



City of Lucas
City Council Meeting
December 15, 2016
6:30 P.M.

City Hall - 665 Country Club Road – Lucas Texas

Minutes

Call to Order

Mayor Olk called the meeting to order at 6:30 p.m.

City Councilmembers Present:

Mayor Jim Olk
Mayor Pro Tem Kathleen Peele
Councilmember Wayne Millsap (*arrived at 7:13pm*)
Councilmember Tim Baney
Councilmember Steve Duke
Councilmember Philip Lawrence
Councilmember Debbie Fisher

Staff Present:

City Manager Joni Clarke
City Attorney Joe Gorfida
City Secretary Stacy Henderson
Development Services Director Joe Hilbourn
Public Works Director/City Engineer Stanton Foerster
Finance Director Liz Exum
Fire Chief Ted Stephens

Mayor Olk determined that a quorum was present. Everyone was reminded to turn off or silence their cell phones and the Pledge of Allegiance was recited.

Citizen Input

1. Citizen Input:

There was no citizen input.

Community Interest

2. Community Interest Items:

Mayor Olk announced that Fire Chief Jim Kitchens was retiring from the City of Lucas Fire-Rescue Department as of December 31, 2016, and the City Council wished him much happiness on his future retirement.

Executive Session

The City Council may convene in a closed Executive Session pursuant to Chapter 551.071 of the Texas Government Code.

3. Pursuant to Section 551.074 of the Texas Government Code, the City Council will convene into Executive Session to conduct interviews for appointments to the Board of Adjustment and the Planning and Zoning Commission.

Mayor Olk announced that the City Council would be convening into Executive Session at 6:33 pm to conduct interviews of board applicants to the Board of Adjustment and Planning and Zoning Commission.

The City Council reconvened from Executive Session at 7:07 pm. and took action from the Executive Session as part of Agenda Item No. 4 under the Regular Agenda.

Regular Agenda

4. **Consider appointments to the Board of Adjustment and Planning and Zoning Commission for two year terms beginning January 1, 2017 through December 31, 2019.**

MOTION: *A motion was made by Mayor Olk, seconded by Councilmember Fisher to appoint Tommy Tolson as Alternate Member 2 to the Planning and Zoning Commission. The motion passed unanimously by a 7 to 0 vote.*

MOTION: *A motion was made by Mayor Pro Tem Peele, seconded by Councilmember Lawrence to appoint Brian Blythe as a Regular Member to the Board of Adjustment. The motion passed unanimously by a 7 to 0 vote.*

5. **Consider authorizing the City Manager to enter into a bank depository service contract for a three year period commencing on December 27, 2016 through December 27, 2019 with the option to renew for two additional one year extensions under the same terms and conditions.**

Finance Director Liz Exum gave a presentation discussing proposals received, evaluation strategies, and staff ranking of each proposal. Ms. Exum stated that based on criteria, American National Bank was chosen for bank depository services for the City of Lucas.

MOTION: *A motion was made by Mayor Pro Tem Peele, seconded by Councilmember Baney to approve entering into a bank depository service contract with American National bank for a three year period commencing on December 27, 2016 through December 27, 2019 with the option to renew for two additional one year extensions under the same terms and conditions. The motion passed unanimously by a 7 to 0 vote.*

6. **Discuss and give direction to the City Manager regarding 1) proceeding with a professional services contract with Birkhoff, Hendricks & Carter, LLP in the amount of \$91,130 for the design of the W. Lucas Road/Stinson Road Intersection Project and 2) amend the FY 16-17 Budget Road Capacity Improvements account (21-8210-491-123) for funding of the Winningkoff Reverse Curve Construction Project.**

Public Works Director/City Engineer Stanton Foerster gave a presentation discussing roadway funds needed for the Winningkoff reverse curve construction project and the W. Lucas Road/Stinson Road intersection project.

The City Council discussed the use of impact fees for roadway improvements, using funds from the General Fund and the use of Certificates of Obligation for other future projects.

City Attorney Joe Gorfida noted that impact fees could be used on roadway projects that would expand an existing roadway for the purpose of serving a new development.

MOTION: *A motion was made by Mayor Olk, seconded by Councilmember Fisher to authorize the City Manager to proceed with a professional services contract with Birkhoff, Hendricks & Carter in an amount not to exceed \$91,130 for the design of the W. Lucas Road/Stinson Road intersection. The motion passed unanimously by a 7 to 0 vote.*

MOTION: *A motion was made by Mayor Olk, seconded by Councilmember Lawrence to amend the FY 16-17 budget Road Capacity Improvements account, 21-8210-491-123 to include funding of the Winninghoff reverse curve construction project in the amount of \$68,581. The motion passed unanimously by a 7 to 0 vote.*

7. **Consider setting the agenda for the Transportation Town Hall meeting set for January 26, 2017 and provide guidance to staff regarding transportation survey questions and methodology.**

The City Council was in agreement that the Town Hall meeting focus on the Master Thoroughfare Plan and future growth of the City. The Council directed staff to prepare a presentation for the Town Hall meeting that outlines plans for Collin County expansions compared to the City's Master Thoroughfare Plan.

The Council asked that staff defer sending out any survey questions to citizens until after the Town Hall meeting.

8. **Discuss and provide feedback to staff regarding the City's proposed Capital Improvement Plan (CIP).**

Development Services Director Joe Hilbourn gave a presentation noting that the Thoroughfare Plan and the Land Use Map were the remaining items for update consideration.

Mayor Olk and Councilmember Millsap noted several changes and would forward those to staff for update and inclusion into the document.

This item was for discussion purposes only, no formal action was taken.

9. **Discuss selecting an alternate date for the 2017 Founders Day event.**

Development Services Director Joe Hilbourn gave a presentation suggesting moving the Founders Day event to the spring to allow for more time between special events, such as Country Christmas.

The Council directed staff to prepare alternative dates and bring options back to the City Council for further consideration.

Consent Agenda

10. **Consider approval of the minutes of the November 17, 2016 City Council meeting.**
11. **Consider approval of the minutes of the December 1, 2016 City Council meeting.**

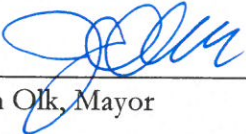
12. Consider approving Resolution R 2016-12-00457 designating the Allen American as the official newspaper of the City of Lucas.
13. Consider adopting Ordinance 2016-12-00844 of the City Council of the City of Lucas, Collin County, Texas, increasing the maximum combined rates of the City's normal contributions and prior service contributions to the Texas Municipal Retirement System.
14. Consider approval of the City of Lucas Investment Report for quarter ending September 30, 2016.

MOTION: *A motion was made by Councilmember Millsap, seconded by Councilmember Lawrence to approve the Consent Agenda as presented. The motion passed unanimously by a 7 to 0 vote.*

15. Adjournment.

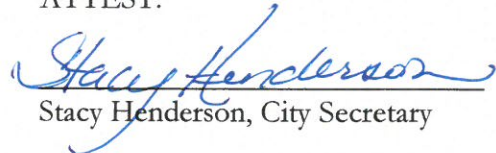
MOTION: *A motion was made by Councilmember Millsap, seconded by Councilmember Lawrence to adjourn the meeting at 8:15 pm. The motion passed unanimously by a 7 to 0 vote.*

APPROVED:



Jim Olk, Mayor

ATTEST:



Stacy Henderson, City Secretary

