



# Agenda

## City of Lucas Parks and Open Space Board Meeting September 27, 2016

7:00 PM

City Hall - 665 Country Club Road – Lucas, Texas

Notice is hereby given that a meeting of the City of Lucas Parks & Open Space Board Meeting will be held on September 27, 2016 at 7:00 pm at the Lucas City Hall, 665 Country Club Road, Lucas, Texas at which time the following agenda will be discussed. As authorized by Section 551.071 of the Texas Government Code, the Parks & Open Space Board may convene into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting.

### Call to Order

- Roll Call
- Determination of Quorum
- Reminder to turn off or silence cell phones
- Pledge of Allegiance

### Regular Agenda

1. Consider approval of the minutes of the August 23, 2016 Parks and Open Space Board regular meeting. (**City Secretary Stacy Henderson**)
2. Discuss and provide update on the 2016 Founders Day activities. (**Development Services Director Joe Hilbourn**)
3. Discuss and provide update regarding the Scarecrow Contest. (**Parks Board Member Ken Patterson, City Secretary Stacy Henderson**)
4. Discuss Keep Lucas Beautiful possible programs and projects (**Parks Board Member Valerie Turnbow**)
5. Discuss Country Christmas event and volunteer positions. (**Development Services Director Joe Hilbourn**)
6. Discuss and consider Parks and Open Space Board meeting dates for October, November and December 2016. (**Chairman David Rhoads**)
7. Adjournment.

### Certification

I hereby certify that the above notice was posted in accordance with the Texas Open Meetings Act on the bulletin board at Lucas City Hall, 665 Country Club Road, Lucas, TX 75002-7651 and on the City's website at [www.lucastexas.us](http://www.lucastexas.us) by 5:00 p.m. on or before September 23, 2016.

\_\_\_\_\_  
Stacy Henderson, City Secretary

*In compliance with the American with Disabilities Act, the City of Lucas will provide for reasonable accommodations for persons attending public meetings at City Hall. Requests for accommodations or interpretive services should be directed to Stacy Henderson at 972-912-1211 or by email at [shenderson@lucastexas.us](mailto:shenderson@lucastexas.us) at least 48 hours prior to the meeting.*



# City of Lucas

## Parks and Open Space Board Request

### September 27, 2016

Requester: City Secretary Stacy Henderson

#### **Agenda Item:**

Consider approval of the minutes of the August 23, 2016 Parks and Open Space Board regular meeting.

#### **Background Information:**

N/A

#### **Attachments/Supporting Documentation:**

1. Minutes of the August 23, 2016 Parks and Open Space Board regular meeting.

#### **Budget/Financial Impact:**

N/A

#### **Recommendation:**

Approve as presented.

#### **Motion:**

I move to approve/deny the minutes of the August 23, 2016 Parks and Open Space Board regular meeting.



Parks and Open Space Board Meeting  
August 23, 2016  
7:00 p.m.  
City Hall – 665 Country Club Road  
**Minutes**

Call to Order

Chairman Rhoads called the meeting to order at 7:01 p.m.

**Members Present:**

Chairman David Rhoads  
Vice Chairman Chris Vanhorn  
Member Kenneth Patterson  
Member Brenda Rizos  
Alternate Member Amber Patteson  
Alternate Member Bill Esposito

**Staff Present:**

City Manager Joni Clarke  
Development Services Director Joe Hilbourn  
City Secretary Stacy Henderson

**Members Absent:**

Member Valerie Turnbow

**City Council Liaison:**

Councilmember Tim Baney

Chairman Rhoads determined that a quorum was present and reminded all in attendance to silence their cell phones. The Board conducted the Pledge of Allegiance.

Regular Agenda

1. **Consider approval of the minutes of the July 26, 2016 Parks and Open Space Board regular meeting.**

***MOTION:** A motion was made by Ms. Rizos, seconded by Mr. Patterson to approve the minutes as presented. The motion passed unanimously by a 5 to 0 vote.*

2. **Discuss an application for a grant with the Texas Parks and Wildlife Recreational Trails Grant Program.**

Development Services Director Joe Hilbourn noted that the grant application would be available to apply for beginning November 1, 2016. Mr. Hilbourn discussed cost estimates associated with Phase 1 totaling \$85,428.45 for signs and trail markers, surveying, low water crossings, easement acquisition, and brush clearing.

Mr. Hilbourn stated that the trail grant would consist of three phases of trails and two phases of trailheads. Mr. Hilbourn outlined the phases and estimated expenses as follows:

- Phase 1 Trail: \$85,000
- Phase 2 Trail: \$45,000 including surveying and trail markers
- Phase 3 Trail: \$200,000 including easement acquisition and surveying
- Trail Head 1: \$240,000 - E. Winningkoff Road - \$120,000 paid for land, parks grant of \$109,000, matching funds \$11,000
- Trail Head 2: \$240,000 - Hunt property - \$120,000 for land, and \$120,000 for improvements.

The Parks Board discussed applying for a grant for Phase 1 only in November as the remaining phases were not ready at this time.

This was a discussion item only, no formal action was taken.

**3. Discuss advertising details associated with the 2016 Scarecrow Contest.**

Ken Patterson and City Secretary Stacy Henderson reviewed the Scarecrow website pages with the Parks Board and discussed distribution of posters to advertise the event.

Parks Board Members agreed to distribute posters to area schools, churches and businesses within the following weeks.

There were no changes to the website pages proposed.

**4. Discuss Keep Lucas Beautiful possible programs and projects.**

Chairman Rhoads stated that this item was brought before the board by Ms. Turnbow and due to her absence, it would be continued to their September 27, 2016 Parks and Open Space Board meeting.

**5. Adjournment.**

***MOTION:** A motion was made by Ms. Rizos, seconded by Mr. Patterson to adjourn the meeting at 7:35 pm. The motion passed unanimously by a 5 to 0 vote.*

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David Rhoads, Chairman

ATTEST:

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Stacy Henderson, City Secretary



# City of Lucas

## Parks and Open Space Board Request

### September 27, 2016

Requester: Development Services Director Joe Hilbourn

#### **Agenda Item:**

Discuss and provide update on the 2016 Founders Day activities.

#### **Background Information:**

In preparation for the upcoming Founders Day event scheduled for October 22, 2016, a draft assignment and activities list has been prepared.

Staff would like the Parks Board to review the activity list clarifying participation of Parks Board members and the roll they would like to serve.

#### **Attachments/Supporting Documentation:**

1. Assignment and activity list

#### **Budget/Financial Impact:**

NA

#### **Recommendation:**

NA

#### **Motion:**

NA

2016 FOUNDERS DAY CITY COUNCIL/PARKS BOARD/STAFF ASSIGNMENTS:

Parking	Joe & Staff (Jim, Scott, Jeremy, John, Pedro, Marco, Aaron & Matt)
Cooking	Joe & Staff (Jim, Scott, Jeremy, John, Pedro, Marco, Aaron & Matt)
Drinks	Joe & Staff (Jim, Scott, Jeremy, John, Pedro, Marco, Aaron & Matt)
Trash	Joe & Staff (Jim, Scott, Jeremy, John, Pedro, Marco, Aaron & Matt)
Logistics (set-up & clean-up)	Joe & Staff (Jim, Scott, Jeremy, John, Pedro, Marco, Aaron & Matt)
City Booth (includes booth check in, volunteer check in, raffle and KLB)	Rebecca Mark, Chris VanHorn, Amber Patteson, Valerie Turnbow & Brenda Rizos, Cheryl Meehan & Joni Clarke
Condiments/Food Table & Refreshments <ul style="list-style-type: none"> <li>• Cotton Candy</li> <li>• Frozen Drinks</li> <li>• Popcorn</li> </ul>	Delta Moody Alicia Gibson Liz Exum Linda West
Chili Cook-off	Bill Esposito
Stage Entertainment	Stacy Henderson
Award Ceremonies (Main Stage)	Mayor Jim Olk
Costume Contest (Main Stage)	Mayor Jim Olk/Cathey Bonczar
Dunk Booth	Stanton Foerster & Adam Gerster
Parade	David Rhoads/Donna Bradshaw
Stick Horse Rodeo	Mayor Pro-Tem Kathleen Peele
Historical Display	Councilmember Debbie Fisher
Photographer	Linezka Maduro
Event Entertainment: (Bounce House/Crow Game/Characters In Costume/Petting Zoo/Pony Rides/Face Painting)	Donna Bradshaw
First Aid Station	Fire-Rescue Personnel
Trick or Treat Trail	Joe Hilbourn

## Stage Events

Time	Event
12 Noon	
12:30 – 1:30	Live Music by “The Thrill”
1:30 – 1:45	Parade Awards
1:45 – 2:00	Service Tree Awards
2:00 – 3:00	Live Music by “The Thrill”
3:00 – 3:15	Chili Cookoff Contest Winners
3:15 – 4:15	Costume Contest
4:15 – 4:30	Raffle Ticket Winners/Scarecrow Contest Winners

*Willow springs middle school?*

## Activities

Time	Event	Location
12 Noon	Parade Begins	Hart Elementary
12:30	Lunch	Pavilion
12 – 5	Chili Cookoff Taste Testing	Booth Area
12 – 4	Face Painting/Balloon Maker	Booth Lane
12 – 4	Raffle Ticket Sales	Welcome Booth
12 – 4	Costume Characters	Throughout Park
12 – 4	Petting Zoo/Pony Rides	Park Area
12 – 5	Craft Booths	Booth Area
12 – 5	Bounce Houses – Conk the Crow Game	Park Area
12:30	Lunch Begins	Pavilion
12:30 – 2:30	Dunk Booth	Park Area
1:00 – 3:00	Fire Hose Demonstration	Park Area
12:00 – 5:00	Historical Display	Community Center
1:30 – 3:30	Stick Horse Rodeo	Park Area
4:30 – 5:00	Trick or Treat Trail	Booth Area





# City of Lucas

## Parks and Open Space Board Request

### September 27, 2016

Requester: Parks Board Member Ken Patterson, City Secretary Stacy Henderson

#### **Agenda Item:**

Discuss and provide update regarding the Scarecrow Contest.

#### **Background Information:**

To date, three applications have been received for the Scarecrow Contest and have been posted to the City's website. As more participants register, the tour map will be updated.

As the contest progresses, the Parks Board should consider the following:

- Judging timeframe and compiling data
- Notifying Scarecrow Contest winners
- Winner/participant letter to applicants
- Gift card disbursement to winners

Announcement of Scarecrow Contest winners is slated to be announced on the stage at the Founders Day celebration on October 22 at 4:15 pm.

#### **Attachments/Supporting Documentation:**

1. Scarecrow Contest Judging Criteria and Tally Sheet

#### **Budget/Financial Impact:**

NA

#### **Recommendation:**

NA

#### **Motion:**

NA

**JUDGE'S NAME:** \_\_\_\_\_



## SCARECROW CONTEST JUDGING CRITERIA AND TALLY SHEET

<b>SCARECROW PARTICIPANT/NUMBER:</b>			
Judging Criteria	Comment	Points	<b>JUDGES SCORE</b>
Effort	Does it appear that the display took a lot of thought, time and effort? What portion of the display was created from commercially purchased material? Note: accessories, makeup, masks, hats, components purchased at a store are great!	4	
Appearance and overall impression	What is the level of detail? Does the entry show details like jewelry, make-up, hairstyle or moving parts.	4	
Level of creativity, innovation	Is the concept/idea creative and original.	4	
<p>First, second and third place prizes will be awarded in each of the two categories: individual/family and business/group organization.</p> <p>Scarecrow judging will be held October 11 through October 16. The decisions of the judges are final. The goal is kid focused entertainment for all.</p>			<b>TOTAL:</b>



# City of Lucas

## Parks and Open Space Board Request

### September 27, 2016

Requester: Parks Board Member Valerie Turnbow

#### **Agenda Item:**

Discuss Keep Lucas Beautiful possible programs and projects.

#### **Background Information:**

Parks Board Member Valerie Turnbow asked that this item be placed on the agenda for discussion regarding the Keep Lucas Beautiful program.

#### **Attachments/Supporting Documentation:**

1. Texas Town & City Article regarding Community Achievement Awards.

#### **Budget/Financial Impact:**

NA

#### **Recommendation:**

NA

#### **Motion:**

NA

# TEN CITIES SHARE GOVERNOR'S COMMUNITY ACHIEVEMENT AWARDS FUNDING

Keep Texas Beautiful (KTB) is a statewide nonprofit organization committed to educating and engaging Texans to take responsibility for improving their community environment. For almost 50 years, KTB has focused primarily on three major areas: litter prevention, beautification, and waste reduction. KTB has the largest environmental and community improvement network in the state, comprised of more than 390 affiliates. These affiliate communities are often led by dedicated volunteers who organize community cleanups, offer free workshops for residents on conservation and waste reduction initiatives, and provide educational opportunities to schools and other community groups. Some affiliates are a recognized arm of local government while others originate in chambers of commerce, economic development councils, or parks boards. Through the tireless efforts of these community leaders, Keep Texas Beautiful's programs have the potential to reach some 21 million Texans every year.

KTB affiliates receive funding and in-kind donations, totaling \$270,000 in 2015, and the benefits don't end there. KTB staff delivers free regional trainings, web-based seminars, and an annual conference where attendees can learn, share best practices, and network with volunteer leaders and government officials from across the state. Affiliates also enjoy access to KTB's partner agencies, including Keep America Beautiful and the Texas Department of Transportation (TxDOT). Free cleanup supplies, signs, and volunteer incentives are just a few more examples of the countless benefits available to affiliate communities.

Before we became a KTB affiliate, we were really on our own in Van Alstyne. We would host the occasional community cleanup or plant a few trees, but we had no direction," said Judy Womack, affiliate coordinator for Keep Van Alstyne Beautiful. "When we connected to KTB and TxDOT, we realized that cleanups and planting are just the beginning. Becoming a KTB affiliate gave us the direction that we sought. Finally, there was someone to call for support, guidelines to follow for growing our program, and a concrete plan for success."

Keep Allen Beautiful has a robust volunteer project," said Josué Diaz, City of Allen education specialist. "We're able to mobilize a lot of people because people recognize that we're trying to keep Allen beautiful. Other organizations are willing to partner with us on everything from small cleanups to large citywide projects. That's got to be the key to success: people working together."

KTB has partnered with TxDOT to support the depart-

ment's anti-litter and beautification programs such as Don't Mess with Texas Trash-Off and the Governor's Community Achievement Awards (GCAA). The GCAA is open to all Texas communities, and winners share \$2 million in landscape funding to be used for improvements along state rights-of-way. The program has recognized outstanding communities for more than 47 years, with TxDOT providing landscaping funds since 1986.

This year's GCAA award winners have been announced and their work is impressive. GCAA applicants are divided into population categories and evaluated in seven areas: community leadership and coordination, education, public awareness, litter prevention and cleanup, litter law and illegal dumping enforcement, beautification and property improvement, and solid waste management.

Read more about 2016 Governor's Community Achievement Award-winning communities, and then connect with KTB to get involved in the mission to make Texas the cleanest, most beautiful state in the nation. KTB is hosting a free webinar on September 8, 2016 where program leadership will discuss the benefits of affiliation and why there has never been a better time to become a part of the KTB affiliate network! Visit [www.ktb.org](http://www.ktb.org) to learn more about the GCAA and becoming a KTB affiliate.

## SOMERVILLE

**Category 1: Population up to 3,000**  
**Landscape Award: \$90,000**



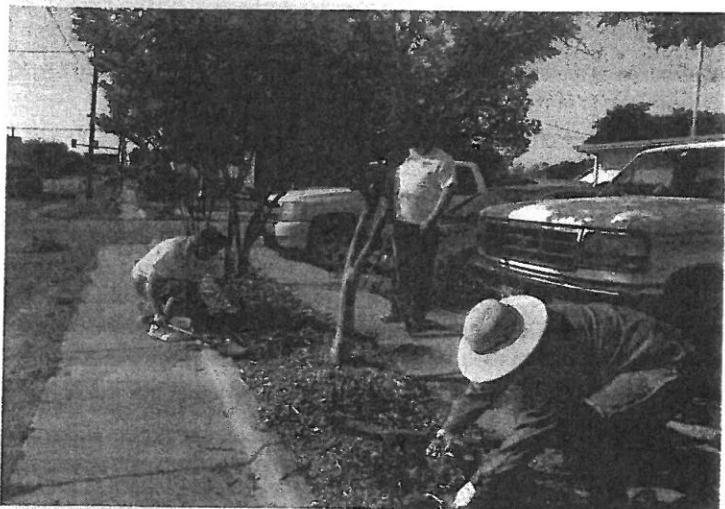
Though smaller than most Texas cities, Somerville's natural beauty, tranquil trails and waterways, and business-friendly

culture create a larger-than-life appeal. As the city plays host to anglers, hikers, and the quintessential crowd of winter Texans, its residents gather regularly for neighborhood cleanups throughout the year. Keep Somerville Beautiful (KSB) organized Don't mess with Texas Trash-Off and Great American Cleanup events at 13 separate locations, known collectively as Somerville's Spring into Clean initiative. In 2015, nearly 200 volunteers collected 8,715 pounds of litter and debris, 1,344 pounds of recyclables, and 710 pounds of household hazardous waste. As a result of unprecedented flooding, the city was forced to divert resources to repair damaged roadways and remove debris. In the following months, KSB volunteers and partners contributed 2,715 hours of beautification work, removing even more debris, installing concrete benches, controlling mosquito populations, and repairing damaged structures in flooded areas. Because of these efforts, Somerville today is a shining example of big Texas pride in a small Texas town.

### VAN ALSTYNE

**Category 2: Population 3,001-5,500**

**Landscape Award: \$110,000**



Van Alstyne is the perfect blend of tradition and innovation, a small Texas town that maintains its old-fashioned charm while charting a strong path forward into the future. Driven by a passion to preserve the beauty of their small city, the citizens of Van Alstyne work together to ensure that their parks and streets remain clean and inviting as increasing numbers of Texans flock to the area. Keep Van Alstyne Beautiful hosts beautification events throughout the year. Volunteers removed more than 23,000 pounds of trash and recyclables during the Don't mess with Texas Trash-Off and other events. All in all, waste reduction efforts in Van Alstyne diverted some 820,000 pounds of material from landfills in 2015. As the greater North Texas area continues to expand, it is this dedication that will guarantee the continued success of Keep Van Alstyne Beautiful for years to come.

### CUERO

**Category 3: population 5,501-9,000**

**Landscape Award: \$130,000**



Painted with magnificent displays of wildflowers and vast swaths of ranchland, Cuero is home to 6,841 proud and active Texans. While the city has experienced both heavy rain and searing drought over the last several years, residents and community leaders have worked together to keep the city's roads and waterways clear of litter and other debris. In 2015, Keep Cuero Beautiful and the City of Cuero celebrated the rollout of curbside recycling for residents. In its first three months, this new development collected 121,600 pounds of recyclable materials and found many residents asking the city for extra recycling bins. During the same year, Cuero's public schools recycled more than 200,000 pounds of paper and plastics. Initial projected savings to the city of Cuero from recycling programs are expected to top \$50,000 per year. Fighting litter can be tough for small towns along major highways, but Cuero's determined network of volunteers and city leaders have stood up to the challenge time and again.

### BOERNE

**Category 4: 9,001-15,000**

**Landscape Award: \$160,000**



ic pride and community engagement are mainstays of Boerne's culture, with volunteers turning out for events year round. Bolstered by a passionate KTB affiliate in Keep Boerne Beautiful and an enterprising city government, the citizens of Boerne have remained committed year after year to the continued growth of their charming Texas locale. In 2015, more than 300 people signed up to restore Boerne's crown jewel, Cibolo Creek. Volunteers maintained more than three miles of trail, removing invasive plant species in order to preserve the sensitive ecological environment along the banks of the creek. In spite of heavy rain and flooding, nearly 600 volunteers showed up for the Don't Mess with Texas Trash-Off, cleaning up trash and removing debris from Boerne's roads and waterways. Keep Boerne Beautiful and the citizens of Boerne are the epitome of resilience.

## ANGLETON

**Category 5: Population 15,001-25,000**  
**Landscape Award: \$180,000**



Visitors often note the seven-story statue of Stephen F. Austin that greets them on their way into Angleton, but it is the larger-than-life hometown pride of Angleton's citizens that has truly put the city on the map. Keep Angleton Beautiful (KAB) coordinates thousands of local volunteer events throughout the year, which is quite a feat for this city's small staff. KAB relies on regional partnerships and collaborations with other nonprofits and affiliates to maintain the countless programs that it manages throughout the city. A collaboration with Keep Brazoria County Beautiful collected 67,407 pounds of electronic waste, and more than 500 volunteers collected five tons of trash and debris at the 18<sup>th</sup> annual Angleton Spring Cleanup. Because of the unwavering dedication of citizens and city leaders alike, Angleton is cleaner than ever.

## LUFKIN

**Category 6: Population 25,001-40,000**  
**Landscape Award: \$210,000**



East Texas is known for its towering pines, and nowhere are they more magnificent than in Lufkin. With Angelina National Forest and Sam Rayburn Reservoir only a stone's throw to the east, this blossoming Texas city offers countless outdoor attractions to visitors and residents alike. In 2015, hundreds of volunteers participated in the Don't mess with Texas Trash-Off, Household Hazardous Waste Collection Day, Lufkin's Annual Tire Reclamation and Electronic Collection Day, and numerous other cleanup events. In addition to hundreds of bags of trash, these volunteers collected some 70,000 pounds of electronic waste, 50 tons of hazardous household chemicals, 15,000 pounds of scrap auto parts, and roughly 5,000 used car tires, the rubber from which was repurposed for use on local playgrounds and running tracks. As more and more visitors flock to the region each year seeking a bit of serenity, they are sure to find pristine pinewood forests and clean, refreshing waterways, all thanks to the unending commitment of the people of Lufkin.



## NORTH RICHLAND HILLS

Category 7: Population 40,001-65,000

Landscape Award: \$250,000



North Richland Hills (NRH) continues to expand and attract new business and residents, its citizens are working harder than ever to preserve their parks, waterways, and other natural resources. Known as the "City of Choice," there's no question why 63,343 Texans have made NRH their home. Residents are active and engaged when opportunities arise to get involved in the community. Keep North Richland Hills Beautiful (KNRHB) coordinated hundreds of volunteers at dozens of cleanup events in 2015. At the annual Don't Mess with Texas Trash-Off, more than 300 volunteers collected 2,250 pounds of litter. KNRHB also spearheaded Texas Recycles Day flea market, two paper shredding events, and an electronic recycling collection event that netted more than three tons of used electronics.

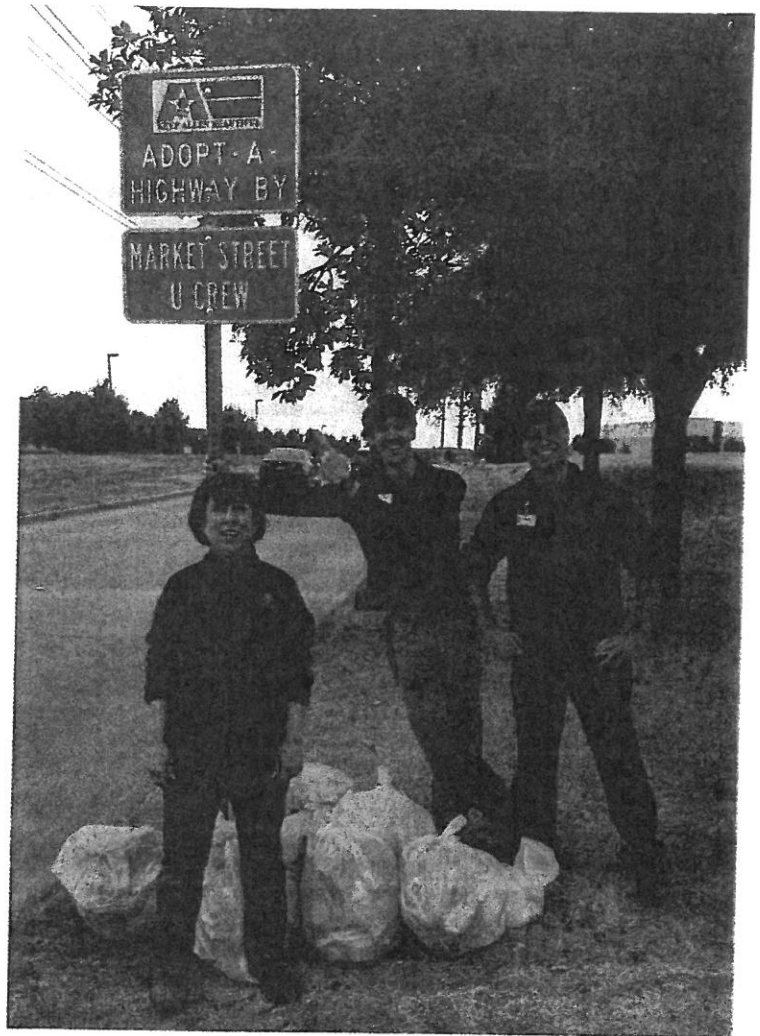
KNRHB focuses heavily on public awareness through community waste reduction efforts, the local graffiti abatement program, and the continued expansion of city recycling services to all residents. With the support of residents and officials alike, the future of North Richland Hills is sure to be bright and prosperous.



## ALLEN

Category 8: Population 65,001-90,000

Landscape Award: \$270,000



The City of Allen is one of the fastest growing communities in Texas. Located just north of Dallas along Highway 75, Allen is home to 82,246 Texans and celebrates its high rate of home ownership, exemplary schools, and a wide variety of shopping and entertainment selections. Keep Allen Beautiful (KAB), the environmental voice for the City of Allen, works hand-in-hand with city officials and partner organizations efforts to reduce waste and fight litter across the city. KAB distributed almost 500 trees in 2015, and many more were planted by the city. City hall was converted to native and water-conscious landscaping, and volunteers constructed butterfly gardens for elderly citizens. A program that helps low-income and other disadvantaged residents make home improvements resulted in an average property value increase of \$12,000 for homes in the program. The city's clean streets, beautiful parks, and peaceful neighborhoods are the result of thousands of citizens coming together each year and working toward a common goal: a cleaner, more beautiful Allen.

## MCKINNEY

Category 9: Population 90,001-180,000  
Landscape Award: \$290,000

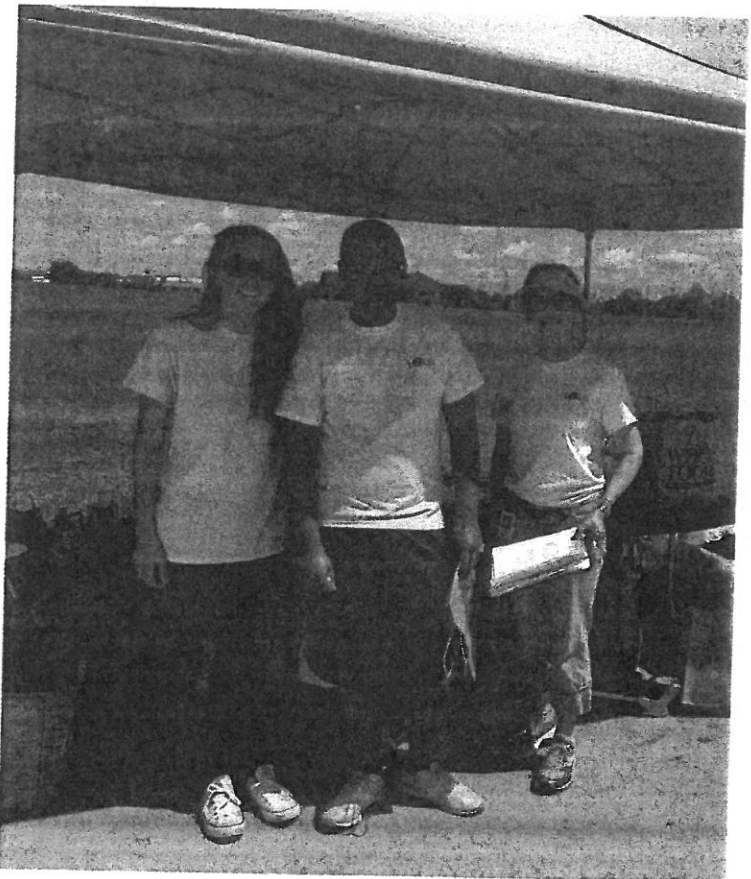


McKinney is a city that has embraced the challenges of tremendous growth while retaining its historic roots. Known for excellent schools, friendly neighborhoods, and a strong economy, McKinney was recently named number one place to live by *Money Magazine*. The public outreach efforts of Keep McKinney Beautiful (KMB) draws hundreds of residents to volunteer events every year. Beyond outreach, a series of educational events called McKinney's Green Seminars have been very successful in training residents on green living. More than 600 participants attended seminars on rainwater harvesting, composting, vegetable gardening, efficient irrigation, water conservation, and more. The city's household hazardous waste (HHW) program increased 10 percent in 2015, gathering 15,690 gallons of HHW products. Shred Day netted 24,000 pounds of paper, and more than 1.6 million pounds of recyclables were processed at McKinney's Materials Recovery Facility, the first LEED-certified MRF in the United States. With such a high level of community pride and constantly increasing quality of life, McKinney is certain to continue its reign as one of the best places to live in America.



## PLANO

Category 10: 180,001+  
Landscape Award: \$310,000



Plano is the ninth largest city in Texas, where nearly 275,000 Texans live and work. With a projected 10,000 new residents moving to the city over the next five years, Plano prides itself on its ability to provide first class services and opportunities to its ever-growing population. Plano's Sustainability and Environmental Services Division (SEED) and Environmental Waste Services (EWS) have developed an active network of partners that ensure the City of Plano meets its goals of reducing litter and waste in the community. An assortment of community cleanup events in Plano drew 3,600 volunteers, who removed more than 15 tons of litter from hundreds of locations. Combined, these dedicated teams cleared 427 miles of roadways and trails and 175 miles of creeks and streams. An additional 1,411 volunteers cleaned up 18,460 tons of litter during the Don't mess with Texas Trash-Off. The outstanding efforts by the city government and citizens of Plano to reduce waste and beautify their city are in a class of their own. ★





# City of Lucas

## Parks and Open Space Board Request

### September 27, 2016

Requester: Development Services Director Joe Hilbourn

#### **Agenda Item:**

Discuss Country Christmas event and volunteer positions.

#### **Background Information:**

The Country Christmas event is scheduled for December 2, 2016 at 7:00 pm. The following activities will be taking place during the event and volunteers are needed for the following:

- Serving hotdogs, popcorn and hot chocolate
- Setup of display area for Santa's Workshop
- Assist Santa and his Elf during Country Christmas
- Assist with train rides around park
- Assist with ice skating rink

#### **Attachments/Supporting Documentation:**

NA

#### **Budget/Financial Impact:**

NA

#### **Recommendation:**

NA

#### **Motion:**

NA



# City of Lucas

## Parks and Open Space Board Request

### September 27, 2016

Requester: Chairman David Rhoads

#### **Agenda Item:**

Discuss and consider Parks and Open Space Board meeting dates for October, November and December 2016.

#### **Background Information:**

The attached calendars outlines Parks Board meetings for the remainder of the year. Meetings are scheduled as follows:

October 25 (two days after Founders Day)  
November 22 (two days before Thanksgiving holiday)  
December 27 (two days after Christmas holiday)

#### **Attachments/Supporting Documentation:**

1. Calendars for October, November and December 2016

#### **Budget/Financial Impact:**

NA

#### **Recommendation:**

NA

#### **Motion:**

NA

# October

2016

Subtitle

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6 City Council Meeting	7	8
9	10	11	12	13 Planning and Zoning Meeting	14	15
16	17	18	19	20 City Council Meeting	21	22 Founders Day
23	24	25 Parks Board Meeting	26	27	28	29
30	31					

# November

2016

## Subtitle

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3 City Council Meeting	4	5
6	7	8	9	10 Planning and Zoning Meeting	11	12
13	14	15	16	17 City Council Meeting	18	19
20	21	22 Parks Board Meeting	23	24 Thanksgiving City Hall Closed	25 City Hall Closed	26
27	28	29	30			

# December

2016

Subtitle

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 City Council Meeting	2	3
4	5	6	7	8 Planning and Zoning Meeting	9	10
11	12	13	14	15 City Council Meeting	16	17
18	19	20	21	22	23 City Hall Closed	24
25 Christmas	26 City Hall Closed	27 Parks Board Meeting	28	29	30	31