



City of Lucas
City Council Meeting
March 1, 2018
7:00 P.M.

City Hall - 665 Country Club Road – Lucas Texas
Minutes

Call to Order

Mayor Olk called the meeting to order at 7:00 p.m.

City Councilmembers Present:

Mayor Jim Olk
Mayor Pro Tem Kathleen Peele
Councilmember Wayne Millsap
Councilmember Tim Baney
Councilmember Steve Duke
Councilmember Philip Lawrence
Councilmember Debbie Fisher

Staff Present:

City Manager Joni Clarke
City Secretary Stacy Henderson
City Attorney Joe Gorfida
Development Services Director Joe Hilbourn
Fire Chief Ted Stephens
Finance Director Liz Exum

Mayor Olk determined that a quorum was present. Everyone was reminded to silence their cell phones and the Pledge of Allegiance was recited.

Citizen Input

1. Citizen Input.

There was no citizen input at this meeting.

Community Interest

2. Community Interest.

Mayor Olk reminded those in attendance that the City's annual Founders Day event would be held on April 14, 2018. Mayor Olk also noted that the City's General Election would be held on May 5 with early voting beginning April 23. He also noted that the City Council would be holding an open house to discuss street project updates from 6:00 to 7:00 pm on April 19 to discuss the Blondy Jhune project; May 3 to discuss the Winningkoff Road project; and May 17 to discuss the Stinson Road project.

City Manager Joni Clarke briefed the City Council on recent flooding that had occurred in the City and thanked the Public Works and Fire Rescue Departments for their hard work ensuring public safety.

Consent Agenda

3. Consent Agenda.

- A. Approval of the minutes of the February 15, 2018 City Council meeting.
- B. Approval of the City of Lucas Investment Report for quarter ending December 31, 2017.

MOTION: A motion was made by Councilmember Fisher, seconded by Councilmember Lawrence to approve the Consent Agenda as presented. The motion passed unanimously by a 7 to 0 vote.

Public Hearing Agenda

4. Public hearing to consider adopting Ordinance 2018-03-00876 amending the City's Code of Ordinances, Section 14.01.004 - Definitions to add a definition for Pet Boarding, Pet, Livestock, adding Pet Boarding to the Schedule Use Chart, and establishing District requirements to the Code of Ordinances, Section 14.03.354 - Special District Requirements.

Development Services Director Joe Hilbourn briefed the City Council on the proposed amendment to add Pet Boarding as an allowable use to the City's Zoning Ordinance and explained that the Planning and Zoning Commission had reviewed and approved the definition and district requirements. Mr. Hilbourn noted that district requirements had been added for Pet Boarding along with the definition and district requirements for of pet and livestock.

Mayor Olk stated that under Section 14.03.354 (E) of the proposed ordinance he would like to clarify the language to read "Pet Boarding shall only serve pets for a period not to exceed sixty (60) consecutive days.

Councilmember Millsap stated that kennels were allowed within the Agricultural District and asked if Pet Boarding facilities should also be allowed within the Agricultural District with a specific use permit.

The City Council discussed with the City Attorney and Development Services Director the definition and use of a kennel compared to a pet boarding facility.

Mayor Olk opened the public hearing at 7:15pm. There being no one wishing to speak, the public hearing was closed.

MOTION: A motion was made by Councilmember Millsap, seconded by Mayor Olk to approve Ordinance 2018-03-00876 amending the City's Code of Ordinances, Section 14.01.004 - Definitions to add a definition for Pet Boarding, Pet, Livestock, adding Pet Boarding to the Schedule Use Chart, and establishing District requirements to the Code of Ordinances, Section 14.03.354 - Special District Requirements, and to also add Pet Boarding as an allowable use in the Agricultural zoning district with a specific use permit, and to add the following language to Section 14.03.354 (E) "Pet Boarding shall only serve pets for a period not to exceed sixty (60) consecutive

days". The motion passed unanimously by a 6 to 1 vote with Councilmember Fisher voting in opposition.

Regular Agenda

5. Consider the acceptance and approval of the City of Lucas Comprehensive Annual Financial Report (CAFR) for Fiscal Year 2016-2017 presented by BrooksWatson & Company.

Mike Brooks with BrooksWatson & Company gave a presentation discussing the auditing process and the audit plan used for the City of Lucas. Mr. Brooks reviewed the City's revenues, expenses, change in fund balance and net position on the utility fund.

Mayor Olk thanked staff and city management for their focus on public safety and street repairs in the fiscal year budget.

MOTION: A motion was made by Councilmember Millsap, seconded by Councilmember Duke to accept and approve the City of Lucas Comprehensive Annual Financial Report for fiscal year 2016-2017. The motion passed unanimously by a 7 to 0 vote.

6. Presentation by City of Lucas Fire Chief Ted Stephens and Demonstration of the City of Wylie Dispatch System by City of Wylie Assistant Fire Chief Blythe and consider changing EMS and Fire Dispatch Services from City of Plano Public Safety Communications to the City of Wylie Public Safety Communications and appropriating \$86,300 from unrestricted general fund reserves to account number 11-8300-452 (hardware and telecommunications).

Fire Chief Ted Stephens gave a presentation discussing how existing emergency dispatch calls were dispersed. He explained that when 911 calls were placed from Lucas, they were answered by Collin County then routed to Plano Public Safety Communications for dispatch to Lucas Fire-Rescue. Chief Stephens stated that Plano Public Safety Communications has provided dispatch services since 2010 and with the growth of Collin County, communication challenges exist and continue to grow.

Chief Stephens discussed the call volumes between Plano, Parker and Lucas, existing costs associated with dispatch services, and the lack of ability Plano Communications has to simultaneously dispatch mutual aid. Chief Stephens noted that currently, when mutual aid is needed, calls are manually made to other cities causing a lag in response time, and incorrect times have been posted due to non-automated systems. Chief Stephens noted that existing call times include 45 seconds to receive a call and 14 additional seconds for a call to be dispatched to Lucas.

Chief Stephens played several dispatched calls received through Plano Safety Communications where a delay in dispatch occurred as well as inconsistent times posted.

Wylie Fire Chief Brandon Blythe came forward and explained to the City Council the automated dispatch service operated by the City of Wylie and gave a demonstration of an actual call and the speed in which mutual aid was dispersed. Chief Blythe discussed the CAD mapping system used by Wylie that was integrated with Collin County and Google Maps.

Councilmember Lawrence asked the difference in response time Wylie has experienced with an automated system.

Chief Blythe stated that Wylie went from a response time of two minutes down to 40 seconds.

Chief Stephens stated that switching to the Wylie automated system would benefit the City with simultaneous dispatch of mutual aid and would reduce delays in response. Chief Stephens stated that the City of Parker is also considering moving to Wylie Public Safety Communications, which could assist in reducing costs should they participate.

Chief Blythe stated that funds from the City of Lucas would go towards a full-time dispatcher to assist with the additional incoming calls.

The City Council discussed the need for a more regional approach related to dispatch services and mutual aid, the cost of existing services, and how mapping and calls for service would be managed.

MOTION: A motion was made by Councilmember Millsap, seconded by Councilmember Lawrence to authorize the City Manager to implement the computer aided dispatch system for fire and emergency medical services by entering into agreements with US Digital Designs, Integrated Computer Systems, and the City of Wylie, and complete the purchasing of all necessary hardware and software to be able to implement the City of Wylie computer aided dispatch system effective October 1, 2018 and appropriate \$86,300 from unrestricted general fund reserves to account number 11-8300-452. The motion passed unanimously by a 7 to 0 vote.

7. Consider the acquisition of a new fire engine to replace the 1996 General Fire Engine (E862) and appropriate \$738,698 from unrestricted general fund reserves, account number 11-8300-421 Fire Department Vehicles.

Fire Chief Ted Stephens discussed the existing 1996 fire engine needing replacement that had over 3,052 hours registered. He stated the engine was scheduled for replacement in the 2016/2017 fiscal year budget. Chief Stephens noted that the Vehicle Committee selected the engine proposed by Pierce in the amount of \$738,698.

Councilmember Fisher asked if any other funding options had been reviewed other than taking from general fund reserves.

City Manager Joni Clarke stated that a lease to purchase option had been evaluated; however, the interest rate would cost the City an additional \$28,000. Ms. Clarke stated that she proposed the cost of the engine be split between fiscal years with the down payment being paid the first year, and the remainder of the amount being paid the second year.

Mayor Olk stated that if the City could obtain better pricing by paying for the engine in total upfront that should be considered rather than waiting and potentially have pricing increase.

The City Council discussed the amount of funding in general fund reserves.

MOTION: A motion was made by Councilmember Lawrence, seconded by Councilmember Millsap to authorize the City Manager to negotiate all documents associated with the acquisition of the Pierce engine in an amount not to exceed \$738,698. The motion passed unanimously by a 7 to 0 vote.

8. Consider repairs to the 2007 Ford F-450 Ambulance (Medic 862), the acquisition of a new ambulance to replace Medic 862 and amend the fiscal year 17/18 budget by allocating unrestricted general fund reserves.

Fire Chief Ted Stephens stated that Medic 862 was put into service on April 1, 2014 with an estimated useful life of 5 years. Medic 862 has responded to 30 medical calls from April 1, 2014 to December 1, 2017, and since December 2, 2017 has responded to an additional 82 medical calls. Chief Stephens stated that the increased usage of Medic 862 occurred while Medic 861 was experiencing mechanical issues.

Chief Stephens stated that Medic 862 was experiencing loss of compression in the engine, oil leaks, slippage in the transmission, no air conditioning in the cab area, and the electronics were beginning to fail.

The City Council discussed the funds needed for repairs and setting aside funds in the amount of \$150,000 annually to save money for the purchase of an ambulance in two years.

Mayor Olk, Mayor Pro Tem Peele and Councilmember Lawrence stated they were in favor of repairing Medic 862 and setting aside funds for purchase in two years.

MOTION: A motion was made by Mayor Olk, seconded by Councilmember Fisher to allocate \$30,000 from general fund reserves to conduct the necessary repairs to Medic 862 with the intent of replacing Medic 862 within two to three years. The motion passed unanimously by a 7 to 0 vote.

Executive Session


9. Executive Session.

An Executive Session did not occur at this meeting.

10. Adjournment

MOTION: A motion was made by Councilmember Millsap, seconded by Councilmember Duke to adjourn the meeting at 9:26 pm. The motion passed unanimously by a 7 to 0 vote.

APPROVED:



Jim Olk, Mayor

ATTEST:



Stacy Henderson, City Secretary

