



Parks and Open Space Board Meeting
August 23, 2016
7:00 p.m.
City Hall – 665 Country Club Road
Minutes

Call to Order

Chairman Rhoads called the meeting to order at 7:01 p.m.

Members Present:

Chairman David Rhoads
Vice Chairman Chris Vanhorn
Member Kenneth Patterson
Member Brenda Rizos
Alternate Member Amber Patteson
Alternate Member Bill Esposito

Staff Present:

City Manager Joni Clarke
Development Services Director Joe Hilbourn
City Secretary Stacy Henderson

Members Absent:

Member Valerie Turnbow

City Council Liaison:

Councilmember Tim Baney

Chairman Rhoads determined that a quorum was present and reminded all in attendance to silence their cell phones. The Board conducted the Pledge of Allegiance.

Regular Agenda

1. **Consider approval of the minutes of the July 26, 2016 Parks and Open Space Board regular meeting.**

***MOTION:** A motion was made by Ms. Rizos, seconded by Mr. Patterson to approve the minutes as presented. The motion passed unanimously by a 5 to 0 vote.*

2. **Discuss an application for a grant with the Texas Parks and Wildlife Recreational Trails Grant Program.**

Development Services Director Joe Hilbourn noted that the grant application would be available to apply for beginning November 1, 2016. Mr. Hilbourn discussed cost estimates associated with Phase 1 totaling \$85,428.45 for signs and trail markers, surveying, low water crossings, easement acquisition, and brush clearing.

Mr. Hilbourn stated that the trail grant would consist of three phases of trails and two phases of trailheads. Mr. Hilbourn outlined the phases and estimated expenses as follows:

- Phase 1 Trail: \$85,000
- Phase 2 Trail: \$45,000 including surveying and trail markers
- Phase 3 Trail: \$200,000 including easement acquisition and surveying
- Trail Head 1: \$240,000 - E. Winningkoff Road - \$120,000 paid for land, parks grant of \$109,000, matching funds \$11,000
- Trail Head 2: \$240,000 - Hunt property - \$120,000 for land, and \$120,000 for improvements.

The Parks Board discussed applying for a grant for Phase 1 only in November as the remaining phases were not ready at this time.

This was a discussion item only, no formal action was taken.

3. Discuss advertising details associated with the 2016 Scarecrow Contest.

Ken Patterson and City Secretary Stacy Henderson reviewed the Scarecrow website pages with the Parks Board and discussed distribution of posters to advertise the event.

Parks Board Members agreed to distribute posters to area schools, churches and businesses within the following weeks.

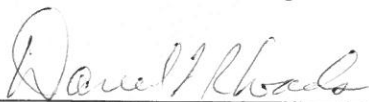
There were no changes to the website pages proposed.

4. Discuss Keep Lucas Beautiful possible programs and projects.

Chairman Rhoads stated that this item was brought before the board by Ms. Turnbow and due to her absence, it would be continued to their September 27, 2016 Parks and Open Space Board meeting.


5. Adjournment.

***MOTION:** A motion was made by Ms. Rizos, seconded by Mr. Patterson to adjourn the meeting at 7:35 pm. The motion passed unanimously by a 5 to 0 vote.*



David Rhoads, Chairman

ATTEST:



Stacy Henderson, City Secretary

