



City of Lucas
City Council Meeting
August 16, 2018
7:00 P.M.

City Hall - 665 Country Club Road – Lucas Texas

MINUTES

Call to Order

Mayor Olk called the meeting to order at 7:00 p.m.

City Councilmembers Present:

Mayor Jim Olk
Mayor Pro Tem Kathleen Peele
Councilmember Wayne Millsap
Councilmember Tim Baney
Councilmember Steve Duke
Councilmember Debbie Fisher
Councilmember Philip Lawrence

Staff Present:

City Manager Joni Clarke
City Secretary Stacy Henderson
City Attorney Joe Gorfida
Development Services Director Joe Hilbourn
Public Works Director/City Engineer Stanton Foerster
Finance Director Liz Exum
Fire Chief Ted Stephens

Mayor Olk determined that a quorum was present. Everyone was reminded to silence their cell phones and the Pledge of Allegiance was recited.

Citizen Input

1. Citizen Input.

There was no citizen input at this meeting.

Community Interest

2. Community Interest.

Mayor Olk presented a Proclamation to long-time resident Lee Ford recognizing her generosity and contributions to the City of Lucas.

Mrs. Ford recalled her time in Lucas and thanked the Council for their years of service. Mrs. Ford presented the City a check in the amount of \$100,000 to be used towards the purchase of a new ambulance.

The City Council recessed at 7:10 pm for a brief reception in Mrs. Ford's honor. The City Council reconvened the regular meeting at 7:19 pm.

Councilmember Fisher explained that she recently attended a NTMWD Oversight Committee meeting that discussed the reconstruction of Orr Road that would now be constructed up to the NTMWD property rather than going beyond the property due to costs. Councilmember Fisher noted that the NTMWD had purchased 1,000 acres near the city of New Hope where they would be constructing a new facility, twice the size of their existing facility. Councilmember Fisher further explained that the Oversight Committee has asked that trees be planted around the new facility to blend with the surrounding environment.

Consent Agenda

3. Consent Agenda.

- A. Approval of the minutes of the August 2, 2018 City Council meeting.
- B. Consider authorizing the Mayor to enter into a First Amended Agreement with Judge Dana Huffman for Municipal Court Services for the City of Lucas and establish requirements and compensation.
- C. Consider adopting Ordinance 2018-08-00883 annexing Lakeview Downs, a tract of land consisting of 116 lots and being 148.842 acres of land out of the Thomas James Survey Abstract No. 477 and the Montgomery Birch Survey Abstract No. 115.
- D. Approval of the City of Lucas Investment Report for quarter ending June 30, 2018.

Mayor Pro Tem Peele asked that Agenda Item 3B be removed from the Consent Agenda for further discussion.

MOTION: A motion was made by Councilmember Fisher, seconded by Councilmember Lawrence to approve Agenda Items A, C and D on the Consent Agenda as presented. The motion passed unanimously by a 7 to 0 vote.

3B. Consider authorizing the Mayor to enter into a First Amended Agreement with Judge Dana Huffman for Municipal Court Services for the City of Lucas and establish requirements and compensation.

Mayor Pro Tem Peele asked for clarification regarding the retainer fee proposed for monthly court proceedings and the additional \$500 fee for judge services in the contract currently.

City Manager Joni Clarke explained that the \$300 retainer fee was proposed so that court dates could be held monthly and standardize enforcement practices. Currently municipal court takes place on an as needed basis and is difficult to schedule.

City Attorney Joe Gorfida noted that the compensation amount was lower than most other retainers.

MOTION: A motion was made by Mayor Pro Tem Peele, seconded by Councilmember Millsap to authorize the Mayor to enter into a First Amended Agreement with Judge Dana Huffman for Municipal Court services for the City of Lucas and establish requirements and compensation. The motion passed unanimously by a 7 to 0 vote.

Regular Agenda

- 4. Consider the purchase of a dump truck and amending the Fiscal Year 17/18 budget appropriating funds in the amount of \$24,000 from unrestricted General Fund reserves to Capital Improvements/Public Works and create line item 11-8210-421 Vehicles.**

Development Services Director Joe Hilbourn explained that the City currently owns a two-yard dump truck that requires multiple trips to job sites due to limited capacity. A dump truck was needed that could haul more weight and tow a trailer with equipment, thereby not requiring more than one trip. Mr. Hilbourn discussed various equipment that had been sold that could be used towards the purchase of a dump truck. Mr. Hilbourn noted that two employees were taking CDL training to have the appropriate licenses to drive the vehicle.

MOTION: A motion was made by Councilmember Millsap, seconded by Councilmember Lawrence to approve amending the Fiscal Year 17/18 budget appropriating funds in the amount of \$24,000 from unrestricted General Fund Reserves to account 11-8210-421 Vehicles for the purchase of a dump truck. The motion passed unanimously by a 7 to 0 vote.

- 5. Discuss the Fiscal Year 2018-2019 Proposed Budget.**

Finance Director Liz Exum gave a presentation noting that the budget was calculated using the effective tax rate of \$0.303216 with excess revenue in the General Fund of \$472,391. Ms. Exum noted that \$50,000 had been added to the fiscal year budget allocating funds for a lease agreement with the United States Army Corp of Engineers for maintenance and repair of the Brockdale and Highland Park trailheads and boat ramps. Ms. Exum noted that quarterly fee payments for City Council were reduced by \$6,000.

Councilmember Fisher asked for clarification regarding the \$40,000 budgeted in Parks and Recreation for trails.

Development Services Director Joe Hilbourn explained that funds were budgeted to include a survey of the trail area for markers along the trail and water crossings, as well as funds for various easements that need to be obtained.

Councilmember Fisher asked for clarification on the timeframe for the Parker Road lift station.

City Manager Joni Clarke stated that funds were in escrow waiting for this project to begin. A time frame had not been identified by all parties.

The City Council discussed with City Manager Joni Clarke the cost of chairs that were proposed in the budget for the Council Chambers and conference room, and the repurposing or disposal of existing chairs.

There was no action on this item, it was for discussion purposes only. The City Council made no proposed changes to the fiscal year 18/19 budget.

6. Update by Staff regarding the construction activities along West Lucas Road by Reynolds Asphalt.

City Engineer Stanton Foerster noted that construction was complete, and staff was reviewing invoices determining that costs were accurate.

There was no formal action on this item, it was for discussion purposes only.

7. Consider and provide staff direction on the building façades for the existing and proposed lift stations and pump houses.

City Engineer Stanton Foerster stated that the façade design of lift stations in Lucas consisted of cement-block or of sheet metal construction. Staff was completing plans for the new lift station and suggested other alternatives for Council consideration such as a barn-like structure that fits with a more rural lifestyle. Mr. Foerster stated that there was not a large difference in price for the other structures proposed.

The City Council was in agreement to add an alternate bid item to the proposal of the lift station that includes a barn-like structure for consideration.

There was no formal action on this item, it was for discussion purposes only.

8. Discuss the upcoming 86th Legislature of the State of Texas beginning January 8, 2019, determine if the City of Lucas would like to prepare a Legislative Agenda to communicate its legislative priorities and discuss the process regarding advocacy of proposed legislation.

Councilmember Fisher suggested advocating for amendments to the Texas Emergency Services Retirement System be brought forward during the legislative session regarding the option to opt out of the program that currently was not available to the City.

Councilmember Millsap suggested tax rate cap amendments and larger billboard amendments be addressed as well during the legislative session.

City Attorney Joe Gorfida suggested that a resolution be passed regarding items they would like to be brought before the Legislature.

The City Council and City Attorney discussed protocol on how Councilmembers represent the City when testifying at the legislative session.

The item was for discussion purposes only, no formal action was taken.

Executive Session Agenda

9. Executive Session.

An Executive Session did not take place at this meeting.

10. Adjournment.

MOTION: A motion was made by Councilmember Millsap, seconded by Councilmember Lawrence to adjourn the meeting at 8:01pm. The motion passed unanimously by a 7 to 0 vote.

APPROVED:



Jim Olk, Mayor

ATTEST:



Stacy Henderson, City Secretary

