT	4,875	3,500	3,500	4,000
4384	SOLICITATION PERMIT	0	0	30	90
4390	PLANNED DEVELOPMENT	2,370	1,250	1,250	1,600
4391	BURN PERMITS	2,750	2,300	600	0
4395	HEALTH SERVICE PERMITS	3,000	3,000	3,000	14,000
4398	MISC LICENSES & PERMITS	675	650	650	500
4611	FIRE SPRINKLER PERMIT	20,600	17,200	25,000	25,000
TOTAL LICENSES & PERMITS		503,763	429,625	550,105	564,130

FIRE DEPARTMENT REVENUE

4612	COUNTY FIRE DISTRICT	36,938	36,938	8,221	
4613	SEIS LAGOS INTER-LOCAL	157,065	175,000	192,655	242,143
4614	AMBULANCE SERVICES	17,389	67,000	67,000	67,000
4615	LISD EMS SERVICE		8,100	8,100	8,100
4999	FIRE DISTRICT TRANSFER IN	0	245,726	205,726	246,000
TOTAL FIRE DEPARTMENT REVENUE		211,392	532,764	481,702	563,243

11 -GENERAL FUND		2013-2014 FISCAL YEAR ACTUAL	2014-2015 BUDGET	2014-2015 AMENDED BUDGET	2015-2016 PROPOSED BUDGET	DESCRIP
REVENUE						
NOTE PROCEEDS						
4800	NOTE PROCEEDS	345,000	0	0	0	
TOTAL NOTE PROCEEDS		345,000	0	0	0	
FEES & SERVICE CHARGES						
4424	PLAT & REPLAT FEES	12,640	12,500	15,500	15,000	
4425	RE-INSPECTION FEES	3,450	4,000	4,000	4,000	
4426	FEES-BUILDING PROJECTS	2,400	2,400	2,400	3,500	
4427	PUBLIC IMPRV/3% INSPEC	51,463	69,000	109,000	60,000	
4497	PUBLIC INFO. REQUESTS	86	100	100		
4498	MISC. FEES & CHARGES	63	75	75	100	
TOTAL FEES & SERVICE CHARGES		70,102	88,075	131,075	82,600	
MISCELLANEOUS REVENUE						
4911	INTEREST INCOME	10,842	9,000	12,000	10,000	
4913	FUEL TAX REFUND	2,400		0		
4914	INSURANCE CLAIM REIMB	24,500		0		
4915	CHILD SAFETY INCOME	6,400	6,200	6,200	6,200	
4916	CREDIT CARD REVENUE	3,376	3,200	3,200	3,200	
4917	CERT APP FEE BEER & WINE	750		0	0	
4931	RENTAL INCOME	54,090	46,200	77,740	83,400	Rhino/AT&T/Verizon Tower
4980	PARK DEDICATION FEES	15,000	60,000	60,000	45,000	
4981	FACILITY RENTAL			0	100	
4982	FACILITY DEPOSIT			0		
4985	GRANT REVENUES	0	5,500	3,500	11,385	Fire Dept. Grants
4986	FOUNDERS DAY DONATIONS	250		535		
4991	STREET ASSESSMENTS	1,300		4,145		
4992	SALE OF ASSETS	2,501		148,710	19,000	Sale of land White Rock Trail FY 14/15 FY 15/16 Sale two trucks \$10k \$8k three trailers/ \$1k old patrol car
4993	POSTAGE	0		0		
4994	CASH DRWR OVR/UND	0		0		
4995	REIMBURSEMENTS	5,301	1,000	140		
4996	TRANSFER IN	0		135,000		
4997	MISCELLANEOUS	23,798	1,900	10,078		
4998	PILOT TRANSER IN	177,794	187,477	0	201,931	
TOTAL MISCELLANEOUS REVENUE		328,302	320,477	461,247	380,216	
TOTAL REVENUES		4,351,585	4,246,830	4,616,801	4,662,920	

11 -GENERAL FUND CITY COUNCIL DEPARTMENTAL EXPENDITURES	2013-2014 FISCAL YEAR ACTUAL	2014-2015 BUDGET	2014-2015 AMENDED BUDGET	2015-2016 PROPOSED BUDGET	DESCRIPTION
<u>PERSONNEL SERVICES</u>					
6100-104 CITY COUNCIL FEES	0	9,000	0	9,000	Quarterly Pmt for City Council
6100-112 WORKERS' COMPENSATION	98	100		100	
6100-127 MEDICARE	98	150	150	150	
TOTAL PERSONNEL SERVICES	196	9,250	150	9,250	
<u>MATERIALS & SUPPLIES</u>					
6100-201 OFFICE SUPPLIES	1,301	1,500	1,500		
6100-202 POSTAGE	20	100	100	0	
6100-204 FOOD/BEVERAGE	257	1,500	1,500	1,500	
6100-210 COMPUTER SUPPLIES				0	
6100-222 AUDIO/VISUAL DEVICES	0	2,900	2,900		
6100-228 MEETING SUPPLIES	0	75	75		
6100-233 EQUIPMENT MAINTENANCE	0	100	100		
TOTAL MATERIALS & SUPPLIES	1,578	6,175	6,175	1,500	
<u>PURCHASED SERVICES:</u>					
6100-307 TRAINING & TRAVEL	2,039	2,500	2,500	13,500	\$500 per Council Member \$10K Planning Retreat
6100-313 MAINTENANCE AGREEMENTS	3,107		0	0	
6100-323 CELL PHONE	806	1,200	1,200		
6100-331 ELECTRICITY	1,078	1,500	1,500		recl to non-dept.
TOTAL PURCHASED SERVICES	7,030	5,200	5,200	13,500	
<u>GENERAL & ADMINISTRATIVE SERVICES</u>					
6100-440 BOARDS & COMMISSIONS	0	250	250	0	
6100-441 APPRECIATION/AWARDS	1,901	2,500	2,500	2,500	
6100-451 SOFTWARE, BOOKS, & CDS	456	600	600	700	\$100 per Council Member
6100-442 CONTINGENCY FUND	3,259	5,500	2,500		
6100-444 FOUNDER'S DAY	14,749	20,000			
6100-468 CITY COUNCIL FEES	9,000		9,150	0	
TOTAL GENERAL & ADMINISTRATION SERV	29,365	28,850	15,000	3,200	
<u>NON-CAPITAL EXPENSE</u>					
6100-420 EQUIPMENT	0	3,699	3,699		
TOTAL NON-CAPITAL EXPENSE	0	3,699	3,699	0	
TOTAL CITY COUNCIL	38,169	53,174	30,224	27,450	

11 -GENERAL FUND CITY SECRETARY DEPARTMENTAL EXPENDITURES		2013-2014 FISCAL YEAR ACTUAL	2014-2015 BUDGET	2014-2015 AMENDED BUDGET	2015-2016 PROPOSED BUDGET	DESCRIPTION
PERSONNEL SERVICES						
6110-101	SALARIES - EXEMPT	66,850	66,833	55,661	69,021	
6110-103	SALARIES - TEMPORARY			16,933		
6110-112	WORKERS' COMPENSATION	192	200	0	225	
6110-113	LONGEVITY PAY	402	448	155	48	
6110-122	TMRS	5,242	6,526	7,079	9,401	
6110-123	GROUP INSURANCE	6,756	7,392	6,580	7,344	
6110-124	SUPP'L INSR BENEFIT	296	300	300	300	
6110-127	MEDICARE	1,001	991	1,046	1,001	
6110-129	ST/LT DISABILITY	341	335	335	250	
6110-133	TELEPHONE ALLOWANCE	0		0	480	
TOTAL PERSONNEL SERVICES		81,080	83,025	88,090	88,070	
MATERIALS & SUPPLIES						
6110-201	OFFICE SUPPLIES	832	1,100	1,100	2,600	Inc NL Paper \$1.8k
6110-202	POSTAGE	6,220	8,000	8,000	8,000	Newsletter Postage
6110-204	FOOD/BEVERAGE	0		0	100	
6110-210	COMPUTER SUPPLIES	0		0	50	
6110-238	PRINTING & COPYING	0		0		
6110-239	RECORDS MANAGEMENT	1,145	1,500	1,500	1,500	
TOTAL MATERIALS & SUPPLIES		8,197	10,600	10,600	12,250	
PURCHASED SERVICES						
6110-303	TELEPHONE	1,085	1,250	1,250		Reclass to non-departmental
6110-307	TRAINING & TRAVEL	762	580	930	3,015	See Travel Plan
6110-306	ADVERTISING/PUBLIC NOTICES	13,633	15,000	15,000	15,000	Addt advertising
6110-309	PROFESSIONAL SERVICES	9,375	14,180	5,180	6,700	\$4k Franklin/\$2.7k MCCI
6110-313	MAINTENANCE AGREEMENTS	3,504		0	0	
6110-349	FILING FEES	758	2,000	2,000	2,000	
TOTAL PURCHASED SERVICES		29,117	33,010	24,360	26,715	
GENERAL & ADMINISTRATIVE SERVICES						
6110-441	APPRECIATION/AWARDS	0				
6110-443	DUES/LICENSES	240	325	325	125	See Detail Schedule
6110-445	ELECTIONS	11,270	13,000	9,000	14,000	\$6k Nov/\$8k May
6110-451	SOFTWARE, BOOKS & CD'S	326	500	500	1,500	See Detail Schedule
TOTAL GENERAL & ADMINISTRATIVE SERV		11,836	13,825	9,825	15,625	
NON-CAPITAL EXPENSE						
6110-411	FURNITURE & FIXTURES			4,000		
TOTAL NON-CAPITAL EXPENSE				4,000		
TOTAL CITY SECRETARY		130,230	140,460	136,875	142,660	-

11 -GENERAL FUND ADMINISTRATION & FINANCE DEPARTMENTAL EXPENDITURES		2013-2014 FISCAL YEAR ACTUAL	2014-2015 BUDGET	2014-2015 AMENDED BUDGET	2015-2016 PROPOSED BUDGET	DESCRIPTION
PERSONNEL SERVICES						
6200-101	SALARIES - EXEMPT	131,669	151,206	156,836	173,509	
6200-102	SALARIES - NON-EXEMPT	83,614	106,454	112,556	117,779	
6200-103	SALARIES - PART - TIME	16,250	3,414	3,045	22,464	
6200-111	OVERTIME	0	550	550	1,900	\$1.4k F Day/\$500 other
6200-112	WORKERS' COMP	511	540	540	800	
6200-113	LONGEVITY PAY	1,016	1,322	1,272	1,508	
6200-122	TMRS	15,140	25,225	33,482	42,936	
6200-123	GROUP INSURANCE	25,232	36,960	30,506	36,720	
6200-124	SUPP'L INSR BENEFIT	986	1,440	1,440	1,500	
6200-127	MEDICARE	3,427	3,794	3,931	4,570	
6200-129	ST/LT DISABILITY	920	1,235	1,341	1,350	
6200-131	UNEMPLOYMENT	8,172		0		
6200-133	TELEPHONE ALLOWANCE	375	900	900	1,860	\$40 per mo CM & LE/ \$75 per mo JC
6200-141	CAR ALLOWANCE	2,400	2,400	2,400	2,400	
TOTAL PERSONNEL SERVICES		289,712	335,440	348,799	409,296	
MATERIALS & SUPPLIES						
6200-201	OFFICE SUPPLIES	7,635	7,470	7,470	6,000	\$800 HR /\$3K Paper Costs City Wide
6200-202	POSTAGE	1,000	1,000	1,000	1,700	General Fund City Wide Costs
6200-203	SUBSCRIPTIONS	0	400	400	450	HR-FLSA
6200-204	FOOD/BEVERAGE	2,494	4,170	4,170	2,200	
6200-205	LOGO/UNIFORM ALLOWANCE	42	300	300	525	\$75 per person
6200-210	COMPUTER SUPPLIES	0		0	350	\$50 per person
6200-211	MEDICAL & SURGICAL SUPPLIES	0		0		
6200-238	PRINTING & COPING	200	250	250	0	Inc with office supplies
TOTAL MATERIALS & SUPPLIES		11,371	13,590	13,590	11,225	
PURCHASED SERVICES:						
6200-302	AUDITING & ACCOUNTING	10,020	12,500	12,500	12,500	
6200-303	TELEPHONE	2,606	3,400	3,400	0	recl to non-departmental
6200-305	SOFTWARE SUPPORT/MAINT	16,724	12,700	10,700	11,300	Maint incode:AP/PR/GL/Purch/FA/Court
6200-307	TRAINING & TRAVEL	8,322	8,319	8,319	8,320	\$4,030 CM/\$2,790 Finance/\$1,500 HR/ See Travel Plan
6200-309	PROFESSIONAL SERVICES	7,706	7,100	10,584	3,800	See Detail Schedule
6200-313	MAINTENANCE AGREEMENTS	3,154	6,400	6,400	6,400	Konica Lease
6200-318	TAX COLLECTION	1,925	2,120	2,000	2,200	
6200-319	CENTRAL APPRAISAL FEE	15,059	17,144	15,660	18,165	Increase in FY 15 fee
6200-321	STATE COMPTRROLLER (CT FEES)	4,342	4,000	1,000	300	Court cases handled in Plano
6200-321.1	OMNI COURT FEES	6		25		
6200-322	CONTRACTS	2,750	2,000	1,000	1,050	Municipal Court Judge
6200-323	CELL PHONE	311		480	480	Monthly ipad chg for CM
6200-324	INMATE BOARDING	419	500	500	426	6 days @ \$71 per day
6200-325	LIABILITY INSURANCE	20,861	24,000	24,000	28,000	Incr approx 15% per year recl to non-dept.
6200-331	ELECTRICITY	2,387	3,700	3,700		
6200-333	UTILITIES, WATER	440	500	500		recl to non-dept.
TOTAL PURCHASED SERVICES		97,032	104,383	100,768	92,941	
GENERAL & ADMINISTRATIVE SERVICES						
6200-441	APPRECIATION/AWARDS	1,081	2,500	2,500	3,300	\$1.4k qtrly all-hands meetings Holiday lunch \$400/Awards \$1.5k
6200-443	DUES/LICENSES	4,158	4,710	4,710	4,528	See Detail Schedule
6200-444	EMPLOYMENT SCREENING	105	2,000	2,000	2,000	City Wide
6200-445	CHILD SAFETY EXPENSE	609	1,000	1,000	500	Founder's Day give-a-ways
6200-446	LICENSES & REGISTRATIONS	0		0	0	
6200-497	CREDIT CARD FEES	2,377	1,800	2,000	2,200	Increase in credit card activity
6200-498	MISCELLANEOUS	5,300	500	500	500	
TOTAL GENERAL & ADMIN SERVICES		13,630	12,510	12,710	13,028	
NON-CAPITAL EXPENSE						
6200-411	FURNITURE & FIXTURES		5,000	5,000		
TOTAL NON-CAPITAL EXPENSE		0	5,000	5,000	0	
TOTAL ADMINISTRATION		411,745	470,923	480,867	526,490	

11 - GENERAL FUND PUBLIC WORKS		2013-2014 FISCAL YEAR	2014-2015	2014-2015 AMENDED	2015-2016 PROPOSED	
DEPARTMENTAL EXPENDITURES		ACTUAL	BUDGET	BUDGET	BUDGET	DESCRIPTION
PERSONNEL SERVICES						
6210-101	SALARIES - EXEMPT	34,867	58,856	54,017	66,209	
6210-102	SALARIES - NON-EXEMPT	122,995	59,186	91,597	69,012	
6210-103	SALARIES - TEMPORARY		14,400	14,400	14,400	
6210-111	OVERTIME	0	500	1,000	2,725	\$1,725 Events/\$1k other
6210-112	WORKERS' COMPENSATION	4,973	3,600	3,652	3,681	
6210-113	LONGEVITY	628	671	492	605	
6210-122	TMRS	12,056	11,556	17,982	19,009	
6210-123	GROUP INSURANCE	26,064	19,219	23,941	19,094	
6210-124	SUPP'L INSR BENEFIT	930	750	936	780	
6210-127	MEDICARE	2,279	1,802	2,638	2,234	
6210-129	ST/LT DISABILITY	648	589	831	831	
6210-141	CAR ALLOWANCE	1,200	1,200	1,200	1,200	
TOTAL PERSONNEL SERVICES		206,640	172,329	212,687	199,780	
MATERIALS & SUPPLIES						
6210-201	OFFICE SUPPLIES	355	500	750	500	
6210-202	POSTAGE	46	100	100		Recl to Dept. 6200
6210-204	FOOD/BEVERAGE	312	800	1,050	400	\$100 per person
6210-205	LOGO/UNIFORM ALLOWANCE	1,781	2,500	2,500	0	Reclass to acct 209
6210-206	FUEL & LUBRICANTS	6,415	10,000	10,368	7,500	
6210-208	MINOR APPARATUS	1,681	3,500	3,500	5,000	
6210-209	PROTECTIVE CLOTHING/UNIFORMS	1,398	1,400	1,823	6,075	See Detail Schedule
6210-210	COMPUTER SUPPLIES				225	\$50 per person
6210-211	MEDICAL SUPPLIES	100	100	100	100	
6210-214	CLEANING SUPPLIES	341	2,000	2,000	1,000	
6210-223	SAND/DIRT	365	1,000	1,000	1,000	
6210-224	ASPHALT/BASE/CONC/CULVERT	58,114	30,000	30,000	20,000	
TOTAL MATERIALS & SUPPLIES		70,908	51,900	53,190	41,800	
MAINTENANCE & REPAIR						
6210-231	FACILITY MAINTENANCE	3,032	4,000	4,000	4,000	
6210-232	VEHICLE MAINTENANCE	3,896	5,100	5,710	6,000	
6210-234	WASTE DISPOSAL	0	2,000	2,000	1,000	
6210-298	MAINTENANCE & PARTS - MISC	1,589	2,000	2,611	2,600	
TOTAL MAINTENANCE & REPAIR		14,950	20,600	21,821	61,100	
PURCHASED SERVICES						
6210-303	TELEPHONE	2,800	3,200	3,200		Recl to Non-Departmental
6210-307	TRAVEL/TRAINING	1,166	6,500	6,500	6,870	See Travel Plan
6210-309	PROFESSIONAL SERVICES	29,311	80,000	80,000	61,500	See Detail Schedule
6210-311	ENGINEERING FEES	400		0		
6210-322	CONTRACTS, OTHER	697	4,000	4,000		
6210-323	CELL PHONE	3,442	3,000	3,417	3,500	
6210-325	AUCTION FEES	2,109	2,000	2,000	0	
6210-331	UTILITIES, ELECTRIC	5,074	7,000	7,000	3,800	City Hall recl to non-dept.
6210-332	DRAINAGE	0	33,000	33,000	0	
6210-334	STREET LIGHTING	14,893	14,000	14,000	14,000	
6210-346	EQUIPMENT RENTAL	-54	10,000	10,000	5,000	Emergency equip rental
TOTAL PURCHASED SERVICES		59,838	162,700	163,117	94,670	
GENERAL & ADMINISTRATIVE SERVICES						
6210-441	APPRECIATION/AWARDS	207	300	311		
6210-443	DUES/LICENSES	0	910	0	2,400	See Detail Schedule
6210-444	EMPLOYEE SCREENING	35		910	0	
6210-446	LICENSES & REGISTRATIONS	100		0		
TOTAL GENERAL & ADMIN SERVICES		342	1,210	1,221	2,400	
NON-CAPITAL EXPENSE						
6210-416	IMPLEMENTS & APPARATUS		5,000	5,000		
TOTAL NON-CAPITAL EXPENSE		0	8,000	8,000	0	
CAPITAL OUTLAY						
8210-301	IMPROVEMENTS ROADS	644,359	696,118	696,118	750,000	
8210-420	EQUIPMENT	0		0	10,000	Tack sprayer
8210-421	VEHICLES	30,673		0	40,000	Repl 2 trucks with one new
8210-433	SIGNS & MARKINGS	12,798	20,000	20,000	10,000	
8210-452	COMPUTERS	0		0		
TOTAL CAPITAL OUTLAY		687,830	716,118	716,118	810,000	
TOTAL PUBLIC WORKS		1,040,508	1,132,857	1,176,154	1,209,750	

11 - GENERAL FUND PARKS DEPARTMENT DEPARTMENTAL EXPENDITURES		2013-2014 FISCAL YEAR ACTUAL	2014-2015 BUDGET	2014-2015 AMENDED BUDGET	2015-2016 PROPOSED BUDGET	DESCRIPTION
PERSONNEL SERVICES						
6211-102	SALARIES - NON-EXEMPT	36,729	25,859	0		
6211-103	SALARIES - TEMP PART - TIME	12,594	18,720	18,720	20,000	
6211-111	OVERTIME		500	0		
6211-112	WORKERS COMP	1,087	1,100	0	600	
6211-113	LONGEVITY	178	157	0		
6211-122	TMRS	2,808	2,532	0		
6211-123	GROUP INSURANCE	6,362	5,174	0		
6211-124	SUPP'L INSR BENEFIT	272	210	0		
6211-127	MEDICARE	690	646	275	300	
6211-129	ST/LT DISABILITY	163	129	0		
TOTAL PERSONNEL SERVICES		60,883	55,027	18,995	20,900	
MATERIALS & SUPPLIES						
6211-205	WEARING APPAREL	640	700	0	0	
6211-206	FUEL & LUBRICANTS	4,863	6,000	0		
6211-208	MINOR APPARATUS	955	3,000	0		
6211-209	PROTECTIVE CLOTHING	513	700	0		
6211-212	CHEMICALS	8,746	9,000	5,000	0	
6211-223	SOIL PREP	4,971	7,000	1,800		
6211-229	MAINT & PARTS	3,028	4,500	0		
6211-232	MAINT & PARTS AUTO	247	850	0		
TOTAL MATERIALS & SUPPLIES		23,963	31,750	6,800	0	
MAINTENANCE & REPAIR						
6211-233	EQUIPMENT MAINTENANCE	2,136	3,000	3,000	3,000	
TOTAL MAINTENANCE & REPAIR		2,136	3,000	3,000	3,000	
PURCHASED SERVICES						
6211-307	TRAVEL	1,000	3,000	0		
6211-322	CONTRACTS OTHER (MOWING)	0	1,000	64,700	75,500	See Detail Schedule
6211-323	CELL PHONE	911	1,000	0		
6211-331	UTILITIES, ELECTRIC	1,727	2,000	2,000	2,000	
6211-333	UTILITIES, WATER	4,912	10,000	0		
6211-346	EQUIPMENT RENTAL	163	1,000	10,000	10,000	
TOTAL PURCHASED SERVICES		8,713	18,000	76,700	87,500	
GENERAL & ADMINISTRATIVE						
6211-441	APPRECIATION & AWARDS	26	100	0		
6211-444	MEDICAL EXAMS	35		0		
6211-446	LICENSE AND REGISTRATION	25	1,060	0		
6211-498	MISC. LANDSCAPING	-576		0		
TOTAL GENERAL & ADMINISTRATIVE		-490	1,160	0	0	0
SPECIAL EVENTS						
6211-444	FOUNDERS DAY	0		20,000	25,000	
6211-445	SERVICE TREE PROGRAM			3,000	3,000	
6211-446	KEEP LUCAS BEAUTIFUL			2,000	2,500	Membership dues/ conf.
6211-447	HOLIDAY LIGHTING EVENT			15,000	2,500	
TOTAL SPECIAL EVENTS		0		40,000	33,000	
CAPITAL OUTLAY						
8211-420	EQUIPMENT		20,500	6,100		
TOTAL CAPITAL OUTLAY		0	20,500	6,100	0	
TOTAL PARKS DEPARTMENT		95,205	129,437	151,595	144,400	0

11 - GENERAL FUND DEVELOPMENT SERVICES DEPARTMENTAL EXPENDITURES		2013-2014 FISCAL YEAR ACTUAL	2014-2015 BUDGET	2014-2015 AMENDED BUDGET	2015-2016 PROPOSED BUDGET	DESCRIPTION
PERSONNEL SERVICES						
6212-101	SALARIES - EXEMPT	75,548	38,178	39,855	44,507	
6212-102	SALARIES - NON-EXEMPT	94,195	114,408	134,124	141,000	
6212-106	CERTIFICATION FEES	0		0	1,200	
6212-111	OVERTIME	784	625	7,364	5,000	\$2.5K City Events/\$1.5K Other
6212-112	WORKERS' COMPENSATION	1,153	1,200	1,200	1,200	
6212-113	LONGEVITY PAY	706	454	452	630	
6212-122	TMRS	12,799	14,938	21,571	25,748	
6212-123	GROUP INSURANCE	23,306	25,872	25,443	25,704	
6212-124	SUPP'L INSR BENEFIT	709	1,050	1,050	1,050	
6212-127	MEDICARE	2,323	2,213	2,502	2,742	
6212-129	ST/LT DISABILITY	801	716	961	975	
6212-131	UNEMPLOYMENT	0		0		
TOTAL PERSONNEL SERVICES		212,324	199,654	234,522	249,756	
MATERIALS & SUPPLIES						
6212-201	OFFICE SUPPLIES	4,359	5,000	5,000	5,000	
6212-202	POSTAGE	850	500	500		Recl to Dept 6200
6212-203	SUBSCRIPTIONS	0	350	350	350	
6212-204	FOOD/BEVERAGE	339	750	750	400	\$100 per person
6212-205	LOGO/UNIFORM ALLOWANCE	1,140	1,500	1,500	1,500	
6212-206	FUEL & LUBRICANTS	3,977	5,000	4,000	4,000	
6212-210	COMPUTER SUPPLIES				250	
6212-213	SIGNS, FLAGS, LOGOS	0		0		
6212-228	MEETING SUPPLIES	0		0		
TOTAL MATERIALS & SUPPLIES		10,665	13,100	12,100	11,500	
MAINTENANCE & REPAIR						
6212-232	VEHICLE MAINTENANCE	993	4,200	2,200	4,200	See Detail
TOTAL MAINTENANCE & REPAIR		993	4,200	2,200	4,200	
PURCHASED SERVICES:						
6212-238	PRINTING & COPYING	0	0	0		
6212-303	TELEPHONE	3,109	3,650	3,650		Recl to Non-Departmental
6212-305	SOFTWARE SUPPORT/MAINTENAN	1,341	1,500	1,500	1,500	Incode
6212-307	TRAINING & TRAVEL	5,893	9,245	9,245	7,000	See Travel Plan
6212-309	PROFESSIONAL SERVICES	8,229	70,000	98,000	28,000	See Detail Schedule
6212-313	MAINTENANCE AGREEMENTS	0	100	100	100	
6212-323	CELL PHONE	1,961	2,320	2,320	2,320	
6212-331	UTILITIES, ELECTRIC	0		0		
6212-349	FILING FEES	131	500	100		
TOTAL PURCHASED SERVICES		20,664	87,315	114,915	38,920	
GENERAL & ADMINISTRATIVE SERVICES						
6212-441	APPRECIATION/AWARDS	285	400	400		
6212-443	DUES/LICENSES	1,144	2,525	2,525	2,495	See Detail Schedule
6212-444	EMPLOYMENT SCREENING	0		0		
6212-446	LICENSES & REGISTRATIONS	458	1,200	1,200		
6212-451	SOFTWARE, BOOKS & CD'S	366	750	750	1,750	\$1k New Plan review \$750 Other Software
6212-452	STORM WATER MGMT EXPENSE	1,715	3,000	3,000	4,000	
TOTAL GENERAL & ADMINISTRATION SERVICE		3,968	7,875	7,875	8,245	
CAPITAL OUTLAY						
8212-420	EQUIPMENT	0		0		
8212-452	COMPUTERS	0				
8212-421	VEHICLES	0		0		
TOTAL CAPITAL OUTLAY		0		0	0	
TOTAL DEVELOPMENT SERVICES		248,614	312,144	371,612	312,621	

11 -GENERAL FUND FIRE DEPARTMENT DEPARTMENTAL EXPENDITURES	2013-2014 FISCAL YEAR ACTUAL	2014-2015 BUDGET	2014-2015 AMENDED BUDGET	2015-2016 PROPOSED BUDGET	DESCRIPTION
PERSONNEL SERVICES					
6300-101 SALARIES - EXEMPT	118,509	84,864	145,754	166,000	
6300-102 SALARIES - NON EXEMPT FF/EMS	323,299	347,500	320,747	483,816	
6300-104 LISD REIMBURSEMENTS		8,100			
6300-111 SALARIES - OVERTIME	27,989	46,600	46,600	60,000	
6300-112 WORKERS' COMPENSATION	24,293	25,000	25,000	25,100	
6300-113 LONGEVITY PAY	552	852	808	1,340	
6300-122 TMRS	35,061	46,891	62,932	95,463	
6300-123 GROUP INSURANCE	54,482	64,031	64,031	80,784	
6300-124 SUPP'L INSR BENEFIT	2,024	2,400	2,400	3,300	
6300-125 AD&D INSURANCE	4,946	5,000	5,000	5,000	
6300-126 WATER	2,509	3,000	3,000	3,000	
6300-127 MEDICARE	7,804	7,634	8,206	10,165	
6300-128 OTHER RETIREMENT	21,120	36,000	171,000	36,000	
6300-129 ST/LT DISABILITY	2,000	3,273	3,273	3,900	
6300-131 UNEMPLOYMENT COMPENSATION	0		0		
TOTAL PERSONNEL SERVICES	624,588	681,145	858,751	973,868	
MATERIALS & SUPPLIES					
6300-201 OFFICE SUPPLIES	15,657	4,000	4,000	5,200	Records Mgmt addition
6300-202 POSTAGE	488	400	400	700	Patient Questionnaire added
6300-203 SUBSCRIPTIONS	39	150	150	150	
6300-204 FOOD/BEVERAGE	4,066	4,800	4,800	4,800	
6300-205 LOGO/UNIFORM ALLOWANCE	12,742	9,000	9,000	9,850	Inc Nomex costs
6300-206 FUEL & LUBRICANTS	15,395	15,000	15,000	15,000	
6300-207 FUEL - PROPANE/(natural gas)	2,836	2,500	2,500	2,000	
6300-208 MINOR APPARATUS	41,750	25,010	25,010	10,560	SCBA Moved to acct 310
6300-209 PROTECTIVE CLOTHING	24,934	20,000	20,000	24,375	
6300-210 COMPUTER SUPPLIES				700	
6300-211 MEDICAL & SURGICAL SUPPL	46,425	23,750	23,750	29,000	Add't Diagnostic Equipment
6300-214 SUPPLIES - FD	1,121	1,200	3,100	3,500	
6300-227 PREVENTION ACTIVITES	3,781	3,200	3,200	3,000	
TOTAL MATERIALS & SUPPLIES	169,234	109,010	110,910	108,835	
MAINTENANCE & REPAIR					
6300-231 FACILITY MAINTENANCE	11,250	13,000	13,000	20,200	New station maint/repurpose rooms in old station -bays
6300-232 VEHICLE MAINTENANCE	29,578	32,223	32,223	24,808	
6300-233 EQUIPMENT MAINT	473	3,000	3,000	2,500	
TOTAL MAINTENANCE & REPAIR	41,301	48,223	48,223	47,508	
PURCHASED SERVICES					
6300-302 FIRE DEPT RUN REIMBURS.	121,750	125,000	133,100	133,100	Includes LISD \$8100
6300-303 TELEPHONE	1,519	1,700	1,700	1,900	
6300-304 INTERNET	6,406	6,600	6,600	6,600	
6300-307 TRAINING & TRAVEL	21,168	23,320	23,320	37,022	See Travel Plan revenue from travel grants \$11,385
6300-309 PROFESSIONAL SERVICES	91,474	84,335	86,368	77,940	See Detail Schedule
6300-310 SCBA				16,200	Reclass from accts 208 and 309
6300-312 PARAMEDIC SCHOOL	6,554	10,400	8,500	12,200	See Detail Schedule
6300-313 MAINTENANCE AGREEMENTS	4,099	4,890	4,890	7,120	See Detail Schedule
6300-316 911 DISPATCH	29,900	30,000	31,641	33,000	
6300-317 AMBULANCE (EMS) SERVICE	22,823		0		
6300-323 CELL PHONE	4,725	6,000	6,000	7,500	Add one phone for station captain
6300-325 LIABILITY INSURANCE	6,398	7,200	10,171	15,000	
6300-331 UTILITIES, ELECTRIC	17,177	17,000	17,000	18,000	
6300-333 UTILITIES, WATER	2,566	3,000	3,000	3,000	
6300-337 PAGER SERVICE	525	600	600	700	Active 911 Paging Service
6300-346 EQUIPMENT RENTAL	0	300	300	300	
6300-349 EMS/EQP NOTE PAY INT	2,986		8,321	6,750	Break out princ/and interest on pmt
6300-350 EMS EQUIP FINAN PRINC	59,703	62,688	54,367	55,938	Break out princ/and interest on pmt
TOTAL PURCHASED SERVICES	399,773	383,033	395,878	432,270	
GENERAL & ADMINISTRATIVE SERVICES					
6300-441 APPRECIATION/AWARDS	3,367	2,200	2,200	2,200	Challenge coin for new station
6300-443 DUES/LICENSES	3,636	6,495	6,495	6,700	See Detail Schedule
6300-444 MEDICAL EXAMINATIONS	633		0		Budgeted in Dept 6200
6300-447 EMERGENCY MANAGEMENT SERV	3,059	8,500	8,500	5,500	
6300-448 CERT TRAINING & EQUIPMENT	12,574	7,200	7,200	4,500	

11 -GENERAL FUND FIRE DEPARTMENT		2013-2014 FISCAL YEAR	2014-2015	2014-2015	2015-2016	
DEPARTMENTAL EXPENDITURES		ACTUAL	BUDGET	AMENDED BUDGET	PROPOSED BUDGET	DESCRIPTION
6300-451	SOFTWARE, BOOKS & CD'S	1,067		0	800	MS office replacement
6300-498	MISCELLANEOUS	750	1,500	1,500	1,500	
TOTAL GENERAL & ADMINISTRATIVE SERVICES		25,086	25,895	25,895	21,200	
NON-CAPITALIZED EXPENSE						
6300-450	COMPUTER HARDWARE	8,946	4,500	4,500	11,800	See Detail Schedule
6300-452	HARDWARE & TELECOM	25,607	12,000	12,000	27,611	See Detail Schedule
TOTAL NON-CAPITALIZED EXPENSE		34,553	16,500	16,500	39,411	
CAPITAL OUTLAY						
8300-200	BUILDING IMPROVEMENTS	0		0		
8300-411	FURNITURE & FIXTURES	0		0		
8300-416	IMPLEMENTS & APPARATUS	0		0		
8300-420	EQUIPMENT	97,402		0		
8300-421	VEHICLES	253,807		0		
TOTAL CAPITAL OUTLAY		351,209	0	0	0	
TOTAL FIRE		1,645,744	1,263,806	1,456,157	1,623,092	

11 -GENERAL FUND		2013-2014	2014-2015	2014-2015	2015-2016	
GENERAL ADMINISTRATION - NON-DEPA		FISCAL YEAR	BUDGET	AMENDED	PROPOSED	
DEPARTMENTAL EXPENDITURES		ACTUAL	BUDGET	BUDGET	BUDGET	ADJ DESCRIPTION
<u>PERSONNEL SERVICES</u>						
6999-109	TMRS - COLA	0	45,157			
6999-110	PERFORMANCE/INCENTIVE PAY		63,469		22,826	3 percent
6999-130	LT DISABILITY	0				
TOTAL PERSONNEL SERVICES		0	108,626	0	22,826	
<u>MAINT & SUPPLIES</u>						
		0		0		
6999-210	COMPUTER SUPPLIES	0		0		
6999-213	SIGNS	0		820	2,500	Sign for Comm Center
6999-214	CLEANING SUPPLIES	997	1,000	1,000	1,500	
6999-231	FACILITY MAINT	18,888	16,200	17,000	21,100	\$300 camera monitoring/\$800 alarm monitoring \$3k Building maint for community center
TOTAL MAINT & SUPPLIES		19,885	17,200	18,820	25,100	
<u>PURCHASED SERVICES</u>						
6999-303	TELEPHONE			0	11,500	General Fund City wide internet and phone
6999-305	IT SUPPORT/MAINT	63,055	68,850	68,850	68,850	Includes Fire dept. support
6999-306	SOFTWARE MAINTENANCE	18,667	17,249	19,249	20,400	IPS/Cloud/Desktop/archive/Spam/Barracuda Filter
6999-308	CLEANING & PEST CONTROL	12,297	13,700	13,700	17,200	includes add't cleaning for comm center
6999-309	PROFESSIONAL SERVICES	0		14,200	2,400	Website redesign annual costs
6999-310	LEGAL SERVICES	66,431	74,290	74,290	75,000	
6999-310	CONTRACTS OTHER				27,000	Asbestos/abatement/demolition of old city hall
6999-326	LAW ENFORCEMENT	84,827	94,827	89,575	95,000	Includes 60 extra patrol hours (\$45 per hr) \$92.3k \$92.3k contract estimate
6999-327	CITIZENS ON PATROL	443	1,000	496	0	
6999-331	ELECTRICITY				8,400	General Fund City wide /reclass from other depts.
6999-333	WATER				500	General Fund City wide /reclass from other depts.
6999-336	ANIMAL CONTROL	34,000	35,000	35,000	35,000	Estimated 3% increase
TOTAL PURCHASED SERVICES		279,720	304,916	315,360	361,250	
<u>NON-CAPITAL EXPENSE</u>						
6999-411	FURNITURE	0		0	3,840	60 Chairs/8 round tables for community center
6999-451	SOFTWARE	0	4,245	3,218		
6999-452	HARDWARE, TELECOM				10,700	See Comprehensive IT Budget Listing
			8,300	0		
TOTAL NON-CAPITALIZED EXPENSE		0	12,545	3,218	14,540	
<u>CAPITAL OUTLAY</u>						
8999-200	BUILDING IMPROVEMENTS	0	59,109	63,509		
8999-420	EQUIPMENT	18,600		0		
8999-421	VEHICLE	45,300		0		
8999-452	HARDWARE, TELECOM	40,196		0	5,150	GIS Mapping System
TOTAL CAPITAL OUTLAY		104,096	59,109	63,509	5,150	
TOTAL NON-DEPARTMENTAL		403,701	502,396	400,907	428,866	

21 - CAPITAL IMPROVEMENTS	2013-2014 FISCAL YEAR ACTUAL	2014-2015 BUDGET	2014-2015 AMENDED BUDGET	2015-2016 PROPOSED BUDGET	DESCRIPTION
REVENUES					
<u>FEES & SERVICE CHARGES</u>					
4404 INTERGOV/3RD PARTY REV	1,000,000	324,000	0	400,480	\$244K County rollover/\$106k parks grant \$50k refund NTMWD for project
TOTAL FEES & SERVICE CHARGES	1,000,000	324,000	0	400,480	
<u>INTERGOVERNMENTAL</u>					
4800 BOND PROCEEDS	0		2,000,000		2015 CO FUNDS
TOTAL INTERGOVERNMENTAL			2,000,000	0	
<u>MISCELLANEOUS REVENUE</u>					
4911 INTEREST INCOME	7,619	6,650	6,000	6,000	
4913 LCA PROJECT FUNDING	0		141,000		
TOTAL MISCELLANEOUS REV	7,619	6,650	147,000	6,000	
TOTAL REVENUES	1,007,619	330,650	2,147,000	406,480	

21 - CAPITAL IMPROVEMENTS
PUBLIC WORKS
DEPARTMENTAL EXPENDITURES

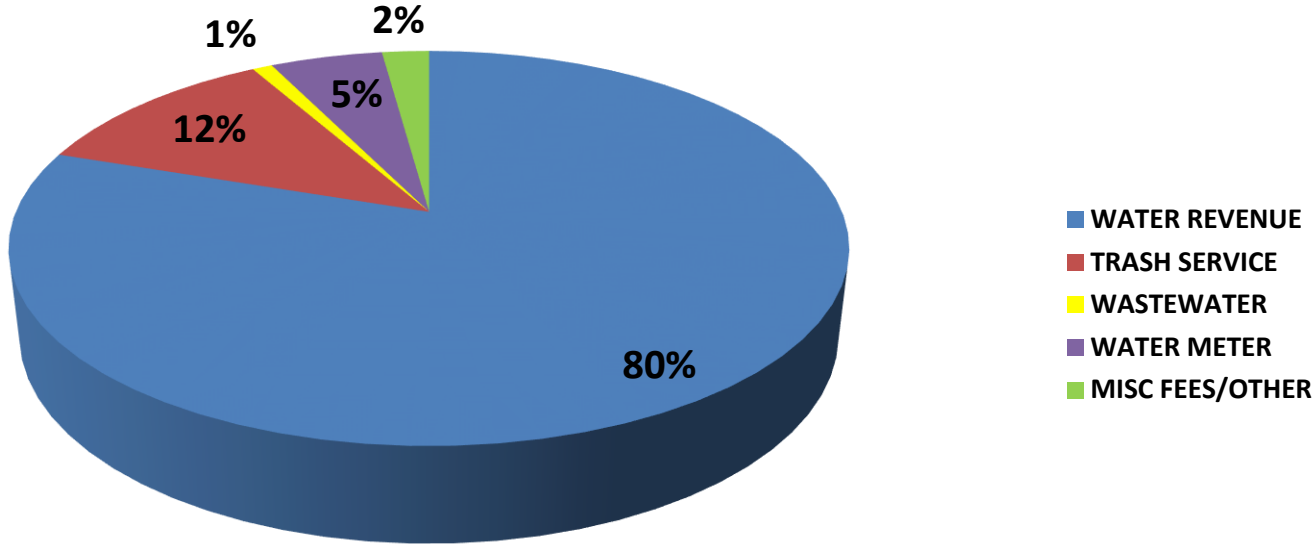
2013-2014 FISCAL YEAR ACTUAL	2014-2015 BUDGET	2014-2015 FISCAL YEAR AMENDED	2015-2016 PROPOSED BUDGET	DESCRIP
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CAPITAL OUTLAY

8210-490-105 FM 2551 WASTE WATER GRAVITY SEWER	2,161		0	Complete
8210-490-108 STINSON WATER LINE PROJECT	850,085	983,874	109,844	Complete
8210-490-111 OSAGE WATER LINE PROJECT	6,195	53,785	149,328	60,700 \$202,128 Construc CC approv 6-18-15 LIT/Roll over 30% of construc FY 15-16
8210-490-112 ROCK RIDGE WATER LINE PHASE 1	491,376	18,300	2,119	Complete
8210-490-113 SHEPHERDS CREEK WATER LN.	14,020		0	Complete
8210-490-114 LOST CREEK VALLEY PROJ	12,975		0	Complete
8210-490-115 ROCK RIDGE WATER LINE PHASE 2	15,300	619,500	19,500	0 \$19.5k Rollover from FY 14/15 Design LIT \$83,588 CC apprv 6-18-15 Reverse construc \$516,412
8210-490-116 WHITE ROCK CREEK BRIDGE W LINE A	25,000	30,000	127,406	0 Complete
8210-490-117 ABANDONED 8" AC FM WATER LINE	12,682		0	10,000 FY 15-16 reserves
8210-490-118 NORTH STATION PUMP IMPROVEMENTS		44,700	44,700	Complete
8210-490-119 MCGARITY PUMP STATION IMPROVEMENTS		70,000	70,000	Complete
8210-490-120 PARKER R 12" WATER LINE/SOUTHVIEW TO STINSON			44,030	18,870 CC approved design 12-18-14 Rollover 30% of design FY 15-16
8210-490-121 WHITE ROCK BRIDGE ADD'T ROW			0	15,000
8210-490-122 PARKER RD 12 INCH LOOP LINE				400,000
8210-490-123 DEAD END CONNECTIONS				200,000
8210-490-124 WATER SYSTEM IMPROVEMENTS				100,000
8210-491-110 FIRE DEPT EXPANSION PROJ	444,618	2,071,261	2,071,261	Complete
8210-491-118 CIVIC CENTER		137,985	137,985	Complete
8210-491-120 PARKS PROJECT				117,480 Trails project/\$11k Match -reserves
8210-301 C CLUB RD/W LUCAS INTERSEC-RTR	49,285	20,240	3,504	62,572 RTR 80% Exp/rollover FY 14/15
8210-491-112 C CLUB RD/W LUCAS INTERSEC-CITY	12,321	5,060	876	15,643 City 20% Impact Fees/rollover FY 14/15
8210-302 W LUCAS RD/CC RD TO ANGEL PKWY - RTR	14,880	1,120,000	35,376	1,164,890 RTR 80% Exp
8210-491-113 W LUCAS RD/CC RD TO ANGEL PKWY - CITY	3,720	280,000	8,834	291,223 City 20% Impact Fees/\$244k County Rollover FY 14/15
8210-491-114 ESTATES PKWY/ROCK RD INTERSEC	70,000	320,000	0	320,000 Partial Funding
8210-491-116 BLONDY JHUNE RD PROJECT		300,000	210,000	90,000 Funding Impact Fees/rollover FY 14/15
8210-491-117 ESTELLE/CC INTERSEC		90,000	0	Project cancelled
8210-491-119 FM -1378/LCA TURNLANES	0		116,161	
8210-491-121 BLONDY JHUNE BRIDGES/SAFETY PROJECTS				2,000,000 2015 CO
8210-491-122 BAIT SHOP INTERSECTION ROW				100,000
7900-298 BOND ISSUANCE COSTS			60,000	2015 CO
TOTAL CAPITAL OUTLAY	2,024,618	6,164,705	3,210,923	4,966,378
TOTAL PUBLIC WORKS	2,024,618	6,164,705	3,210,923	4,966,378

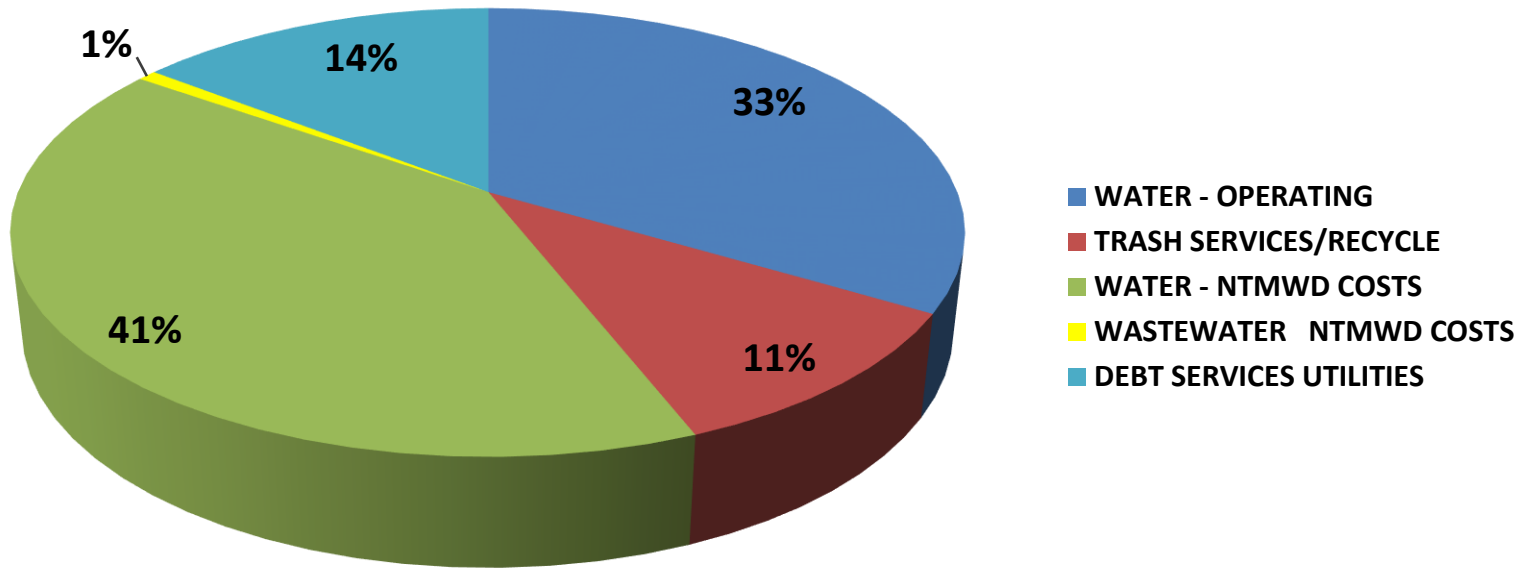
Water Fund Revenue FY15/16

Total \$3,696,420



Water Fund Expenditures FY15/16

Total \$3,611,099



51 - WATER UTILITIES FUND

REVENUES		2013-2014 FISCAL YEAR ACTUAL	2014-2015 BUDGET	2014-2015 AMENDED BUDGET	2015-2016 PROPOSED BUDGET	DESCRIPTION
FEES & SERVICE CHARGES						
4461	WATER REVENUE	2,401,874	2,754,782	2,264,900	2,962,370	
4462	WATER TAPS & BORES	500	500	500	500	
4463	PENALTY & INTEREST	21,835	20,000	35,000	35,000	
4467	WATER METER	168,200	125,500	191,000	191,000	
4468	WATER METER REPAIRS	6,238	7,000	4,450	5,000	
4469	WASTEWATER FEES	30,972	32,000	34,000	34,000	
4473	DISCONNECT CHGS	0		0		
4478	TRASH SERVICE	415,348	418,000	429,000	429,000	
4497	FH METER RENTAL INC	4,103	4,000	5,000	5,000	
4498	MISC. FEE AND CHARGES	0		0		
4499	WATER LINES/FEES DEVEL	22,027		0		
TOTAL FEES & SERVICE CHARGES		3,071,097	3,361,782	2,963,850	3,661,870	
MISCELLANEOUS REVENUE						
4911	INTEREST INCOME	4,321	4,120	3,300	3,300	
4912	RETURN CHECK CHARGE	325	250	250	250	
4913	NTMWD REFUND	51,750	31,000	71,000	31,000	
4914	INSURANCE CLAIM REIMB	0		15,932		
4995	REIMBURSEMENTS	0		0		
4996	TRANSFER IN	0		305,373		Trsf Reserves Register Replac \$160,850 \$144,523 Revenue Shortfall FY 14-15
TOTAL MISCELLANEOUS REVENUE		56,396	35,370	395,855	34,550	
*** TOTAL REVENUES ***		3,127,493	3,397,152	3,359,705	3,696,420	

51 - WATER UTILITIES FUND

		2013-2014	2014-2015	2014-2015	2015-2016	
DEPARTMENTAL EXPENDITURES		FISCAL YEAR	BUDGET	AMENDED	PROPOSED	DESCRIP
		ACTUAL		BUDGET	BUDGET	
PERSONNEL SERVICES						
6400-101	SALARIES - EXEMPT	199,075	215,704	218,117	238,825	
6400-102	SALARIES - NON-EXEMPT	88,829	187,539	181,981	200,141	
6400-103	SALARIES - TEMPORARY	3,968		3,168		
6400-106	CERTIFICATION FEES	4,279	6,000	6,000	6,300	\$5K CERTIFICATION/\$1.3K On Call Pay
6400-109	TMRS-COLA		13,488	0		
6400-110	PERFORMANCE/INCENTIVE PAY	0	22,427	0	6,931	3 percent
6400-111	OVERTIME	16,897	20,000	20,000	23,500	\$3.5K City Events/\$20K Other
6400-112	WORKERS' COMPENSATION	4,837	8,400	8,400	8,500	
6400-113	LONGEVITY PAY	1,639	2,314	1,844	2,185	
6400-122	TMRS	22,569	39,478	49,833	63,907	
6400-123	GROUP INSURANCE	34,414	60,614	55,962	58,018	
6400-124	SUPP'L INSR BENEFIT	1,461	2,460	2,199	2,370	
6400-127	MEDICARE	4,489	5,847	6,167	6,799	
6400-129	ST/LT DISABILITY	1,341	1,927	1,927	2,000	
6400-130	LT DISABILITY	0		0		
6400-131	UNEMPLOYMENT COMP			9,250	0	
6400-141	CAR ALLOWANCE	3,600	3,600	3,600	3,600	
TOTAL PERSONNEL SERVICES		387,398	589,798	568,448	623,076	
MATERIALS & SUPPLIES						
6400-201	OFFICE SUPPLIES	750	800	800	800	
6400-202	POSTAGE	2,200	2,000	2,000	2,000	
6400-204	FOOD/BEVERAGE	108	600	600	400	
6400-205	LOGO/UNIFORM ALLOWANCE	1,200	1,500	1,500	0	Reclass to Acct 209
6400-206	FUEL & LUBRICANTS	11,287	17,000	17,000	12,000	
6400-207	FUEL - PROPANE	894	2,000	2,000		
6400-208	MINOR APPARATUS	2,103	3,000	3,000	5,000	
6400-209	PROTEC CLOTHING/UNIFORMS	1,000	2,000	2,000	6,075	See Detail Schedule
6400-210	COMPUTER SUPPLIES				225	
6400-211	MEDICAL SUPPLIES	100	100	100	100	
6400-212	CHEMICALS	0	300	300	300	
6400-222	MISCELLANEOUS	38	500	500	500	
6400-223	SAND/DIRT	491	1,000	1,000	1,000	
6400-224	ASPHALT/FLEXBASE/CONCRETE		2,500	2,500	2,500	
TOTAL MATERIALS & SUPPLIES		20,171	33,300	33,300	30,900	
MAINTENANCE & REPAIR						
6400-231	FACILITY MAINTENANCE	1,160	1,100	1,100	1,100	
6400-232	VEHICLE MAINTENANCE	4,536	4,700	4,700	4,500	
6400-233	REPAIR & MAINT WTR FACILITIES	35,722	60,000	92,788	113,000	See Detail Schedule
6400-234	REPAIR & MAINT SEWER FACIL	179	5,000	5,000	0	
TOTAL MAINTENANCE & REPAIR		41,597	70,800	103,588	118,600	
PURCHASED SERVICES:						
6400-237	TRASH SERVICES/RECYCLE	367,134	372,000	380,000	380,000	
6400-302	AUDITING & ACCOUNTING	9,650	12,500	12,500	12,500	
6400-303	TELEPHONE	4,254	5,400	5,400	5,400	
6400-304	UB PROCESSING	20,000	21,000	22,200	23,500	
6400-305	SOFTWARE SUPPORT/MAINT	8,464	10,525	10,525	10,000	\$8.9k Incode
6400-307	TRAINING & TRAVEL	5,403	8,073	8,073	3,925	See Travel Plan
6400-309	PROFESSIONAL SERVICES	40,029	63,700	63,700	71,000	See Detail Schedule/\$13K Water Fee Study
6400-311	ENGINEERING FEES	750		0		
6400-313	MAINTENANCE AGREEMENTS	5,347	6,400	6,400	6,400	Konica Lease
6400-315	WATER - NTMWD	1,206,893	1,326,325	1,326,325	1,470,901	Est NTMWD rate \$2.34 per 1,000 gallons w \$2.11
6400-316	WASTEWATER NTMWD	22,026	25,000	25,500	27,400	
6400-323	CELL PHONE	3,705	5,000	5,000	5,000	
6400-325	LIABILITY INSURANCE	13,385	15,000	15,000	17,250	Increase approx 15%
6400-331	ELECTRICITY	59,998	65,000	65,000	65,000	
6400-333	UTILITIES, WATER	235	300	300	300	
6400-346	EQUIPMENT RENTAL	0	5,000	5,000	5,000	

51 - WATER UTILITIES FUND

DEPARTMENTAL EXPENDITURES	2013-2014 FISCAL YEAR ACTUAL	2014-2015 BUDGET	2014-2015 AMENDED BUDGET	2015-2016 PROPOSED BUDGET	DESCRIP
TOTAL PURCHASED SERVICES	1,767,273	1,941,223	1,950,923	2,103,576	
<u>GENERAL & ADMIN SERVICES/TRANSFERS</u>					
6400-441 APPRECIATION/AWARDS	423	500	500		
6400-443 DUES/LICENSES	43	1,750	1,750	1,950	
6400-444 EMPLOYMENT SCREENING	35		0		
6400-446 LICENSES & REGISTRATIONS	470		0		
6400-999 PILOT TRANSFER OUT	177,794	187,477	0	201,931	
TOTAL GENERAL & ADMIN SERVICES/TRANSF	178,765	189,727	2,250	203,881	
<u>NON-CAPITAL EXPENSE</u>					
6400-411 FURNITURE	0	1,345	1,345	500	
6400-416 IMPLEMENTS & APPARATUS	1,016	5,000	5,000	0	
6400-417 IMPLEMENTS & APPARATUS - SEWER		1,000	1,000	0	
6400-452 HARDWARE & TELECOM	0		0	850	Recondition computer for SCADA backup \$650 New credit card reader for chip technology
TOTAL NON-CAPITAL EXPENSE	1,016	7,345	7,345	1,350	
8400-420 EQUIPMENT - WATER			7,000	7,000	
8400-422 EQUIPMENT- SEWER	0	7,000	0		
8400-421 VEHICLE	33,854		0		
8400-451 SOFTWARE, BOOKS & CD'S	0		0		
8400-452 HARDWARE & TELECOMM	0		0		
8400-490 METER READ SYSTEM	71,544	24,000	154,850		Reclass to account 233
TOTAL CAPITAL OUTLAY	105,398	31,000	161,850	7,000	
TOTAL WATER UTILITIES	2,501,618	2,863,193	2,827,704	3,088,383	

51 - WATER UTILITIES FUND

DEPARTMENTAL EXPENDITURES	2013-2014 FISCAL YEAR ACTUAL	2014-2015 BUDGET	2014-2015 AMENDED BUDGET	2015-2016 PROPOSED BUDGET	DESCRIPTION
DEBT SERVICE					
7900-209 2002 WATER BOND-PRINCIPAL	100,000		0	0	
7900-210 2002 WATER BOND-INTEREST	2,350		0	0	
7900-214 2007 CERT OF OBLIG-PRINCIPAL	100,000	100,000	100,000	110,000	
7900-215 2007 CERT OF OBLIG-INTEREST	68,425	64,175	64,175	59,713	
7900-216 2007 GO REFUNDING- PRINCIPAL	70,000	175,000	175,000	170,000	
7900-217 2007 GO REFUNDING- INTEREST	40,420	35,814	35,814	29,328	
7900-218 2011 CERT OF OBLIG-PRINCIPAL	80,000	85,000	85,000	85,000	
7900-219 2011 CERT OF OBLIG-INTEREST	71,825	70,175	70,175	68,475	
7900-298 BOND SALE EXPENSES	200	200	200	200	
TOTAL DEBT SERVICE	533,220	530,364	530,364	522,716	
TOTAL DEBT SERVICE	533,220	530,364	530,364	522,716	

59 - DEBT SERVICES FUND

	2013-2014 FISCAL YEAR ACTUAL	2014-2015 BUDGET	2014-2015 AMENDED BUDGET	2015-2016 PROPOSED BUDGET	DESCRIPTION
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DEPARTMENTAL EXPENDITURES

REVENUES

PROPERTY TAXES

4011	PROPERTY TAXES	663,201	608,810	634,208	826,739
4012	PROPERTY TAXES-DELINQUENT	23,041	8,000	8,000	8,000
4015	PROPERTY TAXES-P&I	5,193	1,900	1,900	1,900
4911	INTEREST INCOME	221	500	200	200

TOTAL PROPERTY TAXES		691,656	619,210	644,308	836,839
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TOTAL REVENUES		691,656	619,210	644,308	836,839
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EXPENDITURES

DEBT SERVICE

7900-209	2002 WATER BOND-PRINCIPAL	165,000		0	0
7900-210	2002 WATER BOND-INTEREST	3,878		0	0
7900-214	2007 CERT OF OBLIG-PRINCIPAL	80,000	80,000	80,000	85,000
7900-215	2007 CERT OF OBLIG-INTEREST	52,913	49,513	49,513	46,006
7900-216	2007 GO REFUNDING- PRINCIPAL	10,000	180,000	180,000	190,000
7900-217	2007 GO REFUNDING- INTEREST	63,920	60,348	60,348	53,392
7900-218	2011 CERT OF OBLIG-PRINCIPAL	125,000	130,000	130,000	135,000
7900-219	2011 CERT OF OBLIG-INTEREST	111,300	108,750	108,750	106,100
7900-220	2015 CERT OF OBLIG-PRINCIPAL		200		150,000
7900-221	2015 CERT OF OBLIG-INTEREST				60,641
7900-298	BOND SALE EXPENSES	200		200	600

TOTAL DEBT SERVICE		612,211	608,811	608,811	826,739
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City of Lucas Council Agenda Request September 3, 2015

Item No. 10

Requester: Finance Director – Liz Exum

Agenda Item:

Public Hearing to consider the tax rate for Fiscal Year 2015-2016.

- A. Conduct public hearing
- B. No action necessary, discussion item only

Background Information:

This is the second of two required public hearings. The first public hearing was held August 20, 2015. Consideration and action by the City Council will occur on September 17, 2015. The proposed tax rate for Fiscal Year 2015-2016 is as follows:

\$0.215514 for Maintenance and Operations
\$0.105147 for Debt Service (Interest & Sinking)
\$0.320661 Total Tax Rate

Attachments/Supporting Documentation:

N/A

Budget/Financial Impact:

Rate as included in the Proposed Budget for FY 2015-2016.

Recommendation:

Public Hearing only, no action is required.

Motion:

N/A



City of Lucas Council Agenda Request September 3, 2015

Item No. 11

Requester: Development Services Director Joe Hilbourn

Agenda Item:

Consider the request by Todd Winters on behalf of Cleve Adamson Custom Homes for preliminary plat approval of a parcel of land situated in the City of Lucas, being part of the John W. Kerby Survey, Abstract No. 506, being part of Tract 1 and Tract 2 of Tokalaun Equestrian Addition, containing 25.492 acres of land more commonly known as the property adjacent to Mary Lee Lane north of the intersection of Mary Lee and Blondy Jhune Road.

Background Information:

The property is zoned R-2 with a minimum lot size of 2 acres. The gross density is 1 lot per 2.304 acres, and the average lot size is 2.139 acres with eleven lots proposed on the plat. Because there are more than 10 lots within the subdivision and the dead-end street is longer than 600 feet, mitigation is required per Section 10.03.123 of the Code of Ordinances which will include separate entrances and looped water mains.

Attachments/Supporting Documentation:

1. Preliminary Plat

Budget/Financial Impact:

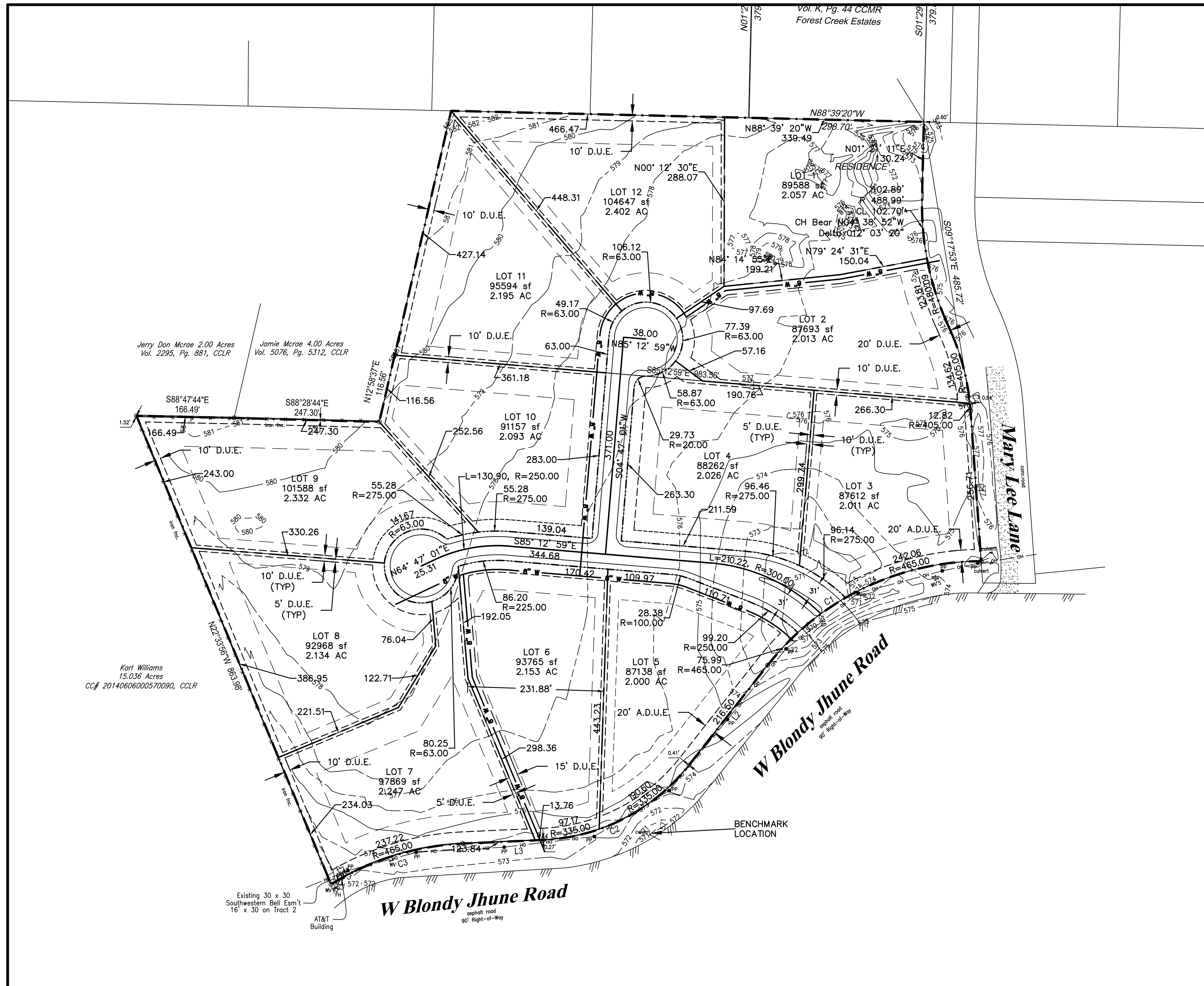
NA

Recommendation from Planning and Zoning Commission:

The Planning and Zoning Commission voted unanimously to approve the preliminary plat.

Motion:

I make a motion to approve/deny the preliminary plat for a parcel of land situated in the City of Lucas, being part of the John W. Kerby Survey, Abstract No. 506, being part of Tract 1 and Tract 2 of Tokalaun Equestrian Addition, containing 25.492 acres.



OWNER'S CERTIFICATE & DEDICATION

STATE OF TEXAS
COUNTY OF COLLIN

WHEREAS, ADAMSON CUSTOM HOMES, INC., BEING the owner of a 18.507 acre tract of land situated in the State of Texas, County of Collin and City of Lucas, being part of the John W. Kerby Survey, Abstract No. 506, being Tract 2 of Tokalaun Equestrian Addition, an addition to the City of Lucas as recorded in Volume N, Page 898 of the Collin County Map Records with said premises being more particularly described as follows:

COMMENCING at a point in the west right-of-way line of Mary Lee Lane (90' R.O.W.) marking the southeast corner of Lot 4, Block 3 of Forest Creek Estates, an addition to the City of Lucas as recorded in Volume K, Page 44 of the Collin County Land Records;

THENCE South 09°17'53" East, 485.72 feet to a Roome capped iron rod set in the west right-of-way line of Mary Lee Lane marking the POINT OF BEGINNING, the northeast corner of said Tract 2, the northeast corner of the herein described premises, and the southeast corner of Tract 1 of said Tokalaun Equestrian Addition;

THENCE with the west right-of-way line of Mary Lee Lane, the east line of said Tract 2, the east line of said Tokalaun Equestrian Addition, and the east line of said premises as follows: southeasterly along a curve to the right having a central angle of 01°50'40", with a radius of 405.00 feet, for an arc distance of 13.04 feet (chord=South 04°57'10" East, 13.04 feet) to a Roome capped iron rod set marking the end of said curve; South 04°01'50" East, 256.50 feet to a Roome capped iron rod set marking the southeast corner of Tract 2, the southeast corner of said Tokalaun Equestrian Addition, the southeast corner of premises, and the intersection of the west right-of-way line of Mary Lee Lane with the north right-of-way line of Blondy Jhune Road (90' R.O.W.);

THENCE with the north right-of-way line of Blondy Jhune Road, the south line of Tract 2, the south line of said Tokalaun Equestrian Addition, and the south line of said premises as follows: southwesterly with a curve to the left having a central angle of 51°36'07", with a radius of 465.00 feet, for an arc distance of 418.79 feet (chord=South 64°00'34" West, 404.78 feet) to a Roome capped iron rod set marking the end of said curve; South 38°12'31" West, 216.50 feet to a Roome capped iron rod set marking the beginning of a curve to the right; southwesterly along a curve to the right having a central angle of 49°13'09", with a radius of 335.00', for an arc distance of 287.78 feet (chord=South 62°49'05" West, 279.01 feet) to a 1/2" iron rod found marking the end of said curve; South 87°25'38" West, 137.60 feet to a Roome capped iron rod set marking the beginning of a curve to the left; southwesterly along said curve having a central angle of 29°13'45", with a radius of 465.00 feet, for an arc distance of 237.22 feet (chord=South 72°48'45" West, 234.65 feet) to a Roome capped iron rod set marking the southwest corner of Tract 2, the southwest corner of said Tokalaun Equestrian Addition, the southwest corner of premises, and the southeast corner of Williams 15.036 acre tract as recorded under County Clerk No. 20140606000570090 of the Collin County Land Records;

THENCE with a west line of Tract 2, a west line of said Tokalaun Equestrian Addition, a west line of said premises, and the east line of said Williams 15.036 acre tract, North 22°33'56" West, 863.98 feet to a point marking the most westerly northwest corner of Tract 2, said Tokalaun Equestrian Addition, said premises, the northeast corner of said Williams 15.036 acre tract, and being in the south line of Mcrae's 2.00 acre tract as recorded in Volume 2285, Page 881 of the Collin County Land Records;

THENCE with a north line of said Tract 2, said Tokalaun Equestrian Addition, said premises, and the south line of Mcrae's 2.00 acre tract, South 88°47'44" East, 166.49 feet to a Roome capped iron rod set marking the southeast corner of Mcrae's 2.00 acre tract and the southwest corner of Mcrae's 4.00 acre tract as recorded in Volume 5076, Page 5312 of the Collin County Land Records;

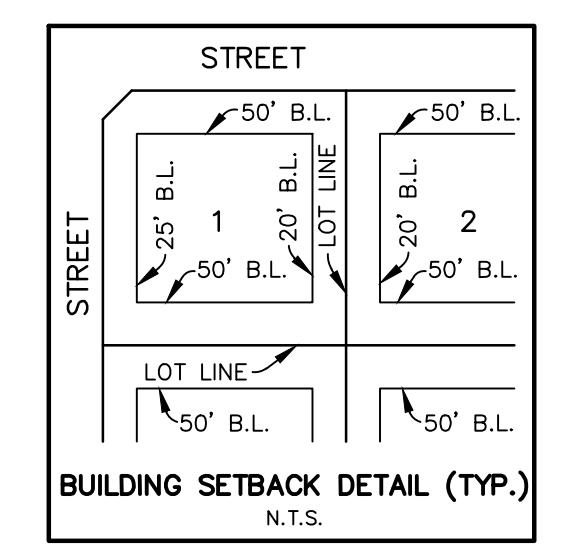
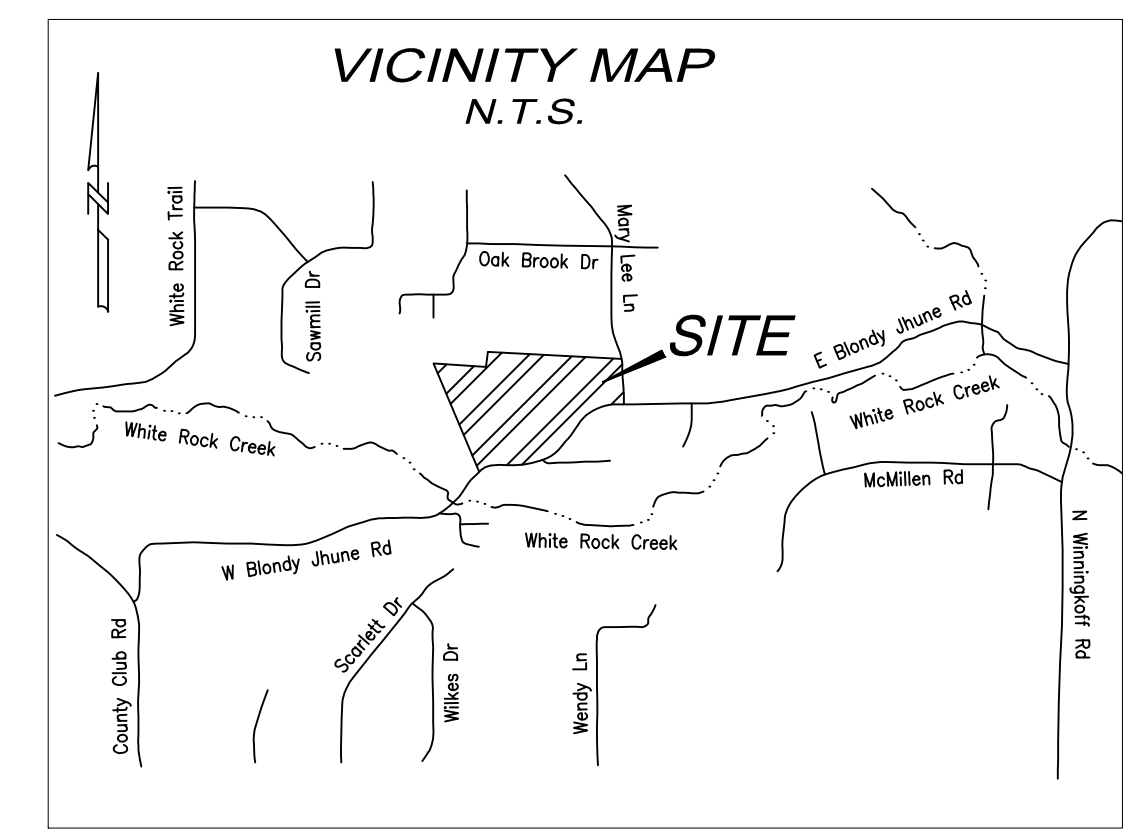
THENCE with a north line of said Tract 2, said Tokalaun Equestrian Addition, said premises, and the south line of Mcrae's 4.00 acre tract, South 88°28'44" East, 247.30 feet to a Roome capped iron rod set marking the southeast corner of Mcrae's 4.00 acre tract and an interior corner of said Tract 2, said premises, and said Tokalaun Equestrian Addition;

THENCE with a west line of Tract 2, said Tokalaun Equestrian Addition, said premises, and the east line of Mcrae's 4.00 acre tract, North 12°58'37" East, 116.56 feet to a Roome capped iron rod set marking a northwest corner of said Tract 2, said premises, and the southwest corner of the aforementioned Tract 1 of said Tokalaun Equestrian Addition;

THENCE with the north line of said tract 2, said premises, and the south line of said Tract 1, South 85°12'59" East, 983.56 feet to the place of beginning and containing 18.507 acres of land.

NOW THEREFORE KNOW ALL MEN BY THESE PRESENTS:

THAT, ADAMSON CUSTOM HOMES, INC., does hereby adopt this plat designating the herein described property as TOKALAUN EQUESTRIAN ADDITION, TRACT TWO, an addition to the City of Lucas, Texas, and does hereby dedicate to the City of Lucas, the roads, rights-of-way and easements shown thereon. The streets and alleys are dedicated for street purposes. The Easements and public use areas, as shown, are dedicated, to the City of Lucas forever, for the purposes indicated on this plat. No buildings, fences, trees, shrubs or other improvements or growths shall be constructed or placed upon, over or across the Easements as shown. In addition, Utility Easements may also be used for the mutual use and accommodation of all public utilities desiring to use or using the same unless the easement limits the use to particular utilities, said use by public utilities being subordinate to the Public's and City of Lucas's use thereof. The City of Lucas and public utility entities shall have the right to remove and keep removed all or parts of any buildings, fences, trees, shrubs or other improvements or growths which may in any way endanger or interfere with the systems in said Easements. The City of Lucas and public utility entities shall at all times have the full right of Ingress and Egress to or from their respective easements for the purpose of constructing, reconstructing, inspecting, patrolling, maintaining, and adding to or removing all or parts of their respective systems without the necessity at any time procuring the permission from anyone.



LEGEND

D.U.E.	DRAINAGE & UTILITY EASEMENT
U.E.	UTILITY EASEMENT
B.L.	BUILDING SETBACK LINE
A.D.U.E.	ACCESS DRAINAGE & UTILITY EASEMENT
D.E.	DRAINAGE EASEMENT
L.S.E.	LANDSCAPE EASEMENT
I.P.F.	IRON PIPE FOUND
I.R.F.	IRON ROD FOUND
(CM)	CONTROL MONUMENT
CCLR	COLLIN COUNTY LAND RECORDS
CCMR	COLLIN COUNTY MAP RECORDS

- NOTES:
- By graphical plotting, the parcel described hereon does not lie within a Special Flood Hazard Area, as delineated on the Collin County, Texas and Incorporated Areas, Flood Insurance Rate Map, Map Number 480504005 J, dated June 02, 2009, as published by the Federal Emergency Management Agency. The above flood statement does not imply that the property and/or structures will be free from flooding or flood damage. On occasion, greater floods can and will occur and flood heights may be increased by man-made or natural causes. The above flood statement shall not create liability on the part of the surveyor.
 - Benchmark: Square cast found on culvert located just north of the existing Blondy Jhune Road at the approximate center of the 380' radius curve, Room Point Number 249, Elevation: 572.01 feet.
 - Source bearing is based on the centerline control and iron rods found in Forest Creek Estates as recorded in Volume K, Page 44.
 - Properly owners to maintain property including drainage and utility easements to the edge of pavement.
 - Only wrought iron fences permitted within drainage easements.
 - A 1/2-inch iron rod with yellow cap stamped "ROOME" will be set at all boundary corners, lot corners, points of curvature, points of tangency and angle points in public rights-of-way unless otherwise shown or noted in this drawing after development is completed.
 - Selling a portion of any lot within this addition by metes and bounds is a violation of state law and city ordinance and is subject to fines and withholding of utilities and building permits.
 - The Drainage & Detention facilities and easement area will be maintained by the Homeowners Association.

EXISTING ZONING: R2.0
PROPOSED ZONING: R2.0
12 RESIDENTIAL LOTS
DENSITY: 1 LOT PER 2.304 ACRES GROSS
AVG. LOT SIZE: 2.139 ACRE
MIN. LOT SIZE: 2.000 ACRE
MAX. LOT SIZE: 2.402 ACRE

PRELIMINARY FOR REVIEW PURPOSES ONLY

PRELIMINARY PLAT
TOKALAUN EQUESTRIAN
ADDITION, TRACTS 1 & 2

LOTS 1-12, BLOCK A
12 RESIDENTIAL LOTS
BEING 27.652 ACRES
SITUATED IN THE
JOHN W. KERBY SURVEY, ABSTRACT NO. 506
CITY OF LUCAS, COLLIN COUNTY, TEXAS

ENGINEERING CONCEPTS & DESIGN, L.P.
ENGINEERING/PROJECT MANAGEMENT/CONSTRUCTION SERVICES
TEXAS FIRM REG. NO. 001146
201 WINDO CIRCLE, SUITE 200, WYLLIS, TEXAS 75098
(972) 941-8400 FAX (972) 941-8401

CITY APPROVAL CERTIFICATE

This plat is hereby approved by the Planning and Zoning Commission of the City of Lucas, Texas.

Chairman, Planning and Zoning Commission _____ Date _____

ATTEST: _____ Date _____

Signature _____ Date _____

Name _____ Date _____

The Director of Public Works of the City of Lucas, Texas hereby certifies that to the best of his/her knowledge or belief, this subdivision plat conforms to all requirements of the Code of Ordinances and engineering construction standards and processes adopted by the City of Lucas, Texas as to which his/her approval is required.

Director of Public Works _____ Date _____

The Director of Planning and Community Development of the City of Lucas, Texas hereby certifies that to the best of his/her knowledge or belief, this subdivision plat conforms to all requirements of the Code of Ordinances, or as may have been amended or modified, as allowed, by the Planning and Zoning Commission as to which his/her approval is required.

Director of Planning and Community Development _____ Date _____

ON-SITE SEWAGE FACILITIES (OSSF) NOTES:

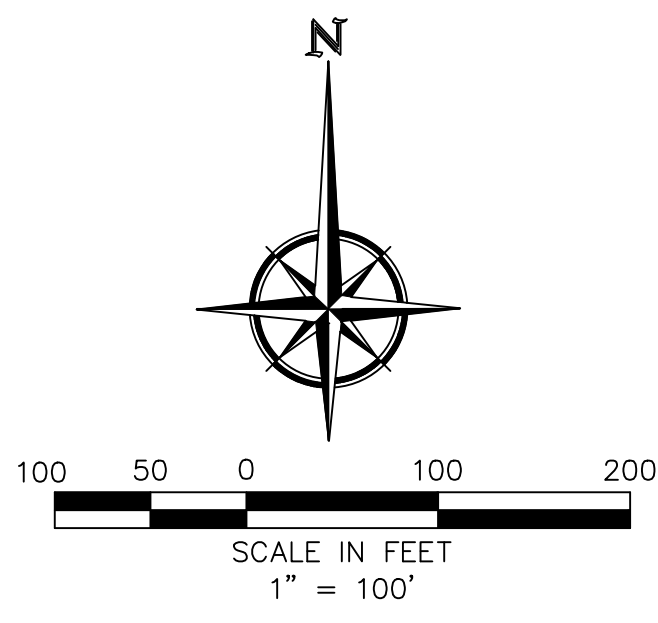
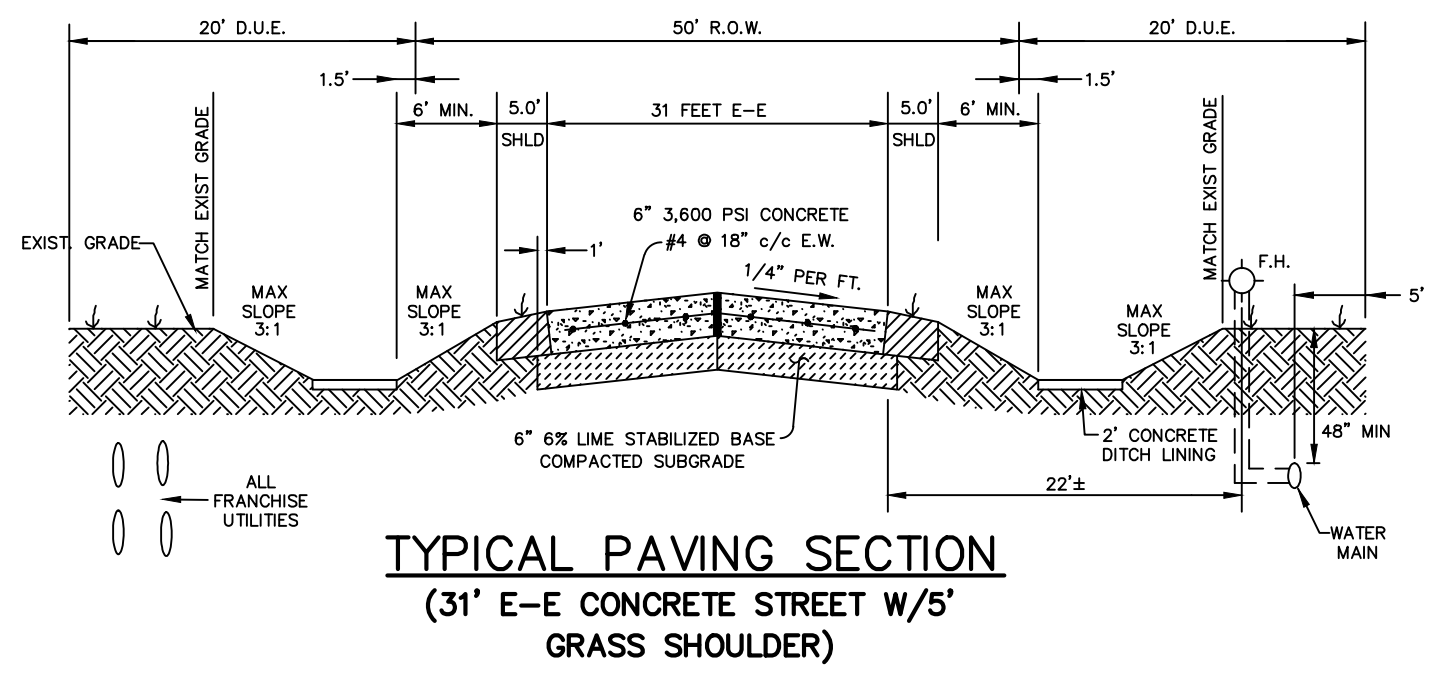
- All lots must utilize alternative type On-Site Sewage Facilities.
- All lots must maintain state-mandated setback of all On-Site Sewage Facility components from any/all easements and drainage areas, water distribution lines, sharp breaks and/or creeks/rivers/ponds, etc. (Per State regulations).
- Tree removal and/or grading for OSSF may be required on individual lots.
- Individual site evaluations and OSSF design plans (meeting all State and County requirements) must be submitted to and approved by Collin County for each lot prior to construction of any OSSF system.

Curve Table

CURVE	RADIUS	ARC LENGTH	DELTA ANGLE	CHORD BEARING	CHORD LENGTH
C1	465.00	418.79'	51°36'07"	S64°00'34"W	404.78'
C2	335.00	287.78'	49°13'09"	S62°49'05"W	279.01'
C3	465.00	237.22'	29°13'45"	S72°48'45"W	234.65'
C4	405.00	13.04'	1°50'40"	S04°57'10"E	13.04'

Line Table

LINE	BEARING	DISTANCE
L1	S04°01'50"E	256.50'
L2	S38°12'31"W	216.50'
L3	S87°25'38"W	137.60'



LOT SIZE

BLOCK	LOT	AREA (SF)	AREA (AC)
A	1	89,588	2.057
A	2	87,683	2.013
A	3	87,612	2.011
A	4	88,262	2.026
A	5	87,138	2.000
A	6	93,765	2.153
A	7	97,869	2.247
A	8	92,968	2.134
A	9	101,588	2.332
A	10	91,577	2.102
A	11	95,594	2.195
A	12	104,647	2.402
AVERAGE		93,191	2.139
MAX		104,647	2.402
MIN		87,138	2.000



City of Lucas Council Agenda Request September 3, 2015

Requester: Finance Director – Liz Exum

Agenda Item:

Consider approving Resolution #R-2015-09-00439 adopting City of Lucas Investment Policy.

Background Information:

Resolution # R-2008-10-00320 Investment Policy was adopted by the City Council on October 8, 2008. Staff has reviewed the city's investment policy and is presenting a comprehensive policy to satisfy the statutory requirements of the Public Funds Investment Act, Government Code Chapter 2256. The policy has been reviewed by the City Attorney and financial advisors SAMCO Capital Markets, Inc.

Attachments/Supporting Documentation:

1. Resolution #R-2008-10-00320 Investment Policy
2. Resolution #R-2015-09-00439 Investment Policy

Budget/Financial Impact:

NA

Recommendation:

Approve as presented.

Motion:

I move to approve/deny Resolution #2015-09-00439 adopting an Investment Policy for the City of Lucas.

RESOLUTION # R-2008-10-00320
[Investment Policy]

A RESOLUTION OF THE CITY OF LUCAS, COLLIN COUNTY, TEXAS, ESTABLISHING A POLICY GOVERNING THE INVESTMENT OF CITY FUNDS.

WHEREAS, Chapter 2256 of the Government Code, Commonly know as the "Public Finds Investment Act," requires the city to adopt an investment policy by rule, order, ordinance, or resolution; and

WHEREAS, the investment policies must address diversification, safety of principal, yield, maturity, with primary emphasis on safety and liquidity; and

WHEREAS, the Lucas City Council find that the Investment Policy attached hereto is in the best interest of the city in order to promote sound management of the City's funds.


NOW, THEREFORE, BE IT RESOLVED BY THE BY THE CITY COUNCIL OF THE CITY OF LUCAS, COLLIN COUNTY, TEXAS;

SECTION I: The Lucas City Council hereby adopts the attached City of Lucas Investment Policy which shall govern the investments of the City's funds in accordance with federal and state laws.

SECTION II: That this resolution shall take effect immediately from and after its passage.


DULY RESOLVED AND ADOPTED by the City Council of the City of Lucas, Collin County, Texas, on this the 2nd day of October, 2008.

APPROVED:



Bill Carmickle, Mayor

ATTEST:



Kathy Wingo, TRMC, City Secretary



**INVESTMENT POLICY FOR THE
CITY OF LUCAS**

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**CITY OF LUCAS
INVESTMENT POLICY**

I. PURPOSE

A. Formal Adoption

This Investment Policy (this "Policy") and the Investment Strategy Statements contained herein (the "Investment Strategy Statements"), are authorized by the City of Lucas in accordance with Chapter 2256, as amended, Texas Government Code, the Public Funds Investment Act (the "Act") and the Development City Act of 1979, Texas Revised Civil Statutes Annotated, as amended.

B. Scope

This Policy applies to all of the investment activities relating to assets of the City, excluding bond proceeds generated as a result of the City's conduit issuing ability. This Policy establishes guidelines for (1) who can invest City funds; (2) how City funds will be invested; and (3) when and how a periodic review of investments will be made. In addition to this Policy, bond funds (as defined by the Internal Revenue Service) shall be managed by their governing resolution and documents and all applicable State of Texas (the "State") and federal law.

C. Review and Amendment

This Policy and the accompanying Investment Strategy Statements shall be reviewed annually by the City. In conjunction with the City's annual audit, a compliance audit of management control of investments and adherence to this Policy shall be performed in compliance with the Act. Amendments must be approved by the City.

II. OBJECTIVES

A. Investment Strategy

In conjunction with the annual review of this Policy, the City shall review the separate written investment strategy for each of the City's funds. The investment strategy must describe the investment objectives for each particular fund according to the following priorities:

1. Investment suitability,
2. Preservation and safety of principal,
3. Liquidity,
4. Marketability prior to maturity of each investment,
5. Diversification, and
6. Yield.

B. Safety of Principal

1. The primary objective of all investment activity is the preservation of capital and the safety of principal in the overall portfolio. Each investment transaction shall seek to ensure first that capital losses are avoided, whether they be from securities defaults or erosion of market value.

C. Maintenance of Adequate Liquidity

1. The investment portfolio will remain sufficiently liquid to meet the cash flow requirements that might be reasonably anticipated. Liquidity shall be achieved by matching investment maturities with forecasted cash flow requirements; investing in securities with active secondary markets; and maintaining appropriate portfolio diversification.

D. Standard of Care

1. The standard of care used by the City shall be the "prudent person rule" and shall be applied in the context of managing the overall portfolio within the applicable legal constraints. The Public Funds Investment Act states as follows:
 - a. "Investing shall be made with judgment and care—under circumstances then prevailing which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived."
2. All participants in the investment process shall seek to act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the City.

E. Investment Advisors and Brokers/Dealers

Broker/Dealers eligible to transact investment business with the City shall be presented a written copy of this Policy. Additionally the registered principal of the business organization seeking to transact investment business shall execute a letter to the City substantially to the effect that the registered principal has:

1. received and thoroughly reviewed this Policy, and

2. Acknowledged that the organization has implemented reasonable procedures and controls in an effort to preclude imprudent investment activities with the City.

The City shall not enter into an investment transaction with a Broker/Dealer prior to receiving the written instrument described above.

F. Authority to Invest

The following official of the City of Lucas is designated an "Investment Officer", of the City:

Finance Manager

The Investment Officer is authorized to deposit, withdraw, invest, transfer, execute documentation, and otherwise manage City funds according to this Policy with the written approval of at least two city officials.

Mayor
Mayor Pro-tem
City Manager

The Investment Officer shall attend at least one training session, within twelve months of assuming these duties, that addresses investment controls, security risks, strategy risks, market risks, diversification of investment portfolio, and compliance with the Act.

G. Standards of Ethics

Additionally, all Investment Officers shall file with the Texas Ethics Commission and the City a statement disclosing any personal business relationship with an entity seeking to sell investments to the City or any relationship within the second degree by affinity or consanguinity to an individual seeking to sell investments to the City.

III. ELIGIBLE INVESTMENTS

A. All funds will be invested in the following:

1. Banking Institutions:

Certificate, time and demand deposits at any one banking institution (which is a state or national bank domiciled in the State

of Texas) shall not exceed Federal Deposit Insurance Corporation or Federal Home Loan Bank insurance limits which are currently \$100,000 unless they are secured by government securities as further described in III. A (2) and held by a third party financial institution.

2. U.S. Government Obligations:

(i) Obligations of the United States or its agencies and instrumentalities; (ii) direct obligations of the State of Texas or its agencies or instrumentalities; (iii) collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States; (iv) other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, the State of Texas or the United States or their respective agencies and instrumentalities; (v) obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent; and (vi) bonds issued, assumed, or guaranteed by the State of Israel; excluding (i) obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal; (ii) obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest; (iii) collateralized mortgage obligations that have a stated final maturity date of greater than 10 years; and (iv) collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

3. Money Market Mutual Funds:

(i) Money market mutual funds regulated by the Securities and Exchange Commission, with a dollar weighted average portfolio maturity of 90 days or less; that provides the City with a prospectus and other information required by the Securities Exchange Act of 1934 or the Investment Company Act of 1940; that fully invest dollar-for-dollar all City funds without sales commissions or loads; and, whose investment objectives include seeking to maintain a stable net asset value of \$1 per share; or (ii) Money market mutual funds regulated by the Securities and Exchange Commission, with a dollar weighted average portfolio maturity of less than two years; is invested exclusively in

obligations authorized by Chapter 2256, as amended, Texas Government Code; is continually rated as to investment quality by at least one nationally recognized investment rating firm of not less than AAA or its equivalent; and conforms to the requirements in Sections 2256.016(b) and (c), as amended, Texas Government Code, for the eligibility of investment pools to receive and invest funds of investing entities. The City may not (i) invest more than 15% of its monthly average fund balance, excluding bond proceeds and reserves and other funds held for debt service in the permitted money market mutual funds; (ii) invest any portion of bond proceeds, reserves, and funds held for debt service, in the permitted money market mutual funds; (iii) invest its funds or funds under its control, including bond proceeds and reserves and other funds held for debt service, in any one permitted money market mutual fund, in an amount that exceeds 10 percent of the total assets of the money market mutual fund.

4. Eligible Investment Pools:

Eligible Investment Pools as defined in Section 2256.016 of the Texas Government Code provided that (a) investment in the particular pool has been authorized by the Board of Directors; (b) the pool shall have furnished the Investment Officers an offering circular containing the information required by Section 2256.016(b) of the Government Code; (c) the pool shall furnish to the Investment Officers investment transaction confirmations with respect to all investments made with it; (d) the pool shall furnish to the Investment Officer monthly reports that contain the information required by Section 2256.016(c)(2) of the Texas Government Code; and, (e) continuously rated no lower than AAA or AAA-m or at an equivalent rating by at least one nationally recognized rating service.

5. Any other investment permitted by the Act or the laws of the State of Texas, including, but not limited to, guaranteed investment contracts.

B. No investment will be greater than 5 years in maturity unless approved by the City.

IV. RESPONSIBILITY AND CONTROLS

A. Investments will be selected by the Investment Officer of the City with written approval of at least two city officials.

B. Investment records and checking records will be held by the Fiscal Manager.

- C. At each regular Council meeting, the Financial Manager of the City may report to the Council the City's investments in compliance with the Act, their disbursements, revenue, and expenses. The Council's report does not require an independent audit.

V. COLLATERALIZATION

- A. Consistent with the requirements of State law, the City requires all bank and savings and loan association deposits to be federally insured or collateralized with eligible securities. Financial institutions that hold City deposits in excess of the FDIC insured amount will be required to sign a Depository Agreement (the Agreement") with the City and the City's safekeeping agent. The safekeeping portion of the Agreement shall define the City's rights to the collateral in case of default, bankruptcy, or closing and shall establish a perfected security interest in compliance with federal and State regulations, including:
 - 1. The Agreement must be in writing;
 - 2. The Agreement has to be executed by the Depository and the City contemporaneously with the acquisition of the asset;
 - 3. The Agreement must be approved by the City Council; and
 - 4. The Agreement must be a part of the Depository's "official record" continuously since its execution.
 - 5. The collateral market value shall be determined using bid price, or the price received upon sale of collateral.
- B. Allowable Collateral
 - 1. Certificates of Deposit
 - a. Eligible securities for collateralization of deposits are defined by the "Public Funds Collateral Act", as amended.
 - b. The market value of the principal portion of collateral pledged for certificates of deposit must at all times be equal to or greater than 102% of the par value of the certificate of deposit plus accrued interest, less the applicable level of FDIC insurance.
 - c. The City will review at each regular council meeting a financial report to include monthly reports with market values of pledged

securities from all financial institutions with which the City has certificates of deposit. The Investment Committee will monitor adequacy of collateralization levels to verify market values and total collateral positions.

- d. If the collateral pledged for a certificate of deposit falls below the par value of the deposit, plus accrued interest less FDIC insurance, the institution issuing the certificate of deposit will be notified by the Investment Officer and will be required to pledge additional securities no later than the end of the next succeeding business day.

C. Collateral Substitution

1. Collateralized certificates of deposit and repurchase agreements often require substitution of collateral. Any broker, dealer, or financial institution requesting substitution must contact the Investment Officer for approval and settlement. The substituted security's value will be calculated and substitution approved if its value is equal to or greater than the required security level. The Investment Officer, or a designee, must provide written notification of the decision to the bank or the safekeeping agent holding the security prior to any security release. Substitution is allowable for all transactions, but should be limited, if possible, to minimize potential administrative problems and transfer expense. The Investment Committee may limit substitution and assess appropriate fees if substitution becomes excessive or abusive.

D. Safekeeping of Certificate of Deposit Collateral

1. All collateral securing bank and savings and loan deposits must be held by a third-party banking institution acceptable to and under contract with the City, or by the Federal Reserve Bank.

RESOLUTION # R-2015-09-00439
[Investment Policy]

A RESOLUTION OF THE CITY OF LUCAS, COLLIN COUNTY, TEXAS, ESTABLISHING A POLICY GOVERNING THE INVESTMENT OF CITY FUNDS.

WHEREAS, Chapter 2256 of the Government Code, Commonly known as the “Public Funds Investment Act,” requires the city to adopt an investment policy by rule, order, ordinance, or resolution; and

WHEREAS, the investment policies must address diversification, safety of principal, yield, maturity, with primary emphasis on safety and liquidity; and

WHEREAS, the Lucas City Council find that the Investment Policy attached hereto is in the best interest of the city in order to promote sound management of the City’s funds.

NOW, THEREFORE, BE IT RESOLVED BY THE BY THE CITY COUNCIL OF THE CITY OF LUCAS, COLLIN COUNTY, TEXAS;

SECTION I: The Lucas City Council hereby adopts the attached City of Lucas Investment Policy which shall govern the investments of the City’s funds in accordance with federal and state laws.

SECTION II: That this resolution shall take effect immediately from and after its passage.

DULY RESOLVED AND ADOPTED by the City Council of the City of Lucas, Collin County, Texas, on this the 3rd day of September, 2015.

APPROVED:

Jim Olk, Mayor

ATTEST:

Stacy Henderson, City Secretary

CITY OF LUCAS
INVESTMENT POLICY

INTRODUCTION

The purpose of this document is to set forth specific investment policy and strategy guidelines for the City of Lucas (the "City") in order to achieve the goals of safety, liquidity, public trust, and yield for all investment activity. The Lucas City Council shall review its investment strategies and policy not less than annually. This policy serves to satisfy the statutory requirement (specifically the Public Funds Investment Act, Government Code chapter 2256, (the "PFIA")) to define, adopt and review a formal investment strategy and policy.

INVESTMENT POLICY

I. SCOPE

This Investment Policy applies to all financial assets of City of Lucas. The funds are accounted for in City's Comprehensive Annual Financial Report (CAFR) and include (but are not limited to):

- General Fund
- Water Fund
- Debt Service Fund
- Capital Projects Fund

II. OBJECTIVES

The City of Lucas shall manage and invest its cash with the objectives (listed in order of priority): Safety, Liquidity, Public Trust, and Yield. The safety of the principal invested always remains the primary objective. All investments shall be designed and managed in a manner responsive to the public trust and consistent with State and Local law.

The City of Lucas shall utilize cash management procedures which include collection of accounts receivable, vendor payment in accordance with invoice terms, and prudent investment of available cash. Cash management is

defined as the process of managing monies in order to ensure maximum cash availability and interest earnings on short-term investment of idle cash.

Safety

The primary objective of the City's investment activity is the preservation of capital in the overall portfolio. Each investment transaction shall be conducted in a manner to avoid capital losses, whether they are from securities defaults or erosion of market value.

Liquidity

The investment portfolio shall be structured such that the City of Lucas is able to meet all obligations in a timely manner. This shall be achieved by matching investment maturities with forecasted cash flow requirements, maintaining adequate levels of highly liquid investments and by investing in securities with active secondary markets.

Public Trust

In addition to achieving the stated objectives, all participants in the City's investment process shall seek to act responsibly as custodians of the public trust. Investment Officers shall avoid any transaction which might impair public confidence in the City's ability to govern effectively.

Yield

The investment portfolio shall be designed with the objective of regularly exceeding the average rate of return on three-month U.S. Treasury Bills. The investment program shall seek to augment returns above this threshold consistent with risk limitations identified herein and prudent investment policies. To determine portfolio performance, this Policy established "weighted average yield to maturity" as the standard calculation.

INVESTMENT STRATEGY

The City of Lucas maintains portfolios which utilize four specific investment strategy considerations designed to address the unique characteristics of the fund groups represented in the portfolios:

- A. Investment strategies for operating fund and commingled pools containing operating funds have as their primary objective to assure that anticipated cash flows are matched with adequate investment liquidity. The secondary objective is to create a portfolio structure which will experience minimal volatility during economic cycles. This may be accomplished by purchasing high quality, short to medium-term investments that will complement each other in a laddered or barbell maturity structure with a maximum maturity of two years. The dollar weighted average maturity of 365 days or less will be calculated using the stated final maturity date of each investment. Funds shall be managed and invested with the objectives (listed in order of priority): Safety, Liquidity, Public Trust, and Yield.
- B. Investment strategies for debt service funds shall have as the primary objective the assurance of investment liquidity adequate to cover the debt service obligation on the required payment date. Investments purchased shall not have a stated final maturity date which exceeds the debt service payment date. Funds shall be managed and invested with the objectives (listed in order of priority): Safety, Liquidity, Public Trust, and Yield.
- C. Investment strategies for debt service reserve funds shall have as the primary objective the ability to generate a dependable revenue stream to the appropriate debt service fund from investments with a low degree of volatility. Investments should be of high quality and, except as may be required by the bond ordinance specific to an individual issue, of short to intermediate-term maturities with a maximum maturity of five years. Funds shall be managed and invested with the objectives (listed in order of priority): Safety, Liquidity, Public Trust, and Yield.
- D. Investment strategies for special projects or special purpose fund portfolios will have as their primary objective to assure that anticipated

cash flows are matched with adequate investment liquidity. These portfolios should include at least 10% in highly liquid investments to allow for flexibility and unanticipated project outlays. The stated final maturity dates of investments held should not exceed the estimated project completion date. Funds shall be managed and invested with the objectives (listed in order of priority): Safety, Liquidity, Public Trust, and Yield.

III. RESPONSIBILITY AND CONTROL

Delegation of Authority and Training

The City Manager and Finance Director are designated as Investment Officers for the City of Lucas. The City Manager shall approve all strategic investment programs prior to implementation. The City's Finance Director is responsible for day-to-day cash management activities, including, but not limited to, transfers between the City's primary depository and authorized local government investment pools. The City's Finance Director shall establish procedures for the operation of the cash management and investment programs, consistent with this Investment Policy.

In order to ensure qualified and capable investment management, each Investment Officer shall attend at least one training session, from an independent training source, and containing at least 10 hours of instruction relating to the Officer's responsibility under the PFIA within 12 months after assuming duties. Thereafter, each Investment Officer shall additionally attend at least one training session, from an independent training source, and containing at least 10 hours of instruction relating to the Officer's responsibility under the PFIA not less than once in a two-year period that begins on the first day of the City's fiscal year and consists of the two consecutive fiscal years after that date.

The approved independent sources of training are: Government Finance Officers' Association of Texas, Government Treasurers' Organization of Texas, Government Finance Officers' Association, University of North Texas, and the Texas Municipal League.

Internal Controls

The City's Finance Director is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City of Lucas are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

Accordingly, the City's Finance Director shall establish a process for annual independent review by an external auditor in conjunction with the annual audit to assure compliance with policies and procedures. The internal controls shall address the following points:

- A. Control of collusion.
- B. Separation of transaction authority from accounting and record keeping.
- C. Custodial safekeeping.
- D. Avoidance of physical delivery securities.
- E. Clear delegation of authority to subordinate staff members.
- F. Written confirmation for telephone (voice) transactions for investments and wire transfers.

Prudence

The standard of prudence to be applied to the Investment Officers shall be the "prudent person" rule, which states: "Investments shall be made with judgment and care under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation but for investment, considering the probable

safety of their capital as well as the probable income to be derived." In determining whether an Investment Officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

- A. The investment of all funds, or funds under City's control, over which the Officer had responsibility rather than a consideration as to the prudence of a single investment.
- B. Whether the investment decision was consistent with the written City's Investment Policy.

The Investment Officer, acting in accordance with written procedures and exercising due diligence, shall not be held personally responsible for a specific security's credit risk or market price changes, provided that these deviations are reported immediately to the City Attorney and the Council and that appropriate action is taken to control adverse developments.

Ethics and Conflicts of Interest

Investment Officers shall refrain from personal business activity that could conflict with proper execution of the investment program, or that could impair the ability to make impartial investment decisions and shall disclose to the City Attorney and Council any material financial interests in financial institutions that conduct business with the City. They shall further disclose positions that could be related to the performance of City's portfolio. Investment Officers shall subordinate their personal financial transactions to those of City of Lucas, particularly with regard to timing of purchases and sales.

An Investment Officer who has a personal business relationship with an organization seeking to sell an investment to the City shall file a statement disclosing that personal business interest. An Investment Officer who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the City shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the City of Lucas.

Quarterly Reporting

The Investment Officers shall submit a signed quarterly investment report, crafted in compliance with the PFIA, to the City Manager and the Lucas City Council, that summarizes current market conditions, economic developments and anticipated investment conditions. The report shall summarize investment strategies employed in the most recent quarter, and describe the portfolio in terms of investment instruments, maturities, risk characteristics, and shall explain the total investment return for the quarter.

At the end of the fiscal year, the Investment Officers shall include information incorporating the full year's investment portfolio activity and performance.

Methods

The quarterly investment report shall include a succinct management summary that provides a clear picture of the status of the current investment portfolio and transactions made over the last quarter. This management summary will be prepared in a manner which will allow the City of Lucas to ascertain whether investment activities during the reporting period have conformed to the Investment Policy. The report will include the following:

- A. A listing of individual investments held at the end of the reporting period by maturity date.
- B. Unrealized gains or losses resulting from appreciation or depreciation by listing the beginning and ending book and market value of investments for the period.
- C. Average weighted yield to maturity of portfolio on entity investments as compared to applicable benchmarks.
- D. Listing of investments held by fund.

- E. The percentage of the total portfolio which each type of investment represents.
- F. Statement of compliance of City's investment portfolio with State Law and the Investment Strategy and Policy approved by the governing bodies.

Active Portfolio Management

The City of Lucas shall pursue an active versus a passive portfolio management philosophy. That is, investments may be sold before they mature if market conditions present an opportunity for the City to benefit from the trade. The Investment Officers will routinely monitor the contents of the portfolio, the available markets, and the relative value of competing instruments, and will adjust the portfolio accordingly.

The City is not required to liquidate investments that were authorized investments at the time of purchase but no longer meet one or more requirements of this Policy.

Not less than quarterly, the Investment Officer will obtain the current credit rating for each held investment from a reliable source to ensure that the investment has maintained the required minimum rating. An investment that requires a minimum rating does not qualify as an authorized investment during the period the investment does not have the minimum rating. The City of Lucas shall take all prudent measures that are consistent with this Investment Policy to liquidate an investment that does not have the minimum rating.

Investments

The City's assets may be invested in the following instruments.

1. Authorized

- A. Obligations of the United States of America, its agencies and instrumentalities.

- B. Direct obligations of the State of Texas and agencies thereof.
- C. Other obligations, the principal of and interest on which are unconditionally guaranteed by the State of Texas or United States of America or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by the explicit full faith and credit of the United States.
- D. Obligations of the States, agencies thereof, Counties, Cities, and other political subdivisions of any state having been rated as investment quality by a nationally recognized investment rating firm, and having received a rating of not less than "A" or its equivalent.
- E. Certificates of deposit and other evidences of deposit at a financial institution that, a) has its main office or a branch office in Texas and is guaranteed or insured by the Federal Deposit Insurance Corporation or its successor, b) is secured by obligations described in Section V. SAFEKEEPING AND CUSTODY and in a manner and amount provided by law for deposits of the City of Lucas, or c) is executed through a depository institution or an approved broker that has its main office or a branch office in Texas that meets the requirements of the PFIA.
- F. Fully collateralized direct repurchase agreements with a defined termination date secured by cash or obligations of the United States or its agencies and instrumentalities pledged with a third party, selected by the City's Finance Director, other than an agency for the pledger. Repurchase agreements must be purchased through a primary government securities dealer, as defined by the Federal Reserve, or a financial institution doing business in Texas.
- G. Texas local government investment pools that seek to maintain a stable dollar asset value, would be described as "government" portfolios, are specifically authorized by the governing body of the City of Lucas, and comply with the requirements of State law.

H. Investment pools that provide fixed maturity, fixed yield investments, are specifically authorized by the governing body of the City of Lucas, and comply with the requirements of State law.

I. SEC registered, no load, government money market mutual funds that comply with the requirements of State law.

2. Not Authorized

The City's authorized investment options are more restrictive than those allowed by State law. State law specially prohibits investment in the following investment securities.

A. Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal.

B. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest.

C. Collateralized mortgage obligations that have a stated final maturity date of greater than 10 years.

D. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

3. Holding Period

The City of Lucas intends to match the holding periods of investment funds with liquidity needs of the City. In no case will the average maturity of investments of City's operating funds exceed one year. The maximum final stated maturity of any investment shall not exceed five years.

4. Risk and Diversification

The City recognizes that investment risks can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Risk is controlled through portfolio diversification which shall be achieved by the following general guidelines:

- A. Risk of issuer default is controlled by limiting investments to those instruments allowed by the PFIA, which are described herein.
- B. Risk of market price changes shall be controlled by avoiding over-concentration of assets in a specific maturity sector, limitation of average maturity of operating funds investments to one year, and avoidance of over-concentration of assets in specific instruments.
- C. All investment funds shall be placed directly with qualified investment providers as authorized by this Investment Policy and the PFIA.

IV. SELECTION OF QUALIFYING INSTITUTIONS

All financial institutions, broker/dealers and investment providers who desire to become qualified for investment transactions must provide an Investment Provider Certificate in compliance with the PFIA.

Primary Depository

In compliance with State legislation, a Primary Depository shall be selected through the City’s banking services procurement process, which shall include a formal request for application (RFA). In selecting a Primary Depository, the credit worthiness of institutions shall be considered, and the City’s Finance Director shall conduct a review of prospective depository’s credit characteristics and financial history.

Broker/Dealers

For broker/dealers of investment securities, the City of Lucas may select any dealers reporting to the Market Reports Division of the Federal Reserve Board of New York, also known as the "Primary Government Security

Dealers." Other non-primary firms may be utilized if analysis reveals that such firms are adequately financed to conduct public business. Any broker/dealer must have been authorized by the City Council to execute transactions with on behalf of the City prior to any such transaction.

V. SAFEKEEPING AND CUSTODY

Insurance and Collateral

All depository deposits shall be insured or collateralized in compliance with applicable State law. The City of Lucas reserves the right, in its sole discretion, to accept or reject any form of insurance or collateralization pledged towards depository deposits. Financial institutions serving as the City's depositories will be required to sign a depository agreement with the City. The collateralized deposit portion of the agreement shall define The City's rights to the collateral in case of default, bankruptcy, or closing and shall establish a perfected security interest in compliance with Federal and State regulations, including:

- The agreement must be in writing;
- The agreement has to be executed by the depository and the City of Lucas contemporaneously with the acquisition of the asset;
- The agreement must be approved by the Board of Directors or authorized Committee of the depository and a copy of the meeting minutes must be delivered to the City of Lucas to the attention of the Finance Director; and
- The Agreement must be part of the depository's "official record" continuously since its execution.

Insurance, Pledged Collateral or Purchased Securities - With the exception of deposits secured with irrevocable letters of credit at 100% of amount, all deposits of the City's funds with eligible depositories shall be secured by pledged collateral with a market value equal to or greater than 102% of the deposits, less any amount insured by the FDIC. Repurchase agreements

shall be documented by a specific agreement noting the “purchased securities” in each agreement. Collateral pledged and purchased securities shall be held at an independent safekeeping agent approved by the City and reports of said securities reviewed at least monthly to assure the market value equals or exceeds the related City of Lucas investment.

Evidence of the pledged collateral shall be maintained by the City’s Finance Director or a third party financial institution.

Custodial Agreement

Collateral pledged to secure City of Lucas deposits shall be held by a safekeeping institution in accordance with a custodial agreement which clearly defines the procedural steps for gaining access to the collateral should City determine that its funds are in jeopardy. The custodial institution, or Custodian, shall be the Federal Reserve Bank or an institution not affiliated with the firm pledging the collateral. A custodial receipt shall be issued to the City of Lucas listing the specific investment, CUSIP, rate, maturity, and other pertinent information.

Collateral Defined

The City of Lucas shall only accept the following as collateral:

- A. FDIC insurance coverage.
- B. A bond, certificate of indebtedness, debenture or letter of credit of the United States or its agencies and instrumentalities, or other evidence of indebtedness of the United States that is guaranteed as to principal and interest by the United States or its agencies and instrumentalities.
- C. Obligations, the principal and interest on which, are conditionally guaranteed or insured by the State of Texas.
- D. A bond of a county, city or other political subdivision of the State of Texas having been rated no less than "A" or its' equivalent by a

nationally recognized rating agency, with a remaining maturity of ten (10) years or less.

- E. A letter of credit issued to the City of Lucas by the Federal Home Loan Bank.

Subject to Audit

All collateral shall be subject to inspection and audit by the City's Finance Director or the City's independent auditors.

Delivery vs. Payment

Investment securities shall be purchased using the delivery vs. payment method. That is, funds shall not be wired or paid until verification has been made that the correct security was received by the safekeeping agent. The security shall be held in the name of the City of Lucas or held on behalf of the City. The safekeeping agent's records shall assure the notation of the City's ownership of or explicit claim on the securities. The original copy of all safekeeping receipts shall be delivered to the City of Lucas to the attention of the Finance Director.

VI. INVESTMENT POLICY ADOPTION

The City of Lucas Investment Policy shall be annually reviewed and adopted by action of the City Council.



City of Lucas Council Agenda Request September 3, 2015

Requester: Development Services Director Joe Hilbourn

Agenda Item:

Consider amendments to the City's Code of Ordinances, Chapter 15, Master Fee Schedule.

Background Information:

The City has not adjusted the price of building permits since January 4, 2007, and at that time a fee schedule was adopted very similar to our neighboring communities. The majority of our neighboring communities have their same fee schedule still in place.

Staff is recommending an approximate 20 percent increase across the board.

Attachments/Supporting Documentation:

1. Fee schedules from surrounding benchmark cities.
2. Proposed new fee schedule.
3. Break down for each of the seven comparison cities cost for a single family permit for a five thousand square foot house with an estimated value of \$700,000.

Budget/Financial Impact:

N/A

Recommendation:

Discuss approving as presented or suggest an alternate percentage.

Motion:

I hereby make a motion to approve/deny the proposed increases to the City's Master Fee Schedule for all building permit fees listed in Chapter 15 of the City's Code of Ordinances.

Section 8.05 Zoning Board of Adjustment

- A. Variance Request \$150.00
- B. Public Hearing Legal Notice for Property Owners within 200 feet Current Postal Rate for Certified
Return Receipt Mail + \$.55 each
- C. Newspaper Publication for Public Hearing Notice Actual Cost

NOTE: The fees for items # 2 and 3 will be collected at least five (5) business days in advance of mailings and publication of notice. Failure to pay fees will result in removal from scheduled agenda.

(Ord. No. 2004-12, § Exhibit "A", 3-15-04 Repealed by Ord. No. 2005-10, § Exhibit "A", 5-2-05)
Code of Ordinances Cross Reference: (Fees), Chapter 12, § 8.05

Section 8.04 Planning & Zoning Department

A.	Comprehensive Zoning Ordinance	\$15.00
B.	Subdivision Regulations	\$15.00
C.	Comprehensive Land Use Plan	\$15.00
D.	Park Plan Supplement to Comprehensive Land Use Plan	\$5.00
E.	Pathway Plan Supplement to Comprehensive Land Use Plan	\$15.00
F.	Design Standards for Paving, Drainage and Utility Improvements	\$25.00
G.	Maps	
	1. Topography	\$.50/sheet
	2. Zoning (11" x 17")	\$5.00
	3. Zoning (24" x 36")	\$5.00
	4. Street (11" x 17")	\$5.00
H.	Meetings	
	1. Concept Meeting with Developer/Applicant (initial meeting)	\$300.00 Flat Fee
	2. All subsequent meetings with Developer/Applicant and staff	\$100.00 per hour
	3. (staff and consultants)	\$250.00 per hour
I.	Engineering Review	
	1. Amended Plat	\$110.00 per hour
	2. Replat	\$110.00 per hour
	3. Short Form Plat	\$110.00 per hour
	4. Preliminary Plat	\$110.00 per hour
	5. Final Plat (includes construction plans)	\$110.00 per hour
	6. Developer's Agreement	\$110.00 per hour
	7. Civil Plans	\$110.00 per hour
	8. Supplemental reviews resulting from plan revisions	\$110.00 per hour
J.	Developer's Inspection Fee	
	1. Inspection of Utilities, Infrastructure	5% of contract price
K.	Subdivider's Agreement	
	1. Revisions / Review by staff (including Town Attorney)	\$300.00
	2. Initial Review	\$75.00 per hour
L.	Update to Official Zoning Map	\$75.00 per hour
M.	Meritorious Exception	\$50.00
N.	Fence/Retaining Wall Waiver or Special Exception	\$50.00
O.	Public Hearing Legal Notice for Property Owners within 200 feet	Current Postal Rate for First Class Mail/per letter
P.	Newspaper Publication for Public Hearing Notice	\$Actual Cost
Q.	Planned Development Ordinance Publication	\$Actual Cost
R.	Drilling Permits	
	1. Specific Use Permit for new Petroleum or Gas Well	\$2,000.00

2.	Transfer of permit if Well is Sold	\$150.00
3.	Exploration Permit	\$100.00
4.	Gas Well Permit	\$1,000.00
5.	Oil Well Permit	\$1,000.00
6.	Pipeline Inspection	3% of the value of the pipeline
7.	Extraction Observation	\$300.00
8.	Re-inspection Fee	\$45.00
9.	Acceptance Inspection of Completed Well	\$300.00
10.	Additional Services from Third Party Consultant	\$250.00 per hour
11.	Additional Services from Third Party Inspector	\$250.00 per hour
S.	Zoning Change Request	
1.	(Straight Zoning)	\$300 + \$10/lot (res.)
2.	(Straight Zoning)	\$300 + \$15/acre (non-res.)
3.	(PD)	\$400 + \$10/lot (res.)
4.	(PD)	\$400 + \$15/acre (non-res.)
T.	Conditional Use Permit	\$200 + \$15/acre
U.	Temporary Use Permit	\$25.00
V.	Specific Use Permit	\$300 + \$15/acre
W.	Specific Use Permit for Sale of Mixed Beverages in Restaurants by Food and Beverage Certificate Only	\$300.00
X.	Specific Use Permit for Beer & Wines Sales (Off Premise Consumption Only)	\$300.00
Y.	Mixed Beverage – 1 st through 3 rd years	Exempt
Z.	Mixed Beverage – 4 th and subsequent years	*½ of state fee in effect at the time of permit
AA.	Off-Premise Beer and/or Wine	*\$30.00
BB.	Concept Plan	\$200
CC.	Site Plan	\$200 + \$15/acre
DD.	Landscape Plan	\$200.00
EE.	Zoning Verification Letter	
1.	First letter within two (2) months of zoning approval	\$10.00
2.	All Subsequent Letters	\$15.00/site
FF.	Zoning Coordinator Opinion/Interpretation Letters	\$25.00
GG.	Amendment to Planned Development Ordinance	\$300.00
HH.	Amended Plat	
1.	(Straight Zoning)	\$200 + \$10/lot (res.)
2.	(Straight Zoning)	\$200 + \$15/acre (non-res.)
3.	(PD)	\$250 + \$10/lot (res.)
4.	(PD)	\$250 + \$15/acre (non-res.)

II.	Replat	
	1. (Straight Zoning)	\$200 + \$10/lot (res.)
	2. (Straight Zoning)	\$200 + \$15/acre (non-res.)
	3. (PD)	\$250 + \$10/lot (res.)
	4. (PD)	\$250 + \$15/acre (non-res.)
JJ.	Short Form Plat	
	1. (Straight Zoning)	\$200 + \$10/lot (res.)
	2. (Straight Zoning)	\$200 + \$15/acre (non-res.)
	3. (PD)	\$300 + \$10/lot (res.)
	4. (PD)	\$300 + \$15/acre (non-res.)
KK.	Preliminary Plat	
	1. (Straight Zoning)	\$300 + \$10/lot (res.)
	2. (Straight Zoning)	\$300 + \$15/acre (non-res.)
	3. (PD)	\$400 + \$10/lot (res.)
	4. (PD)	\$400 + \$15/acre (non-res.)
LL.	Final Plat	
	1. (Straight Zoning)	\$300 + \$10/lot (res.)
	2. (Straight Zoning)	\$300 + \$15/acre (non-res.)
	3. (PD)	\$400 + \$10/lot (res.)
	4. (PD)	\$400 + \$15/acre (non-res.)
	(*Section LL) Amended by Ord. No.2008-37, § II, 11/17/08)	
MM.	Plat Vacation	\$200.00
NN.	Rush Plat Filing	\$300.00
OO.	Denton County Filing Costs	Actual Cost

* Denotes Annual Fee

(Ord. No. 2004-12, § Exhibit "A", 3-15-04 Repealed by Ord. No. 2005-10, § Exhibit "A", 5-2-05) Amended by Ord. No.2008-37, § II, 11/17/08)
Code of Ordinances Cross Reference: (Plat Fees), Chapter 12, § 3.03, 3.07, 3.08, 3.09; (Oil and Gas Well Permit Fees), Chapter 13, § 5.12



SUMMARY OF PERMITS AND FEES

Fees may not be applicable to specific projects and is not intended to be all inclusive. Please contact the City of Melissa for applicable fees.

- Pre-Application Fee--*Fee not applicable, at this time.*
- Annexation Fees -- Page **3**
- Zoning Fees—Page **4**
- Platting Fees --Page **4**
- Specific Use Fees—Page **4**
- Demolition Permit –Page **2**
- Irrigation Permit—Page **2**
- Fence Permit--Page **2**
- Underground Fuel Storage Tank Permit—Page **3**
- Sidewalk, Driveway and Culvert Installation Permit--Page **4**
- Sign Permit--Page **4**
- Street Excavation Permit--Page **4**
- Tree Removal Permit—Page **4**
- Water Impact Fees—Page **13**
- Sewer Impact Fees—Page **14**
- Roadway Impact Fees—Page **8**
- Roadway Escrow Fees—Page **7**
- Building/Construction Permit & Inspection Fees--Page **2**
- Plan Review Fees--Page **2**
- Finish Out Permit—Page **2**
- Certificate of Occupancy Fees--Page **2**
- Structure Removal Fees—Page **2**

The following schedule of fees and charges shall be paid to the city when any preliminary plat or final plat of other filing is tendered to the Planning and Zoning Commission or any other authorized board or agency of the city.

Building Permits

Valuation	Fee
\$1.00 to \$500.00	\$23.50
\$501.00 to \$2,000.00	\$23.50 for the first \$500.00 plus \$3.05 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$391.25 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$643.75 for the first \$50,001.00 plus \$7.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$993.75 for the first \$100,000.00 plus \$60 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$5,608.75 for the first \$1,000,000.00 plus \$3.15 for each additional \$1,000.00, or fraction thereof

Plan Review Fee

Sixty-five percent (65%) of the Building Permit Fee

* Exception: Plan Review Fee will be waived for one and two family dwellings.

B. Miscellaneous permit fees shall be as follows:

TABLE INSET:

1. Certificate of Occupancy	\$75.00
2. Demolition Permit	\$50.00
3. Detached Accessory Building	Per valuation schedule
4. Pole Inspection	\$65.00
5. Duplicate Permit Card	\$10.00
6. Irrigation Permit	Per valuation schedule
7. Fence Permit	Per valuation schedule
8. Reinspection Fees (residential)	\$47.00
9. Reinspection Fees (commercial)	\$47.00
10. Spa Permit	\$100.00

11. Structural Moving Permit	\$100.00
12. Swimming Pools (above-ground)	\$50.00
13. Swimming Pools (in-ground)	Per valuation schedule
14. Temporary Building Permit	\$50.00
15. Underground Fuel Storage Tank	Per valuation schedule

C. The plan review fee shall be sixty-five percent (65%) of the building permit fee as shown in Subsection A above. The plan review fees specified in this Subsection are separate and in addition to the required building permit fees. Plan review fees will be waived for one and two family dwellings.

D. Other Inspections and Fees:

1. Inspections outside of normal business hours (minimum charge-two hours, per hour1) . . . \$47.00
2. Reinspection fees assessed under provisions of Section 305.8 (minimum charge-one half hour, per hour1) \$47.00
3. Inspections for which no fee is specifically indicated (minimum charge-one-half hour, per hour1) . . . \$47.00
4. Additional plan review required by changes, additions or revisions to plans (minimum charge-one-half hour, per hour1) . . . \$47.00
5. For use of outside consultants for plan checking and inspections, or both . . . Actual costs²

1 Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

2 Actual costs include administrative and overhead costs.

E. Residential Energy Code Inspection Fee Schedule

TABLE INSET:

Valuation	Fee
\$1.00 to \$300,000.00	\$150.00
\$300,001.00 and up	\$150.00 for the first \$300,000.00 plus \$0.50 for each additional \$1,000.00, or fraction thereof

* Residential Energy Code Inspection Fees will-be waived for One & Two Family Dwellings if they participate in an approved above-code program.

F. Commercial Energy Code Inspection Fee Schedule

TABLE INSET:

Valuation	Fee
\$1.00 to \$100,000.00	\$200.00
\$100,001.00 to \$500,000.00	\$200.00 for the first \$100,000.00 plus \$1.25 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$700.00 for the first \$500,000.00 plus \$1.00 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$1,200.00 for the first \$1,000,000.00 plus \$0.75 for each additional \$1,000.00, or fraction thereof

Sidewalk, Driveway & Culvert Installation

A permit fee of twenty-five (\$25.00) shall be charged for the construction or reconstruction of any sidewalk, driveway or culvert installation.

Moving Old or Used Houses, Buildings or Structures

A fee of **fifty dollars (\$50.00)** plus the cost of mileage expense at the rate of \$0.25 incurred by the City of Melissa in inspecting the old or used house, building or structure.

Sign Regulations Fees

Sign Permit: **\$75.00 (standard fee)**

Sign Constructed Without Permit: **Twice the cost of the standard permit fee**

License: **\$50.00 per year**

Recovery of Impounded Signs: **(6 sf or less in area) \$200.00**

Recovery of Impounded Signs: **(larger than 6 sf in area) \$400.00**

Street Excavation Permit

It shall be unlawful for any person, firm or corporation to make any excavation, cut or bore in, on or under any street, alley or other public easement within the City of Melissa without first paying a permit fee of **\$10.00**.

Tree Removal Permit

Tree Removal Permit applicants shall pay an administrative fee of twenty-five dollars **(\$25.00)** per permit application.

Annexation

Applicants for annexation into the City of Melissa shall pay a fee of **one hundred fifty (\$150.00) dollars** at the time the application for annexation is filed with the city.

Zoning

1. Zoning Change: **\$300.00 plus \$15.00 per acre**
2. Site Plan Review: **(less than one acre) \$250.00**
3. Site Plan Review: **(larger than one acre) \$300.00**

Residential (For single-family and multi-family uses)

1. Preliminary Plat: **\$250.00 per Plat plus \$15.00 per Lot**

2. Final Plat: **\$300.00 per Plat plus \$20.00 per Plat**

3. Combination Preliminary / Final Plat: **\$300.00 per Plat plus \$20.00 per Lot**

Mobile Homes (For developments of location mobile homes)

1. Preliminary Filing: **\$250.00 per Filing plus \$10.00 per Plat**

2. Final Filing: **\$300.00 per Filing plus \$12.00 per Space**

3. Combination Preliminary / Final Plat: **\$300.00 per Plat plus \$12.00 per Space**

Other Uses (For commercial, industrial, institutional and other uses not normally platted in lots)

1. Preliminary Plat: **\$300.00 per Plat plus \$25.00 per Acre**

2. Final Plat: **\$350.00 per Plat plus \$25.00 per Acre**

3. Combination Preliminary / Final Plat: **\$350.00 pre Plat plus \$25.00 per Acre**

Refiling

When a preliminary plat has not been accepted by the commission, and the subdivider refiles a new design for all or lesser portion of the preliminary plat within ninety (90) days of such non-acceptance, no new fee shall be charged for the refiling.

Inspection Fee

An inspection fee of 2.5% of the cost of construction, as determined by the city engineer, will be paid prior to the initiation of any construction.

Water and Sewer Rates

Water Rates: The rates for the consumption of water by users of the City of Melissa water system shall pay a **monthly amount equal to the minimum charge plus the attendant volumetric rate as follows:**

Water: Minimum Charge

Size of Meter (in inches)	Amount
0.625 and less	\$12.96
0.626--0.750	18.36
0.751--01.000	32.40
01.001--01.500	64.80
01.501--02.000	103.68
02.001--03.000	194.40
03.001--04.000	324.00
04.001--06.000	600.00

06.001--08.000	960.00
08.001--10.000	1,380.00
Greater than 10.000	to be determined by the City

Water Volumetric Rates:

Gallons	Amount (per 1,000 gallons, or fraction thereof)
1--10,000	\$3.82
10,001--20,000	4.74
Over 20,000	5.22

Sewer Rates: The rates for users contributing to the sewer system of the City of Melissa shall pay **a monthly amount equal to the minimum charge plus the attendant volumetric rate as follows:**

Sewer Minimum Charge:

Size of Water Meter Installed (in inches)	Amount
0.625 and less	\$10.80
0.626--0.750	15.12
0.751--01.000	27.00
01.001--01.500	54.00
01.501--02.000	86.40
02.001--03.000	162.00
03.001--04.000	270.00
04.001--06.000	500.00
06.001--08.000	800.00
08.001--10.000	1,150.00
Greater than 10.000	to be determined by the City

Sewer Volumetric Rates: **\$2.78 per 1,000 gallons**, or fraction thereof, of metered water.

Water and Sewer Tap Fees

Water Tap Fees: A fee, as set forth below, plus the actual cost of labor and maintenance for the cutting, boring and repair of any paved street, parking lot, sidewalk or alley is hereby set and established to be paid by any person form or corporation making application to the City of Melissa for water service when such service has not previously been provided.

Water Fee Table:

Size of Meter (in inches)	Amount
0.750 and less	\$2,000.00
0.751--1.000	2,500.00
1.001--1.500	2,750.00
1.501--2.000	3,500.00
2.001--3.000	5,000.00
3.001--4.000	9,000.00
4.001--6.000	20,500.00
6.001--8.000	32,000.00
8.001--10.000	48,000.00
10.001 and greater	To be determined by the City

Sewer Tap Fees: A fee, as set forth below, plus the actual cost of labor and maintenance for the cutting, boring and repair of any paved street, parking lot, sidewalk or alley is hereby set and established to be paid by any person, firm or corporation making application to the City of Melissa for sewer service, when such service has not previously been provided.

Sewer Fee Table:

Size of Meter (in inches)	Amount
1.000 and less	\$2,000.00
1.001--1.500	2,100.00
1.501--2.000	3,675.00
2.001--3.000	8,400.00
3.001--4.000	14,700.00
4.001--6.000	33,600.00
6.001--8.000	52,500.00
8.001--10.000	78,750.00
10.001 and greater	To be determined by the City

Road Escrow Fees

If a capital improvement is described in the capital improvements plan, road escrow fees shall not apply to the project. If a capital improvement is not described in the capital improvements plan, road escrow fees shall apply to the project. The study deducted all road escrow fees payments, received by the City prior to the adoption of this article, from the corresponding capital improvement project.

(Ord. No. 10-17, adopted 8-24-10, Sec. 2(Art. 18))

Tap Fees

From and after the effective date of this article and regardless of a reference to tap fees in any and all existing facilities agreements, to which the City is a party, the City will assess and collect impact fees for water and sewer in accordance with this article.

(Ord. No. 10-17, adopted 8-24-10, Sec. 2(Art. 19))

ROADWAY IMPACT FEE SCHEDULE PER SERVICE UNIT FOR SERVICE AREA 1

EXHIBIT A

The maximum cost per service unit for Service Area 1 per Chapter 395 = \$1,807.00.

The City of Melissa City Council has adopted twenty percent (20%) for the residential and fifteen percent (15%) for the non-residential developments.

TABLE INSET:

LAND USE CATEGORY	ITE LAND USE CODE	DEVELOPMENT UNIT	TRIP GEN RATE	PASS-BY RATE	PASS-BY SOURCE	TRIP RATE	AVG TRIP LENGTH (mi)	ADJ. FOR O-D	ADJ. TRIP LENGTH (mi)	TRIP LENGTH (mi)	VEH-MI PER DEV UNIT
PORT AND TERMINAL											
Truck Terminal	030	Acre	6.55	0%		6.55	12.02	50%	6.01	5.80	37.99
INDUSTRIAL											
General Light Industrial	110	1,000 SF GFA	0.97	0%		0.97	12.02	50%	6.01	5.80	5.63
General Heavy Industrial/ Manufacturing	120	1,000 SF GFA	0.68	0%		0.68	12.02	50%	6.01	5.80	3.94
Industrial Park	130	1,000 SF GFA	0.86	0%		0.86	12.02	50%	6.01	5.80	4.99
Warehousing	150	1,000 SF GFA	0.32	0%		0.32	12.02	50%	6.01	5.80	1.86
Mini-Warehouse	151	1,000 SF GFA	0.26	0%		0.26	12.02	50%	6.01	5.80	1.51
RESIDENTIAL											
Single-Family Detached Housing	210	Dwelling Unit	1.01	0%		1.01	15.50	50%	7.75	5.80	5.86
Apartment/Multi-family	220	Dwelling Unit	0.62	0%		0.62	15.50	50%	7.75	5.80	3.60
Residential Condominium/ Townhouse	230	Dwelling Unit	0.52	0%		0.52	15.50	50%	7.75	5.80	3.02
Mobile Home Park	240	Dwelling Unit	0.59	0%		0.59	15.50	50%	7.75	5.80	3.42
Senior Adult Housing- Attached	252	Dwelling Unit	0.27	0%		0.27	15.50	50%	7.75	5.80	1.57
LODGING											
Hotel	310	Room	0.59	0%		0.59	6.74	50%	3.37	3.37	1.99
Motel/Other Lodging Facilities	320	Room	0.47	0%		0.47	6.74	50%	3.37	3.37	1.58
RECREATIONAL											
Golf Course	430	Acre	0.30	0%		0.30	11.91	50%	5.96	5.80	1.74
Miniature Golf	431	Hole	0.33	0%		0.33	11.91	50%	5.96	5.80	1.91
Driving Range	432	Tee	1.25	0%		1.25	11.91	50%	5.96	5.80	7.25
Bowling Alley	437	1,000 SF GFA	3.54	0%		3.54	11.91	50%	5.96	5.80	20.53
Live Theater	441	Seat	0.02	0%		0.02	11.91	50%	5.96	5.80	0.12

Movie Theater	445	Seat	0.08	0%		0.08	11.91	50%	5.96	5.80	0.46
Ice Rink	465	1,000 SF GFA	2.36	0%		2.36	11.91	50%	5.96	5.80	13.69
Tennis Courts	491	Court	3.35	0%		3.35	11.91	50%	5.96	5.80	19.43
Health/Recreational Clubs and Facilities	495	1,000 SF GFA	1.45	0%		1.45	11.91	50%	5.96	5.80	8.41
INSTITUTIONAL											
Elementary School	520	Students	0.28	0%		0.28	7.45	50%	3.73	3.73	1.04
Junior High/Middle School	522	Students	0.16	0%		0.16	7.45	50%	3.73	3.73	0.60
High School	530	Students	0.13	0%		0.13	7.45	50%	3.73	3.73	0.48
Jr/Community College	540	Students	0.12	0%		0.12	7.45	50%	3.73	3.73	0.45
University/College	550	Students	0.21	0%		0.21	7.45	50%	3.73	3.73	0.78
Church	560	1,000 SF GFA	0.55	0%		0.55	7.45	50%	3.73	3.73	2.05
Day Care Center	565	1,000 SF GFA	12.46	0%		12.46	7.45	50%	3.73	3.73	46.48
MEDICAL											
Hospital	610	Bed	1.31	0%		1.31	7.45	50%	3.73	3.73	4.89
Nursing Home	620	Bed	0.22	0%		0.22	7.45	50%	3.73	3.73	0.82
Clinic	630	1,000 SF GFA	5.18	0%		5.18	7.45	50%	3.73	3.73	19.32
OFFICE											
General Office Building	710	1,000 SF GFA	1.49	0%		1.49	7.45	50%	3.73	3.73	5.58
Corporate Headquarters Building	714	1,000 SF GFA	1.40	0%		1.40	7.45	50%	3.73	3.73	5.22
Single Tenant Office Building	715	1,000 SF GFA	1.73	0%		1.73	7.45	50%	3.73	3.73	6.45
Medical/Dental Office	720	1,000 SF GFA	3.46	0%		3.46	7.45	50%	3.73	3.73	12.91
Office/Business Park	750	1,000 SF GFA	1.48	0%		1.48	7.45	50%	3.73	3.73	5.52
COMMERCIAL											
Automobile-Related											
New Car Sales	841	1,000 SF GFA	2.59	0%		2.59	7.45	50%	3.73	3.73	9.66
Automobile Parts Sales	843	1,000 SF GFA	5.98	43%	A	3.41	7.45	50%	3.73	3.73	12.71
Tire Store	848	1,000 SF GFA	4.15	28%	A	2.99	7.45	50%	3.73	3.73	11.15
Convenience Market with Gasoline Pumps	853	1,000 SF GFA	13.38	66%	A	4.55	7.45	50%	3.73	3.73	16.97
Quick Lubrication Vehicle Shop	941	Service Station	4.60	0%		4.60	7.45	50%	3.73	3.73	17.16
Automobile Care Center	942	1,000 SF GFA	3.38	0%		3.38	7.45	50%	3.73	3.73	12.61
Gasoline/Service Station	944	Fueling Position	13.87	42%	A	8.04	7.45	50%	3.73	3.73	30.01
Self-Service Car Wash	947	Stall	5.54	20%	B	4.43	7.45	50%	3.73	3.73	16.53
Dining											
Quality Restaurant	931	1,000 SF GFA	7.49	44%	A	4.19	6.74	50%	3.37	3.37	14.14
High Turnover (Sit-Down) Restaurant	932	1,000 SF GFA	11.15	43%	A	6.36	6.74	50%	3.37	3.37	21.42

Fast Food Restaurant without Drive-Thru	933	1,000 SF GFA	26.15	50%	B	13.08	6.74	50%	3.37	3.37	44.06
Fast Food Restaurant with Drive-Thru	934	1,000 SF GFA	33.48	50%	A	16.74	6.74	50%	3.37	3.37	56.41
Other Retail											
Free-Standing Discount Superstore	813	1,000 SF GFA	4.61	28%	A	3.32	6.74	50%	3.37	3.37	11.19
Free-Standing Discount Store	815	1,000 SF GFA	5.00	17%	A	4.15	6.74	50%	3.37	3.37	13.99
Shopping Center	820	1,000 SF GFA	3.73	34%	A	2.46	6.74	50%	3.37	3.37	8.30
Supermarket	850	1,000 SF GFA	10.50	36%	A	6.72	6.74	50%	3.37	3.37	22.65
Home Improvement Superstore	862	1,000 SF GFA	2.37	0%		2.37	6.74	50%	3.37	3.37	7.99
Electronic Superstore	863	1,000 SF GFA	4.50	0%		4.50	6.74	50%	3.37	3.37	15.17
Pharmacy/Drugstore	881	1,000 SF GFA	10.35	49%	A	5.28	6.74	50%	3.37	3.37	17.79
Video Rental Store	896	1,000 SF GFA	13.60	0%		13.60	6.74	50%	3.37	3.37	45.83
Wholesale											
Wholesale Market	860	1,000 SF GFA	0.88	0%		0.88	6.74	50%	3.37	3.37	2.97
SERVICES											
Bank (Drive-in)	912	1,000 SF GFA	25.82	47%	A	13.68	7.45	50%	3.73	3.73	50.98

Pass-By Source A is referenced from the ITE Trip Generation Handbook

Pass-By Source B is based on assumptions made by BWR

For Land Uses not listed in the Land Use Category, refer to the ITE Trip Generation Manual to determine the trip rate. Apply trip length from similar land use listed above.

(Ord. No. 10-17, adopted 8-24-10, Sec. 2)

[ROADWAY IMPACT FEE SCHEDULE PER SERVICE UNIT FOR SERVICE AREA 2]

EXHIBIT B

The maximum cost per service unit for Service Area 2 per Chapter 395 = \$1,762.00.

The City of Melissa City Council has adopted twenty percent (20%) for the residential and fifteen percent (15%) for the non-residential developments.

TABLE INSET:

LAND USE CATEGORY	ITE LAND USE CODE	DEVELOPMENT UNIT	TRIP GEN RATE	PASS-BY RATE	PASS-BY SOURCE	TRIP RATE	AVG TRIP LENGTH (mi)	ADJ. FOR O-D	ADJ. TRIP LENGTH (mi)	TRIP LENGTH (mi)	VEH-MI PER DEV UNIT
PORT AND TERMINAL											
Truck Terminal	030	Acre	6.55	0%		6.55	12.02	50%	6.01	3.70	24.24
INDUSTRIAL											
General Light Industrial	110	1,000 SF GFA	0.97	0%		0.97	12.02	50%	6.01	3.70	3.59
General Heavy Industrial/ Manufacturing	120	1,000 SF GFA	0.68	0%		0.68	12.02	50%	6.01	3.70	2.52

Industrial Park	130	1,000 SF GFA	0.86	0%		0.86	12.02	50%	6.01	3.70	3.18
Warehousing	150	1,000 SF GFA	0.32	0%		0.32	12.02	50%	6.01	3.70	1.18
Mini-Warehouse	151	1,000 SF GFA	0.26	0%		0.26	12.02	50%	6.01	3.70	0.96
RESIDENTIAL											
Single-Family Detached Housing	210	Dwelling Unit	1.01	0%		1.01	15.50	50%	7.75	3.70	3.74
Apartment/Multi-family	220	Dwelling Unit	0.62	0%		0.62	15.50	50%	7.75	3.70	2.29
Residential Condominium/Townhouse	230	Dwelling Unit	0.52	0%		0.52	15.50	50%	7.75	3.70	1.92
Mobile Home Park	240	Dwelling Unit	0.59	0%		0.59	15.50	50%	7.75	3.70	2.18
Senior Adult Housing - Attached	252	Dwelling Unit	0.27	0%		0.27	15.50	50%	7.75	3.70	1.00
LODGING											
Hotel	310	Room	0.59	0%		0.59	6.74	50%	3.37	3.37	1.99
Motel/Other Lodging Facilities	320	Room	0.47	0%		0.47	6.74	50%	3.37	3.37	1.58
RECREATIONAL											
Golf Course	430	Acre	0.30	0%		0.30	11.91	50%	5.96	3.70	1.11
Miniature Golf	431	Hole	0.33	0%		0.33	11.91	50%	5.96	3.70	1.22
Driving Range	432	Tee	1.25	0%		1.25	11.91	50%	5.96	3.70	4.63
Bowling Alley	437	1,000 SF GFA	3.54	0%		3.54	11.91	50%	5.96	3.70	13.10
Live Theater	441	Seat	0.02	0%		0.02	11.91	50%	5.96	3.70	0.07
Movie Theater	445	Seat	0.08	0%		0.08	11.91	50%	5.96	3.70	0.30
Ice Rink	465	1,000 SF GFA	2.36	0%		2.36	11.91	50%	5.96	3.70	8.73
Tennis Courts	491	Court	3.35	0%		3.35	11.91	50%	5.96	3.70	12.40
Health/Recreational Clubs and Facilities	495	1,000 SF GFA	1.45	0%		1.45	11.91	50%	5.96	3.70	5.37
INSTITUTIONAL											
Elementary School	520	Students	0.28	0%		0.28	7.45	50%	3.73	3.73	1.04
Junior High/Middle School	522	Students	0.16	0%		0.16	7.45	50%	3.73	3.70	0.59
High School	530	Students	0.13	0%		0.13	7.45	50%	3.73	3.70	0.48
Jr/Community College	540	Students	0.12	0%		0.12	7.45	50%	3.73	3.70	0.44
University/College	550	Students	0.21	0%		0.21	7.45	50%	3.73	3.70	0.78

Church	560	1,000 SF GFA	0.55	0%		0.55	7.45	50%	3.73	3.70	2.04
Day Care Center	565	1,000 SF GFA	12.46	0%		12.46	7.45	50%	3.73	3.70	46.10
MEDICAL											0.00
Hospital	610	Bed	1.31	0%		1.31	7.45	50%	3.73	3.70	4.85
Nursing Home	620	Bed	0.22	0%		0.22	7.45	50%	3.73	3.70	0.81
Clinic	630	1,000 SF GFA	5.18	0%		5.18	7.45	50%	3.73	3.70	19.17
OFFICE											
General Office Building	710	1,000 SF GFA	1.49	0%		1.49	7.45	50%	3.73	3.70	5.51
Corporate Headquarters Building	714	1,000 SF GFA	1.40	0%		1.40	7.45	50%	3.73	3.70	5.18
Single Tenant Office Building	715	1,000 SF GFA	1.73	0%		1.73	7.45	50%	3.73	3.70	6.40
Medical/Dental Office	720	1,000 SF GFA	3.46	0%		3.46	7.45	50%	3.73	3.70	12.80
Office/Business Park	750	1,000 SF GFA	1.48	0%		1.48	7.45	50%	3.73	3.70	5.48
COMMERCIAL											
Automobile-Related											
New Car Sales	841	1,000 SF GFA	2.59	0%	B	2.59	7.45	50%	3.73	3.70	9.58
Automobile Parts Sales	843	1,000 SF GFA	5.98	43%	A	3.41	7.45	50%	3.73	3.70	12.61
Tire Store	848	1,000 SF GFA	4.15	28%	A	2.99	7.45	50%	3.73	3.70	11.06
Convenience Market with Gasoline Pumps	853	1,000 SF GFA	13.38	66%	A	4.55	7.45	50%	3.73	3.70	16.83
Quick Lubrication Vehicle Shop	941	Service Station	4.60	0%	B	4.60	7.45	50%	3.73	3.70	17.02
Automobile Care Center	942	1,000 SF GFA	3.38	0%	B	3.38	7.45	50%	3.73	3.70	12.51
Gasoline/Service Station	944	Fueling Position	13.87	42%	A	8.04	7.45	50%	3.73	3.70	29.77
Self-Service Car Wash	947	Stall	5.54	0%	B	5.54	7.45	50%	3.73	3.70	20.50
Dining											
Quality Restaurant	931	1,000 SF GFA	7.49	44%	A	4.19	6.74	50%	3.37	3.37	14.14
High Turnover (Sit-Down) Restaurant	932	1,000 SF GFA	11.15	43%	A	6.36	6.74	50%	3.37	3.37	21.42
Fast Food Restaurant without Drive-Thru	933	1,000 SF GFA	26.15	0%	B	26.15	6.74	50%	3.37	3.37	88.13

Fast Food Restaurant with Drive-Thru	934	1,000 SF GFA	33.48	50%	A	16.74	6.74	50%	3.37	3.37	56.41
Other Retail											
Free-Standing Discount Superstore	813	1,000 SF GFA	4.61	28%	A	3.32	6.74	50%	3.37	3.37	11.19
Free-Standing Discount Store	815	1,000 SF GFA	5.00	17%	A	4.15	6.74	50%	3.37	3.37	13.99
Shopping Center	820	1,000 SF GFA	3.73	34%	A	2.46	6.74	50%	3.37	3.37	8.30
Supermarket	850	1,000 SF GFA	10.50	36%	A	6.72	6.74	50%	3.37	3.37	22.65
Home Improvement Superstore	862	1,000 SF GFA	2.37	0%	B	2.37	6.74	50%	3.37	3.37	7.99
Electronic Superstore	863	1,000 SF GFA	4.50	0%	B	4.50	6.74	50%	3.37	3.37	15.17
Pharmacy/Drugstore	881	1,000 SF GFA	10.35	49%	A	5.28	6.74	50%	3.37	3.37	17.79
Video Rental Store	896	1,000 SF GFA	13.60	0%	B	13.60	6.74	50%	3.37	3.37	45.83
Wholesale											
Wholesale Market	860	1,000 SF GFA	0.88	0%	B	0.88	6.74	50%	3.37	3.37	2.97
SERVICES											
Bank (Drive-in)	912	1,000 SF GFA	25.82	47%	A	13.68	7.45	50%	3.73	3.70	50.63

Pass-By Source A is referenced from the ITE Trip Generation Handbook

Pass-By Source B is based on assumptions made by BWR

For Land Uses not listed in the Land Use Category, refer to the ITE Trip Generation Manual to determine the trip rate. Apply trip length from similar land use listed above.

(Ord. No. 10-17, adopted 8-24-10, Sec. 2)

WATER IMPACT FEE SCHEDULE PER SERVICE UNIT EXHIBIT C

The maximum cost per water service unit per Chapter 395 = \$2,790.00.

The City of Melissa City Council has adopted one hundred percent (100%) of the maximum allowable cost.

Water Service Unit Table

TABLE INSET:

Water Meter Size	Maximum Flow (gpm)	Service Units
3/4" Simple	25	1.0
1" Simple	40	1.6
1 1/2" Simple	50	2.0
2" Simple	100	4.0
2" Compound	115	4.6
3" Compound	165	6.6
4" Compound	215	8.6
6" Compound	515	20.6

If the meter size is not listed, then the City of Melissa will determine the appropriate impact fee.
(Ord. No. 10-17, adopted 8-24-10, Sec. 2)

WASTEWATER IMPACT FEE SCHEDULE PER SERVICE UNIT
EXHIBIT D

The maximum cost per wastewater service unit per Chapter 395 = \$715.00.

The City of Melissa City Council has adopted one hundred percent (100%) of the maximum allowable cost.

Wastewater Service Unit Table

TABLE INSET:

Water Meter Size	Service Units	Estimated Peak Sewer Flow (gpd)
3/4" Simple	1.0	715
1" Simple	1.6	1,140
1 1/2" Simple	2.0	1,430
2" Simple	4.0	2,860
2" Compound	4.6	3,290
3" Compound	6.6	4,720
4" Compound	8.6	6,150
6" Compound	20.6	14,700

If the meter size is not listed, then the City of Melissa will determine the appropriate impact fee.
(Ord. No. 10-17, adopted 8-24-10, Sec. 2)

City of Fate Fee Schedule

(Effective March 7, 2011)

Exhibit A

The fees and use charges listed below are in addition to any other fees and use charges, which may exist in other ordinances. To the extent there is a conflict in the fees and use charges contained herein with other fees and uses, the fees and use charges herein shall prevail. Payment to the City is final and there is no refund of fees.

Residential Permit Fees

Accessory Building/Structure	1.5% of calculated value, minimum \$125
Addition	Remodel 1.5% of calculated value, \$125 minimum
Backflow Test Reports	\$50
Concrete (Driveway, Patio, Sidewalk, Curb, Curb Cuts and Other Concrete)	\$125
Contractor Registration (Excluding Plumbing per State Law)	\$125/year
Demolition	\$250
Electrical Permit	\$125
Fence	\$75
Foundation Repair	\$125
HVAC Permit	\$125
Irrigation (Residential)	\$250
Plumbing Permit	\$125
Processing Fee (New Home Permit)	\$25
New Home Base Permit	0.6% of the project cost based on the calculated national building value \$1,000 minimum

Remodel	1.5% of calculated value \$125 minimum
Roof Repair (not shingle replacement)	\$125
Swimming Pool-Inground	\$500
Swimming Pool-Above Ground	\$150

Commercial Permit Fees

New Commercial (Includes remodels and lease space finish)	1.25% of the project cost based on the calculated national building value
Processing Fee (New Commercial Permits)	\$25
Certificate of Occupancy	\$125
Concrete Batch Plant-Temporary	\$1,000
Contractor Registration (Excluding Plumbing per State Law)	\$125
Demolition	\$500
Electrical	\$125
Fire Suppression/Sprinkler over 50 heads	\$500 minimum + \$5 per head
HVAC	\$125
Irrigation	\$500 + \$20 per controller
Plumbing	\$125
Processing Fee (New Commercial & New Residential Only)	\$25
Re-Inspection Fee	\$75
Sign- Permanent	\$125
Temporary Banner/Sign	\$35
Temporary Seasonal Sales	\$150

(Christmas Trees, Pumpkin Patch, Firewood, Etc)

Commercial Business License
(Non Food Related) \$100 per year

Development Fees

Amendments To Approved Site Plans	\$1,000 plus \$20 per acres
Certified Construction Cost Inspection Fee	4%
Comprehensive Site Plan	\$1,000 plus \$100 per acre, 150 acre maximum
Conceptual Site Plan	\$500
Engineering Plans	\$1,000 plus \$100 per acre 150 acre maximum
Planned Unit Development	According To Development Agreement
Plat Vacation or Amendment	\$500
Pre Application/Design Conference Zoning Change (no charge 5 acres or less)	\$500
Replat	\$1,000 plus \$100 per acre, maximum of \$20,000
Straight Zoning Change 5 Acres or Less	\$500
Straight Zoning Change 6 Acres or More	\$1,000 plus \$100 per acre with \$20,000 maximum
Special Use Permit	\$1,000
Subdivision Pre Application/ Pre Design Conference	\$500
Subdivision Preliminary Plat	\$1,000 plus \$100 per acre, maximum of \$20,000
Subdivision Final Plat (Plus Engineering Plan Fees)	\$500 plus \$100 per acre, maximum of \$10,000
Variance Request	\$250

Health Permit Fees

Food Establishment Annual License Including Yearly Inspections	\$250 Per Year
Food Establishment Follow Up- Reinspections	\$75 Each
Complaint Initiated Fee (When violation is established)	\$75
Pre Certificate Of Occupancy Inspection	\$75
Food Establishment Plan Review	\$100
Special Event Food Sales (Application and Inspection Required)	\$0
Food Handler Health Card Per Person	\$15
Mobile Food Vendor	\$250 Per Vehicle

Animal Control/Code Compliance

Animal Traps	\$50 Deposit
Dangerous Dog Registration	\$50/year
1 st Impoundment in 12 months	\$20 plus \$3 per day
2 nd Impoundment in 12 months	\$35 plus \$3 per day
3 rd Impoundment in 12 months	\$50 plus \$3 per day
Property Lien/Administrative Fee	\$100 plus filing fee

Other Permit Fees

Street Maps	\$5
Solicitors Permit	\$150 + \$35 per person
Subdivision Books with CD	\$50



TOWN OF FAIRVIEW

RESIDENTIAL CONSTRUCTION PERMIT REQUIREMENTS

PLANS SUBMITTAL

Two (2) copies of the following are required. They must be submitted along with a completed application form and the required plan review fee.

1. Site plan, including complete address and dimensions and location of the structure relative to all property lines, building lines, and easements.
2. Construction plans to include engineered foundation with P.E. certification letter, framing, plumbing & electric plans with square footage breakdown, builders name & plan number, site address, and energy code certification number.
3. Fire suppression plans for any residential structure of 5,000 square feet or greater (includes covered porches & attached garages). Separate application required, with permit & plan review fees.
4. Registration of general contractor, as well as, subcontractor's validation sheet indicating that all subs are registered with the town, as required by ordinance.

FEES

1. Plan review fee: \$300 (submitted with application)
2. Permit fee: variable, based on square footage "under roof"
base (up to 4,500 square feet) \$500 - \$2,250
plus \$0.50 per/sq ft in excess of 4,500 sq ft
3. Deposit: \$800 (to cover cost of re-inspection fee of \$50/trip)

INSPECTIONS

1. Rough plumbing
2. T-pole
3. "seconds" (includes framing, electrical/mechanical/HVAC)
4. Plumbing Top Out
5. Insulation
6. Electric Meter Release
7. Gas Meter Inspection
8. Driveway approach
9. Fire suppression & Septic, as applicable
10. Final for Certificate of Occupancy



***** Homeowners' or Property Owners' Association approvals may be required and shall be obtained PRIOR to submitting an application with the City*****

RESIDENTIAL BUILDING PERMIT SUBMITTAL
Development Services
 (972)382-2682

BUILDING PERMIT FEES

To Establish Building Fee:

Multiply total square footage under roof by \$100.00. (covered patios, porches, covered garages, etc)

Find valuation on table, and do appropriate calculations to establish total fee.

Other fees may include: Plan Review, Impact, Tap, Energy, Fence, Irrigation, C/O, Outdoor Device, Park.

All items below are for informational purposes only, contact Building Permits & Inspection Dept. for details.

Total Valuation	Fee
\$1 to \$500	\$24
\$501 to \$2,000	\$24 for the first \$500; plus \$3 for each additional \$100, or fraction thereof, to and including \$2,000
\$2,001 to \$40,000	\$69 for the first \$2,000 plus \$11 for each additional \$1,000, or fraction thereof, to and including \$40,000
\$40,001 to \$100,000	\$487 for the first \$40,000 plus \$9 for each additional \$1,000, or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$1027 for the first \$100,000 plus \$7.00 for each additional \$1,000 or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$3,827 for the first \$500,000 plus \$5 for each additional \$1,000 or fraction thereof, to and including \$1,000,000
\$1,000,001 to \$5,000,000	\$6,327 for the first \$1,000,000 plus \$3 for each additional \$1,000 or fraction thereof, to and including \$5,000,000
\$5,000,001.00 and over	\$18,327 for the first \$5,000,000 plus \$1.00 for each additional \$1,000 or fraction thereof

New subdivisions must contact Development Services to obtain new TAP & IMPACT FEES.

IMPACT FEES Typical Land Use	Meter Type	Meter Size	Living Unit Equivalent	Water Impact Fee	Sewer Impact Fee	Total
Single Family Residential	Simple	3/4"	1	\$1,300.00	\$1,500.00	\$2,800.00
Single Family Residential	Simple	1"	1.7	\$2,210.00	\$2,550.00	\$4,760.00

- Plan Review Fee \$80 (due upon permit submittal). Additional plan review fees may be required for changes, additions or revisions to plans.
- Additions or Alterations over \$10,000.00 valuation. Plan review of \$45.00
- Building Activity Fee per waste water connection \$500 (due upon permit submittal)

TAP SIZE (WATER)	3/4"	1"	1-1/2"	TAP SIZE (SEWER) 4"
FEE	\$950	\$1,060	\$1,260	\$810

- All fees above do not include boring cost or any other expenditure required beyond a standard tap.
- Outdoor Warning Device fee \$24.22 for each acre or \$00.00056 per square foot for lots of less than an acre or remaining fractions of an acre.
- Water Account Deposit \$100.00
- Water Meter \$165.00
- In lieu of a donation of property to be used as a park, a fee of \$1000 per one and two family residential



WATER & SEWER IMPACT FEES

City Planning & Development Services

142 N Ohio

City of Celina, Texas

972-382-2682

Typical Land Use	Meter Type	Meter Size	Living Unit Equivalent	Maximum Impact Fee		Total
				Water	Sewer	
Single Family Residential	Simple	3/4"	1.0	\$1,300.00	\$1,500.00	\$2,800.00
Single Family Residential	Simple	1"	1.7	\$2,210.00	\$2,550.00	\$4,760.00
Single Family Residential	Simple	1-1/2"	3.3	\$4,290.00	\$4,950.00	\$9,240.00
Single Family Residential	Simple	2"	5.3	\$6,890.00	\$7,950.00	\$14,840.00
Comm./Retail	Compound	2"	5.3	\$6,890.00	\$7,950.00	\$14,840.00
Comm./Retail	Turbine	2"	6.7	\$8,710.00	\$10,050.00	\$18,760.00
Comm./Retail/ Multi Family	Compound	3"	10.7	\$13,910.00	\$16,050.00	\$29,960.00
Comm./Retail/ Multi Family	Turbine	3"	16.0	\$20,800.00	\$24,000.00	\$44,800.00
Comm./Retail/ Multi Family	Compound	4"	16.7	\$21,710.00	\$25,050.00	\$46,760.00
Comm./Retail/ Multi Family	Turbine	4"	28.0	\$36,400.00	\$42,000.00	\$78,400.00
Industrial	Compound	6"	33.3	\$43,290.00	\$49,950.00	\$93,240.00
Industrial	Turbine	6"	61.3	\$79,690.00	\$91,950.00	\$171,640.00
Industrial	Compound	8"	53.3	\$69,290.00	\$79,950.00	\$149,240.00
Industrial	Turbine	8"	106.7	\$138,710.00	\$160,050.00	\$298,760.00
Industrial	Compound	10"	153.3	\$199,290.00	\$229,950.00	\$429,240.00
Industrial	Turbine	10"	166.7	\$216,710.00	\$250,050.00	\$466,760.00
Industrial	Turbine	12"	220.0	\$286,000.00	\$330,000.00	\$616,000.00

**City of Parker
Fee Schedule
2014-2015**

The following schedule of fees shall apply to the permits, licenses, services and programs provided by the City of Parker. In the occasion the City must hire an outside service or consultant to perform any of these services or any unlisted service, the City may charge the applicant 100% of the outside service or consultant charges including actual costs, administrative and overhead costs plus 7% administrative fees.

	<u>Current Fees</u>
Alarm Registration	
New Owner Registration (pro-rated each month)	\$60.00
Annual Renewal - Due Jan. 1	\$20.00
Late Fee on alarm registration/ 30-day grace period	\$10.00
False Alarm Charges	
3 false alarms are permitted per year without charge, each after are:	
Burglary Alarm	\$75.00
Panic Alarm	\$75.00
Fire Alarm	\$75.00
False alarm for <u>un-registered</u> alarms	\$275.00
NOTE: Other fees collected by the Police department are State Mandated	

Animal Control*	
Animal Impound Fee	
1st Impound	\$50.00
2nd Impound	\$75.00
3rd Impound	\$100.00
4th Impound and up	\$125.00
Daily Handling Fee	\$10.00 per day
Pet Registration	
Sterilized	\$7.50 per year
Non-Sterilized	\$12.50 per year
Quarantine Fee	\$100.00
Euthanasia Fee	\$25.00
Disposal Fee	\$25.00

**These are pass-thru fees charged by the City of Murphy directly to the animal's owner.*

**City of Parker
Fee Schedule
2014-2015**

		<u>Current Fees</u>
Building/Construction Fees		
Any project started without a City Permit shall pay double the permit fee. If any outside consulting and contract services are used by the City for any project, the applicant shall pay the cost at 100% plus 7% administrative fees.		
Fire Suppression System Review		\$150.00
Deposit on New Construction (refundable) New/Addition Construction Permit		\$1,000.00
	<i>Based on Square Footage</i>	
	001 to 500	\$250.00
	501 to 1000	\$500.00
	1001 to 1250	\$625.00
	1251 to 1500	\$750.00
	1501 to 1750	\$875.00
	1751 to 2000	\$1,000.00
	2001 to 2250	\$1,125.00
	2251 to 2500	\$1,250.00
	2501 to 3000	\$1,500.00
	3001 to 3500	\$1,750.00
	3501 to 4000	\$2,000.00
	4001 to 4500	\$2,250.00
	4501 and up	\$ 2500.00 plus .50 per sq. ft. over 4500
	<i>Plus</i>	<i>Plus</i>
	Electrical	.03 per sq. ft.
	Plumbing	.03 per sq. ft.
	Mechanical	.03 per sq. ft.
Residential - Remodels		
Base Fee		1% of construction value with \$250 minimum
	<i>Plus</i>	<i>Plus for each applicable trade</i>
	Electrical	\$75.00
	Plumbing	\$75.00
	Mechanical	\$75.00

**City of Parker
Fee Schedule
2014-2015**

Exhibit A
Ordinance 711

		<u>Current Fees</u>
Accessory/Out Buildings		
	1 to 1000 square feet	\$100.00
	1001 to 1500 square feet	\$150.00
	1501 to 2000 square feet	\$200.00
	2001 to 2500 square feet	\$300.00
	<i>Plus</i>	<i>Plus for each applicable trade</i>
	Electrical	\$75.00
	Plumbing	\$75.00
	Mechanical	\$75.00
Other Permits		
	Demolition and removal	\$75.00
	Driveway / Culvert	\$75.00
	Electrical	\$75.00
	Fence	\$75.00
	Miscellaneous	\$75.00
	Heating / Air	\$75.00
	Lawn Irrigation & Backflow	\$75.00
	Plumbing	\$75.00
	Pool and fence - Above ground	\$75.00
	Pool and fence - In ground	\$500.00
	Spa	\$75.00
	Structure Moving Permit	\$75.00
Right of Way Work (Refundable)		
	Routine Maintenance	\$500.00
	Minor construction	\$1,000.00
	Major construction	\$2,000.00
Signs		
	Temporary Real Estate	\$75.00
	Temporary Construction Signage	\$75.00
	Monument Signs	\$75.00
	Bulletin board signs	\$75.00
	Signs greater than 16 sq. ft.	\$75.00
	Class 2 Signage	\$75.00
	Class 3 signage	\$75.00
Withdrawn and/or Denied Permits		10% of total permit cost

**City of Parker
Fee Schedule
2014-2015**

Exhibit A
Ordinance 711

	<u>Current Fees</u>
<i>Contractor Registration - Renewed Annually</i>	
Electrical Contractor	\$100.00
Electrical - Journeyman	\$100.00
Electrical - Master	\$100.00
General Contractor	\$100.00
Irrigation Contractor	\$100.00
Backflow Tester	\$100.00
Mechanical Contractor	\$100.00
Other subcontractors, such as Fence, Roofing, Pool, etc.	\$100.00
<i>Inspection Fees</i>	
Re-Inspections	\$50.00
Annual Backflow Test - Fire Sprinkler System (commercial)	\$25.00
Annual Fire System Inspection (commercial)	\$50.00
<i>Development Fees</i>	
Abandonment of Real Property	\$500.00
Annexation Petitions	\$400 plus \$5 /acre
Copies -Subdivision Regulations and Zoning Ordinance Book	\$150.00
Plat - Development	\$300 plus \$30/Acre
Plat -Preliminary	\$800 plus \$30/Acre
Plat - Final	\$800 plus \$30/Acre
Plat - Final Plat Filing Fees	100% plus 15% adm costs
Plat -Minor Subdivision (5 acres or less)	\$500 plus \$100/lot
Plat -Re-Plat Application/Amending Plat	\$500 plus \$15/lot
Public Works Inspection/Engineering Plans/Legal Review	5% of total construction costs
Site Plan	\$300 plus \$25/Acre
Traffic Control Devices:	
Per divided street intersection (signage)	\$300.00
Per linear foot per lane line (painting)	\$0.75
Per street intersection (signage)	\$150.00
Signs for street names (each)	\$200.00
Special Activities District	\$500 plus \$30/Acre*
Zoning - Special Use Permit	\$1,000.00
Special Use Permit Annual Renewal - Cross Creek Ranch, Ord. 273	\$1,000.00
Zoning Change Request, Zoning Change	\$500 plus \$10/acre
Zoning Variance Request	\$300.00

**City of Parker
Fee Schedule
2014-2015**

		<u>Current Fees</u>
Water and Utility Fees		
<i>Water and Sewer Usage Rates</i>		
Hydrant Meter Deposit - Refundable when meter returned in working order		
City Meter		\$1,500.00
Company Meter		\$500.00
<i>Sewer Service</i>		
Connection Fee		\$1,000.00
Monthly Base Fee		\$46.53 per Ord 650
<i>Solid Waste Collection and Disposal</i>		
Monthly Base Fee		\$17.20 *
Administration Fee		\$ 1.00 *
Third Trash Cart		\$ 7.70 *
<i>*These charges are subject to sales tax.</i>		
<i>Water Meter Fees</i>		
1" meter with existing tap		\$2,000.00
1" meter requiring tap		\$3,000.00
2" meter requiring tap		\$4,500.00
Road Bore		100% actual cost +10%
Replacement meter		\$250.00
<i>Water Service</i>		
New service set up fee		\$50.00 (Non-refundable)
Monthly Base Fee		
	0-4,000 gallons	\$34.00
	4,001-15,000 gallons	2.25 per thousand gallons
	15,001-30,000 gallons	2.85 per thousand gallons
	30,001-50,000 gallons	3.60 per thousand gallons
	50,001-70,000 gallons	\$4.00 per thousand gallons
	70,001- Up	\$7.15 per thousand gallons
Past Due Penalty		10% of billed amount
Re-Connect Fee during business hours		\$50.00

**City of Parker
Fee Schedule
2014-2015**

	<u>Current Fees</u>
Living Legacy Tree Program	
Red Crepe Myrtle	\$375.00
White Crepe Myrtle	\$375.00
Bald Cypress	\$500.00
Cedar Elem	\$500.00
Live Oak	\$500.00
Chinquapin Oak	\$500.00
Chinese Pistache	\$650.00
Miscellaneous City Charges	
Credit Card Fee	2.50%
Return Check Fee	\$25.00
Notary Fee (Non-residents Only)	\$6.00 per signature/seal
Open Records Request	Follow all current state rates
Copy Charges	Follow all current state rates
Firework Permit	\$100.00
<i>Solicitor's Permit</i>	
Non-charitable Organizations plus	\$75.00
each additional agent	\$25.00
Charitable Organizations	\$25.00



BUILDING INSPECTION DEPARTMENT
407 EAST FIRST STREET
Phone 972.346.3502

BUILDING INSPECTIONS FEE SCHEDULE

Minimum Building permit fees shall be \$20

Accessory Buildings:	\$60 each
After Hours Inspections:	\$50 per hour, minimum charge of two hours. <i>(Fee per Administrative Policy)</i>
Carports:	see accessory buildings
Certificate of Occupancy:	\$50 each
Commercial (Shell):	\$25 base fee + \$260 inspection fees for the first 1500 sq ft + \$3.50 inspection fees for each additional 100 sq ft + \$1.00 per \$1000.00 in valuation Mechanical, Electrical & Plumbing fees per fee schedule as shown below
Commercial Finish-Out (Stand alone):	\$7.50 per \$1000.00 in valuation + \$0.07 per sq ft for MEP plan review Mechanical, Electrical & Plumbing fees per fee schedule as shown below <i>(Fee per Administrative Policy)</i>
Contractor Registration:	\$100 each, expires December 31 st annually
Demolition:	\$20
Document Retrieval Fee:	\$10
Dumpster Enclosure:	\$20 per enclosure
Fence:	\$30 (No permit needed if replacing less than 2 panels of fence totaling less than 16' in length)
Fire Plan Review Fee:	(Square footage is based on gross square footage of the structure) Up to 100,000 sq ft: \$0.02 per sq ft 100,001-300,000 sq ft: \$2,000 for the first 100,000 sq ft + \$0.17 for each additional sq ft 300,001 & greater sq ft: \$5,400 for the first 300,000 sq ft + \$0.01 for each additional sq ft (Use of outside consultants for fire plan review, fire inspections or both is actual cost of service between contractor and 3 rd party.) <i>(Revised Ordinance No. 04-98, November 11, 2004)</i>
Foundation / Foundation Repair:	\$5.00 per \$1000.00 in valuation, minimum fee \$20
Lawn Irrigation Systems:	\$30 (Backflow prevention device must be tested by a town registered tester)
Miscellaneous Inspections:	\$30 each (Building, Mechanical, Electrical, Plumbing)
Multi-Family:	(One application is required per each building) 1-3,000 sq ft \$60 3,001-10,000 sq ft \$80 10,001-100,000 sq ft \$100 Over 100,000 sq ft \$120 + \$5 per \$1000.00 in valuation Mechanical, Electrical & Plumbing fees per fee schedule as shown below (Use of outside consultants for fire plan review, fire inspections or both is actual cost of service between contractor and 3 rd party.)
Plan Review:	\$50 per hour with a one hour minimum <i>(Fee per Administrative Policy)</i>
Reinspection Fee:	\$50 for first reinspection

(\$75 for second reinspection, \$100 for third reinspection, fees will increase in \$25 increments for each reinspection thereafter)

BUILDING INSPECTIONS FEE SCHEDULE

(continued)

Reprint of Permit: \$10 each
 (Applies only to lost permit placard. Lost plans require a new plan review at \$50/hour with a one hour minimum)

Residential Permits:

<u>Total Valuation</u>	<u>Fee</u>
\$1 to \$500	\$24
\$501 to \$2,000	\$24 for the first \$500; plus \$3 for each additional \$100 or fraction thereof, to and including \$2,000
\$2,001 to \$40,000	\$69 for the first \$2,000; plus \$11 for each additional \$1,000 or fraction thereof, to and including \$40,000
\$40,001 to \$100,000	\$487 for the first \$40,000; plus \$9 for each additional \$1,000 or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$1,027 for the first \$100,000; plus \$7 for each additional \$1,000 or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$3,827 for the first \$500,000; plus \$5 for each additional \$1,000 or fraction thereof, to and including \$1,000,000
\$1,000,001 to \$5,000,000	\$6,327 for the first \$1,000,000; plus \$3 for each additional \$1,000 or fraction thereof, to and including \$5,000,000
\$5,000,001 and over	\$18,327 for the first \$5,000,000; plus \$1 for each additional \$1,000 or fraction thereof

The valuation shall be based upon a minimum \$85.00 dollar per square foot construction cost, or the builder's valuation, whichever is greater. The valuation is determined using the building gross area times the square foot construction cost.
(Revised Ordinance No. 11-56, August 23, 2011)

Residential Addition: \$0.20 per sq ft + \$30 per each required inspection

Residential Alteration: \$5.00 per \$1000.00 in valuation + required inspections at \$30 each + \$45 plan review fee if valuation is \$20,000 or greater

Roof (Repair or Replacement): \$5.00 per \$1000.00 in valuation, minimum fee \$20

Sidewalks / Approaches: \$20

Special Event Permit: \$100 permit fee + \$1000.00 clean up deposit
(Revised Ordinance No. 06-122, November 14, 2006)

Swimming Pools: \$300 In ground pool or spa or any combination thereof
 \$100 Above ground pool or spa or any combination thereof
(Revised Ordinance No. 06-110, October 10, 2006)

Trailer (Construction or Sales): \$20 each + \$30 per each required inspection (i.e. Electrical & Plumbing)

Water Wells: \$60 + required inspections at \$30 each
 Minimum required inspections include:
 Electrical Underground & Final and Plumbing Rough & Final (4 inspections)
(Revised Ordinance No. 06-109, October 10, 2006)

BUILDING INSPECTIONS FEE SCHEDULE

(continued)

ELECTRICAL PERMIT FEES:

Simple Electrical Permit:	\$30
	Calculated by sq ft for commercial properties as follows:
	1-3,000 sq ft \$60
	3,001-10,000 sq ft \$80
	10,001-100,000 sq ft \$100
	Over 100,000 sq ft \$120

MECHANICAL / PLUMBING PERMIT FEES:

Calculate by square foot or unit fee schedule, whichever is less

Square footage of Building Floor Area:	1-3,000 sq ft	\$60
	3,001-10,000 sq ft	\$80
	10,001-100,000 sq ft	\$100
	Over 100,000 sq ft	\$120

Plumbing Fixtures or Gas Traps:	First 10 fixtures	\$30
	Each additional	\$2

Gas Piping:	First 5 openings	\$30
	Each additional	\$2

Fan Coil and Induction Units:	\$3
--------------------------------------	-----

Furnaces and/or Air Conditioners:

Furnaces up to 100,000 BTU and A/C units up to 5 tons:

First Unit	\$30
Each additional	\$5

Furnaces greater than 100,000 BTU and A/C units greater than 5 tons:

First Unit	\$40
Each additional	\$8

Boilers / Refrigeration Absorption Units:

Boiler or refrigeration up to 15 horsepower or absorption units up to 500,000 BTU/h:

First Unit	\$30
Each additional	\$5

Boiler or refrigeration units greater than 15 horsepower but not more than 30 horsepower or absorption units greater than 500,000 BTU/h but not more than 1,000,000 BTU/h:

First Unit	\$40
Each additional	\$8

Boiler or refrigeration units greater than 30 horsepower or absorption units greater than 1,000,000 BTU/h:

First Unit	\$50
Each additional	\$15

Commercial Hoods / Kitchen Ventilation:

Type I Commercial Hood	First Unit	\$50
	Each additional	\$20

Type II Commercial Hood	First Unit	\$40
	Each additional	\$15

BUILDING INSPECTIONS FEE SCHEDULE

(continued)

SIGN PERMIT FEES:

Annual Stake Sign Permit:	\$75 per sign, maximum 20 signs, expires December 31 st annually (i.e. Builder or Development Directional Signs) <i>(Revised Ordinance No. 05-76, September 27, 2005)</i>
Single Event Stake Sign:	\$5 per sign, maximum 20 signs (i.e. garage sale or special event) <i>(Revised Ordinance No. 05-76, September 27, 2005)</i>
All other signs:	\$75

MISCELLANEOUS FEES:

Copies:	\$0.10 per page
Faxes:	\$2.00 First page, \$1.50 each additional page
Returned Check Fee:	\$25.00

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Residential Permit Fees

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Swimming Pool	\$100.00
Fire Sprinkler	\$50.00
Accessory BLDG. (On Property)	\$25.00
Accessory BLDG. (Move In)	\$25.00
Electrical	\$25.00
Heat / Air	\$25.00
Plumbing	\$25.00
Lawn Sprinkler System	\$25.00
Cutting Curb Driveway/Approach	\$25.00
Fence Permit	\$25.00
Certificate Of Occupancy	\$50.00
Meter Installation	\$400.00

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TOWN OF SUNNYVALE
Application Fee Schedule
Effective June 1, 2010

Zoning Application Fees

- Zoning Change \$250 + \$15/Acre
- CUP \$250 + \$10/Acre
- Concept Plan \$300 + \$10/Acre
- PD Development \$500 + \$10/Acre
- Variance Request \$250

Platting Application Fees

- Preliminary Plat \$500 + \$10/Lot
- Final Plat \$500 + \$5/Lot
- Replat \$250
- Amending Plat \$250

Site Plan Application Fees

- Site Plan \$500 + \$5/Acre
- Revised Site Plan \$300 + \$5/Acre
- Landscape Plan \$200
- Tree Survey/Mitigation Plan \$200
- Building Elevations Included in Site Plan

Engineering Application fees

- Civil Construction Plans \$1000 (1st & 2nd review)
\$150 (each additional review)
- Single Residential Lot Development \$400
- Minor Utility extension (100' or less) \$250
- Inspection Fee (public improvements) 3.0% (construction cost)

CHAPTER 15

MASTER FEE SCHEDULE

ARTICLE 1.000 RESIDENTIAL BUILDING FEES — NEW AND REMODELED

Sec. 1.100 Residential Buildings

2,000 sq. ft. or less	\$1,500.00
2,001 - 2,500 sq.	\$1,700.00
2,501 - 3,000 sq. ft.	\$2,100.00
3,001 - 3,500 sq. ft.	\$2,400.00
3,501 - 4,000 sq. ft.	\$2,700.00
4,001 - 4,500 sq. ft. and over	\$3,000.00 plus .60 per sq. ft. over 4,500 sq. ft.
Plan Revision	\$600.00

Sec. 1.200 Remodel to Single-Family Dwellings

1,000 sq. ft. or less	\$175.00
1,001 sq. ft. and over	\$175.00 plus .45 per sq. ft. over 1,000

*Base fee includes up to 3 inspections.
There will be a \$50 fee per inspection thereafter.

Sec. 1.300 Detached Accessory Buildings (Includes storage buildings, barns, garages, greenhouses, gazebos, cabanas, pool houses, porches, etc.)

201 sq. ft. to 1,000 sq. ft.	\$175.00
1,001 sq. ft. and up	\$175.00 plus .45 sq. ft.

*Over 1,000 sq. ft. base fee includes up to 3 inspections.
There will be a \$50.00 fee per inspection thereafter.

ARTICLE 2.000 COMMERCIAL BUILDING FEES — NEW AND REMODELED

Sec. 2.100 Commercial Building

\$2,000.00 base fee plus .60 cents per square foot over 1,000 square feet

Sec. 2.200 Detached Commercial Accessory Building

\$175.00 base fee plus .60 cents per square foot over 1,000 square feet

ARTICLE 3.000 POOLS/SPA

In-ground swimming pool	\$325.00 includes 3 inspections
In-ground swimming pool w/spa	\$350.00 includes 3 inspections
Above-ground pool	\$125.00
Spa/Hot Tub	\$125.00

ARTICLE 4.000 HEALTH DEPARTMENT

Sec. 4.100 Commercial Business	\$450.00
Cost of Service for Permanent Food Establishment Permit	\$ 60.00
*2 TFER Inspections	
Cost of Service for Each Temporary Event	\$ 60.00
*1 TFER Inspection	
Cost of Service for Each Complaint Investigation	\$250.00
*1 TFER Inspection	
Cost of Service for Mobile Food Vendor (Hot and Cold Truck, Seasonal Vendor)	\$250.00
*1 TFER Inspection	
Cost of Service for Public Swimming Pool Inspections	\$100.00 per hour
*1 Inspection Per Year	
Hourly Cost of Service for Consultation Outside of the Aforementioned Scope of Services	
*Health Plan Review, Health Final and CO Inspections and/or for More than 1 Inspection	

ARTICLE 5.000 STORM WATER RUN-OFF

Single Family Residential Dwellings	\$60.00
Developments 0 - 3 Acres	\$100.00
Developments 4 - 10 Acres	\$250.00
Developments of 10 Acres or More	\$600.00

ARTICLE 6.000 MISCELLANEOUS PERMITS

Activities shall be charged the fee associated with each activity subject to re-inspection fees.

Awnings, Patio Covers, Carports	\$60.00
Flat-Work (sidewalks, drive-ways, patios, etc.)	\$60.00
*This is exempt under the 2009 International Residential Code unless elevated 30 inches above grade. Some plan review required.	
Roofing	\$60.00
New Fence Permit	\$75.00
Sprinkler System	\$75.00
Pool Barrier (Fence)	
Residential	\$75.00
Commercial	\$75.00
Aerial Antenna or Satellite	\$75.00
(Small Satellite Dishes are Exempt)	
Screening and/or Retaining Walls	\$60.00 per sq. 100ft.
Heating and Air Conditioning	\$60.00
Signs	\$95.00
Temporary Signs	\$60.00
Temporary Banner	\$60.00
Electrical	\$60.00
Plumbing	\$60.00
Demolition Work	\$60.00
Water Well	\$125.00
Propane	\$150.00
Each additional tank	\$50.00
Weight Limit Permit	\$100.00
Four (4) or More Weight Permits	\$400.00

ARTICLE 7.000 REGISTRATION AND LICENSE

General, plumbing, mechanical and irrigation contractors shall not be eligible to receive a permit within the City until they have registered with the City as a contractor and paid the following fee(s).

Water Well Contractor	\$90.00
HVAC Contractor	\$90.00
Electrical Contractor	\$90.00
Irrigation Contractor	\$90.00
General Contractor	\$90.00
Master Plumber	\$00.00
Backflow Tester	\$45.00

ARTICLE 8.000 INSPECTION

Re-Inspection
Certificate of Occupancy
(only in cases of re-occupancy)

\$100.00 per trip
\$50.00

Breakdown of permit fees for benchmark Cities, for a 5000 square foot house with an estimated value of \$700,000.

Melissa \$3233.75 for first \$500,000 and \$4.75 for each addition \$1,000 of additional value for a total of \$3328.75 permit fee for a \$700,000 dollar home.

Fate a new home permit is six percent of the calculated building national building value, with a \$1,000 minimum. This is a new calculation for me I am coming up with a permit fee of \$4,200, I think it is accurate.

Fairview same as our existing permit fee schedule. \$2,500 for first 4,500 square feet and an additional \$.50 per square foot over 4,500 square feet for a total permit fee of \$2,750.

Celina \$3,827 for the first \$500,000 and \$5 for each \$1,000 or fraction thereof. For a total permit fee of \$3,927.

Parker same as our existing permit fee schedule. \$2,500 for first 4,500 square feet and an additional \$.50 per square foot over 4,500 square feet for a total permit fee of \$2,750.

Prosper \$3,827 for the first \$500,000 and \$5 for each \$1,000 or fraction thereof. For a total permit fee of \$3,927.

Sunnyvale \$1,200 for first \$200,000 plus \$2.19 each additional \$1,000 or fraction thereof. For a total permit fee of \$1,309.50

Lucas current Fee: \$2,750.

Lucas proposed Fee: \$3,300 the actual increase is roughly 17%



City of Lucas Council Agenda Request September 3, 2015

Item No. 14

Requester: Human Resources Manager Cheryl Meehan

Agenda Item:

Consider adopting Ordinance 2015-09-00821 updating Chapter 9 – Personnel of the City’s Code of Ordinances.

Background Information:

The current Chapter 9 – Personnel, covers the Texas Municipal Retirement System (TMRS) portion of Retirement Programs.

The updated Chapter 9 covers all aspects of retirement systems. Those items are:

- Social Security – Does not participate.
- Texas Municipal Retirement System (TMRS) for full time employees
- Deferred Compensation Plan 457B, mandatory for seasonal, temporary and part time employees. Optional for any full-time employees.
- Length of Service Award Program (LOSAP) for volunteer firefighters.

Attachments/Supporting Documentation:

1. Ordinance 2015-09-00821

Budget/Financial Impact:

No impact on budget.

Recommendation:

Staff recommends approval of the proposed revisions to Chapter 9 – Personnel of the City’s Code of Ordinances.

Motion:

I move to approve/deny Ordinance 2015-09-00821 updating Chapter 9 – Personnel of the City’s Code of Ordinances.

ORDINANCE # 2015-09-00821
[AMENDING CODE OF ORDINANCE CHAPTER 9, ARTICLE 9.02]

AN ORDINANCE OF THE CITY OF LUCAS, TEXAS, AMENDING THE CODE OF ORDINANCES BY AMENDING CHAPTER 9 TITLED “PERSONNEL” BY AMENDING ARTICLE 9.02 TITLED “TEXAS MUNICIPAL RETIREMENT SYSTEM” BY RENAMING ARTICLE 9.02 “RETIREMENT PROVISIONS” AND BY ADDING NEW RETIREMENT PROVISIONS; BY PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED THAT THE CITY COUNCIL OF THE CITY OF LUCAS:

Section 1. That the Code of Ordinances of the City of Lucas, Texas be, and the same is, hereby amended by amending Chapter 9 titled “Personnel” by amending Article 9.02, to read as follows:

“CHAPTER 9
PERSONNEL

...

ARTICLE 9.02 RETIREMENT PROVISIONS

Sec. 9.02.001 Social Security

Prior to 1983, the Federal Government allowed States and Local Government entities to opt out of the Social Security System. The City of Lucas does not participate in Social Security.

Sec. 9.02.002 Texas Municipal Retirement System

The City of Lucas participates in the Texas Municipal Retirement System for all fulltime employees. Specific ordinances providing for participation in the Texas Municipal Retirement System, as adopted by the city, are not included in this article, but they are hereby specifically saved from repeal and shall be maintained in the office of the City Secretary.

Sec. 9.02.003 Deferred Compensation Plan 457B

Any employee who is not eligible to participate in the Texas Municipal Retirement System must participate in the Deferred Compensation Plan 457B, at a rate of 7.5% as required by the IRS since the City does not participate in Social Security. The City of Lucas does not contribute to a Deferred Compensation Plan 457B. This product is also available as a supplemental retirement program for all members who participate in the Texas Municipal Retirement System. Specific ordinances

providing for participation in the Deferred Compensation Plan 457B, as adopted by the city are not included in this article, but they are hereby specifically maintained in the office of the City Secretary.

Sec. 9.02.004 Length of Service Award Program (LOSAP) for Volunteer Firefighters

The City of Lucas adopted a Length of Service Award Program for Volunteer Firefighters in June of 2015. Specific ordinances providing for participation in the Length of Service Award Program (LOSAP), as adopted by the city are not included in this article, but they are hereby specifically be maintained in the office of the City Secretary.”

Section 2. All ordinances of the City of Lucas in conflict with the provisions of this Ordinance shall be, and same are hereby, repealed, provided, however, that all other provisions of said Ordinances that are not in conflict herewith shall remain in full force and effect.

Section 3. Should any word, sentence, paragraph, subdivision, clause, phrase or section of this Ordinance or of the City of Lucas Code of Ordinances, as amended hereby, be adjudged or held to be voided or unconstitutional, the same shall not affect the validity of the remaining portions of said Ordinances or the City of Lucas Code of Ordinances, as amended hereby, which shall remain in full force and effect.

Section 4. An offense committed before the effective date of the Ordinance is governed by prior law and the provisions of the City of Lucas Code of Ordinances in effect when the offense was committed and the former law is continued in effect for this purpose.

Section 5. This Ordinance shall take effect immediately from and after its passage and publication in accordance with the provisions of the Charter of the City of Lucas, and it is accordingly so ordained.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF LUCAS, COLLIN COUNTY, TEXAS, ON THIS 3rd DAY OF SEPTEMBER 2015.

APPROVED:

Jim Olk, Mayor

APPROVED AS TO FORM:

ATTEST:

Joseph J. Gorfida, Jr., City Attorney
(08-25-2015/73013)

Stacy Henderson, City Secretary