



PUBLIC NOTICE
Parks and Open Space Board
Regular Meeting
December 10, 2013, 7:00 PM
City Hall – 665 Country Club Road
Agenda

Notice is hereby given that a Regular Meeting of the Parks and Open Space Board of the City of Lucas will be held on Tuesday, December 10, 2013, at 7:00 PM at City Hall, 665 Country Club Road, Lucas, Texas, at which time the following Agenda will be discussed.

Call to Order

Call to Order
Roll Call
Determination of Quorum
Reminder to turn off or silence cell phones
Pledge of Allegiance

Regular Agenda

- 1) Discuss and Consider the approval of the minutes from the November 19, 2013 Parks and Open Space Board meeting.
- 2) Discuss and Consider the Grant application and process for the 2014 Collin County Grant program.
- 3) Adjournment.

Certification

I hereby certify that the above notice of meeting was posted on the bulletin board at Lucas City Hall by 5:00 p.m. on or before Friday, December 6, 2013, as required in accordance with Government Code §551.041.

Jennifer Faircloth, Admin. Assistant

This building is wheelchair accessible. Any requests for sign interpretive services or other special requests for assistance of the hearing impaired must be made 48 hours in advance of the meeting. To make such arrangements, please call 972-727-8999 or send email to secretary@lucastexas.us.

LUCAS PARKS AND OPEN SPACE BOARD

Regular Meeting Date: December 10, 2013

AGENDA ITEM:

Call to Order

Roll Call

Present

Absent

Chairman Lacey Bradshaw
Vice-chairman Christopher Vanhorn
Member Lisa O'Leary
Member Brenda Rizos
Member David Rhoads
Alternate Member Kenneth Patterson
Alternate Member Jerry Straka

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Determination of Quorum

Informational Purposes

Interim City Manager Dan Savage
City Secretary Kathy Wingo
Administrative Assistant Jennifer Faircloth
PWD Stanton Foerster
Development Service Director Joe Hilbourn
Councilmember Steve Duke
Planning Coordinator Donna Bradshaw

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City of Lucas Parks Agenda Request

Parks Meeting: December 10, 2013

Requestor: _____

Prepared by: Jennifer Faircloth

Account Code #: _____

Date Prepared: _____

Budgeted Amount: \$ _____

Exhibits: Yes No

AGENDA SUBJECT:

Discuss and Consider the approval of the minutes from the November 19, 2013 Parks & Open Space Board meeting.

RECOMMENDED ACTION:

Approve as presented.

SUMMARY:

See attached.

MOTION:

I make a Motion to approve the minutes from the November 19, 2013, Parks and Open Space Board meeting as presented.

APPROVED BY: _____

Initial/Date

Department Director: _____ / _____

City Manager: _____ / _____



Parks and Open Space Board
Regular Meeting
November 19, 2013, 7:00 PM
City Hall – 665 Country Club Road

Minutes

Call to Order

Chairman Lacey Bradshaw called to the meeting to order at 7:00 p.m.

Present:

Lacey Bradshaw

Lisa O'Leary (absent)

Member Brenda Rizos (absent)

Member David Rhoads

Development Svc. Dir. Joe Hilbourn

Planning Coordinator Donna Bradshaw

Member Christopher Vanhorn

Alternate Member Kenneth Patterson

Alternate Member Jerry Straka (absent)

Councilmember Steve Duke (absent)

Admin Asst Jennifer Faircloth

With the absence of Brenda Rizos, Lisa O'Leary, Kenneth Patterson Alternate Member will be a voting member for this meeting.

It was determined that a Quorum was present.

Everyone was reminded to turn off or silence cell phones.

Everyone joined together to say the Pledge of Allegiance.

Regular Agenda

- 1) Administer Oaths of Office and Statement of Officers to the board members.

Administrative Assistant Jennifer Faircloth came forward to administer the Oaths of Office and Statement of Officers to the board members.

- 2) Discuss and Consider the appointment of a Chairman and Vice-Chairman.

MOTION: Member Chris Vanhorn made a motion to appoint Lacey Bradshaw as Chairman of the Parks and Open Space Board. Chairman Lacey Bradshaw seconded the Motion. Motion carried. Vote: 4-0.

MOTION: Chairman Lacey Bradshaw made a motion to appoint Member Chris Vanhorn as the Vice-Chairman of the Parks and Open Space Board. Member David Rhoads seconded the Motion. Motion Carried. Vote: 4-0.

- 3) Discuss and Consider the approval of the minutes from the October 8, 2013 Parks and Open Space Board meeting.

MOTION: Vice-Chairman Chris Vanhorn made a Motion to approve the minutes from the October 8, 2013 Parks & Open Space Board meeting. Chairman Lacey Bradshaw seconded the Motion. Motion carried. Vote: 4-0.

- 4) Discussion and review of Founder's Day and discuss and consider suggestions for Founder's Day 2014.

Community Services Director Joe Hilbourn commented that everything went smoothly this year; the only issue was we did not take enough photographs. Last year we had an appointed photographer this year we did not. During Founders Day we served more food than we have ever served. Over 800 hamburgers and 700 hotdogs and we stopped serving the food an hour earlier than we did last year. Do we want to consider adding or changing for next year? The board agreed that we should continue as we did this year. One suggestion was to add more sponsors next year. Community Service Joe Hilbourn suggested that even if Walmart does not provide another raffle item that the City purchases one to raffle off.

Alternate Member Kenneth Patterson made the suggestion that we send a letter of thanks to Walmart for all of their participation during this year's event. It would be nice for Walmart to have a nice letter of thanks to place on the bulletin board in the store.

- 5) Discuss and Consider future Park projects.

Community Service Director Joe Hilbourn addressed the board on the future plan and need to include purchasing more land for parks.

Vice Chairman Vanhorn expressed interests in more parks I know that a splash park would be a good fit for our community. Community Service Director Joe Hilbourn responded by saying that the City cannot get a grant for a splash park. As a board we need to come up with a plan of how we are going to purchase the land. North Texas will allow us to lease land for one dollar a year for ninety-nine

years. The City would have to keep up the property and make any improvements necessary.

Alternate Member Kenneth Patterson suggested that the board plot out where the City wants to be in five years as far as land for future parks.

Community Service Joe Hilbourn mentioned to the board that there is money available from Collin County Parks grant for parks. This grant matches fifty percent so any plan the board makes we should incorporate applying for the grant into the plan.

The next scheduled meeting date is December 10, 2013 7 p.m.

6) Adjournment.

MOTION: Vice-Chairman Chirrs Vanhorn made a Motion to adjourn the meeting at 7:45 p.m. Chairman Lacey Bradshaw seconded the Motion. Motion carried. Vote: 4:0.

These minutes were approved by a majority vote of the members of the Parks and Open Space Board on December 10, 2013.

Lacey Bradshaw, Chairman

ATTEST:

Jennifer Faircloth, Admin. Assistant



**City of Lucas
Parks Agenda Request**

Parks Meeting: December 10, 2013

Requestor: _____

Prepared by: Jennifer Faircloth

Account Code #: _____

Date Prepared: _____

Budgeted Amount: \$ _____

Exhibits: Yes No

AGENDA SUBJECT:

Discuss and Consider the Grant application and process for the 2014 Collin County Grant program

RECOMMENDED ACTION:

SUMMARY:

MOTION:

APPROVED BY: _____

Initial/Date

Department Director: _____ / _____

City Manager: _____ / _____



City of Lucas Parks Agenda Request

Parks Meeting: December 10, 2013

Requestor: _____

Prepared by: Jennifer Faircloth

Account Code #: _____

Date Prepared: _____

Budgeted Amount: \$ _____

Exhibits: Yes No

AGENDA SUBJECT:

Adjournment.

RECOMMENDED ACTION:

SUMMARY:

MOTION:

I make a Motion to adjourn the meeting at _____ p.m.

APPROVED BY: _____

Initial/Date

Department Director: _____ / _____

City Manager: _____ / _____