City Council Meeting 7:00 PM
May 15, 2014
City Hall - 665 Country Club Road
Minutes

Call to Order

Mayor Rebecca Mark called the meeting to order at 7:00 p.m.

Present or (Absent):

Mayor Rebecca Mark
Councilmember Wayne Millsap
Councilmember Steve Duke
Councilmember Debbie Fisher
Mayor Pro Tem Kathleen Peele
Councilmember Jim Olk
Councilmember Philip Lawrence

Staff Present:

City Manager Joni Clarke
City Attorney Joe Gorfida
Public Works Director Stanton Foerster
Development Services Director Joe Hilbourn
City Secretary Kathy Wingo
Battalion Chief Craig Zale
Finance Director Liz Exum

It was determined that a Quorum was present.
Everyone was reminded to turn off or silence cell phones.
Collin County Commissioner Cheryl Williams led everyone in saying the Pledge of Allegiance.

Citizens' Input

1) Citizens' Input.

There was no one present who wished to speak during the Citizens' input.

Community Interest

2) Items of Community Interest.

a) Discussion and update regarding the drought contingency plan, conservation efforts and watering restrictions as it pertains to the City of Lucas. **[Fisher/Foerster]**

Councilmember Fisher stated that the City remains under the twice a month water restrictions, Stage 3. Even with the recent rainfall, the lake level only raised a few inches.

b) Presentation of the Texas Comptroller Leadership Circle Platinum Member award by Mayor Rebecca Mark to Finance Director Liz Exum. **[Mark]**

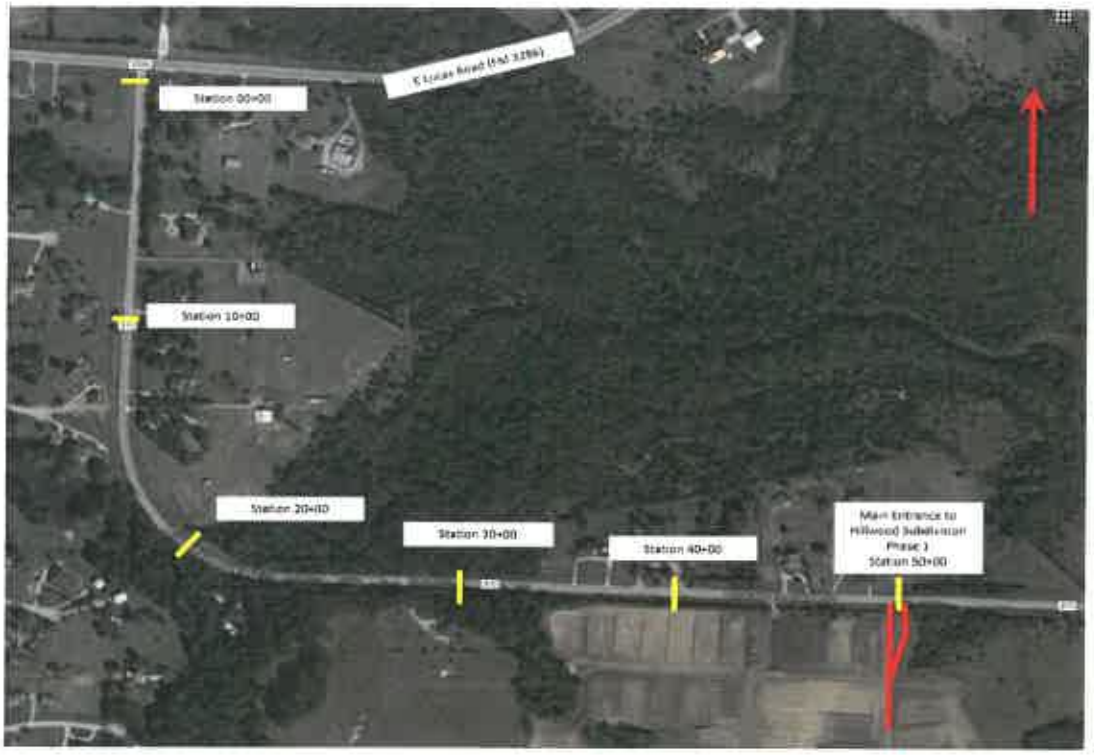
The City of Lucas has been awarded leadership awards for Financial Transparency by the State Comptroller's Office for the last four years. In 2014, the Texas Comptroller Leadership Circle introduced the Platinum Leadership Award. The City of Lucas is honored to be among the first to receive this prestigious award. Mayor Rebecca Mark presented the Texas Comptroller Leadership Circle Platinum Member award to Finance Director Liz Exum. Mayor Mark went on to congratulate Ms. Exum for a job well done by the Finance Department in obtaining this award.

Regular Agenda

3) Discuss and consider approval of a development agreement between the City of Lucas and the Brockdale Community, LLC regarding the funding mechanism to fund future road improvements to Brockdale Park Road. **[Clarke]**

The City has the right to enter into an agreement with Brockdale Community LLC through Section 212.172 of the Texas Local Government Code. Time is of the essence, two permits have been reviewed and will be ready for pick-up on May 16th, a third is in the review process. This development agreement would assess $2,200 per lot and with some 206 lots, the assessment would generate $453,200 for future road repairs.

See the depiction(s) on the following page for Brockdale Park Road Improvements:


Station 00+00
Station 10+00
Station 20+00
Station 30+00
Station 40+00
Main Entrance to Hillwood Subdivision Phase 3 Station 50+00

Station 60+00
Main Entrance to Hillwood Subdivision Phase 1 Station 50+00
Station 70+00
Approximate Location of Emergency Entrance to Hillwood Subdivision Phase 2 (this entrance will be gated)
Approximate Location of Secondary Entrance to Hillwood Subdivision Phase 2 Station 80+00

Collin County has agreed to be a partner in addressing the condition of the Brockale Park Road. Staff and Brockdale Community LLC have worked diligently to come to an agreement that is beneficial to both parties, that addresses most of the concerns raised by the Council. Staff is recommending that Council approve this agreement as presented.

Councilmember Debbie Fisher ask for clarification of this agreement and what was presented previously. City Attorney Joe Gorfida stated that this mechanism runs with the land and allows for the city to do business in the ETJ. If the developer does not pay the fee, the city would be able to go after the developer for the fee.

The $2,200 per lot fee is designated for roadway maintenance, it is not an impact fee.

Councilmember Jim Olk asked if there should be money remaining, after the reconstruction in 2018, can it be retained for future maintenance. The answer was yes.

The total contribution by Brockdale Community LLC, when all is said and done, will be approximately $609,000. This includes a $150,000 contribution, payable in two installments of $75,000, which will be sent to Collin County for immediate repairs.

There is very little traffic on this road by the citizens of Lucas, roughly 20 residents live along this road.

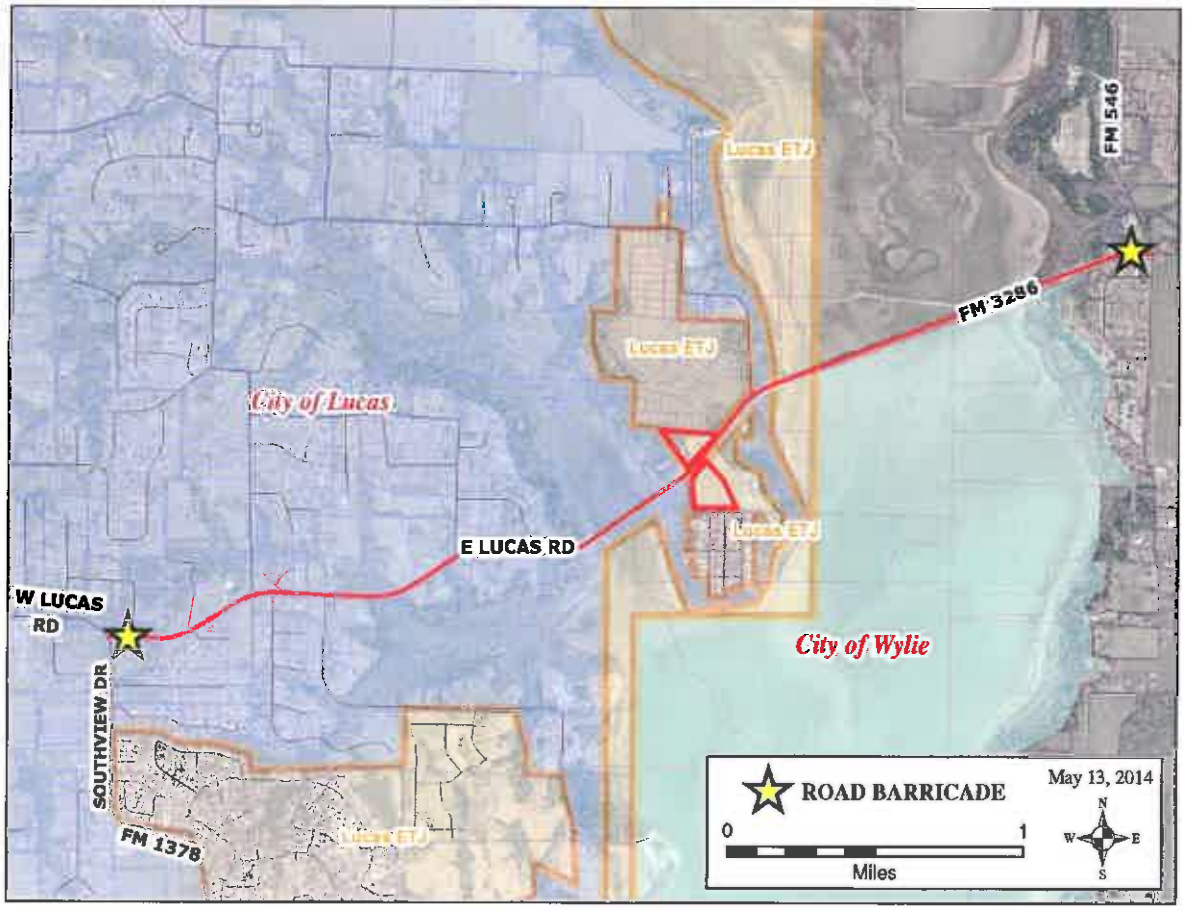
The development will eventually be annexed into Seis Lagos and become a part of the SLUD.

Councilmember Wayne Millsap feels that this agreement addresses the roadway up to the 50 marker. The roadway past 70 marker is owned 50/50 by the city and Seis Lagos. It was suggested to change the agreement to read that repairs up to 70 marker would be included and a later discussion would occur with Seis Lagos.

Portions of Article 2 will be changed to read…….To the extent funds remain after funding the Road Improvements between Station 0+00 and Station 50+00, revenue collected pursuant to this paragraph shall be used to fund the Road Improvements between Station 50+00 and Station 70+00, as shown on **Exhibit C**, if such funds are sufficient to fund such Road Improvements…..

MOTION: Councilmember Wayne Millsap made Motion to approve a development agreement between the City of Lucas and the Brockdale Community, LLC regarding the funding mechanism to fund future road improvements to Brockdale Park Road, with the changes as discussed. Councilmember Philip Lawrence seconded the Motion. Motion carried. Vote: 7-0.

4) Presentation by Collin County Fire Marshal Jason Browning regarding the Fourth of July activities located in the vicinity of Lake Lavon as it relates to the sale and use of fireworks and the impact on public safety. Discussion and consideration by the Lucas City Council regarding the regulation of said activity to enhance public safety and the possible implementation of a traffic plan as well as the coordination and allocation of resources by the City of Lucas to assist agencies involved in oversight of said activities. **[Peele]**



Timeline of Events:

- 3/31/14 Meeting with Burch Fireworks and Mr. Big's Fireworks. Draft of public safety plan submitted. Both stands agreed to submit joint safety plan. Draft declared 2500 estimated customers. Advised that 2500 persons would qualify for a mass gatherings permit.
- 4/7/14 Second public safety plan submitted. Joint plan between both stands. Declared 2500 estimated customers. Sent plan to Mark Sanderson, Jon Kleinheksel, Sgt. Bonilla and Barry Heard for review.
- 4/22/14 Meeting with Jason Browning, Jon Kleinheksel, Mark Sanderson, Sgt. Bonilla (TXDPS) and Barry Heard (TXDOT) to review public safety plan.
- 4/25/14 Notice sent denying public safety plan.
- 5/9/14 Revised public safety plans submitted. Burch Fireworks and Mr. Big's Fireworks submitted independent plans. Both plans state "Although it is not expected, but as assurance that we will not fall under the mass gatherings act we will turn patrons away from our facility if we exceed 2400 people."

Comments from meeting to review Safety Plan:

- Sheriff's Department– Texas traffic laws and the Transportation Code prohibit parking and stopping in certain places. Public and private driveways and parking on a bridge are examples of places it is prohibited. The affected area of FM 3286 has both bridges and driveways that are blocked by the traffic that lines up along the roadway during the event. With the roadway blocked and traffic at a standstill those vehicles cannot yield the right of way for emergency traffic. Emergency traffic cannot access the areas around 3286. We have had traffic accidents, fires, medical emergencies and assaults in the past that emergency personnel were either seriously hampered or could not gain access to the call. If the event is allowed the only recourse when the roadway is determined to be unsafe or issues arise is to place barricades at 1378 and 546 to prevent incoming traffic and allow such time for outgoing traffic to clear the roadway before the roadway can be reopened. If traffic is not diverted to a major road traffic problems will occur on county roads.
- Public Works – Resources are all encompassing for department for duration of event. One week prior barricades are obtained from TXDOT and disbursed by personnel. Personnel continue to relocate

barricades through the evening of July 4. Personnel have assisted Fire Department with the extinguishment of fires. Trash clean up has taken up to 2 days.

- Texas Department of Public Safety – Based on roadway and available resources there is not a practical way to manage the amount of traffic on the roadway. If traffic blocks roadway only practical solution is to shut down the road and divert incoming traffic until roadway clears.
- Texas Department of Transportation – No resources to assist with roadway. Cannot shut down TXDOT road for event without permit. Permit cannot be obtained by private individual. Roadway must not be obstructed and remain clear. In four counties they have been associated with they have no knowledge of any event like this.
- Fire Marshal – Fire and EMS response cannot be made in timely manner due to traffic in roadway being unmanageable. Fire Department staged on scene could not access reported brush fire. Fire Marshal personnel enroute to call outside of Lucas could not pass when traveling south from Princeton. Had to backtrack to Princeton and come in through Wylie to get to call. Wildland/Urban interface major concern with dry conditions.
- American Medical Response – could not attend meeting but commented on requirements to manage EMS. One fully staffed MICU staged on scene. One additional Paramedic/EMT team staged at scene. Burns and eye wash most common. Anticipate one or two transports for duration of event. Access to nearest hospital a concern given location, time to transport and time back to location.

There was a rather lengthy discussion on past years and problems associated with said events. Collin County Fire Marshal Jason Browning stated that his office plans to block the roadway, limiting access to the area on July 4th. County Commissioner Cheryl Williams stated that the county would no longer be expending unbudgeted resources and manpower to manage these types of events.

The Council discussed a proposed extension of the city's nuisance ordinance that would include prohibit the sale and setting-off of the fireworks.

The City Manager and Staff will do further research into the matter, along with the City Attorney, and bring back recommendations on the June 5th meeting agenda.

5) Presentation by Director Erich Neupert and Board Chair Mary Schoeffel from the Blackland Prairie Raptor Center. Discussion and consideration by the Lucas City Council regarding the Blackland Prairie Raptor Center's goals and objectives and how the City of Lucas can support the efforts of this organization. **[Millsap]**

Blackland Prairie
RAPTOR
CENTER

The Blackland Prairie Raptor Center is a 501(c) (3) non-profit Texas corporation founded in 2004. Their main focus is on raptor environmental programs and are fully permitted by state and federal authorities with jurisdiction. The Blackland Prairie Raptor Center is dedicated to environmental preservation through public education and the conservation of birds of prey and wildlife in their natural habitat.

The Blackland Prairie Raptor Center (BPRC) is located at US Army Corps of Engineers' (USACE) Brockdale Park on Lake Lavon. There is some 66 acres including 14 acres of a developed public use area and 52 acres that will preserve native tallgrass prairie and woodlands, in keeping with the values of the BPRC and USACE.

The Blackland Prairie Raptor Center is committed to public education:

- Providing outreach to public, private and home school children.
- Presenting programs and displays at events and festivals.
- On-site programming for schools, home school groups, scouts and other organizations.

In 2013, the center had more than 30,000 visitors.

The BPRC has begun restoring native prairie to:

- Provide environmental education about the most endangered habitat in North America Texas Blackland Prairie.
- Allow visitors to walk interpretive trails in the restored area.
- Give local schools the unique ability to study prairie habit.
- Preserve for future generations to enjoy.

There are plans to open a raptor rehabilitation hospital in the near future capable of providing facilities for complete care from intake through final flight testing. This would also give the public a place to bring injured, sick and orphaned birds of prey. The building would have the ability to handle more than 700 patients per year, making it one of the largest raptor rehabilitation centers in the country.

Texas Blackland Prairie once covered 16 million acres from central Texas to the Red River. Only a few thousand acres remain among small plots throughout the region. Less than 0.1% remains making this tallgrass prairie the most endangered large ecosystem in North America. Blackland Prairie Raptor Center has remnant prairie on its property and is working with citizens and local organizations to restore it to its original state for all to study and appreciate. Drought-tolerate, heat-resistant plants are examples of beneficial flora.

The BPRC is open to the public the first Saturday of every month with different themes including raptors, water, fire and prairie. In June the Rods n' Raptors Kids' Fishing Derby will be taking place and is a lot of fun for the whole family.

Volunteer opportunities include gardening, prairie restoration, raptor care, and raptor education.

Behind the scenes construction is ongoing for the rehabilitation cages and the hospital. There is a Capital Campaign to raise funds to begin the raptor rehabilitation, total funds needed is $260,000. Due to federal requirements, this area is close to the public view.

The future of the Blackland Prairie Raptor Center includes a permanent education building; permanent raptor hospital; interpretive trails through the Blackland Prairie; demonstration gardens of native plants and open to the public 6 days a week.

To learn more about the Blackland Prairie Raptor Center be sure to visit their website: www.bpraptorcenter.org

6) Discuss and consider the approval of the minutes from the May 1, 2014 City Council Regular meeting. **[Wingo]**

MOTION: Councilmember Jim Olk made a Motion to approve the minutes from the May 1, 2014 City Council Regular meeting. Councilmember Steve Duke seconded the Motion. Motion carried. Vote: 7-0.

7) Discuss and consider the approval of **Resolution # R-2014-05-00419** of the City Council of the City of Lucas, Collin County, Texas, canvassing and declaring the results of the Special Election of the City of Lucas held on May 10, 2014, for the purpose of submitting propositions to the qualified voters of the city for the creation of the City of Lucas fire, control, prevention, and emergency medical services district dedicated to fire safety and emergency medical services programs and the adoption of an additional sales and use tax within the city at the rate of one-half of one percent; the then current mayor and six (6) councilmembers shall serve as board of directors of the district; and providing for an effective date. **[Wingo]**

The total number of citizens who voted in this election was 563. The unofficial results of the election are as follows:

Proposition # 1: The Creation of the City of Lucas fire, control, prevention, and Emergency Medical Services District dedicated to fire safety and emergency medical services programs and the adoption of a proposed local sales and use tax at the rate of one-half of one percent.

FOR	420	AGAINST	142

Proposition # 2: The then current Mayor and six (6) council members shall serve as board of directors of the district.

FOR	425	AGAINST	130

Once the election results are submitted to the State Comptroller, the local sales and use tax would go to 8.25% on October 1, 2014, providing that there are no delays with the State Comptroller's Office.

MOTION: Councilmember Jim Olk made a Motion to approve **Resolution # R-2014-05-00419** of the City Council of the City of Lucas, Collin County, Texas, canvassing and declaring the results of the Special Election of the City of Lucas held on May 10, 2014, for the purpose of submitting propositions to the qualified voters of the city for the creation of the City of Lucas fire, control, prevention, and

emergency medical services district dedicated to fire safety and emergency medical services programs and the adoption of an additional sales and use tax within the city at the rate of one-half of one percent; the then current mayor and six (6) councilmembers shall serve as board of directors of the district; and providing for an effective date. Councilmember Philip Lawrence seconded the Motion. Motion carried. Vote: 7-0.

8) Discuss and consider the purchase of an INCODE Purchasing Module. **[Exum]**

The Finance Department has recently added a purchasing function. In order to properly encumber and account for City purchases, we would like to purchase the INCODE Purchasing Module. Tyler's INCODE Purchase Order system manages, monitors, and maintains requisitions and encumbrances. This module has many benefits: allows administrators to define approval levels, distributes purchase orders to multiple funds and accounts, supports recurring purchase orders, provides validation of available budget at the individual account level during requisition, generates multiple standard reports, and interfaces with INCODE General Ledger and Accounts Payable.

The cost for the module includes: $4,675 for license fees, $1,500 for set up and training, and $1,169 for annual maintenance. The impact to FY 13-14 would be a total of $7,344. For future years, the annual cost would be $1,169 for maintenance. Through the mid-year budget review process, we are able to absorb the costs of this new module through account adjustments taken in various departments in the General Fund.

MOTION: Councilmember Debbie Fisher made a Motion to approve the purchase of an INCODE Purchasing Module. Mayor Pro Tem Kathleen Peele seconded the Motion. Motion carried. Vote: 7-0.

9) Discuss and consider establishing a comprehensive City of Lucas Purchasing Policy and Procedures manual. **[Clarke]**

The City of Lucas has been operating under the guidelines for governmental purchasing using the State of Texas requirements. The City is taking a three pronged approach to create a comprehensive system to ensure compliance with best practices for the acquisitions of goods and services and to comply with all laws regulating municipal purchasing. The first component of this purchasing system was approved at the City Council meeting on April 17, 2014 when the City Council took action to reclassification of part-time Court Clerk (.50 FTE)

and create a part-time Purchasing Coordinator (.50 FTE) position for the formation of a full-time Purchasing Coordinator/Finance Assistant position. This staff position will be responsible for ensuring the compliance with the proposed purchasing policy. This policy will serve as the second component in creating a foundation for the proper administration of procurement activities on behalf of the City.

MOTION: Mayor Pro Tem Kathleen Peele made a Motion to accept and approve the comprehensive City of Lucas Purchasing Policy and Procedures manual. Councilmember Steve Duke seconded the Motion. Motion carried. Vote: 7-0.

10) Discuss and consider a unilateral annexation of 1101 W. Lucas Rd, Lucas, Texas situated in ABS A0428 Ann S. Hurt Survey, Tract 2, and is a 20 acre parcel of land; Tract 13 is a ten acre parcel of land. This property is more commonly known as Willow Springs Middle School. **[Hilbourn]**

Staff has brought forward a request to the City Council tonight for consideration of annexing Willow Springs Middle School, located on West Lucas Road.

Willow Springs Middle School is currently located in the City's ETJ and is surrounded on all four sides by the city limits of Lucas. Council previously directed Staff to negotiate a contract for ambulance services. Staff has met with Lovejoy ISD and the East Texas Coalition. East Texas Coalition feels they are providing adequate services to the area and see no reason to disrupt what is in place currently.

Staff is recommending that Council consider starting the annexation process so that is completed prior to the start of school in August, 2014.

Councilmember Debbie Fisher would like to have the school come into the city via a voluntary annexation application.

Councilmember Steve Duke that the annexation is necessary so as to provide EMS to the school.

Mayor Pro Tem Kathleen Peele states it is the school's responsibility to ask for annexation to be covered by the ambulance service.

Councilmember Philip Lawrence agrees with the comments that have been made by council. This annexation is the right thing to do.

Councilmember Wayne Millsap stated the ultimate effect on the process whether or not the annexation is done unilaterally or by a request made by the school is the same. Future improvements or zonings by the school would have to be done to the city's requirements.

Councilmember Jim Olk stated that City Manager Joni Clarke could request a letter of support from the Lovejoy ISD School Board concerning the annexation of the school.

Mayor Rebecca Mark says there is time to work this by August if the city moves forward now.

MOTION: Councilmember Jim Olk made a Motion to start the unilateral annexation process of 1101 W. Lucas Rd, Lucas, Texas situated in ABS A0428 Ann S. Hurt Survey, Tract 2, and is a 20 acre parcel of land; Tract 13 is a ten acre parcel of land. This property is more commonly known as Willow Springs Middle School and ask for an application of voluntary annexation or a letter of support of the unilateral annexation. Councilmember Philip Lawrence seconded the Motion. Motion carried. Vote: 7-0.

11)Discuss and consider approval of the APAC Road Repair Agreement in the amount of $459,884 and authorize the Mayor to execute the agreement. **[Foerster]**

Council is being asked to consider an agreement with APAC for road repairs, the actual cost is $838 higher than the amount listed in the agenda item. The new amount is $460,722.

MOTION: Councilmember Wayne Millsap made a Motion to approve the APAC Road Repair Agreement in the amount not to exceed $460,722 and authorize the Mayor to execute the agreement. Councilmember Steve Duke seconded the Motion. Motion carried. Vote: 7-0.

12)Discuss and consider amending the FY13-14 budget to include funding for the Estates Parkway construction between Angel Parkway and Lovejoy High School. **[Foerster]**

Mayor Rebecca Mark recused herself from this discussion due to the location of her personal residence. Mayor Mark turned the meeting over to the Mayor Pro Tem and left the room. Mayor Mark completed an Affidavit of Conflict of Interest which becomes a part of these minutes.

The monies for this item would come from road impact fees, leaving approximately $200K in the impact fee fund for other roadway improvements. There was some concern using such a large amount of the impact fees on such a small amount of roadway. Councilmember Debbie Fisher pointed out that this is not a city roadway but a state roadway.

Councilmember Wayne Millsap stated that there is a balance, however, the state has agreed to reconstruct the bridge on Country Club. Council has approved $13,000 to acquire right-of-way to move the city waterline in anticipation of the reconstruction of the bridge project.

There are currently 12 residential developments in various stages of the process that could bring in future impact fees. These could replenish the impact fee funds used.

MOTION: Councilmember Wayne Millsap made a Motion to approve $450K using road impact fees for the Estates Parkway construction between Angel Parkway and Lovejoy High School. Councilmember Steve Duke seconded the Motion. Motion carried. Vote: 6-0.

Mayor Rebecca Mark rejoined the meeting.

13) Discuss and consider amending the FY13-14 budget to include funding for a professional service contract with BW2 Engineers to create an official city map as required by state law and the Lucas Charter and allow the city manager to execute an agreement to be drafted by the City Attorney in amount not to exceed $30,000 for the creating of the Official City Map by BW2 Engineers. **[Foerster]**

Sections 1.02 and 2.04(13) of the Lucas Charter call for the establishment of and need for an official City map. The City currently maintains a pictorial representation of the city limits, but not a metes and bounds description of the city limits.

MOTION: Councilmember Debbie Fisher made a Motion to amend the FY13-14 budget to include funding for a professional service contract with BW2 Engineers to create an official city map as required by state law and the Lucas Charter and allow the city manager to execute an agreement to be drafted by the City Attorney in amount not to exceed $30,000 for the creating of the Official City Map by BW2 Engineers and to authorize the city manager to execute the agreement with the consent of the legal counsel. Councilmember Jim Olk seconded the Motion. Motion carried. Vote: 7-0.

14) Discuss and consider amending the FY13-14 budget to include funding for the Osage six-inch waterline construction. **[Foerster]**

In August 2012, the properties on the south side of Osage Lane were annexed into the City of Lucas. In keeping with state law, staff is pursuing water delivery before the August 2015 deadline. BW2 has completed the construction plans, specifications, and estimates for the waterline. Staff is obtaining the utility easements for the waterline. The engineer's estimate for the construction is $120,000. The new waterline will be 2,700 LF and serve 15 properties

MOTION: Councilmember Philip Lawrence made a Motion to approve amending the FY13-14 budget to include funding for the Osage six-inch waterline construction in amount not to exceed $120,000. Councilmember Steve Duke seconded the Motion. Motion carried. Vote: 7-0.

15) Discuss and consider 1) amending the FY 13-14 budget to include funding design and construction of the 12-inch Country Club waterline in conflict with the widening of the Country Club Bridge over White Rock Creek south of Forest Grove Road; 2) allow the Mayor to enter into an agreement to be drafted by the City Attorney with Lockwood, Andrews, & Newman, Inc. (LAN) for said deign in an amount not to exceed $25,000; and 3) allow the City Manager to authorize a change order to the Stinson Road Waterline project with Dickerson Construction in an amount not to exceed $205,000 for said construction. **[Foerster]**

In July of this year, the Texas Department of Transportation (TxDOT) plans to let a project to widen the Country Club Bridge over White Rock Creek. On the east side of Country Club Rd (aka FM 1378), the City has a 12-inch waterline.

The new bridge is east of the existing bridge and will be in conflict with the City's waterline.

The engineering firm of LAN is designing the new bridge for TxDOT. Staff plans to engage the services of LAN to prepare a change order for the Stinson Road 12-inch waterline contractor, Dickerson Construction, to relocate the new waterline along Country Club in an effort to save time and money.

MOTION: Councilmember Wayne Millsap made a Motion to approve 1) amending the FY 13-14 budget to include funding design and construction of the 12-inch Country Club waterline in conflict with the widening of the Country Club Bridge over White Rock Creek south of Forest Grove Road; 2) allow the Mayor to enter into an agreement to be drafted by the City Attorney with Lockwood, Andrews, & Newman, Inc. (LAN) for said deign in an amount not to exceed $25,000; and 3) allow the City Manager to authorize a change order to the Stinson Road Waterline project with Dickerson Construction in an amount not to exceed $205,000 for said construction. Councilmember Debbie Fisher seconded the Motion. Motion carried. Vote: 7-0

16) Discuss and consider amending the FY13-14 budget to include funding for the abandonment of 6,600 feet of eight-inch asbestos-cement waterline. **[Foerster]**

The City currently operates and maintains an eight-inch asbestos-cement waterline from the Country Club/Estelle intersection to the old water tower on W Lucas Road. The waterline runs along the west side of Country Club and the south side of W Lucas Road. This line supplies water to meters along Estates Road and seven meters along Country Club. In connection with the new water service to the new fire station, staff is proposing tying the Estates Road eight-inch waterline into the Country Club 12-inch waterline and move the old city hall tap to the Lucas Road 12-waterline.

Staff is considering adding this work to the Stinson Road Waterline contract as a change order.

MOTION: Councilmember Wayne Millsap made a Motion to amend the FY13-14 budget to include funding for the abandonment of 6,600 feet of eight-inch asbestos-cement waterline, in an amount not to

exceed $25,000. Councilmember Debbie Fisher seconded the Motion. Motion carried. Vote: 7-0.

17) Discuss and consider the approval of **Ordinance # 2014-05-00781** of the City of Lucas amending the budget for Fiscal Year beginning October 1, 2013 and ending September 30, 2014; providing a repealing clause; providing a severability clause; providing a savings clause; and providing an effective date. **[Exum]**

General Fund

Original Revenue Budget	$3,607,518
Revised Revenue Budget	$4,179,936
Change	+$572,418

Original Expense Budget	$3,594,514
Revised Expense Budget	$4,179,613
Change	+$585,099

Change in General Fund Revenue Budget

Revenue:

Park Dedication Fees	+$10,000
Seis Lagos FY 12-13 audit true-up	+$23,314
County Fire Run Reimbursement	+$24,938
Building Permits	+$61,105
Ambulance services(1 month delay/no participation from county or City of Parker)	($15,000)
Tower Rental Income Verizon	+$13,800
Gov. Cap Note Proceeds	+$345,000
Insurance Proceeds guardrail damage	+$25,500
Brockdale Rd Improvements Funding	+$75,000
Other misc.	+$8,761
Total Net Change Revenue	+$572,418

Change in General Fund Expense Budget

Expense:

City Council – Interviews with City Mgr Candidates	+$1,259
City Secretary/Advertising - Annexations	+$3,500
Admin – Unemployment Payments – previous City Manager	+$8,172
Admin - General Liability Insurance price increase	+$2,711
Admin - Purchasing Module –council appr 5-15-14	+$7,400

P Works – BW2 Map update- council approval 5-15-14	+$30,000
P Works – Guardrail Damage 3-20-14 CC approved	+$49,500
P Works – Brockdale Road Improvements 5-1-14 CC approved	+$75,000
Non-Depart – New Phone System	+$19,000
Non-Depart – Web Filtering 4-17-14 CC approved	+$5,000
Non-Depart – Reduced fuel Citizens on Patrol (COP) program	($2,500)
Fire Dept. funded by Government Capital 11-7-13 CC appr (details to follow)	+$345,000
Fire Dept. used ambulance 10-17-13 CC approved	+$27,000
Fire Dept. other adjustments (details to follow)	+$26,440
Development Services reductions in fuel/repairs	($5,964)
Misc. /Other savings from position vacancies	($6,419)
Total Net Change Expense	+$585,099

Fire Department Government Capital Financed

New Ambulance	+$226,807
Two (2) Life Paks, 1 cot, and 1 chair	+$ 99,277
Radios – four (4) portable	+$18,916
Total	+345,000

Fire Department - Other

General Liability Insurance price increase	+$473
Fuel – Propane due to weather	+$936
Overtime – turnover in staff – 2 vacancies, remaining overtime to cover is 26 shifts of vacation, six shifts from vacant position, and 12 shifts of holiday.	
Additional amount needed	+$26,600
Adj to regular wages/pay due to vacancies	($11,000)
Training Grant SHSP 11-7-13 CC approved	+$3,499
Dispatch increase population/pricing	+$2,105
Equip/supplies/repairs- used ambulance	+$3,827
Total	+$26,440

Water Fund

Original Revenue Budget	$3,225,600
Revised Revenue Budget	$3,243,458
Change	+$17,858
Original Expense Budget	$3,141,709

Revised Expense Budget	$3,144,735
Change	+$3,026

Note: Stage 4 Water Restrictions would impact water revenue and the budget would have to be evaluated and adjusted accordingly. This budget has not been revised for Stage 4 water restrictions.

Change in Water Fund Revenue Budget

Revenue:	
Increase in trash service accounts	+$13,000
Increase in wastewater revenue	+$4,000
Misc./Other	+$858
Total Net Change Revenue	+17,858

Change in Water Fund Expense Budget

Expense:	
Meter costs commercial/residential growth	+$27,600
Increase in customer accounts trash service	+$9,300
Reduction in professional fees	($6,968)
Reduction in Engineer fees	($2,000)
Reduced NTMWD costs from original estimate	($6,292)
Reduction equipment capital	($12,200)
Misc. /Other savings from position vacancies	($8,287)
Misc other charges/credits	+$1,873
Total Net Change Expense	+$3,026

Capital Improvements General Fund Projects

Original Funding/Rev	$1,495,370
Revised Funding/Rev	$1,250,635
Change	($244,735)
Original Expenditure	$1,807,000
Revised Expenditure	$2,844,786
Change	+$1,037,786

Capital Improvements General Fund Projects

Funding Change:	
TX Dot/RTR Funding recognized during FY 12/13 audit	($251,370)
Interest Capital Fund	+$6,635

Total		($244,735)
Expenditure Change:		
Fire Dept. Expansion	+$409,486	Estimate for FY 13/14
W Lucas & CC Intersection	+$95,300	Carryover from Fiscal Year 12/13 – TX Dot Funded
Estates/Angel Parkway-Constr.	+$450,000	Pending CC appr 5-15-14
Estates & Angel Parkway-Design	+$70,000	1-16-14 CC approved
White Rock Bridge ROW	+$13,000	4-17-14 CC approved
Total	$1,037,786	

Funding for Capital General Fund Projects

Fire Dept. Expansion	$686,486	2011 CO
W Lucas & CC intersection	$100,240	RTR Funds
W Lucas & CC intersection	$25,060	Road Impact Fees
W Lucas FM 1378/2551	$1,200,000	RTR Funds
W Lucas FM 1378/2551	$56,000	Road Impact Fees
W Lucas FM 1378/2551	$244,000	Collin County Funds
Estates/Angel Pkwy-Design	$70,000	Road Impact Fees
Estates/Angel Pkwy-Construc.	$450,000	Road Impact Fees
White Rock Bridge ROW	$13,000	GF Reserves
Total	$2,844,786	

Capital Improvements Water Fund Projects

Original Expenditure	$1,476,633
Revised Expenditures	$2,246,626
Change	+$769,993

Expenditure Change:		
FM 2551 Gravity Sewer	$70,000	Carryover costs FY 12-13
Stinson Water Line	($262,962)	Project came in under budget
Osage Water Project	+$129,980	Pending 5-15-14 CC approval
Rock Ridge Water Line(NTMWD constructed) Phase I	+$500,000	12-19-13 CC approved
Shepard's Creek (Design)	+$15,500	1-16-14 CC approved

Lost Valley (Construction)	+$12,975	1-16-14 CC approved
Rock Ridge Phase II (Design)	+$49,500	2-20-14 CC approved
White Rock Creek Bridge Water Line Adjust.	+$230,000	Pending 5-15-14 CC approval
FM 1378 abandoned 8 inch water line	+$25,000	Pending 5-15-14 CC approval
Total	$769,993	

Funding for Capital Water Fund Projects

FM 2551 Gravity Sewer	$70,000	Developers Contributions
Stinson Water Line	$1,195,371	2011 CO
Osage Water Line	$38,422	2011 CO
Osage Water Line	$91,558	Develop Contrib. (Reserves)
Rock Ridge Phase I	$455,755	Water Fund Reserves
Rock Ridge Phase I	$62,545	Develop Contrib. (Reserves)
Shepard's Creek	$15,500	Develop Contrib. (Reserves)
Lost Valley	$12,975	Develop Contrib.(Reserves)
Rock Ridge Phase II	$49,500	Develop Contrib. (Reserves)
White Rock Creek Water Line Adj	$110,000	Develop Contrib. (Reserves)
White Rock Creek Water Line Adj	$120,000	Impact Fees
FM 1378 Abandoned Line	$25,000	Develop Contrib. (Reserves)
Total	$2,246,626	

Note: Water Fund Reserves were used to fund Sewer project in FY 12-13. Developers Contributions for sewer are used as Water Fund Reserves in FY 13-14.

Projected 2011 CO Balances as of 9/30/2014

General Fund:	
Ending Balance 9-30-13	$2,757,222
Minus expenditures FY 13-14	-$686,486
Remaining Balance 9-30-14	$2,070,736
Water Fund:	
Ending Balance 9-30-13	$1,233,793
Minus expenditures FY 13-14	$1,233,793

Remaining Balance 9-30-14 $0

Projected Unrestricted Cash Balance as of 9/30/2014

Prior to GASB 54 Fund Balance Policy Requirements:

General Fund:	$5,069,579	16.1 Months
Water Fund:	$3,593,462	15.6 Months

After GASB 54 Fund Balance Policy Requirements:

General Fund:	$3,152,272	10.0 Months
Water Fund:	$2,196,095	9.6 Months

MOTION: Councilmember Jim Olk made a Motion to approve **Ordinance # 2014-05-00781** of the City of Lucas amending the budget for Fiscal Year beginning October 1, 2013 and ending September 30, 2014; providing a repealing clause; providing a severability clause; providing a savings clause; and providing an effective date. Councilmember Wayne Millsap seconded the Motion. Motion carried. Vote: 7-0.

18) Adjournment.

MOTION: Councilmember Wayne Millsap made a Motion to adjourn the meeting at 10:13 p.m. Councilmember Philip Lawrence seconded the Motion. Motion carried. Vote: 7-0.

These minutes were approved by a majority vote of the City Council on June 5, 2014.

Rebecca Mark
Mayor

CITY OF LUCAS, TEXAS SEAL

ATTEST:

Kathy Wingo, TRMC, MMC
City Secretary

MEETING DATE: 5-15-14
ITEM # 12

AFFIDAVIT OF CONFLICT OF INTEREST

STATE OF TEXAS §
§
COUNTY OF COLLIN §

I Rebecca Mark as a member of the City Council of the City of Lucas, Texas, make this affidavit and hereby state on oath that I, or a person related to me, has a substantial interest in a business entity or tract of real property that would be peculiarly affected by a vote or decision of the City Council as those terms are defined in Chapter 171, TEX. LOC. GOV'T CODE.

The business entity or property is 2552 Estates Pkwy Lucas 75002.

I have a substantial interest in this business entity or property for the following reasons: (check all which are applicable)

[] Ownership of 10% or more of the voting stock or shares of the business entity.

[] Ownership of 10% or more or $15,000 or more.

[] Funds received from the business entity exceed 10% of my income for the previous year.

[] Real property is involved and I have an equitable or legal ownership interest in the real property, with a fair market value of at least $2,500.

[] A person related to me in the first degree by consanguinity or affinity as determined by Chapter 573, TEX. GOV'T CODE has a substantial interest in the business entity or property.

[X] Other Road in front of home

Upon the filing of this affidavit, I affirm that I will abstain from voting on any decision involving this business entity and from any further participation in this subject matter whatsoever.

Sign this 15th day of May, 2014.

Rebecca Mark
Signature of Official

This instrument was acknowledged before me on the 15th day of May, 2014, by Rebecca Mark, the public official indicated above.

KATHY WINGO
Notary Public, State of Texas
My Commission Expires
[illegible]

Kathy Wingo
Notary Public, State of Texas

My Commission expires: 8/12/16