



Parks and Open Space Board  
Regular Meeting  
September 10, 2013, 7:00 PM  
City Hall – 665 Country Club Road

## Minutes

### Call to Order

Chairman Lacey Bradshaw called to the meeting to order at 7:00 p.m.

**Present:**

Chairman Lacey Bradshaw

Vice-Chairman Lisa O'Leary

Member Brenda Rizos

Member Scott Sperling (7:09 pm)

Development Svc. Dir. Joe Hilbourn

Member Christopher Vanhorn (7:30 pm)

Alternate Member Tommy Tolson

Planning Coordinator Donna Bradshaw

Councilmember Steve Duke

It was determined that a Quorum was present.

Everyone was reminded to turn off or silence cell phones.

Everyone joined together to say the Pledge of Allegiance.

### Regular Agenda

- 1) Discuss and Consider the approval of the minutes from the August 6, 2013 Parks and Open Space board meeting.

**MOTION:** Alternate Member Tommy Tolson made a Motion to approve the minutes from the August 6, 2013 Parks & Open Space Board meeting with the correction on page two delete the word at the end of the third sentence . Member Brenda Rizos seconded the Motion. Motion carried. Vote: 3-0.

- 2) Discuss and Consider the 2013 Founder's Day.

Community Svc. Director Joe Hilbourn addressed the board questions concerning volunteers check in and verification for time volunteered. The City will have a signup sheet with the volunteer's names that we already expect to be with some blank lines for people that show up that we did not expect to be there. Please get the contact information for anyone that their name does not appear on the pre-printed list. For anyone needing a proof of service certificate please contact Donna Bradshaw at City Hall.

Member Brenda Rizos asked if we had a list of what all we need volunteers for? Chairman Lacey Bradshaw commented that we could never have too many

volunteers. There are many positions to fill and we will pass out assignments that morning. We have 10 or more staff members here throughout the day that help out in many different positions.

Vice-Chairman Lisa O'Leary let the board know that she may have an anonymous donor that could possibly donate some type of deserts. If this comes through what should I bring whatever is donated to City Hall? Development Svc. Director Joe Hilbourn stated that if the desert needs refrigeration bring them in the Council Chamber if not we would them leave them on the food table.

Member Scott Sperling asked about the times for performances. Will I follow what was done last year? Planning Coordinator Donna Bradshaw answered by saying that was last year's schedules we will follow something new this year. I spoke to a band named Drink Up but I don't think they are familiar with what type of event this is. I think they were thinking that other bands would be playing so I am not sure that this band will be fully interested. The band plays Texas Country and Classic Rock I wanted to check with the board before I pursued this any further. If the board is in agreement I will set this band up for a performance period of one hour. I have not received any other calls from the churches in the area. I will start contacting them soon. Will there be any sound equipment or stage? The city will provide the stage and sound equipment will be provided by each band. Each will need to bring their own equipment and have someone setting up this equipment and any musical instrument needed to play.

Member Scott Sperling asked about the food Walmart has agreed to donate all the hot dogs and hamburgers. Walmart has also donated a 42" TV as a raffle item. This raises another question do we want to sell tickets and where do we want to use the money raised? How much do we charge for each ticket? Do we want to put the funds back into the Parks and Open Space budget? This could supplement some equipment at the playground. The board decided that any funds raised are to be used for future play equipment. Member Chris Vanhorn asked if we need some signage stating this. Discussion continued as to where to place the item. Alternate Member Tommy Tolson suggested a price of \$1 a ticket or 6 for \$5. Member Brenda Rizos asked what time should we close the raffle? The decision was made that this would take 12:00 p.m. to 4 p.m. Participants do not need to be present to win the TV. The board requested staff to add the raffle of the TV on this month's flyer. Member Chris Vanhorn will handle selling the tickets and the drawing. Do we need a barrel to place the filled out tickets in them. Tommy asked if we draw a name and no one shows up to pick up the TV what should we do in that situation. The board decided that we pull another ticket. The Mayor or City Manager could do another drawing on Monday. Will we allow City employees and Parks Board members to enter the drawing? Council Member Duke commented that City Council probably should discuss this issue. I will send a recommendation to Council asking if family members could participate in the drawing but eliminating city employees and city board members from participating in the drawing.

**MOTION:** Alternate Member Tommy Tolson makes a Motion to approve the raffle with the recommendation that Council decide whether to allow City staff and board members to participate. The raffle of the 42" TV by selling raffle ticket at \$1 per ticket or 6 for 5 the pull time is 4pm do not need to be present to win the Mayor will put ticket. If no one claims the TV then another ticket will be chosen by the Mayor on the following Wednesday, October 30. The raffle will be placed under the control of Member Chris Vanhorn. Member Brenda Razors seconded the Motion. Motion carried. Vote: 5-0

Next Parks and Open Space meeting will take place on October 8, 2013 at 7p.m.

5) Adjournment.

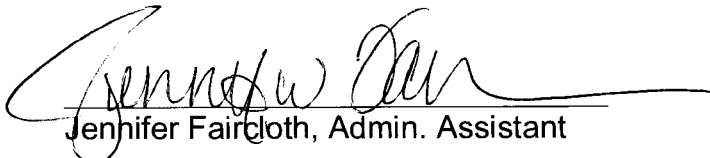
**MOTION:** Chairman Lacey Bradshaw made a Motion to adjourn the meeting at 7:59 p.m. Alternate Tommy Tolson seconded the Motion. Motion carried. Vote: 5:0.

These minutes were approved by a majority vote of the members of the Parks and Open Space Board on October 8, 2013.



  
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Lacey Bradshaw, Chairman

ATTEST:

  
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Jennifer Faircloth, Admin. Assistant