



PUBLIC NOTICE
Parks and Open Space Board
Regular Meeting
September 10, 2013, 7:00 PM
City Hall – 665 Country Club Road
Agenda

Notice is hereby given that a Regular Meeting of the Parks and Open Space Board of the City of Lucas will be held on Tuesday, September 10, 2013, at 7:00 PM at City Hall, 665 Country Club Road, Lucas, Texas, at which time the following Agenda will be discussed.

Call to Order

Call to Order
Roll Call
Determination of Quorum
Reminder to turn off or silence cell phones
Pledge of Allegiance

Regular Agenda

- 1) Discuss and Consider the approval of the minutes from the August 6, 2013 Parks and Open Space Board meeting.
- 2) Discuss and Consider the 2013 Founder's Day.
- 3) Adjournment.

Certification

I hereby certify that the above notice of meeting was posted on the bulletin board at Lucas City Hall by 5:00 p.m. on or before Friday, September 6, 2013, as required in accordance with Government Code §551.041.

Jennifer Faircloth, Admin. Assistant

This building is wheelchair accessible. Any requests for sign interpretive services or other special requests for assistance of the hearing impaired must be made 48 hours in advance of the meeting. To make such arrangements, please call 972-727-8999 or send email to secretary@lucastexas.us.

LUCAS PARKS AND OPEN SPACE BOARD

Regular Meeting Date: September 10, 2013

AGENDA ITEM:

Call to Order

Roll Call

Present

Absent

Chairman Lacey Bradshaw
Vice-chairman Lisa O'Leary
Member Christopher Vanhorn
Member Brenda Rizos
Member Scott Sperling
Alternate Member Tommy Tolson

Determination of Quorum

Informational Purposes

City Manager Jeff Jenkins
City Secretary Kathy Wingo
Administrative Assistant Jennifer Faircloth
PWD Stanton Foerster
Development Service Director Joe Hilbourn
Councilmember Steve Duke
Planning Coordinator Donna Bradshaw



**City of Lucas
Parks Agenda Request**

Parks Meeting: September 10, 2013

Requestor: _____

Prepared by: Jennifer Faircloth

Account Code #: _____

Date Prepared: _____

Budgeted Amount: \$ _____

Exhibits: Yes No

AGENDA SUBJECT:

Discuss and Consider the approval of the minutes from the August 6, 2013 Parks & Open Space Board meeting.

RECOMMENDED ACTION:

Approve as presented.

SUMMARY:

See attached.

MOTION:

I make a Motion to approve the minutes from the August 6, 2013, Parks and Open Space Board meeting as presented.

APPROVED BY: _____

Initial/Date

Department Director: _____ / _____

City Manager: _____ / _____



Parks and Open Space Board
Regular Meeting
August 6, 2013, 7:00 PM
City Hall – 665 Country Club Road
Minutes

Call to Order

Chairman Lacey Bradshaw called to the meeting to order at 7:01 p.m.

Present:

Chairman Lacey Bradshaw
Vice-Chairman Lisa O'Leary
Member Brenda Rizos (7:03 pm)
Member Scott Sperling
Development Svc. Dir. Joe Hilbourn

Member Christopher Vanhorn (absent)
Alternate Member Tommy Tolson
Planning Coordinator Donna Bradshaw
Councilmember Steve Duke

With the absence of Member Christopher Vanhorn, Alternate Member Tommy Tolson will be a voting member for this meeting.

It was determined that a Quorum was present.
Everyone was reminded to turn off or silence cell phones.
Everyone joined together to say the Pledge of Allegiance.

Regular Agenda

- 1) Discuss and Consider the approval of the minutes from the July 9, 2013 Parks and Open Space Board meeting.

MOTION: Alternate Member Tommy Tolson made a Motion to approve the minutes from the July 9, 2013 Parks & Open Space Board meeting. Member Brenda Rizos seconded the Motion. Motion carried. Vote: 4-0.

- 2) Discuss and Consider the addition of craft sales and a chili cook-off to the list of 2013 Founder's Day Events.

During the August 1, 2013 City Council meeting the chili cook-off was approved to take place during this year's Founder's Day activity.

- 3) Discuss and Consider the approval of commercial sponsorships for the 2013 Founder's Day Event.

The City Council approved having commercial vendors provided each vendor sponsor an event this will allow them to have a booth and hand out freebies. As long as none of the vendors chase people or shout at any attendees.

Councilmember Steve Duke informed the board that an Avon representative could have a booth and hand out free samples but would not be allowed to sell their product. If a company sponsors an item then they would be allowed to have a booth to hand out samples. The only items that will be sold are handmade items made by the vendor.

Chairman Lacey Bradshaw asked the question do we need to contact the sponsors and ask if they would like to participate. A few of them wanted to participate last year but were not able to. Development Svc. Dir. Joe Hilbourn responded to Chairman Lacey Bradshaw by saying yes City Staff would take care of contacting possible vendors.

Member Scott Sperling suggested that we have different levels of sponsorship. Usually an organization would have a gold or platinum level with lower levels of sponsorship. The lower levels of sponsorship would not have their logos on anything that advertises this event.

Development Svc. Dir. Joe Hilbourn made a suggestion to the board that if someone donates \$100 we would recognize them with a sign. If some donates \$200 we would recognize them with a sign and a booth. Discussion continued on what the sponsorship levels would be set at \$100, \$250, and \$500 and above.

MOTION: Alternate Member Tommy Tolson made a Motion that we ask City staff to execute the sponsorship plan just as we did for Founders Day 2012. This would include three different sponsors for three separate events in the amount of \$250 each. Member Brenda Rizo amended the Motion to add an unlimited number of sponsors sponsor events at. Alternate Member Tommy Tolson made the addition of a minimum amount of sponsorship \$250. Each sponsor would receive one sign to recognize their contributions. Chairman Lacey Bradshaw seconded the Motion. Motion Carried. Vote: 4-0.

4) Discuss and Consider the 2013 Founder's Day.

The board has asked that we use the same flyer for this year's Founder's Day as last year. Include the addition of craft fairs and blurb on the flyer that states if you are a business and would like to sponsor contact Community Development Services department.

Next meeting scheduled Tuesday, September 10, at 7 pm.

5) Adjournment.

MOTION: Alternate Member Tommy Tolson made a Motion to adjourn the meeting at 7:55 p.m. Chairman Lacey Bradshaw seconded the Motion. Motion carried. Vote: 4:0.

These minutes were approved by a majority vote of the members of the Parks and Open Space Board on September 10, 2013.

Lacey Bradshaw, Chairman

ATTEST:

Jennifer Faircloth, Admin. Assistant



City of Lucas Parks Agenda Request

Parks Meeting: September 10 , 2013

Requestor: _____

Prepared by: Jennifer Faircloth

Account Code #: _____

Date Prepared: _____

Budgeted Amount: \$ _____

Exhibits: Yes No

AGENDA SUBJECT:

Discuss and Consider the 2013 Founder's Day.

RECOMMENDED ACTION:

SUMMARY:

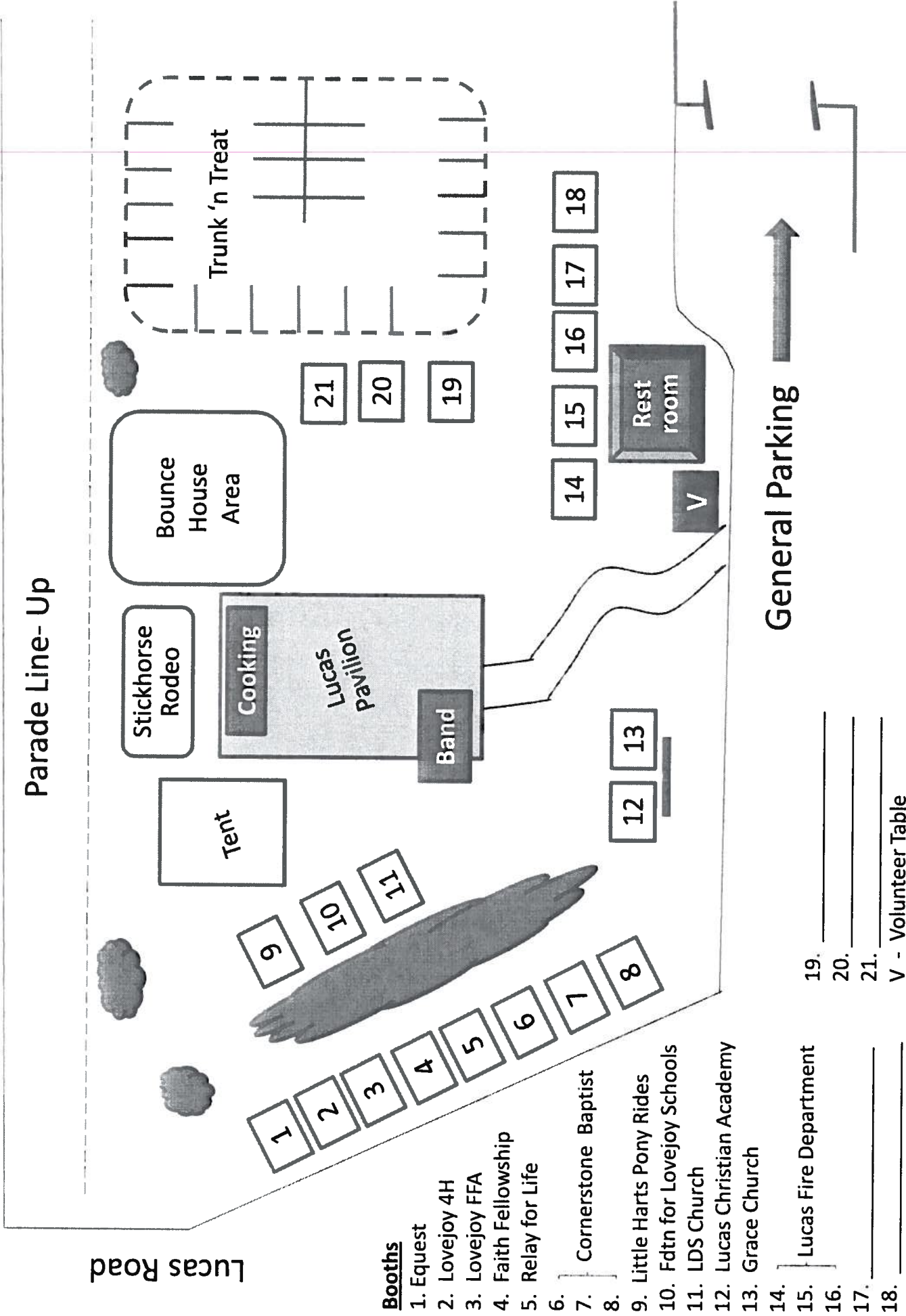
APPROVED BY: _____

Initial/Date

Department Director: _____ / _____

City Manager: _____ / _____

Lucas Founder's Day 2010 - Event Layout

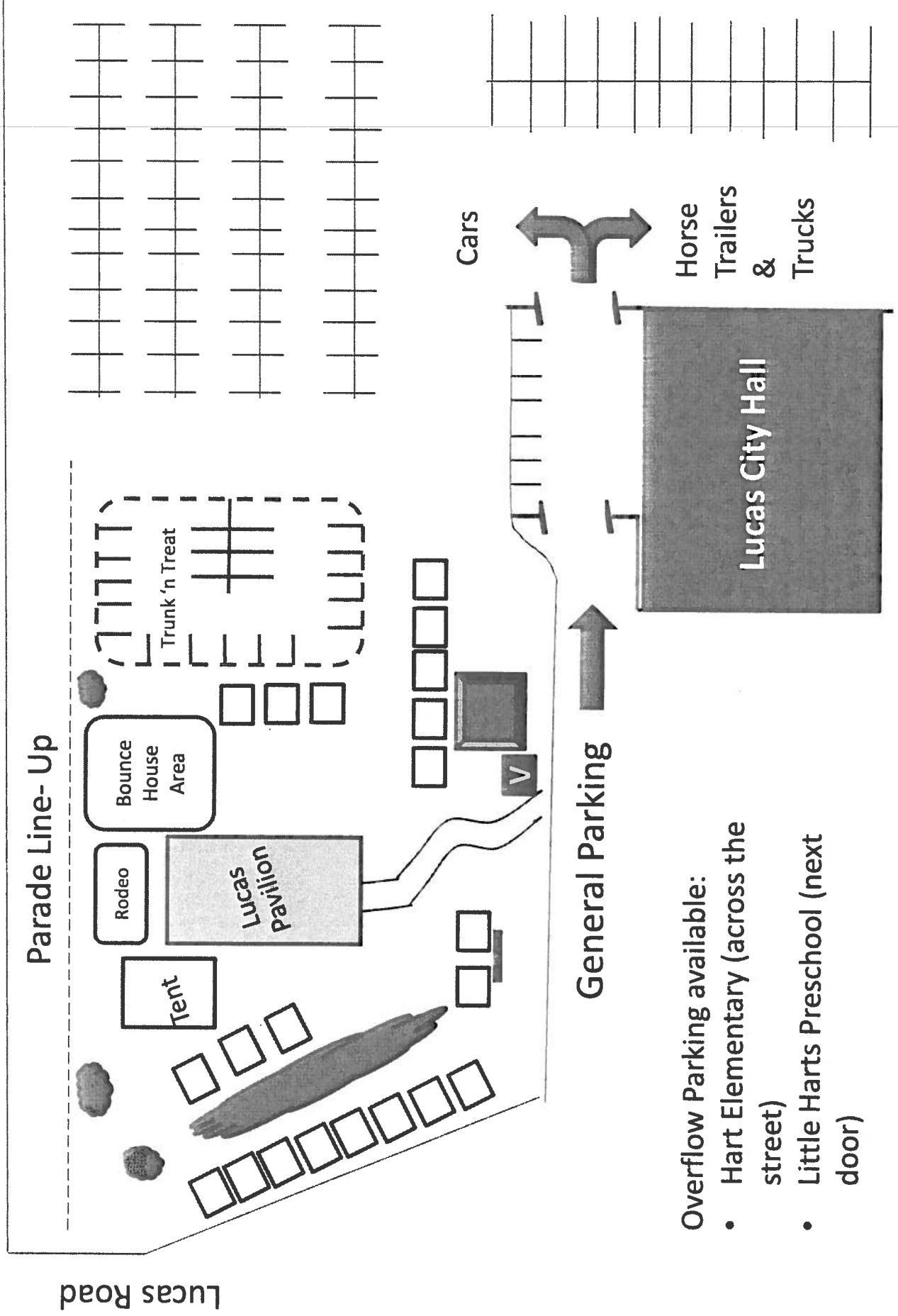


Booths

- 1. Equest
- 2. Lovejoy 4H
- 3. Lovejoy FFA
- 4. Faith Fellowship
- 5. Relay for Life
- 6. _____
- 7. Cornerstone Baptist
- 8. _____
- 9. Little Harts Pony Rides
- 10. Fdtn for Lovejoy Schools
- 11. LDS Church
- 12. Lucas Christian Academy
- 13. Grace Church
- 14. _____
- 15. Lucas Fire Department
- 16. _____
- 17. _____
- 18. _____
- 19. _____
- 20. _____
- 21. _____

V - Volunteer Table

Lucas Founder's Day 2010 – Parking Detail



- Overflow Parking available:
- Hart Elementary (across the street)
 - Little Harts Preschool (next door)

City of Lucas Founder's Day Fall Fest



Saturday, Oct. 27, 2012
Lucas City Hall & Pavilion
665 Country Club Rd, Lucas TX 75002



Bring the whole family for:

The Annual Lucas Founder's Day Parade (12 noon)

- Participants welcome! Horses, Floats, Motorized Vehicles or just march...
- Represent your Family, your Church or your Business!
- Line up begins at 11am

Lunch and Afternoon Fun (1p-4p)

- Complimentary Burgers, Hot Dogs, Chips and Drinks
- Stick Horse Rodeo
- Bounce Houses, Dunkin Booth (Dunk your favorite Code Enforcement Officer) & Local Community Booths
- Pony Rides & Petting Zoo

"Trunk or Treat" Halloween Tailgate Event (4p-5p)

- Treats for All and Prizes for Best Costumes
- Join in by bringing your "spooked-out" vehicle!

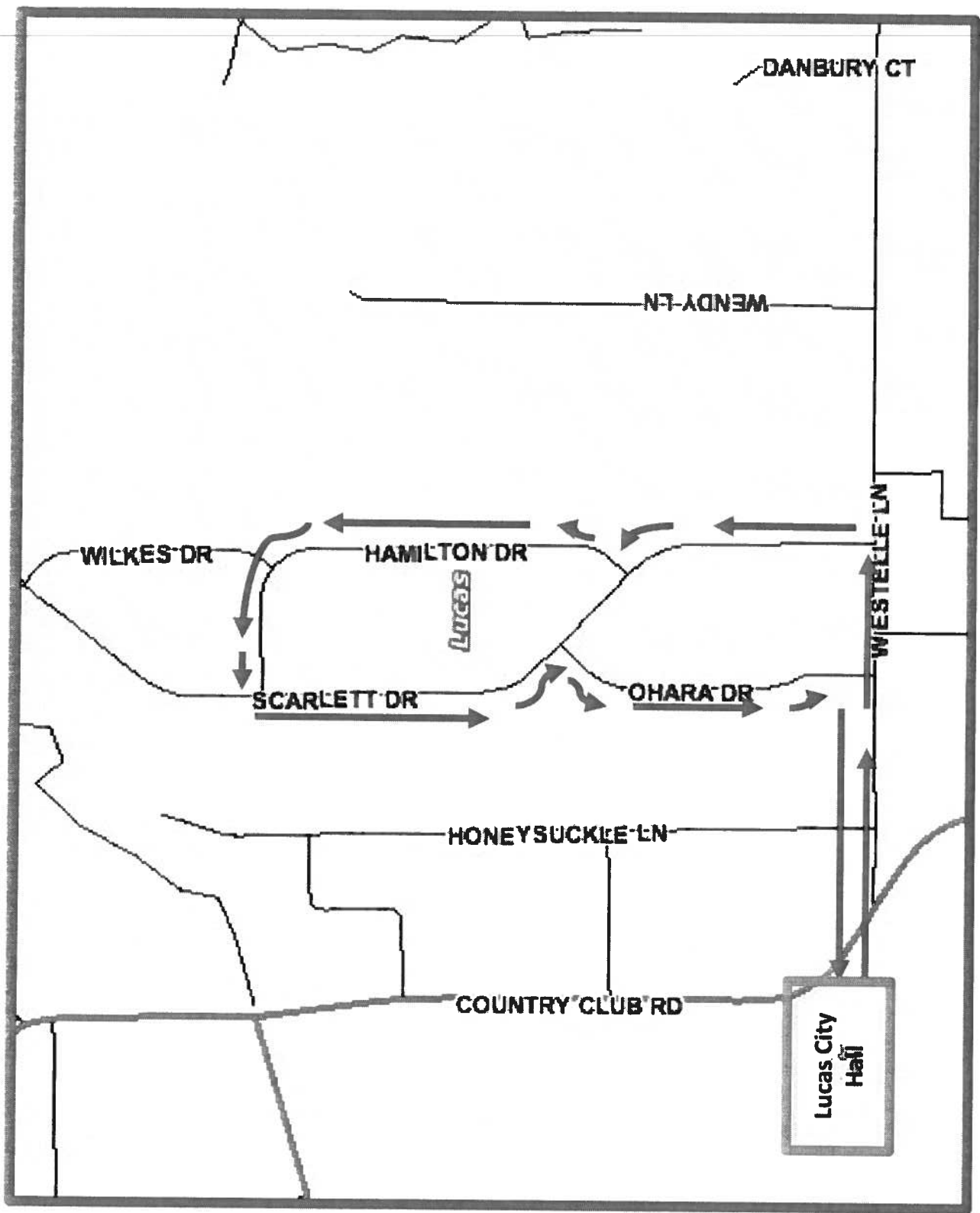
Wanted: Event Volunteers

Thanks for being part of our Community

To volunteer or to find out more about how to get involved :

Go to **www.lucastexas.us** or contact Steve Duke @ 469-235-7240
or email at sduke@lucastexas.us





Vendors Used for Founder's Day 2011

Dallas Ponies
370 Paddock Ln.
Mabank, TX 75156
(214) 762-3006

Taylor Rentals – Popcorn machine, 60" round tables, and canopy
1624 N. First St., Ste. 200
Garland, TX 75040
(972) 530-6334

Party Drinks – Slushy machine
P.O. Box 796244
Dallas, TX 75379
(214) 340-1960

Sams – Assorted Foods
Plano, TX
(972) 516-8529

Squeegee's – Volunteer t-shirts
107 A West Main St.
Allen, TX 75013
squeegees@bigplanet.com

Branders.com – Give away items: bags, water bottles, and frisbee

Bounce for Fun – Bounce houses and cotton dandy machines
11205 Luckenbaugh Dr.
Frisco, TX 75035
(469) 633-1500

Booth Contacts For Founder's Day 2011:

Faith Fellowship
Christine Phillips
takilacat@hotmail.com
214-578-7166

Gary Bierschwale (rope guy)
gary.bierschwale@verizon.net
972-442-1325

	Name of Organization	Contact #	E-Mail	Spaces	Parade	# of Participants
1	Collin County Sheriff Office ~ Crime Prevention	972-547-5167	dthomas@co.collin.tx.us	1	1 Car	
2	Community Counseling (Michelle Nietert)	972-979-9720	michelle@allencounseling	1		
3	Blackland Prairie Raptor Center (Richard LeFebvre)					
4	Andre Guillemand				68 Mustang	
5	Creekwood UMC (Kathy)	214-544-8050	kathy@logistixmedia.com	1		
6	CERT (Bobette Mauck)		bmauck@lucasfire.com	1		
7	Cornerstone Baptist Church (Randy Fletcher)		lulubean74@hotmail.com	1	Yes	?
8	Recycled Poms (Lisa Schrader, Colleen Butcher)		ruffogpictures@yahoo.com	1	Yes	8
9	Good Shepherd UMC		cheryl@gsumlucas.org	1		
10	Equest	214-538-5393	egrant@equest.org	1	No	
11	Lucas Christian Academy	972-429-4362	rlayman@lucaschristianacademy.com	1	Float	25
12	Legacy 4-H (Kathrin Esposito)	214-616-2460	kathrin.esposito@gmail.com		Float	
13	Leopard LaCrosse Team (Landon Nitschke)	972-542-0595	landon.nitschke@unco.com		Tractor/Float	18
14	Honeysuckle Neighborhood (Scott Sperling)	214-529-7555	scottspierling@yahoo.com		Float	25
15	Small Miracles Academy	214-383-9115			Bus	11
16	Pack 358 (Matt Day)	214-547-1053			Float	30
17	Sarah Jean Clements (Indian)	972-670-8595	glements@gltx.com		Equestrian	1
18	Benton Stables (Soldiers)	214-732-8070	bentonstables@gmail.com		Equestrian	22
19	Jill Page Equestrian	214-385-0400	hismightyplan@yahoo.com		Equestrian	4
20	David Bell	972-880-4507	dwbello3@sbcglobal.net		Equestrian	1
21	Brooks Labradors (Sheri Nederhoff)	972-567-1965	sneiderhoff@gmail.com	1		20
22	Faith Fellowship	972-442-2121	karla@faithmail.com	4		
23	MAC Men about Christ	214-597-9010	macministry@cbc.com	1		
24	GCEC			2		5
	Volunteers					
	Luke Guillemand					
	Andre Guillemand					
	Tonya Walker + 5 others	469-207-8658				
	Eddie Mark	214-500-9164				
	Randy Fletcher					
	Kaitlyn Duke	972-727-2773	kaitlyk95@yahoo.com			
	Tiffany Nguyen	469-854-2422	vangocnguyen@sbcglobal.net			
	Justin Nguyen	469-854-2422	vangocnguyen@sbcglobal.net			



**City of Lucas
Parks Agenda Request**

Parks Meeting: September 10, 2013

Requestor: _____

Prepared by: Jennifer Faircloth

Account Code #: _____

Date Prepared: _____

Budgeted Amount: \$ _____

Exhibits: Yes No

AGENDA SUBJECT:

Adjournment.

RECOMMENDED ACTION:

SUMMARY:

MOTION:

I make a Motion to adjourn the meeting at _____ p.m.

APPROVED BY: _____

Initial/Date

Department Director: _____ / _____

City Manager: _____ / _____