



Parks and Open Space Board Meeting
August 22, 2017
7:00 p.m.
City Hall – 665 Country Club Road
Minutes

Call to Order

Chairman Rhoads called the meeting to order at 7:00 p.m.

Parks Board Members Present:

Chairman David Rhoads
Vice Chairman Chris Vanhorn
Member Kenneth Patterson
Member Bill Esposito
Member Brenda Rizos (*arrived at 7:03pm*)

Staff Present:

City Manager Joni Clarke
Development Services Director Joe Hilbourn
City Secretary Stacy Henderson

City Council Liaison

Councilmember Tim Baney

Chairman Rhoads determined that a quorum was present and reminded all in attendance to silence their cell phones. The Board conducted the Pledge of Allegiance.

Regular Agenda

- 1. Consider approval of the minutes of the July 25, 2017 Parks and Open Space Board regular meeting.**

MOTION: A motion was made by Vice Chairman Vanhorn, seconded by Mr. Esposito to approve the minutes as presented. The motion passed unanimously by a 5 to 0 vote.

- 2. Receive presentation from Kathleen LoSapio regarding Tree City USA participation and the City's Arbor Day event.**

Ms. LoSapio stated that she had been a master gardener since 2011 and was part of the master gardeners group in the Lucas-Allen area. Ms. LoSapio stated that the master gardener group along with Texas Pure would like to volunteer and participate in the City's upcoming Arbor Day event to provide suggestions to the community regarding tree planting and mulching techniques. Ms. LoSapio also suggested having the Lucas brush fire truck on display as part of the Firewise efforts.

Mr. Esposito stated that he would be picking up tree seedlings from the Barhan Nursery in Bullard, Texas, and would have volunteers from 4H fill bags of mulch to give away.

City Manager Joni Clarke stated that the City would supply tables for the Master Gardeners and Texas Pure along with water and hotdogs for the volunteers as part of the cleanup event.

3. Consider prioritization of Parks Board Projects.

Parks Board member Ken Patterson discussed the prioritization list and suggested that each project have a Parks member lead the project and provide periodic updates. Mr. Patterson stated that if the project is one that the Board has already committed to participating in, then that project should be marked higher.

City Manager Joni Clarke noted that the following projects had been budgeted in the Parks 2017-2018 fiscal year budget:

- Arbor day
- Founders day
- Service Tree Program
- Keep Lucas Beautiful
- Spring Cleanup Event
- Country Christmas
- Tree City USA
- Enhancements to Winningkoff Trailhead
- Park Improvements (Forest Creek Park, Community Park, Kenneth Lewis Park)
- First Trail Segment from Willow Springs to Stinson Road

Mr. Patterson suggested the Board review the prioritization list and scores one final time and be available to discuss at the September Parks Board meeting.

Chairman Rhoads moved to Agenda Item No. 7 at this time.

7. Review the Fiscal Year 2017-2018 proposed budget and expenditures.

City Manager Joni Clarke stated that the Fee Schedule had been amended to no longer require a deposit for rental of the Community Center. A flat rate was now being charged of \$25.00 for four hours and \$50 for the entire day. Ms. Clarke noted that rental of the pavilion at the Lucas Community Park would have the same fee as well.

Ms. Clarke reviewed the park improvements proposed as well as the funds budgeted for the Keep Lucas Beautiful annual conference, where two people have been budgeted to attend the conference.

There was no action on this item, it was for discussion purposes only.

Chairman Rhoads returned to Agenda Item No. 4 at this time.

4. Discuss the Trails Master Plan update, including the Lakeview Downs trail alignment, and consider the location of proposed trails and the use of each segment.

Development Services Director Joe Hilbourn gave a summary overview of the proposed Phase 1, Phase 2 and Phase 3 trail segments, including the Lakeview Downs subdivision that has not been developed, but has an easement in the subdivision dedicated for trails.

Ms. Rizos discussed with the Board recommending the trail area near Willow Springs Middle School be designated as a bike trail due to its proximity to residential homes as well as the school.

The Board discussed future roadway expansions on W. Lucas Road as well as various trails, their terrain, and the best use to meet the needs of the citizens in the area.

MOTION: A motion was made by Mr. Esposito, seconded by Ms. Rizos to designate all trails east of FM 1378 as equestrian and hiking only, and all trails west and south of FM 1378 to be multi-purpose trails. The motion passed unanimously by a 5 to 0 vote.

5. Discuss the East Winningkoff Trailhead Grand Opening.

Development Services Director Joe Hilbourn stated that the City will be holding a grand opening/ribbon cutting ceremony of the Winningkoff Trailhead on October 28, 2017 at 8:00 am., and horses were encouraged.

Councilmember Baney noted that the Trinity Trail Preservation Association would be participating and providing breakfast as well.

6. Discuss conducting a Scarecrow Contest for 2017, procedures and website details.

Parks Board member Ken Patterson stated that he would like to hold the Scarecrow Contest for another year and focus more on the schools competing against each other.

City Manager Joni Clarke asked if the Board would like to shift their efforts towards a Christmas lighting contest that would encourage contestants to participate in the Country Christmas event as well.

The Board discussed the number of participants in the scarecrow contest, and since Founders Day had moved, prizes would be distributed by the judges. The Board also discussed changing the time frame for registration and judging since it was not tied to Founders Day.

Mr. Patterson stated that he would work on procedures for the Scarecrow Contest and have those available at the next meeting.

MOTION: A motion was made by Ms. Rizos, seconded by Mr. Patterson to conduct a Scarecrow Contest for 2017. The motion passed unanimously by a 5 to 0 vote.

8. Discuss participating in a Lake Lavon Cleanup Event.

Parks Board member Brenda Rizos stated that there was a group of volunteers that assist in cleaning up trash around Lake Lavon. Ms. Rizos asked if the Board was interested in assisting the group through the City's various cleanup events.

Development Services Director Joe Hilbourn stated that the City could offer supplies such as a dumpster, bags, and gloves to assist with a cleanup event.

The Board was in agreement that they would like to work with the Lake Lavon Cleanup group in their cleanup efforts as well as supply materials as needed.

Ms. Rizos asked that this item be placed on the agenda for the September meeting.

9. Adjournment.

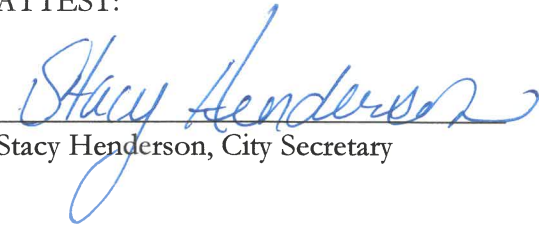
MOTION: A motion was made by Ms. Rizos, seconded by Mr. Esposito to adjourn the meeting at 8:33 pm. The motion passed unanimously by a 5 to 0 vote.

APPROVE:



David Rhoads, Chairman

ATTEST:



Stacy Henderson, City Secretary

