



Parks and Open Space Board Meeting  
November 29, 2016  
7:00 p.m.  
City Hall – 665 Country Club Road  
**Minutes**

**Call to Order**

Chairman Rhoads called the meeting to order at 7:00 p.m.

**Parks Board Members Present:**

Chairman David Rhoads  
Vice Chairman Chris Vanhorn  
Member Kenneth Patterson  
Member Brenda Rizos  
Alternate Member Amber Patteson  
Alternate Member Bill Esposito

**Staff Present:**

City Manager Joni Clarke  
Development Services Director Joe Hilbourn  
City Secretary Stacy Henderson

**City Council Liaison**

Councilmember Tim Baney

Chairman Rhoads determined that a quorum was present and reminded all in attendance to silence their cell phones. The Board conducted the Pledge of Allegiance.

**Regular Agenda**

1. **Consider approval of the minutes of the October 25, 2016 Parks and Open Space Board regular meeting.**

**MOTION:** *A motion was made by Vice Chairman Vanhorn, seconded by Mr. Patterson to approve the minutes as presented. The motion passed unanimously by a 4 to 0 vote.*

2. **Provide summary of the 2016 Country Christmas event scheduled for December 2, 2016.**

Development Services Director Joe Hilbourn stated that the City's Christmas tree would be finalized that week. Members of the Lovejoy High School Hockey team would be at the event to help children at the ice skating rink. Mr. Hilbourn stated that the train would be setup by the Community Center and the fire pit would be monitored by the Fire-Rescue Department.

This was a discussion item only, no formal action was taken.

**3. Consider projects and events sponsored by the Parks and Open Space Board for 2017.**

Mr. Esposito stated that November 4 was Texas Arbor Day and suggested the Board consider getting involved in a way that would complement the Girl Scouts Arbor Day celebration held in November at the Lucas Community Park.

City Manager Joni Clarke stated that the Girl Scouts donated 100 seedling trees to participants at the event, as well as planted a tree in the City park.

Mr. Esposito suggested partnering with the Girl Scouts to promote the event, and possibly reaching out to the Forest Service to take part as well.

Vice Chairman Vanhorn suggested having a cleanup day as part of Keep Lucas Beautiful that focused on the ball fields and parks, that included trimming and brush cleanup.

The Board also discussed hosting an annual water conservation class and continuing with disbursing wildflower seeds at the Founders Day event.

The Board discussed detailing a comprehensive plan of particular events they would like to participate in for the coming year and the resources needed for those events.

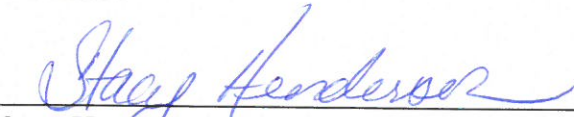
Chairman Rhoads asked that this item be placed on the agenda for their January meeting for further discussion.

**4. Adjournment.**

**MOTION:** *A motion was made by Ms. Rizos, seconded by Mr. Patterson to adjourn the meeting at 7:33 pm. The motion passed unanimously by a 4 to 0 vote.*

  
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David Rhoads, Chairman

ATTEST:

  
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Stacy Henderson, City Secretary

