

**City Council Meeting
September 19, 2013, at 7:00 PM
City Hall - 665 Country Club Road
Minutes**

Call to Order

Mayor Rebecca Mark called the meeting to order at 7:00 p.m.

Present/Absent:

Mayor Rebecca Mark
Councilmember Wayne Millsap
Councilmember Steve Duke
Councilmember Debbie Fisher
City Manager Jeff Jenkins
City Attorney Joe Gorfida
Fire Chief Jim Kitchens

Mayor Pro Tem Kathleen Peele
Councilmember Jim Olk
Councilmember Philip Lawrence
City Secretary Kathy Wingo
Development Services Director Joe Hilbourn
Finance Manager Liz Exum
Public Works Director Stanton Foerster

It was determined that a Quorum was present.

Everyone was reminded to turn off or silence cell phones.

Councilmember Debbie Fisher led everyone in saying the Pledge of Allegiance.

Citizens' Input

1) Citizens' Input.

There was no one present who wished to speak during Citizen's Input.

Community Interest

2) Items of Community Interest.

Councilmember Steve Duke gave an update on the upcoming Founder's Day event.

Mayor Pro Tem Kathleen Peele is asking for stick horses to be used at the stick horse rodeo.

Consent Agenda

The Consent Agenda was presented for consideration and action.

MOTION: Councilmember Jim Olk made a Motion to approve the Consent Agenda as presented. Councilmember Debbie Fisher seconded the Motion. Motion carried. Vote: 7-0

3) Consent and Approve:

- a) The minutes from the September 5, 2013, City Council Regular meeting. **[Wingo]**
- b) An agreement between the City of Lucas and Collin County Elections Administration for elections services concerning the November 5, 2013 Special Election. **[Wingo]**
- c) **Ordinance # 2013-09-00763** of the City of Lucas, Texas, annexing the hereinafter described territory into the City of Lucas, Texas, extending the boundary limits of the city so as to include said hereinafter described territory within the city's limits, granting to all inhabitants and owners of territory all of the rights and privileges of other citizens, and binding the inhabitants by all the acts, ordinances and regulations of the city; adopting a service plan for the described territory; providing a repealing clause; providing a severability clause; and providing an effective date. **[3R Properties, LC Annexation]**
- d) **Ordinance # 2013-09-00764** of the City of Lucas, Texas, annexing the hereinafter described territory into the City of Lucas, Texas, extending the boundary limits of the city so as to include said hereinafter described territory within the city's limits, granting to all inhabitants and owners of territory all of the rights and privileges of other citizens, and binding the inhabitants by all the acts, ordinances and regulations of the city; adopting a service plan for the described territory; providing a repealing clause; providing a severability clause; and providing an effective date. **[Stevens Annexation]**
- e) **Ordinance # 2013-09-00765** of the City of Lucas, Texas, annexing the hereinafter described territory into the City of Lucas, Texas, extending the boundary limits of the city so as to include said hereinafter described territory within the city's limits, granting to all inhabitants and owners of territory all of the rights and privileges of other citizens, and binding the inhabitants by all the acts, ordinances and regulations of the city; adopting a service plan for the described territory; providing a repealing clause; providing a severability clause; and providing an effective date. **[Stinson Highlands II Annexation]**

Regular Agenda

- 4) Discuss and Consider the approval of **Ordinance # 2013-09-00767** of the City Council of the City Of Lucas, Texas, adopting the Budget for Fiscal Year beginning October 1, 2013 and ending September 30, 2014; for said fiscal year shall be made in accordance with said budget; appropriating and setting aside the necessary funds

out of the general and other revenues for said fiscal year for the maintenance and operation of the various departments and for various activities and improvements of the city; providing a repealing clause; providing a severability clause; and providing an effective date.

Councilmember Debbie Fisher commended Finance Manager Liz Exum for the pie charts placed in the budget.

MOTION: Councilmember Debbie Fisher made a Motion to approve **Ordinance # 2013-09-00767** of the City Council of the City Of Lucas, Texas, adopting the Budget for Fiscal Year beginning October 1, 2013 and ending September 30, 2014; for said fiscal year shall be made in accordance with said budget; appropriating and setting aside the necessary funds out of the general and other revenues for said fiscal year for the maintenance and operation of the various departments and for various activities and improvements of the city; providing a repealing clause; providing a severability clause; and providing an effective date. Councilmember Philip Lawrence seconded the Motion. Motion carried. Vote: 7-0.

- 5) Discuss and Consider the approval of **Ordinance # 2013-09-00766** of the City Council of the City of Lucas, Texas, levying Ad Valorem Taxes for the Tax Year 2013 (Fiscal Year 2013-2014) at a rate of \$0.355616 per one hundred dollars (\$100) assessed valuation on all taxable property within the corporate limits of the city of Lucas as of January 1, 2013, to provide revenue for the payment of current expenses; providing for an interest and sinking fund for all outstanding debt for the City of Lucas; providing for due and delinquent dates together with penalties and interest; providing a severability clause; providing a repealing clause; and providing an effective date.

MOTION: Councilmember Jim Olk made a Motion that the property tax rate be increased by the adoption of a tax rate of 0.355616, which is effectively a 4.34 percent increase in the tax rate, and to approve **Ordinance # 2013-09-00766**. Councilmember Wayne Millsap seconded the Motion. Motion carried. Vote: 7-0.

- 6) Discuss and Consider the approval of an Interlocal Agreement between the City of Lucas and Collin County concerning the improvements of West Lucas Road from FM 2551 to FM1378. **[Foerster]**

Public Works Director Stanton Foerster presented the project to the City Council.

In the July 18, 2013, City Council meeting Council approved a Texas Department of Transportation (TxDOT) advanced funding agreement to use RTR funds for the reconstruction of W. Lucas Road between Angel Parkway and Country Club Road.

The TxDOT AFA required a local match of 20% or \$300,000 to receive the \$1.2 million in RTR funds. Tonight an interlocal agreement with Collin County securing the \$244,414 to be used as a portion of the local match is before Council for consideration.

Collin County will release 2007 Bond Funding in the amount of \$244,414 to the City of Lucas if the city will provide \$55,586 as a local match. The sum of the county and city funds equals \$300,000, which is the required 20% match to receive the \$1.2 million in RTR funds.

Staff is recommending a forty-six (46) foot cross section with two through lanes, a painted four (4) foot median, and shoulders.

MOTION: Councilmember Jim Olk made a Motion to approve the Interlocal Agreement between the City of Lucas and Collin County concerning the improvements of West Lucas Road from FM 2551 to FM1378. Councilmember Philip Lawrence seconded the Motion. Motion carried. Vote: 7-0.

- 7) Discuss and Consider the approval of **Resolution # R-2013-09-00400** of the City Council of the City of Lucas, Texas approving amendments to the Lucas Personnel Policies and Administrative Procedures Manual, and providing an effective date. **[Jenkins]**

Mayor Pro Tem Kathleen Peele requested that this item be placed on a workshop allowing for Council to review and have input.

Council agreed to send comments or concerns to Staff or City Attorney. This item will be brought back for further discussion and consideration on the October 3rd City Council agenda.

Executive Session

The City Council convened into Executive Session at 8:07 p.m.

- 8) The City Council pursuant to Section 551.074 of the Texas Government Code may convene into Executive Session to conduct the annual review of the City Manager.

Regular Agenda

The City Council reconvened into Regular Session at 9:36 p.m.

Councilmember Philip Lawrence did not return to the meeting.

- 9) Take any action as necessary from the Executive Session.

MOTION: Councilmember Wayne Millsap made a Motion to accept the resignation of Jeff Jenkins as City Manager effective September 20, 2013; pay Mr. Jenkins six (6) months' severance; reimburse him for COBRA through December 31, 2013; and authorize the City Attorney to prepare a severance agreement. Councilmember Jim Olk seconded the Motion. Motion carried. Vote: 6-0.


MOTION: Councilmember Wayne Millsap made a Motion to appoint Kathy Wingo as Interim City Manager. Councilmember Debbie Fisher seconded the Motion. Motion carried. Vote: 6-0.

10)Adjournment.

MOTION: Councilmember Wayne Millsap made a Motion to adjourn the meeting at 9:37 p.m. Councilmember Jim Olk seconded the Motion. Motion carried. Vote: 6-0.

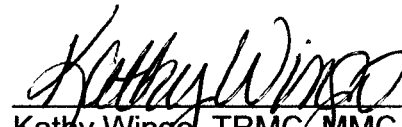
These minutes were approved by a majority vote of the City Council on October 3, 2013.





Rebecca Mark, Mayor

ATTEST:



Kathy Wingo, TRMC, MMC
City Secretary