



Parks and Open Space Board
Regular Meeting
August 5, 2014, 7:00 PM
City Hall – 665 Country Club Road
Minutes

Call to Order

Chairman Lacey Bradshaw called to the meeting to order at 7:00 p.m.

Present:

Chairman Lacey Bradshaw	Vice-Chairman Christopher Vanhorn
Member Lisa O'Leary	Alternate Member Kenneth Patterson
Member Brenda Rizos	Alternate Member Jerry Straka
Member David Rhoads	Councilmember Steve Duke
Development Svc. Dir. Joe Hilbourn	Admin Asst Jennifer Faircloth
Planning Coordinator Donna Bradshaw	City Manager Joni Clarke

It was determined that a Quorum was present.
Everyone was reminded to turn off or silence cell phones.
Everyone joined together to say the Pledge of Allegiance.

Regular Agenda

- 1) Discuss and consider approval of the minutes from the June 10, 2014 Parks and Open Space Board meeting.

MOTION: Member Lisa O'Leary made a Motion to approve the minutes from the June 10, 2013 Parks & Open Space Board meeting. Chairman Lacey Bradshaw seconded the Motion. Motion carried. Vote: 7-0.

- 2) Discuss and consider the duties, roles, and responsibilities of the members of the Parks and Open Space Committee and provide guidance to staff.

DIRECTIVE: The board directed the City Manager Joni Clarke to draft an ordinance to include the duties, roles, and responsibilities of the Parks and Open Space board members. To be brought back on the next agenda prior to City Council approval.

- 3) Discuss and consider participating in a Keep Lucas Beautiful program.

City Manager Joni Clarke asked the board to consider participating in the Keep Lucas Beautiful and making this an ongoing project for the board to take on. The board was in agreement to participate in Keep Lucas Beautiful.

- 4) Discuss and consider the location, placement and design of monument signage to identify the entrance to the City.

DIRECTIVE: The board directed staff to bring back a couple of designs for a medium size monument sign that we could place at 4 or 5 entrances into the city , a smaller size sign to place at all the entrances, and one larger monument sign design.

- 5) Discuss and consider the Service Tree Program to honor those individuals that have provided extraordinary service to the community and the placement of the trees in the community park.

MOTION: Chairman Bradshaw made a Motion to appoint Vice-Chairman Chris Vanhorn to work with Alternate Member Jerry Straka in putting together a plan for the layout and planting of the for the tree service program. Member Lisa O'Leary seconded the Motion. Motion Carried. Vote: 7-0.

- 6) Discuss and consider the 2014 Founder's Day event to be held on Saturday, October 25, 2014.

- a. Volunteers – Lacey Bradshaw
- b. Entertainment/Stage – Christopher Vanhorn
- c. Parade – David Rhoads
- d. Raffle – Christopher Vanhorn
- e. Trunk-or-Treat – Brenda Rizos
- f. Food – Lisa O'Leary

Each of the board members gave a brief overview of each of their categories.

The next scheduled Parks and Open Space Board meeting will take place on September 2, 2014 at 7:00 pm

7) Adjournment.

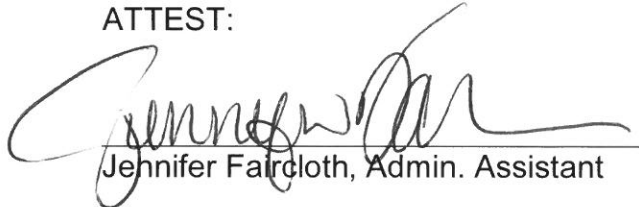
MOTION: Vice-Chairman Chris Vanhorn made a Motion to adjourn the meeting at 8:05 p.m. Chairman Lacey Bradshaw seconded the Motion. Motion carried. Vote: 7:0.

These minutes were approved by a majority vote of the members of the Parks and Open Space Board on September 2, 2014.


Lacey Bradshaw, Chairman



ATTEST:


Jennifer Faircloth, Admin. Assistant