



PUBLIC NOTICE
City Council Meeting
May 16, 2013, at 7:00 PM
City Hall - 665 Country Club Road

Notice is hereby given that a meeting of the City Council of the City of Lucas will be held on Thursday, May 16, 2013, at 7 PM at the Lucas City Hall, 665 Country Club Road, Lucas, Texas, at which time the following agenda will be discussed.

Agenda

Call to Order

Call to Order
Roll Call
Determination of Quorum
Reminder to turn off or silence cell phones
Pledge of Allegiance

Citizens' Input

At this time citizens who have pre-registered by filling out a "Request to Speak" sheet and have submitted the sheet to the City Secretary before the call to order will be allowed to speak on any matter other than personnel matters or matters under litigation, for a length of time not to exceed three minutes. No Council action or discussion may take place on a matter until such matter has been placed on a future agenda and posted in accordance with law.

1) Citizens' Input.

Community Interest

- 2) Items of Community Interest.
- a) Mayor Rebecca Mark will present a proclamation to the Lucas Fire Department proclaiming the week of May 19 – 25, 2013 as Emergency Medical Services Week.
 - b) Stage 3 Water Restrictions go into effect on June 1, 2013. The goal of the Stage 3 Water Restrictions is a 10% reduction in water use and increased awareness in ongoing water conservation efforts. Under Stage 3, residential and business customers will be limited to landscape watering and sprinkler or irrigation systems once every seven (7) days.

Regular Agenda

- 3) Mayor will issue Certificate of Election for unopposed candidates for City Council and the City Secretary will swear in the unopposed candidates Debbie Fisher and Kathleen Peele. **[Wingo]**
- 4) Discuss and Consider the appointment of a Mayor Pro Tem to serve a period of one year, term beginning June 1, 2013, and ending May 31, 2014. **[Wingo]**

Public Hearings

The Public Hearing agenda is provided for the purpose of allowing citizens to ask specific questions regarding only the subject posted for the Public Hearing. Generally the Public Hearing is required by State Law and a record of those attending the Public Hearing is maintained as part of the official record of the proceedings.

- 5) Public Hearing/Discuss and Consider an application request by M. Christopher Homes on behalf of Marion Strain Faust for a final site plan. The property to be considered is located in Collin County, Texas, and described as follows: Being a part of James Lovelady Survey Abstract Number 538, and James Anderson Survey, Abstract Number 17, and being 2.199 ± acres of land, more commonly known as 120 West Lucas Road, Texas, 75002. **[This is a continuation of the 2nd Public Hearing started on May 2, 2013; the 1st Public Hearing was held by the Planning & Zoning Commission on April 11, 2013]**

Regular Agenda

- 6) Discuss and Consider the approval of the minutes from the May 2, 2013, City Council Regular meeting. **[Wingo]**
- 7) Discuss and Consider the approval of a Development Agreement between the City of Lucas and Watson McCreary, Jr., concerning a 37.05 acre tract of land. **[Hilbourn]**
- 8) Discuss and Consider the award of a contract for the construction of the intersection of Country Club and W. Lucas Road. **[Jenkins]**
- 9) Discuss and Consider the approval of mid-year budget amendments to the Fiscal Year 2012 – 2013 Budget. **[Exum]**
- 10) Discuss and Consider review of the Home Rule Charter as outlined in Section 12.03 of the Home Rule Charter. **[Mark]**
- 11) Adjournment.

As authorized by Section 551.071 (2) of the Texas Government Code, the City Council may convene into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney regarding any item on the agenda at any time during the meeting.

Approval

Approved by: Mayor Rebecca Mark, May 10, 2013.

Certification

I hereby certify that the above notice of meeting was posted on the bulletin board at Lucas City Hall by 5:00 p.m. on or before Friday, May 10, 2013, as required in accordance with Government Code §551.041.

Kathy Wingo, TRMC, MMC, City Secretary

This building is wheelchair accessible. Any requests for sign interpretive services or other special requests for assistance of the hearing impaired must be made 48 hours in advance of the meeting. To make such arrangements, please call 972-727-8999 or email secretary@lucastexas.us.

LUCAS CITY COUNCIL

Meeting Date: May 16, 2013

AGENDA ITEM:

- Call to Order

- Roll Call

Present

Absent

Mayor Rebecca Mark

Seat 1 CM Wayne Millsap

Seat 2 CM Jim Olk

Seat 3 CM Steve Duke

Seat 4 CM Philip Lawrence

Seat 5 CM Debbie Fisher

Seat 6 MPT Kathleen Peele

- Determination of Quorum
 - Reminder to silence cell phones
 - Pledge of Allegiance
-

Informational Purposes

City Manager Jeff Jenkins

City Secretary Kathy Wingo

Public Works Director Stacy Caudell

Finance Manager Liz Exum

Fire Chief Jim Kitchens

Development Services Director Joe Hilbourn

City Attorney Joe Gorfida, Jr.

Administrative Assistant Jennifer Faircloth

Memo from the City Manager regarding upcoming Council meeting May 16, 2013, at 7:00 p.m., in the City Hall Council Chambers.

Item #7

This item involves the offer of a development agreement, due to annexation laws, on agriculture property. The agreement would be for 15 years.

Item #8

The bid opening will be Thursday May 9th at 2 p.m, so as of writing this memo we have not received the bids. We are hoping for 3-5 bids for this project.

Item #9

Liz Exum and I will provide a power point presentation, along with the actual budget. The numbers are looking good for the year.

Item #10

In the Home Rule Charter, we are required to review the Charter at least once every five years to determine whether any amendments are necessary.



**City of Lucas
Council Agenda Request**

Council Meeting: May 16, 2013

Requestor: _____

Prepared by: Kathy Wingo

Account Code #: N/A

Date Prepared: _____

Budgeted Amount: \$ N/A

Exhibits: Yes No

AGENDA SUBJECT:

Citizen's Input.

RECOMMENDED ACTION:

SUMMARY:

MOTION:

No action necessary.

APPROVED BY: _____

Initial/Date

Department Director: _____ / _____
City Manager: _____ / _____



City of Lucas City Council Agenda Request

Council Meeting: May 16, 2013

Requestor: _____

Prepared by: Kathy Wingo

Account Code #: N/A

Date Prepared: _____

Budgeted Amount: \$ N/A

Exhibits: Yes No

AGENDA SUBJECT:

Items of Community Interest.

- Mayor Rebecca Mark will present a proclamation to the Lucas Fire Department proclaiming the week of May 19 – 25, 2013 as Emergency Medical Services Week.
- Stage 3 Water Restrictions go into effect on June 1, 2013. The goal of the Stage 3 Water Restrictions is a 10% reduction in water use and increased awareness in ongoing water conservation efforts. Under Stage 3, residential and business customers will be limited to landscape watering and sprinkler or irrigation systems once every seven (7) days.

RECOMMENDED ACTION:

SUMMARY:

MOTION:

No action necessary.

APPROVED BY: _____

Initial/Date

Department Director: _____ / _____

City Manager: _____ / _____



City of Lucas Council Agenda Request

Council Meeting: May 16, 2013

Requestor: _____

Prepared by: Kathy Wingo

Account Code #: N/A

Date Prepared: _____

Budgeted Amount: \$ N/A

Exhibits: Yes No

AGENDA SUBJECT:

Mayor will issue Certificate of Election for unopposed candidates for City Council and the City Secretary will swear in the unopposed candidates Debbie Fisher and Kathleen Peele.

RECOMMENDED ACTION:

SUMMARY:

MOTION:

No action necessary.

APPROVED BY: _____

Initial/Date

Department Director: _____ / _____
City Manager: _____ / _____



**City of Lucas
Council Agenda Request**

Council Meeting: May 16, 2013

Requestor: _____

Prepared by: Kathy Wingo

Account Code #: N/A

Date Prepared: _____

Budgeted Amount: \$ N/A

Exhibits: Yes No

AGENDA SUBJECT:

Discuss and Consider the appointment of a Mayor Pro Tem to serve a period of one year, term beginning June 1, 2013, and ending May 31, 2014.

RECOMMENDED ACTION:

SUMMARY:

MOTION:

I make a Motion to appoint _____ Mayor Pro Tem to serve a period of one year, term beginning June 1, 2013, and ending May 31, 2014.

APPROVED BY: _____

Initial/Date

Department Director: _____ / _____

City Manager: _____ / _____



City of Lucas Council Agenda Request

Council Meeting: May 16, 2013

Requestor: Joe Hilbourn

Prepared by: _____

Account Code #: _____

Date Prepared: _____

Budgeted Amount: \$ _____

Exhibits: Yes No

AGENDA SUBJECT:

Public Hearing/Discuss and Consider an application request by M. Christopher Homes on behalf of Marion Strain Faust for a final site plan. The property to be considered is located in Collin County, Texas, and described as follows: Being a part of James Lovelady Survey Abstract Number 538, and James Anderson Survey, Abstract Number 17, and being 2.199 ± acres of land, more commonly known as 120 West Lucas Road, Texas, 75002

RECOMMENDED ACTION:

SUMMARY:

This is a continuation of the 2nd Public Hearing started on May 2, 2013; the 1st Public Hearing was held by the Planning & Zoning Commission on April 11, 2013.

Rudy Rivas with M. Christopher Custom Homes has submitted an application for a site plan approval on behalf of Helen Strain Etal for a sub-division to be known as Lucas Corners. The property is located at Abs A0538 Jas Lovelady Survey, Tract 27, .89 Acres and more commonly known as 120 W. Lucas Road, at the intersection of East and West Lucas road. This site plan is for commercial use located within a previously zoned commercial district.

Planning & Zoning Commission's Motion made on April 11th:

Commissioner Sean McCaffity made a Motion to recommend approval of the site plan for 120 W. Lucas Road with the conditions that a revised plan be submitted with the drive-thru being removed and the traffic analysis review be complete prior to it going before the City Council on May 2nd. Commissioner Brian Blythe seconded the Motion. Motion carried. Vote: 5-0.

Staff will present the findings of the Traffic Impact Analysis to the City Council at the May 2nd City Council meeting.

MOTION:

I make a Motion to.....

APPROVED BY: _____ Initial/Date

Department Director: _____ / _____
City Manager: _____ / _____



TECHNICAL MEMORANDUM

DATE: April 17, 2013

TO: Joe Hilbourn
City of Lucas

FROM: Dannie Cummings, P.E.
Binkley & Barfield • C&P, Inc.

RE: Review of TIA Report
Lucas Corner Development

At your request we have reviewed the TIA report prepared by Lee Engineering for the Lucas Corner Development proposed for the northeast corner of the F.M. 1378 and F.M. 3286 intersection. The following paragraphs summarize our review findings of the key aspects of that study.

SITE TRIP GENERATION

Lee Engineering's original study failed to include the traffic from the Lucas Christian Academy (LCA) due to their collection of the traffic count data during the school's spring break. The updated study addressed this shortcoming by using trip rates from the Institute of Transportation Engineering's *Trip Generation Handbook* to calculate the number of trips generated by the LCA.

We concur with this approach and compared the trip rates that they used from ITE with the trip rates that we obtained in 2011 when we conducted a TIA for two schools: the LCA and the Willow Springs Middle School. The rates that we obtained by making actual counts of the LCA school traffic entering and leaving the school compared very favorably to the ITE rates that Lee Engineering used.

We concur with the trip rates used by Lee Engineering and the number of school related vehicles that were added to the traffic volumes obtained in their original study.

RIGHT-TURN DECELERATION LANES

We concur with Lee Engineering's approach to analyzing the need for right-turn deceleration lanes and their finding that right-turn lanes were not warranted at either site driveway location.

LEFT-TURN DECELERATION LANES

We concur with Lee Engineering's approach to analyzing the need for left-turn deceleration lanes and their recommendation that a left-turn lane be constructed for the site driveway on F.M. 1378, but not for the site driveway on F.M. 3286.

SIGHT DISTANCE

We concur with Lee Engineering's findings that the sight distance along F.M. 3286 is adequate for the site driveway on that facility and as a result no traffic control related improvements are needed to improve vehicular visibility.

We also concur that the advance 35 mph advisory speed/curve ahead signs on each approach to the site driveway on F.M. 1378 in conjunction with the horizontal curve itself are sufficient to reduce the speed of approaching vehicles. We concur that the available sight distance for this driveway is satisfactory and as a result no traffic control related improvements are needed to improve vehicular visibility.

CLOSING

We have appreciated the opportunity to assist the City in its review of the traffic related aspects of the Lucas Corner Development. If there are any questions or concerns regarding this memorandum, do not hesitate to contact me.



April 4, 2013

Mr. Rudy Rivas
CEO
M. Christopher and Company
630 Oakmont Ct.
Fairview, TX 75069

Re: *Traffic Study (Amended) – Lucas Corner Development*

Dear Mr. Rivas:

Lee Engineering has completed the amended traffic analysis of the two (2) proposed driveways for the proposed Lucas Corner development located on the northeast corner of the FM 1378 and FM 3286 intersection in Lucas, Texas. This amended study considers the impact of traffic generated by the 395-student private school (Lucas Christian Academy) west of the proposed Lucas Corner, which was not in session (due to a two-week Spring Break) when the counts were performed on Tuesday, March 5, 2013. The main focus of this study was evaluating the two (2) proposed driveway locations – one on FM 1378 and one on FM 3286. While the location of both of these driveways has been approved by TxDOT, based on discussions with you, the City of Lucas has requested this traffic study of both driveway locations.

Background Information

The Lucas Corner development is proposed to be a two-story complex with 19,252 ft² of office and retail space on the northeast corner of the FM 1378 and FM 3286 intersection. **Figure 1** provides an aerial view of the existing property.

The development will have 10,206 ft² of retail space on the first floor with 9,026 ft² of office space on the second floor. Access to this development will be provided via an access driveway on both FM 1378 and FM 3286. A preliminary site plan of the Lucas Corner development is provided in **Figure 2**.

FM 1378 and FM 3286 are both two-lane undivided roadways with posted speeds of 45 mph (FM 3286) and 50 mph (FM 1378). Existing 24-hour traffic volumes were collected on both of the adjacent roadways on Tuesday, March 5, 2013 and are shown in **Figure 3**. This figure also shows the AM and PM peak hour volumes identified from the 24-hour counts.

Since the 395-student private school (Lucas Christian Academy) west of the proposed Lucas Corner was not in session when the initial counts were performed, the number of trips generated

by the private school (K-12) was estimated using information provided in the publication entitled *Trip Generation Manual, 9th Edition*, by the Institute of Transportation Engineers (ITE).

Table 1: Trip Generation Calculations for Private School (K-12)

Land Use	ITE Code	AM Peak Hour	PM Peak Hour	Avg. Weekday						
Equation/Rates¹										
Private School (K-12)	536	$T = 0.77(X) + 19.92$	$T = 0.17(X)$	$T = 2.48(X)$						
Directional Splits²										
Private School (K-12)	536	61 / 39	43 / 57	50 / 50						
Trips Generated										
	Size	Total	Enter	Exit	Total	Enter	Exit	Total	Enter	Exit
Private School (K-12)	395 students	324	198	126	67	29	38	980	490	490

¹T = Trip Ends; X = Number of Students

²XX / YY = % entering vehicles / % exiting vehicles

The estimated trips generated by the nearby private school (Lucas Christian Academy) were assigned to the area roadways based on the assumed directional distribution (Figure 3) and are shown in **Figure 3A**. To obtain the amended existing traffic volumes on the area roadways, the existing traffic volumes collected in the field (Figure 3) were added to the estimated private school generated traffic volumes (Figure 3A), which are shown in **Figure 3B**.

Site Trip Generation

The number of vehicle trips generated by the proposed Lucas Corner development was estimated based on the trip generation rates and equations provided in the publication entitled *Trip Generation Manual, 9th Edition*, by the Institute of Transportation Engineers (ITE). Estimates of the number of trips generated by the site were made for the AM and PM peak hour, as well as on a daily basis. The trip generation rates, directional splits and estimated number of trips generated by the proposed development at build-out are presented in **Table 2**.

Table 2: Trip Generation Calculations for Lucas Corner Development

Land Use	ITE Code	AM Peak Hour	PM Peak Hour	Avg. Weekday						
Equation/Rates¹										
Office	710	$\ln(T) = 0.80\ln(X) + 1.57$	$T = 1.12(X) + 78.45$	$\ln(T) = 0.76\ln(X) + 3.68$						
Shopping Center	820	$\ln(T) = 0.61\ln(X) + 2.24$	$\ln(T) = 0.67\ln(X) + 3.31$	$\ln(T) = 0.65\ln(X) + 5.83$						
Directional Splits²										
Office	710	88 / 12	17 / 83	50 / 50						
Shopping Center	820	62 / 38	48 / 52	50 / 50						
Trips Generated										
	Size	Total	Enter	Exit	Total	Enter	Exit	Total	Enter	Exit
Office	9,026 ft ²	28	25	3	89	15	74	212	106	106
Shopping Center	10,226 ft ²	39	24	15	130	62	68	1,544	772	772
Total	19,252 ft²	67	49	18	219	77	142	1,756	878	878

¹T = Trip Ends; X = 1,000 ft²

²XX / YY = % entering vehicles / % exiting vehicles

Directional Distribution

The existing traffic volumes in the area and the characteristics of the proposed development were used to determine the directions from which traffic would approach and depart the Lucas Corner development. The directional distribution used for the analysis is shown in **Figure 3**.

Traffic Volumes

Traffic volumes expected to be generated by the proposed Lucas Corner development were assigned to the area roadways and site access points based on the directional distribution identified in Figure 3. The estimated site generated traffic volumes for the AM and PM peak hours are shown in **Figure 4** for the proposed Lucas Corner development.

Total traffic volumes at the driveways to the Lucas Corner development at build-out were obtained by adding the Lucas Corner site generated traffic volumes (Figure 4) to the amended existing traffic volumes (Figure 3) and are shown in **Figure 5**.

Right Turn Deceleration Lane Analysis

The proposed Lucas Corner development was analyzed to determine if right turn deceleration lane would be required at either of the two driveway locations. Based on guidelines provided in TxDOT's *Access Management Manual*:

- Roadways with a posted speed limit greater than 45 mph (FM 1378 = 50 mph) – Right turn deceleration lanes should be considered for right turn volumes greater than 50 vehicles per hour.
- Roadways with a posted speed limit less than or equal to 45 mph (FM 3286 = 45 mph) – Right turn deceleration lanes should be considered for right turn volumes greater than 60 vehicles per hour.

As shown in Figure 5, the peak right turn volumes at both of the proposed site driveways are projected to be less than the guidelines identified in TxDOT's *Access Management Manual*. Therefore, right turn deceleration lanes are not recommended at either of the proposed site driveways for the Lucas Corner development.

Left Turn Deceleration Lane Analysis

Left turn entering volumes at the two site driveways were analyzed to determine if the installation of left turn lanes on the adjacent FM roadways would be required. For two-lane highways, TxDOT's *Roadway Design Manual* uses traffic volumes in determining whether left turn lanes should be considered. **Table 3** presents the information provided in Table 3-11 of the *Roadway Design Manual*.

Table 3: Guide for Left Turn Lanes on Two-Lane Highways

Opposing Volume (vph)	Advancing Volume (vph)			
	5 % Left Turns	10 % Left Turns	20 % Left Turns	30 % Left Turns
40 mph [60 km/h] Design Speed				
800	330	240	180	160
600	410	305	225	200
400	510	380	275	245
200	640	470	350	305
100	720	515	390	340
50 mph [80 km/h] Design Speed				
800	280	210	165	135
600	350	260	195	170
400	430	320	240	210
200	550	400	300	270
100	615	445	335	295
60 mph [100 km/h] Design Speed				
800	230	170	125	115
600	290	210	160	140
400	365	270	200	175
200	450	330	250	215
100	505	370	275	240

SOURCE: TxDOT Roadway Design Manual (Table 3-11)

The traffic volumes at the site driveways on the adjacent FM roadways during the AM and PM peak hours were presented in Figure 5 and are summarized in **Table 4**. These volumes were compared to the guidelines presented in Table 3 to determine whether a left turn deceleration lane should be considered for installation at either of the site driveway locations.

Table 4: Left Turn Deceleration Lane Evaluation Results

Peak	Opposing Volume (vph)	Advancing Volume (vph)			Guidelines Met or Exceeded?
		Percent Left Turns	Advancing Volume	Guidelines ¹	
West Driveway at FM 1378 (50 mph)					
AM Peak	1,019	~ 5%	393	280	Yes
PM Peak	548	~ 4%	814	371	Yes
South Driveway at FM 3286 (45 mph)					
AM Peak	599	~ 5%	234	380	No
PM Peak	255	~ 3%	570	561	Yes

¹ Interpolated from TxDOT's guidelines

At the site driveway location on FM 1378, the volumes presented in Table 4 exceed the guidelines presented in the *Roadway Design Manual* for consideration to install a left turn lane.

Based on projected traffic volumes, a southbound left turn deceleration lane should be installed on FM 1378 at this driveway as part of this development.

Using guidelines presented in TxDOT's *Roadway Design Manual*, the desirable left turn lane length on FM 1378 for this location, with a posted speed of 50 mph, is 525 feet (425 feet of deceleration + 100 feet of storage). If vehicles are allowed to decelerate by approximately 20 mph before clearing the through lane on FM 1378, the minimum left turn lane length is 375 feet (275 feet of deceleration + 100 feet of storage).

At the site driveway location on FM 3286, the volumes presented in Table 4 are predicted to be slightly above the guidelines presented in the *Roadway Design Manual* for consideration of installing a left turn lane. Using guidelines presented in TxDOT's *Roadway Design Manual*, the desirable left turn lane length on FM 3286 for this location, with a posted speed of 45 mph, is 445 feet (345 feet of deceleration + 100 feet of storage). If vehicles are allowed to decelerate by approximately 20 mph before clearing the through lane on FM 3286, the minimum left turn lane length is 315 feet (215 feet of deceleration + 100 feet of storage). With approximately 150 feet between the proposed driveway and the FM 1378 and FM 3286 signalized intersection, a left turn deceleration lane meeting TxDOT's minimum requirements would be unable to be installed. Therefore, due to the traffic volumes exceeding TxDOT's guidelines by a narrow margin (9 vehicles) and the inability to construct a left turn storage length meeting minimum design standards, an eastbound left turn deceleration lane is not recommended to be installed on FM 3286 at this driveway as part of this development.

Sight Distance

As part of this traffic analysis, the available and required intersection sight distance for motorists accessing the adjacent FM roadways from the site driveways was analyzed. The sight distance required at the proposed site driveway was estimated using the procedures developed by the American Association of State Highway and Transportation Officials (AASHTO) and published in the 2011 edition of *A Policy on Geometric Design of Highways and Streets*. At these locations, the motorist should be able to see if and when adequate gaps exist to perform their desired maneuver. **Table 5** presents the required and available sight distance for motorists exiting both of the proposed Lucas Corner driveways.

Table 5: Sight Distance Evaluation

Major Roadway	FM 1378	FM 3286
Speed	50 mph	45 mph
Minor Roadway	West Driveway	South Driveway
Design Vehicle	Passenger Car	
Required Intersection Sight Distance (Exiting Movements at Driveways)	590'	500'
Available Sight Distance to the Left (Exiting Movement)	485' (to traffic signal)	900'
Available Sight Distance to the Right (Exiting Movement)	515'	150' (to traffic signal)
Sight Distance Available > Required		
To the Left	NO ¹	YES
To the Right	NO ¹	YES

¹ See discussion below Table 5

At the site driveway on FM 1378, the field results indicate that the amount of sight distance currently available at the proposed site driveway at FM 1378 is less than recommended if motorists are driving at the posted speed of 50 mph as they approach and travel through the horizontal curve.

For motorists on FM 1378 approaching this driveway from the north/west, a “curve ahead” sign with an advisory speed of 35 mph is provided, as well as a “signal ahead” sign with a flashing beacon. The combination of both of these signs and the horizontal geometry of the roadway may result in motorists driving slower on the curve than the posted speed limit of 50 mph. If motorists are driving at the advisory speed of 35 mph (or even 40 mph), then the amount of available sight distance to the right (515 feet) would exceed the required sight distance value at 35 mph (415 feet) or 40 mph (475 feet).

Motorists approaching this site driveway from the south (to the left) may also be driving slower than the posted 50 mph speed limit through the curve. Motorists departing the signalized intersection on FM 1378 at FM 3286 (northbound through movements on FM 1378 or westbound right turn movements from FM 3286) from a stopped position or low-speed condition are more than likely driving at a speed less than the posted speed limit (50 mph) as they approach and travel through the existing horizontal curve on FM 1378. A lower speed of motorists on FM 1378 will result in more time available for motorists exiting the site driveway to perform their movement. With motorists exiting the Lucas Corner development at this driveway being able to see the signalized intersection to the left, they should be able to see whether an oncoming vehicle is either travelling through the intersection on a green indication or whether it is starting from a stopped or low speed condition.

At the site driveway on FM 3286, the field results indicated that the amount of sight distance currently available at the proposed site driveway at FM 3286 is greater than that recommended. With a signalized intersection approximately 150 feet west of the proposed site driveway, all eastbound vehicles on FM 3286 will have been turning movements from FM 3286, which are performed at considerably lower speeds than the posted speed limit of 45 mph. Motorists exiting

at this site driveway location are predicted to be able to see the signalized intersection and identify vehicles approaching the driveway from the signalized intersection. Under this scenario, adequate sight distance should be provided to the right for motorists to determine whether an adequate gap exists for them to enter the roadway.

Conclusions and Recommendations

Based on this traffic study, the following conclusions and recommendations can be made:

- The proposed Lucas Corner development is expected to generate approximately 1,756 trips on a daily basis, 67 trips during the AM peak hour, and 219 trips during the PM peak hour.
- Based on the projected peak right turn traffic volumes at both site driveway locations and guidelines specified in TxDOT's *Access Management Manual*, right turn deceleration lanes are not recommended at either of the proposed site driveways to the Lucas Corner development.
- Based on the projected traffic volumes at the Lucas Corner site driveways, TxDOT's guidelines for consideration of left turn lanes on two-lane roadways and left turn lane design requirements:
 - Installation of a southbound left turn lane at the site driveway on FM 1378 is recommended, with the left turn lane being a minimum of 375 feet long.
 - Installation of an eastbound left turn lane at the site driveway on FM 3286 is not recommended.
- Based on the posted speed limits of the adjacent roadways, the amount of available sight distance for motorists exiting the FM 1378 driveway is projected to be less than desired, while the amount of available sight distance for motorists exiting the FM 3286 driveway is projected to exceed the amount of sight distance required.
 - If motorists are travelling at a lower speed than that posted (50 mph), due to a combination of roadway geometry (horizontal curve), advance warning signs (advisory speed of 35 mph) and traffic control (signalized intersection), it is anticipated that the amount of available sight distance at the FM 1378 driveway location will be adequate for motorists exiting this location to be able to perform their desired maneuver.

If you have any questions regarding this study, please contact me at (972) 248-3006. We appreciate the opportunity to provide these services.

Sincerely,



Kelly D. Parma, P.E., PTOE
Senior Project Manager
Lee Engineering, LLC
TBPE Firm F-450

Attachments

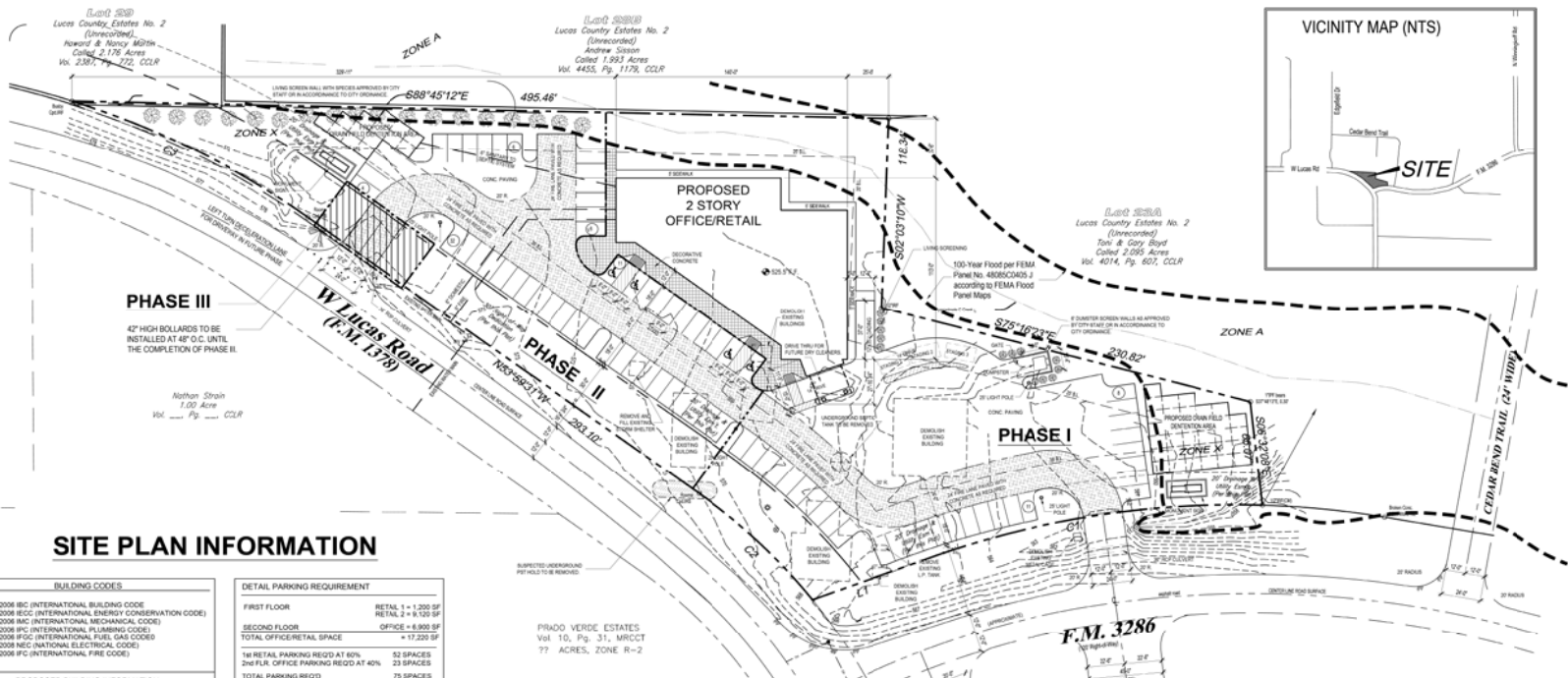


3030 LBJ FREEWAY
SUITE 1660
DALLAS, TEXAS 75234
972-248-3006 FAX 972-248-3855

LEE ENGINEERING DALLAS - PHOENIX - ALBUQUERQUE

Study Area Vicinity Map

Figure 1



SITE PLAN INFORMATION

BUILDING CODES

- 2006 IBC (INTERNATIONAL BUILDING CODE)
- 2006 IECC (INTERNATIONAL ENERGY CONSERVATION CODE)
- 2006 IMC (INTERNATIONAL MECHANICAL CODE)
- 2006 IFBC (INTERNATIONAL FIBERGLASS CODE)
- 2006 IFGC (INTERNATIONAL FUEL GAS CODE)
- 2006 NEC (NATIONAL ELECTRICAL CODE)
- 2006 IFP (INTERNATIONAL FIRE CODE)

PROPOSED BUILDING INFORMATION

- OCCUPANCY CLASS: B
- OCCUPANCY LOAD: 125
- CONSTRUCTION TYPE: VBS SPRINKLERED
- RETAIL/OFFICE ZONE: CB
- MAX. OF 30' HIGH TO MID-POINT OF ROOF
- GROUND FLOOR BUILDING FOOTPRINT: 10,320 S.F.
- ANTICIPATED TOTAL AREA: 17,220 S.F.

SITE LIGHTING SPECIFICATIONS

- MANUFACTURER: SPALDING
- MODEL NO.: MEV A10 P40 H3 P 5 D6
- BULB: P18W 400W
- VOLT: 480V
- REMARKS: POLE MOUNTED LIGHT, 25' IN HEIGHT, ARM MOUNTED AT 180 DEGREE, TYPE B DISTRIBUTION

SITE PLAN INFORMATION

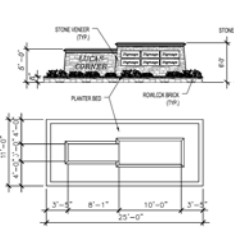
- GROSS SITE SQUARE FOOTAGE: 95,778.44 S.F.
- NET SITE SQUARE FOOTAGE OUTSIDE OF FLOOD PLAIN: 83,363.88 S.F.
- ZONING: CB
- PROPOSED USE: OFFICE / RETAIL
- BUILDING FOOTPRINT: 10,320 S.F.
- TOTAL BUILDING FOOTPRINT: 17,220 S.F.
- SIDEWALK PAVING: 4,054 S.F.
- PARKING LOT PAVING: 42,367 S.F.
- GREEN: 41,278 S.F.
- DRAINFIELD (part of green): 3,679 S.F.
- CURB: 1,563 L.F.
- PERCENTAGE OF IMPERVIOUS COVERAGE: 60%

DETAIL PARKING REQUIREMENT

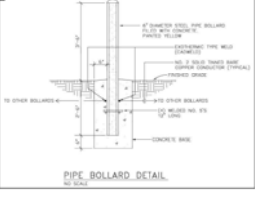
- FIRST FLOOR: RETAIL 1 = 1,200 SF, RETAIL 2 = 4,100 SF
- SECOND FLOOR: OFFICE = 4,800 SF
- TOTAL OFFICE/RETAIL SPACE: 17,220 SF
- 1st RETAIL PARKING REQD AT 60%: 52 SPACES
- 2nd FLR. OFFICE PARKING REQD AT 40%: 23 SPACES
- TOTAL PARKING REQD AT 40%: 75 SPACES
- H.C. SPACES REQD: 4 SPACES
- PARKING PROVIDED: 78 SPACES
- H.C. SPACES PROVIDED: 4 SPACES

Lot Size

Lot 1	Lot 2	Lot 3	Lot 4	Lot 5	Lot 6	Lot 7	Lot 8	Lot 9	Lot 10
10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000



MONUMENT SIGN
SCALE: 1/8" = 1'-0"

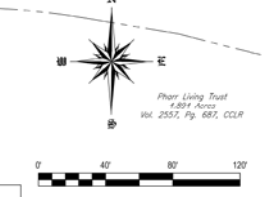


PIPE BOLLARD DETAIL
SCALE: 1/8" = 1'-0"

PRADO VERDE ESTATES
Vol 10, Pg. 31, MRCT
?? ACRES, ZONE R-2

F.M. 3286

Mohammad Darafshan
0.539 Acre
Vol. 5259, Pg. 2576, CCLR
ZONE - C



SITE PLAN
SCALE: 1"=30'-0"

MAYOR: _____

CITY ENGINEER: _____

CHAIRMAN OF PLANNING AND ZONING: _____

OWNER / DEVELOPER: _____

M Christopher and Co.
2730 Country Club, Lucas TX 75002
PHONE - 972-974-2777
FAX - 972-529-1078

THIS PLAN IS THE PROPERTY OF LEE ENGINEERING AND ARCHITECTURE, P.C. IT IS TO BE USED ONLY FOR THE PROJECT AND SITE SPECIFICALLY IDENTIFIED HEREON. IT IS NOT TO BE REPRODUCED, COPIED, OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, WITHOUT THE WRITTEN PERMISSION OF LEE ENGINEERING AND ARCHITECTURE, P.C.

LUCAS CORNER
ADDRESS LINE 1
ADDRESS LINE 2
LUCAS, TX

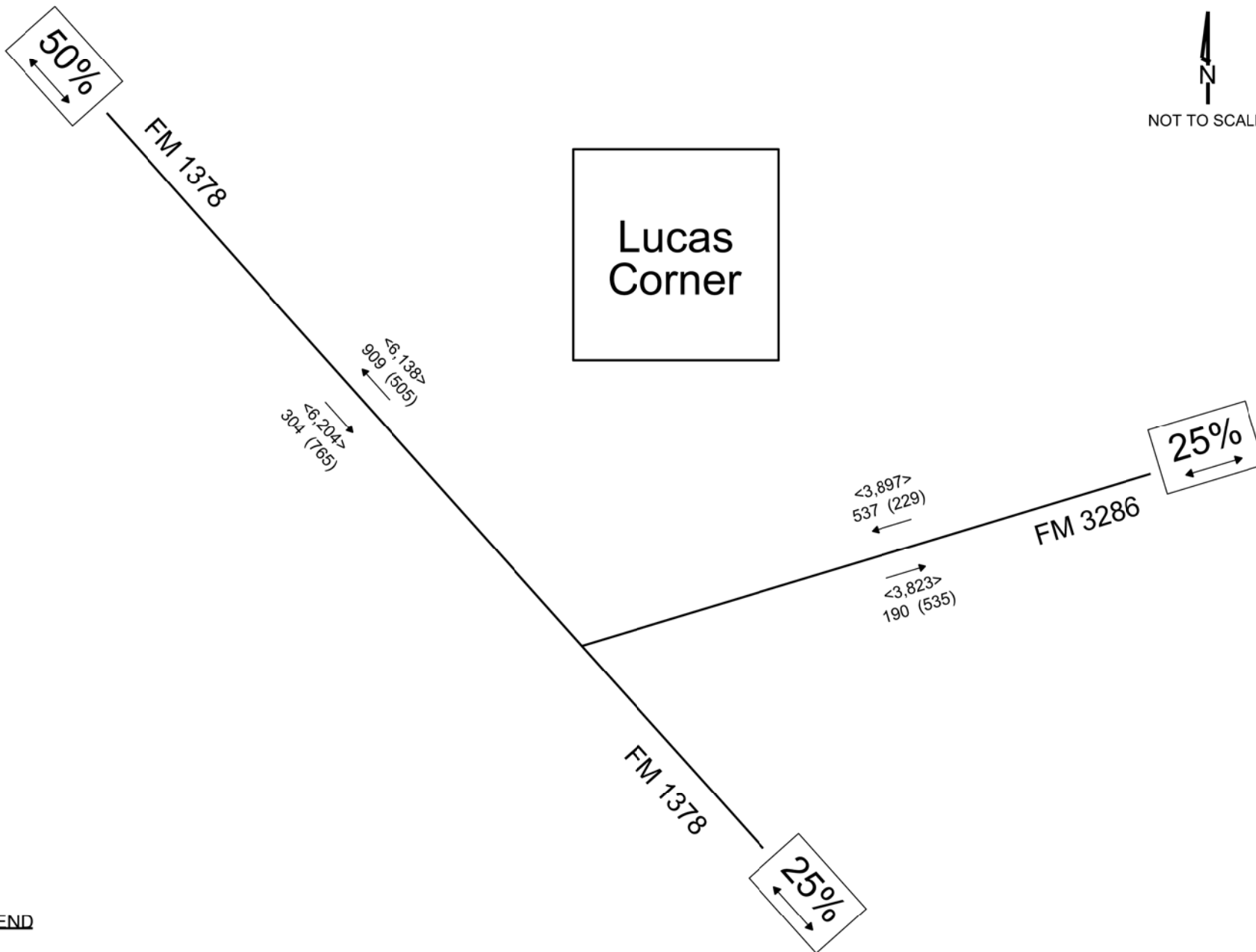
FOR REVIEW
DATE: 02.20.2013

FOR SUBMITTAL
DATE: 02.20.2013

FOR REVISIONAL
DATE: 02.20.2013

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A2
2 of 2
4-00-2013



VOLUME LEGEND

<24-Hour>

AM Peak Hour (PM Peak Hour)

- Traffic volumes collected on Tuesday, March 5, 2013 -



3030 LBJ FREEWAY
SUITE 1660
DALLAS, TEXAS 75234
972-248-3006 FAX 972-248-3855

DALLAS - PHOENIX - ALBUQUERQUE
OKLAHOMA CITY

Existing Traffic Volumes and Directional Distribution

Figure 3



<245>
63 (19)
←

<245>
100 (14)
←

→
<245>
98 (14)

→
<245>
64 (20)

Lucas
Christian
Academy

Lucas
Corner

FM 1378

→
<245>
64 (20)

←
<245>
100 (14)

←
<122>
50 (7)

→
<122>
32 (10)

FM 3286

FM 1378

VOLUME LEGEND

<24-Hour>

AM Peak Hour (PM Peak Hour)

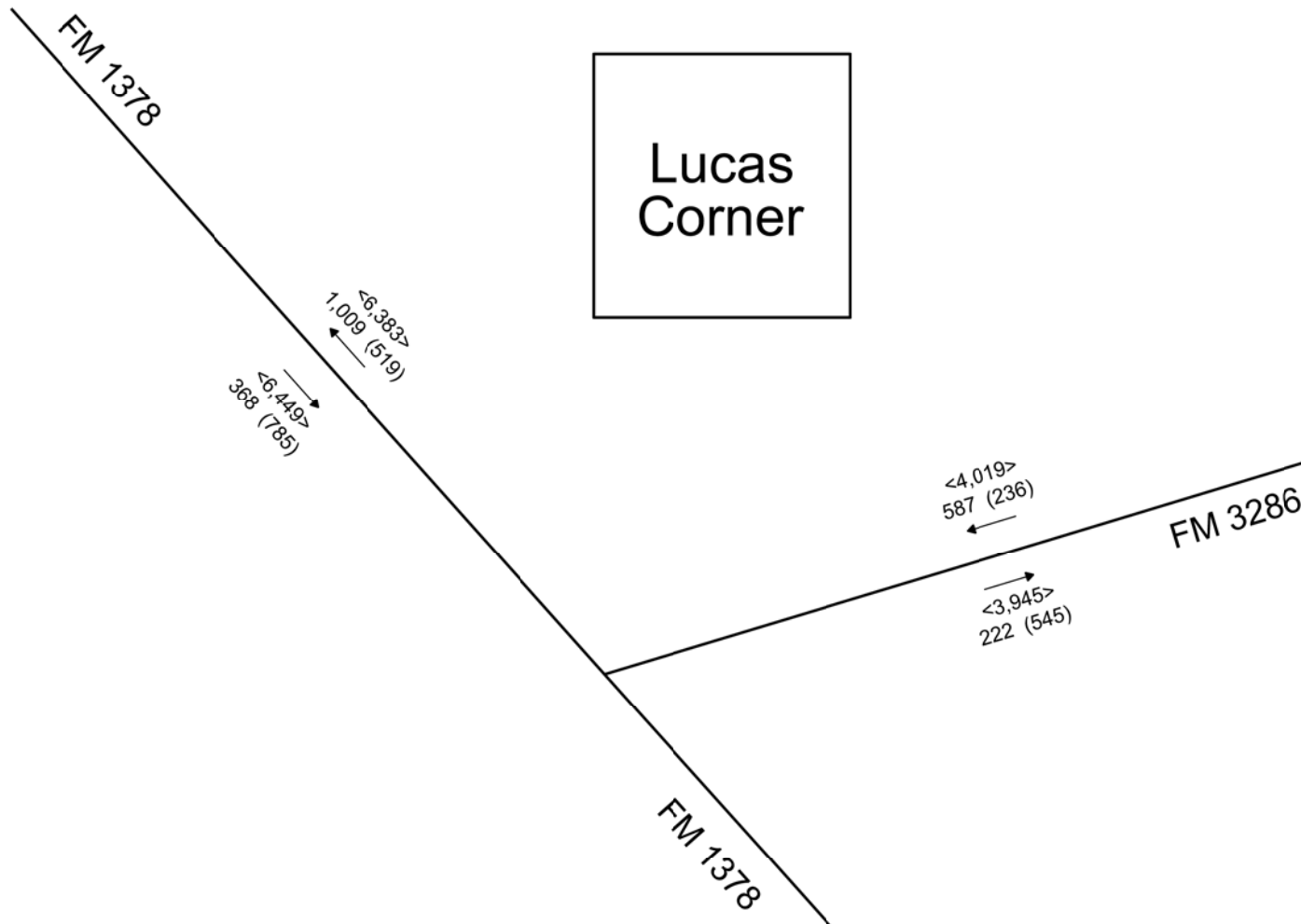


3030 LBJ FREEWAY
SUITE 1660
DALLAS, TEXAS 75234
972-248-3006 FAX 972-248-3855

DALLAS - PHOENIX - ALBUQUERQUE
OKLAHOMA CITY

Existing Traffic Volumes (Estimated)
for Lucas Christian Academy

Figure 3A



VOLUME LEGEND

<24-Hour>

AM Peak Hour (PM Peak Hour)

- Traffic volumes collected on Tuesday, March 5, 2013 + Estimated Private School Traffic -

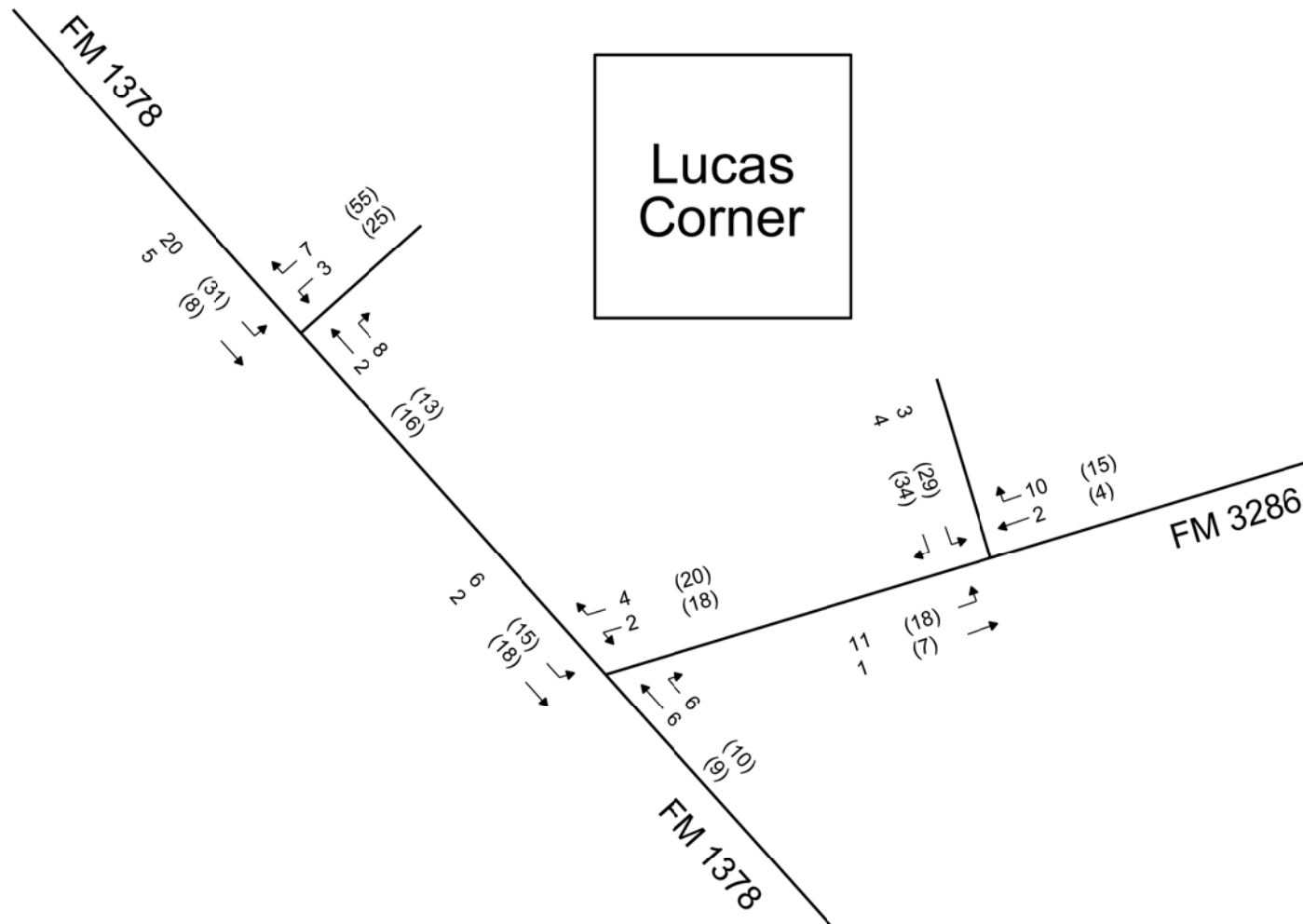


3030 LBJ FREEWAY
SUITE 1660
DALLAS, TEXAS 75234
972-248-3006 FAX 972-248-3855

DALLAS - PHOENIX - ALBUQUERQUE
OKLAHOMA CITY

Existing Traffic Volumes (Amended)

Figure 3B



Lucas Corner

LEGEND

AM Peak Hour (PM Peak Hour)



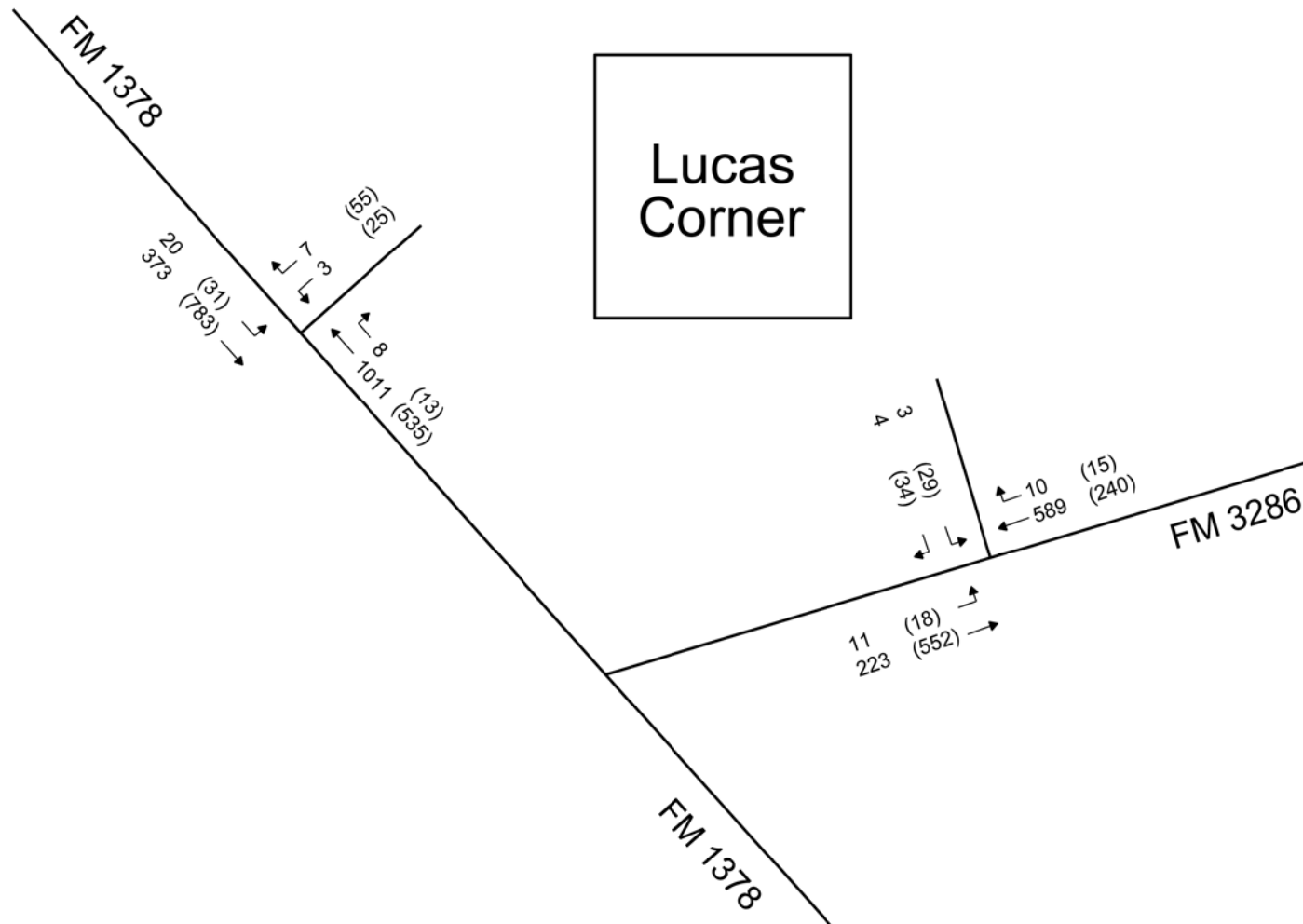
3030 LBJ FREEWAY
SUITE 1660
DALLAS, TEXAS 75234
972-248-3006 FAX 972-248-3855

LEE ENGINEERING

DALLAS - PHOENIX - ALBUQUERQUE
OKLAHOMA CITY

Site Generated Traffic Volumes

Figure 4



LEGEND

AM Peak Hour (PM Peak Hour)



3030 LBJ FREEWAY
SUITE 1660
DALLAS, TEXAS 75234
972-248-3006 FAX 972-248-3855

DALLAS - PHOENIX - ALBUQUERQUE
OKLAHOMA CITY

Total Traffic Volumes

Figure 5



**City of Lucas
Council Agenda Request**

Council Meeting: May 16, 2013

Requestor: Kathy Wingo

Prepared by: Kathy Wingo

Account Code #: N/A

Date Prepared: May 8, 2013

Budgeted Amount: \$ N/A

Exhibits: Yes No

AGENDA SUBJECT:

Discuss and Consider the approval of the minutes from the May 2, 2013, City Council Regular meeting.

RECOMMENDED ACTION:

Approve as presented.

SUMMARY:

See attached.

MOTION:

I make a Motion to approve the minutes from the May 2, 2013, City Council Regular meeting as presented.

APPROVED BY: _____

Initial/Date

Department Director: /

City Manager: /



**City Council Meeting
May 2, 2013, at 7:00 PM
City Hall - 665 Country Club Road**

Minutes

Call to Order

Mayor Rebecca Mark called the meeting to order at 7:00 p.m.

Present:

Mayor Rebecca Mark
Councilmember Wayne Millsap
Councilmember Steve Duke
Councilmember Debbie Fisher
City Secretary Kathy Wingo
City Attorney Joe Gorfida

Mayor Pro Tem Kathleen Peele
Councilmember Jim Olk
Councilmember Philip Lawrence
City Manager Jeff Jenkins
Development Services Director Joe Hilbourn
Human Resource Cheryl Meehan

It was determined that a Quorum was present.

Everyone was reminded to turn off or silence cell phones.

Councilmember Steve Duke led everyone in saying the Pledge of Allegiance.

Citizens' Input

1) Citizens' Input.

Charlie Gaines, 24 Brookhaven, wanted to thank the Parks Department for taking care of the parks so well. Mr. Gaines went on to recognize Joe Hilbourn, Jeff Jenkins, and Stacy Caudell for a job well done.

Community Interest

2) Items of Community Interest.

Councilmember Debbie Fisher reminded everyone that June 1st Stage 3 Water Restrictions will go into effect. If no significant rainfall, Stage 4 Water Restrictions could begin in August.

Public Hearings

- 3) Public Hearing/Discuss and Consider an application request by M. Christopher Homes on behalf of Marion Strain Faust for a final site plan. The property to be considered is located in Collin County, Texas, and described as follows: Being a part of James Lovelady Survey Abstract Number 538, and James Anderson Survey, Abstract Number 17, and being 2.199 ± acres of land, more commonly known as 120 West Lucas Road, Texas, 75002. **[This is the 2nd Public Hearing, the 1st Public Hearing was held by the Planning & Zoning Commission on April 11, 2013]**

The Public Hearing was opened at 7:06 p.m.

Development Services Director Joe Hilbourn reviewed the application.

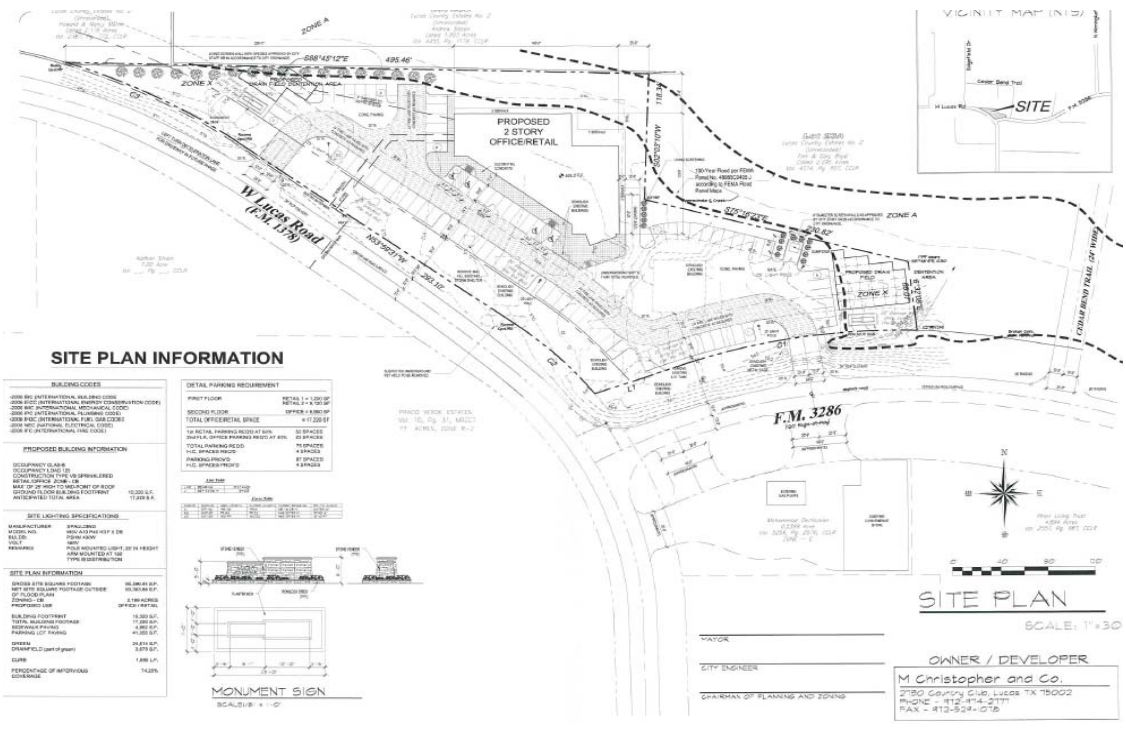
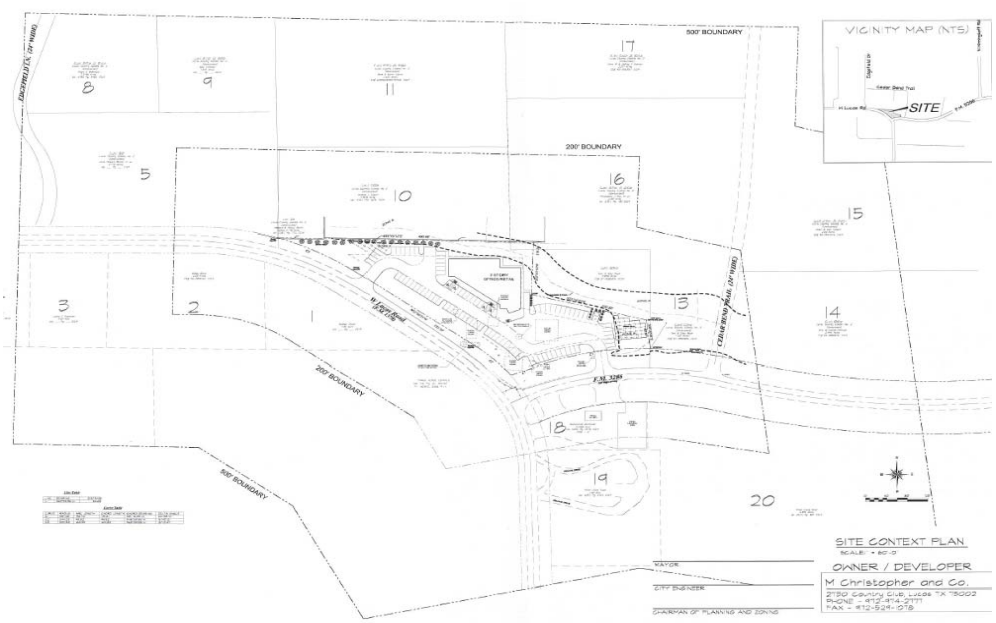
Rudy Rivas with M. Christopher Homes has submitted an application for a site plan on behalf of Marion Strain Faust for a parcel of land located at the intersection of East and West Lucas Roads.

The property is currently zoned Commercial Business (CB). There is currently an adjustment from the City of Lucas Board of Adjustments for setbacks on front, side, and rear yards. The proposed building is 17,220 square feet. The preliminary plat has been approved and a flood study has been submitted. A phase one environment study has been submitted and the developer will be require to remove all exiting underground tanks and remediate any concerns.

The proposed impervious coverage is 74%, the max permitted is 75%. The minimum lot size in a CB zoning district is 30,000 square feet, the actual lot size is 2.199 acres gross, 1.89 acres +/- net.

Traffic impact analysis has been submitted and mitigation is reflected on the site plan in the form of a left turn/deceleration lane from W. Lucas Road into the site.

A tree survey has been completed, and will require a development permit and tree remediation.



The Planning & Zoning Commission recommends approval pending the removal of the dry cleaners and all drive-thrus and a third party review of the traffic impact analysis. The drive-thrus were removed and the engineer concurred with the findings of the original traffic study.

Brian Reed, President of M. Christopher, stated it is the intention of the developer to follow whatever is required regarding the entrances. The drive-thrus have been removed.

The Public Hearing was closed at 7:11 p.m.

Mayor Pro Tem Kathleen Peele says this area is probably the highest traffic accident area of the city. There needs to be a right and left turn lane.

Development Services Director Joe Hilbourn stated that Staff felt one entrance would be sufficient, that entrance being on East Lucas Road.

Mayor Rebecca Mark says two entrances are almost required. If the traffic study and the fire department feels that two entrances are needed, there is a problem counteracting those entrances.

Councilmember Debbie Fisher asked when the second entrance would be completed. Councilmember Jim Olk said most of the parking is included in the 2nd phase. It was stated that the entrances would be constructed at the beginning of the project, all phasing of the development was removed, and the left turn lanes would be done as part of the project.

It was asked if the site plan submitted met the City's Code of Ordinances, the answer was yes.

Councilmember Debbie Fisher requested that the Council convene into Executive Session to speak with the City Attorney.

Mayor Rebecca Mark stated as authorized by Section 551.071 (2) of the Texas Government Code, the City Council may convene into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney regarding any item on the agenda at any time during the meeting.

The Council convened into Executive Session at 7:33 p.m.

The Council reconvened into Regular Session at 7:47 p.m.

MOTION: Councilmember Wayne Millsap made a Motion to table the site plan and continue the Public Hearing at the May 16th City Council Meeting and asked that the developer remove the language "for driveway in future phase" then submit a revised site plan. Councilmember Jim Olk seconded the Motion. Motion carried. Vote: 7-0.

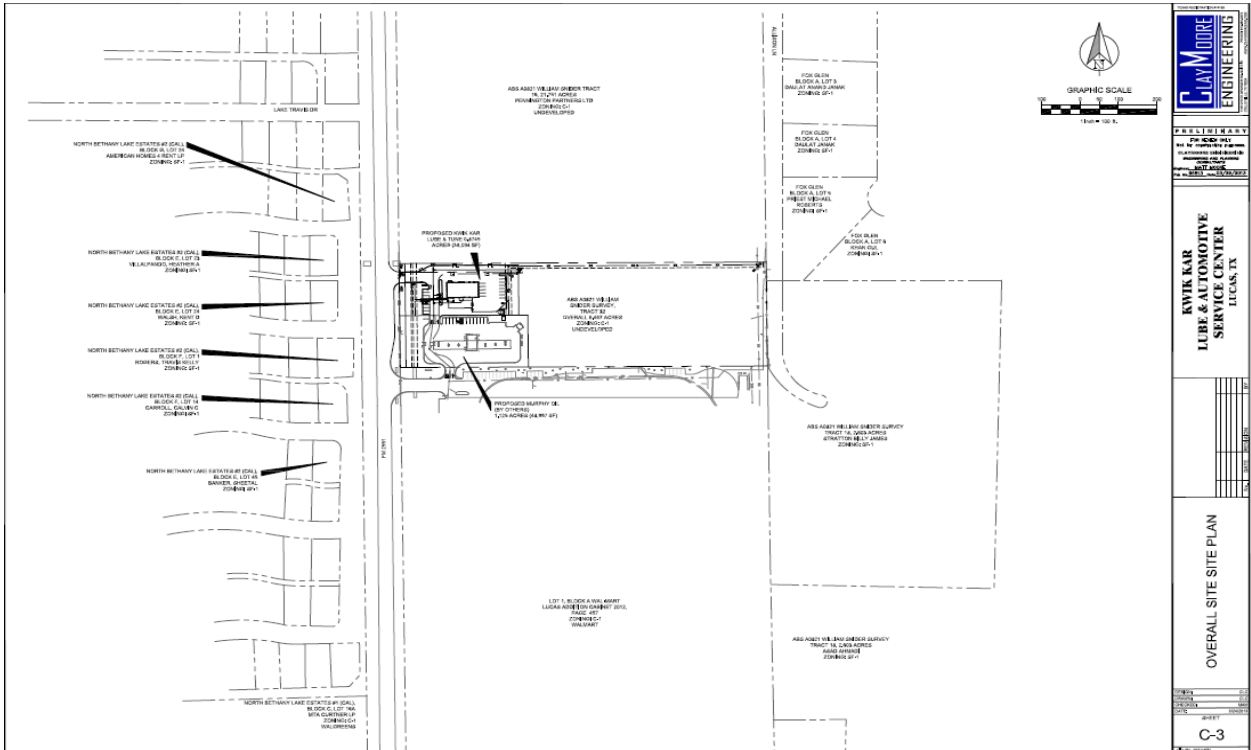
- 4) Public Hearing/Discuss and Consider an application request by KWIK Industries for a final site plan approval. The property to be considered is located in Collin County,

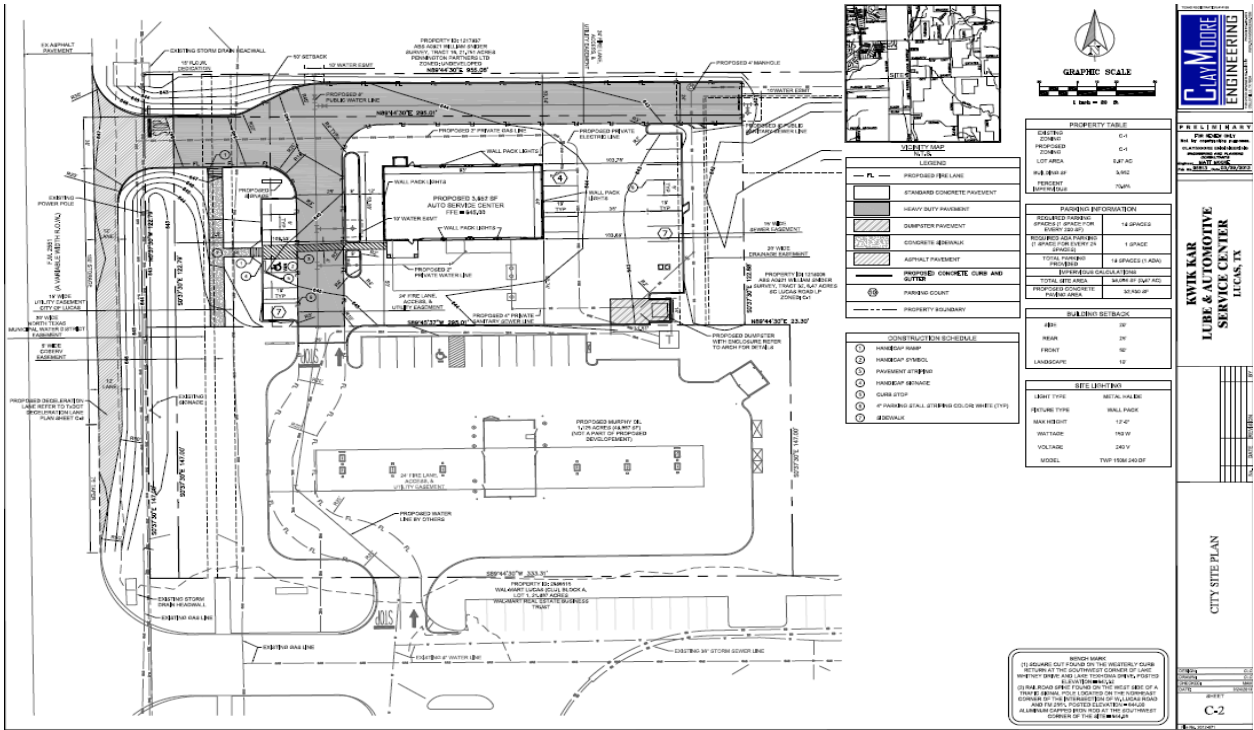
Texas, and described as ABS A0821 William Snider Survey, Tract 32, 6.47± acres. **[This is the 2nd Public Hearing, the 1st Public Hearing was held by the Planning & Zoning Commission on April 11, 2013]**

Development Services Director Joe Hilbourn came forward to review the application.

Matt Moore with Clay/Moore Engineering has submitted an application for a site plan on behalf of KWIK Industries.

The property is currently zoned Commercial Business (CB). Minor automotive requires a Specific Use Permit (SUP) which has been approved. The proposed lot size is 0.87 acres, minimum lot size permitted is 30,000 square feet or 0.68 acres. The impervious coverage is 70%, a maximum permitted is 75%. There are 18 proposed parking spaces which is the required number. There was no tree survey required, there are no trees on the lot. The location was farm land, therefore, no environmental study is required. The traffic impact analysis from the exiting Walmart, adjacent to this property, was sufficient. There is no flood plain, therefore, no flood study would be required.





The Public Hearing was opened at 7:52 p.m.

Matt Moore, 1105 Cheek Sanger, Colleyville, TX, came forward to thank staff for their efforts and to answer questions that Council may have of the project.

Scott Pendley, 4725 Nall Road, Dallas, TX, expressed thanks to the Planning & Zoning Commission along with the city for helping them stay on track.

The Public Hearing was closed at 7:54 p.m.

MOTION: Councilmember Jim Olk made a Motion to approve the application request by KWIK Industries for final site plan approval. The property to be considered is located in Collin County, Texas, and described as ABS A0821 William Snider Survey, Tract 32, 6.47± acres. Councilmember Steve Duke seconded the Motion. Motion carried. Vote: 7-0.

- 5) Public Hearing/Discuss and Consider the approval of **Ordinance # 2013-05-00756** an amendment to the City of Lucas' Code of Ordinance, Chapter 14, Zoning, Article 14.03, Districts, Division 6 Village Center District (VC) Section 14.03.292 Use Regulations by adding (5) All drive-thrus, drive-ins, drive-ups require a Specific Use Permit (SUP); Division 7, Commercial Business District (CB) Section 14.03.352 Use Regulations by adding (12) All drive-thrus, drive-ins, drive-ups require a Specific Use Permit (SUP); Division 9, Light Industrial District (LI) Section 14.04.471 Use Regulations by adding (3) All drive-thrus, drive-ins, drive-ups require a Specific Use

Permit (SUP). **[This is the 2nd Public Hearing, the 1st Public Hearing was held by the Planning & Zoning Commission on April 11, 2013]**

Development Services Director Joe Hilbourn reviewed the proposed code changes with the members of Council.

Staff is recommending the following changes to the City of Lucas' Code of Ordinances:

- Village Center District add to Sec. 14.03.292 Use regulations (5) All drive-thru(s), drive-ins, drive-ups, require an SUP permit.
- Commercial Business district add to Sec. 14.03.352 Use regulations (12) All drive-thru(s), drive-ins, drive-ups, require an SUP permit.
- Industrial District add to Sec. 14.03.471 Use regulations (3) All drive-thru(s), drive-ins, drive-ups, require an SUP permit.

The Public Hearing was opened at 8:00 p.m.

There was no one present who wished to speak FOR or AGAINST this item.

The Public Hearing was closed at 8:00 p.m.

MOTION: Councilmember Debbie Fisher made a Motion to approve **Ordinance # 2013-05-00756** amending the City of Lucas' Code of Ordinance, Chapter 14, Zoning, Article 14.03, Districts, Division 6 Village Center District (VC) Section 14.03.292 Use Regulations by adding (5) All drive-thrus, drive-ins, drive-ups require a Specific Use Permit (SUP); Division 7, Commercial Business District (CB) Section 14.03.352 Use Regulations by adding (12) All drive-thrus, drive-ins, drive-ups require a Specific Use Permit (SUP); Division 9, Light Industrial District (LI) Section 14.04.471 Use Regulations by adding (3) All drive-thrus, drive-ins, drive-ups require a Specific Use Permit (SUP) and asks that Staff bring back a definition for drive-thrus to be brought back at a later date. Councilmember Jim Olk seconded the Motion. Motion carried. Vote: 7-0.

Consent Agenda

6) Consent and Approve:

- a) The minutes from the April 18, 2013, City Council meeting. **[Wingo]**
- b) **Ordinance # 2013-05-00754** of the City of Lucas, Texas, annexing the hereinafter described territory into the City of Lucas, Texas, extending the boundary limits of the city so as to include said hereinafter described territory within the city's limits, granting to all inhabitants and owners of territory all of the rights and privileges of other citizens, and binding the inhabitants by all the acts,

ordinances and regulations of the city; adopting a service plan for the described territory; providing a repealing clause; providing a severability clause; and providing an effective date. **[Lewis Property, 39.775 AC]**

- c) **Ordinance # 2013-05-00755** of the City of Lucas, Texas, annexing the hereinafter described territory into the City of Lucas, Texas, extending the boundary limits of the city so as to include said hereinafter described territory within the city's limits, granting to all inhabitants and owners of territory all of the rights and privileges of other citizens, and binding the inhabitants by all the acts, ordinances and regulations of the city; adopting a service plan for the described territory; providing a repealing clause; providing a severability clause; and providing an effective date. **[Umphy Property, 2 TRACTS; 30 AC & 30.55 AC]**

MOTION: Councilmember Wayne Millsap made a Motion to approve the Consent Agenda as presented. Councilmember Debbie Fisher seconded the Motion. Motion carried. Vote: 7-0.

Regular Agenda

- 7) Discuss and Consider the approval of an agreement between the City of Lucas and Brinson Benefits, Inc. to provide employee benefit consultant services.

The City of Lucas provides insurance for the employees through TML Intergovernmental Employees Benefit Pool (TMLIEBP). The City has used TML for the past 12 years.

Staff is recommending that the City contract with Brinson Benefits, Inc. to assist with healthcare, plan management, employee advocacy, yearly request for proposals (RFP), annual market/plan option reviews, and Affordable Health Care Act implementation.

Currently, employee claims are only approved 35% of the time on the first attempt. Employees have to follow up with additional calls and forms to complete the claims. This happens regularly, so employees have to find the time to do the additional follow up. An advocate would help with the technical issues and work with the providers.

Affordable Healthcare Act (aka Obamacare) will bring lots of changes in regulation, so the City will need to have someone who understands these complex issues that may affect our plan.

The City needs the ability to examine market trends, comparison with other cities, and a yearly analysis of our current plan options.

The current plan is not providing the best option for employee's family coverage. Due to the plan setup, the premiums are way too high for family members, some

employees would have to pay more than 60% of their income to cover family members.

The cost of some prescription medications vary highly on a monthly basis. Brinson Benefits, Inc. offers a telemedicine option which would allow for the employee or family member to visit the doctor through telemedicine program, reducing time and cost.

There has been a lot of staff time spent on follow up several times over the past year for enrollment related issues or incorrect plan administration.

Cheryl Meehan, from Human Resources, has spoken with a few of the surrounding cities about their insurance plans. Ms. Meehan found several entities who has association with Brinson Benefits, Inc. and has asked Demetra Bell-Runnels, Senior Benefits Strategist for Brinson Benefits, to explain the benefits of using their services.

City Manager Jeff Jenkins respectfully recommends approval to provide this service.

The cost of the service would \$6,300 per year and a \$3 per month for each employee to have telemedicine.

Councilmember Wayne Millsap asked that the last sentence of Section 6, Page 2, be removed, "Brinson shall have the right to change its professional service fee at any time during this Agreement."

Councilmember Jim Olk asked that the language "effective subsequent renewals 5% annual fee increase" on Exhibit A be removed.

Ms. Bell-Runnels agreed both changes to the language in the agreement.

MOTION: Councilmember Wayne Millsap made a Motion to approve the agreement between the City of Lucas and Brinson Benefits, Inc. to provide employee benefit consultant services to include the following changes: the last sentence of Section 6, Page 2, be removed, "Brinson shall have the right to change its professional service fee at any time during this Agreement" and the language "effective subsequent renewals 5% annual fee increase" on Exhibit A be removed. Councilmember Philip Lawrence seconded the Motion. Motion carried. Vote: 7-0.

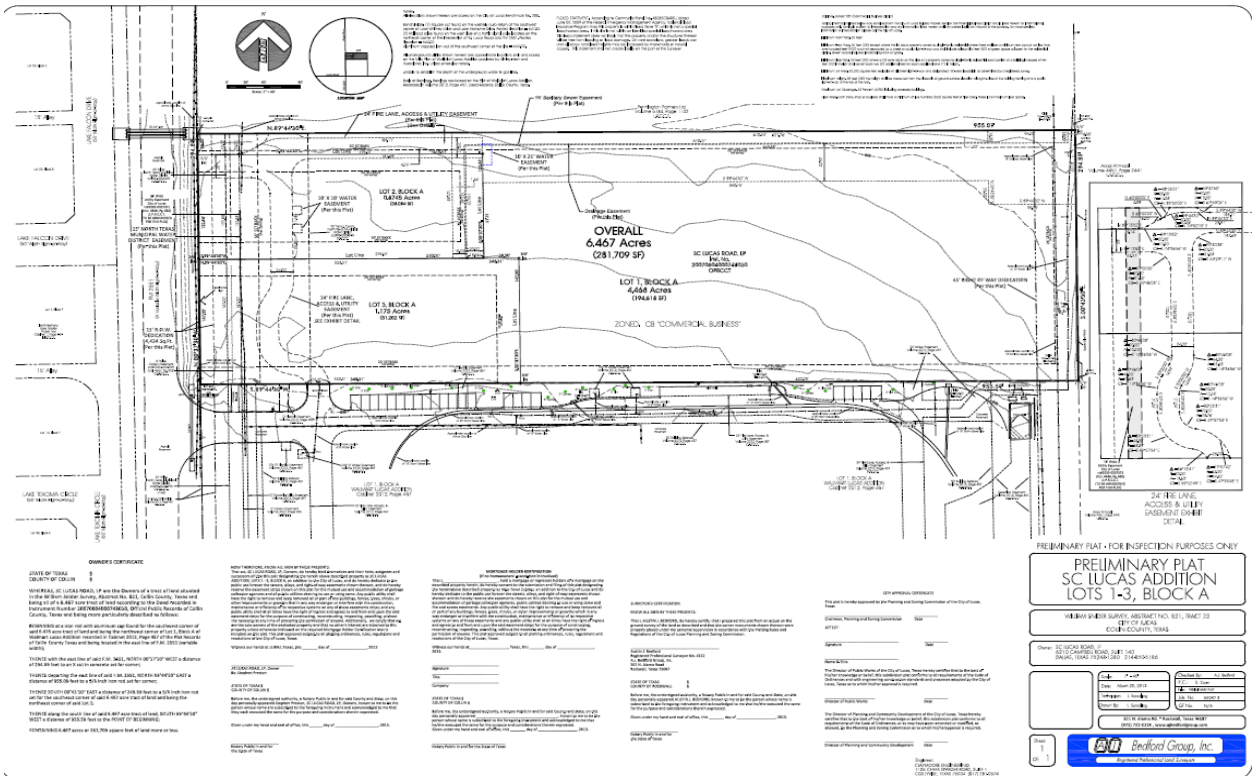
MOTION: Councilmember Debbie Fisher made a Motion that staff would bring back a budget amendment for approval. Councilmember Jim Olk seconded the Motion. Motion carried. Vote: 7-0.

- 8) Discuss and Consider the approval of a preliminary plat for KWIK Industries to operate a minor automotive repair, property is known as being located in Lucas,

Collin County, Texas, and described as ABS A0821 William Snider Survey, Tract 32, 6.47± acres.

Matt Moore, of Clay/Moore Engineering, has submitted on behalf of Kwik Industries a request for approval of a preliminary plat for KWIK Industries to operate a minor automotive repair, the property is known as being located in Lucas, Collin County, Texas, and described as ABS A0821 William Snider Survey, Tract 32, 6.47± acres.

The Planning & Zoning Commission on April 16th made a Motion to recommend approval of the preliminary plat for KWIK Industries.



MOTION: Councilmember Debbie Fisher made a Motion to approve the preliminary plat for KWIK Industries to operate a minor automotive repair, property is known as being located in Lucas, Collin County, Texas, and described as ABS A0821 William Snider Survey, Tract 32, 6.47± acres. Councilmember Steve Duke seconded the Motion. Motion carried. Vote: 7-0.

- 9) Discuss and Consider the approval of **Resolution # R-2013-05-00397** of the City Council of the City of Lucas, Texas, establishing rules of order and procedures for City Council meetings.

The following changes were noted:

- Page 1, 2nd paragraph the last line was changed to “meetings and an orderly process for citizen participations; and”
- Page 1, Section 1 Definitions, (5) remove “as to each count”
- Page 2, (2) change to read “Requests for placing an item on the agenda shall be submitted, in writing, to the City Secretary no later than the Tuesday of the week before said meeting by 12:00 p.m.”
- Page 2, (2) 3rd paragraph, change “need to” to “shall”
- Page 2, (2) 4th paragraph shall read “The request and documentation will be reviewed by the City Manager and Mayor prior to being placed on the agenda. If the City Manager and/or Mayor determines that additional clarity and/or supporting documentation is necessary for the agenda item, they shall notify the requestor and may, at their discretion, delay the inclusion of the item in the meeting agenda to the next regular scheduled meeting agenda. The requested item may not be delayed from inclusion on the agenda for more than 1 consecutive meeting.”
- Page 2, 3 (c) to read “Citizens desiring to have Council discuss an issue should seek the concurrence of the Mayor or a Councilmember that the item should be discussed. The Mayor or Councilmember may then request that the item be placed on the agenda in conformance with subsection II.3.a.”
- Page 2 & 3, SECTION III – CONSENT AGENDA shall read “Routine business which is brought before Council will be consolidated under the heading “Consent Agenda”. All items appearing under Consent Agenda shall be approved, adopted, accepted, or enacted by one motion and one vote of Council. Items may be removed from the Consent Agenda by the Mayor or a Councilmember for separate discussion and action.”

MOTION: Councilmember Debbie Fisher made a Motion to have Staff make the changes to the document and bring back to the next meeting for Council Action. Councilmember Philip Lawrence seconded the Motion. Councilmember Wayne was adamantly opposed to having this brought back for discussion a third time. Council could rely on Staff to make the appropriate changes and Council could go ahead and approve tonight subject to those changes. Councilmember Philip Lawrence withdrew his second, Councilmember Debbie Fisher withdrew the Motion.

MOTION: Councilmember Wayne Millsap made a Motion to approve **Resolution # R-2013-05-00397** of the City Council of the City of Lucas, Texas, establishing rules of order and procedures for City Council meetings subject to the changes as discussed. Councilmember Philip Lawrence seconded the Motion. Motion carried. Vote: 7-0.

10)Adjournment.

MOTION: Councilmember Wayne Millsap made a Motion to adjourn the meeting at 9:42 p.m. Councilmember Jim Olk seconded the Motion. Motion carried. Vote: 7-0.

These minutes were approved by a majority vote of the City Council on May 16, 2013.

Rebecca Mark, Mayor

ATTEST:

Kathy Wingo, TRMC, MMC, City Secretary



**City of Lucas
Council Agenda
Request**

Council Meeting: May 16, 2013

Requestor: Joe Hilbourn

Prepared by: _____

Account Code #: _____

Date Prepared: _____

Budgeted Amount: \$ _____

Exhibits: Yes No

AGENDA SUBJECT:

Discuss and Consider the approval of a Development/Annexation Agreement between the City of Lucas and Watson McCreary, Jr.

RECOMMENDED ACTION:

Approve as presented.

SUMMARY:

Mr. Watson McCreary, Jr. is requesting a Development/Annexation Agreement with the City of Lucas based on the development of his property. The City offered a Development Agreement instead of annexation, Mr. McCreary has signed a revised version of the said agreement.

See attached.

MOTION:

I make a Motion to approve the Development/Annexation Agreement between the City of Lucas and Watson McCreary, Jr.

APPROVED BY: _____

Initial/Date

Department Director: _____ / _____
City Manager: _____ / _____

STATE OF TEXAS
COUNTY OF COLLIN

§
§
§

DEVELOPMENT AGREEMENT

This Development Agreement (the "Agreement") is made by and between the City of Lucas, Texas, a municipal corporation existing under the laws of the State of Texas ("City"), and Watson McCreary, Jr. ("Owner") (hereinafter collectively referred to as "Party" or "Parties"), acting by and through their respective representatives.

RECITALS

WHEREAS, this Development Agreement is entered into pursuant to Sections 43.035 and 212.172 of the Texas Local Government Code by and the City and the undersigned property owner(s) (the "Owner"). The term "Owner" includes all owners of the Property.

WHEREAS, the Owner owns a parcel of real property (the "Property") in Collin County, Texas, which is more particularly and separately described in the attached Exhibit "A"; and

WHEREAS, the City desires to institute annexation proceedings on all or portions of Owner's Property; and

WHEREAS, the Owner desires to have the Property remain in the City's extraterritorial jurisdiction, in consideration for which the Owner agrees to enter into this Agreement; and

WHEREAS, this Agreement is entered into pursuant to Sections 43.035 and 212.172 of the Texas Local Government Code, in order to address the desires of the Owner and the procedures of the City; and

WHEREAS, the Owner and the City acknowledge that this Agreement is binding upon the City and the Owner and their respective successors and assigns for the term (defined below) of this Agreement; and

WHEREAS, this Development Agreement is to be recorded in the Real Property Records of Collin County.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties hereto agree as follows:

**Article I
Agreement Not to Annex**

1.1. The City guarantees the continuation of the extraterritorial status of the Owner's Property, its immunity from annexation by the City, and its immunity from City property taxes, for the term of this Agreement, subject to the provisions of this Agreement. Except as provided in this Agreement, the City agrees not to annex the Property, agrees not to involuntarily institute proceedings to annex the Property, and further agrees not to include the Property in a statutory

annexation plan for the Term of this Agreement. However, if the Property is annexed pursuant to the terms of this Agreement, then the City shall provide services to the Property pursuant to Chapter 43 of the Texas Local Government Code.

Article II Owner's Obligations

2.1 The Owner covenants and agrees not to use the Property for any use other than for agriculture consistent with Chapter 23 of the Texas Tax Code, except for existing single-family residential use of the property, without the prior written consent of the City.

2.2 The Owner covenants and agrees that the Owner will not file any type of subdivision plat or related development document for the Property with Collin County or the City until the Property has been annexed into, and zoned by, the City.

2.3 The Owner covenants and agrees not to construct, or allow to be constructed, any buildings on the Property that would require a building permit if the Property were in the city limits, until the Property has been annexed into, and zoned by the City in conformance to the City's Comprehensive Plan. The Owner also covenants and agrees that the City's AO—Agricultural District zoning requirements apply to the Property, and that the Property shall be used only for AO—Agricultural District zoning uses that exist on that Property at the time of the execution of this Agreement, unless otherwise provided in this Agreement.

2.4 The Owner acknowledges that each and every owner of the Property must sign this Agreement in order for the Agreement to take full effect, and the Owner who sign this Agreement covenant and agree, jointly and severally, to indemnify, hold harmless, and defend the City against any and all legal claims, by any person claiming an ownership interest in the Property who has not signed the Agreement, arising in any way from the City's reliance on this Agreement.

Article III Voluntary Annexation

3.1 The Owner acknowledges that if any plat or related development document is filed in violation of this Agreement, or if the Owner commences development of the Property in violation of this Agreement, then in addition to the City's other remedies, such act will constitute a petition for voluntary annexation by the Owner, and the Property will be subject to annexation at the discretion of the City Council. The Owner agrees that such annexation shall be voluntary and the Owner hereby consents to such annexation as though a petition for such annexation had been tendered by the Owner.

3.2 If annexation proceedings begin pursuant to this Section, the Owner acknowledges that this Agreement serves as an exception to Local Government Code Section 43.052, requiring a municipality to use certain statutory procedures under an annexation plan.

3.3 Furthermore, the Owner hereby waives any and all vested rights and claims that he may have under Section 43.002(a)(2) and Chapter 245 of the Texas Local Government Code that would otherwise exist by virtue of any actions Owner has taken in violation of Article II herein.

Article IV City's Authority

4.1 Pursuant to Sections 43.035(b)(1)(B) of the Texas Local Government Code, the City is authorized to enforce all of the City's regulations and planning authority that do not materially interfere with the use of the Property for agriculture use, in the same manner the regulations are enforced within the City's boundaries. The City states and specifically reserves its authority pursuant to Chapter 251 of the Texas Local Government Code to exercise eminent domain over property that is subject to a Chapter 43 and/or Chapter 212 development agreement.

Article V Term

5.1 The term of this Agreement (the "Term") is **fifteen (15)** years from the date that the Mayor's signature to this Agreement is acknowledged by a public notary.

5.2 The Owner, and all of the Owner's heirs, successors and assigns shall be deemed to have filed a petition for voluntary annexation before the end of the Term, for annexation of the Property to be completed on or after the end of the Term. Prior to the end of the Term, the City may commence the voluntary annexation of the Property. In connection with annexation pursuant to this section, the Owner hereby waives any vested rights Owner may have under Section 43.002(a)(2) and Chapter 245 of the Texas Local Government Code that would otherwise exist by virtue of any plat or construction any of the owners may initiate during the time between the expiration of this Agreement and the institution of annexation proceedings by the City.

Article VI Zoning

6.1 Property annexed pursuant to this Agreement will initially be zoned AO — Agricultural District pursuant to the City's Code of Ordinances, pending determination of the property's permanent zoning in accordance with the provisions of applicable law and the City's **Comprehensive Plan** and Code of Ordinances.

Article VII Notice

7.1 Furthermore, the Owner and the Owner's heirs, successors, and assigns shall give the City written notice within fourteen (14) days of any change in the agricultural exemption status of the Property. A copy of either notice required by this section shall be forwarded to the

City at the following address:

City of Lucas
Attention: Jeff Jenkins, City Manager
665 Country Club Road
Lucas, Texas 75002

**Article VIII
Miscellaneous**

9.1 Assignment of Agreement. This Agreement may be assigned by Owner without the prior written consent of City. This Agreement may not be assigned, in whole or in part, by City.

9.2 Venue. This Agreement shall be construed under and in accordance with the laws of the State of Texas and is specifically performable in Collin County, Texas. Exclusive venue shall be in state district court in Collin County, Texas.

9.3 Savings/Severability. In case any one or more provisions contained in this Agreement shall be for any reason held invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision hereof, and it is the intention of the Parties to this Agreement that in lieu of each provision that is found to be illegal, invalid, or unenforceable, a provision be added to this Agreement which is legal, valid, and enforceable and is as similar in terms as possible to the provision found to be illegal, invalid, or unenforceable.

9.4 Authority. Each of the Parties represents and warrants to the other that they have the full power and authority to enter into and fulfill the obligations of this Agreement.

9.5 Entire Agreement. This Agreement contains the entire agreement of the Parties with respect to the matters contained herein and may not be modified or terminated except upon the provisions hereof or by the mutual written agreement of the Parties to this Agreement.

9.6 Miscellaneous Drafting Provisions. This Agreement shall be deemed drafted equally by all parties hereto. The language of all parts of this Agreement shall be construed as a whole according to its fair meaning, and any presumption or principle that the language herein is to be construed against any Party shall not apply. Headings in this Agreement are for the convenience of the Parties and are not intended to be used in construing this document.

9.7 Binding Effect. This Agreement will be binding upon and inure to the benefit of the Parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and authorized assigns. This Agreement only inures to the benefit of, and may only be enforced by, the Parties and their respective heirs, executors, administrators, legal representatives, assignees, lender, successors, and City. No other person or entity is a third-party beneficiary of this Agreement.

9.8 Governmental Powers; Waiver of Immunity. By its execution of this Agreement, City does not waive or surrender any of its governmental powers, immunities, or rights except as to the enforcement of this Agreement.

9.9 Covenants Run with Property. The provisions of this Agreement are hereby declared covenants running with the Property and are fully binding on the Owner and each and every subsequent owner of all or any portion of the Property but only during the term of such party's ownership thereof (except with respect to defaults that occur during the term of such person's ownership) and shall be binding on all successors, heirs, and assigns of the Owner which acquire any right, title, or interest in or to the Property, or any part thereof. Any person who acquires any right, title, or interest in or to the Property, or any part hereof, thereby agrees and covenants to abide by and fully perform the provisions of this Agreement with respect to the right, title or interest in such Property.

9.10 Recordation of Agreement. A copy of this Agreement shall be recorded in the Deed Records of Collin County, Texas.

9.11 Multiple Counterparts and Duplicate Originals. This Agreement may be executed in any number of multiple counterparts and/or duplicate originals, each of which shall be deemed an original and all of which considered together shall be deemed one and the same Agreement.

(signature pages to follow)

EXECUTED on this _____ day of _____, 2012.

City of Lucas, Texas

By: _____
Rebecca Mark, Mayor

Approved as to Form:

By: _____
Joe Gorfida, Jr., City Attorney
(JIG/01-25-12/53713/29.5 Acres)

THE STATE OF TEXAS §
 §
COUNTY OF COLLIN §

The foregoing instrument was acknowledged before me this _____ day of _____, 2012, by Rebecca Mark, Mayor of the City of Lucas, a municipal corporation existing under the laws of the State of Texas, in such capacity on behalf of such municipal corporation.

Notary Public, State of Texas



EXECUTED on this 16th day of April, 201⁷³.

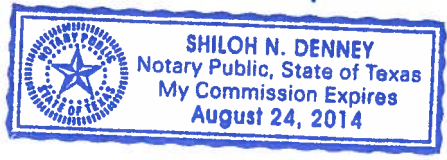
Owner

By: Watson McCreary Jr
Name: WATSON McCREARY JR
Title: OWNER

THE STATE OF TEXAS §
 §
COUNTY OF SHELBY §

The foregoing instrument was acknowledged before me this 16th day of April, 201⁷³, by WATSON McCREARY JR as Owner.

Shiloh Denney
Notary Public, State of Texas



[Handwritten mark]

[Handwritten mark]

EXHIBIT "A"

WATSON MCCREARY

DESCRIPTION

BEING A TRACT OF 37.05 ACRES OF LAND OF WHICH 29.36 ACRES IS IN THE JOHN GRAY 320 ACRE SURVEY, ABSTRACT NUMBER 349, AND 7.54 ACRES IN THE LEWIS P. TURNER SURVEY OF 160 ACRES, ABSTRACT NUMBER 901, AND 0.15 ACRES IS IN THE SQUIRE T. LEWIS 160 ACRE SURVEY, ABSTRACT NUMBER 529, ALL IN COLLIN COUNTY, TEXAS, AND BEING ALL THAT PART OF THE 44.75 ACRES OF LAND DESCRIBED IN DEED FROM D.W. SIRKLE AND WIFE TO ED NETZEN IN DEED DATED JANUARY 2, 1925, AND RECORDED IN VOLUME 252, PAGE 559, OF THE COLLIN COUNTY DEED RECORDS, WHICH IS NORTH OF PARKER-WYLIE GRAVELED ROAD, AND BY ACTUAL SURVEY ON THE GROUND BY ADD G. WILSON, SURVEYOR, ON APRIL 3, 1942, THE SAME IS FULLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING at the northeast corner of said 44.75 acre tract of land a Bois d' arc post about 3 feet tall for corner, said post being 2 links (1.32 feet) east of an elm 14 inches in diameter:

THENCE North $89 \frac{1}{2}^{\circ}$ West, 12.42 chains (819.72 feet) a stake;

THENCE South $\frac{1}{4}^{\circ}$ West, 29.67 chains (1958.22 feet) to a point in the middle or center of said rock or graveled road;

THENCE South $89 \frac{1}{2}^{\circ}$ East, with center of said rock road 12.54 chains (827.64 feet) to a point in the center of said road in the east line of said 44.75 acre tract of land;

THENCE North following established hedgerow 29.71 chains (1960.86 feet) to the PLACE OF BEGINNING, containing 37.05 acres of land.

NOTE:

IT IS THE INTENT TO DESCRIBE FOR ANNEXATION PURPOSES THE PROPERTY CONVEYED IN THE INSTRUMENT OF RECORD SHOWN BELOW.

COURSES, DISTANCES, AND MONUMENTS OF THE DESCRIPTION HEREON ARE THE SAME AS THE DOCUMENT FILED. NO FIELD SURVEY WAS PERFORMED TO VERIFY CALLED DISTANCES, BEARINGS, OR MONUMENT STATUS.

COPIED FROM VOLUME 335, PAGE 119, DRCCT.



1" = 500'

JOHN MCKINNEY SURVEY
ABSTRACT NO. 596

STINSON ROAD

SHILOH DRIVE

JAN. 2012
PARCEL3.DWG

BW2
BW2 Engineers, Inc.
1919 S. Shiloh Road
Suite 500, L.B. 27
Garland, Texas 75042
(972) 864-8200 (T) (972) 864-8220 (F)
Firm Registration No. F-5280

WATSON MCCREARY
CITY OF LUCAS, TEXAS

EXHIBIT 'B'

JOHN GRAY SURVEY
ABSTRACT NO. 349

P.O.B.

OWNER:
D.R. HORTON OF TEXAS
PER COLLIN CO. TAX RECORDS

819.72'
N 89°30'00" W

OWNER:
WATSON MCCREARY, JR.
VOL. 335, PG. 119
D.R.C.C.T.

1958.22'
S 00°15'00" W

LOT 10
1960.86'

JANNA WAY

HERITAGE ESTATES
VOL. C, PG. 750
D.R.C.C.T.

LOT 9

827.64'
S 89°30'00" E

OWNER:
THE WAXLER LIVING TRUST
C.C. FILE NO. 20091201001440000
D.R.C.C.T.

OWNER:
HUGH MCCREARY
VOL., PG.
D.R.C.C.T.

PARKER ROAD

OWNER:
SQUIRE T. LEWIS SURVEY
ABSTRACT NO. 529

SANTA FE TRAIL

LEWIS P. TURNER SURVEY
ABSTRACT NO. 901



**City of Lucas
Council Agenda Request**

Council Meeting: May 16, 2013

Requestor: Jeff Jenkins

Prepared by: Kathy Wingo

Account Code #: N/A

Date Prepared: _____

Budgeted Amount: \$ N/A

Exhibits: Yes No

AGENDA SUBJECT:

Discuss and Consider the award of a contract for the construction of the intersection of Country Club and W. Lucas Road.

RECOMMENDED ACTION:

SUMMARY:

At the time packets were being put together the information was not available. Two bids were received. The information will be emailed to Council separately (if documentation is not too large).

MOTION:

I make a Motion to award a contract for the construction of the construction of the intersection of Country Club and W. Lucas Road to _____ for an amount not to exceed \$_____.

APPROVED BY: _____

Initial/Date

Department Director: _____ / _____
City Manager: _____ / _____



**City of Lucas
Council Agenda Request**

Council Meeting: May 16, 2013

Requestor: Liz Exum

Prepared by: Kathy Wingo

Account Code #: N/A

Date Prepared: _____

Budgeted Amount: \$ N/A

Exhibits: Yes No

AGENDA SUBJECT:

Discuss and Consider the approval of mid-year budget amendments to the Fiscal Year 2012 – 2013 Budget.

RECOMMENDED ACTION:

SUMMARY:

See attached.

MOTION:

I make a Motion to approve the mid-year budget amendments to the Fiscal Year 2012 – 2013 Budget as presented.

APPROVED BY: _____

Initial/Date

Department Director: _____ / _____

City Manager: _____ / _____

CITY OF LUCAS
MID-YEAR BUDGET ADJUSTMENTS
Fiscal Year 2012-2013



	2012-2013 FISCAL YEAR BUDGET	MID-YEAR BUDGET REVISIONS	2012-2013 FISCAL YEAR BUDGET REVISED	2012-2013 YTD ACTUAL AS OF 3/13	2012-2013 PROJECTED ACTUAL
REVENUE SUMMARY					
GENERAL FUND					
PROPERTY TAXES	\$ 1,493,986.00	\$ 25,400.00	\$ 1,519,386.00	\$ 1,491,358.13	\$ 1,519,386.00
OTHER TAXES	\$ 598,210.00	\$ 200,835.00	\$ 799,045.00	\$ 293,610.90	\$ 799,045.00
FINES & FORFEITURES	\$ 27,875.00	\$ (2,890.00)	\$ 24,985.00	\$ 13,107.02	\$ 24,985.00
LICENSES & PERMITS	\$ 267,260.00	\$ 23,560.00	\$ 290,820.00	\$ 209,125.40	\$ 290,820.00
FIRE DEPARTMENT REVENUE	\$ 127,509.44	\$ 22,004.21	\$ 149,513.65	\$ 62,061.28	\$ 149,513.65
FEES & SERVICE CHARGES	\$ 9,500.00	\$ 60,285.30	\$ 69,785.30	\$ 42,299.28	\$ 69,785.30
MISCELLANEOUS REVENUES	\$ 220,333.50	\$ 29,440.96	\$ 249,774.46	\$ 63,465.21	\$ 249,774.46
TOTAL GENERAL FUND REVENUE	\$ 2,744,673.94	\$ 358,635.47	\$ 3,103,309.41	\$ 2,175,027.22	\$ 3,103,309.41
WATER UTILITIES FUND					
FEES & SERVICE CHARGES	\$ 2,870,200.00	\$ 42,500.00	\$ 2,912,700.00	\$ 1,325,468.56	\$ 2,912,700.00
MISCELLANEOUS REVENUES	\$ 58,730.00	\$ (2,000.00)	\$ 56,730.00	\$ 3,166.84	\$ 56,730.00
TOTAL WATER UTILITIES FUND REVENUE	\$ 2,928,930.00	\$ 40,500.00	\$ 2,969,430.00	\$ 1,328,635.40	\$ 2,969,430.00
DEBT SERVICE FUND					
PROPERTY TAXES	\$ 611,272.00	\$ 53,400.00	\$ 664,672.00	\$ 643,520.42	\$ 664,672.00
TOTAL DEBT SERVICE FUND REVENUE	\$ 611,272.00	\$ 53,400.00	\$ 664,672.00	\$ 643,520.42	\$ 664,672.00
COMBINED REVENUE TOTALS	\$ 6,284,875.94	\$ 452,535.47	\$ 6,737,411.41	\$ 4,147,183.04	\$ 6,737,411.41
EXPENDITURES					
GENERAL FUND					
CITY COUNCIL	\$ 38,755.00	\$ 18,014.94	\$ 56,769.94	\$ 19,191.15	\$ 56,769.94
CITY SEC	\$ 123,500.00	\$ 5,945.87	\$ 129,445.87	\$ 60,617.08	\$ 129,445.87
ADMIN/FINANCE	\$ 354,007.00	\$ 9,827.96	\$ 363,834.96	\$ 172,075.56	\$ 363,834.96
DEVELOPMENT SERVICES	\$ 282,285.00	\$ 5,742.23	\$ 288,027.23	\$ 137,116.46	\$ 288,027.23
PUBLIC WORKS	\$ 522,369.00	\$ 10,623.58	\$ 532,992.58	\$ 171,058.69	\$ 532,992.58
PARKS	\$ 135,391.00	\$ 2,815.02	\$ 138,206.02	\$ 68,611.74	\$ 138,206.02
FIRE	\$ 705,561.00	\$ 47,429.32	\$ 752,990.32	\$ 322,660.28	\$ 752,990.32
NON-DEPARTMENTAL	\$ 344,286.00	\$ (1,824.00)	\$ 342,462.00	\$ 159,942.21	\$ 342,462.00
TOTAL GENERAL FUND EXPENDITURES	\$ 2,506,154.00	\$ 98,574.92	\$ 2,604,728.92	\$ 1,111,273.17	\$ 2,604,728.92
WATER UTILITIES FUND					
TOTAL EXPENDITURES	\$ 2,402,518.50	\$ 50,506.67	\$ 2,453,025.17	\$ 964,108.43	\$ 2,453,025.17
DEBT SERVICE					
WATER UTILITIES	\$ 515,783.00	\$ -	\$ 515,783.00	\$ 420,877.50	\$ 515,783.00
GENERAL FUND	\$ 606,273.00	\$ -	\$ 606,273.00	\$ 486,159.50	\$ 606,273.00
TOTAL DEBT SERVICE	\$ 1,122,056.00	\$ -	\$ 1,122,056.00	\$ 907,037.00	\$ 1,122,056.00
TOTAL EXPENDITURES	\$ 6,030,728.50	\$ 149,081.59	\$ 6,179,810.09	\$ 2,982,418.60	\$ 6,179,810.09
NET REVENUE LESS EXPENDITURES	\$ 254,147.44	\$ 303,453.88	\$ 557,601.32	\$ 1,164,764.44	\$ 557,601.32

2012-2013 FISCAL YEAR BUDGET	MID-YEAR BUDGET REVISIONS	2012-2013 FISCAL YEAR BUDGET REVISED	2012-2013 YTD ACTUAL AS OF 3/13	2012-2013 PROJECTED ACTUAL
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SUMMARY BY FUND

GENERAL FUND					
REVENUE	\$ 2,744,673.94	\$ 358,635.47	\$ 3,103,309.41	\$ 2,175,027.22	\$ 3,103,309.41
EXPENDITURES	\$ 2,506,154.00	\$ 98,574.92	\$ 2,604,728.92	\$ 1,111,273.17	\$ 2,604,728.92
NET REVENUE LESS EXPENDITURES	\$ 238,519.94	\$ 260,060.55	\$ 498,580.49	\$ 1,063,754.05	\$ 498,580.49
WATER UTILITES FUND					
REVENUE	\$ 2,928,930.00	\$ 40,500.00	\$ 2,969,430.00	\$ 1,328,635.40	\$ 2,969,430.00
EXPENDITURES	\$ 2,402,518.50	\$ 50,506.67	\$ 2,453,025.17	\$ 964,108.43	\$ 2,453,025.17
DEBT SERVICE	\$ 515,783.00	\$ -	\$ 515,783.00	\$ 420,877.50	\$ 515,783.00
NET REVENUE LESS EXPENDITURES	\$ 10,628.50	\$ (10,006.67)	\$ 621.83	\$ (56,350.53)	\$ 621.83
DEBT SERVICE FUND-GENERAL					
REVENUE	\$ 611,272.00	\$ 53,400.00	\$ 664,672.00	\$ 643,520.42	\$ 664,672.00
EXPENDITURES	\$ 606,273.00	\$ -	\$ 606,273.00	\$ 486,159.50	\$ 606,273.00
NET REVENUE LESS EXPENDITURES	\$ 4,999.00	\$ 53,400.00	\$ 58,399.00	\$ 157,360.92	\$ 58,399.00
NET REVENUE LESS EXPENDITURES	\$ 254,147.44	\$ 303,453.88	\$ 557,601.32	\$ 1,164,764.44	\$ 557,601.32

FUND SUMMARIES - GOVERNMENTAL FUNDS

COMBINED SUMMARY OF REVENUES AND EXPENDITURES AND CHANGES IN FUND BALANCE

	GENERAL	DEBT SERVICE	CAPITAL IMPROVEMENTS	IMPACT FEES	TOTAL GOVERNMENTAL
BEGINNING FUND BALANCE	\$ 3,846,046.00	\$ 359,900.00	\$ 3,279,282.00	\$ 649,220.48	\$ 8,134,448.48
PROPERTY TAXES	\$ 1,519,386.00	\$ 664,672.00			\$ 2,184,058.00
OTHER TAXES	\$ 799,045.00				\$ 799,045.00
FINES & FORFEITURES	\$ 24,985.00				\$ 24,985.00
LICENSES & PERMITS	\$ 290,820.00				\$ 290,820.00
FIRE DEPARTMENT REVENUE	\$ 149,513.65				\$ 149,513.65
FEES & SERVICE CHARGES	\$ 69,785.30				\$ 69,785.30
MISCELLANEOUS REVENUES	\$ 249,774.46		\$ 5,500.00		\$ 255,274.46
IMPACT FEES				\$ 60,000.00	\$ 60,000.00
IMPACT FEES WALMART					\$ -
GRANTS - PARK			\$ -		\$ -
TRANSFER IN RESERVES PARK			\$ -		\$ -
TRANSFER IN IMPACT FEES					\$ -
TOTAL REVENUES	\$ 3,103,309.41	\$ 664,672.00	\$ 5,500.00	\$ 60,000.00	\$ 3,833,481.41
EXPENDITURES					
CITY COUNCIL	\$ 56,769.94				\$ 56,769.94
CITY SEC	\$ 129,445.87				\$ 129,445.87
ADMIN/FINANCE	\$ 363,834.96				\$ 363,834.96
DEVELOPMENT SERVICES	\$ 288,027.23				\$ 288,027.23
PUBLIC WORKS	\$ 532,992.58				\$ 532,992.58
PARKS	\$ 138,206.02				\$ 138,206.02
FIRE	\$ 752,990.32				\$ 752,990.32
NON-DEPARTMENTAL	\$ 342,462.00				\$ 342,462.00
DEBT SERVICE PRINCIPAL		\$ 360,000.00			\$ 360,000.00
DEBT SERVICE INTEREST/BOND EXP		\$ 246,273.00			\$ 246,273.00
CAPITAL PROJECTS PARKS			\$ -		\$ -
CAPITAL PROJECTS GF			\$ 1,328,507.00	\$ 500,000.00	\$ 1,828,507.00
					\$ -
TOTAL EXPENDITURES	\$ 2,604,728.92	\$ 606,273.00	\$ 1,328,507.00	\$ 500,000.00	\$ 5,039,508.92
NET CHANGE IN FUND BALANCE	\$ 498,580.49	\$ 58,399.00	\$ (1,323,007.00)	\$ (440,000.00)	\$ (1,206,027.51)
ENDING FUND BALANCE	\$ 4,344,626.49	\$ 418,299.00	\$ 1,956,275.00	\$ 209,220.48	\$ 6,928,420.97
MINUS RESTRICTED FOR:					
IMPACT FEES				\$ (209,220.48)	\$ (209,220.48)
DEBT SERVICE PAYMENTS		\$ (418,299.00)			\$ (418,299.00)
MUNICIPAL COURT	\$ (26,897.12)				\$ (26,897.12)
CAPITAL IMPROVEMENT PROJECTS			\$ (1,956,275.00)		\$ (1,956,275.00)
UNASSIGNED FUND BALANCE	\$ 4,317,729.37	\$ -	\$ -	\$ -	\$ 4,317,729.37
TOTAL AMOUNT OF RESERVES PRIOR TO GASB 54 REQUIREMENT	\$ 4,317,729.37	\$ -	\$ -	\$ -	\$ 4,317,729.37
AMOUNT IN DAYS OPERATING COST	605				605
AMOUNT IN MONTHS OPERATING COST	20.2				20.2
RESERVES FOR GASB 54 FUND BALANCE POLICY (50% OF CURRENT YR EXPENDITURES IN GENERAL FUND)	\$ (1,302,364.46)				\$ (1,302,364.46)
TOTAL RESERVES AFTER GASB 54 REQUIREMENTS	\$ 3,015,364.91				\$ 3,015,364.91
AMOUNT IN DAYS OPERATING COST	423				423
AMOUNT IN MONTHS OPERATING COST	14.1				14.1

FUND SUMMARIES - PROPRIETARY

COMBINED SUMMARY OF REVENUES AND EXPENDITURES AND CHANGES IN FUND BALANCE

	WATER	CAPITAL IMPROVEMENTS	IMPACT /DEVELOP FEES	TOTAL PROPRIETARY
BEGINNING BALANCE RESTRICTED/UNRESTRICTED	\$ 4,598,944.00	\$ 1,429,520.27	\$ -	\$ 6,028,464.27
WATER REVENUE	\$ 2,485,700.00			\$ 2,485,700.00
WASTE WATER REVENUE	\$ 26,000.00			\$ 26,000.00
TRASH REVENUE	\$ 401,000.00			\$ 401,000.00
MISCELLANEOUS REVENUES	\$ 56,730.00			\$ 56,730.00
DEVELOPERS CONTRIBUTIONS			\$ 437,078.25	\$ 437,078.25
IMPACT FEES			\$ 100,000.00	\$ 100,000.00
TRANSFER IN IMPACT FEES		\$ 100,000.00		\$ 100,000.00
TRANSFER IN FUND BALANCE		\$ 163,593.73	\$ 235,541.75	\$ 399,135.48
TOTAL REVENUES	\$ 2,969,430.00	\$ 263,593.73	\$ 772,620.00	\$ 4,005,643.73
EXPENDITURES				
WATER	\$ 2,059,525.17			\$ 2,059,525.17
TRASH	\$ 370,400.00			\$ 370,400.00
WASTEWATER	\$ 23,100.00			\$ 23,100.00
DEBT SERVICE PRINCIPAL	\$ 320,000.00			\$ 320,000.00
DEBT SERVICE INTEREST/BOND EXP	\$ 195,783.00			\$ 195,783.00
CAPITAL PROJECTS SEWER		\$ -	\$ 672,620.00	\$ 672,620.00
CAPITAL PROJECTS WF		\$ 1,693,114.00	\$ 100,000.00	\$ 1,793,114.00
				\$ -
TOTAL EXPENDITURES	\$ 2,968,808.17	\$ 1,693,114.00	\$ 772,620.00	\$ 5,434,542.17
NET CHANGE IN BALANCE	\$ 621.83	\$ (1,429,520.27)	\$ -	\$ (1,428,898.44)
ENDING BALANCE	\$ 4,599,565.83	\$ -	\$ -	\$ 4,599,565.83
MINUS RESTRICTED FOR:				
IMPACT FEES			\$ -	\$ -
DEBT SERVICE PAYMENTS	\$ (320,000.00)			\$ (320,000.00)
CUSTOMER DEPOSITS	\$ (190,175.00)			\$ (190,175.00)
TRANSFER TO CAPITAL FROM RESERVES	\$ (399,135.48)	\$ -		\$ (399,135.48)
UNASSIGNED FUND BALANCE	\$ 3,690,255.35	\$ -	\$ -	\$ 3,690,255.35
TOTAL AMOUNT OF RESERVES PRIOR TO GASB 54 REQUIREMENT	\$ 3,690,255.35	\$ -	\$ -	\$ 3,690,255.35
AMOUNT IN DAYS OPERATING COST	509			509
AMOUNT IN MONTHS OPERATING COST	17.0			17.0
RESERVES FOR GASB 54 FUND BALANCE POLICY (50% OF CURRENT YR EXPENDITURES IN GENERAL FUND)	\$ (1,324,404.09)			\$ (1,324,404.09)
TOTAL RESERVES AFTER GASB 54 REQUIREMENTS	\$ 2,365,851.27	\$ -	\$ -	\$ 2,365,851.27
AMOUNT IN DAYS OPERATING COST	326			326
AMOUNT IN MONTHS OPERATING COST	10.9			10.9

2012-2013

FINAL BUDGET

CAPITAL FUND SUMMARY

CAPITAL WATER PROJECTS:

TOTAL WATER/SEWER CAPITAL PROJECTS	\$	2,365,734.00
FY 2012/2013 IMPACT FEES	\$	(100,000.00)
2011 CO FUNDS	\$	(1,429,520.27)
DEVELOPERS CONTRIBUTIONS(Wal-Mart, Sterling)	\$	(437,078.25)
FUND/RESERVE BALANCE TO FUND WATER/SEWER	\$	(399,135.48)
TOTAL	\$	-

CAPITAL ROADWAY AND GF PROJECTS:

TOTAL GENERAL FUND CAPITAL EXPENSE	\$	1,828,507.00
2011 CO FUNDS	\$	(1,328,507.00)
ROADWAY IMPACT FEES	\$	(500,000.00)
TOTAL	\$	-

CAPITAL PARKS PROJECTS:

TOTAL GRANT FUNDS TRANSFER IN	\$	-
TOTAL PARK IMPROVEMENT EXPENSE	\$	-
TOTAL CAPITAL PARKS	\$	-

	FISCAL YEAR 2011-2012 ACTUAL		FISCAL YEAR 2012-2013 ACTUAL YTD AS OF 3/13		FISCAL YEAR 2012-2013 BUDGET	2012-2013 MID-YR BUD ADJ	FISCAL YEAR 2012-2013 BUD REVISED			
Impact/Development Fee Summary										
GENERAL FUND:										
Beginning Balance General Fund (Restricted)	\$	649,220.48	\$	649,220.48	\$	649,220.48	\$	649,220.48		
Revenue										
Roadway Impact Fees	\$	-	\$	41,885.07	\$	100,000.00	\$	(40,000.00)	\$	60,000.00
Roadway Impact Fees - Walmart										
Total Revenues	\$	649,220.48	\$	41,885.07	\$	100,000.00	\$	(40,000.00)	\$	60,000.00
Expenditures										
Capital Projects	\$	-	\$	20,406.00	\$	500,000.00	\$		\$	500,000.00
Total Expenditures	\$		\$	20,406.00	\$	500,000.00	\$	-	\$	500,000.00
Revenues less Expenditures										
General Fund Ending Balance (Restricted)	\$	649,220.48	\$	670,699.55	\$	249,220.48	\$	(40,000.00)	\$	209,220.48
WATER FUND:										
Beginning Balance - Water Fund	\$	(4,067,159.30)	\$	(4,067,159.30)	\$	(4,067,159.30)	\$		\$	(4,067,159.30)
Revenue										
Water Impact Fees			\$	60,932.80	\$	85,000.00	\$	15,000.00	\$	100,000.00
Development Fees -Sewer					\$	437,078.25	\$	-	\$	437,078.25
Total Revenues	\$	-	\$	60,932.80	\$	522,078.25	\$	15,000.00	\$	537,078.25
Expenditures										
Capital Projects - Water			\$	192,507.83	\$	1,643,114.00	\$	50,000.00	\$	1,693,114.00
Capital Projects- Sewer			\$	268,269.64	\$	372,620.00	\$	300,000.00	\$	672,620.00
Total Expenditures	\$	-	\$	460,777.47	\$	2,015,734.00	\$	350,000.00	\$	2,365,734.00
Revenues less Expenditures										
Water Fund Ending Balance	\$	(4,067,159.30)	\$	(4,467,003.97)	\$	(5,560,815.05)	\$	(335,000.00)	\$	(5,895,815.05)

GENERAL FUND



11 -GENERAL FUND

		2012-2013		2012-2013	2012-2013	2012-2013	
REVENUE		FISCAL YEAR	MID-YEAR	FISCAL YEAR	YTD ACTUAL	PROJECTED	ADJ DESCRIPTION
		BUDGET	BUDGET REVISIONS	BUDGET REVISED	AS OF 3/13	ACTUAL	
PROPERTY TAXES							
4011	PROPERTY TAXES	1,487,986.00	20,000.00	1,507,986.00	1,481,140.96	1,507,986.00	Adj for freeze and uncollec
4012	PROPERTY TAXES-DEL.	4,000.00	5,000.00	9,000.00	8,430.04	9,000.00	Adj for freeze and uncollec
4015	PROPERTY TAXES-P&I	2,000.00	400.00	2,400.00	1,787.13	2,400.00	Adj for freeze and uncollec
TOTAL PROPERTY TAXES		1,493,986.00	25,400.00	1,519,386.00	1,491,358.13	1,519,386.00	
OTHER TAXES							
4101	SALES TAX	229,290.00	130,903.00	360,193.00	112,531.71	360,193.00	Inc for sales tax projections
4101.101	SALES TAX -STREETS	59,060.00	33,716.00	92,776.00	17,794.54	92,776.00	Inc for sales tax projections
4101.102	SALES TAX-PROP TAX REDUC	59,060.00	33,716.00	92,776.00	17,794.54	92,776.00	Inc for sales tax projections
4102	FRANCHISE-ELECTRICAL	197,000.00		197,000.00	115,812.89	197,000.00	
4103	FRANCHISE-TELEPHONE	7,800.00		7,800.00	3,643.99	7,800.00	
4104	FRANCHISE-CABLE	30,000.00		30,000.00	17,972.62	30,000.00	
4105	FRANCHISE-GAS	16,000.00		16,000.00	6,797.27	16,000.00	
4106	CABLE PEG FEES		2,500.00	2,500.00	1,263.34	2,500.00	
TOTAL OTHER TAXES		598,210.00	200,835.00	799,045.00	293,610.90	799,045.00	
FINES & FORFEITURES							
4202	COURT TECHNOLOGY FUND	525.00	(100.00)	425.00	198.49	425.00	Reduc due to change is CCSO personnel
4203	COURT SECURITY FUND	400.00	(100.00)	300.00	147.55	300.00	Reduc due to change is CCSO personnel
4204	COURT COST-CITY	2,000.00		2,000.00	1,243.15	2,000.00	Reduc due to change is CCSO personnel
4205	TRAFFIC FINES	15,400.00		15,400.00	7,914.02	15,400.00	
4206	COURT COST-STATE	8,000.00	(2,500.00)	5,500.00	2,863.62	5,500.00	Reduc due to change is CCSO personnel
4208	STATE JURY FEE	500.00	(100.00)	400.00	196.73	400.00	Reduc due to change is CCSO personnel
4212	JUDICIAL FEES-STATE	700.00	(150.00)	550.00	265.57	550.00	Reduc due to change is CCSO personnel
4213	JUDICIAL FEES-CITY	85.00	(25.00)	60.00	29.50	60.00	Reduc due to change is CCSO personnel
4215	OMNI STATE FEE	-	100.00	100.00	100.00	100.00	Adj to Actual
4216	OMNI MGMT FEE	-	30.00	30.00	30.00	30.00	Adj to Actual
4216	OMNI LOCAL FEE	-	20.00	20.00	20.00	20.00	Adj to Actual
4218	INDIGENT DEFENSE FEE	265.00	(65.00)	200.00	98.39	200.00	Reduc due to change is CCSO personnel
TOTAL FINES & FORFEITURES		27,875.00	(2,890.00)	24,985.00	13,107.02	24,985.00	
LICENSES & PERMITS							
4301	GEN CONTRACTOR REG.	4,500.00		4,500.00	3,785.00	4,500.00	
4302	ELECTRICIAN REG.	3,000.00	(500.00)	2,500.00	1,575.00	2,500.00	
4304	IRRIGATION REG.	750.00	1,050.00	1,800.00	1,290.00	1,800.00	
4305	MECHANICAL REG.	1,500.00	200.00	1,700.00	1,385.00	1,700.00	
4361	ZONING REQUEST	900.00		900.00	-	900.00	
4362	SPECIFIC USE PERMITS	1,000.00	50.00	1,050.00	900.00	1,050.00	
4363	VARIANCE REQUEST	500.00	1,300.00	1,800.00	1,800.00	1,800.00	
4365	BLDG PERMITS-NEW HOMES	165,000.00	10,000.00	175,000.00	134,308.70	175,000.00	Inc in new home permits
4366	PERMITS - SINGLE FAMILY REMODEL	3,000.00		3,000.00	-	3,000.00	
4367	BLDG PERMITS-ACC.	8,000.00	1,000.00	9,000.00	7,896.20	9,000.00	
4368	BLDG PERMITS-REMODEL	3,000.00	(400.00)	2,600.00	1,200.00	2,600.00	
4369	BLDG PERMITS-COMM.	25,000.00		25,000.00	8,731.50	25,000.00	
4371	ELECTRICAL PERMITS	700.00	(200.00)	500.00	225.00	500.00	
4372	PLUMBING PERMITS	1,500.00	300.00	1,800.00	1,460.00	1,800.00	
4373	HEATING & A/C PERMITS	700.00	100.00	800.00	550.00	800.00	
4374	FENCE PERMITS	2,000.00		2,000.00	1,650.00	2,000.00	
4375	SWIMMING POOL PERMITS	10,000.00		10,000.00	7,280.00	10,000.00	
4376	WEIGHT LIMIT PERMITS	27,000.00	5,000.00	32,000.00	24,000.00	32,000.00	Inc in new home permits
4377	ROOF PERMITS	100.00	500.00	600.00	600.00	600.00	
4378	SPRINKLER SYST PERMITS	4,000.00	500.00	4,500.00	3,000.00	4,500.00	Inc in permits
4379	DRIVEWAY PERMIT	300.00	50.00	350.00	350.00	350.00	
4380	SIGN PERMIT	500.00	300.00	800.00	650.00	800.00	
4382	STORM WATER MGMT PERMIT	2,750.00	250.00	3,000.00	2,200.00	3,000.00	
4390	PLANNED DEVELOPMENT	500.00	120.00	620.00	620.00	620.00	Adj to actual
4391	BURN PERMITS	560.00	740.00	1,300.00	1,119.00	1,300.00	Adj to actual
4395	HEALTH SERVICE PERMITS	-	3,000.00	3,000.00	2,000.00	3,000.00	
4398	MISC LICENSES & PERMITS	500.00	200.00	700.00	550.00	700.00	
TOTAL LICENSES & PERMITS		267,260.00	23,560.00	290,820.00	209,125.40	290,820.00	
FIRE DEPARTMENT REVENUE							
4610	FIRE CONTRACTOR REG.			-			
4611	FIRE SPRINKLER PERMIT	11,000.00		11,000.00	9,720.00	11,000.00	
4612	COUNTY FIRE DISTRICT	12,000.00		12,000.00	4,051.00	12,000.00	
4613	FIRE DEPT SVC AGREEMENTS	104,509.44	22,004.21	126,513.65	48,290.28	126,513.65	Seis Lagos Annual Billing Trueup FY 11-12
4616	DONATIONS	-		-		-	
TOTAL FIRE DEPARTMENT REVENUE		127,509.44	22,004.21	149,513.65	62,061.28	149,513.65	
FEES & SERVICE CHARGES							
4424	PLAT & REPLAT FEES	3,500.00	7,500.00	11,000.00	6,263.91	11,000.00	
4425	RE-INSPECTION FEES	3,000.00	1,000.00	4,000.00	2,550.00	4,000.00	

11 -GENERAL FUND

REVENUE	2012-2013	MID-YEAR	2012-2013	2012-2013	2012-2013	ADJ DESCRIPTION
	FISCAL YEAR		FISCAL YEAR	YTD ACTUAL	PROJECTED	
	BUDGET	BUDGET REVISIONS	BUDGET REVISED	AS OF 3/13	ACTUAL	
4426 FEES-BUILDING PROJECTS	3,000.00	(500.00)	2,500.00	1,200.00	2,500.00	
4427 PUBLIC INSPECTION 3 %	-	52,220.00	52,220.00	32,220.07	52,220.00	
4497 PUBLIC INFO. REQUESTS	-	64.30	64.30	64.30	64.30	
4498 MISC. FEES & CHARGES	-	1.00	1.00	1.00	1.00	
TOTAL FEES & SERVICE CHARGES	9,500.00	60,285.30	69,785.30	42,299.28	69,785.30	
MISCELLANEOUS REVENUE						
4911 INTEREST INCOME	6,000.00		6,000.00	3,967.17	6,000.00	
4913 FUEL TAX REFUND	2,200.00	350.32	2,550.32	2,550.32	2,550.32	Ad to actual
4914 INSURANCE CLAIM REIMB	-	3,516.55	3,516.55	3,516.55	3,516.55	Insurance claim reimburs/P Works/Fire Dept
4915 CHILD SAFETY INCOME	5,840.00		5,840.00	2,966.17	5,840.00	
4916 CREDIT CARD REVENUE	1,400.00	795.00	2,195.00	1,281.20	2,195.00	Inc in credit card usage
4931 RENTAL INCOME	32,400.00		32,400.00	14,770.00	32,400.00	
4980 PARK DEDICATION FEES	8,000.00	22,000.00	30,000.00	30,000.00	30,000.00	Increase in fees
4985 GRANT REVENUES	-	1,000.00	1,000.00	1,000.00	1,000.00	Adj to actual
4991 STREET IMPROVEMENTS ASSESS	1,300.00		1,300.00	-	1,300.00	
4993 POSTAGE			-	-		
4994 CASH DRWR OVR/UND			-			
4995 REIMBURSEMENTS	-	1,779.09	1,779.09	1,779.09	1,779.09	Adj to actual
4996 TRANSFER IN						
4997 MISCELLANEOUS	2,000.00		2,000.00	1,634.71	2,000.00	
4998 PILOT TRANSER IN	161,193.50		161,193.50	-	161,193.50	
	220,333.50	29,440.96	249,774.46	63,465.21	249,774.46	
TOTAL REVENUES	2,744,673.94	358,635.47	3,103,309.41	2,175,027.22	3,103,309.41	

11 - GENERAL FUND CITY COUNCIL DEPARTMENTAL EXPENDITURES		2012-2013 FISCAL YEAR BUDGET	MID-YEAR BUDGET REVISION	2012-2013 FISCAL YEAR BUDGET REVISED	2012-2013 YTD ACTUAL AS OF 3/13	2012-2013 PROJECTED ACTUAL	ADJ DESCRIPTION
PERSONNEL SERVICES							
6100-112	WORKERS' COMPENSATION	105.00	(7.17)	97.83	97.83	97.83	Adj to actual
TOTAL PERSONNEL SERVICES		105.00	(7.17)	97.83	97.83	97.83	
MATERIALS & SUPPLIES							
6100-201	OFFICE SUPPLIES	1,500.00		1,500.00	594.59	1,500.00	
6100-202	POSTAGE	250.00		250.00	-	250.00	
6100-204	FOOD/BEVERAGE	500.00		500.00	63.82	500.00	
6100-228	MEETING SUPPLIES	150.00		150.00	-	150.00	
6100-233	EQUIPMENT MAINTENANCE	100.00		100.00	-	100.00	
TOTAL MATERIALS & SUPPLIES		2,500.00	-	2,500.00	658.41	2,500.00	
PURCHASED SERVICES:							
6100-307	TRAINING & TRAVEL	2,500.00		2,500.00	145.42	2,500.00	
6100-313	MAINTENANCE AGREEMENTS	3,600.00		3,600.00	1,565.66	3,600.00	Inc usage/Color copier
6100-323	CELL PHONE	1,200.00		1,200.00	548.62	1,200.00	
6100-331	ELECTRICITY	1,500.00		1,500.00	665.31	1,500.00	
TOTAL PURCHASED SERVICES		8,800.00	-	8,800.00	2,925.01	8,800.00	
GENERAL & ADMINISTRATIVE SERVICES							
6100-444	FOUNDERS DAY	13,000.00		13,000.00	9,894.33	13,000.00	
6100-440	BOARDS & COMMISSIONS	250.00		250.00	-	250.00	
6100-441	APPRECIATION/AWARDS	2,500.00		2,500.00	1,115.57	2,500.00	
6100-451	SOFTWARE, BOOKS, & CDS	600.00		600.00	-	600.00	
6100-442	CONTINGENCY FUND	2,000.00		2,000.00	-	2,000.00	
6100-468	CITY COUNCIL FEES	9,000.00		9,000.00	4,500.00	9,000.00	
TOTAL GENERAL & ADMINISTRATION SERV		27,350.00	-	27,350.00	15,509.90	27,350.00	
CAPITAL OUTLAY							
8100-420	EQUIPMENT		18,022.11	18,022.11		18,022.11	Sound/ Security System
8100-450	COMPUTER EQUIPMENT			-			
TOTAL CAPITAL OUTLAY		-	18,022.11	18,022.11	-	18,022.11	
TOTAL CITY COUNCIL		38,755.00	18,014.94	56,769.94	19,191.15	56,769.94	

11 - GENERAL FUND
CITY SECRETARY

DEPARTMENTAL EXPENDITURES

		2012-2013 FISCAL YEAR BUDGET	MID-YEAR BUDGET REVISIONS	2012-2013 FISCAL YEAR BUDGET REVISED	2012-2013 YTD ACTUAL AS OF 3/13	2012-2013 PROJECTED ACTUAL	ADJ DESCRIPTION
PERSONNEL SERVICES							
6110-101	SALARIES - EXEMPT	62,840.00	1,889.60	64,729.60	32,357.52	64,729.60	Adj for annual review
6110-112	WORKERS' COMPENSATION	205.00		205.00	191.00	205.00	
6110-113	LONGEVITY PAY	355.00		355.00	352.00	355.00	
6110-122	TMRS	4,325.00	128.87	4,453.87	2,166.43	4,453.87	Adj for annual review
6110-123	GROUP INSURANCE	6,660.00		6,660.00	3,234.58	6,660.00	
6110-124	AFLAC	300.00		300.00	140.64	300.00	
6110-127	MEDICARE	920.00	27.40	947.40	473.19	947.40	Adj for annual review
6110-129	ST DISABILITY	320.00		320.00	158.24	320.00	
TOTAL PERSONNEL SERVICES		75,925.00	2,045.87	77,970.87	39,073.60	77,970.87	
MATERIALS & SUPPLIES							
6110-201	OFFICE SUPPLIES	1,000.00		1,000.00	506.81	1,000.00	
6110-202	POSTAGE	7,000.00		7,000.00	2,000.00	7,000.00	
TOTAL MATERIALS & SUPPLIES		8,000.00	-	8,000.00	2,506.81	8,000.00	
PURCHASED SERVICES:							
6110-238	PRINTING & COPYING	250.00		250.00	-	250.00	
6110-239	RECORDS MANAGEMENT	1,500.00		1,500.00	390.00	1,500.00	
6110-303	TELEPHONE	1,250.00		1,250.00	453.45	1,250.00	
6110-307	TRAINING & TRAVEL	2,120.00		2,120.00	1,540.97	2,120.00	
6110-306	ADVERTISING/PUBLIC NOTICES	14,000.00		14,000.00	2,909.95	14,000.00	
6110-309	PROFESSIONAL SERVICES	8,500.00	3,900.00	12,400.00	10,330.00	12,400.00	New Website Design/Franklin
6110-313	MAINTENANCE AGREEMENTS	3,710.00		3,710.00	3,056.30	3,710.00	
6110-349	FILING FEES	1,500.00		1,500.00	216.00	1,500.00	
TOTAL PURCHASED SERVICES		32,830.00	3,900.00	36,730.00	18,896.67	36,730.00	
GENERAL & ADMINISTRATIVE SERVICES							
6110-443	DUES & MEMBERSHIPS	245.00		245.00	90.00	245.00	
6110-445	ELECTIONS	6,000.00		6,000.00	50.00	6,000.00	
6110-451	SOFTWARE, BOOKS & CD'S	500.00		500.00	-	500.00	
TOTAL GENERAL & ADMIN SERVICES		6,745.00	-	6,745.00	140.00	6,745.00	
CAPITAL OUTLAY							
TOTAL CAPITAL OUTLAY		-	-	-	-	-	
TOTAL CITY SECRETARY		123,500.00	5,945.87	129,445.87	60,617.08	129,445.87	

11 - GENERAL FUND
 ADMINISTRATION & FINANCE
 DEPARTMENTAL EXPENDITURES

	2012-2013 FISCAL YEAR BUDGET	MID-YEAR BUDGET REVISION	2012-2013 FISCAL YEAR BUDGET REVISED	2012-2013 YTD ACTUAL AS OF 3/13	2012-2013 PROJECTED ACTUAL	ADJ DESCRIPTION
PERSONNEL SERVICES						
6200-101 SALARIES - EXEMPT	111,655.00	3,918.80	115,573.80	57,462.44	115,573.80	Adj for annual review
6200-102 SALARIES - NON-EXEMPT	34,500.00	12,420.00	46,920.00	17,688.02	46,920.00	Adj for annual/change AP position to full time
6200-103 SALARIES - PART - TIME	44,920.00	(7,180.00)	37,740.00	20,516.89	37,740.00	Adj for annual review / AP position to full time
6200-111 OVERTIME	100.00		100.00	-	100.00	
6200-112 WORKERS' COMP	545.00		545.00	507.77	545.00	
6200-113 LONGEVITY PAY	855.00		855.00	852.80	855.00	
6200-122 TMRS	12,100.00	624.61	12,724.61	6,086.32	12,724.61	Adj for annual review
6200-123 GROUP INSURANCE	26,700.00	315.00	27,015.00	10,182.63	27,015.00	Adj for telemedicine
6200-124 AFLAC	1,140.00		1,140.00	522.22	1,140.00	
6200-127 MEDICARE	2,700.00	132.80	2,832.80	1,407.09	2,832.80	Adj for annual review
6200-129 ST DISABILITY	850.00		850.00	437.07	850.00	
6200-133 TELEPHONE ALLOWANCE	900.00		900.00	450.00	900.00	
6200-141 CAR ALLOWANCE	2,400.00		2,400.00	1,800.00	2,400.00	
TOTAL PERSONNEL SERVICES	239,365.00	10,231.21	249,596.21	117,913.25	249,596.21	
MATERIALS & SUPPLIES						
6200-201 OFFICE SUPPLIES	4,000.00		4,000.00	1,646.68	4,000.00	
6200-202 POSTAGE	2,000.00		2,000.00	113.89	2,000.00	
6200-203 SUBSCRIPTIONS	400.00		400.00	-	400.00	
6200-204 FOOD/BEVERAGE	2,500.00		2,500.00	909.25	2,500.00	
6200-205 LOGO/UNIFORM ALLOWANCE	300.00		300.00	-	300.00	
6200-211 MEDICAL & SURGICAL SUPPLIES	100.00		100.00	-	100.00	
TOTAL MATERIALS & SUPPLIES	9,300.00	-	9,300.00	2,669.82	9,300.00	
PURCHASED SERVICES:						
6200-238 PRINTING & COPYING	300.00		300.00	-	300.00	
6200-302 AUDITING & ACCOUNTING	10,750.00		10,750.00	6,470.00	10,750.00	
6200-303 TELEPHONE	2,800.00		2,800.00	1,103.39	2,800.00	
6200-305 SOFTWARE SUPPORT/MAINT	10,250.00		10,250.00	3,146.30	10,250.00	
6200-307 TRAINING & TRAVEL	8,850.00		8,850.00	2,222.72	8,850.00	
6200-309 PROFESSIONAL SERVICES	2,700.00	2,625.00	5,325.00	-	5,325.00	Adj for Brinson Benefits fees
6200-313 MAINTENANCE AGREEMENTS	3,400.00		3,400.00	1,309.50	3,400.00	
6200-318 TAX COLLECTION	2,000.00	(223.25)	1,776.75	1,776.75	1,776.75	Adj to actual
6200-319 CENTRAL APPRAISAL FEE	14,072.00	215.00	14,287.00	7,141.82	14,287.00	Increase pricing in Appraisal Fees
6200-321 STATE COMPTROLLER (CT FEES)	13,000.00	(4,000.00)	9,000.00	2,062.40	9,000.00	
6200-321.1 OMNI COURT FEES	-		-	-	-	
6200-322 CONTRACTS	6,000.00		6,000.00	2,500.00	6,000.00	
6200-324 INMATE BOARDING	400.00	600.00	1,000.00	488.53	1,000.00	Incr in warrants/need a bud for inmate boarding
6200-325 LIABILITY INSURANCE	18,150.00		18,150.00	18,146.84	18,150.00	
6200-331 ELECTRICITY	3,700.00		3,700.00	919.35	3,700.00	
6200-333 UTILITIES, WATER	500.00		500.00	101.00	500.00	
TOTAL PURCHASED SERVICES	96,872.00	(783.25)	96,088.75	47,388.60	96,088.75	
GENERAL & ADMINISTRATIVE SERVICES						
6200-441 APPRECIATION/AWARDS	1,500.00		1,500.00	553.95	1,500.00	
6200-443 DUES & MEMBERSHIPS	3,720.00	380.00	4,100.00	2,275.80	4,100.00	Increase In membership pricing
6200-444 EMPLOYMENT SCREENING	200.00		200.00	35.00	200.00	
6200-445 CHILD SAFETY EXPENSE	1,000.00		1,000.00	293.83	1,000.00	
6200-446 LICENSES & REGISTRATIONS	150.00		150.00	-	150.00	
6200-497 CREDIT CARD FEES	1,600.00		1,600.00	645.31	1,600.00	
6200-498 MISCELLANEOUS	300.00		300.00	300.00	300.00	
TOTAL GENERAL & ADMIN SERVICES	8,470.00	380.00	8,850.00	4,103.89	8,850.00	
CAPITAL OUTLAY						
8200-411 FURNITURE & FIXTURES	-		-	-	-	
8200-415 OFFICE EQUIPMENT	-		-	-	-	
8200-433 SIGNS & MARKINGS	-		-	-	-	
8200-451 SOFTWARE, BOOKS & NON PRINT	-		-	-	-	
8200-452 HARDWARE & TELECOMM	-		-	-	-	
TOTAL CAPITAL OUTLAY	-	-	-	-	-	
TOTAL ADMINISTRATION	354,007.00	9,827.96	363,834.96	172,075.56	363,834.96	

11 - GENERAL FUND PUBLIC WORKS		2012-2013 FISCAL YEAR	MID-YEAR	2012-2013 FISCAL YEAR	2012-2013 YTD ACTUAL	2012-2013 PROJECTED	ADJ DESCRIPTION
DEPARTMENTAL EXPENDITURES		BUDGET	BUDGET REVISIONS	BUDGET REVISED	AS OF 3/13	ACTUAL	
PERSONNEL SERVICES							
6210-101	SALARIES - EXEMPT	33,405.00	3,478.20	36,883.20	17,201.60	36,883.20	Annual review /SC PTO
6210-102	SALARIES - NON-EXEMPT	124,800.00	4,472.00	129,272.00	64,636.00	129,272.00	Adj for annual review
6210-111	OVERTIME	1,000.00		1,000.00		1,000.00	
6210-112	WORKERS' COMPENSATION	5,305.00		5,305.00	4,942.60	5,305.00	
6210-113	LONGEVITY	990.00		990.00	980.80	990.00	Adj for actual
6210-122	TMRS	10,475.00	758.07	11,233.07	5,479.67	11,233.07	Adj for annual review
6210-123	GROUP INSURANCE	28,944.00		28,944.00	13,525.59	28,944.00	
6210-124	AFLAC	1,320.00		1,320.00	579.16	1,320.00	
6210-127	MEDICARE	2,295.00	115.31	2,410.31	1,194.13	2,410.31	Adj for annual review
6210-129	ST DISABILITY	1,005.00		1,005.00	366.20	1,005.00	
6210-141	CAR ALLOWANCE	1,200.00		1,200.00	-	1,200.00	
TOTAL PERSONNEL SERVICES		210,739.00	8,823.58	219,562.58	108,905.75	219,562.58	
MATERIALS & SUPPLIES							
6210-201	OFFICE SUPPLIES	400.00		400.00	192.79	400.00	
6210-202	POSTAGE	60.00		60.00	(8.60)	60.00	
6210-204	FOOD/BEVERAGE	700.00		700.00	-	700.00	
6210-205	LOGO/UNIFORM ALLOWANCE	2,400.00		2,400.00	679.36	2,400.00	
6210-206	FUEL & LUBRICANTS	12,000.00		12,000.00	4,204.25	12,000.00	
6210-208	MINOR APPARATUS	1,000.00		1,000.00	-	1,000.00	
6210-209	PROTECTIVE CLOTHING	1,400.00		1,400.00	845.44	1,400.00	
6210-211	MEDICAL SUPPLIES	100.00		100.00	-	100.00	
6210-214	CLEANING SUPPLIES	2,000.00		2,000.00	-	2,000.00	
6210-223	SAND/DIRT	500.00		500.00	(46.24)	500.00	
6210-224	ASPHALT/BASE/CONC/CULVERT	25,000.00		25,000.00	3,899.04	25,000.00	
TOTAL MATERIALS & SUPPLIES		45,560.00	-	45,560.00	9,766.04	45,560.00	
MAINTENANCE & REPAIR							
6210-231	FACILITY MAINTENANCE	3,000.00		3,000.00	649.88	3,000.00	
6210-232	VEHICLE MAINTENANCE	3,000.00	1,800.00	4,800.00	2,738.30	4,800.00	Repair F250
6210-233	EQUIPMENT MAINTENANCE	7,000.00		7,000.00	882.33	7,000.00	
6210-234	WASTE DISPOSAL	2,000.00		2,000.00	875.00	2,000.00	
6210-298	MAINTENANCE & PARTS - MISC	2,000.00		2,000.00	252.33	2,000.00	
TOTAL MAINTENANCE & REPAIR		17,000.00	1,800.00	18,800.00	5,397.84	18,800.00	
PURCHASED SERVICES							
6210-303	TELEPHONE	3,100.00		3,100.00	1,146.93	3,100.00	
6210-307	TRAVEL/TRAINING	1,500.00		1,500.00	295.00	1,500.00	
6210-309	PROFESSIONAL SERVICES	6,000.00		6,000.00	2,000.00	6,000.00	
6210-311	ENGINEERING FEES	3,000.00		3,000.00	-	3,000.00	
6210-322	CONTRACTS, OTHER	1,800.00		1,800.00	821.40	1,800.00	
6210-323	CELL PHONE	3,500.00		3,500.00	1,654.05	3,500.00	
6210-331	UTILITIES, ELECTRIC	9,000.00		9,000.00	1,853.87	9,000.00	
6210-332	DRAINAGE	-		-	-	-	
6210-334	STREET LIGHTING	18,000.00		18,000.00	6,674.03	18,000.00	
6210-346	EQUIPMENT RENTAL	500.00		500.00	-	500.00	
6210-349	PLAT COST	-		-	-	-	
TOTAL PURCHASED SERVICES		46,400.00	-	46,400.00	14,445.28	46,400.00	
GENERAL & ADMINISTRATIVE SERVICES							
6210-441	APPRECIATION/AWARDS	200.00		200.00	104.91	200.00	
6210-444	EMPLOYEE SCREENING	175.00		175.00	-	175.00	
6210-446	LICENSES & REGISTRATIONS	235.00		235.00	-	235.00	
TOTAL GENERAL & ADMIN SERVICES		610.00	-	610.00	104.91	610.00	
CAPITAL OUTLAY							
8210-301	IMPROVEMENTS ROADS	185,060.00		185,060.00	26,363.57	185,060.00	
8210-411	FURNITURE	-		-	-	-	

11 -GENERAL FUND

PUBLIC WORKS

DEPARTMENTAL EXPENDITURES

	2012-2013 FISCAL YEAR BUDGET	MID-YEAR BUDGET REVISIONS	2012-2013 FISCAL YEAR BUDGET REVISED	2012-2013 YTD ACTUAL AS OF 3/13	2012-2013 PROJECTED ACTUAL	ADJ DESCRIPTION
8210-416 IMPLEMENTS & APPARATUS	2,000.00		2,000.00	-	2,000.00	
8210-420 EQUIPMENT	-		-	-		
8210-421 VEHICLES	-		-	-		
8210-433 SIGNS & MARKINGS	15,000.00		15,000.00	6,075.30	15,000.00	
TOTAL CAPITAL OUTLAY	202,060.00	-	202,060.00	32,438.87	202,060.00	
TOTAL PUBLIC WORKS	522,369.00	10,623.58	532,992.58	171,058.69	532,992.58	

11 - GENERAL FUND PARKS DEPARTMENT DEPARTMENTAL EXPENDITURES	2012-2013 FISCAL YEAR BUDGET	MID-YEAR BUDGET REVISIONS	2012-2013 FISCAL YEAR BUDGET REVISED	2012-2013 YTD ACTUAL AS OF 3/13	2012-2013 PROJECTED ACTUAL	ADJ DESCRIPTION
PERSONNEL SERVICES						
6211-102 SALARIES - NON-EXEMPT	30,680.00	2,600.00	33,280.00	16,640.00	33,280.00	Adj for annual review
6211-103 SALARIES - TEMP PART - TIME	17,595.00		17,595.00	-	17,595.00	
6211-111 OVERTIME	500.00		500.00		500.00	
6211-112 WORKERS' COMPENSATION	1,160.00		1,160.00	1,080.76	1,160.00	Adj for actual
6211-113 LONGEVITY	130.00		130.00	128.00	130.00	Adj for actual
6211-122 TMRS	2,100.00	177.32	2,277.32	1,114.34	2,277.32	Adj for annual review
6211-123 GROUP INSURANCE	6,660.00		6,660.00	3,093.03	6,660.00	
6211-124 AFLAC	300.00		300.00	134.48	300.00	
6211-127 MEDICARE	801.00	37.70	838.70	229.62	838.70	Adj for annual review
6211-129 ST DISABILITY	150.00		150.00	72.49	150.00	
TOTAL PERSONNEL SERVICES	60,076.00	2,815.02	62,891.02	22,492.72	62,891.02	
MATERIALS & SUPPLIES						
6211-205 LOGO/UNIFORM ALLOWANCE	800.00		800.00	124.85	800.00	
6211-206 FUEL & LUBRICANTS	6,000.00		6,000.00	1,126.24	6,000.00	
6211-208 MINOR APPARATUS	1,000.00		1,000.00	372.87	1,000.00	
6211-209 PROTECTIVE CLOTHING	350.00		350.00	149.95	350.00	
6211-212 CHEMICALS	3,500.00		3,500.00	1,528.82	3,500.00	
6211-223 SAND/DIRT	1,500.00		1,500.00	593.45	1,500.00	
TOTAL MATERIALS & SUPPLIES	13,150.00	-	13,150.00	3,896.18	13,150.00	
MAINTENANCE & REPAIR						
6211-229 MAINT & PARTS	3,500.00		3,500.00	1,991.35	3,500.00	
6211-232 VEHICLE MAINTENANCE	800.00		800.00	255.02	800.00	
6211-233 EQUIPMENT MAINTENANCE	2,500.00		2,500.00	768.07	2,500.00	
TOTAL MAINTENANCE & REPAIR	6,800.00	-	6,800.00	3,014.44	6,800.00	
PURCHASED SERVICES						
6211-307 TRAVEL/TRAINING	250.00		250.00	100.19	250.00	
6211-322 CONTRACTS OTHER (SEPTIC)	500.00		500.00	-	500.00	
6211-323 CELL PHONE	565.00		565.00	270.22	565.00	
6211-331 UTILITIES, ELECTRIC	1,500.00		1,500.00	582.32	1,500.00	
6211-333 UTILITIES, WATER	8,000.00		8,000.00	1,503.85	8,000.00	
6211-346 EQUIPMENT RENTAL	500.00		500.00	130.00	500.00	
TOTAL PURCHASED SERVICES	11,315.00	-	11,315.00	2,586.58	11,315.00	
GENERAL & ADMINISTRATIVE SERVICES						
6211-441 APPRECIATION/AWARDS	100.00		100.00	50.00	100.00	
6211-444 EMPLOYEE SCREENING	100.00		100.00	-	100.00	
6211-446 LICENSES & REGISTRATIONS	100.00		100.00	-	100.00	
TOTAL GENERAL & ADMINISTRATIVE SERVICES	300.00	-	300.00	50.00	300.00	
CAPITAL OUTLAY						
8211-416 IMPLEMENTS & APPARATUS	2,000.00		2,000.00	-	2,000.00	
8211-420 EQUIPMENT	35,000.00	(3,194.10)	31,805.90	31,371.80	31,805.90	Material for ballfields
8211-421 VEHICLES			-	-		
8211-498 MISC - LANDSCAPING	6,750.00	3,194.10	9,944.10	5,200.02	9,944.10	Material for ballfields
TOTAL CAPITAL OUTLAY	43,750.00	-	43,750.00	36,571.82	43,750.00	
TOTAL PARKS DEPARTMENT	135,391.00	2,815.02	138,206.02	68,611.74	138,206.02	

11 - GENERAL FUND DEVELOPMENT SERVICES DEPARTMENTAL EXPENDITURES		2012-2013 FISCAL YEAR BUDGET	MID-YEAR BUDGET REVISIONS	2012-2013 FISCAL YEAR BUDGET REVISED	2012-2013 YTD ACTUAL AS OF 3/13	2012-2013 PROJECTED ACTUAL	ADJ DESCRIPTION
PERSONNEL SERVICES							
6212-101	SALARIES - EXEMPT	110,980.00	3,345.12	114,325.12	57,148.00	114,325.12	Adj for annual review increase
6212-102	SALARIES - NON-EXEMPT	67,730.00	2,158.00	69,888.00	34,944.03	69,888.00	Adj for annual review increase
6212-106	CERTIFICATION FEES	600.00		600.00	300.00	600.00	
6212-111	OVERTIME	250.00		250.00		250.00	
6212-112	WORKERS' COMPENSATION	1,230.00		1,230.00	1,145.97	1,230.00	Adj. for actual pmt
6212-113	LONGEVITY PAY	605.00		605.00	592.00	605.00	Adj. for actual pmt
6212-122	TMRS	12,355.00	159.32	12,514.32	6,185.98	12,514.32	Adj for annual review increase
6212-123	GROUP INSURANCE	26,280.00		26,280.00	13,517.07	26,280.00	
6212-124	AFLAC	1,200.00		1,200.00	562.56	1,200.00	
6212-127	MEDICARE	2,635.00	79.79	2,714.79	1,303.88	2,714.79	Adj for annual review increase
6212-129	ST DISABILITY	835.00		835.00	439.64	835.00	
6212-131	UNEMPLOYMENT			-	-	-	
TOTAL PERSONNEL SERVICES		224,700.00	5,742.23	230,442.23	116,139.13	230,442.23	
MATERIALS & SUPPLIES							
6212-201	OFFICE SUPPLIES	3,350.00		3,350.00	1,926.57	3,350.00	
6212-202	POSTAGE	500.00		500.00	45.40	500.00	
6212-203	SUBSCRIPTIONS	350.00		350.00		350.00	
6212-204	FOOD/BEVERAGE	750.00		750.00	10.71	750.00	
6212-205	LOGO/UNIFORM ALLOWANCE	1,000.00		1,000.00	119.94	1,000.00	
6212-206	FUEL & LUBRICANTS	7,000.00		7,000.00	2,431.61	7,000.00	
6212-213	SIGNS, FLAGS, LOGOS	-		-	-	-	
6212-228	MEETING SUPPLIES	-		-	-	-	
TOTAL MATERIALS & SUPPLIES		12,950.00	-	12,950.00	4,534.23	12,950.00	
MAINTENANCE & REPAIR							
6212-232	VEHICLE MAINTENANCE	2,000.00		2,000.00	171.96	2,000.00	
TOTAL MAINTENANCE & REPAIR		2,000.00	-	2,000.00	171.96	2,000.00	
PURCHASED SERVICES:							
6212-238	PRINTING & COPYING	500.00		500.00		500.00	
6212-303	TELEPHONE	3,600.00		3,600.00	1,313.21	3,600.00	
6212-305	SOFTWARE SUPPORT/MAINTENANCE	1,500.00		1,500.00	-	1,500.00	
6212-307	TRAINING & TRAVEL	6,000.00		6,000.00	3,840.51	6,000.00	
6212-309	PROFESSIONAL SERVICES	10,000.00		10,000.00	-	10,000.00	
6212-313	MAINTENANCE AGREEMENTS	100.00		100.00	-	100.00	
6212-323	CELL PHONE	2,320.00		2,320.00	1,171.46	2,320.00	
6212-331	UTILITIES, ELECTRIC			-			
6212-349	FILING FEES	1,000.00		1,000.00	194.50	1,000.00	
TOTAL PURCHASED SERVICES		25,020.00	-	25,020.00	6,519.68	25,020.00	
GENERAL & ADMINISTRATIVE SERVICES							
6212-441	APPRECIATION/AWARDS	400.00		400.00	150.00	400.00	
6212-443	DUES & MEMBERSHIPS	2,040.00		2,040.00	210.00	2,040.00	
6212-444	EMPLOYMENT SCREENING	120.00		120.00	100.00	120.00	
6212-446	LICENSES & REGISTRATIONS	1,200.00		1,200.00	15.31	1,200.00	
6212-451	SOFTWARE, BOOKS & CD'S	700.00		700.00	184.87	700.00	
6212-452	STORM WATER MGMT EXPENSE	3,000.00		3,000.00	1,321.28	3,000.00	
TOTAL GENERAL & ADMINISTRATION SERVICES		7,460.00	-	7,460.00	1,981.46	7,460.00	
CAPITAL OUTLAY							
8212-420	EQUIPMENT	8,955.00		8,955.00	7,770.00	8,955.00	
8212-452	COMPUTERS	1,200.00		1,200.00	-	1,200.00	
8212-421	VEHICLES						
TOTAL CAPITAL OUTLAY		10,155.00	-	10,155.00	7,770.00	10,155.00	
TOTAL DEVELOPMENT SERVICES		282,285.00	5,742.23	288,027.23	137,116.46	288,027.23	

11 - GENERAL FUND GENERAL ADMINISTRATION - NON-DEPART DEPARTMENTAL EXPENDITURES		2012-2013 FISCAL YEAR BUDGET	MID-YEAR BUDGET REVISIONS	2012-2013 FISCAL YEAR BUDGET REVISED	2012-2013 YTD ACTUAL AS OF 3/13	2012-2013 PROJECTED ACTUAL	ADJ DESCRIPTION
PERSONNEL SERVICES							
6999-110	PERFORMANCE/INCENTIVE PAY	25,280.00	(25,280.00)	-	-	-	Recl Salary incr/to GF departments
TOTAL PERSONNEL SERVICES		25,280.00	(25,280.00)	-	-	-	
MAINT & SUPPLIES							
6999-214	CLEANING SUPPLIES	1,500.00		1,500.00	401.00	1,500.00	
6999-231	FACILITY MAINT	12,000.00		12,000.00	5,512.45	12,000.00	
TOTAL MAINT & SUPPLIES		13,500.00	-	13,500.00	5,913.45	13,500.00	
6999-305	SOFTWARE SUPPORT/MAINT	35,520.00	2,108.00	37,628.00	17,714.40	37,628.00	Adj for Backup for Facebook/Email Archiving
6999-308	CLEANING/PEST CONTROL	13,000.00		13,000.00	4,980.00	13,000.00	
6999-309	PROFESSIONAL SERVICES	0.00	25,000.00	25,000.00	10,000.00	25,000.00	Consultant charges for Solutions for Local Control
6999-310	LEGAL SERVICES	72,000.00		72,000.00	20,026.44	72,000.00	
6999-313	MAINTENANCE AGREEMENTS	1,000.00		1,000.00	-	1,000.00	
6999-326	LAW ENFORCEMENT	93,250.00		93,250.00	41,125.00	93,250.00	
6999-327	CITIZENS ON PATROL	4,000.00		4,000.00	355.62	4,000.00	
6999-336	ANIMAL CONTROL	37,252.00	(3,652.00)	33,600.00	16,800.00	33,600.00	No increased billing for FY 12-13
TOTAL PURCHASED SERVICES		256,022.00	23,456.00	279,478.00	111,001.46	279,478.00	
CAPITAL OUTLAY							
8999-200	BUILDING IMPROVEMENTS	21,455.00		21,455.00	21,455.00	21,455.00	
8999-420	EQUIPMENT	10,000.00		10,000.00	9,565.31	10,000.00	
8999-451	SOFTWARE, SUBSCRIPTIONS, BC	10,164.00		10,164.00	5,557.64	10,164.00	
8999-452	HARDWARE, TELECOMMUNICAT	7,865.00		7,865.00	6,449.35	7,865.00	
TOTAL CAPITAL OUTLAY		49,484.00	-	49,484.00	43,027.30	49,484.00	
TOTAL ADMINISTRATION		344,286.00	(1,824.00)	342,462.00	159,942.21	342,462.00	

CAPITAL IMPROVEMENTS



21 - CAPITAL IMPROVEMENTS

REVENUES	2012-2013 FISCAL YEAR BUDGET	MID-YEAR BUDGET REVISIONS	2012-2013 FISCAL YEAR BUDGET REVISED	2012-2013 YTD ACTUAL AS OF 3/13	2012-2013 PROJECTED ACTUAL	ADJ DESCRIPTION
<u>FEES & SERVICE CHARGES</u>						
4404 INTERGOVERNMENTAL REVENUE	-		-	-		
TOTAL FEES & SERVICE CHARGES	-	-	-	-	-	
<u>INTERGOVERNMENTAL</u>						
4800 BOND PROCEEDS	-		-			
TOTAL INTERGOVERNMENTAL	-	-	-	-	-	
<u>MISCELLANEOUS REVENUE</u>						
4911 INTEREST INCOME	6,000.00	(500.00)	5,500.00	2,873.82	5,500.00	Lower interest rates
TOTAL MISCELLANEOUS REVENUE	6,000.00	(500.00)	5,500.00	2,873.82	5,500.00	
TOTAL REVENUES	6,000.00	(500.00)	5,500.00	2,873.82	5,500.00	

21 - CAPITAL IMPROVEMENTS
 PARKS
 DEPARTMENTAL EXPENDITURES

2012-2013 FISCAL YEAR BUDGET	MID-YEAR BUDGET REVISIONS	2012-2013 FISCAL YEAR BUDGET REVISED	2012-2013 YTD ACTUAL AS OF 3/13	2012-2013 PROJECTED ACTUAL
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CAPITAL OUTLAY

8211-498 LANDSCAPING AND LAND IMPROV	-	-	-	
8211-500 CITY HALL COMMUNITY PARK	-	-	-	0.00
TOTAL CAPITAL OUTLAY	-	-	-	-

21 - CAPITAL IMPROVEMENTS
 PUBLIC WORKS
 DEPARTMENTAL EXPENDITURES

	2012-2013 FISCAL YEAR BUDGET	MID-YEAR BUDGET REVISIONS	2012-2013 FISCAL YEAR BUDGET REVISED	2012-2013 YTD ACTUAL AS OF 3/13	2012-2013 PROJECTED ACTUAL	ADJ DESCRIPTION
CAPITAL OUTLAY						
8210-490-105 FM 2551 WASTE WATER GRAVITY SEWER	372,620.00	\$ 300,000.00	672,620.00	268,269.64	\$ 672,620.00	
8210-490-107 MCGARITY G STORAGE TANK	100,000.00	\$ 50,000.00	150,000.00	142,887.55	\$ 150,000.00	
8210-490-108 STINSON WATER LINE PROJECT	1,543,114.00		1,543,114.00	49,620.28	\$ 1,543,114.00	
8210-491-106 DRAINAGE IMPROVEMENT PROJECT	50,000.00		50,000.00		\$ 50,000.00	
8210-491-107 STINSON ROAD BRIDGE AT MUDDY CREEK	607,567.00		607,567.00	2,646.00	\$ 607,567.00	
8210-491-109 WHITE ROCK TRAIL	25,000.00		25,000.00		\$ 25,000.00	
8210-491-110 FIRE DEPT EXPANSION PROJ	205,000.00		205,000.00	8,945.19	\$ 205,000.00	
8210-491-111 FY12-13 CAP ROADWAY PROJ	440,940.00		440,940.00		\$ 440,940.00	
8210-491-112 W LUCAS CC INTERSECTION	500,000.00		500,000.00	17,760.00	\$ 500,000.00	
	-		-			
TOTAL CAPITAL OUTLAY	3,844,241.00	\$ 350,000.00	4,194,241.00	490,128.66	\$ 4,194,241.00	
TOTAL PUBLIC WORKS	3,844,241.00	\$ 350,000.00	4,194,241.00	490,128.66	\$ 4,194,241.00	

WATER FUND



51 - WATER UTILITIES FUND

		2012-2013 FISCAL YEAR BUDGET	MID-YEAR BUDGET REVISIONS	2012-2013 FISCAL YEAR BUDGET REVISED	2012-2013 YTD ACTUAL AS OF 3/13	2012-2013 PROJECTED ACTUAL	ADJ DESCRIPTION
REVENUES							
FEES & SERVICE CHARGES							
4461	WATER REVENUE	2,300,500.00		2,300,500.00	996,411.67	2,300,500.00	
4462	WATER TAPS & BORES	2,000.00		2,000.00		2,000.00	
4463	PENALTY & INTEREST	18,000.00		18,000.00	8,660.00	18,000.00	
4467	WATER METER	130,000.00	30,000.00	160,000.00	103,300.00	160,000.00	Inc in activity
4468	WATER METER REPAIRS	700.00		700.00	600.00	700.00	
4469	WASTEWATER FEES	26,000.00		26,000.00	13,620.49	26,000.00	
4473	DISCONNECT CHGS	-		-			
4478	TRASH SERVICE	392,500.00	8,500.00	401,000.00	199,776.40	401,000.00	Inc in customer trash billings
4497	FH METER RENTAL INCOME	-	4,500.00	4,500.00	3,100.00	4,500.00	Income from FH rental
4498	MISC. FEE AND CHARGES	500.00	(500.00)	-	-		
TOTAL FEES & SERVICE CHARGES		2,870,200.00	42,500.00	2,912,700.00	1,325,468.56	2,912,700.00	
MISCELLANEOUS REVENUE							
4911	INTEREST INCOME	8,400.00	(2,000.00)	6,400.00	2,891.84	6,400.00	Lower interest rates
4912	RETURN CHECK CHARGE	330.00		330.00	275.00	330.00	
4913	NTMWD REFUND	50,000.00		50,000.00		50,000.00	
4914	INSURANCE CLAIM REIMB			-	-		
4995	REIMBURSEMENTS	-		-			
4996	TRANSFER IN						
TOTAL MISCELLANEOUS REVENUE		58,730.00	(2,000.00)	56,730.00	3,166.84	56,730.00	
*** TOTAL REVENUES ***		2,928,930.00	40,500.00	2,969,430.00	1,328,635.40	2,969,430.00	

51 - WATER UTILITIES FUND

		2012-2013 FISCAL YEAR BUDGET	MID-YEAR BUDGET REVISION	2012-2013 FISCAL YEAR REVISED	2012-2013 YTD ACTUAL AS OF 3/13	2012-2013 PROJECTED ACTUAL	ADJ DESCRIPTION
DEPARTMENTAL EXPENDITURES							
<u>PERSONNEL SERVICES</u>							
6400-101	SALARIES - EXEMPT	168,835.00	8,120.40	176,955.40	86,607.82	176,955.40	Adj for annual review /SC PTO payout
6400-102	SALARIES - NON-EXEMPT	102,735.00	4,437.00	107,172.00	53,555.39	107,172.00	Adj for annual review/On call pay adj
6400-106	CERTIFICATION FEES	6,000.00		6,000.00	2,850.00	6,000.00	
6400-110	PERFORMANCE/INCENTIVE PAY	9,410.00	(9,410.00)	-	-	-	Allocate salary incr to departments
6400-111	OVERTIME	20,000.00		20,000.00	7,089.60	20,000.00	
6400-112	WORKERS' COMPENSATION	5,160.00		5,160.00	4,807.50	5,160.00	
6400-113	LONGEVITY PAY	1,640.00		1,640.00	1,640.00	1,640.00	
6400-122	TMRS	19,800.00	985.16	20,785.16	10,166.97	20,785.16	Adj for annual review
6400-123	GROUP INSURANCE	37,370.00		37,370.00	19,452.43	37,370.00	
6400-124	AFLAC	1,650.00		1,650.00	802.68	1,650.00	
6400-127	MEDICARE	4,230.00	154.11	4,384.11	2,177.22	4,384.11	Adj for annual review
6400-129	ST DISABILITY	1,325.00		1,325.00	698.09	1,325.00	
6400-141	CAR ALLOWANCE	3,600.00		3,600.00	1,800.00	3,600.00	
TOTAL PERSONNEL SERVICES		381,755.00	4,286.67	386,041.67	191,647.70	386,041.67	
<u>MATERIALS & SUPPLIES</u>							
6400-201	OFFICE SUPPLIES	750.00		750.00	360.48	750.00	
6400-202	POSTAGE	1,000.00		1,000.00	98.27	1,000.00	
6400-204	FOOD/BEVERAGE	500.00		500.00	-	500.00	
6400-205	LOGO/UNIFORM ALLOWANCE	1,200.00		1,200.00	462.07	1,200.00	
6400-206	FUEL & LUBRICANTS	18,000.00		18,000.00	4,276.22	18,000.00	
6400-207	FUEL - PROPANE	2,000.00		2,000.00	257.02	2,000.00	
6400-208	MINOR APPARATUS	1,000.00		1,000.00	-	1,000.00	
6400-209	PROTECTIVE CLOTHING	900.00		900.00	456.59	900.00	
6400-211	MEDICAL SUPPLIES	100.00		100.00	-	100.00	
6400-212	CHEMICALS	300.00		300.00	-	300.00	
6400-222	MISCELLANEOUS	500.00		500.00	406.64	500.00	
6400-223	SAND/DIRT	200.00		200.00	-	200.00	
6400-224	ASPHALT/FLEXBASE/CONCRETE	1,500.00		1,500.00	-	1,500.00	
TOTAL MATERIALS & SUPPLIES		27,950.00	-	27,950.00	6,317.29	27,950.00	
<u>MAINTENANCE & REPAIR</u>							
6400-231	FACILITY MAINTENANCE	1,000.00		1,000.00	-	1,000.00	
6400-232	VEHICLE MAINTENANCE	4,000.00		4,000.00	843.29	4,000.00	
6400-233	REPAIR & MAINT WTR FACILITIES	25,000.00	32,000.00	57,000.00	15,859.18	57,000.00	Increase maint needed on water facilities
6400-234	REPAIR & MAINT SEWER FACILITIES	5,000.00		5,000.00	-	5,000.00	
TOTAL MAINTENANCE & REPAIR		35,000.00	32,000.00	67,000.00	16,702.47	67,000.00	
<u>PURCHASED SERVICES:</u>							
6400-237	TRASH SERVICES/RECYCLE	362,400.00	8,000.00	370,400.00	182,691.47	370,400.00	Incr in customer billing/incr recycle costs
6400-302	AUDITING & ACCOUNTING	10,750.00		10,750.00	6,100.00	10,750.00	
6400-303	TELEPHONE	4,600.00		4,600.00	1,693.06	4,600.00	
6400-304	UB PROCESSING	19,800.00		19,800.00	6,263.08	19,800.00	
6400-305	SOFTWARE SUPPORT/MAINT	8,800.00		8,800.00	-	8,800.00	
6400-307	TRAINING & TRAVEL	5,500.00		5,500.00	1,182.77	5,500.00	
6400-309	PROFESSIONAL SERVICES	53,000.00		53,000.00	18,375.97	53,000.00	
6400-311	ENGINEERING FEES	4,000.00		4,000.00	-	4,000.00	
6400-313	MAINTENANCE AGREEMENTS	5,500.00		5,500.00	2,499.45	5,500.00	
6400-315	WATER - NTMWD	1,106,320.00	(6,280.00)	1,100,040.00	458,346.84	1,100,040.00	Adjust to actual billing amt
6400-316	WASTEWATER NTMWD	23,100.00		23,100.00	11,492.07	23,100.00	
6400-323	CELL PHONE	3,305.00		3,305.00	1,685.46	3,305.00	
6400-325	LIABILITY INSURANCE	12,395.00		12,395.00	11,714.24	12,395.00	
6400-331	ELECTRICITY	65,000.00		65,000.00	21,165.46	65,000.00	
6400-333	UTILITIES, WATER	250.00		250.00	91.32	250.00	
6400-346	EQUIPMENT RENTAL	2,000.00		2,000.00	-	2,000.00	
TOTAL PURCHASED SERVICES		1,686,720.00	1,720.00	1,688,440.00	723,301.19	1,688,440.00	
<u>GENERAL & ADMIN SERVICES/TRANSFERS</u>							
6400-441	APPRECIATION/AWARDS	500.00		500.00	73.71	500.00	
6400-443	DUES & MEMBERSHIPS			-	-		
6400-444	EMPLOYMENT SCREENING	300.00		300.00	35.00	300.00	
6400-446	LICENSES & REGISTRATIONS	500.00		500.00	100.00	500.00	
6400-999	PILOT TRANSFER OUT	161,193.50		161,193.50		161,193.50	
TOTAL GENERAL & ADMIN SERVICES/TRANSFERS		162,493.50	-	162,493.50	208.71	162,493.50	
<u>CAPITAL OUTLAY</u>							
8400-411	FURNITURE	-		-	-	-	
8400-416	IMPLEMENTS & APPARATUS	2,000.00		2,000.00		2,000.00	
8400-417	IMPLEMENTS & APPAR SEWER	25,000.00		25,000.00		25,000.00	

51 - WATER UTILITIES FUND

		2012-2013		2012-2013	2012-2013	2012-2013	
DEPARTMENTAL EXPENDITURES		FISCAL YEAR	MID-YEAR	FISCAL YEAR	YTD ACTUAL	PROJECTED	ADJ DESCRIPTION
		BUDGET	BUDGET REVISION	BUDGET REVISED	AS OF 3/13	ACTUAL	
8400-420	EQUIPMENT WATER	5,000.00		5,000.00		5,000.00	
8400-421	VEHICLE	-		-			
8400-422	EQUIPMENT SEWER	50,000.00		50,000.00		50,000.00	
8400-451	SOFTWARE, BOOKS & CD'S	3,000.00		3,000.00		3,000.00	
8400-452	HARDWARE & TELECOMM	3,600.00		3,600.00		3,600.00	
8400-490	METER READ SYSTEM	20,000.00	12,500.00	32,500.00	25,931.07	32,500.00	Commerical/Residential growth add't lots
TOTAL CAPITAL OUTLAY		108,600.00	12,500.00	121,100.00	25,931.07	121,100.00	
TOTAL WATER UTILITIES		2,402,518.50	50,506.67	2,453,025.17	964,108.43	2,453,025.17	

51 - WATER UTILITIES FUND

DEPARTMENTAL EXPENDITURES		2012-2013 FISCAL YEAR BUDGET	MID-YEAR BUDGET REVISIONS	2012-2013 FISCAL YEAR BUDGET REVISED	2012-2013 YTD ACTUAL AS OF 3/13	2012-2013 PROJECTED ACTUAL
DEBT SERVICE						
7900-209	2002 WATER BOND-PRINCIPAL	100,000.00		100,000.00	100,000.00	100,000.00
7900-210	2002 WATER BOND-INTEREST	7,000.00		7,000.00	4,650.00	7,000.00
7900-214	2007 CERT OF OBLIG-PRINCIPAL	80,000.00		80,000.00	80,000.00	80,000.00
7900-215	2007 CERT OF OBLIG-INTEREST	72,250.00		72,250.00	36,975.00	72,250.00
7900-216	2007 GO REFUNDING- PRINCIPAL	65,000.00		65,000.00	65,000.00	65,000.00
7900-217	2007 GO REFUNDING- INTEREST	42,958.00		42,958.00	22,090.00	42,958.00
7900-218	2011 CERT OF OBLIG-PRINCIPAL	75,000.00		75,000.00	75,000.00	75,000.00
7900-219	2011 CERT OF OBLIG-INTEREST	73,375.00		73,375.00	37,062.50	73,375.00
7900-298	BOND SALE EXPENSES	200.00		200.00	100.00	200.00
TOTAL DEBT SERVICE		515,783.00	-	515,783.00	420,877.50	515,783.00
TRANSFER IN - PAY OFF OLD UTILITY BONDS				0.00		
TOTAL DEBT SERVICE		515,783.00	-	515,783.00	420,877.50	515,783.00

DEBT SERVICE FUND



59 - DEBT SERVICES FUND

DEPARTMENTAL EXPENDITURES	2012-2013 FISCAL YEAR BUDGET	MID-YEAR BUDGET REVISION	2012-2013 FISCAL YEAR BUDGET REVISED	2012-2013 YTD ACTUAL AS OF 3/13	2012-2013 PROJECTED ACTUAL	ADJ DESCRIPTION
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REVENUES

PROPERTY TAXES

4011	PROPERTY TAXES	606,272.00	52,225.00	658,497.00	640,489.89	658,497.00	Adjustment for projection
4012	PROPERTY TAXES-DELINQUENT	4,000.00	600.00	4,600.00	2,160.26	4,600.00	Adjustment for projection
4015	PROPERTY TAXES-P&I	500.00	500.00	1,000.00	585.16	1,000.00	Adjustment for projection
4911	INTEREST INCOME	500.00	75.00	575.00	285.11	575.00	
TOTAL PROPERTY TAXES		611,272.00	53,400.00	664,672.00	643,520.42	664,672.00	

TOTAL REVENUES	611,272.00	53,400.00	664,672.00	643,520.42	664,672.00	
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EXPENDITURES

DEBT SERVICE

7900-209	2002 WATER BOND-PRINCIPAL	155,000.00		155,000.00	155,000.00	155,000.00	
7900-210	2002 WATER BOND-INTEREST	11,320.00		11,320.00	7,442.50	11,320.00	
7900-214	2007 CERT OF OBLIG-PRINCIPAL	75,000.00		75,000.00	75,000.00	75,000.00	
7900-215	2007 CERT OF OBLIG-INTEREST	56,207.00		56,207.00	28,900.00	56,207.00	
7900-216	2007 GO REFUNDING- PRINCIPAL	10,000.00		10,000.00	10,000.00	10,000.00	
7900-217	2007 GO REFUNDING- INTEREST	64,296.00		64,296.00	32,242.00	64,296.00	
7900-218	2011 CERT OF OBLIG-PRINCIPAL	120,000.00		120,000.00	120,000.00	120,000.00	
7900-219	2011 CERT OF OBLIG-INTEREST	113,750.00		113,750.00	57,475.00	113,750.00	
7900-298	BOND SALE EXPENSES	700.00		700.00	100.00	700.00	
TOTAL DEBT SERVICE		606,273.00	-	606,273.00	486,159.50	606,273.00	



**City of Lucas
Council Agenda Request**

Council Meeting: May 16, 2013

Requestor: Mayor Rebecca Mark

Prepared by: Kathy Wingo

Account Code #: N/A

Date Prepared: _____

Budgeted Amount: \$ N/A

Exhibits: Yes No

AGENDA SUBJECT:

Discuss and Consider review of the Home Rule Charter as outlined in Section 12.03 of the Home Rule Charter.

RECOMMENDED ACTION:

SUMMARY:

In the Home Rule Charter, we are required to review the Charter at least once every five years to determine whether any amendments are necessary.

MOTION:

I make a Motion to....

APPROVED BY: _____

Initial/Date

Department Director: _____ / _____

City Manager: _____ / _____



**City of Lucas
Council Agenda Request**

Council Meeting: May 16, 2013

Requestor: _____

Prepared by: Kathy Wingo

Account Code #: N/A

Date Prepared: _____

Budgeted Amount: \$ N/A

Exhibits: Yes No

AGENDA SUBJECT:

Adjournment.

RECOMMENDED ACTION:

SUMMARY:

MOTION:

I make a Motion to adjourn the meeting at _____ p.m.

APPROVED BY: _____ Initial/Date

Department Director: _____ / _____

City Manager: _____ / _____