



Parks and Open Space Board Meeting  
July 25, 2017  
7:00 p.m.  
City Hall – 665 Country Club Road  
**Minutes**

**Call to Order**

Chairman Rhoads called the meeting to order at 7:00 p.m.

**Parks Board Members Present:**

Chairman David Rhoads  
Vice Chairman Chris Vanhorn  
Member Kenneth Patterson  
Member Bill Esposito

**Staff Present:**

Development Services Director Joe Hilbourn  
City Secretary Stacy Henderson  
Special Projects Coordinator Cathey Bonczar

**Parks Board Members Absent:**

Member Brenda Rizos  
Alternate Member Joanne Doucet

**City Council Liaison**

Councilmember Tim Baney

Chairman Rhoads determined that a quorum was present and reminded all in attendance to silence their cell phones. The Board conducted the Pledge of Allegiance.

**Regular Agenda**

- 1. Consider approval of the minutes of the June 27, 2017 Parks and Open Space Board regular meeting.**

**MOTION:** A motion was made by Vice Chairman Vanhorn, seconded by Mr. Esposito to approve the minutes as presented. The motion passed unanimously by a 4 to 0 vote.

- 2. Presentation by Cathey Bonczar regarding the Keep Texas Beautiful Conference highlights.**

Special Projects Coordinator Cathey Bonczar discussed the highlights from the Keep Texas Beautiful conference she attended in June 2017. Ms. Bonczar discussed the organizations mission and educational sessions that were attended. She also discussed opportunities available to apply for various awards and funding through the Keep Texas Beautiful program and outlined several submissions that had received awards and their efforts.

Ms. Bonczar discussed the importance of the City branding the Keep Lucas Beautiful program and creating a Keep Lucas Beautiful logo. Ms. Bonczar displayed photographs from other cities such as Hutto and Salado that had completed various beautification efforts throughout their city.

This was a discussion item only; no formal action was taken.

**3. Consider prioritization of Parks Board projects based on a matrix tool.**

Parks Board Member Ken Patterson discussed with the Board the scoring criteria used for grading the projects outlined and the best way to rank those projects.

The Board agreed to add the Parks Trail System, Phase 1, 2 and 3 as projects to be included on the list.

Vice Chairman Vanhorn discussed assigning a Parks Board member as a liaison to a project once the prioritization list had been established.

The Parks Board members prioritized and ranked the project listing and turned their information into City Secretary Stacy Henderson for compilation to be discussed at the August Parks Board meeting.

This was a discussion item only; no formal action was taken.

**4. Update regarding the East Winningkoff Trailhead project.**

Development Services Director Joe Hilbourn stated that the tree line had been trimmed and brush had been removed and components for the bathroom facilities would be delivered on July 31.

This was a discussion item only; no formal action was taken.


**5. Adjournment.**

**MOTION:** A motion was made by Vice Chairman Vanhorn, seconded by Mr. Esposito to adjourn the meeting at 7:45 pm. The motion passed unanimously by a 4 to 0 vote.

APPROVE:

  
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David Rhoads, Chairman

ATTEST:

  
\_\_\_\_\_  
Stacy Henderson, City Secretary

