



Parks and Open Space Board Meeting  
January 24, 2017  
7:00 p.m.  
City Hall – 665 Country Club Road  
**Minutes**

**Call to Order**

Chairman Rhoads called the meeting to order at 7:00 p.m.

**Parks Board Members Present:**

Chairman David Rhoads  
Vice Chairman Chris Vanhorn  
Member Kenneth Patterson  
Member Brenda Rizos  
Member Amber Patteson  
Alternate Member Bill Esposito  
Alternate Member Joanne Doucet

**Staff Present:**

City Manager Joni Clarke  
Development Services Director Joe Hilbourn  
City Secretary Stacy Henderson

**City Council Liaison**

Councilmember Tim Baney

Chairman Rhoads determined that a quorum was present and reminded all in attendance to silence their cell phones. The Board conducted the Pledge of Allegiance.

**Regular Agenda**

1. **Consider approval of the minutes of the November 29, 2016 Parks and Open Space Board regular meeting.**

**MOTION:** *A motion was made by Ms. Rizos, seconded by Mr. Patterson to approve the minutes as presented. The motion passed unanimously by a 5 to 0 vote.*

2. **Consider setting project goals and budgetary needs for the Parks and Open Space Board for 2017.**

Bill Esposito discussed conducting an Arbor Day event in November in conjunction with the Girl Scouts Arbor Day event. Mr. Esposito stated that he had reached out to the local Girl Scout group and they were interested in whatever support that could be provided by the Parks Board.

The Board discussed various aspects of an Arbor Day event that included the following:

- Tree seedling give-away
- Having a secondary fall cleanup event that coincides with the Arbor Day event
- Participation from the Collin County Master Gardener
- Closing certain streets for the cleanup event to ensure the roadways are safe for individuals picking up trash
- Contact local schools to gain participation in the cleanup events (to be done by Ms. Rizos)
- Contact 4-H group and the Girl Scouts group regarding participation (to be done by Mr. Esposito)

The Board was in agreement to set a date for the Arbor Day event once City Staff and City Council had discussed the possible date change of the Founders Day event.

The Board was in agreement to host their existing annual cleanup event on April 22 beginning at 8:00 am meeting at the Community Park.

The Parks Board also had the following suggestions for possible programs to be considered:

- Adopt a Highway program to assist in keeping the roadways free of trash and debris
- Toys for Tots Program in association with the Country Christmas event
- Christmas lighting contest to be judged by the Parks Board in association with the Country Christmas event
- Regularly scheduled educational seminars throughout the year, such as rain barrel collection, beekeeping, and residential watering that would entail involving the Collin County extension office

The Parks Board was in agreement that they would like to continue the Scarecrow Contest for another year.

**3. Consider the appointment of a Chairman and Vice Chairman to serve for a one year period with a term ending December 31, 2017.**

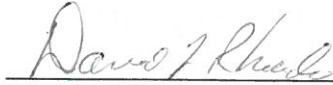
**MOTION:** *A motion was made by Ms. Rizos, seconded by Ms. Patteson to appoint David Rhoads as Chairman of the Parks and Open Space Board. The motion passed unanimously by a 5 to 0 vote.*

**MOTION:** *A motion was made by Ms. Rizos, seconded by Mr. Patterson to appoint Chris Vanhorn as Vice Chairman. The motion passed unanimously by a 5 to 0 vote.*

4. Adjournment.

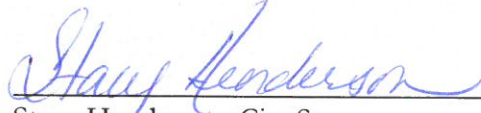
**MOTION:** *A motion was made by Vice Chairman Vanhorn, seconded by Ms. Rizos to adjourn the meeting at 8:10 pm. The motion passed unanimously by a 5 to 0 vote.*

APPROVE:



David Rhoads, Chairman

ATTEST:

  
Stacy Henderson, City Secretary

