



Agenda

City of Lucas Parks and Open Space Board Meeting

January 23, 2018

7:00 PM

City Hall - 665 Country Club Road – Lucas, Texas

Notice is hereby given that a meeting of the City of Lucas Parks & Open Space Board Meeting will be held on January 23, 2018 at 7:00 pm at the Lucas City Hall, 665 Country Club Road, Lucas, Texas at which time the following agenda will be discussed. As authorized by Section 551.071 of the Texas Government Code, the Parks & Open Space Board may convene into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting.

Call to Order

- Roll Call
- Determination of Quorum
- Reminder to turn off or silence cell phones
- Pledge of Allegiance

Regular Agenda

1. Appoint Chairman and Vice Chairman of the Parks and Open Space Board to serve for a period of one (1) year with a term ending December 31, 2018. (City Secretary Stacy Henderson)
2. Consider approving the minutes of the October 24, 2017 Parks and Open Space Board meeting. (City Secretary Stacy Henderson)
3. Review the Parks and Open Space Board 2018 Planning Calendar and establish a regular meeting schedule. (City Manager Joni Clarke, Councilmember Tim Baney)
4. Provide update regarding the 2018 Founders Day event. (Special Projects Coordinator Cathey Bonczar)
5. Discuss details of the Keep Lucas Beautiful Spring clean-up event proposed for May 12, 2018. (Special Projects Coordinator Cathey Bonczar)
6. Provide update regarding the 2017 Scarecrow Contest and determine if the Scarecrow Contest should remain as part of the 2018 Parks Board projects. (Parks Board Member Ken Patterson)
7. Consider applying for the Tree City USA certification in 2018. (Special Projects Coordinator Cathey Bonczar)
8. Provide update regarding park improvements to the Lucas Community Park, East Winningkoff Trailhead, Kenneth R. Lewis Park, and Forest Creek Park. (Development Services Director Joe Hilbourn)
9. Adjournment.

Certification

I hereby certify that the above notice was posted in accordance with the Texas Open Meetings Act on the bulletin board at Lucas City Hall, 665 Country Club Road, Lucas, TX 75002-7651 and on the City's website at www.lucastexas.us by 5:00 p.m. on or before January 19, 2018.

Stacy Henderson, City Secretary

In compliance with the American with Disabilities Act, the City of Lucas will provide for reasonable accommodations for persons attending public meetings at City Hall. Requests for accommodations or interpretive services should be directed to Stacy Henderson at 972-912-1211 or by email at shenderson@lucastexas.us at least 48 hours prior to the meeting.



City of Lucas

Parks and Open Space Board Request

January 23, 2018

Requester: City Secretary Stacy Henderson

Agenda Item:

Appoint Chairman and Vice Chairman of the Parks and Open Space Board to serve for a period of one (1) year with a term ending December 31, 2018.

Background Information:

NA

Attachments/Supporting Documentation:

NA

Budget/Financial Impact:

NA

Recommendation:

NA

Motion:

I make a motion to appoint _____ as Chairman of the Parks and Open Space Board for a one-year period with a term ending December 31, 2018.

I make a motion to appoint _____ as Vice Chairman of the Parks and Open Space Board for a one-year period with a term ending on December 31, 2018.



City of Lucas

Parks and Open Space Board Request

January 23, 2018

Requester: City Secretary Stacy Henderson

Agenda Item:

Consider approving the minutes of the October 24, 2017 Parks and Open Space Board meeting.

Background Information:

NA

Attachments/Supporting Documentation:

1. October 24, 2017 Parks and Open Space Board minutes

Budget/Financial Impact:

NA

Recommendation:

NA

Motion:

I make a motion to approve the minutes of the October 24, 2017 Parks and Open Space Board meeting.



Parks and Open Space Board Meeting
 October 24, 2017
 7:00 p.m.
 City Hall – 665 Country Club Road
Minutes

Call to Order

Chairman Rhoads called the meeting to order at 7:02 p.m.

Parks Board Members Present:

- Chairman David Rhoads
- Vice Chairman Chris Vanhorn
- Member Kenneth Patterson
- Member Bill Esposito
- Member Brenda Rizos

Staff Present:

- City Manager Joni Clarke
- Development Services Director Joe Hilbourn

Chairman Rhoads determined that a quorum was present and reminded all in attendance to silence their cell phones. The Board conducted the Pledge of Allegiance.

Regular Agenda

1. **Consider approval of the minutes of the September 26, 2017 Parks and Open Space Board regular meeting.**

MOTION: A motion was made by Mr. Patterson, seconded by Mr. Esposito to approve the minutes as presented. The motion passed unanimously by a 5 to 0 vote.

2. **Consider scheduling assigned updates to the Parks Board Prioritization Task List.**

The following schedule was outlined by the Parks and Open Space Board to discuss updates pertaining to the below mentioned projects:

Project	Member Assigned	Update Assigned
Park Improvements (Community Park, Kenneth Lewis Park, Forest Creek Neighborhood Park)	David Rhoads/ Joe Hilbourn	January
Founders Day	David Rhoads	January
Keep Lucas Beautiful Spring Cleanup Event	Bill Esposito	January

Scarecrow Event	Ken Patterson	January
First Trail Segment from Willow Springs to Stinson Road	Chris Vanhorn	February
Tree City USA	Cathey Bonczar	February
Texas Arbor Day	Bill Esposito	March
Annually Review of the Comp Plan, Park Rules and Park Fees	Ken Patterson	April
Keep Lucas Beautiful Fall Cleanup Event	Bill Esposito	July
Keep Texas Beautiful Annual Conference	Cathey Bonczar/ Bill Esposito	July
Country Christmas	Joe Hilbourn	October
Educational Seminars for Lucas Residents	Chris Vanhorn	As Needed
East Winningkoff Trail Head	Brenda Rizos	As Needed
Adopt a Highway	Joni Clarke	As Needed
Expansion of Lucas Community Park (<i>project is not funded</i>)	Joe Hilbourn	As Needed

3. Discuss participating in a Lake Lavon Cleanup event.

Ms. Rizos stated that the contact for the Lake Lavon Cleanup Group was David Grote and he was given the Development Services Directors contact information. Mr. Grote is aware of the City’s Arbor Day event on November 4, and the Lake Lavon Cleanup Group may want to take part in the City’s various cleanup events throughout the year. Ms. Rizos stated that Mr. Grote will be contacting the City regarding assistance with future events.

4. Update on the East Winningkoff Trailhead project.

Development Services Director Joe Hilbourn reminded the Board that the grand opening for the East Winningkoff Trailhead was scheduled for Saturday, October 28 at 8:00 am, with a trailhead after the grand opening.

5. Adjournment.

MOTION: A motion was made by Ms. Rizos, seconded by Mr. Patterson to adjourn the meeting at 7:58 pm. The motion passed unanimously by a 5 to 0 vote.

APPROVE:

ATTEST:

David Rhoads, Chairman

Stacy Henderson, City Secretary



City of Lucas

Parks and Open Space Board Request

January 23, 2018

Requester: Councilmember Tim Baney
City Manager Joni Clarke

Agenda Item:

Review the Parks and Open Space Board 2018 Planning Calendar and establish a regular meeting schedule.

Background Information:

At the January 4, 2018 City Council meeting, board member appointments were made to the Parks and Open Space Board. Also during that meeting, Parks and Open Space Board prioritization projects were discussed along with meeting schedules. A planning calendar has been prepared outlining the Parks and Open Space Board projects based on a quarterly meeting schedule.

Project	Member Assigned	Update Assigned	Planning Calendar
Park Improvements (Community Park, Kenneth Lewis Park, Forest Creek Neighborhood Park)	David Rhoads/ Joe Hilbourn	January	January
Founders Day	David Rhoads	January	January
Keep Lucas Beautiful Spring Cleanup Event	Bill Esposito	January	January
Scarecrow Event	Ken Patterson	January	January
Tree City USA	Cathey Bonczar	February	January (update) October (action)
First Trail Segment from Willow Springs to Stinson Road	Chris Vanhorn	February	April
Texas Arbor Day	Bill Esposito	March	April
Annually Review of the Comp Plan, Park Rules and Park Fees	Ken Patterson	April	April
Keep Lucas Beautiful Fall Cleanup Event	Bill Esposito	July	July
Keep Texas Beautiful Annual Conference	Cathey Bonczar/ Bill Esposito	July	April July (recap)
Country Christmas	Joe Hilbourn	October	October
Educational Seminars for Lucas Residents	Chris Vanhorn	As Needed	N/A
East Winningkoff Trail Head	Brenda Rizos (<i>Note 1</i>)	As Needed	N/A
Adopt a Highway	Joni Clarke	As Needed	N/A
Expansion of Community Park (<i>project is not funded</i>)	Joe Hilbourn	As Needed	N/A

Note 1: Since Ms. Rizos has resigned from the Parks and Open Space Board, staff will manage this project.



City of Lucas

Parks and Open Space Board Request

January 23, 2018

Requester: Councilmember Tim Baney
City Manager Joni Clarke

Attachments/Supporting Documentation:

1. Parks Board 2018 Planning Calendar

Budget/Financial Impact:

NA

Recommendation:

NA

Motion:

I make a motion to approve/deny the establishment 2018 meeting schedule for the Parks and Open Space Board for April 24, July 24 and October 23 noting that the Chairman, City Manager or four board members may call special meetings.

PARKS BOARD PLANNING CALENDAR 2018

Parks and Open Space Board Meeting January 23, 2018		
Agenda Item No.	Staff Member	Item Requested
		Founders Day
		KLB Spring Cleanup Event
		Scarecrow event recap
		Tree city USA
		Park improvements (Community Park, Kenneth R Lewis, Forest Creek neighborhood)
		Discuss meeting schedule and Parks Board duties

Parks and Open Space Board Meeting April 24, 2018		
Agenda Item No.	Staff Member	Item Requested
		Annual review of comp plan, park rules and fees
		Texas Arbor Day
		First Trail Segment from Willow springs to Stinson
		KTB Annual Conference (June 11-13, 2018)

Parks and Open Space Board Meeting July 24, 2018		
Agenda Item No.	Staff Member	Item Requested
		KLB Fall cleanup event
		KTB Annual Conference - recap

Parks and Open Space Board Meeting October 23, 2018		
Agenda Item No.	Staff Member	Item Requested
		Country Christmas
		Tree City



City of Lucas

Parks and Open Space Board Request

January 23, 2018

Requester: Special Projects Coordinator Cathey Bonczar

Agenda Item:

Provide update regarding the 2018 Founders Day event.

Background Information:

Founders Day is scheduled for Saturday, April 14, 2018 from 12:00 pm to 4:00 pm at the Lucas Community Park located next to City Hall at 665 Country Club Road. The planning has begun, and the committee is working on securing contracts, identifying vendors, detailing maps, and lining up activities.

Favorites such as the stick horse rodeo and the parade will again be part of the fun, and this year we are adding to the excitement with a Pony Hop event, an obstacle course, a photo booth, and more.

Our fresh new spring approach will include a focus on beautification of our city, sustainable landscape practices, water conservation, and litter abatement. We are accepting booth applications from craft vendors wishing to sell homemade items, and groups looking to promote their school, church, or small business. We are also accepting parade applications for those wishing to pre-register.

Attachments/Supporting Documentation:

NA

Budget/Financial Impact:

NA

Recommendation:

NA

Motion:

NA



City of Lucas

Parks and Open Space Board Request

January 23, 2018

Requester: Special Projects Coordinator Cathey Bonczar

Agenda Item:

Discuss details of the Keep Lucas Beautiful Spring clean-up event proposed for May 12, 2018.

Background Information:

The event begins and ends at the Community Park pavilion next to City Hall. Participants will gather at 8:00 a.m., pick up safety vests and trash bags, review safety guidelines, and be assigned to a route. Volunteers will then be dropped off at their assigned location and when done, will be picked up and brought back to the Community Park. Lunch will be provided at the end of the event.

Areas that will be identified for cleanup will be decided closer to the actual date of the event.

Attachments/Supporting Documentation:

NA

Budget/Financial Impact:

NA

Recommendation:

NA

Motion:

NA



City of Lucas

Parks and Open Space Board Request

January 23, 2018

Requester: Parks Board Member Ken Patterson

Agenda Item:

Provide update regarding the 2017 Scarecrow Contest and determine if the Scarecrow Contest should remain as part of the 2018 Parks Board projects.

Background Information:

The Scarecrow Contest was implemented in 2015 with a total of 16 entries the first year. In 2016, the City received a total of 12 scarecrow entries, and in 2017 the City received a total of five entries. In 2017, one grand prize winner was chosen, given the minimal number of participants.

Staff needs to receive direction from the Board regarding this project.

Attachments/Supporting Documentation:

1. Scarecrow entries.

Budget/Financial Impact:

NA

Recommendation:

NA

Motion:

NA

City Of Lucas
Parks and Open Space Board
Scarecrow Yearbook 2017



Entry Number One

We Flip for Legacy 4H



Entry Number Two

Magda



Entry Number Three

Porch Time In the Fall



Entry Number Four

Husker Fan 4 Life



Entry Number Five Ezekiel "Zeke" in the Yard



1/18/2018



6



City of Lucas Parks and Open Space Board Request January 23, 2018

Requester: Special Projects Coordinator Cathey Bonczar

Agenda Item:

Consider applying for the Tree City USA certification in 2018.

Background Information:

In 2017, the City began gathering data to make application for the Tree City USA certification. Special Projects Coordinator Cathey Bonczar spoke with the Tree City USA contact Gretchen Riley with the Texas A&M Forest Service for guidance on the City's application. While the City was strong in several aspects of the application requirements, there were some areas where the City would fall short of qualifying. Given these findings, the City did not apply in 2017. The application window to apply for certification in 2018 is from September – December, and all data submitted must be from the qualifying year.

Areas where the City was strong in 2017:

- Budget requirements
- Arbor Day Proclamation
- Holding the Arbor Day observance and giving away trees, and having Texas Pure and the Collin County Master Gardeners on site to promote proper tree care

Changes that would be needed in order to make a successful application in 2018 include:

- A tree care ordinance that specifically addresses public tree care
- An Urban Forester or someone with the certification who holds a different position
- CEU credits obtained for current year
- Work plan showing tasks/projects in work or completed, and regularly scheduled tasks

Attachments/Supporting Documentation:

- Sample Public Tree Care Ordinance

Budget/Financial Impact:

NA

Recommendation:

NA

Motion:

I make a motion to approve/deny applying for the Tree City USA certification in 2018.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF _____, TEXAS, ADOPTING ARTICLE ____ "PUBLIC TREE CARE" AS AN AMENDMENT TO CHAPTER ____ (_____) OF THE CODE OF ORDINANCES; TO PROVIDE FOR THE CARE OF PUBLIC TREES; TO CREATE A TREE ADVISORY BOARD; TO ESTABLISH PRACTICES GOVERNING THE PLANTING, CARE AND REMOVAL OF TREES ON PUBLIC PROPERTY; TO MAKE PROVISION FOR THE REMOVAL OF DISEASED TREES ON PRIVATE PROPERTY UNDER CERTAIN CONDITIONS; PROVIDING FOR A PENALTY FOR VIOLATIONS; PROVIDING FOR SAVINGS AND SEVERABILITY CLAUSES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of _____, Texas, recognizes that trees generally protect and enhance the quality of life and general welfare of the town; and

WHEREAS, the citizens of _____ have long valued trees as a natural and often irreplaceable community resource and recognize them as assets for their beauty and service; and

WHEREAS, the City Council of _____, Texas, has further determined that the protection and care of trees located on city property is essential to the present and future health, safety, and welfare of all citizens, and accordingly, have determined that the adoption and implementation of this "Public Tree Care" ordinance is meritorious and necessary.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF _____, TEXAS:

PART 1: Chapter ____ of the Code of Ordinances of the City of _____, Texas, is hereby amended to add Article ____ "Public Tree Care" to read as follows:

"Article ____ . PUBLIC TREE CARE

Sec. ____ . Purpose.

To enhance the quality of life and the present and future health, safety, and welfare of all citizens, to enhance property values, and to ensure proper planting and care of trees on public property, the City Council herein delegates the authority and responsibility for managing public trees, creates a Tree Advisory Board, establishes practices governing the planting and care of trees on public property, and makes provision for the emergency removal of trees on private property under certain conditions.

Sec. ____ . Definitions.

As used in this Article, the following words and phrases shall have the meanings indicated:

Damage – any injury to or destruction of a tree, including but not limited to: uprooting; severance of all or part the root system or main trunk; storage of material on or compaction of surrounding soil; a substantial change in the natural grade above a root system or around a trunk; surrounding the tree with impervious paving materials; or any trauma caused by accident or collision.

Nuisance – any tree, or limb thereof, that has an infectious disease or insect; is dead or dying; obstructs the view of traffic signs or the free passage of pedestrians or vehicles; or threatens public health, safety and welfare.

Parkway – the area along a public street between the curb and the sidewalk; or if there is no curb or sidewalk, the unpaved portion of the area between the street right-of-way line and the paved portion of the street or alley.

Public property – all grounds and rights-of-way (ROWs) owned or maintained by the City.

Public tree – any tree or woody vegetation on city-owned or city-maintained property or rights-of-way.

Top or Topping – the non-standard practice of cutting back of limbs to stubs within a tree's crown to such a degree so as to remove the normal canopy and disfigure the tree.

Sec. _____. Authority and power.

- (a) *Delegation of authority and responsibility.* The _____ and/or his designee, hereinafter referred to as the "Director", shall have the authority and responsibility to plant, prune, maintain and remove trees and woody plants growing in or upon all city streets, rights-of-ways, city parks, and other public property. This shall include the removal of trees that may threaten electrical, telephone, gas, or any municipal water or sewer line, or any tree that is affected by fungus, insect, or other pest disease.
- (b) *Coordination among city departments.* All city departments will coordinate as necessary with the Director and will provide services as required to ensure compliance with this Ordinance as it relates to streets, alleys, rights-of-way, drainage, easements and other public properties not under direct jurisdiction of the Director.
- (c) *Interference.* No person shall hinder, prevent, delay, or interfere with the Director or his agents while engaged in carrying out the execution or enforcement of this Ordinance.

Sec. _____. Tree advisory board.

The City Council hereby creates a "Tree Advisory Board," hereinafter referred to as the "Board."

- (a) *Membership.* The Board shall consist of _____ members approved by City Council. Members of the Board will serve without compensation.
- (b) *Term of office.* Board members shall be appointed for _____ year staggered terms. In the event that a vacancy shall occur during the term of any member, a successor shall be appointed by City Council.
- (c) *Officers.* The Board shall annually select one of the members to serve as chair, may appoint a second member to serve as vice-chair, and may appoint a third member to serve as secretary.
- (d) *Meetings.* The Board shall meet a minimum of _____ times each year. All meetings shall be open to the public. The Board chair may schedule additional meetings as needed.
- (e) *Duties.* The Board shall act in an advisory capacity to the Director and shall:
 - (1) Coordinate and promote Arbor Day activities;
 - (2) Review and update a five-year plan to plant and maintain trees on city property;
 - (3) Support public awareness and education programs relating to trees;
 - (4) Review city department concerns relating to tree care;
 - (5) Submit an annual report of its activities to the city council;
 - (6) Assist with the annual application to renew the Tree City USA designation;
 - (7) Develop of a list of recommended trees for planting on city property; and
 - (8) Other duties that may be assigned by City Council.

Sec. _____. Tree planting and care standards.

- (a) *Standards.* All planting and maintenance of public trees shall conform to the American National Standards Institute (ANSI) A-300 "Standards for Tree Care Operations" and shall follow all tree care Best Management Practices (BMPs) published by the International Society of Arboriculture.
- (b) *Requirements of franchise utility companies.* Franchise utility companies shall provide advance notice to the City of their intended non-emergency tree pruning schedule and location of impacted area. The maintenance of public trees for utility clearance shall conform to all applicable utility industry standards.
- (c) *Tree species list.* The Director shall develop and maintain an official list of desirable tree species for planting on public property in two size classes: Ornamental (20 feet or less in height at maturity) and Shade (greater than 20 feet at maturity). Only trees from this approved list may be planted without written approval from the Director.
- (d) *Planting distances.* The Director shall develop and maintain an official set of spacing requirements for the planting of trees on public property. No tree may be planted within the visibility triangle of a street intersection or within ten (10) feet of a fire hydrant.
- (e) *Planting trees under electric utility lines.* Only trees listed as Ornamental trees on the official city tree species list may be planted under or within fifteen (15) lateral feet of any overhead utility wire.
- (f) *Protection of public trees during construction.* Any person, firm, corporation, or city department performing construction in the area of any public tree must employ appropriate measures to protect the tree, including, but not limited to, placing barriers around the tree to prevent any damage.

Sec. _____. Adjacent owner responsibility.

- (a) The owner of land adjacent to any city street or highway, when acting within the provisions of this Ordinance, may plant and maintain trees in the adjacent parkway area. Property owners are responsible for the reasonable and routine maintenance of trees and other landscaping in the adjacent parkway area.
- (b) No property owner shall allow a tree, or other plant growing on his or her property or within the adjacent parkway to obstruct or interfere with pedestrians or the view of drivers, thereby creating a hazard. If an obstruction persists, the Director shall notify the property owner to prune or remove the tree or plant. If the owner fails to comply with the notice, the City may undertake the necessary work and charge the cost to the property owner.

Sec. _____. Prohibition against harming public trees.

- (a) It shall be unlawful for any person, firm or corporation to damage, remove, or cause the damage or removal of a tree on public property without written permission from the Director.
- (b) It shall be unlawful for any person, firm or corporation to attach any cable, wire or signs or any other object to any street, park, or public tree.
- (c) It shall be unlawful for any person, firm or corporation to "top" any public tree. Trees severely damaged by storms or other causes, where best pruning practices are impractical may be exempted from this provision at the determination of the Director.

Sec. _____. Certain trees declared a nuisance.

Any tree, or limb thereof, on private property determined by the Director to have contracted a lethal, communicable disease or insect; to be dead or dying; to obstruct the view of traffic signs or the free passage of pedestrians or vehicles; or that threatens public health, safety, and welfare is declared a nuisance and the City may require its treatment or removal. Private property owners have the duty, at their own expense, to remove or treat nuisance trees on their property. The City may remove such trees at the owner's expense if the owner does not comply with treatment and/or removal as specified by the Director within the written notification period.

Sec. _____. Violations and penalty.

Any person, firm or corporation violating any provision of this Ordinance shall be deemed guilty of a misdemeanor and shall be subject to a fine not to exceed five hundred dollars (\$500.00) for each offense.

Sec. _____. Appeals.

All appeals to a violation shall be heard by City Council.”

PART 2. Savings/repeal.

That all ordinances or parts of ordinances in conflict with this Ordinance are repealed to the extent of such conflict.

PART 3. Severability.

That should any word, sentence, clause, paragraph or provision of this Ordinance be held to be invalid or unconstitutional the remaining provisions of this Ordinance shall remain in full force and effect.

PART 4. Effective date.

That this Ordinance shall become effective after its passage and publication according to law.

PASSED, APPROVED and ADOPTED by the City Council of _____, Texas, on this ____ day of _____, _____.

Mayor

ATTEST:

APPROVED AS TO FORM:

City Secretary

City Attorney



City of Lucas

Parks and Open Space Board Request

January 23, 2018

Requester: Development Services Director Joseph Hilbourn

Agenda Item:

Provide update regarding park improvements to the Lucas Community Park, East Winningkoff Trailhead, Kenneth R. Lewis Park, and Forest Creek Park.

Background Information:

The list below outlines proposed improvements and their status for each of the following projects:

Lucas Community Park:

1. Install split rail fence east of restrooms adjacent to the parking lot – *Completed.*
2. Dig out, remove dead and overgrown landscape throughout - *Dead and over grown landscape has been removed and or trimmed back, and plantings for this project and will be installed immediately following Founders Day.*

East Winningkoff Trailhead:

1. Add split rail fence to terminate near existing drive by water tower, and add landscape area at end of fence - *Fence has been ordered and will be installed prior to Founders Day by public works staff. The landscape will be installed immediately following Founders Day.*
2. Add round pen – *Not yet started.*

Kenneth R Lewis Park:

1. Repair drainage south side – *Completed.*
2. Backfill under side walks around culverts and plantings from erosion – *Completed.*
3. Clean up existing scoreboard sign - *Sent out for bid.*
4. Repair Kenneth R Lewis Sign - *Design completed and will install as time permits.*
5. Underside of pavilion - *Sent out for bid, prices came in too high at \$17,000. This project will be going out for rebidding.*
6. Clean and paint dugouts - *Sent for bid.*
7. Landscape repair and replacement - *This project will be completed after Founders Day.*

Forest Creek Park:

1. Replace Pavilion - *Pavilion has been removed, waiting for bid to replace.*
2. Trim tree line and clear under brush – *Completed.*
3. Replace existing hose bib with frost free standing hose bib – *Will be replaced as time permits.*
4. Paint Swing sets - *Sent out for bid.*
5. Clean up playground equipment – *Equipment will be clean when weather permits.*
6. Plant trees and landscape - *Will be done immediately after Founders Day.*
7. Volleyball court or basketball court – *This project has not been started.*



City of Lucas

Parks and Open Space Board Request

January 23, 2018

Requester: Development Services Director Joseph Hilbourn

8. Remove edging around playground equipment and add landing mulch around equipment - *Will be done immediately following restoration of equipment and painting swing set.*
9. Benches (4), Picnic tables (2), Soccer goals (2) – *These items will be purchased when other park items are close to completion.*

Attachments/Supporting Documentation:

NA

Budget/Financial Impact:

NA

Recommendation:

NA

Motion:

NA