



Parks and Open Space Board Meeting
September 26, 2017
7:00 p.m.
City Hall – 665 Country Club Road
Minutes

Call to Order

Chairman Rhoads called the meeting to order at 7:03 p.m.

Parks Board Members Present:

Chairman David Rhoads
Vice Chairman Chris Vanhorn
Member Kenneth Patterson
Member Bill Esposito

Staff Present:

City Manager Joni Clarke
Development Services Director Joe Hilbourn
City Secretary Stacy Henderson

Parks Board Member Absent:

Member Brenda Rizos

City Council Liaison

Councilmember Tim Baney

Chairman Rhoads determined that a quorum was present and reminded all in attendance to silence their cell phones. The Board conducted the Pledge of Allegiance.

Regular Agenda

1. Consider approval of the minutes of the August 22, 2017 Parks and Open Space Board regular meeting.

Mr. Patterson stated on page 3, Agenda Item No. 6, paragraph 3, he would like the sentence clarified to read “prizes would be distributed by the judges”.

MOTION: A motion was made by Mr. Esposito, seconded by Mr. Patterson to approve the minutes as amended. The motion passed unanimously by a 4 to 0 vote.

2. Consider prioritization of Parks Board Projects.

The Parks Board clarified the naming of several prioritization projects and assigned the following Parks Board members or City Staff to each project:

Annually Review of the Comp Plan, Park Rules and Park Fees	Ken Patterson
Educational Seminars for Lucas Residents	Chris Vanhorn
Texas Arbor Day	Bill Esposito
Founders Day	David Rhoads
Keep Lucas Beautiful Spring Cleanup Event	Bill Esposito
Keep Lucas Beautiful Fall Cleanup Event	Bill Esposito
Country Christmas	Joe Hilbourn
Scarecrow Event	Ken Patterson
Tree City USA	Cathey Bonczar
East Winningkoff Trail Head	Brenda Rizos
Park Improvements (Community Park, Kenneth Lewis Park, Forest Creek Neighborhood Park)	David Rhoads/ Joe Hilbourn
Adopt a Highway	Joni Clarke
Keep Texas Beautiful Annual Conference	Cathey Bonczar/ Bill Esposito
First Trail Segment from Willow Springs to Stinson Road	Chris Vanhorn
Expansion of Lucas Community Park (<i>project is not funded</i>)	Joe Hilbourn

3. Discuss participating in a Lake Lavon Cleanup Event.

This item was placed on the agenda by Parks Board Member Brenda Rizos. Since she was absent from the meeting, this item will be discussed at the October 24, 2017 meeting.

4. Discuss the 2017 Scarecrow Contest procedures, application process, and judging deadlines.

Parks Board member Ken Patterson stated that he would like to contact the area schools in order to encourage more participation, and received approval from City Manager Joni Clarke to proceed with speaking to the principals at area schools to further promote the event.

Mr. Patterson handed out to the Board a Scarecrow poster to advertise for the event and asked the Board for any amendments. Mr. Patterson stated that copies would be distributed at area schools and businesses to assist in promoting the event.

The Board had minor changes to the poster and was in agreement that awards would be given to the top three scarecrows.

5. Update on the Fall Sweep Cleanup and Arbor Day Event scheduled for November 4, 2017.

Development Services Director Joe Hilbourn updated the Board regarding the Fall Sweep Clean-Up event, explaining that the Cleanup event began at the Community Park pavilion next to City Hall at 8:00 a.m. where participants would pick up safety vests and trash bags, review safety guidelines, and be assigned to a route. Mr. Hilbourn stated that volunteers would be dropped off at their assigned location and lunch would be provided at the end of the event. Mr. Hilbourn stated that tables would be available for various vendors at the Arbor Day event that would setup under the pavilion.

Mr. Esposito stated that trees and mulch had been obtained for the Arbor Day event and volunteers from the Legacy 4-H Club would be bagging and preparing the mulch.

6. Consider meeting dates for the November and December 2017 Park and Open Space Board meetings.

MOTION: A motion was made by Mr. Esposito, seconded by Mr. Patterson to cancel the Parks Board meetings for November and December 2017. The motion passed unanimously by a 4 to 0 vote.

7. Adjournment.


MOTION: A motion was made by Vice Chairman Vanhorn, seconded by Mr. Patterson to adjourn the meeting at 7:51 pm. The motion passed unanimously by a 4 to 0 vote.

APPROVE:



David Rhoads, Chairman

ATTEST:



Stacy Henderson, City Secretary

