



City of Lucas  
City Council Meeting  
June 21, 2018  
7:00 P.M.

City Hall - 665 Country Club Road – Lucas Texas  
**Minutes**

## Call to Order

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Mayor Olk called the meeting to order at 7:00 p.m.

**City Councilmembers Present:**

Mayor Jim Olk  
Mayor Pro Tem Kathleen Peele  
Councilmember Wayne Millsap  
Councilmember Tim Baney  
Councilmember Steve Duke  
Councilmember Debbie Fisher

**Staff Present:**

Development Services Director Joe Hilbourn  
City Secretary Stacy Henderson  
Fire Chief Ted Stephens  
Assistant Fire Chief Lance Gant

**City Councilmembers Absent:**

Councilmember Philip Lawrence

Mayor Olk determined that a quorum was present. Everyone was reminded to silence their cell phones and the Pledge of Allegiance was recited.

## Citizen Input

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**1. Citizen Input.**

There was no citizen input at this meeting.

## Community Interest

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**2. Community Interest.**

- A. Mayor Olk presented a Proclamation to Lone Star Search and Rescue for their search and rescue efforts in locating a Lucas resident.
- B. Mayor Olk presented a Proclamation to Lucas resident Tim Johnson of the Lucas Amateur Radio Club recognizing Amateur Radio Operator Week.

Boy Scout Liam Dunleavy introduced himself to the Council explaining that he was working towards his Citizenship in the Community Merit Badge.

## Executive Session Agenda

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3. **The City Council will convene into Executive Session as permitted under Texas Government Code, Section 551.074 Personnel Matters, to conduct interviews of Board of Adjustment applicants and discuss Board of Adjustment appointments.**

The City Council convened into Executive Session at 7:14 pm.

4. **Reconvene into open session and take any action necessary as a result of the Executive Session.**

The City Council reconvened into open session at 7:39 pm and took the following action.

**MOTION:** A motion was made by Mayor Pro Tem Peele, seconded by Councilmember Duke to appoint Tom Redmon as a regular voting member to the Board of Adjustment. The motion passed unanimously by a 6 to 0 vote.

## Consent Agenda

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5. **Consent Agenda.**
  - A. **Approval of the minutes of the June 7, 2018 City Council meeting.**
  - B. **Consider adopting Ordinance 2018-06-00881 correcting Ordinance 2018-06-00471, adopted June 7, 2018 amending Article 5.03 titled "Fire Code" of the Code of Ordinances, to correct a scrivener's error in the ordinance number by renumbering Ordinance 2018-06-00471 to Ordinance 2018-06-00882.**

**MOTION:** A motion was made by Mayor Pro Tem Peele, seconded by Councilmember Fisher to approve the Consent Agenda as presented. The motion passed unanimously by a 6 to 0 vote.

## Regular Agenda

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6. **Discuss the reservation guidelines and policy for the Community Center and other City facilities.**

Development Services Director Joe Hilbourn explained that at the June 7, 2018 City Council meeting, Trinity Tabernacle Church asked to use the Community Center every Wednesday for services during the next year while their church was being constructed. Mr. Hilbourn reviewed the current parks policy for reservations noting that facilities could be rented for two consecutive events at any given time, requiring an individual to schedule another occurrence after the first rental had taken place to ensure fairness with reservations.

The City Council was in agreement to maintain the policy in its current format and make no changes. The City Council noted that any changes would be a disservice to the citizens and would change the intent of how the Community Center was to be used.

**7. Consider setting a policy regarding the acceptance of proclamations and special recognition before the City Council.**


Mayor Olk explained that currently there was no policy in place for reviewing and accepting requests for proclamations, and noted current guidelines included the City Secretary bringing requests forward for approval to the Mayor.

The City Council discussed various policy items and ways in which to accept requests. The Council was in agreement to maintain the policy of the Mayor approving requests, and no online form or other formal policy items were created.

**8. Adjournment.**

**MOTION:** A motion was made by Councilmember Millsap, seconded by Councilmember Duke to adjourn the meeting at 7:50 pm. The motion passed unanimously by a 6 to 0 vote.

APPROVED:

  
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Jim Olk, Mayor

ATTEST:

  
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Stacy Henderson, City Secretary