



City of Lucas
Capital Improvement Advisory Committee
Regular Meeting
May 11, 2017
6:30 PM

City Hall – 665 Country Club Road – Lucas, Texas

MINUTES

Call to Order

Peggy Rusterholtz called the meeting to order at 6:30 pm.

Members Present:

Peggy Rusterholtz
David Keer
Andre Guillemaud
Scott Sperling
Joe Williams
Tim Johnson

Staff Present:

City Manager Joni Clarke
Development Services Director Joe Hilbourn
City Secretary Stacy Henderson

City Council Member:

Mayor Jim Olk

Members Absent:

Tommy Tolson
Rick Vanhorn, ETJ Representative

It was determined that a quorum was present. Everyone was reminded to turn off or silence cell phones and the Pledge of Allegiance was recited.

Regular Agenda

- 1. Elect a Chairman and Vice Chairman to preside over meetings of the Capital Improvement Advisory Committee.**

MOTION: *A motion was made by Mr. Guillemaud, seconded by Mr. Williams to nominate Peggy Rusterholtz as Chairman and David Keer as Vice Chairman. The motion passed unanimously by a 6 to 0 vote.*

- 2. Discuss the City's Capital Improvement Plan, land use assumptions, and provide written feedback to the Development Services Director.**

Development Services Director Joe Hilbourn discussed the role and responsibility of the Advisory Committee noting that the Planning and Zoning Commission would serve in the capacity of the Advisory Committee as well. The Advisory Committee was required to include at least one representative of the real estate or development or building industry, which member Scott Sperling fulfills that qualification. Mr. Hilbourn also noted that a resident of the City's ETJ was included as a Committee member; however, to date, staff has not been able to reach this committee member.

The Committee discussed with City staff the criteria that should be used when evaluating the Capital Improvement Plan.

Mayor Olk informed the Committee that each project was given a priority status. He asked the Committee to review each project and evaluate the status to determine its level of importance. Mayor Olk also suggested that the Committee determine if any projects should be included in the plan that were not listed currently.

Mr. Hilbourn explained that once written recommendations had been received from the Committee and forwarded to the City Council for consideration, the City Council will review for final approval. The City will then contract with a consultant to review the impact fee calculations.

Chairman Rusterholtz asked the Committee to forward any comments to City staff by May 25 to be included for the June meeting.

3. Adjournment.

MOTION: *A motion was made by Mr. Williams, seconded by Mr. Johnson to adjourn the meeting at 6:56 pm. The motion passed unanimously by a 6 to 0 vote.*


Peggy Rusterholtz, Chairman


Stacy Henderson, City Secretary

