



City of Lucas
City Council Meeting
October 19, 2017
7:00 P.M.

City Hall - 665 Country Club Road – Lucas Texas
Minutes

Call to Order

Mayor Olk called the meeting to order at 7:00 p.m.

City Councilmembers Present:

Mayor Jim Olk
Councilmember Steve Duke
Councilmember Debbie Fisher
Councilmember Wayne Millsap
Councilmember Philip Lawrence

City Councilmembers Absent:

Mayor Pro Tem Kathleen Peele
Councilmember Tim Baney

Staff Present:

City Manager Joni Clarke
City Attorney Joe Gorfida
City Secretary Stacy Henderson
Development Services Director Joe Hilbourn
Public Works Director/City Engineer Stanton Foerster
Finance Director Liz Exum
Fire Chief Ted Stephens
Assistant Fire Chief Lance Gant

Mayor Olk determined that a quorum was present. Everyone was reminded to silence their cell phones and the Pledge of Allegiance was recited.

Citizen Input

1. Citizen Input.

There was no citizen input received.

Community Interest

2. Community Interest.

Mayor Olk noted that students from Allen High School that were present at the meeting as part of their Government Class. The following students came forward and introduced themselves:

- Travis Hoffman
- Sydney Mendel
- Cecillia Nguyen
- Jessica VanNimwegen
- Faith Fortney
- Bailey Cole
- Kelcey Banks

- Addie Kirkpatrick
- Job Osorio

Mayor Olk read a Proclamation declaring November 4, 2017 as Arbor Day.

Mayor Olk presented to City Manager Joni Clarke a plaque for the City of Lucas Scenic City designation received by Mayor Olk at a recent Texas Municipal League conference.

Fire Chief Ted Stephens gave a presentation regarding the Lucas Fire-Rescue deployment to Fulton, Texas and their efforts after Hurricane Harvey as part of the Texas Intrastate Fire Mutual Aid System. Chief Stephens noted that eleven firefighters were deployed over a three-week period to assist with search, rescue, 911 coverage, debris removal and to assist the citizens of Fulton after the hurricane.

Mayor Olk announced that the City's Country Christmas event would take place on December 1 at 6:00 pm at the Lucas Community Park, and reminded those in attendance that registration for the Scarecrow Contest was open until October 30.

Consent Agenda

3. Consent Agenda.

- A. Approval of the minutes of the September 21, 2017 City Council meeting.
- B. Consider authorizing the City Manager to enter into a contract with R&M Services for fire hydrant and valve maintenance utilizing an interlocal with the City of Garland, Texas in the amount not to exceed \$116,365.

MOTION: A motion was made by Councilmember Duke, seconded by Councilmember Millsap to approve the Consent Agenda as presented. The motion passed unanimously by a 5 to 0 vote.

Regular Agenda

4. Consider giving direction to the City Manager regarding the future use of the McGarity Road right-of-way between 2190 McGarity Lane and Ingram Lane.

Public Works Director/City Engineer Stanton Foerster gave a presentation noting that along the northern edge of Travis Ranch Estates and a portion of the southern edge of Claremont Springs Addition, there was a 30-foot strip of land dedicated to Collin County, and a 15-foot strip of right of way dedicated to the City of Lucas for public use. Mr. Foerster stated that the Collin County Thoroughfare Plan shows McGarity Lane as a four-lane divided roadway and because of this, the residents of Claremont Springs asked that this item be brought before the City Council for consideration to selling the 45-strip of right of way and easement so that future roadway expansion could not occur.

The City Council discussed the existing water lines located within the right of way.

Councilmember Fisher explained that 45-feet of right of way and easement was not be sufficient to create a four-lane divided roadway.

MOTION: A motion was made by Councilmember Fisher, seconded by Councilmember Lawrence to retain the 45-foot right of way and easement as it existed with no further action. The motion passed unanimously by a 5 to 0 vote.

5. **Consider authorizing the City Manager to enter into a professional services contract with Birkhoff, Hendricks & Carter, LLP in the amount of \$215,850 for the design of the Winningkoff Road Middle Section Project using funds from FY 17-18 account 21-8210-491-127.**

Public Works Director/City Engineer Stanton Foerster gave a presentation explaining that a portion of Winningkoff Road between Forestview and Snider was located within a flood plain and required a flood plain study as part of this design and construction project.

Councilmember Fisher asked why the cost associated with this project had increased.

Mr. Foerster explained that he had not taken into account flood plain issues when the project was first estimated.

The City Council discussed with Mr. Foerster floodway studies, various elevations of the roadway, and the estimates associated with the design portion of the project.

MOTION: A motion was made by Councilmember Millsap, seconded by Councilmember Duke to authorize the City Manager to enter into a professional services contract with Birkhoff, Hendricks and Carter, LLP in the amount of \$215,850 for the design of the Winningkoff Road Middle Section Project using funds from FY 17-18 account 21-8210-491-127. The motion passed unanimously by a 5 to 0 vote.

6. **Consider authorizing the City Manager to enter into a construction agreement with GRod Construction, LLC for the construction of the Winningkoff Road Reverse Curve Paving and Drainage Improvements in an amount not to exceed \$502,410.90 plus 20% contingency in the amount of \$100,480 using funds in account 21-8210-491-123.**

Councilmember Fisher noted that the contract stated construction could take place anytime of the day and wanted to ensure this did not occur. Councilmember Fisher also asked if the homeowners affected by this project would have access to their driveways during construction.

Public Works Director/City Engineer Stanton Foerster stated that he had spoken with the homeowners and they would have access to their driveways at all times during the construction period, and that the contractor would be subject to comply with all city ordinances including construction times allowed within the City.

MOTION: A motion was made by Councilmember Fisher, seconded by Councilmember Lawrence to authorize the City Manager to enter into a construction agreement with GRod Construction, LLC for the construction of the Winningkoff Road reverse curve paving and drainage improvements in an amount not to exceed \$502,410.90 plus a 20% contingency in the amount of \$100,480 using funds from account 21-8210-491-123. The motion passed unanimously by a 5 to 0 vote.

- 7. Discuss project scheduling related to Public Works projects pertaining to street maintenance and improvements and the north pump station improvements.**

Mayor Olk asked that the Public Works projects scheduling be included as part of the weekly recap sent by the City Manager and no further discussion was needed.

- 8. Discuss the opportunity 1) to add a fourth approach from 995 W. Lucas Road to the Country Club Road/W. Lucas Road intersection; 2) make improvements to the northwest corner of the same intersection; and 3) provide the City Manager with direction on the same.**

Public Works Director/City Engineer Stanton Foerster stated that with TxDOT conducting signal work at the intersection of Country Club and W. Lucas Road, the City Council asked that staff speak with surrounding property owners regarding intersection improvements. Mr. Foerster stated that he spoke with Alan Spurgin, property owner of 1015 W. Lucas Road, who was reviewing the schematic and possible impacts to his property access, and had not yet made a decision. Craig Zale, owner of Craig's Car Care was willing to make the changes to his drive and allowing cross traffic within a new easement. Bob Willard, property owner of 995 W. Lucas Road was contacted and stated he was willing to discuss the options available.

The City Council discussed possible intersection improvements and wanted to obtain the necessary easements and cross access agreements from the affected property before any changes would be considered.

MOTION: A motion was made by Councilmember Millsap, seconded by Councilmember Duke to direct staff to move forward working with TxDOT to add a fourth approach from 995 W. Lucas Road to the Country Club Road/W. Lucas Road intersection; make drainage improvements to the northwest corner of the same intersection; and to give direction to fund this project when the necessary easements and cross access agreements are obtained, using RTR funds, roadway impact fees and/or road maintenance funds. The motion passed unanimously by a 5 to 0 vote.

- 9. Consider giving direction to the City Manager 1) to make repairs to various roadways as determined in the June 15, 2017, City Council meeting and 2) enter into a contract with APAC/Oldcastle in an amount not to exceed \$258,234.56 plus any additional roadways needing repairs as part of the Street Maintenance for Summer 2018 or amending the FY 17-18 Budget by using reserve funds to fund street maintenance work.**

Public Works Director/City Engineer Stanton Foerster stated funds were allocated in the fiscal year 16-17 budget for roadway maintenance with APAC services. However, maintenance did not begin until October of 2017, and therefore funds allocated in fiscal year 16-17 were no longer available. Mr. Foerster recommended various streets that were in need of repair and requested if funding could be allocated.

The City Council directed staff to review traffic counts and roadway conditions to determine which roadways would be done first, and further identified the following streets for maintenance in fiscal year 17-18:

- Stinson
- Lewis
- Snider
- Forest Grove
- Fairbrook Circle

MOTION: A motion was made by Mayor Olk, seconded by Councilmember Fisher to enter into a contract with APAC/Old Castle in an amount not to exceed \$258,234.56 from unrestricted general fund reserves for street maintenance, and authorize the City Manager to negotiate and enter into an interlocal agreement with APAC in an amount not to exceed \$750,000 using street maintenance for Summer 2018, account 11-8209-301. The motion passed unanimously by a 5 to 0 vote.

10. Discuss nominations for the 2017 Service Tree Award Program.

City Secretary Stacy Henderson discussed with the City Council the following outline for the Service Tree Program consideration for 2017/2018:

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|---|------------------|
| ● Application made available on City website | October 25, 2017 |
| ● Application included as part of the November 2017 Lucas Leader | October 25, 2017 |
| ● Deadline to file an application | January 15, 2018 |
| ● Applications forwarded to Service Tree Nominating Committee | January 16, 2018 |
| ● Item placed on City Council agenda for nomination consideration | February 1, 2018 |
| ● Order trees and plaques | February 2, 2018 |
| ● Announce winners and present tree/plaque at Founders Day | April 14, 2018 |

The City Council was in agreement with the outlined schedule.

11. Consider the City Council meetings schedule for November and December 2017.

The City Council was in agreement that cancellation of the December 21, 2017 City Council meeting may be considered should there not be any items needing consideration.

Executive Session


12. Executive Session: An Executive Session is not scheduled for this meeting.

The City Council did not hold an Executive Session during this meeting.

13. Adjournment.


MOTION: A motion was made by Councilmember Millsap, seconded by Councilmember Lawrence to adjourn the meeting at 8:10 pm. The motion passed unanimously by a 5 to 0 vote.

APPROVED:



Jim Olk, Mayor

ATTEST:



Stacy Henderson, City Secretary

