



Parks and Open Space Board  
Regular Meeting  
October 16, 2012, 7:00 PM  
City Hall – 665 Country Club Road

## Minutes

### Call to Order

Chairman Lacey Bradshaw called to the meeting to order at 7:01 p.m.

**Present:**

Chairman Lacey Bradshaw

Member Tracey Snyder

Member Robbin Wells (absent)

Development Svc. Dir. Joe Hilbourn

Vice-Chairman Christopher Vanhorn

Alternate Member Tommy Tolson

Planning Coordinator Donna Bradshaw

Council Member Steve Duke

With the absence of Member Robbin Wells, Alternate Member Tommy Tolson will be a voting member for this meeting.

It was determined that a Quorum was present.

Everyone was reminded to turn off or silence cell phones.

Everyone joined together to say the Pledge of Allegiance.

### Regular Agenda

- 1) Discuss and Consider the approval of the minutes from the September 11, 2012 Parks and Open Space Board meeting.

**MOTION:** Alternate Member Tommy Tolson made a made Motion to approve the minutes from the August 14, 2012 Parks & Open Space Board meeting. Vice-Chairman Chris Vanhorn seconded the Motion. Motion carried. Vote: 4-0.

- 2) Discuss and Consider the planning of the 2012 Founder's Day.

Council Member Steve Duke recognized Rachael Campbell. Rachael is observing tonight's meeting as a school project for SMU.

Discussion continued on this year's Founder's Day event. Development Services Director Joe Hilbourn asked the board if they felt the time slot of 4:00 to 5:00 p.m. should be left open meaning no one performing during that time. The board agreed

that the time slot should be left open due to trunk-or-treat and costume contest going on during that time.

Vice-Chairman Chris Vanhorn made a suggestion that all the awards be left blank. That way we could fill in the names as we go throughout the day.

Discussion continued regarding placing signs to acknowledge this year's sponsors. The board agreed that a sign should be placed in front of the items sponsored.

Member Tracy Snyder updated the board on the volunteers we are in need of a few more. The Allen FFA kids will not be able to participate this year. I do have volunteers coming from the Good Shepherd United Methodist church.

Discussion continued on to the booth line up and organization spaces will be assigned that morning in the spots marked off.

Alternate Member Tommy Tolson commented to the board that we are in good shape for the parade.

Chairman Lacey Bradshaw gave an update to the board on the trunk-or-treat we are in need of more cars to participate.

Vice-Chairman Chris Vanhorn went on to say that we were in good shape for cooks and food preparation.


### 3) Adjournment.

**MOTION:** Alternate Member Tommy Tolson made a Motion to adjourn the meeting at 7:42 p.m. Chairman Lacey Bradshaw seconded the Motion. Motion carried. Vote: 4:0.

These minutes were approved by a majority vote of the members of the Parks and Open Space Board November 27, 2012.



  
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Lacey Bradshaw, Chairman

ATTEST:  
  
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Jennifer Faircloth, Admin. Assistant