



AGENDA

City of Lucas City Council Meeting September 20, 2018 7:05 PM

(or immediately following the Lucas Fire Control, Prevention and EMS District Board meeting)

**City Hall – Council Chambers
665 Country Club Road – Lucas, Texas**

Notice is hereby given that a meeting of the Lucas City Council will be held on Thursday, September 20, 2018 at 7:05 pm (or immediately following the Lucas Fire Control, Prevention and EMS District Board meeting) at Lucas City Hall, 665 Country Club Road, Lucas, Texas 75002-7651 at which time the following agenda will be discussed. As authorized by Section 551.071 of the Texas Government Code, the City Council may convene into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting.

Call to Order

- Roll Call
- Determination of Quorum
- Reminder to turn off or silence cell phones
- Pledge of Allegiance

Citizen Input

The Citizen Input portion of the agenda is an opportunity for the public to address the City Council on any subject. By completing a "Request to Speak" form and submitting to the City Secretary, citizens have an opportunity to speak at the City Council meeting. However, in accordance with the Texas Open Meetings Act, the City council cannot discuss issues raised or make any decisions but may refer items to City Staff for research and possible inclusion on a future agenda.

1. Citizen Input (Mayor Jim Olk)

Community Interest

Pursuant to Section 551.0415 of the Texas Government Code, the City Council may report on the following items: 1) expression of thanks, congratulations or condolences; 2) information about holiday schedules; 3) recognition of individuals; 4) reminders about upcoming City Council events; 5) information about community events; and 6) announcements involving imminent threat to public health and safety.

2. Community Interest. (Mayor Jim Olk)

Consent Agenda

All items listed under the consent agenda are considered routine and are recommended to the City Council for a single vote approval. If discussion is desired, an item may be removed from the consent agenda for a separate vote.

3. Consent Agenda:

- A. Consider authorizing the Mayor to enter into an interlocal agreement between the City of Lucas and Collin County for Jail Services for a two-year period beginning October 1, 2018 through September 30, 2020. (City Manager Joni Clarke)
- B. Consider approving Resolution R 2018-09-00475 ratifying appointment of the law firm Nichols, Jackson, Dillard, Hager & Smith as City Attorney for the City of Lucas, authorizing the City Attorney to appoint one or more attorneys to represent the City, and to further authorize the City Attorney to represent the City in litigation authorized by the City Council. (City Manager Joni Clarke)

Regular Agenda

- 4. Considering approving Resolution R-2018-09-00474 updating the City of Lucas Investment Policy. (Finance Director Liz Exum)
- 5. Consider adopting Ordinance 2018-09-00885 approving the budget for fiscal year beginning October 1, 2018 and ending September 30, 2019. (Finance Director Liz Exum)
- 6. Consider adopting Ordinance 2018-09-00884 of the City of Lucas, Texas, levying Ad Valorem Taxes for the Tax Year 2018 (Fiscal Year 2018-2019) at a rate of \$0.303216 per one hundred (\$100) assessed valuation on all taxable property within the corporate limits of the City of Lucas as of January 1, 2018. (Finance Director Liz Exum)
- 7. Discuss and take action on an Agreement with Brockdale Community LLC for the funding of roadway improvements for Brockdale Park Road. (City Engineer Stanton Foerster)

Executive Session Agenda

As authorized by Section 551.071 of the Texas Government Code, the City Council may convene into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney regarding any item on the agenda at any time during the meeting. Closed to the public as provided in the Texas Government Code.

- 8. Executive Session:
 - A. The City Council will convene into Executive Session as permitted under the Texas Government Code, Section 551.072 to deliberate the purchase, exchange, lease or value of real property within the City of Lucas.
 - B. Pursuant to Section 551.074 of the Texas Government Code, the City Council will convene into Executive Session to discuss the evaluation for the City Manager.
- 9. Reconvene into Regular Session and take any action as a result of the Executive Session.
- 10. Adjournment.

Certification

I do hereby certify that the above notice was posted in accordance with the Texas Open Meetings Act on the bulletin board at Lucas City Hall, 665 Country Club Road, Lucas, TX 75002 and on the City's website at www.lucastexas.us on or before 5:00 p.m. on September 7, 2018.

Stacy Henderson, City Secretary

In compliance with the American with Disabilities Act, the City of Lucas will provide for reasonable accommodations for persons attending public meetings at City Hall. Requests for accommodations or interpretive services should be directed to Stacy Henderson at 972.912.1211 or by email at shenderson@lucastexas.us at least 48 hours prior to the meeting.



City of Lucas

City Council Agenda Request

September 20, 2018

Item No. 01

Requester: Mayor Jim Olk

Agenda Item Request

Citizen Input

Background Information

NA

Attachments/Supporting Documentation

NA

Budget/Financial Impact

NA

Recommendation

NA

Motion

NA



City of Lucas Council Agenda Request September 20, 2018

Item No. 02

Requester: Mayor Jim Olk

Agenda Item Request

2. Items of Community Interest.

Background Information

NA

Attachments/Supporting Documentation

NA

Budget/Financial Impact

NA

Recommendation

NA

Motion

NA



City of Lucas Council Agenda Request September 20, 2018

Item No. 03

Requester: City Manager Joni Clarke

Agenda Item Request

3. Consent Agenda:
 - A. Consider authorizing the Mayor to enter into an interlocal agreement between the City of Lucas and Collin County for Jail Services for a two-year period beginning October 1, 2018 through September 30, 2020.
 - B. Consider approving Resolution R 2018-09-00475 ratifying appointment of the law firm Nichols, Jackson, Dillard, Hager & Smith as City Attorney for the City of Lucas, authorizing the City Attorney to appoint one or more attorneys to represent the City, and to further authorize the City Attorney to represent the City in litigation authorized by the City Council.

Background Information

Agenda Item No. 3A:

The Jail Services contract is an amendment to an existing contract. The daily basic charge per inmate has increased from the previous year from \$69.79 per day per inmate to \$94.47 per inmate per day. Since 2016, there have only been two cases requiring daily charges that did not exceed \$200.

Attachments/Supporting Documentation

1. Interlocal Agreement with Collin County for Jail Services
2. Resolution R 2018-09-00475 Ratifying City Attorney Appointment

Budget/Financial Impact

NA

Recommendation

City Staff recommends approval of the Consent Agenda.

Motion

I make a motion to approve the Consent Agenda as presented.

Interlocal Jail Services Agreement

This agreement is entered into on the _____ day of _____, 2018, by and between the City of Lucas and Collin County. Both are political subdivisions of the State of Texas.

Recitals

1. The County operates the Collin County Detention Facility, including the Minimum Security facility, (the Detention Facility or County Jail) under chapter 351 of the Local Government Code and part 9 of title 37 of the Texas Administrative Code.
2. The County generally operates the County Jail for the confinement of persons accused or convicted of a violation of state law. *See* Code of Crim. Proc., arts. 2.17–2.18. But the Sheriff may also accept custody of persons accused of class C misdemeanors. *See* Tex. Att’y Gen. Op. No. JM-0151 (1984).
3. The City desires to obtain certain jail services from the County to be performed for the City to insure the confinement of persons accused or convicted of a class C misdemeanor or other violation of a municipal ordinance.

Therefore, under the authority of the Interlocal Cooperation Act, Chapter 791, Texas Government Code, the parties agree as follows:

Section 1. Definitions

1.01 Jail Services

The term “jail services” means all services legally necessary to provide for the confinement in the County Jail of persons accused or convicted of an offense.

Section 2. Term

2.01 Term

As its term, this Agreement will last between October 1, 2018 and September 30, 2019. The parties expect to renew the Agreement for October 1, 2019 to September 30, 2020. In the event that such a renewal is delayed, however, this Agreement will automatically renew for another fiscal year under the terms set out here.

2.02 Termination

A party may terminate this Agreement for any reason by giving 90 days written notice to the other party.

Section 3. Services

3.01 Services

The County agrees to provide to City jail services necessary for the confinement of persons accused or convicted of an offense, subject to the availability of space at the County jail at the time the City requests jail services. Space will be unavailable when the County Jail is filled to 100% of its capacity and unable to accept additional inmates.

The Jail Administrator may determine when the County Jail is filled to 100% capacity and unable to accept additional inmates. The Jail Administrator will consider the jail's population, expected incoming inmates (*e.g.* under other jail-services agreements), expected releases, the gender and security-classification mix of the inmate population, inmates' health restrictions, space or cells needed to house and care for problematic or vulnerable inmates, and state law, including the rules and regulations of the Texas Commission on Jail Standards. At times, particular pods or cells may be unavailable for some reason, such as maintenance which shall be taken into account in determining whether the County Jail is filled to 100% of its capacity.

3.02 Persons Accepted

- (1) The Detention Facility will accept persons arrested via a Class C warrant, if the detainee is presented by a Peace Officer with the original warrant, a certified or facsimile copy of a valid arrest warrant, or if the jail staff receives a teletype or email confirmation of the warrant.
- (2) The Detention Facility will allow any Peace Officer to execute any Class C warrant on any detainee in the facility's custody, if the warrant is an original, certified, facsimile, or similarly reliable copy, or if the jail staff receives teletype or email confirmation.
- (3) The Detention Facility will accept all on-view or warrantless arrests of Class C violators. An arresting officer must provide the Detention Facility with (i) the time of arrest and (ii) a properly completed and signed probable-cause affidavit for each person arrested, for compliance with art. 17.033(a) of the Code of Criminal Procedure. Alternatively, an arresting officer must provide an original, certified, facsimile, or similarly reliable copy or confirmation of a magistrate's determination that probable cause exists to believe the arrestee committed the offense as required by art. 17.033(a) of the Code of Criminal Procedure.
- (4) When a defendant has been convicted of a Class C misdemeanor, a Judgment & Sentence is entered against the defendant under art. 45.041 of the Code of Criminal Procedure. If the defendant defaults in the

discharge of the judgment, a Judge may order the defendant confined in a jail. The Detention Facility will accept defendants on such jail commitments only if they are accompanied by a certified copy of the Judgment, Sentence and Order that complies with art. 45.046 of the Code of Criminal Procedure, and that states in part:

- a. “the defendant is not indigent and the defendant has failed in good faith to discharge the fines and costs” or
- b. “the defendant is indigent and has failed to make a good faith effort to discharge the fine and costs under Article 45.049; and could have discharged the fine and costs under Article 45.049 without experiencing any undue hardship.”

Section 4. Non-Exclusivity of Service Provision

The County may contract to perform services similar or identical to those specified in this Agreement for other municipalities, utility districts, or governmental entities as the County, in its sole discretion, sees fit.

Section 5. Compensation

5.01 Basic Charge

The City will pay the County a Basic Charge of \$94.47 per day or part of a day per inmate that the City requests be confined on the City’s charges, and who is confined, in the County Jail. This Basic Charge, along with Additional Charges under sections 5.02–5.04, will fairly compensate the County. *See* Gov’t Code, § 791.011(e).

5.02 Additional Charges

In addition to paying the Basic Charge, the City will reimburse the County for expenses associated with providing jail services to inmates held on the City’s charges (the City’s inmates). The City will reimburse the County for providing health-care services, including ambulance, medical, hospital, dental, and psychiatric or psychological services to the City’s inmates. Where reasonable and consistent with the County’s legal obligations to care for inmates, including providing them with first aid and emergency and non-emergency medical care and care and monitoring for an at-risk inmate, the County will take reasonable steps to confer with the City about the reasonably foreseeable costs of maintaining the City’s inmates in the Detention Center before incurring an undue balance of such costs.

For conference purposes, “the City” means an officer with sufficient authority to make binding decisions about an inmate’s care or whether to issue a personal recognizance bond with respect to an inmate.

In provisions of the Sandra Bland Act, the legislature directed the Texas Commission on Jail Standards to adopt rules and procedures with regard to a county jail providing access

to a mental-health professional through a telemental health service 24 hours a day, access to a health professional at the jail or through a telehealth service 24 hours a day, or, if a health professional is unavailable at the jail or through a telehealth service, provide for the City's inmate to be transported to access a health professional. *See* Sandra Bland Act, S.B. 1849 (2017), 85th Reg. Sess., § 3.05 (codified at Gov't Code, § 511.009(a)(23)); *id.* § 3.10 (requiring the Commission to adopt rules and procedures under § 511.009(23) no later than Sept. 1, 2018, and requiring a county jail to comply with such rules and procedures on and after September 1, 2020). It is possible that Collin County—with advice from its health-services provider or other expert—will voluntarily take steps to comply with such rules and procedures or provide these types of access to inmates before September 1, 2020. If so, then Collin County will confer with the City about its plans to comply with the Sandra Bland Act, regulations resulting from the Act, or similar law, and the parties will negotiate terms for the City to reimburse the County for reasonable costs of providing such services to the City's inmates.

5.03 Billing

The County will bill the City monthly for jail services. The City will pay the bills under Chapter 2251 of the Government Code, including interest on payments that are not timely made as provided therein.

5.04 Cost of Additional Charges

The County will charge the City for services under section 5.02 of this Agreement at the cost to the County of providing those services to the inmates. The County will provide reasonable documentation or other support of such charges upon the City's request.

5.05 Source of Payment

The City will make all payments required under this Agreement from current revenues available to the City. *See* Gov't Code, § 791.011(d)(3).

Section 6. Lawful Arrest and Detention

The City will comply with all federal, state and local laws regarding conditions precedent to arrest and detention including, but not limited to, determinations of probable cause and other requirements necessary for lawful arrest and detention. Further, the City is solely responsible for compliance with pre-detention procedures and that the City will hold the County harmless from any liability, including, but not limited to, obligations, costs, claims, judgments, attorneys' fees and litigation costs, and attachments, caused by or flowing from the City's alleged or actual failure to comply with conditions precedent to lawful arrest and detention.

Section 7. Procedures

7.01 Delivery and Release of Inmates

The City agrees to comply with all County rules and procedures regarding jail security in delivering inmates to the Collin County Jail and receiving inmates to be released.

7.02 Removal on Termination

The City agrees to remove all persons confined on the City's behalf in the Collin County Jail pursuant to this Agreement at least one day before the date of this Agreement's termination.

Section 8. Civil Liability

The City is responsible for any civil liability that arises from the County's provision of services under this Agreement. *See* Gov't Code, § 791.006(b). The City will defend, indemnify, and hold harmless the County from and against all demands, claims, damages, losses and liabilities, including reasonable attorney's fees and litigation expenses, that arise directly or indirectly from the County's performance of this Agreement. This provision falls under subsection (b) of sections 5 and 7 of article XI of the Texas Constitution.

For purposes of this section 8, "County" includes its officials, officers, deputies, employees, insurers, and agents.

With regard to the provision of a defense under this paragraph, the County will reasonably cooperate with the City in defending a claim or suit, including providing reasonable access to, and copies of, documents, electronic or magnetic data, and access to witnesses or other persons with discoverable knowledge such as detention officers, employees, or other persons under the County's supervision or control.

This agreement does not create any form of personal liability on the part of any official, officer, employee, or agent who is an individual of the City of Lucus or Collin County. Each party will not sue or try to hold an official, officer, employee, or individual agent of the other party personally liable for any personal injuries or property damage.

The parties do not waive any form of immunity by signing this agreement other than as provided herein.

The parties do not intend to create a claim or right for, or in favor of, a person who is not a party to this agreement.

Section 9. Amendment

This Agreement will not be amended or modified other than in a written agreement signed by the parties. No party will try to enforce a purported amendment that is not written and properly approved by each party's governing body under section 791.011(d) of the Government Code.

Section 10. Controlling Law

Texas law will govern this Agreement and the parties' claims and defenses arising out of, or related to, their relationship and performances under this Agreement, regardless of a forum's choice-of-law rules.

Section 11. Notices

11.01 Form of Notice

Unless otherwise specified, the parties will communicate under this Agreement in writing or by email. A party will send important communications, including communications under section 12, in writing and by certified mail to the liaisons in section 11.02.

11.02 Addresses

A party will address a communication to the other's address as follows:

- | | |
|---|---|
| (a) if the County, to: | (b) if to the County, Copy to: |
| Keith Self, County Judge
Collin County Administration Bldg
2300 Bloomdale Road
McKinney, Texas 75071 | Sheriff Jim Skinner
Collin County Sheriff's Office
4300 Community Ave.
McKinney, Texas 75071 |

- (b) if the City, to:

or to such person at such other address as may from time to time be specified in a notice given as provided in this section 11. The City may also provide a copy of a communication to:

Collin County Purchasing
Collin County Administration Bldg.
2300 Bloomdale Road, Suite 3160
McKinney, Texas 75071

Section 12. Resolution of Disputes

Should a dispute arise out of this agreement, the County and the City will first attempt to resolve it through direct discussions in a spirit of mutual cooperation. If the Parties' attempts to resolve their disagreements through negotiations fail, the disputes will be mediated by a mutually acceptable third party to be chosen by the County and the City within fifteen days after written notice by one Party to the other demanding mediation under this section. The County and City will share equally in the costs of the mediation. This section's purpose is to reasonably ensure that the County and the City will in good faith use mediation or another non-binding dispute resolution process

before pursuing litigation. A Party's participation in mediation or another non-binding dispute resolution process will not be construed as a waiver by a Party of (1) any rights, privileges, defenses, remedies or immunities available to a Party; (2) a Party's termination rights; or (3) other termination provisions or expiration dates provided herein. In the event of a lawsuit or any form of ADR, each party will bear its own attorney's fees and expenses.

Section 13. Captions

The headings to the various sections of this Agreement have been inserted for convenient reference only and shall not modify, define, limit or expand the express provision of this Agreement.

Section 14. Counterparts

This Agreement may be executed in counterparts and may be photocopied. A party may use a complete counterpart or photocopy as if it were an original.

Section 15. Obligations of Condition

All obligations of each party under this Agreement are conditions to further performance of the other party's continued performance of its obligation under the Agreement.

Section 16. Exclusive Right to Enforce this Agreement

The County and the City have the exclusive right to bring suit to enforce this Agreement, and no other party may bring suit, as a third-party beneficiary or otherwise, to enforce this Agreement.

Section 17. Prior Agreements Superseded

This Agreement constitutes the sole and only agreement of the parties as to the matters set forth here.

In witness whereof, the parties hereto have executed this Agreement as of the day and year first above written.

Section 18. No Partnership or Agency

The Parties hereto have not created a partnership and nothing contained in this Agreement shall in any manner whatsoever constitute any Party the partner, agent or legal representative of the other Party, nor create any fiduciary relationship between them for any purpose whatsoever. No Party shall have any authority to act for, or to assume any obligations or responsibility on behalf of, the other party except as may be, from time to time, agreed upon in writing between the Parties or as otherwise expressly provided in this Agreement.

Collin County, Texas

By: _____
Keith Self, County Judge

Date: _____

City of Lucas, Texas

By: _____

Date: _____

Title: _____

THE STATE OF TEXAS

COUNTY OF COLLIN

Subject: Interlocal Agreement, Jail Services, City of Lucas – Sheriff

On **October 2, 2017**, the Commissioners Court of Collin County, Texas, met in **regular session** with the following members present and participating, to wit:

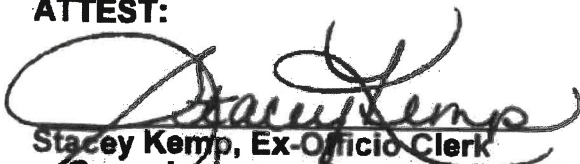
Keith Self	Not Present	County Judge, Presiding
Susan Fletcher		Commissioner, Precinct 1
Cheryl Williams	Not Present	Commissioner, Precinct 2
Chris Hill		Commissioner, Precinct 3
Duncan Webb		Commissioner, Precinct 4

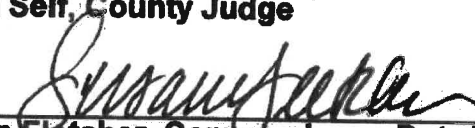
During such session the court considered a request for approval of an Interlocal Jail Services Agreement with the City of Lucas.

Thereupon, a motion was made, seconded and carried with a majority vote of the court for approval of an Interlocal Jail Services Agreement with the City of Lucas through and including September 30, 2018. Same is hereby approved as per the attached documentation.



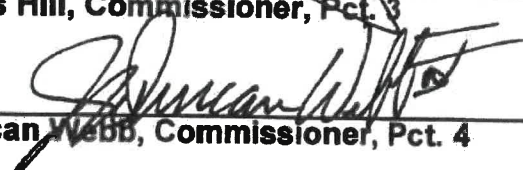
ATTEST:


Stacey Kemp, Ex-Officio Clerk
Commissioners Court
Collin County, T E X A S

Not Present
Keith Self, County Judge

Susan Fletcher, Commissioner, Pct. 1

Not Present
Cheryl Williams, Commissioner, Pct. 2

Chris Hill, Commissioner, Pct. 3


Duncan Webb, Commissioner, Pct. 4

Interlocal Jail Services Agreement

This agreement is entered into on the 2nd day of October, 2017, by and between the City of Lucas ("City") and Collin County, a political subdivision of the State of Texas ("County").

Recitals

1. The County operates the Collin County Jail in accordance with Chapter 351, Texas Local Government Code.
2. The County operates the County Jail for the confinement of persons accused or convicted of an offense.
3. The City desires to obtain certain jail services from the County to be performed for the City to insure the confinement of persons accused or convicted of an offense.

Therefore, under the authority of the Interlocal Cooperation Act., Chapter 791, Texas Government Code, the parties agree as follows:

Section 1. Definitions

1.01 Jail Services

The term "jail services" means all services legally necessary to provide for the confinement in the Collin County Jail of persons accused or convicted of an offense.

Section 2. Term

2.01 Term

The term of this Agreement shall be for a period of one (1) year ending September 30, 2018 and may be renewed for an additional one (1) year term as agreed in writing by both parties.

2.02 Termination

Either party may terminate this Agreement by giving ninety (90) days written notice to the other party.

Section 3. Services

3.01 Services to be Provided

The County agrees to provide the City jail services necessary for the confinement of persons accused or convicted of an offense, subject to the availability of space at the County jail at the time the City requests jail services. For the purposes of this Agreement, space shall be deemed to be unavailable when the Collin County Jail is filled to 100% of its capacity.

3.02 Persons Accepted

- (1) The Collin County Sheriff's Office Detention Facility will accept persons arrested via a Class C warrant, if the detainee is presented by a Peace Officer with the

original warrant, a certified or facsimile copy of a valid arrest warrant, or if a Teletype Confirmation of the warrant is received by the Collin County Sheriff's Office.

- (2) The Collin County Sheriff's Office Detention Facility will allow any Peace Officer to execute any Class C warrant on any detainee in our custody, if the warrant being executed by that officer is an original, certified, or facsimile copy, or Teletype Confirmation received by the jail staff.
- (3) The Collin County Sheriff's Office Detention Center will accept all on-view arrests of Class C violators.
- (4) When a defendant has been convicted of a Class C misdemeanor, a Judgment & Sentence is entered against them pursuant to Tex. Code Crim. Proc. Art. 45.041. If that defendant defaults in the discharge of the judgment, a Judge may order the defendant confined in a jail. The Collin County Sheriff's Office Detention Facility will accept such defendants on jail commitments if they are accompanied by a certified copy of the Judgment, Sentence and Order that complies with Tex. Cod Crim. Proc. Art. 45.046, stating in part:
 - a. "the defendant is not indigent and the defendant has failed in good faith to discharge the fines and costs" or
 - b. "the defendant is indigent and has failed to make a good faith effort to discharge the fines and costs under Article 45.049; and could have discharged the fines and costs under Article 45.049 without experiencing any undue hardship."

Section 4. Non-Exclusivity of Service Provision

The parties agree that the County may contract to perform services similar or identical to those specified in this Agreement for such additional governmental or public entities as the County, in its sole discretion, sees fit.

Section 5. Compensation

5.01 Basic Charge

The City shall pay the County a Basic Charge of \$69.79 per day or part of a day per inmate that the City requests be confined, and who is confined, in the County jail.

5.02 Additional Charges

In addition to the Basic Charge, the City shall pay County additional charges to reimburse County for expenses associated with providing jail services to inmates. These charges include, but are not limited to the following: charges for providing health care services, including medical, hospital and dental services to inmates.

5.03 Billing

The County shall bill the City monthly for jail services provided under this Agreement. The City agrees to pay the bills within thirty (30) days of the billing date.

5.04 Cost of Additional Charges

Charges billed to the City for services under Section 5.02 of this Agreement shall be at the cost to the County of providing those services to the inmates.

5.05 Source of Payment

The City agrees that payments it is required to make under this Agreement shall be made out of the City's current revenues.

Section 6. Lawful Arrest and Detention

The parties agree that the City will comply with all federal, state and local laws regarding conditions precedent to arrest and detention including, but not limited to, determinations of probable cause and other requirements necessary for lawful arrest and detention. Further, the parties agree that the City is solely responsible for compliance with pre detention procedures and that the City will hold the County harmless from any liability, including, but not limited to, obligations, costs, claims, judgments, attorneys' fees, and attachments, caused by or flowing from failure by the City to comply with conditions precedent to lawful arrest and detention.

Section 7. Procedures

7.01 Delivery and Release of Inmates

The City agrees to comply with all County rules and procedures regarding jail security in delivering inmates to the Collin County Jail and receiving inmates to be released.

7.02 Removal on Termination

The City agrees to remove all persons confined on the City's behalf in the Collin County Jail pursuant to this Agreement at least one (1) day prior to the date of termination of this Agreement.

Section 8. Civil Liability

Section 8. Civil Liability

Any civil liability relating to the furnishing of services under this Agreement shall be the responsibility of the City. The parties agree that the County shall be acting as agent for the City in performing the services contemplated by this Agreement.

The City shall defend the County with respect to all claims arising out of the County's performance under this agreement. To the extent allowed by law, the City will also hold the County free and harmless from any obligation, costs, claims, judgments, attorneys' fees, attachments, and other such liabilities arising from or growing out of the services rendered to the City pursuant to the terms of this Agreement or in any way connected with the rendering of said services, except when the same shall arise because of the willful misconduct or culpable negligence of the County, and the County is adjudged to be guilty of willful misconduct or culpable negligence by a court of competent jurisdiction.

IT IS EXPRESSLY UNDERSTOOD AND AGREED THAT, IN THE EXECUTION OF THIS AGREEMENT, NO PARTY WAIVES, NOR SHALL BE DEEMED HEREBY TO WAIVE, ANY IMMUNITY OR DEFENSE THAT WOULD OTHERWISE BE

AVAILABLE TO OR AGAINST CLAIMS ARISING IN THE EXERCISE OF GOVERNMENTAL FUNCTIONS RELATING HERETO OR OTHERWISE. BY ENTERING INTO THIS AGREEMENT, THE PARTIES DO NOT CREATE ANY OBLIGATIONS EXPRESSED OR IMPLIED, OTHER THAN THOSE SET FORTH HEREIN, AND THIS AGREEMENT SHALL NOT CREATE ANY RIGHTS IN ANY PARTIES NOT SIGNATORY HERETO. THE REMEDIES OF A PARTY HERETO WITH RESPECT TO A CLAIM AGAINST ANOTHER PARTY HERETO SHALL BE IMPAIRED BY THIS AGREEMENT WHEN THE CLAIM DOES NOT ARISE FROM THE USE AND OPERATION OF THE FACILITY.

EACH PARTY AGREES TO AND ACCEPTS FULL RESPONSIBILITY FOR THE ACTS, NEGLIGENCE AND/OR OMISSIONS OF SUCH PARTY'S OFFICERS, AGENTS AND EMPLOYEES PARTY'S IN THE EXECUTION AND PERFORMANCE OF THIS AGREEMENT.

Section 9. Amendment

This Agreement shall not be amended or modified other than in a written agreement signed by the parties.

Section 10. Controlling Law

This Agreement shall be deemed to be made under, governed by, and construed in accordance with, the laws of the State of Texas.

Section 11. Notices

11.01 Form of Notice

Unless otherwise specified all communications provided for in this Agreement shall be in writing and shall be deemed delivered whether actually received or not forty-eight (48) hours after deposit in the United States mail, first class, registered or certified, return receipt requested, with proper postage prepaid or immediately when delivered in person.

11.02 Addresses

All communications provided for in this Agreement shall be addressed as follows:

(a) if the County, to:

Keith Self, County Judge
Collin County Administration Bldg
2300 Bloomdale Road
McKinney, Texas 75071

(b) if to the County, Copy to:

Sheriff Jim Skinner
Collin County Sheriff's Office
4300 Community Ave.
McKinney, Texas 75071

(b) if the City, to:

Joni Clarke, City Manager
City of Lucas
4455 Country Club Lucas TX 75002

or to such person at such other address as may from time to time be specified in a notice given as provided in this Section 11. In addition, notice of termination of this Agreement by the City shall be provided by the City to the County Judge of Collin County as follows:

The Honorable Keith Self
Collin County Judge
Collin County Administration Bldg.
2300 Bloomdale Road
McKinney, Texas 75071

Section 12. Resolution of Disputes

Should a dispute arise out of this agreement, County and City shall first attempt to resolve it through direct discussions in a spirit of mutual cooperation. If the Parties' attempts to resolve their disagreements through negotiations fail, the disputes will be mediated by a mutually acceptable third party to be chosen by County and City within fifteen (15) days after written notice by one Party to the other demanding mediation under this section. The County and City shall share equally in the costs of the mediation. The purpose of this Section is to reasonably ensure that County and City shall in good faith utilize mediation or another non-binding dispute resolution process before pursuing litigation. A Party's participation in mediation or another non-binding dispute resolution process shall not be construed as a waiver by a Party of (1) any rights, privileges, defenses, remedies or immunities available to a Party; (2) a Party's termination rights; or (3) other termination provisions or expiration dates provided herein.

Section 13. Captions

The headings to the various sections of this Agreement have been inserted for convenient reference only and shall not modify, define, limit or expand the express provision of this Agreement.

Section 14. Counterparts

This Agreement may be executed in counterparts, each of which, when taken separately, shall be deemed an original.

Section 15. Obligations of Condition

All obligations of each party under this Agreement are conditions to further performance of the other party's continued performance of its obligation under the Agreement.

Section 16. Exclusive Right to Enforce this Agreement

The County and the City have the exclusive right to bring suit to enforce this Agreement, and no other party may bring suit, as a third-party beneficiary or otherwise, to enforce this Agreement.

Section 17. Prior Agreements Superseded

This Agreement constitutes the sole and only agreement of the parties hereto and supersedes any prior understanding or written oral agreements between the parties respecting the services to be provided under this Agreement.

In witness whereof, the parties hereto have executed this Agreement as of the day and year first above written.

"County"
Collin County Texas

By:

Keith Self
Keith Self, County Judge

Date:

10/11/17

"City"
City of Lucas, Texas

By:

Kathleen A. Pate
Mayor Pro-Tem, City of Lucas

Date:

9/7/17



RESOLUTION NO. R 2018-09-00475
[RATIFYING APPOINTMENT OF THE CITY ATTORNEY]

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LUCAS, TEXAS, RATIFYING THE CITY COUNCIL'S APPOINTMENT OF THE LAW FIRM OF NICHOLS, JACKSON, DILLARD, HAGER & SMITH, LLP, AS CITY ATTORNEY FOR THE CITY OF LUCAS, TEXAS; AUTHORIZING THE CITY ATTORNEY TO APPOINT ONE OR MORE ATTORNEYS FROM ITS FIRM TO REPRESENT THE CITY IN ACCORDANCE WITH THE AUTHORITY GRANTED TO THE CITY ATTORNEY UNDER STATE LAW AND THE CITY CHARTER; AND FURTHER RATIFYING THE CITY COUNCIL'S AUTHORIZATION FOR THE CITY ATTORNEY TO REPRESENT THE CITY IN CERTAIN LITIGATION PREVIOUSLY AUTHORIZED BY THE CITY COUNCIL; PROVIDING FOR A REPEALING CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, On December 13, 1999, the City Council for the City of Lucas, Texas ("City") appointed the law firm of Nichols, Jackson, Dillard, Hager, & Smith, LLP ("NJDHS") to serve as City Attorney for the City; and

WHEREAS, The City Council finds and affirms that the law firm of NJDHS, while serving as City Attorney for the City, has at all times been vested with all authority granted to such position by state law and City Charter, as applicable; and as the same may have been amended from time to time; and

WHEREAS, The City Council finds and affirms that the law firm of NJDHS as City Attorney, is approved, and has at all times been, authorized by the City Council to select one or more duly qualified and licensed attorneys from the firm to represent the City in the capacity of City Attorney; provided, the City Council previously designated NJDHS attorney Joseph J. Gorfida, Jr. as 'lead attorney' for the City and he continues to serve the City in this capacity; and

WHEREAS, On December 21, 2017, the City Council for the City of Lucas, Texas authorized the law firm of NJDHS, as City Attorney, to file and pursue litigation against Mr. Robert Kubicek and the real property commonly described as 2205 Estates Parkway, situated in Lucas, Texas; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LUCAS, TEXAS, THAT:

SECTION 1. The City Council has determined that the foregoing recitals shall be incorporated herein and made a part of this Resolution.

SECTION 2. The City Council hereby acknowledges, ratifies, and confirms the City Council's action appointing the law firm of NJDHS as City Attorney, on December 13, 1999. The City Council further confirms that NJDHS has continuously served as City Attorney for the City

of Lucas, Texas, from the date of said appointment to present.

SECTION 3. The City Council finds that Joseph J. Gorfida, Jr. has been designated and presently serves as ‘lead’ City Attorney for the City on behalf of NJDHS; and further, that as lead City Attorney, Mr. Gorfida, Jr., is expressly authorized by the City Council pursuant to Section 5.03(5) of the City Charter to designate one or more additional attorneys from NJDHS to represent the City with all such authority granted to the position of City Attorney by the City Charter and state law; and

SECTION 4. The City Council hereby acknowledges, ratifies, and confirms the City Council’s action on December 21, 2017, authorizing the City Attorney, including any licensed attorneys affiliated with NJDHS, to represent the City in all matters relating to the litigation presently filed in Collin County District Court as Cause No. 417-00147-2018, and styled “*City of Lucas, Texas v. Robert Kubicek; and ... 2205 Estates Parkway, Lucas, Texas, In Rem*”.

SECTION 5. That all resolutions of the City of Lucas in conflict with the provisions of this Resolution shall be, and same are hereby, repealed, provided, however, that all other provisions of said Resolutions are not in conflict herewith shall remain in full force and effect.

SECTION 6. This Resolution shall take effect immediately upon its passage.

DULY PASSED AND APPROVED by the City Council of the City of Lucas, Texas, on this the 20th day of September 2018.

ATTEST:

APPROVED:

Stacy Henderson, City Secretary

Jim Olk, Mayor



City of Lucas Council Agenda Request September 20, 2018

Item No. 04

Requester: Finance Director Liz Exum

Agenda Item Request

Considering approving Resolution R-2018-09-00474 updating the City of Lucas Investment Policy.

Background Information

Resolution R-2015-09-00439 Investment Policy was adopted by the City of Lucas City Council on September 3, 2015. Staff has reviewed the City's Investment Policy and is presenting an updated comprehensive policy to satisfy the statutory requirements of the Public Funds Investment Act, Government Code Chapter 2256. Legislative changes have been incorporated into the updated Investment Policy and include the following:

- HB 870 – Reduces the amount of Public Funds Investment Act training for city investment officers from 10 hours every two years to eight hours every two years.
- HB 2928 specifically includes obligations of the Federal Home Loan Banks as authorized investments.
- HB 2647 clarifies that certificates of deposit guaranteed by the National Credit Union Share or FDIC are authorized investments.

Attachments/Supporting Documentation

1. Resolution R-2015-09-00439 Investment Policy (redlined)
2. Resolution R-2018-09-00474 Investment Policy (updated)

Budget/Financial Impact

N/A

Recommendation

City Staff recommends approval as presented.

Motion

I make a motion to approve/deny Resolution 2018-09-00474 approving an updated Investment Policy for the City of Lucas.

CITY OF LUCAS
INVESTMENT POLICY

Approved by Resolution R 2015-09-00439

(Redlined Version)



INTRODUCTION

The purpose of this document is to set forth specific investment policy and strategy guidelines for the City of Lucas (the "City") in order to achieve the goals of safety, liquidity, public trust, and yield for all investment activity. The Lucas City Council shall review its investment strategies and policy not less than annually. This policy serves to satisfy the statutory requirement (specifically the Public Funds Investment Act, Government Code chapter 2256, (the "PFIA")) to define, adopt and review a formal investment strategy and policy.

INVESTMENT POLICY

I. SCOPE

This Investment Policy applies to all financial assets of City of Lucas. The funds are accounted for in City's Comprehensive Annual Financial Report (CAFR) and include (but are not limited to):

- General Fund
- Water Fund
- Debt Service Fund
- Capital Projects Fund

II. OBJECTIVES

The City of Lucas shall manage and invest its cash with the objectives (listed in order of priority): Safety, Liquidity, Public Trust, and Yield. The safety of the principal invested always remains the primary objective. All investments shall be designed and managed in a manner responsive to the public trust and consistent with State and Local law.

The City of Lucas shall utilize cash management procedures which include collection of accounts receivable, vendor payment in accordance with invoice terms, and prudent investment of available cash. Cash management is defined as the process of managing monies in order to ensure maximum cash availability and interest earnings on short-term investment of idle cash.

Safety

The primary objective of the City's investment activity is the preservation of capital in the overall portfolio. Each investment transaction shall be conducted in a manner to avoid capital losses, whether they are from securities defaults or erosion of market value.

Liquidity

The investment portfolio shall be structured such that the City of Lucas is able to meet all obligations in a timely manner. This shall be achieved by matching investment maturities with forecasted cash flow requirements, maintaining adequate levels of highly liquid investments and by investing in securities with active secondary markets.

Public Trust

In addition to achieving the stated objectives, all participants in the City's investment process shall seek to act responsibly as custodians of the public trust. Investment Officers shall avoid any transaction which might impair public confidence in the City's ability to govern effectively.

Yield

The investment portfolio shall be designed with the objective of regularly exceeding the average rate of return on three-month U.S. Treasury Bills. The investment program shall seek to augment returns above this threshold consistent with risk limitations identified herein and prudent investment policies. To determine portfolio performance, this Policy established "weighted average yield to maturity" as the standard calculation.

INVESTMENT STRATEGY

The City of Lucas maintains portfolios which utilize four specific investment strategy considerations designed to address the unique characteristics of the fund groups represented in the portfolios:

- A. Investment strategies for operating fund and commingled pools containing operating funds have as their primary objective to assure that anticipated cash flows are matched with adequate investment liquidity. The secondary objective is to create a portfolio structure which will experience minimal volatility during economic cycles. This may be accomplished by purchasing high quality, short to medium-term investments that will complement each other in a ladder or barbell maturity structure with a maximum maturity of two years. The dollar weighted average maturity of 365 days or less will be calculated using the stated final maturity date of each investment. Funds shall be managed and invested with the objectives (listed in order of priority): Safety, Liquidity, Public Trust, and Yield.
- B. Investment strategies for debt service funds shall have as the primary objective the assurance of investment liquidity adequate to cover the debt service obligation on the required payment date. Investments purchased shall not have a stated final maturity date which exceeds the debt service payment date. Funds shall be managed and invested with the objectives (listed in order of priority): Safety, Liquidity, Public Trust, and Yield.
- C. Investment strategies for debt service reserve funds shall have as the primary objective the ability to generate a dependable revenue stream to the appropriate debt service fund from investments with a low degree of volatility. Investments should be of high quality and, except as may be required by the bond ordinance specific to an individual issue, of short to intermediate-term maturities with a maximum maturity of five years. Funds shall be managed and invested with the objectives (listed in order of priority): Safety, Liquidity, Public Trust, and Yield.

- D. Investment strategies for special projects or special purpose fund portfolios will have as their primary objective to assure that anticipated cash flows are matched with adequate investment liquidity. These portfolios should include at least 10% in highly liquid investments to allow for flexibility and unanticipated project outlays. The stated final maturity dates of investments held should not exceed the estimated project completion date. Funds shall be managed and invested with the objectives (listed in order of priority): Safety, Liquidity, Public Trust, and Yield.

III. RESPONSIBILITY AND CONTROL

Delegation of Authority and Training

The City Manager and Finance Director are designated as Investment Officers for the City of Lucas. The City Manager shall approve all strategic investment programs prior to implementation. The City's Finance Director is responsible for day-to-day cash management activities, including, but not limited to, transfers between the City's primary depository and authorized local government investment pools. The City's Finance Director shall establish procedures for the operation of the cash management and investment programs, consistent with this Investment Policy.

In order to ensure qualified and capable investment management, each Investment Officer shall attend at least one training session, from an independent training source, and containing at least 10 hours of instruction relating to the Officer's responsibility under the PFIA within 12 months after assuming duties. Thereafter, each Investment Officer shall additionally attend at least one training session, from an independent training source, and containing at least ~~108~~ hours of instruction relating to the Officer's responsibility under the PFIA not less than once in a two-year period that begins on the first day of the City's fiscal year and consists of the two consecutive fiscal years after that date.

The approved independent sources of training are: Government Finance Officers' Association of Texas, Government Treasurers' Organization of Texas,

Government Finance Officers' Association, University of North Texas, and the Texas Municipal League.

Internal Controls

The City's Finance Director is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City of Lucas are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

Accordingly, the City's Finance Director shall establish a process for annual independent review by an external auditor in conjunction with the annual audit to assure compliance with policies and procedures. The internal controls shall address the following points:

- A. Control of collusion.
- B. Separation of transaction authority from accounting and record keeping.
- C. Custodial safekeeping.
- D. Avoidance of physical delivery securities.
- E. Clear delegation of authority to subordinate staff members.
- F. Written confirmation for telephone (voice) transactions for investments and wire transfers.

Prudence

The standard of prudence to be applied to the Investment Officers shall be the "prudent person" rule, which states: "Investments shall be made with judgment and care under circumstances then prevailing, which persons of

prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation but for investment, considering the probable safety of their capital as well as the probable income to be derived." In determining whether an Investment Officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

- A. The investment of all funds, or funds under City's control, over which the Officer had responsibility rather than a consideration as to the prudence of a single investment.
- B. Whether the investment decision was consistent with the written City's Investment Policy.

The Investment Officer, acting in accordance with written procedures and exercising due diligence, shall not be held personally responsible for a specific security's credit risk or market price changes, provided that these deviations are reported immediately to the City Attorney and the Council and that appropriate action is taken to control adverse developments.

Ethics and Conflicts of Interest

Investment Officers shall refrain from personal business activity that could conflict with proper execution of the investment program, or that could impair the ability to make impartial investment decisions and shall disclose to the City Attorney and Council any material financial interests in financial institutions that conduct business with the City. They shall further disclose positions that could be related to the performance of City's portfolio. Investment Officers shall subordinate their personal financial transactions to those of City of Lucas, particularly with regard to timing of purchases and sales.

An Investment Officer who has a personal business relationship with an organization seeking to sell an investment to the City shall file a statement disclosing that personal business interest. An Investment Officer who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the City shall file a statement disclosing that

relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the City of Lucas.

Quarterly Reporting

The Investment Officers shall submit a signed quarterly investment report, crafted in compliance with the PFIA, to the City Manager and the Lucas City Council, that summarizes current market conditions, economic developments and anticipated investment conditions. The report shall summarize investment strategies employed in the most recent quarter, and describe the portfolio in terms of investment instruments, maturities, risk characteristics, and shall explain the total investment return for the quarter.

At the end of the fiscal year, the Investment Officers shall include information incorporating the full year's investment portfolio activity and performance.

Methods

The quarterly investment report shall include a succinct management summary that provides a clear picture of the status of the current investment portfolio and transactions made over the last quarter. This management summary will be prepared in a manner which will allow the City of Lucas to ascertain whether investment activities during the reporting period have conformed to the Investment Policy. The report will include the following:

- A. A listing of individual investments held at the end of the reporting period by maturity date.
- B. Unrealized gains or losses resulting from appreciation or depreciation by listing the beginning and ending book and market value of investments for the period.
- C. Average weighted yield to maturity of portfolio on entity investments as compared to applicable benchmarks.
- D. Listing of investments held by fund.

- E. The percentage of the total portfolio which each type of investment represents.
- F. Statement of compliance of City's investment portfolio with State Law and the Investment Strategy and Policy approved by the governing bodies.

Active Portfolio Management

The City of Lucas shall pursue an active versus a passive portfolio management philosophy. That is, investments may be sold before they mature if market conditions present an opportunity for the City to benefit from the trade. The Investment Officers will routinely monitor the contents of the portfolio, the available markets, and the relative value of competing instruments, and will adjust the portfolio accordingly.

The City is not required to liquidate investments that were authorized investments at the time of purchase but no longer meet one or more requirements of this Policy.

Not less than quarterly, the Investment Officer will obtain the current credit rating for each held investment from a reliable source to ensure that the investment has maintained the required minimum rating. An investment that requires a minimum rating does not qualify as an authorized investment during the period the investment does not have the minimum rating. The City of Lucas shall take all prudent measures that are consistent with this Investment Policy to liquidate an investment that does not have the minimum rating.

Investments

The City's assets may be invested in the following instruments.

1. Authorized

- A. Obligations, including letters of credit, of the United States of America, or its agencies and instrumentalities, including the Federal Home Loan Banks.
- B. Direct obligations of the State of Texas and agencies thereof.
- C. Other obligations, the principal of and interest on which are unconditionally guaranteed by the State of Texas or United States of America or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by the explicit full faith and credit of the United States.
- D. Obligations of the States, agencies thereof, Counties, Cities, and other political subdivisions of any state having been rated as investment quality by a nationally recognized investment rating firm, and having received a rating of not less than "A" or its equivalent.
- E. Certificates of deposit and other evidences of deposit at a financial institution that, a) has its main office or a branch office in Texas and is guaranteed or insured by the Federal Deposit Insurance Corporation or ~~its successor~~ National Credit Union Share Insurance Fund or their successors, b) is secured by obligations described in Section V. SAFEKEEPING AND CUSTODY and in a manner and amount provided by law for deposits of the City of Lucas, or c) is executed through a depository institution or an approved broker that has its main office or a branch office in Texas that meets the requirements of the PFIA.
- F. Fully collateralized direct repurchase agreements with a defined termination date secured by cash or obligations of the United States or its agencies and instrumentalities pledged with a third party, selected by the City's Finance Director, other than an agency for the pledger. Repurchase agreements must be purchased through a primary government securities dealer, as defined by the Federal Reserve, or a financial institution doing business in Texas.
- G. Texas local government investment pools that seek to maintain a stable dollar asset value, would be described as "government" portfolios, are

specifically authorized by the governing body of the City of Lucas, and comply with the requirements of State law.

H. Investment pools that provide fixed maturity, fixed yield investments, are specifically authorized by the governing body of the City of Lucas, and comply with the requirements of State law.

I. SEC registered, no load, government money market mutual funds that comply with the requirements of State law.

2. Not Authorized

The City's authorized investment options are more restrictive than those allowed by State law. State law specially prohibits investment in the following investment securities.

A. Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal.

B. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest.

C. Collateralized mortgage obligations that have a stated final maturity date of greater than 10 years.

D. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

3. Holding Period

The City of Lucas intends to match the holding periods of investment funds with liquidity needs of the City. In no case will the average maturity of investments of City's operating funds exceed one year. The maximum final stated maturity of any investment shall not exceed five years.

4. Risk and Diversification

The City recognizes that investment risks can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Risk is controlled through portfolio diversification which shall be achieved by the following general guidelines:

- A. Risk of issuer default is controlled by limiting investments to those instruments allowed by the PFIA, which are described herein.
- B. Risk of market price changes shall be controlled by avoiding over-concentration of assets in a specific maturity sector, limitation of average maturity of operating funds investments to one year, and avoidance of over-concentration of assets in specific instruments.
- C. All investment funds shall be placed directly with qualified investment providers as authorized by this Investment Policy and the PFIA.

IV. SELECTION OF QUALIFYING INSTITUTIONS

All financial institutions, broker/ dealers and investment providers who desire to become qualified for investment transactions must provide an Investment Provider Certificate in compliance with the PFIA.

Primary Depository

In compliance with State legislation, a Primary Depository shall be selected through the City's banking services procurement process, which shall include a formal request for application (RFA). In selecting a Primary Depository, the credit worthiness of institutions shall be considered, and the City's Finance Director shall conduct a review of prospective depository's credit characteristics and financial history.

Broker/Dealers

For broker/dealers of investment securities, the City of Lucas may select any dealers reporting to the Market Reports Division of the Federal Reserve Board of New York, also known as the "Primary Government Security Dealers." Other non-primary firms may be utilized if analysis reveals that such firms are adequately financed to conduct public business. Any broker/dealer must have been authorized by the City Council to execute transactions with on behalf of the City prior to any such transaction.

V. SAFEKEEPING AND CUSTODY

Insurance and Collateral

All depository deposits shall be insured or collateralized in compliance with applicable State law. The City of Lucas reserves the right, in its sole discretion, to accept or reject any form of insurance or collateralization pledged towards depository deposits. Financial institutions serving as the City's depositories will be required to sign a depository agreement with the City. The collateralized deposit portion of the agreement shall define The City's rights to the collateral in case of default, bankruptcy, or closing and shall establish a perfected security interest in compliance with Federal and State regulations, including:

- The agreement must be in writing;
- The agreement has to be executed by the depository and the City of Lucas contemporaneously with the acquisition of the asset;
- The agreement must be approved by the Board of Directors or authorized Committee of the depository and a copy of the meeting minutes must be delivered to the City of Lucas to the attention of the Finance Director; and
- The Agreement must be part of the depository's "official record" continuously since its execution.

Insurance, Pledged Collateral or Purchased Securities - With the exception of deposits secured with irrevocable letters of credit at 100% of amount, all deposits of the City's funds with eligible depositories shall be secured by pledged collateral with a market value equal to or greater than 102% of the deposits, less any amount insured by the FDIC. Repurchase agreements shall be documented by a specific agreement noting the "purchased securities" in each agreement. Collateral pledged and purchased securities shall be held at an independent safekeeping agent approved by the City and reports of said securities reviewed at least monthly to assure the market value equals or exceeds the related City of Lucas investment.

Evidence of the pledged collateral shall be maintained by the City's Finance Director or a third-party financial institution.

Custodial Agreement

Collateral pledged to secure City of Lucas deposits shall be held by a safekeeping institution in accordance with a custodial agreement which clearly defines the procedural steps for gaining access to the collateral should City determine that its funds are in jeopardy. The custodial institution, or Custodian, shall be the Federal Reserve Bank or an institution not affiliated with the firm pledging the collateral. A custodial receipt shall be issued to the City of Lucas listing the specific investment, CUSIP, rate, maturity, and other pertinent information.

Collateral Defined

The City of Lucas shall only accept the following as collateral:

- A. FDIC insurance coverage.
- B. A bond, certificate of indebtedness, debenture or letter of credit of the United States or its agencies and instrumentalities, or other evidence of indebtedness of the United States that is guaranteed as to principal and interest by the United States or its agencies and instrumentalities.

- C. Obligations, the principal and interest on which, are conditionally guaranteed or insured by the State of Texas.
- D. A bond of a county, city or other political subdivision of the State of Texas having been rated no less than "A" or its' equivalent by a nationally recognized rating agency, with a remaining maturity of ten (10) years or less.
- E. A letter of credit issued to the City of Lucas by the Federal Home Loan Bank.

Subject to Audit

All collateral shall be subject to inspection and audit by the City's Finance Director or the City's independent auditors.

Delivery vs. Payment

Investment securities shall be purchased using the delivery vs. payment method. That is, funds shall not be wired or paid until verification has been made that the correct security was received by the safekeeping agent. The security shall be held in the name of the City of Lucas or held on behalf of the City. The safekeeping agent's records shall assure the notation of the City's ownership of or explicit claim on the securities. The original copy of all safekeeping receipts shall be delivered to the City of Lucas to the attention of the Finance Director.

VI. INVESTMENT POLICY ADOPTION

The City of Lucas Investment Policy shall be annually reviewed and adopted by action of the City Council.



RESOLUTION NO. R-2018-09-00474
[Approving Investment Policy]

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LUCAS, TEXAS, ADOPTING THE CITY OF LUCAS INVESTMENT POLICY ATTACHED HERETO AS EXHIBIT “A”; DECLARING THAT THE CITY COUNCIL HAS COMPLETED ITS REVIEW OF THE INVESTMENT POLICY AND INVESTMENT STRATEGIES OF THE CITY AND THAT EXHIBIT “A” RECORDS ANY CHANGES TO EITHER THE INVESTMENT POLICY OR INVESTMENT STRATEGIES; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, in accordance with the Public Funds Investment Act, Chapter 2256, Tex. Gov’t Code, the City Council of the City of Lucas, Texas by resolution adopted an investment policy; and

WHEREAS, Section 2256.005, Tex. Gov’t Code requires the City Council to review the investment policies and investment strategies not less than annually and to adopt a resolution or order stating the review has been completed and recording any changes made to either the investment policies or investment strategies;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LUCAS, TEXAS:

SECTION 1. That the City of Lucas Investment Policy attached hereto as Exhibit “A” be and the same is hereby adopted and shall govern the investment policies and investment strategies for the City, and shall define the authority of the investment official of the City from and after the effective date of this Resolution.

SECTION 2. That the City Council of the City of Lucas has completed its review of the investment policies and investment strategies and any changes made to either the investment policies or investment strategies are recorded in Exhibit “A”.

SECTION 3. That all provisions of the Resolutions of the City of Lucas, Texas, in conflict with the provisions of this Resolution be, and the same are hereby, repealed, and all other provisions of the Resolutions of the City not in conflict with the provisions of this resolution shall remain in full force and effect.

SECTION 4. That should any word, sentence, paragraph, subdivision, clause, phrase or section of this Resolution, be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said resolution, which shall remain in full force and effect.

SECTION 5. That this resolution shall take effect immediately upon its passage.

DULY RESOLVED AND ADOPTED by the City Council of the City of Lucas, Texas,
on the 20th day of September 2018.

ATTEST:

APPROVED:

Stacy Henderson, City Secretary
(09-06-2018:TM102419)

Jim Olk, Mayor

EXHIBIT “A”
Investment Policy

CITY OF LUCAS
INVESTMENT POLICY



INTRODUCTION

The purpose of this document is to set forth specific investment policy and strategy guidelines for the City of Lucas (the “City”) in order to achieve the goals of safety, liquidity, public trust, and yield for all investment activity. The Lucas City Council shall review its investment strategies and policy not less than annually. This policy serves to satisfy the statutory requirement (specifically the Public Funds Investment Act, Government Code chapter 2256, (the "PFIA") to define, adopt and review a formal investment strategy and policy.

INVESTMENT POLICY

I. SCOPE

This Investment Policy applies to all financial assets of City of Lucas. The funds are accounted for in City’s Comprehensive Annual Financial Report (CAFR) and include (but are not limited to):

- General Fund
- Water Fund
- Debt Service Fund
- Capital Projects Fund

II. OBJECTIVES

The City of Lucas shall manage and invest its cash with the objectives (listed in order of priority): Safety, Liquidity, Public Trust, and Yield. The safety of the principal invested always remains the primary objective. All investments shall be designed and managed in a manner responsive to the public trust and consistent with State and Local law.

The City of Lucas shall utilize cash management procedures which include collection of accounts receivable, vendor payment in accordance with invoice terms, and prudent investment of available cash. Cash management is

defined as the process of managing monies in order to ensure maximum cash availability and interest earnings on short-term investment of idle cash.

Safety

The primary objective of the City's investment activity is the preservation of capital in the overall portfolio. Each investment transaction shall be conducted in a manner to avoid capital losses, whether they are from securities defaults or erosion of market value.

Liquidity

The investment portfolio shall be structured such that the City of Lucas is able to meet all obligations in a timely manner. This shall be achieved by matching investment maturities with forecasted cash flow requirements, maintaining adequate levels of highly liquid investments and by investing in securities with active secondary markets.

Public Trust

In addition to achieving the stated objectives, all participants in the City's investment process shall seek to act responsibly as custodians of the public trust. Investment Officers shall avoid any transaction which might impair public confidence in the City's ability to govern effectively.

Yield

The investment portfolio shall be designed with the objective of regularly exceeding the average rate of return on three-month U.S. Treasury Bills. The investment program shall seek to augment returns above this threshold consistent with risk limitations identified herein and prudent investment policies. To determine portfolio performance, this Policy established "weighted average yield to maturity" as the standard calculation.

INVESTMENT STRATEGY

The City of Lucas maintains portfolios which utilize four specific investment strategy considerations designed to address the unique characteristics of the fund groups represented in the portfolios:

- A. Investment strategies for operating fund and commingled pools containing operating funds have as their primary objective to assure that anticipated cash flows are matched with adequate investment liquidity. The secondary objective is to create a portfolio structure which will experience minimal volatility during economic cycles. This may be accomplished by purchasing high quality, short to medium-term investments that will complement each other in a ladder or barbell maturity structure with a maximum maturity of two years. The dollar weighted average maturity of 365 days or less will be calculated using the stated final maturity date of each investment. Funds shall be managed and invested with the objectives (listed in order of priority): Safety, Liquidity, Public Trust, and Yield.
- B. Investment strategies for debt service funds shall have as the primary objective the assurance of investment liquidity adequate to cover the debt service obligation on the required payment date. Investments purchased shall not have a stated final maturity date which exceeds the debt service payment date. Funds shall be managed and invested with the objectives (listed in order of priority): Safety, Liquidity, Public Trust, and Yield.
- C. Investment strategies for debt service reserve funds shall have as the primary objective the ability to generate a dependable revenue stream to the appropriate debt service fund from investments with a low degree of volatility. Investments should be of high quality and, except as may be required by the bond ordinance specific to an individual issue, of short to intermediate-term maturities with a maximum maturity of five years. Funds shall be managed and invested with the objectives (listed in order of priority): Safety, Liquidity, Public Trust, and Yield.

- D. Investment strategies for special projects or special purpose fund portfolios will have as their primary objective to assure that anticipated cash flows are matched with adequate investment liquidity. These portfolios should include at least 10% in highly liquid investments to allow for flexibility and unanticipated project outlays. The stated final maturity dates of investments held should not exceed the estimated project completion date. Funds shall be managed and invested with the objectives (listed in order of priority): Safety, Liquidity, Public Trust, and Yield.

III. RESPONSIBILITY AND CONTROL

Delegation of Authority and Training

The City Manager and Finance Director are designated as Investment Officers for the City of Lucas. The City Manager shall approve all strategic investment programs prior to implementation. The City's Finance Director is responsible for day-to-day cash management activities, including, but not limited to, transfers between the City's primary depository and authorized local government investment pools. The City's Finance Director shall establish procedures for the operation of the cash management and investment programs, consistent with this Investment Policy.

In order to ensure qualified and capable investment management, each Investment Officer shall attend at least one training session, from an independent training source, and containing at least 10 hours of instruction relating to the Officer's responsibility under the PFIA within 12 months after assuming duties. Thereafter, each Investment Officer shall additionally attend at least one training session, from an independent training source, and containing at least 8 hours of instruction relating to the Officer's responsibility under the PFIA not less than once in a two-year period that begins on the first day of the City's fiscal year and consists of the two consecutive fiscal years after that date.

The approved independent sources of training are: Government Finance Officers' Association of Texas, Government Treasurers' Organization of

Texas, Government Finance Officers' Association, University of North Texas, and the Texas Municipal League.

Internal Controls

The City's Finance Director is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City of Lucas are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

Accordingly, the City's Finance Director shall establish a process for annual independent review by an external auditor in conjunction with the annual audit to assure compliance with policies and procedures. The internal controls shall address the following points:

- A. Control of collusion.
- B. Separation of transaction authority from accounting and record keeping.
- C. Custodial safekeeping.
- D. Avoidance of physical delivery securities.
- E. Clear delegation of authority to subordinate staff members.
- F. Written confirmation for telephone (voice) transactions for investments and wire transfers.

Prudence

The standard of prudence to be applied to the Investment Officers shall be the "prudent person" rule, which states: "Investments shall be made with

judgment and care under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation but for investment, considering the probable safety of their capital as well as the probable income to be derived." In determining whether an Investment Officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

- A. The investment of all funds, or funds under City's control, over which the Officer had responsibility rather than a consideration as to the prudence of a single investment.
- B. Whether the investment decision was consistent with the written City's Investment Policy.

The Investment Officer, acting in accordance with written procedures and exercising due diligence, shall not be held personally responsible for a specific security's credit risk or market price changes, provided that these deviations are reported immediately to the City Attorney and the Council and that appropriate action is taken to control adverse developments.

Ethics and Conflicts of Interest

Investment Officers shall refrain from personal business activity that could conflict with proper execution of the investment program, or that could impair the ability to make impartial investment decisions and shall disclose to the City Attorney and Council any material financial interests in financial institutions that conduct business with the City. They shall further disclose positions that could be related to the performance of City's portfolio. Investment Officers shall subordinate their personal financial transactions to those of City of Lucas, particularly with regard to timing of purchases and sales.

An Investment Officer who has a personal business relationship with an organization seeking to sell an investment to the City shall file a statement disclosing that personal business interest. An Investment Officer who is related within the second degree by affinity or consanguinity to an

individual seeking to sell an investment to the City shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the City of Lucas.

Quarterly Reporting

The Investment Officers shall submit a signed quarterly investment report, crafted in compliance with the PFIA, to the City Manager and the Lucas City Council, that summarizes current market conditions, economic developments and anticipated investment conditions. The report shall summarize investment strategies employed in the most recent quarter, and describe the portfolio in terms of investment instruments, maturities, risk characteristics, and shall explain the total investment return for the quarter.

At the end of the fiscal year, the Investment Officers shall include information incorporating the full year's investment portfolio activity and performance.

Methods

The quarterly investment report shall include a succinct management summary that provides a clear picture of the status of the current investment portfolio and transactions made over the last quarter. This management summary will be prepared in a manner which will allow the City of Lucas to ascertain whether investment activities during the reporting period have conformed to the Investment Policy. The report will include the following:

- A. A listing of individual investments held at the end of the reporting period by maturity date.
- B. Unrealized gains or losses resulting from appreciation or depreciation by listing the beginning and ending book and market value of investments for the period.
- C. Average weighted yield to maturity of portfolio on entity investments as compared to applicable benchmarks.

D. Listing of investments held by fund.

E. The percentage of the total portfolio which each type of investment represents.

F. Statement of compliance of City's investment portfolio with State Law and the Investment Strategy and Policy approved by the governing bodies.

Active Portfolio Management

The City of Lucas shall pursue an active versus a passive portfolio management philosophy. That is, investments may be sold before they mature if market conditions present an opportunity for the City to benefit from the trade. The Investment Officers will routinely monitor the contents of the portfolio, the available markets, and the relative value of competing instruments, and will adjust the portfolio accordingly.

The City is not required to liquidate investments that were authorized investments at the time of purchase but no longer meet one or more requirements of this Policy.

Not less than quarterly, the Investment Officer will obtain the current credit rating for each held investment from a reliable source to ensure that the investment has maintained the required minimum rating. An investment that requires a minimum rating does not qualify as an authorized investment during the period the investment does not have the minimum rating. The City of Lucas shall take all prudent measures that are consistent with this Investment Policy to liquidate an investment that does not have the minimum rating.

Investments

The City's assets may be invested in the following instruments.

1. Authorized

- A. Obligations, including letters of credit, of the United States of America, or its agencies and instrumentalities, including the Federal Home Loan Banks.
- B. Direct obligations of the State of Texas and agencies thereof.
- C. Other obligations, the principal of and interest on which are unconditionally guaranteed by the State of Texas or United States of America or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by the explicit full faith and credit of the United States.
- D. Obligations of the States, agencies thereof, Counties, Cities, and other political subdivisions of any state having been rated as investment quality by a nationally recognized investment rating firm, and having received a rating of not less than "A" or its equivalent.
- E. Certificates of deposit and other evidences of deposit at a financial institution that, a) has its main office or a branch office in Texas and is guaranteed or insured by the Federal Deposit Insurance Corporation or National Credit Union Share Insurance Fund or their successors, b) is secured by obligations described in Section V. SAFEKEEPING AND CUSTODY and in a manner and amount provided by law for deposits of the City of Lucas, or c) is executed through a depository institution or an approved broker that has its main office or a branch office in Texas that meets the requirements of the PFIA.
- F. Fully collateralized direct repurchase agreements with a defined termination date secured by cash or obligations of the United States or its agencies and instrumentalities pledged with a third party, selected by the City's Finance Director, other than an agency for the pledger. Repurchase agreements must be purchased through a primary government securities dealer, as defined by the Federal Reserve, or a financial institution doing business in Texas.

- G. Texas local government investment pools that seek to maintain a stable dollar asset value, would be described as “government” portfolios, are specifically authorized by the governing body of the City of Lucas, and comply with the requirements of State law.
- H. Investment pools that provide fixed maturity, fixed yield investments, are specifically authorized by the governing body of the City of Lucas, and comply with the requirements of State law.
- I. SEC registered, no load, government money market mutual funds that comply with the requirements of State law.

2. Not Authorized

The City’s authorized investment options are more restrictive than those allowed by State law. State law specially prohibits investment in the following investment securities.

- A. Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal.
- B. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest.
- C. Collateralized mortgage obligations that have a stated final maturity date of greater than 10 years.
- D. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

3. Holding Period

The City of Lucas intends to match the holding periods of investment funds with liquidity needs of the City. In no case will the average maturity of

investments of City's operating funds exceed one year. The maximum final stated maturity of any investment shall not exceed five years.

4. Risk and Diversification

The City recognizes that investment risks can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Risk is controlled through portfolio diversification which shall be achieved by the following general guidelines:

- A. Risk of issuer default is controlled by limiting investments to those instruments allowed by the PFIA, which are described herein.
- B. Risk of market price changes shall be controlled by avoiding over-concentration of assets in a specific maturity sector, limitation of average maturity of operating funds investments to one year, and avoidance of over-concentration of assets in specific instruments.
- C. All investment funds shall be placed directly with qualified investment providers as authorized by this Investment Policy and the PFIA.

IV. SELECTION OF QUALIFYING INSTITUTIONS

All financial institutions, broker/dealers and investment providers who desire to become qualified for investment transactions must provide an Investment Provider Certificate in compliance with the PFIA.

Primary Depository

In compliance with State legislation, a Primary Depository shall be selected through the City's banking services procurement process, which shall include a formal request for application (RFA). In selecting a Primary Depository, the credit worthiness of institutions shall be considered, and the City's Finance Director shall conduct a review of prospective depository's credit characteristics and financial history.

Broker/Dealers

For broker/dealers of investment securities, the City of Lucas may select any dealers reporting to the Market Reports Division of the Federal Reserve Board of New York, also known as the "Primary Government Security Dealers." Other non-primary firms may be utilized if analysis reveals that such firms are adequately financed to conduct public business. Any broker/dealer must have been authorized by the City Council to execute transactions with on behalf of the City prior to any such transaction.

V. SAFEKEEPING AND CUSTODY

Insurance and Collateral

All depository deposits shall be insured or collateralized in compliance with applicable State law. The City of Lucas reserves the right, in its sole discretion, to accept or reject any form of insurance or collateralization pledged towards depository deposits. Financial institutions serving as the City's depositories will be required to sign a depository agreement with the City. The collateralized deposit portion of the agreement shall define The City's rights to the collateral in case of default, bankruptcy, or closing and shall establish a perfected security interest in compliance with Federal and State regulations, including:

- The agreement must be in writing;
- The agreement has to be executed by the depository and the City of Lucas contemporaneously with the acquisition of the asset;
- The agreement must be approved by the Board of Directors or authorized Committee of the depository and a copy of the meeting minutes must be delivered to the City of Lucas to the attention of the Finance Director; and
- The Agreement must be part of the depository's "official record" continuously since its execution.

Insurance, Pledged Collateral or Purchased Securities - With the exception of deposits secured with irrevocable letters of credit at 100% of amount, all deposits of the City's funds with eligible depositories shall be secured by pledged collateral with a market value equal to or greater than 102% of the deposits, less any amount insured by the FDIC. Repurchase agreements shall be documented by a specific agreement noting the "purchased securities" in each agreement. Collateral pledged and purchased securities shall be held at an independent safekeeping agent approved by the City and reports of said securities reviewed at least monthly to assure the market value equals or exceeds the related City of Lucas investment.

Evidence of the pledged collateral shall be maintained by the City's Finance Director or a third-party financial institution.

Custodial Agreement

Collateral pledged to secure City of Lucas deposits shall be held by a safekeeping institution in accordance with a custodial agreement which clearly defines the procedural steps for gaining access to the collateral should City determine that its funds are in jeopardy. The custodial institution, or Custodian, shall be the Federal Reserve Bank or an institution not affiliated with the firm pledging the collateral. A custodial receipt shall be issued to the City of Lucas listing the specific investment, CUSIP, rate, maturity, and other pertinent information.

Collateral Defined

The City of Lucas shall only accept the following as collateral:

- A. FDIC insurance coverage.
- B. A bond, certificate of indebtedness, debenture or letter of credit of the United States or its agencies and instrumentalities, or other evidence of indebtedness of the United States that is guaranteed as to principal and interest by the United States or its agencies and instrumentalities.

- C. Obligations, the principal and interest on which, are conditionally guaranteed or insured by the State of Texas.
- D. A bond of a county, city or other political subdivision of the State of Texas having been rated no less than "A" or its' equivalent by a nationally recognized rating agency, with a remaining maturity of ten (10) years or less.
- E. A letter of credit issued to the City of Lucas by the Federal Home Loan Bank.

Subject to Audit

All collateral shall be subject to inspection and audit by the City's Finance Director or the City's independent auditors.

Delivery vs. Payment

Investment securities shall be purchased using the delivery vs. payment method. That is, funds shall not be wired or paid until verification has been made that the correct security was received by the safekeeping agent. The security shall be held in the name of the City of Lucas or held on behalf of the City. The safekeeping agent's records shall assure the notation of the City's ownership of or explicit claim on the securities. The original copy of all safekeeping receipts shall be delivered to the City of Lucas to the attention of the Finance Director.

VI. INVESTMENT POLICY ADOPTION

The City of Lucas Investment Policy shall be annually reviewed and adopted by action of the City Council.



City of Lucas Council Agenda Request September 20, 2018

Item No. 05

Requester: Finance Director Liz Exum

Agenda Item Request

Consider adopting Ordinance 2018-09-00885 approving the budget for fiscal year beginning October 1, 2018 and ending September 30, 2019.

Background Information

Prior to this meeting, the City of Lucas followed public notice requirements, held a public hearing on September 6, 2018 where the proposed budget was considered, and interested taxpayers were given the opportunity to be heard by City Council.

During the 2007 legislative session, House Bill 3195 was passed amending section 102.007 of the Local Government Code. Subsection C was added to state that the adoption of a budget that requires raising more revenue from property taxes than in the previous year requires a separate vote of the governing body to ratify the property tax increase reflected in the budget. A vote under this subsection is in addition to, and separate from, the vote to adopt the budget or vote to set the tax rate as required by Chapter 26 of the Tax Code.

The proposed budget was presented at the August 2 and August 16 City Council meetings. This proposed budget was prepared using the certified assessed valuation from Collin County Appraisal District and the proposed calculated effective tax rate of \$0.303216. The proposed budget for fiscal year 2018-2019 shows excess revenue over expenditures in the amount of \$232,391 in the General Fund.

Attachments/Supporting Documentation

1. Ordinance 2018-09-00885 Budget for FY 2018-2019.

Budget/Financial Impact

The financial impact for the proposed budget is varied and is outlined in detail in the attached budget.

Recommendation

Staff recommends approval of the FY 2018-2019 budget.



City of Lucas Council Agenda Request September 20, 2018

Item No. 05

Motion

These items require a record vote.

I make a motion to adopt Ordinance 2018-09-00885 approving the budget for the fiscal year beginning October 1, 2018 and ending September 30, 2019.

Second motion to comply with state law:

“I move to ratify the property tax revenue increase reflected in the Fiscal Year 2018-2019 Adopted Budget.



ORDINANCE 2018-09-00885
[Adoption of Budget for FY 2018-2019]

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LUCAS, TEXAS, ADOPTING THE BUDGET FOR FISCAL YEAR BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET; APPROPRIATING AND SETTING ASIDE THE NECESSARY FUNDS OUT OF THE GENERAL AND OTHER REVENUES FOR SAID FISCAL YEAR FOR THE MAINTENANCE AND OPERATION OF THE VARIOUS DEPARTMENTS AND FOR VARIOUS ACTIVITIES AND IMPROVEMENTS OF THE CITY; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, an annual budget for the fiscal year beginning October 1, 2018, and ending September 30, 2019, has been duly created by the financial office of the City of Lucas, Texas, in accordance with Chapter 102.002 of the Local Government Code; and

WHEREAS, as required by Section 6.02 of the City Charter, the City Manager has prepared and submitted to the City Council a proposed budget of expenditures and revenues of all City for the fiscal year beginning October 1, 2018 and ending September 30, 2019; and

WHEREAS, the financial office for the City of Lucas has filed the proposed budget in the office of the City Secretary and the proposed budget was made available for public inspection in accordance with Chapter 102.005 of the Local Government Code; and

WHEREAS, a public hearing was held by the City in accordance with Chapter 102.006 of the local Government Code, following due publication of notice thereof, at which time all citizens and parties of interest were given the opportunity to be heard regarding the proposed budget; and

WHEREAS, after full and final consideration, it is the opinion of the Lucas City Council that the 2018-2019 fiscal year budget as hereinafter set forth should be adopted.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LUCAS, TEXAS:

SECTION 1. That the proposed budget of the revenue and expenditures necessary for conducting the affairs of the City of Lucas, Texas for the fiscal year beginning October 1, 2018 and ending September 30, 2019 as submitted to the City Council by the City Manager, attached hereto as Exhibit "A", be and the same is hereby adopted as the budget of the City of Lucas for the fiscal year beginning October 1, 2018 and ending September 30, 2019.

SECTION 2. That the expenditures during the fiscal year beginning October 1, 2018 and ending September 30, 2019 shall be made in accordance with the budget approved by this ordinance unless otherwise authorized by a duly enacted ordinance of the City of Lucas, Texas.

SECTION 3. That all budget amendments and transfers of appropriations budgeted from one account or activity to another within any individual activity for the fiscal year 2017-2018 are hereby ratified, and the budget approval for fiscal year 2017–2018, heretofore enacted by the City Council, be and the same is hereby amended to the extent of such transfers and amendments for all purposes.

SECTION 4. Upon approval of the budget the budget office shall file a true and certified copy thereof with the County Clerk of Collin County, Texas.

SECTION 5. All ordinances of the City of Lucas, Texas, in conflict with the provisions of this ordinance be, and the same are hereby, repealed; provided, however, that all other provisions of said ordinances not in conflict with the provisions of this ordinance shall remain in full force and effect.

SECTION 6. Should any word, sentence, paragraph, subdivision, clause, phrase or section of this ordinance, be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said ordinance which shall remain in full force and effect.

SECTION 7. This Ordinance shall take effect on October 1, 2018.

DULY PASSED AND APPROVED BY THE CITY COUNSEL OF THE CITY OF LUCAS, COLLIN COUNTY, TEXAS, ON THIS 20TH DAY OF SEPTEMBER, 2018.

APPROVED:

Jim Olk, Mayor

APPROVED AS TO FORM:

ATTEST:

Joseph J. Gorfida, Jr., City Attorney

Stacy Henderson, City Secretary

Exhibit A



City of Lucas, Texas

Annual Operating Budget for Fiscal Year 2018–2019

This budget will raise more revenue from property taxes than last year's budget by an amount of \$339,130 which is a 10.65 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$359,140.

The members of the governing body voted on the budget as follows:

FOR:

AGAINST:

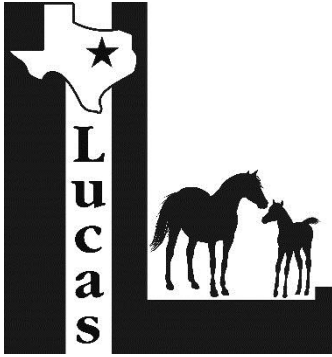
PRESENT and not voting:

ABSENT:

Property Tax Rate Comparison

	2018–2019	2017–2018
Property Tax Rate:	\$0.303216/100	\$0.317948/100
Effective Tax Rate:	\$0.303216/100	\$0.297432/100
Effective Maintenance & Operations Tax Rate:	\$0.189510/100	\$0.215486/100
Rollback Tax Rate:	\$0.305540/100	\$0.351976/100
Debt Rate:	\$0.100870/100	\$0.119253/100

Total debt obligation for City of Lucas secured by property taxes: \$1,172,388



CITY OF LUCAS

Annual Operating Budget Fiscal Year 2018-2019



City Councilmembers

Mayor Jim Olk
Mayor Pro Tem Kathleen Peele
Councilmember Wayne Millsap
Councilmember Tim Baney
Councilmember Steve Duke
Councilmember Phil Lawrence
Councilmember Debbie Fisher

City Manager Joni Clarke
Finance Director Liz Exum

TABLE OF CONTENTS

OVERVIEW

Organizational Chart	Page	1
----------------------	------	---

FINANCIAL SUMMARY

Total Funds Budget Overview	Pages	2-3
General Fund Balance Summary	Page	4
Water Fund Balance Summary	Page	5
Capital Fund Summary	Page	6
Impact/Development Fee Summary	Page	7
Tax Revenue Comparisons	Page	8

OPERATING BUDGET

GENERAL FUND:

General Fund Revenue Summary Chart	Page	9
General Fund Departmental Expenditures Chart	Page	10
Revenue	Pages	11-12
City Council	Page	13
City Secretary	Page	14
Administration/Finance	Page	15
Public Works - Engineering	Page	16
Public Works - Operations	Page	17
Parks	Page	18
Development Services	Page	19
Fire Department	Page	20-21
Non-Departmental	Page	22

CAPITAL FUND:

Capital Improvements Revenue Summary	Page	23
Capital Improvements - Water and General Fund	Page	24

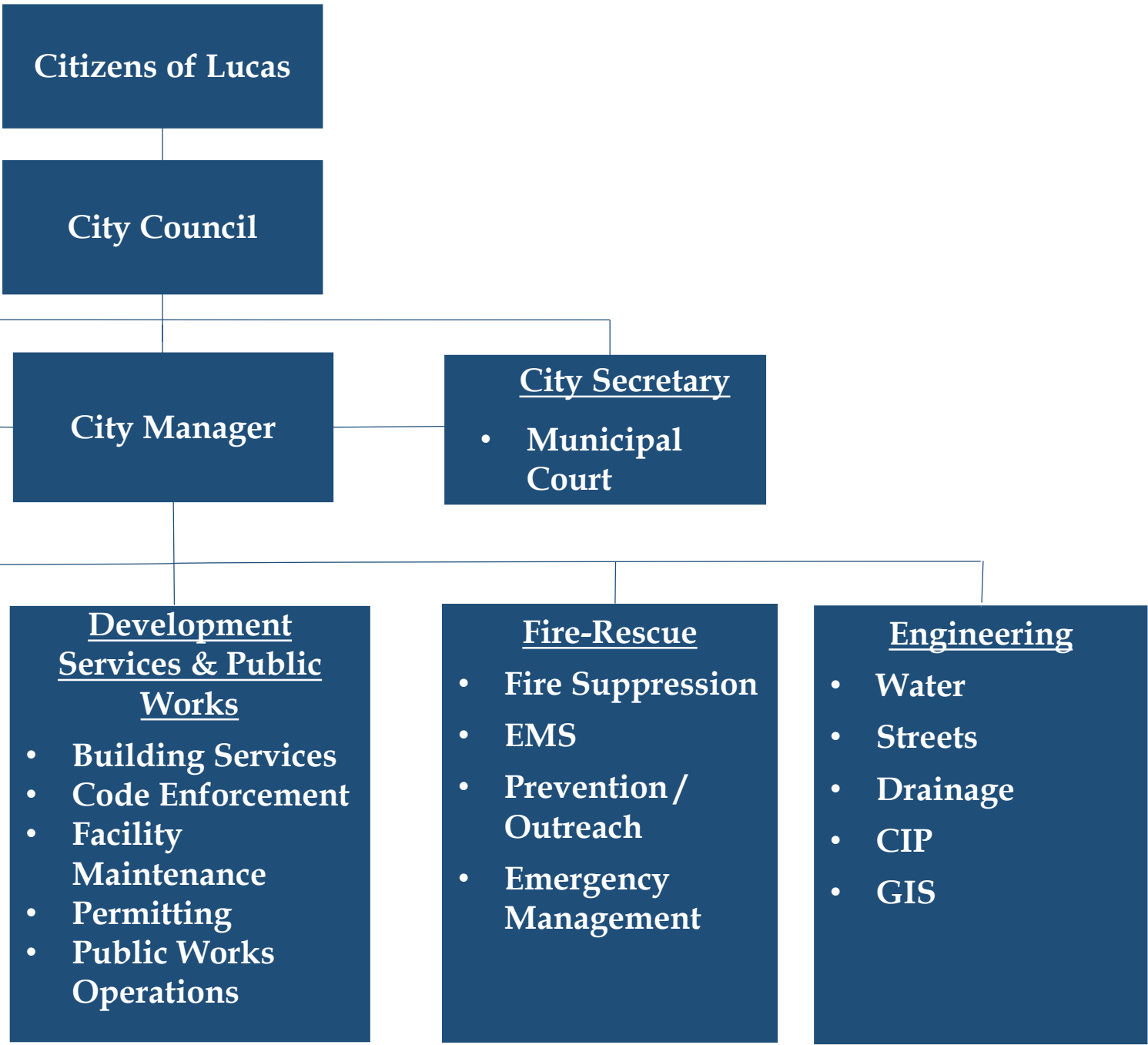
WATER FUND:

Water Fund Revenue Summary Chart	Page	25
Water Fund Expenditures Summary Chart	Page	26
Revenue	Page	27
Water	Page	28-29
Water - Engineering	Page	30
Water Debt Service	Page	31

DEBT SERVICE FUND:

Debt Service Summary	Page	32
----------------------	------	----

City of Lucas Organizational Chart



	2016-2017 FISCAL YEAR ACTUAL	2017-2018 ORIGINAL BUDGET	2017-2018 AMENDED BUDGET	2018-2019 FISCAL YEAR BUDGET
REVENUE SUMMARY				
GENERAL FUND				
PROPERTY TAXES	2,316,540	2,216,687	2,201,987	2,559,106
OTHER TAXES	1,408,590	1,367,000	1,461,425	1,421,200
FINES & FORFEITURES	2,463	2,984	1,607	1,007
LICENSES & PERMITS	656,287	634,480	867,459	483,220
FIRE DEPARTMENT REVENUE	732,533	766,353	794,914	782,806
FEES & SERVICE CHARGES	85,879	81,450	95,845	63,450
MISCELLANEOUS REVENUES	490,478	518,227	1,753,562	521,227
TOTAL GENERAL FUND REVENUE	5,692,770	5,587,181	7,176,799	5,832,016
WATER UTILITIES FUND				
FEES & SERVICE CHARGES	4,027,100	4,378,427	4,690,418	4,542,749
BOND PROCEEDS			0	0
MISCELLANEOUS REVENUES	65,799	48,750	245,066	120,400
TOTAL WATER UTILITIES FUND REVENUE	7,140,817	4,427,177	4,935,484	4,663,149
DEBT SERVICE FUND				
PROPERTY TAXES	911,613	1,224,048	1,331,900	1,197,893
TOTAL DEBT SERVICE FUND REVENUE	911,613	1,224,048	1,331,900	1,197,893
COMBINED REVENUE TOTALS	13,745,200	11,238,406	13,444,183	11,693,058
EXPENDITURES				
GENERAL FUND				
CITY COUNCIL	13,074	18,870	18,870	56,350
CITY SEC	138,719	170,229	168,937	167,629
ADMIN/FINANCE	480,270	544,933	555,509	572,331
DEVELOPMENT SERVICES	338,171	452,791	451,498	420,669
PUBLIC WORKS	178,751	214,886	248,550	255,028
PUBLIC WORKS - ENGINEERING	378,812	1,023,022	1,362,571	951,388
PARKS	69,246	195,790	195,790	287,840
FIRE	2,058,750	2,161,002	3,063,860	2,246,971
NON-DEPARTMENTAL	450,423	638,944	609,519	641,419
TOTAL GENERAL FUND EXPENDITURES	4,106,216	5,420,467	6,675,104	5,599,625
WATER UTILITIES FUND				
WATER UTILITIES	3,187,858	3,572,919	3,689,829	3,828,790
WATER - ENGINEERING	114,141	140,524	142,306	148,870
TOTAL WATER FUND EXPENDITURES	3,301,999	3,713,443	3,832,135	3,977,660
DEBT SERVICE				
WATER UTILITIES	567,485	650,198	650,198	637,919
GENERAL FUND	782,948	1,197,172	1,197,372	1,172,388
TOTAL DEBT SERVICE	1,350,433	1,847,370	1,847,570	1,810,306
TOTAL EXPENDITURES	8,758,648	10,981,280	12,354,809	11,387,591
NET REVENUE LESS EXPENDITURES	4,986,552	257,126	1,089,374	305,467

	2016-2017 FISCAL YEAR ACTUAL	2017-2018 ORIGINAL BUDGET	2017-2018 AMENDED BUDGET	2018-2019 FISCAL YEAR BUDGET
SUMMARY BY FUND				
GENERAL FUND				
REVENUE	5,692,770	5,587,181	7,176,799	5,832,016
EXPENDITURES	4,106,216	5,420,467	6,675,104	5,599,625
NET REVENUE LESS EXPENDITURES	1,586,554	166,714	501,695	232,391
WATER UTILITES FUND				
REVENUE	7,140,817	4,427,177	4,935,484	4,663,149
EXPENDITURES	3,301,999	3,713,443	3,832,135	3,977,660
DEBT SERVICE	567,485	650,198	650,198	637,919
NET REVENUE LESS EXPENDITURES	3,271,333	63,536	453,151	47,571
DEBT SERVICE FUND-GENERAL				
REVENUE	911,613	1,224,048	1,331,900	1,197,893
EXPENDITURES	782,948	1,197,172	1,197,372	1,172,388
NET REVENUE LESS EXPENDITURES	128,665	26,876	134,528	25,506
NET REVENUE LESS EXPENDITURES	4,986,552	257,126	1,089,374	305,467

FUND SUMMARIES - GOVERNMENTAL FUNDS

COMBINED SUMMARY OF REVENUES AND EXPENDITURES AND CHANGES IN FUND BALANCE

	GENERAL	DEBT SERVICE	CAPITAL IMPROVEMENTS	BROCKDALE ROAD IMPROV	RTR/TXDOT COUNTY	DEVELOPERS IMPACT FEES (LOGAN FORD/5 OAKS)	IMPACT FEES	TOTAL GOVERNMENTAL
BEGINNING FUND BALANCE	6,695,101	949,100	5,376,147	221,570	0	26,400	1,412,723	14,681,041
PROPERTY TAXES	2,559,106	1,197,893						3,756,999
OTHER TAXES	1,421,200							1,421,200
FINES & FORFEITURES	1,007							1,007
LICENSES & PERMITS	483,220							483,220
FIRE DEPARTMENT REVENUE	782,806							782,806
FEES & SERVICE CHARGES	63,450							63,450
MISCELLANEOUS REVENUES	521,227		96,000	34,000				651,227
IMPACT FEE REVENUE (11-4500)							220,000	220,000
TRANSFER IMPACT FEES TO CAPITAL			566,078					566,078
TOTAL REVENUES	5,832,016	1,197,893	662,078	34,000	0		220,000	7,945,987
EXPENDITURES								
CITY COUNCIL	56,350							56,350
CITY SEC	167,629							167,629
ADMIN/FINANCE	572,331							572,331
DEVELOPMENT SERVICES	420,669							420,669
PUBLIC WORKS	255,028							255,028
PUBLIC WORKS - ENGINEERING	951,388							951,388
PARKS	287,840							287,840
FIRE	2,246,971							2,246,971
NON-DEPARTMENTAL	641,419							641,419
DEBT SERVICE PRINCIPAL		800,000						800,000
DEBT SERVICE INTEREST/BOND EXP		372,388						372,388
CAPITAL PROJ EXP RTR W LUCAS RD/CC INTERSECTION DRAINAGE (21-8210-301)					0		0	0
WINNINGOFF TRAIL PROJECT								0
CAPITAL PROJECTS BAIT SHOP INTERSECTION								0
CAPITAL PROJECTS SAFETY ENHANCEMENTS								0
CAPITAL ROADWAY PROJECTS			6,038,225				566,078	6,604,303
TOTAL EXPENDITURES	5,599,625	1,172,388	6,038,225	0	0		566,078	13,376,316
NET CHANGE IN FUND BALANCE	232,391	25,506	(5,376,147)	34,000	0		(346,078)	(5,430,329)
ENDING FUND BALANCE	6,927,492	974,606	0	255,570	0	26,400	1,066,645	9,250,712
MINUS RESTRICTED FOR:								
IMPACT FEES							(1,066,645)	(1,066,645)
BROCKDALE ROAD IMPROVEMENTS				(255,570)				(255,570)
RESTRICTED FOR CAPITAL - GENERAL FUND (FY 15-16)/(FY 16-17)/(FY 17-18)/(FY18-19)	(200,000)							(200,000)
RESTRICTED FOR AMBULANCE	(300,000)							(300,000)
DONATION RESTRICTED FOR AMBULANCE	(100,000)							(100,000)
DEBT SERVICE PAYMENTS		(974,606)						(974,606)
3RD PARTY (DEVELOPER) IMPACT FEES RESTRICTED (LOGAN FORD/5 OAKS)						(26,400)		(26,400)
MUNICIPAL COURT/PEG FEES	0							0
CAPITAL IMPROVEMENT PROJECTS			0		0			0
UNASSIGNED FUND BALANCE	6,327,492	0	0	0	0	0	0	6,327,492
TOTAL AMOUNT OF RESERVES PRIOR TO GASB 54 REQUIREMENT	6,327,492	0	0	0	0	0	0	6,327,492
AMOUNT IN DAYS OPERATING COST	412							412
AMOUNT IN MONTHS OPERATING COST	14							14
RESERVES FOR GASB 54 FUND BALANCE POLICY (50% OF CURRENT YR EXPENDITURES IN GENERAL FUND)	(2,799,813)							(2,799,813)
TOTAL RESERVES AFTER GASB 54 REQUIREMENTS	3,527,680							3,527,680
AMOUNT IN DAYS OPERATING COST	230							230
AMOUNT IN MONTHS OPERATING COST	8							8

FUND SUMMARIES - PROPRIETARY

COMBINED SUMMARY OF REVENUES AND EXPENDITURES AND CHANGES IN FUND BALANCE

	WATER	CAPITAL IMPROVEMENTS	IMPACT /DEVELOP FEES	TOTAL PROPRIETARY
BEGINNING BALANCE RESTRICTED/UNRESTRICTED	5,949,294	2,529,309	0	8,478,603
WATER REVENUE	3,915,519			3,915,519
WASTE WATER REVENUE	51,230			51,230
TRASH REVENUE	576,000			576,000
MISCELLANEOUS REVENUES	120,400			120,400
REFUND NTMWD CAPITAL				0
DEVELOPERS FEES - SEWER	0			0
IMPACT FEES			225,000	225,000
TRANSFER IN IMPACT FEES		225,000		225,000
TRANSFER IN FUND BALANCE - WATER		152,931		152,931
TOTAL REVENUES	4,663,149	377,931	225,000	5,266,080
EXPENDITURES				
WATER	3,270,952			3,270,952
TRASH	510,000			510,000
WASTEWATER	47,838			47,838
DEBT SERVICE PRINCIPAL	435,000			435,000
DEBT SERVICE INTEREST/BOND EXP	202,919			202,919
WATER - ENGINEERING	148,870			148,870
TRANSFER OUT TO FUND WATER PROJECT		0		0
TRANSFER OUT TO FUND WATER PROJECT			225,000	225,000
CAPITAL PROJECTS WF		2,907,240		2,907,240
				0
TOTAL EXPENDITURES	4,615,578	2,907,240	225,000	7,747,818
NET CHANGE IN BALANCE	47,571	(2,529,309)	0	(2,481,738)
ENDING BALANCE	5,996,865	0	0	5,996,865
MINUS RESTRICTED FOR:				
DEBT SERVICE PAYMENTS	(435,000)			(435,000)
CUSTOMER DEPOSITS	(250,825)			(250,825)
TRSF TO CAPITAL FROM RESERVES	(152,931)	0		(152,931)
UNASSIGNED FUND BALANCE	5,158,109	0	0	5,158,109
TOTAL AMOUNT OF RESERVES PRIOR TO GASB 54 REQUIREMENT	5,158,109	0	0	5,158,109
AMOUNT IN DAYS OPERATING COST	450			450
AMOUNT IN MONTHS OPERATING COST	15			15
RESERVES FOR GASB 54 FUND BALANCE POLICY (50% OF CURRENT YR EXPENDITURES IN GENERAL FUND)	(2,090,289)			(2,090,289)
TOTAL RESERVES AFTER GASB 54 REQUIREMENTS	3,067,819	0	0	3,067,819
AMOUNT IN DAYS OPERATING COST	268			268
AMOUNT IN MONTHS OPERATING COST	9			9

2018-2019

FISCAL YEAR BUDGET

CAPITAL FUND SUMMARY

CAPITAL WATER PROJECTS:

WATER METER REPLACEMENT YEAR THREE (21-8210-490-104)	130,000
ELEVATED WATER TOWER (21-8210-490-125)	2,777,240
TOTAL WF PROJECTS FY 18/19	2,907,240

PROJECT FUNDING - WATER:

2017 CERTIFICATES OF OBLIGATION (FUND 51)	(2,408,330)
FY 16-17 RESERVES APPROVED 3-2-17 (TRANSFER IN 51-4996)	(120,979)
IMPACT FEES(TRANSFER IN 51-4996)	(225,000)
FY 18-19 RESERVES (TRANSFER IN 51-4996)	(152,931)
TOTAL WATER PROJECT FUNDING	(2,907,240)

CAPITAL ROADWAY AND GF PROJECTS:

COUNTRY CLUB RD/ESTATES PKWY INTERSECTION (21-8210-491-126)	267,300
WINNINGOFF RD MIDDLE SECTION (21-8210-491-127)	1,184,150
STINSON RD SOUTHERN SECTION (21-8210-491-128)	2,002,090
BLONDY JHUNE RD MIDDLE & EAST SECTION (21-8210-491-129)	2,584,685
TOTAL GF PROJECTS FY 18/19	6,038,225

PROJECT FUNDING - GENERAL FUND:

FY 16-17 RESERVES APPROVED 3-2-17 (TRSF IN 11-4996)	(1,385,000)
CURRENT REVENUES (INTEREST) FUND 21	(96,000)
2017 CERTIFICATES OF OBLIGATION (FUND 21)	(3,991,147)
IMPACT FEES ROADS ROADWAY PROJECTS (TRSF IN 11-4996)	(566,078)
TOTAL GENERAL FUND PROJECT FUNDING	(6,038,225)

TOTAL CAPITAL PROJECTS FY 18/19	8,945,465
--	------------------

	2016-2017 ACTUAL	2017-2018 AMENDED BUDGET	2018-2019 FISCAL YEAR BUDGET
Impact/Development Fee Summary			

GENERAL FUND:

Beginning Balance General Fund (Restricted)	1,256,414	1,453,783	1,660,693
---	-----------	-----------	-----------

Revenue

Roadway Impact Fees(11-4500)	270,040	300,000	220,000
Roadway Fees Brockdale(11-4989) Improv	61,595	22,000	34,000
Total Revenues	331,635	322,000	254,000

Expenditures

Capital Projects Roadways	131,906	101,509	566,078
Capital Projects RTR (21-8210-301)		15,776	
Capital Projects RTR (21-8210-302)		2,205	
LCA Refunded	0	0	
Brockdale Road Maint.	2,360	0	0
Total Expenditures	134,266	119,490	566,078
Total General Fund Restricted	1,453,783	1,656,293	1,348,615

Restricted for Developers Logan Ford/Five Oaks	22,000	26,400	26,400
Restricted for Brockdale Road Maint.	19,175	19,175	19,175
Restricted for Brockdale Capital Improvements	180,395	202,395	236,395
Total 3rd Party Restricted	221,570	247,970	281,970

General Fund Ending Bal (Restricted for Roads)	1,232,213	1,412,723	1,066,645
Total General Fund Restricted	1,453,783	1,660,693	1,348,615

WATER FUND:

Beginning Balance - Water Fund	(6,264,904)	(6,055,076)	(6,305,076)
--------------------------------	-------------	-------------	-------------

Revenue

Water Impact Fees	368,933	300,000	225,000
Development Fees -Sewer		0	
Total Revenues	368,933	300,000	225,000

Expenditures

Capital Projects - Water	159,105	550,000	498,910
Capital Projects- Sewer			0
Total Expenditures	159,105	550,000	498,910

Revenues less Expenditures	209,828	(250,000)	(273,910)
-----------------------------------	----------------	------------------	------------------

Water Fund Ending Balance	(6,055,076)	(6,305,076)	(6,578,986)
----------------------------------	--------------------	--------------------	--------------------

CITY OF LUCAS PROPERTY TAX RATES

Property tax is by far the largest source of revenue in the City of Lucas General Fund. Property tax is collected by Collin County and distributed to the City. The City's property tax is budgeted at a rate of **.303216** for 2018. This tax rate is the effective rate and is lower than the previous year. Listed below is a table depicting the recent history of the City of Lucas property tax rate.

Tax Year	O&M	I&S	Total
2005	0.243510	0.133090	0.376600
2006	0.248146	0.126854	0.375000
2007	0.244260	0.130740	0.375000
2008	0.250509	0.123668	0.374177
2009	0.252040	0.122137	0.374177
2010	0.247231	0.126946	0.374177
2011	0.257723	0.116454	0.374177
2012	0.261218	0.112959	0.374177
2013	0.254005	0.101611	0.355616
2014	0.233068	0.087593	0.320661
2015	0.215514	0.105147	0.320661
2016	0.230371	0.087577	0.317948
2017	0.198695	0.119253	0.317948
2018	0.202346	0.100870	0.303216

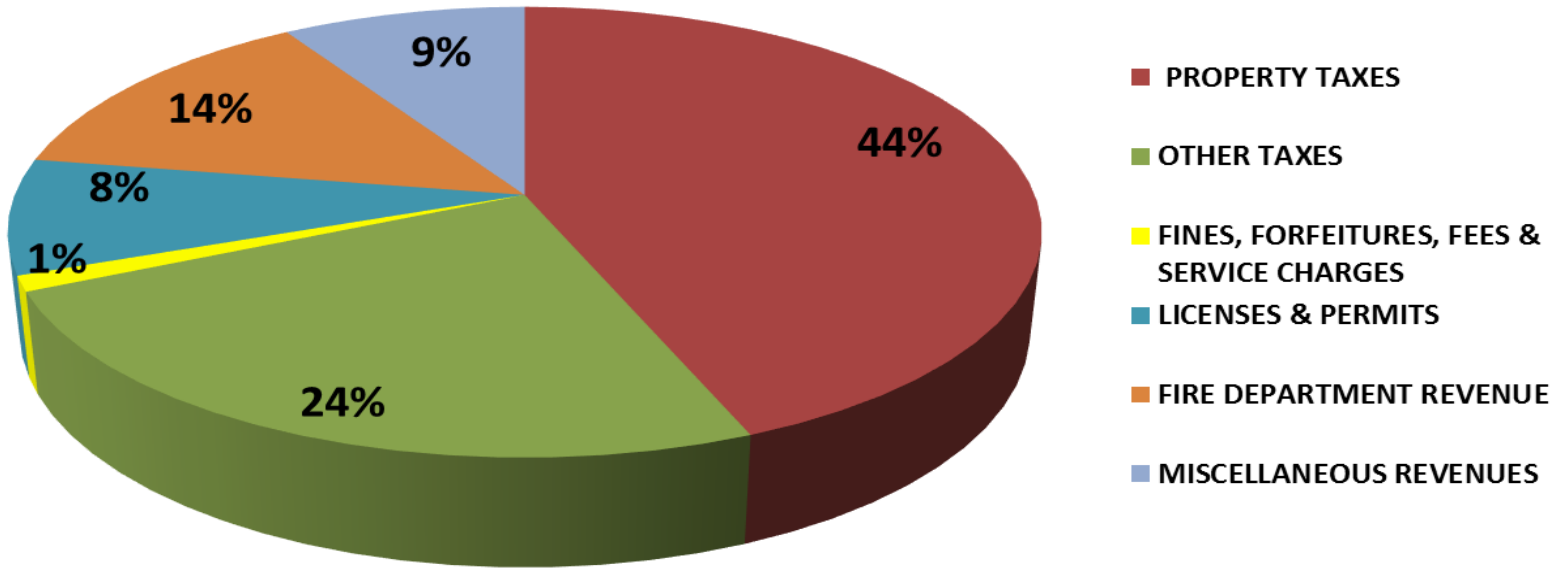
As you can see in the chart below, the property tax rate for the City of Lucas is very favorable in comparison to other cities within the area.

Fiscal Year 2017 Tax Rates

City	O&M	I&S	Total
Wylie	0.580307	0.200693	0.781000
Sachse	0.553072	0.194207	0.747279
Princeton	0.426465	0.263425	0.689890
Farmersville	0.404894	0.375106	0.780000
Anna	0.478870	0.122418	0.601288
Celina	0.427800	0.217200	0.645000
Melissa	0.457305	0.152695	0.610000
Murphy	0.317750	0.182250	0.500000
Allen	0.392738	0.117262	0.510000
Prosper	0.367500	0.152500	0.520000
Fairview	0.231409	0.128590	0.359999
Parker	0.305602	0.060382	0.365984
Lucas	0.198695	0.119253	0.317948

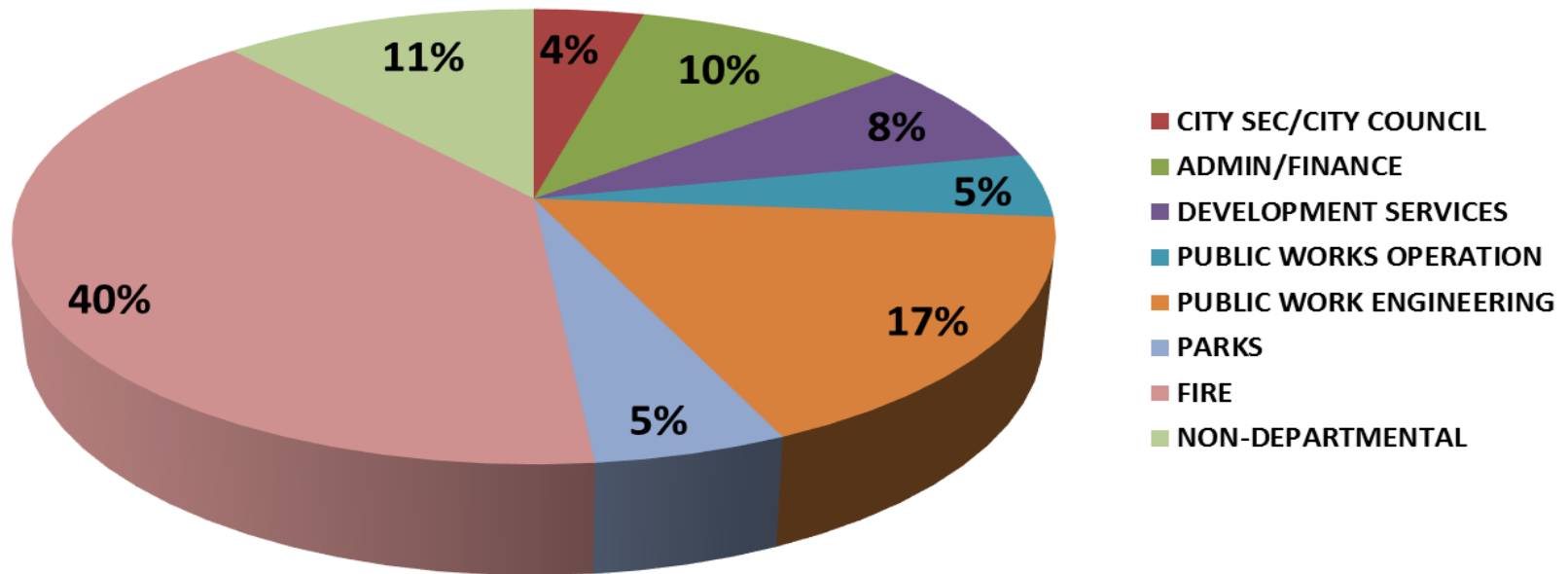
General Fund Revenue FY18/19

Total \$ 5,832,016



General Fund Expenditures by Department FY18/19

Total \$ 5,599,625



11 -GENERAL FUND

		2016-2017 FISCAL YEAR ACTUAL	2017-2018 ORIGINAL BUDGET	2017-2018 AMENDED BUDGET	2018-2019 FISCAL YEAR BUDGET	DESCRIPTION
REVENUE						
4011	PROPERTY TAXES	2,259,029	2,174,687	2,174,687	2,531,806	M&O rate .202346
4012	PROPERTY TAXES-DEL.	33,932	27,000	15,800	15,800	Adjust for trend
4015	PROPERTY TAXES-P&I	23,579	15,000	11,500	11,500	Adjust for trend
TOTAL PROPERTY TAXES		2,316,540	2,216,687	2,201,987	2,559,106	

OTHER TAXES

4101	SALES TAX	725,817	700,000	725,940	725,940	Adjust for trend
4101-100	SALES TAX STREETS	363,998	350,000	364,060	364,060	Adjust for trend
4102	FRANCHISE-ELECTRICAL	235,343	232,000	287,813	250,000	Adjust for trend
4103	FRANCHISE-TELEPHONE	6,293	7,500	6,000	6,000	Adjust for trend
4104	FRANCHISE-CABLE	45,661	48,000	42,000	42,000	Adjust for trend
4105	FRANCHISE-GAS	27,305	25,500	32,412	30,000	Adjust for trend
4106	FRANCHISE-CABLE PEG	4,173	4,000	3,200	3,200	Adjust for trend
TOTAL OTHER TAXES		1,408,590	1,367,000	1,461,425	1,421,200	

FINES & FORFEITURES

4202	COURT TECHNOLOGY FUND	24	40	7	7	
4203	COURT SECURITY FUND	18	25	5	5	
4204	COURT COST-CITY	33	30	8	8	
4205	FINES	2,046	2,546	1,500	900	
4206	COURT COST-STATE	270	270	65	65	
4208	STATE JURY FEE	24	24	7	7	
4212	JUDICIAL FEES-STATE	32	33	9	9	
4213	JUDICIAL FEES-CITY	4	4	2	2	
4218	INDIGENT DEFENSE FEE	12	12	4	4	
TOTAL FINES & FORFEITURES		2,463	2,984	1,607	1,007	

LICENSES & PERMITS

4301	GEN CONTRACTOR REG.	23,177	20,000	20,000	20,000	
4361	ZONING REQUEST	900	1,200	1,200	1,200	
4362	SPECIFIC USE PERMITS	1,800	900	900	900	
4363	VARIANCE REQUEST	0	100	900	100	
4365	BLDG PERMITS-RESIDENTIAL	385,196	420,000	602,942	260,000	
4367	BLDG PERMITS-ACC.	21,373	20,000	22,345	20,000	
4368	BLDG PERMITS-REMODEL	6,311	6,000	6,000	6,000	
4369	BLDG PERMITS-COMM.	37,804	20,000	32,997	24,000	
4371	ELECTRICAL PERMITS	2,280	1,000	2,245	2,200	
4372	PLUMBING PERMITS	5,115	4,000	4,500	4,000	
4373	HEATING & A/C PERMITS	2,460	1,400	2,400	1,400	
4374	FENCE PERMITS	5,400	4,000	10,470	6,000	
4375	SWIMMING POOL PERMITS	25,425	22,000	28,125	22,000	
4376	WEIGHT LIMIT PERMITS	82,975	62,000	73,200	62,000	
4377	ROOF PERMITS	5,400	1,000	1,900	1,000	
4378	SPRINKLER SYST PERMITS	6,675	6,500	12,900	6,500	
4379	DRIVEWAY PERMIT	1,690	1,000	1,360	1,000	
4380	SIGN PERMIT	1,075	2,000	2,000	2,000	
4382	STORM WATER MGMT PERMIT	6,300	4,500	5,000	4,600	
4384	SOLICITATION PERMIT	250	80	150	120	
4390	PLANNED DEVELOPMENT	550			700	
4395	HEALTH SERVICE PERMITS	4,500	6,300	4,050	6,300	
4398	MISC LICENSES & PERMITS	1,020	500	1,875	1,200	
4611	FIRE SPRINKLER PERMIT	28,611	30,000	30,000	30,000	
TOTAL LICENSES & PERMITS		656,287	634,480	867,459	483,220	

FIRE DEPARTMENT REVENUE

4612	COUNTY FIRE DISTRICT	41,809	40,000	48,694	0	Decrease due to annexed property
4613	SEIS LAGOS INTER-LOCAL	268,231	320,253	320,253	363,706	\$347,335 Annual/\$16,371 Dispatch
4614	AMBULANCE SERVICES	103,497	83,000	94,867	83,000	
4615	LISD EMS SERVICE	3,996	8,100	8,100	8,100	
4999	FIRE DISTRICT TRANSFER IN	315,000	315,000	323,000	328,000	

11 -GENERAL FUND		2016-2017 FISCAL YEAR ACTUAL	2017-2018 ORIGINAL BUDGET	2017-2018 AMENDED BUDGET	2018-2019 FISCAL YEAR BUDGET	DESCRIPTION
REVENUE						
TOTAL FIRE DEPARTMENT REVENUE		732,533	766,353	794,914	782,806	
FEES & SERVICE CHARGES						
4424	PLAT & REPLAT FEES	7,063	10,000	23,695	15,000	
4425	RE-INSPECTION FEES	7,875	8,000	8,700	5,000	
4426	FEES-BUILDING PROJECTS	5,400	7,200	7,200	7,200	
4427	PUBLIC IMPRV/3% INSPEC	65,241	56,000	56,000	36,000	
4497	PUBLIC INFO. REQUESTS	300	0	0	0	
4498	MISC. FEES & CHARGES	0	250	250	250	
TOTAL FEES & SERVICE CHARGES		85,879	81,450	95,845	63,450	
MISCELLANEOUS REVENUE						
4911	INTEREST INCOME	33,558	29,000	60,000	66,090	Adjust for trend
4914	INSURANCE CLAIM REIMB	11,771	0	9,078	0	
4915	CHILD SAFETY INCOME	7,023	6,700	7,190	6,900	
4916	CREDIT CARD REVENUE	6,463	5,700	9,762	9,300	
4918	PERMIT FEE BEER & WINE	397	0	60	0	
4931	RENTAL INCOME	82,670	83,400	79,800	79,800	Lease Agreement Change Skybeam McGarity Water Tower Location
4980	PARK DEDICATION FEES	86,900	160,000	160,000	90,000	
4981	FACILITY RENTAL	475	0	263	0	
4982	FACILITY DEPOSIT	800	0	0	0	
4985	GRANT REVENUES	17,899	15,993	94,876	20,700	\$6K Wildland gear Texas Forest Service \$14.7K FD Training Grants
4986	DONATIONS	1,500	1,500	102,850	0	
4991	STREET ASSESSMENTS	0	0	597	0	
4992	SALE OF ASSETS	1,272	0	13,744	0	
4995	REIMBURSEMENTS	1,558	0	0	0	
4996	TRANSFER IN		0	996,933	0	
4997	MISCELLANEOUS	5,751	4,800	7,275	0	
4998	PILOT TRANSER IN	232,441	211,134	211,134	248,437	
TOTAL MISCELLANEOUS REVENUE		490,478	518,227	1,753,562	521,227	
TOTAL REVENUES		5,692,770	5,587,181	7,176,799	5,832,016	

11 -GENERAL FUND CITY COUNCIL DEPARTMENTAL EXPENDITURES		2016-2017 FISCAL YEAR ACTUAL	2017-2018 ORIGINAL BUDGET	2017-2018 AMENDED BUDGET	2018-2019 FISCAL YEAR BUDGET	DESCRIPTION
<u>PERSONNEL SERVICES</u>						
6100-112	WORKERS' COMPENSATION	59	70	70	70	
6100-127	MEDICARE	131	150	150	220	
6100-127	UNEMPLOYMENT	86				
6100-468	CITY COUNCIL FEES	9,000	9,000	9,000	9,000	
TOTAL PERSONNEL SERVICES		9,276	9,220	9,220	9,290	
<u>MATERIALS & SUPPLIES</u>						
6100-201	OFFICE SUPPLIES	0	0	0	2,500	See Detail Listing(Historical Display for Founder's Day)
6100-204	FOOD/BEVERAGE	693	1,500	1,500	1,500	
6100-205	LOGO/UNIFORM	787	450	450	450	
6100-210	COMPUTER SUPPLIES					
6100-222	AUDIO/VISUAL	830	0	0		
TOTAL MATERIALS & SUPPLIES		2,310	1,950	1,950	4,450	
<u>PURCHASED SERVICES:</u>						
6100-307	TRAINING & TRAVEL	450	3,500	3,500	3,500	\$500 per council member
6100-309	PROFESSIONAL SERVICES				25,000	Tech & Communication Improv.
TOTAL PURCHASED SERVICES		450	3,500	3,500	28,500	
<u>GENERAL & ADMINISTRATIVE SERVICES</u>						
6100-441	APPRECIATION/AWARDS	1,038	3,500	3,500	3,500	See Detail Listing/Board Apprec
TOTAL GENERAL & ADMIN SERVICES		1,038	3,500	3,500	3,500	
<u>NON-CAPITAL EXPENSE</u>						
6100-451	SOFTWARE, BOOKS, & CDS	0	700	700	700	
6100-452	HARDWARE & TELECOM				1,110	See Comprehensive IT Budget
6100-411	FURNITURE & EQUIPMENT				8,800	See Detail Listing
TOTAL NON-CAPITAL EXPENSE		0	700	700	10,610	\$1.2k Display case/\$7.6 k chairs
TOTAL CITY COUNCIL		13,074	18,870	18,870	56,350	

11 -GENERAL FUND CITY SECRETARY DEPARTMENTAL EXPENDITURES		2016-2017 FISCAL YEAR ACTUAL	2017-2018 ORIGINAL BUDGET	2017-2018 AMENDED BUDGET	2018-2019 FISCAL YEAR BUDGET	DESCRIPTION
PERSONNEL SERVICES						
6110-101	SALARIES - EXEMPT	73,187	74,220	75,704	75,704	
6110-103	SALARIES - TEMPORARY	0	0	0		
6110-112	WORKERS' COMPENSATION	219	260	260	264	
6110-113	LONGEVITY PAY	84	144	144	192	
6110-122	TMRS	10,169	10,174	10,376	9,963	2019 Contribution rate 12.95%
6110-123	GROUP INSURANCE	8,719	9,720	9,720	9,780	
6110-127	MEDICARE	1,068	1,080	1,102	1,102	
6110-129	LT DISABILITY	303	315	315	325	
6110-133	TELEPHONE ALLOWANCE	480	480	480	480	
TOTAL PERSONNEL SERVICES		94,229	96,393	98,101	97,810	
MATERIALS & SUPPLIES						
6110-201	OFFICE SUPPLIES	1,217	1,100	1,100	1,100	
6110-204	FOOD/BEVERAGE	0	100	100	100	
6110-210	COMPUTER SUPPLIES	34	50	50	50	
6110-238	PRINTING & COPYING	12,190	12,800	12,800	12,800	
6110-239	RECORDS MANAGEMENT	5,495	6,480	6,480	4,500	See Detail Listing
TOTAL MATERIALS & SUPPLIES		18,936	20,530	20,530	18,550	
PURCHASED SERVICES						
6110-305	SOFTWARE SUPPORT & MAINT.	0	0	0	13,769	See Detail Listing
6110-306	ADVERTISING/PUBLIC NOTICES	11,336	14,300	13,600	14,300	
6110-307	TRAINING & TRAVEL	1,171	1,415	1,415	3,215	See Travel & Training Plan
6110-309	PROFESSIONAL SERVICES	4,709	23,106	20,806	5,500	See Detail Listing
6110-349	FILING FEES	420	2,200	2,200	2,200	
TOTAL PURCHASED SERVICES		17,636	41,021	38,021	38,984	
GENERAL & ADMINISTRATIVE SERVICES						
6110-443	DUES/LICENSES	160	185	185	185	See Detail Listing
6110-445	ELECTIONS	7,600	11,000	11,000	11,000	See Detail Listing
6110-451	SOFTWARE, BOOKS & CD'S	158	1,100	1,100	1,100	See Detail Listing
TOTAL GENERAL & ADMIN SERVICES		7,918	12,285	12,285	12,285	
NON-CAPITAL EXPENSE						
6110-411	FURNITURE & FIXTURES	0				
TOTAL NON-CAPITAL EXPENSE		0	0	0	0	
TOTAL CITY SECRETARY		138,719	170,229	168,937	167,629	

11 - GENERAL FUND ADMINISTRATION & FINANCE DEPARTMENTAL EXPENDITURES		2016-2017 FISCAL YEAR ACTUAL	2017-2018 ORIGINAL BUDGET	2017-2018 AMENDED BUDGET	2018-2019 FISCAL YEAR BUDGET	DESCRIPTION
PERSONNEL SERVICES						
6200-101	SALARIES - EXEMPT	151,701	113,126	168,164	238,589	Reclass two positions to exempt Incl \$6K training to repl exec assist
6200-102	SALARIES - NON-EXEMPT	127,756	192,617	143,809	82,939	
6200-111	OVERTIME	1,137	1,900	1,900	1,900	
6200-112	WORKERS' COMP	915	1,080	1,080	1,123	
6200-113	LONGEVITY PAY	1,320	1,384	1,384	1,428	
6200-122	TMRS	39,201	42,171	43,026	42,606	2019 Contribution rate 12.95%
6200-123	GROUP INSURANCE	34,284	48,600	48,600	49,655	
6200-127	MEDICARE	4,081	4,568	4,659	4,725	
6200-129	LT DISABILITY	1,050	1,304	1,304	1,345	
6200-133	TELEPHONE ALLOWANCE	1,620	1,860	1,860	1,380	Recl Allow to cell phone exp
6200-141	CAR ALLOWANCE	2,400	2,400	2,400	2,400	
TOTAL PERSONNEL SERVICES		365,465	411,010	418,186	428,090	
MATERIALS & SUPPLIES						
6200-201	OFFICE SUPPLIES	4,902	6,000	6,000	6,000	
6200-202	POSTAGE	1,298	1,700	1,700	1,700	
6200-203	SUBSCRIPTIONS	299	450	450	450	
6200-204	FOOD/BEVERAGE	1,118	2,200	2,200	2,200	
6200-205	LOGO/UNIFORM ALLOWANCE	525	525	525	525	
6200-210	COMPUTER SUPPLIES	339	350	350	350	
TOTAL MATERIALS & SUPPLIES		8,481	11,225	11,225	11,225	
PURCHASED SERVICES:						
6200-302	AUDITING & ACCOUNTING	8,129	12,500	11,380	12,500	
6200-305	SOFTWARE SUPPORT/MAINT	11,727	15,600	15,600	16,380	Incode Maint./See Detail Listing
6200-307	TRAINING & TRAVEL	8,769	10,409	10,409	11,222	See Travel & Training Plan
6200-309	PROFESSIONAL SERVICES	3,129	3,800	5,120	3,908	\$2.5K Contin. Disclosure SAMCO \$1.4K Teladoc
6200-313	MAINTENANCE AGREEMENTS	6,528	5,400	5,400	5,400	Konica Copier
6200-318	TAX COLLECTION	2,077	2,400	2,400	2,400	
6200-319	CENTRAL APPRAISAL FEE	20,617	22,646	22,946	26,000	Increased costs county
6200-321	STATE COMPTROLLER (CT FEES)	216	300	300	300	
6200-322	CONTRACTS	2,500	5,000	4,500	5,000	
6200-323	CELL PHONE	0	0	100	600	\$50 per month/recl from acct 133
6200-324	INMATE BOARDING	0	750	750	750	
6200-325	LIABILITY INSURANCE	27,561	30,000	30,000	30,000	
TOTAL PURCHASED SERVICES		91,253	108,805	108,905	114,460	
GENERAL & ADMINISTRATIVE SERVICES						
6200-441	APPRECIATION/AWARDS	2,634	3,300	3,300	4,400	See Detail Listing
6200-443	DUES/LICENSES	4,476	5,093	5,093	5,356	See Detail Listing
6200-444	EMPLOYMENT SCREENING	687	2,200	2,200	2,200	See Detail Listing
6200-445	CHILD SAFETY EXPENSE	0	500	500	500	
6200-497	CREDIT CARD FEES	4,717	2,800	6,100	6,100	
TOTAL GENERAL & ADMIN SERVICES		12,514	13,893	17,193	18,556	
NON-CAPITAL EXPENSE						
6200-411	FURNITURE & FIXTURES	2,557	0	0	0	
6200-451	SOFTWARE					
TOTAL NON-CAPITAL EXPENSE		2,557	0	0	0	
TOTAL ADMINISTRATION		480,270	544,933	555,509	572,331	

11 -GENERAL FUND PUBLIC WORKS - ENGINEERING DEPARTMENTAL EXPENDITURES		2016-2017 FISCAL YEAR ACTUAL	2017-2018 ORIGINAL BUDGET	2017-2018 AMENDED BUDGET	2018-2019 FISCAL YEAR BUDGET	DESCRIPTION
PERSONNEL SERVICES						
6209-101	SALARIES - EXEMPT	77,441	78,833	80,410	82,765	Promotion Engineering Project Mgr.
6209-103	SALARIES - TEMPORARY	6,720	10,000	10,000	10,000	
6209-112	WORKERS' COMPENSATION	271	280	280	289	
6209-113	LONGEVITY	84	156	156	204	
6209-122	TMRS	10,695	10,806	11,020	10,893	2019 Contribution rate 12.95%
6209-123	GROUP INSURANCE	8,182	9,720	9,720	9,780	
6209-127	MEDICARE	1,189	1,293	1,316	1,339	
6209-129	LT DISABILITY	304	340	340	365	
TOTAL PERSONNEL SERVICES		104,886	111,428	113,242	115,635	
MATERIALS & SUPPLIES						
6209-201	OFFICE SUPPLIES	250	250	250	250	
6209-204	FOOD/BEVERAGE	164	100	100	1,000	Includes Ribbon Cutting Ceremonies
6209-208	MINOR APPARATUS	65	500	500	500	
6209-209	PROTECTIVE CLOTHING/UNIFOI	345	1,200	1,200	1,915	See Detail Listing
6209-210	COMPUTER SUPPLIES	385	100	100	500	
TOTAL MATERIALS & SUPPLIES		1,209	2,150	2,150	4,165	
PURCHASED SERVICES						
6209-307	TRAVEL/TRAINING	588	6,519	6,519	3,913	See Travel & Training Plan
6209-309	PROFESSIONAL SERVICES	4,931	40,000	37,500	37,500	Adjusted on call engineering
6209-322	CONTRACTS (MOWING)	72,467	85,500	85,500	0	Moved to 6211- Parks
6209-323	CELL PHONE	1,063	1,200	1,200	1,200	
6209-334	STREET LIGHTING	2,083	5,000	5,000	5,000	
TOTAL PURCHASED SERVICES		81,132	138,219	135,719	47,613	
GENERAL & ADMINISTRATIVE SERVICES						
6209-443	DUES/LICENSES	310	325	325	325	See Detail Listing
TOTAL GENERAL & ADMIN SERVICES		310	325	325	325	
NON-CAPITAL EXPENSE						
6209-411	FURNITURE & FIXTURES		500	500	1,000	Includes \$500 for chair
6209-416	IMPLEMENTS & APPARATUS		0	0	500	
6209-451	SOFTWARE	1,516	2,400	2,400	3,650	See Comprehensive IT Budget Listing
6209-452	HARDWARE	2,777	3,000	3,000	3,500	\$3K See Comprehensive IT Budget Listing
TOTAL NON-CAPITAL EXPENSE		4,293	5,900	5,900	8,650	
CAPITAL OUTLAY						
8209-301	IMPROVEMENTS ROADS	159,404	750,000	1,090,235	750,000	
8209-420	EQUIPMENT	394	0	0		
8209-433	SIGNS & MARKINGS	20,885	15,000	15,000	25,000	TXDOT Signs
8209-452	HARDWARE & TELECOM	6,299	0	0		
TOTAL CAPITAL OUTLAY		186,982	765,000	1,105,235	775,000	
TOTAL PUBLIC WORKS - ENGINEERING		378,812	1,023,022	1,362,571	951,388	

11 - GENERAL FUND PUBLIC WORKS - OPERATIONS DEPARTMENTAL EXPENDITURES		2016-2017 FISCAL YEAR ACTUAL	2017-2018 ORIGINAL BUDGET	2017-2018 AMENDED BUDGET	2018-2019 FISCAL YEAR BUDGET	DESCRIPTION
PERSONNEL SERVICES						
6210-102	SALARIES - NON-EXEMPT	66,415	67,683	69,477	71,074	
6210-111	OVERTIME	0	3,050	3,050	4,500	
6210-112	WORKERS' COMPENSATION	2,268	2,850	2,850	3,044	
6210-113	LONGEVITY	432	580	580	580	
6210-122	TMRS	9,215	9,732	9,976	9,946	2019 Contribution rate 12.95%
6210-123	GROUP INSURANCE	14,819	19,440	19,440	19,560	
6210-127	MEDICARE	969	1,032	1,058	1,096	
6210-129	LT DISABILITY	256	324	324	365	
TOTAL PERSONNEL SERVICES		94,374	104,691	106,755	110,165	
MATERIALS & SUPPLIES						
6210-201	OFFICE SUPPLIES	364	550	550	550	
6210-204	FOOD/BEVERAGE	384	400	400	500	
6210-206	FUEL & LUBRICANTS	5,954	9,000	9,000	11,000	
6210-208	MINOR APPARATUS	2,137	5,000	5,000	5,000	
6210-209	PROTECTIVE CLOTHING/UNIFORMS	5,000	7,290	7,290	7,235	See Detail Listing
6210-210	COMPUTER SUPPLIES	0	250	250	250	
6210-211	MEDICAL SUPPLIES	0	200	200	250	
6210-214	CLEANING SUPPLIES	721	1,000	1,000	1,000	
6210-223	SAND/DIRT	0	1,500	1,500	1,500	
6210-224	ASPHALT/BASE/CONC/CULVERT	13,858	20,000	20,000	20,000	
TOTAL MATERIALS & SUPPLIES		28,418	45,190	45,190	47,285	
MAINTENANCE & REPAIR						
6210-231	FACILITY MAINTENANCE	22,557	24,000	24,000	11,140	See Detail Listing
6210-232	VEHICLE MAINTENANCE	3,554	4,400	4,400	10,000	See Detail Listing
6210-233	EQUIPMENT MAINTENANCE	8,523	7,525	14,230	8,325	See Detail Listing
6210-234	WASTE DISPOSAL	843	1,000	1,000	2,500	Add't Cleanup Events
6210-298	MAINTENANCE & PARTS - MISC	2,643	2,600	2,600	2,600	
TOTAL MAINTENANCE & REPAIR		38,120	39,525	46,230	34,565	
PURCHASED SERVICES						
6210-307	TRAVEL/TRAINING	2,388	1,750	1,750	4,583	See Travel & Training Plan
6210-309	PROFESSIONAL SERVICES	0	5,000	795	5,000	
6210-323	CELL PHONE	2,647	3,500	3,500	3,500	
6210-331	UTILITIES, ELECTRIC	3,896	3,800	4,500	4,500	
6210-346	EQUIPMENT RENTAL	2,993	5,000	2,500	4,000	
TOTAL PURCHASED SERVICES		11,924	19,050	13,045	21,583	
GENERAL & ADMINISTRATIVE SERVICES						
6210-443	DUES/LICENSES	0	430	430	430	See Detail Listing
TOTAL GENERAL & ADMIN SERVICES		0	430	430	430	
NON-CAPITAL EXPENSE						
6210-411	FURNITURE & FIXTURES	0		0		
6210-416	IMPLEMENTS & APPARATUS	0		0	6,000	See Detail Listing
6210-433	SIGNS & MARKINGS	0		0	10,000	Previously budgeted in 6209
TOTAL NON-CAPITAL EXPENSE		0	0	0	16,000	
CAPITAL OUTLAY						
8210-420	EQUIPMENT	5,915	6,000	6,000	25,000	See Detail Listing
8210-421	VEHICLES	0		30,900		
TOTAL CAPITAL OUTLAY		5,915	6,000	36,900	25,000	
TOTAL PUBLIC WORKS		178,751	214,886	248,550	255,028	

11 -GENERAL FUND PARKS DEPARTMENT DEPARTMENTAL EXPENDITURES		2016-2017 FISCAL YEAR ACTUAL	2017-2018 ORIGINAL BUDGET	2017-2018 AMENDED BUDGET	2018-2019 FISCAL YEAR BUDGET	DESCRIPTION
<u>PERSONNEL SERVICES</u>						
6211-103	SALARIES - TEMP PART - TIME	16,080	37,440	37,440	37,440	Four seasonal positions
6211-112	WORKERS COMP	968	1,250	1,250	1,250	
6211-127	MEDICARE	233	600	600	600	
TOTAL PERSONNEL SERVICES		17,281	39,290	39,290	39,290	
<u>MAINTENANCE & REPAIR</u>						
6211-233	EQUIPMENT MAINTENANCE	2,626	3,000	3,000	4,500	
TOTAL MAINTENANCE & REPAIR		2,626	3,000	3,000	4,500	
<u>PURCHASED SERVICES</u>						
6211-322	CONTRACTS (MOWING)	0	0	0	85,500	Moved from 6209 See Detail Listing
6211-331	UTILITIES, ELECTRIC	1,565	2,000	2,000	2,000	
6211-333	UTILITIES, WATER	8,231	10,000	10,000	10,000	
TOTAL PURCHASED SERVICES		9,796	12,000	12,000	97,500	
<u>SPECIAL EVENTS</u>						
6211-444	FOUNDERS DAY	29,385	30,000	21,500	30,000	
6211-445	SERVICE TREE PROGRAM	2,140	3,000	3,000	3,000	
6211-446	KEEP LUCAS BEAUTIFUL	2,535	3,500	3,500	3,550	See Detail Listing
6211-447	COUNTRY CHRISTMAS	3,302	10,000	10,000	10,000	
TOTAL SPECIAL EVENTS		37,362	46,500	38,000	46,550	
<u>NON-CAPITAL OUTLAY</u>						
6211-417	PARK IMPROVEMENTS	2,181	0	8,500	50,000	\$10K Landsc/\$40K Trails
6211-418	PARK IMPROVEMENTS- USACE				50,000	Maint. and Improve Brockdale/Highland
TOTAL NON- CAPITAL OUTLAY		2,181	0	8,500	100,000	
<u>CAPITAL OUTLAY</u>						
8211-417	PARK IMPROVEMENTS	0	95,000	95,000		
TOTAL CAPITAL OUTLAY		0	95,000	95,000	0	
TOTAL PARKS		69,246	195,790	195,790	287,840	

11 -GENERAL FUND DEVELOPMENT SERVICES DEPARTMENTAL EXPENDITURES		2016-2017 FISCAL YEAR ACTUAL	2017-2018 ORIGINAL BUDGET	2017-2018 AMENDED BUDGET	2018-2019 FISCAL YEAR BUDGET	DESCRIPTION
PERSONNEL SERVICES						
6212-101	SALARIES - EXEMPT	44,928	44,954	45,853	45,853	
6212-102	SALARIES - NON-EXEMPT	174,652	198,514	202,488	202,488	
6212-111	OVERTIME	6,829	5,600	5,600	11,200	
6212-112	WORKERS' COMPENSATION	1,417	2,200	2,200	2,200	
6212-113	LONGEVITY PAY	782	1,064	1,064	1,304	
6212-122	TMRS	31,351	34,219	34,882	34,158	2019 Contribution rate 12.95%
6212-123	GROUP INSURANCE	35,710	43,740	43,740	44,010	
6212-127	MEDICARE	3,189	3,760	3,831	3,831	
6212-129	LT DISABILITY	895	1,100	1,100	1,100	
6212-131	UNEMPLOYMENT					
TOTAL PERSONNEL SERVICES		299,753	335,151	340,758	346,144	
MATERIALS & SUPPLIES						
6212-201	OFFICE SUPPLIES	4,785	5,500	5,500	5,500	
6212-203	SUBSCRIPTIONS	0	350	350	350	
6212-204	FOOD/BEVERAGE	285	400	400	500	
6212-205	LOGO/UNIFORM ALLOWANCE	1,888	2,000	2,000	2,400	
6212-206	FUEL & LUBRICANTS	2,882	4,800	4,800	5,200	
6212-210	COMPUTER SUPPLIES	215	250	250	250	
TOTAL MATERIALS & SUPPLIES		10,055	13,300	13,300	14,200	
MAINTENANCE & REPAIR						
6212-232	VEHICLE MAINTENANCE	5,225	4,800	4,800	5,900	See Detail Listing
TOTAL MAINTENANCE & REPAIR		5,225	4,800	4,800	5,900	
PURCHASED SERVICES:						
6212-305	SOFTWARE SUPPORT/MAINTENANC	1,553	1,650	1,650	6,500	\$4.7 K - Comprehensive IT Budget Listing) INCODE Maint. \$1.8K
6212-307	TRAINING & TRAVEL	5,919	11,766	11,766	10,611	See Travel & Training Plan
6212-309	PROFESSIONAL SERVICES	5,950	35,600	35,600	14,600	See Detail Listing
6212-313	MAINTENANCE AGREEMENTS	0	100	100	100	
6212-323	CELL PHONE	2,568	3,200	3,200	3,200	
TOTAL PURCHASED SERVICES		15,990	52,316	52,316	35,011	
GENERAL & ADMINISTRATIVE SERVICES						
6212-443	DUES/LICENSES	624	2,974	2,974	3,029	See Detail Listing
6212-449	DEPLOYMENT EXPENSE	4,416			0	
6212-451	SOFTWARE, BOOKS & CD'S	434	1,750	1,750	4,385	See Comprehensive IT Budget Listing
6212-452	STORM WATER MGMT EXPENSE	1,674	6,000	6,000	6,000	
TOTAL GENERAL & ADMINISTRATION SERVICES		7,148	10,724	10,724	13,414	
CAPITAL OUTLAY						
8212-420	EQUIPMENT	0			6,000	Two Emergency Mgmt. Radios
8212-452	COMPUTERS	0				
8212-421	VEHICLES	0	36,500	29,600		
TOTAL CAPITAL OUTLAY		0	36,500	29,600	6,000	
TOTAL DEVELOPMENT SERVICES		338,171	452,791	451,498	420,669	

11 - GENERAL FUND FIRE DEPARTMENT DEPARTMENTAL EXPENDITURES		2016-2017 FISCAL YEAR ACTUAL	2017-2018 ORIGINAL BUDGET	2017-2018 AMENDED BUDGET	2018-2019 FISCAL YEAR BUDGET	DESCRIPTION
PERSONNEL SERVICES						
6300-101	SALARIES - EXEMPT	164,860	170,424	172,165	172,165	
6300-102	SALARIES - NON EXEMPT FF/EMS	505,321	735,017	747,603	753,068	
6300-106	CERTIFICATION FEES	4,380	9,600	9,600	9,660	See Detail Listing
6300-108	SALARY NON-EXEMPT - DEPLOY	8,271				
6300-109	SALARY NON-EXEMPT - DEPLOY OT	34,358				
6300-111	SALARIES - OVERTIME	78,921	93,847	93,847	111,101	See Detail Listing
6300-112	WORKERS' COMPENSATION	41,009	49,500	49,500	49,500	
6300-113	LONGEVITY PAY	1,692	2,012	2,012	2,644	
6300-122	TMRS	107,398	136,960	138,908	137,598	2019 Contribution rate 12.95%
6300-123	GROUP INSURANCE	101,358	155,520	155,520	156,480	
6300-127	MEDICARE	12,839	14,500	14,708	15,159	
6300-128	OTHER RETIREMENT	41,988	51,120	51,120	51,120	
6300-129	LT DISABILITY	2,630	3,912	3,912	4,135	
6300-133	TELEPHONE ALLOWANCE	0	0	0	600	Phone Allowance EMS Officer
TOTAL PERSONNEL SERVICES		1,105,025	1,422,412	1,438,895	1,463,230	
MATERIALS & SUPPLIES						
6300-201	OFFICE SUPPLIES	3,029	2,400	2,400	2,400	See Detail Listing
6300-202	POSTAGE	482	700	700	500	See Detail Listing
6300-203	SUBSCRIPTIONS	76	190	190	140	See Detail Listing
6300-204	FOOD/BEVERAGE	3,859	4,600	4,600	6,650	See Detail Listing
6300-205	LOGO/UNIFORM ALLOWANCE	11,892	10,700	10,700	22,285	See Detail Listing
6300-206	FUEL & LUBRICANTS	12,886	15,000	15,000	18,300	See Detail Listing
6300-207	FUEL - PROPANE/(natural gas)	1,080	1,500	1,500	1,700	See Detail Listing
6300-208	MINOR APPARATUS	6,422	11,675	11,675	9,400	See Detail Listing
6300-209	PROTECTIVE CLOTHING	24,525	30,000	30,000	29,400	See Detail Listing
6300-210	COMPUTER SUPPLIES	698	900	900	1,300	See Detail Listing
6300-211	MEDICAL & SURGICAL SUPPL	22,786	23,700	23,700	27,600	See Detail Listing
6300-214	SUPPLIES - FD	2,921	3,000	3,000	4,070	See Detail Listing
6300-215	DISPOSABLE MATERIALS	0	0		5,550	See Detail Listing
6300-227	PREVENTION ACTIVITIES	3,450	3,450	3,450	7,450	See Detail Listing
TOTAL MATERIALS & SUPPLIES		94,106	107,815	107,815	136,745	
MAINTENANCE & REPAIR						
6300-231	FACILITY MAINTENANCE	55,211	4,100	7,100	11,350	See Detail Listing/\$1K Install Power Drop
6300-232	VEHICLE MAINTENANCE	26,279	20,702	50,702	27,149	See Detail Listing
6300-233	EQUIPMENT MAINT	4,842	6,520	6,520	6,820	See Detail Listing
TOTAL MAINTENANCE & REPAIR		86,332	31,322	64,322	45,319	
PURCHASED SERVICES						
6300-302	FIRE DEPT RUN REIMBURS.	108,880	127,100	127,100	86,320	See Detail Listing
6300-302.1	LISD GAME COVERAGE				8,100	See Detail Listing
6300-303	TELEPHONE	1,477	4,420	4,420	3,580	See Detail Listing
6300-304	INTERNET	6,540	6,600	6,600	6,600	
6300-307	TRAINING & TRAVEL	34,045	29,557	24,457	35,311	See Detail Listing
6300-309	PROFESSIONAL SERVICES	91,758	109,603	117,277	117,666	See Detail Listing
6300-310	SCBA	16,973	18,200	18,200	18,745	See Detail Listing
6300-312	PARAMEDIC SCHOOL	7,375	9,800	14,900	2,350	Reduced \$3.9K for FY 17-18 payout
6300-313	MAINTENANCE AGREEMENTS	7,115	9,030	9,030	19,450	See Detail Listing
6300-316	911 DISPATCH	36,874	42,000	42,000	79,000	See Detail Listing
6300-323	CELL PHONE	7,476	8,440	8,440	9,490	See Detail Listing
6300-325	LIABILITY INSURANCE	16,235	18,000	14,900	20,000	
6300-331	UTILITIES, ELECTRIC	22,593	27,000	27,000	27,000	
6300-333	UTILITIES, WATER	1,925	4,000	4,000	4,000	
6300-337	PAGER SERVICE	688	700	700	700	See Detail Listing
6300-346	EQUIPMENT RENTAL	0	300	300	450	See Detail Listing
6300-349	EMS/EQP NOTE PAY INT	5,093	3,471	3,476	1,758	Year 6 of 6
6300-350	EMS EQUIP FINAN PRINC	57,595	59,218	59,213	60,930	Year 6 of 6
TOTAL PURCHASED SERVICES		422,642	477,439	482,013	501,450	
GENERAL & ADMINISTRATIVE SERVICES						
6300-441	APPRECIATION/AWARDS	3,630	2,600	2,600	4,200	See Detail Listing
6300-443	DUES/LICENSES	4,583	5,905	5,905	5,808	See Detail Listing
6300-447	EMERGENCY MANAGEMENT SERV	7,383	7,709	7,709	16,369	See Detail Listing
6300-448	REHAB TRAINING & EQUIPMENT	2,833	2,400	2,400	2,000	See Detail Listing
6300-449	DEPLOYMENT EXPENSE	6,408				
6300-451	SOFTWARE, BOOKS & CD'S	1,803	1,800	1,800	2,300	See Detail Listing (Includes \$500
6300-498	MISCELLANEOUS	679	0	0		Comprehensive IT Budget Listing)
TOTAL GENERAL & ADMINISTRATIVE SERVICES		27,319	20,414	20,414	30,677	

11 -GENERAL FUND FIRE DEPARTMENT DEPARTMENTAL EXPENDITURES		2016-2017 FISCAL YEAR ACTUAL	2017-2018 ORIGINAL BUDGET	2017-2018 AMENDED BUDGET	2018-2019 FISCAL YEAR BUDGET	DESCRIPTION
NON-CAPITALIZED EXPENSE						
6300-411 FURNITURE & FIXTURES		1,637	0	0		
6300-420 EQUIPMENT		0	0	7,839		
6300-452 HARDWARE & TELECOM		4,145	1,900	1,900	500	See Comprehensive IT Budget Listing
TOTAL NON-CAPITALIZED EXPENSE		5,782	1,900	9,739	500	
CAPITAL OUTLAY						
8300-200 BUILDING IMPROVEMENTS		0			69,050	\$19.5K Bay doors/\$15K Bay painting \$34.5K Facility Improvements
8300-411 FURNITURE & FIXTURES		0	0	0		
8300-416 IMPLEMENTS & APPARATUS		0	0	0	0	
8300-420 EQUIPMENT		183,153	93,700	109,665	0	
8300-421 VEHICLES		129,312	0	738,698		
8300-452 HARDWARE & TELECOM		5,079	6,000	92,300	0	
TOTAL CAPITAL OUTLAY		317,544	99,700	940,663	69,050	
TOTAL FIRE		2,058,750	2,161,002	3,063,860	2,246,971	

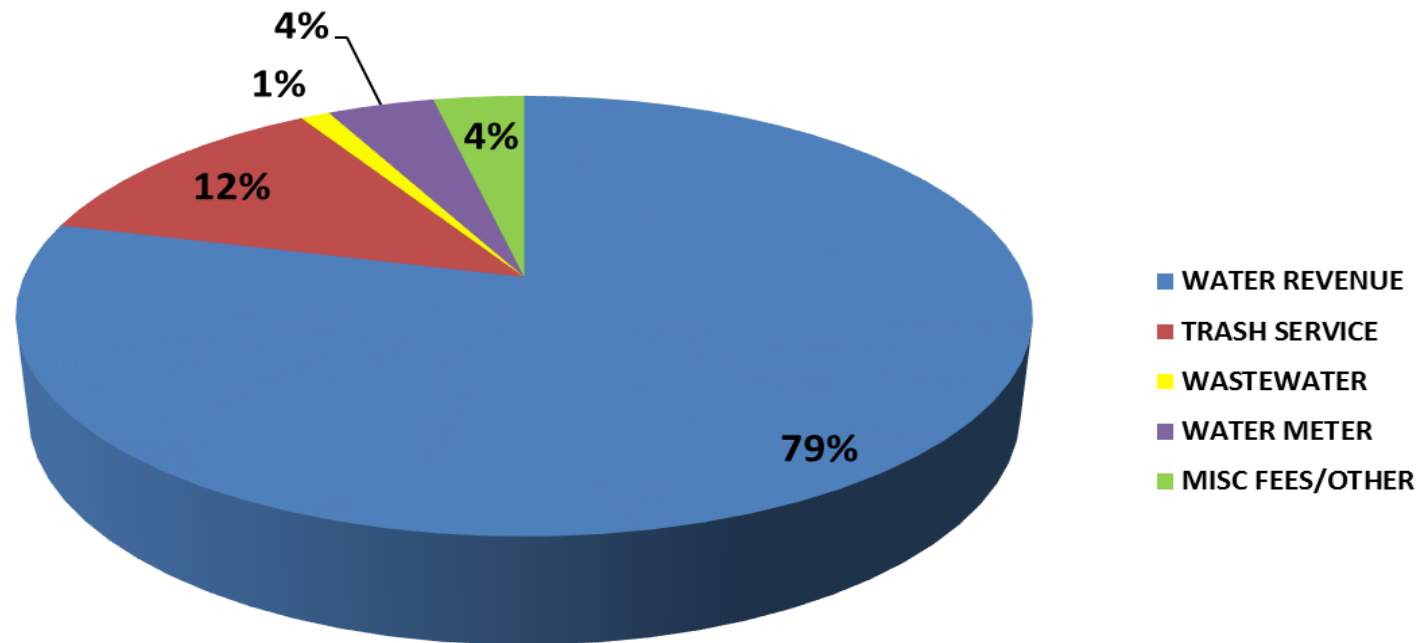
11 -GENERAL FUND		2016-2017	2017-2018	2017-2018	2018-2019	DESCRIPTION
GENERAL ADMINISTRATION - NON-DEPA		FISCAL YEAR	ORIGINAL	AMENDED	FISCAL YEAR	
DEPARTMENTAL EXPENDITURES		ACTUAL	BUDGET	BUDGET	BUDGET	
PERSONNEL SERVICES						
6999-109	TMRS - COLA					
6999-110	PERFORMANCE/INCENTIVE P/A	29,882	60,729	28,204	62,343	COLA/MERIT 3%
6999-130	LT DISABILITY					
TOTAL PERSONNEL SERVICES		29,882	60,729	28,204	62,343	
MAINT & SUPPLIES						
6999-214	CLEANING SUPPLIES	1,286	1,500	1,500	1,500	
6999-231	FACILITY MAINT	30,987	21,300	21,300	22,800	\$22.5 Annual/\$300 alarm monitoring
TOTAL MAINT & SUPPLIES		32,273	22,800	22,800	24,300	
PURCHASED SERVICES						
6999-303	TELEPHONE	8,459	11,500	11,500	11,500	
6999-305	IT SUPPORT/MAINT	71,170	72,295	72,295	72,292	See Comprehensive IT Budget Listing
6999-306	SOFTWARE MAINTENANCE	21,032	18,520	18,520	17,220	See Comprehensive IT Budget Listing
6999-308	CLEANING & PEST CONTROL	16,295	17,200	17,200	17,200	
6999-309	PROFESSIONAL SERVICES	3,620	2,100	5,100	4,300	See Comprehensive IT Budget Listing
6999-310	LEGAL SERVICES	61,847	75,000	75,000	75,000	
6999-322	CONTRACTS OTHER	29,700	0	0		
6999-326	LAW ENFORCEMENT	101,665	300,000	300,000	300,000	
6999-331	ELECTRICITY	7,550	8,400	8,400	8,400	
6999-333	WATER	113	500	600	600	Adjust to trend
6999-336	ANIMAL CONTROL	34,000	35,000	35,000	35,000	
TOTAL PURCHASED SERVICES		355,451	540,515	543,615	541,512	
NON-CAPITAL EXPENSE						
6999-411	FURNITURE	0	0	0		
6999-451	SOFTWARE	0	8,600	8,600	6,800	See Comprehensive IT Budget Listing
6999-452	HARDWARE, TELECOM	2,817	6,300	6,300	6,464	See Comprehensive IT Budget Listing
TOTAL NON-CAPITALIZED EXPENSE		2,817	14,900	14,900	13,264	
CAPITAL OUTLAY						
8999-200	BUILDING IMPROVEMENTS	30,000	0	0	0	
8999-420	EQUIPMENT		0	0		
8999-421	VEHICLE		0	0		
8999-452	HARDWARE, TELECOM	0	0	0		
TOTAL CAPITAL OUTLAY		30,000	0	0	0	
TOTAL NON-DEPARTMENTAL		450,423	638,944	609,519	641,419	

21 - CAPITAL IMPROVEMENTS	2016-2017 FISCAL YEAR ACTUAL	2017-2018 ORIGINAL BUDGET	2017-2018 AMENDED BUDGET	2018-2019 FISCAL YEAR BUDGET	DESCRIPTION
REVENUES					
<u>FEES & SERVICE CHARGES</u>					
4404 INTERGOV/3RD PARTY REV	6,223	106,480	101,509	0	
TOTAL FEES & SERVICE CHARGES	6,223	106,480	101,509	0	
<u>BOND PROCEEDS</u>					
4800 BOND PROCEEDS	5,855,000	0			
4810 BOND ISSUE PREMIUM	256,007				
TOTAL BOND PROCEEDS	6,111,007	0	0	0	
<u>MISCELLANEOUS REVENUE</u>					
4911 INTEREST INCOME	11,609	12,000	94,000	96,000	Adjust for trend
4914 INSURANCE PROCEEDS	60,401	0	0		
TOTAL MISCELLANEOUS REV	72,010	12,000	94,000	96,000	
TOTAL REVENUES	6,189,240	118,480	195,509	96,000	

21 - CAPITAL IMPROVEMENTS PUBLIC WORKS DEPARTMENTAL EXPENDITURES		2016-2017 FISCAL YEAR ACTUAL	2017-2018 ORIGINAL BUDGET	2017-2018 AMENDED BUDGET	2018-2019 FISCAL YEAR BUDGET	DESCRIPTION
CAPITAL OUTLAY						
7900-298	BOND ISSUE COSTS	111,007				
8210-490-104	WATER METER REPLACEMENT	248,975	250,000	250,000	130,000	Year 3 Water meter replacement program
8210-490-117	ABANDONED 8" AC FM WATER LINE	6,588	0	0	0	
8210-490-120	PARKER R 12" WATER LINE PHASE ONE-1	85,638	0	214,110	0	
8210-490-122	PARKER RD PHASE 2	23,684	348,000	524,955	0	
8210-490-123	DEAD END CONNECTIONS	107,726	0	0		
8210-490-125	ELEVATED WATER TOWER	38,875	2,777,240	146,125	2,777,240	
8210-490-126	PARKER RD PHASE 3T	4,320	159,503	6,480	0	
8210-491-120	WINNINGKOFF TRAIL PROJECT	110,308	0	0	0	
8210-300	W LUCAS RD/COUNTRY CLUB - DRAINAGE		0	2,500	0	
8210-301	W LUCAS RD/COUNTRY CLUB - RTR		79,000	79,000	0	
8210-302	W LUCAS RD/CC RD TO ANGEL PKWY - RTR	520,881	0	930,320	0	
8210-491-121	BLONDY JHUNE BRIDGES/SAFETY PROJECTS	1,511,854	0	0	0	
8210-491-123	WINNINGKOFF ROAD REVERSE CURVE	30,286	964,000	1,013,762	0	
8210-491-124	STINSON RD W LUCAS INTERSECTION	55,794	453,000	505,325	0	
8210-491-125	ROW FOR INTERSECTION FM 1378/3286	300,000			0	
8210-491-126	COUNTRY CLUB RD/ESTATES PKWY INTERSECTION		350,000	82,700	267,300	
8210-491-127	WINNINGKOFF RD /MIDDLE SECTION		1,400,000	215,850	1,184,150	
8210-491-128	STINSON RD SOUTHERN SECTION		2,267,000	264,910	2,002,090	
8210-491-129	BLONDY JHUNE RD MIDDLE & EAST SECTION		2,700,000	115,315	2,584,685	
TOTAL CAPITAL OUTLAY		3,155,936	11,747,743	4,351,352	8,945,465	
TOTAL PUBLIC WORKS		3,155,936	11,747,743	4,351,352	8,945,465	

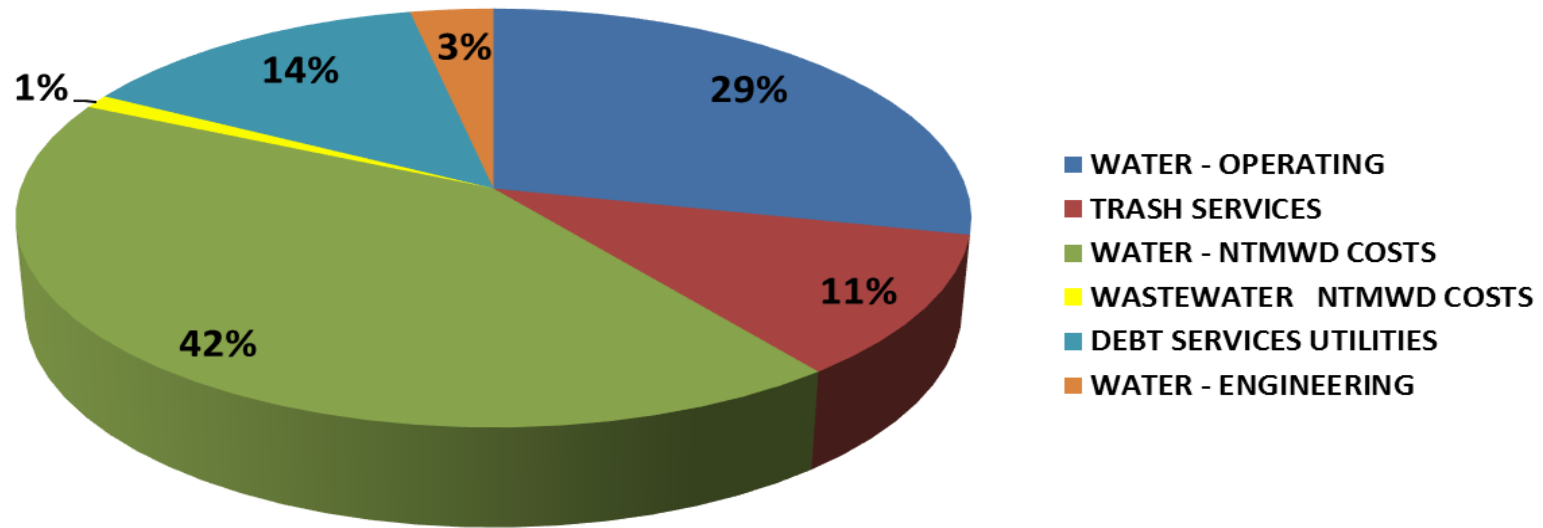
Water Fund Revenue FY18/19

Total \$ 4,663,149



Water Fund Expenditures FY18/19

Total \$ 4,615,579



51 - WATER UTILITIES FUND

		2016-2017 FISCAL YEAR ACTUAL	2017-2018 ORIGINAL BUDGET	2017-2018 AMENDED BUDGET	2018-2019 FISCAL YEAR BUDGET	DESCRIPTION
REVENUES						
<u>FEES & SERVICE CHARGES</u>						
4461	WATER REVENUE	3,230,660	3,478,218	3,798,218	3,687,319	Adjust for rate change
4462	WATER TAPS & BORES	0	10,000	0	0	
4463	PENALTY & INTEREST	42,900	35,000	35,000	35,000	
4467	WATER METER	204,476	200,000	200,000	180,000	
4468	WATER METER REPAIRS	6,300	7,000	9,000	9,000	
4469	WASTEWATER FEES	76,343	42,000	49,000	51,230	
4470	REREAD/CHARTING	50	100	100	100	
4478	TRASH SERVICE	462,321	599,609	595,000	576,000	Sales tax paid by city to State Comptroller
4497	FH METER RENTAL INC	4,050	6,500	4,100	4,100	
4498	MISC. FEE AND CHARGES		0	0	0	
4499	WATER LINES/FEES DEVEL	0	0	0	0	
TOTAL FEES & SERVICE CHARGES		4,027,100	4,378,427	4,690,418	4,542,749	0
<u>BOND PROCEEDS</u>						
4800	BOND PROCEEDS	2,920,000	0	0	0	
4810	BOND ISSUE PREMIUM	127,918		0	0	
TOTAL BOND PROCEEDS		3,047,918	0	0	0	-
<u>MISCELLANEOUS REVENUE</u>						
4911	INTEREST INCOME	22,591	18,500	91,000	90,000	Adjust for trend
4912	RETURN CHECK CHARGE	575	250	400	400	-
4913	NTMWD REFUND	42,633	30,000	30,000	30,000	
4914	INSURANCE CLAIM REIMB	0	0	0	0	-
4992	SALE OF ASSETS	0	0	7,301	0	-
4996	TRANSFER IN	0	0	116,365	0	-
TOTAL MISCELLANEOUS REVENUE		65,799	48,750	245,066	120,400	
*** TOTAL REVENUES ***		7,140,817	4,427,177	4,935,484	4,663,149	

51 - WATER FUND- Operations

51 - WATER FUND- Operations		2016-2017	2017-2018	2017-2018	2018-2019	
DEPARTMENTAL EXPENDITURES		FISCAL YEAR ACTUAL	ORIGINAL BUDGET	AMENDED BUDGET	FISCAL YEAR BUDGET	DESCRIPTION
<u>PERSONNEL SERVICES</u>						
6400-101	SALARIES - EXEMPT	158,029	158,096	161,929	161,929	
6400-102	SALARIES - NON-EXEMPT	211,247	237,253	242,006	244,741	Two employees eligible for promotion
6400-106	CERTIFICATION FEES	1,955	6,300	6,300	6,300	
6400-110	PERFORMANCE/INCENTIVE PAY	0	13,785	4,843	14,529	COLA/MERIT 3%
6400-111	OVERTIME	23,627	25,863	25,863	51,726	
6400-112	WORKERS' COMPENSATION	6,842	9,100	9,100	10,676	
6400-113	LONGEVITY PAY	1,742	2,216	2,038	2,100	
6400-122	TMRS	55,058	58,396	59,572	61,157	
6400-123	GROUP INSURANCE	63,923	72,900	72,900	73,350	
6400-127	MEDICARE	5,493	6,184	6,309	6,738	
6400-129	LT DISABILITY	1,537	1,978	1,756	1,756	
6400-141	CAR ALLOWANCE	2,400	2,400	2,400	2,400	
TOTAL PERSONNEL SERVICES		531,853	594,471	595,016	637,402	
<u>MATERIALS & SUPPLIES</u>						
6400-201	OFFICE SUPPLIES	800	800	800	800	
6400-202	POSTAGE	914	2,000	2,000	2,000	
6400-204	FOOD/BEVERAGE	343	400	400	400	
6400-206	FUEL & LUBRICANTS	10,822	12,000	12,000	14,000	
6400-208	MINOR APPARATUS	7,275	0	0	0	
6400-209	PROTEC CLOTHING/UNIFORMS	5,263	6,345	6,345	8,525	See Detail Listing
6400-210	COMPUTER SUPPLIES	54	225	225	225	
6400-211	MEDICAL SUPPLIES	0	100	100	250	
6400-212	CHEMICALS	3,091	1,000	1,000	6,000	\$5K Testing Strips/\$1K Nitrate Probe
6400-222	MISCELLANEOUS	877	0	0	1,500	
6400-223	SAND/DIRT	0	1,000	1,000	1,000	
6400-224	ASPHALT/FLEXBASE/CONCRETE	0	3,000	3,000	3,000	
TOTAL MATERIALS & SUPPLIES		29,439	26,870	26,870	37,700	
<u>MAINTENANCE & REPAIR</u>						
6400-230	REPAIRS & MAINT. - EQUIP.	0	0	2,500	2,500	
6400-231	FACILITY MAINTENANCE	1,290	3,000	3,000	3,000	
6400-232	VEHICLE/EQP MAINT.	4,246	4,500	4,500	7,850	See Detail Listing
6400-233	REPAIR & MAINT WTR FACILITIES	129,293	139,649	256,014	158,000	See Detail Listing
TOTAL MAINTENANCE & REPAIR		134,829	147,149	266,014	171,350	
<u>PURCHASED SERVICES:</u>						
6400-237	TRASH SERVICES	407,958	526,634	526,634	510,000	Sales tax paid by city to State Comptroller
6400-302	AUDITING & ACCOUNTING	7,759	12,500	12,500	12,500	
6400-303	TELEPHONE	4,714	5,400	5,400	6,000	
6400-304	UB PROCESSING	23,281	23,500	23,500	24,000	
6400-305	SOFTWARE SUPPORT/MAINT	14,743	25,050	25,050	25,650	See Detail Listing
6400-307	TRAINING & TRAVEL	2,427	9,801	9,801	9,998	See Travel & Training Plan
6400-309	PROFESSIONAL SERVICES	25,042	45,000	45,000	32,000	See Detail Listing
6400-313	MAINTENANCE AGREEMENTS	6,510	5,400	5,400	5,400	
6400-315	WATER - NTMWD	1,621,762	1,778,910	1,778,910	1,954,915	Estimated at \$3.11 per 1,000 gallons
6400-316	WASTEWATER NTMWD	55,258	42,000	42,000	47,838	Estimated at \$1.79 per 1,000 gallons Upper East Fork Estimated at \$2.54 per 1,000 gallons Regional Wastewater
6400-323	CELL PHONE	2,843	5,000	5,000	5,000	
6400-325	LIABILITY INSURANCE	16,923	20,200	20,200	20,200	
6400-331	ELECTRICITY	65,201	70,000	70,000	70,000	
6400-333	UTILITIES, WATER	266	400	400	400	
6400-346	EQUIPMENT RENTAL	0	5,000	2,500	4,000	
TOTAL PURCHASED SERVICES		2,254,687	2,574,795	2,572,295	2,727,901	
<u>GENERAL & ADMIN SERVICES/TRANSFERS</u>						
6400-443	DUES/LICENSES	403	0	0		
6400-999	PILOT TRANSFER OUT	232,441	211,134	211,134	248,437	
TOTAL GENERAL & ADMIN SERVICES/TRANSFERS		232,844	211,134	211,134	248,437	
<u>NON-CAPITAL EXPENSE</u>						
6400-411	FURNITURE	0	0	0	0	

51 - WATER FUND- Operations

	2016-2017 FISCAL YEAR ACTUAL	2017-2018 ORIGINAL BUDGET	2017-2018 AMENDED BUDGET	2018-2019 FISCAL YEAR BUDGET	DESCRIPTION
DEPARTMENTAL EXPENDITURES					
6400-416 IMPLEMENTS & APPARATUS					
6400-420 EQUIPMENT - WATER	0	0	0	6,000	Two Emergency Mgmt. Radios
TOTAL NON-CAPITAL EXPENSE	0	0	0	6,000	-
CAPITAL OUTLAY					
8400-420 EQUIPMENT - WATER	4,206	18,500	18,500	0	
8400-421 VEHICLE	0	0	0		
TOTAL CAPITAL OUTLAY	4,206	18,500	18,500	0	
TOTAL WATER UTILITIES	3,187,858	3,572,919	3,689,829	3,828,790	

51 - WATER FUND- Engineering

DEPARTMENTAL EXPENDITURES		2016-2017 FISCAL YEAR ACTUAL	2017-2018 ORIGINAL BUDGET	2017-2018 AMENDED BUDGET	2018-2019 FISCAL YEAR BUDGET	DESCRIPTION
<u>PERSONNEL SERVICES</u>						
6409-101	SALARIES - EXEMPT	77,441	78,833	80,382	82,765	Promotion Engineering Project Mgr
6409-112	WORKERS' COMPENSATION	248	280	280	282	
6409-113	LONGEVITY PAY	84	156	156	204	
6409-122	TMRS	10,694	10,806	11,017	10,893	2019 Contribution rate 12.95%
6409-123	GROUP INSURANCE	8,148	9,720	9,720	9,780	
6409-127	MEDICARE	1,091	1,143	1,165	1,316	
6409-129	LT DISABILITY	307	340	340	365	
TOTAL PERSONNEL SERVICES		98,013	101,278	103,060	105,605	
<u>MATERIALS & SUPPLIES</u>						
6409-201	OFFICE SUPPLIES	117	250	250	500	
6409-204	FOOD/BEVERAGE	158	100	100	500	Ribbon Cutting Ceremonies
6409-208	MINOR APPARATUS	311	500	500	500	
6409-209	PROTEC CLOTHING/UNIFORMS	34	1,200	1,200	1,350	See Detail Listing
6409-210	COMPUTER SUPPLIES	128	100	100	500	
TOTAL MATERIALS & SUPPLIES		748	2,150	2,150	3,350	
<u>PURCHASED SERVICES:</u>						
6409-305	SOFTWARE SUPPORT & MAINT	5,192	550	550	550	See Comprehensive IT Budget Listing
6409-307	TRAINING & TRAVEL	0	1,921	1,921	240	See Travel & Training Plan
6409-309	PROFESSIONAL SERVICES	8,763	31,800	31,800	35,800	See Detail Listing
6409-323	CELL PHONE	308	1,200	1,200	1,200	
TOTAL PURCHASED SERVICES		14,263	35,471	35,471	37,790	
<u>GENERAL & ADMIN SERVICES/TRANSFERS</u>						
6409-443	DUES/LICENSES	40	1,125	1,125	1,125	See Detail Listing
TOTAL GENERAL & ADMIN SERVICES/TRANSFERS		40	1,125	1,125	1,125	
<u>NON-CAPITAL EXPENSE</u>						
6409-411	FURNITURE	45	0	0	500	
6409-416	IMPLEMENTS & APPARATUS	58	500	500	500	
6409-452	HARDWARE & TELECOM	974	0	0		
TOTAL NON-CAPITAL EXPENSE		1,077	500	500	1,000	-
<u>CAPITAL OUTLAY</u>						
8400-452	HARDWARE & TELECOMM					
TOTAL CAPITAL OUTLAY		0	0	0	0	
<u>TOTAL WATER UTILITIES</u>		114,141	140,524	142,306	148,870	

51 - WATER UTILITIES FUND

DEPARTMENTAL EXPENDITURES		2016-2017 FISCAL YEAR ACTUAL	2017-2018 ORIGINAL BUDGET	2017-2018 AMENDED BUDGET	2018-2019 FISCAL YEAR BUDGET	DESCRIPTION
<u>DEBT SERVICE</u>						
7900-214	2007 CERT OF OBLIG-PRINCIPAL	115,000	120,000	120,000	120,000	
7900-215	2007 CERT OF OBLIG-INTEREST	54,931	49,938	49,938	44,838	
7900-216	2007 GO REFUNDING- PRINCIPAL	170,000	100,000	100,000	105,000	
7900-217	2007 GO REFUNDING- INTEREST	22,936	17,860	17,860	14,006	
7900-218	2011 CERT OF OBLIG-PRINCIPAL	90,000	95,000	95,000	100,000	
7900-219	2011 CERT OF OBLIG-INTEREST	66,500	63,950	63,950	61,025	
7900-222	2017 CERT OF OBLIG-PRINCIPAL		110,000	110,000	110,000	
7900-223	2017 CERT OF OBLIG-INTEREST		93,250	93,250	82,650	
7900-298	BOND SALE EXPENSES	48,118	200	200	400	
TOTAL DEBT SERVICE		567,485	650,198	650,198	637,919	
TOTAL DEBT SERVICE		567,485	650,198	650,198	637,919	

59 - DEBT SERVICES FUND

	2016-2017 FISCAL YEAR ACTUAL	2017-2018 ORIGINAL BUDGET	2017-2018 AMENDED BUDGET	2018-2019 FISCAL YEAR BUDGET	DESCRIPTION
--	------------------------------------	---------------------------------	--------------------------------	------------------------------------	-------------

DEPARTMENTAL EXPENDITURES**REVENUES****PROPERTY TAXES**

4011	PROPERTY TAXES	858,762	1,197,171	1,303,600	1,172,393
4012	PROPERTY TAXES-DELINQUENT	14,556	17,000	6,300	5,500
4015	PROPERTY TAXES-P&I	9,260	5,121	6,000	5,000
4911	INTEREST INCOME	29,035	4,756	16,000	15,000

TOTAL PROPERTY TAXES	911,613	1,224,048	1,331,900	1,197,893	
-----------------------------	----------------	------------------	------------------	------------------	--

TOTAL REVENUES	911,613	1,224,048	1,331,900	1,197,893	
-----------------------	----------------	------------------	------------------	------------------	--

EXPENDITURES**DEBT SERVICE**

7900-214	2007 CERT OF OBLIG-PRINCIPAL	90,000	90,000	90,000	90,000
7900-215	2007 CERT OF OBLIG-INTEREST	42,288	38,463	38,463	34,638
7900-216	2007 GO REFUNDING- PRINCIPAL	200,000	205,000	205,000	215,000
7900-217	2007 GO REFUNDING- INTEREST	46,060	38,446	38,446	30,550
7900-218	2011 CERT OF OBLIG-PRINCIPAL	140,000	150,000	150,000	155,000
7900-219	2011 CERT OF OBLIG-INTEREST	103,000	99,000	99,000	94,425
7900-220	2015 CERT OF OBLIG-PRINCIPAL	110,000	115,000	115,000	115,000
7900-221	2015 CERT OF OBLIG-INTEREST	51,000	48,750	48,750	46,450
7900-222	2017 CERT OF OBLIG-PRINCIPAL		225,000	225,000	225,000
7900-223	2017 CERT OF OBLIG-INTEREST		186,913	186,913	165,525
7900-298	BOND SALE EXPENSES	600	600	800	800

TOTAL DEBT SERVICE	782,948	1,197,172	1,197,372	1,172,388	
---------------------------	----------------	------------------	------------------	------------------	--



City of Lucas Council Agenda Request September 20, 2018

Item No. 06

Requester: Finance Director Liz Exum

Agenda Item Request

Consider adopting Ordinance 2018-09-00884 of the City of Lucas, Texas, levying Ad Valorem Taxes for the Tax Year 2018 (Fiscal Year 2018-2019) at a rate of \$0.303216 per one hundred (\$100) assessed valuation on all taxable property within the corporate limits of the City of Lucas as of January 1, 2018.

Background Information

This item is to adopt the 2018 tax rate to generate sufficient revenues as required in the adopted 2018-2019 budget. The attached ordinance sets the 2018 ad valorem tax rate at \$0.303216 cents per \$100 assessed valuation, to be distributed as follows:

\$0.202346 for Maintenance and Operations
\$0.100870 for Debt Service (Interest & Sinking)
\$0.303216 Total Tax Rate

Attachments/Supporting Documentation

1. Ordinance 2018-09-00884 Ad Valorem Tax Rate for FY 2018-2019.

Budget/Financial Impact

Rate as included in the Annual Operating Budget for FY 2018-2019.

Recommendation

Staff recommends adopting Ordinance 2018-09-00884 Ad Valorem Tax Rate approving the 2018 tax rate using the required language listed in the motion.

Motion

The following is the motion that must be made to adopt Ordinance 2018-09-00884 levying ad valorem taxes for the 2018 tax year and **must be a record vote**.

I make a motion to adopt **Ordinance 2018-09-00884** of the City of Lucas, Texas, levying Ad Valorem Taxes for the Tax Year 2018 (Fiscal Year 2018-2019) at a rate of \$0.303216 per one hundred dollars (\$100) assessed valuation on all taxable property within the corporate limits of the City of Lucas as of January 1, 2018.”



ORDINANCE 2018-09-00884

[AD VALOREM TAX RATE FOR 2018]

AN ORDINANCE OF THE CITY OF LUCAS, TEXAS, LEVYING AD VALOREM TAXES FOR THE TAX YEAR 2018 (FISCAL YEAR 2018-2019) AT A RATE OF \$.303216 PER ONE HUNDRED DOLLARS (\$100) ASSESSED VALUATION ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF LUCAS AS OF JANUARY 1, 2018, TO PROVIDE REVENUE FOR THE PAYMENT OF CURRENT EXPENSES; PROVIDING FOR AN INTEREST AND SINKING FUND FOR ALL OUTSTANDING DEBT OF THE CITY OF LUCAS; PROVIDING FOR DUE AND DELINQUENT DATES TOGETHER WITH PENALTIES AND INTEREST; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALING CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, following public notice duly posted and published in all things as required by law Texas Tax Code §26.052(c) regarding the meeting to be held regarding the adoption of the proposed tax rate for the City of Lucas for Tax Year 2018, submitted by the City Manager in accordance with provisions of state statutes and the City of Lucas Home Rule Charter, and

WHEREAS, the City Council, upon full consideration of the matter, is of the opinion that the tax rate hereinafter set forth is proper and should be approved and adopted.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LUCAS, TEXAS, THAT:

Section 1. There is hereby levied and shall be assessed for the tax year 2018 on all taxable property, real, personal and mixed, situated within the corporate limits of the City of Lucas, Texas, and not exempt by the Constitution of the State and valid State laws, a tax of \$.303216 on each One Hundred Dollars (\$100) assessed valuation of taxable property apportioned and distributed as follows:

- (a) For the purpose of defraying the current expenditures of the municipal government of the City of Lucas, a tax of \$.202346 on each and every One Hundred Dollars (\$100) assessed value on all taxable property; and
- (b) For the purpose of creating a sinking fund to pay the interest and principal maturities of all outstanding debt of the City of Lucas, not otherwise provided for, a tax of \$.100870 on each One Hundred Dollars (\$100) assessed value of taxable property within the City of Lucas and shall be applied to the payment of interest and maturities of all such outstanding debt of the City.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 6.77 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$3.65.

Section 2. All ad valorem taxes shall become due and payable on October 1, 2018, and all ad valorem taxes for the year shall become delinquent if not paid prior to February 1, 2019. There shall be no discount for payment of taxes prior to February 1, 2019. A delinquent tax shall incur all penalty and interest authorized by law, to wit:

- (a) A penalty of six percent on the amount of the tax for the first calendar month it is delinquent, plus one percent for each additional month or portion of a month the tax remains unpaid prior to July 1 of the year in which it becomes delinquent.
- (b) Provided, however, a tax delinquent on July 1, 2019, incurs a total penalty of twelve percent of the amount of delinquent tax without regard to the number of months the tax has been delinquent. A delinquent tax shall also accrue interest at the rate of one percent for each month or portion of a month the tax remains unpaid. Taxes for the year 2018 and taxes for all future years that become delinquent on or after February 1 but not later than May 1, that remain delinquent on July 1 of the year in which they become delinquent, incur an additional penalty in the amount of twenty percent (20%) of taxes, penalty and interest due, pursuant to Texas Property Tax Code Section 6.30 and 33.07, as amended. Taxes assessed against tangible personal property for the year 2018 and for all future years that become delinquent on or after February 1 of a year incur an additional penalty on the later of the date the personal property taxes become subject to the delinquent tax attorney's contract, or 60 days after the date the taxes become delinquent, such penalty to be in the amount of twenty percent (20%) of taxes, penalty and interest due, pursuant to Texas Property Tax Code Section 33.11. Taxes for the year 2018 and taxes for all future years that remain delinquent on or after June 1 under Texas Property Tax Code Sections 26.07(f), 26.15(e), 31.03, 31.031, 31.032 or 31.04 incur an additional penalty in the amount of twenty percent (20%) of taxes, penalty and interest due, pursuant to Texas Property Tax Code Section 6.30 and Section 33.08, as amended.

Section 3. The City shall have available all the rights and remedies provided by law for the enforcement of the collection of taxes levied under this ordinance.

Section 4. The tax roll as presented to the City Council, together with any supplements thereto, be and the same are hereby approved.

Section 5. Should any word, sentence, paragraph, subdivision, clause, phrase or section of this ordinance, be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said ordinance which shall remain in full force and effect.

Section 6. All ordinances of the City of Lucas, Texas, in conflict with the provisions of this ordinance be, and the same are hereby, repealed; provided, however, that all other provisions of said ordinances not in conflict with the provisions of this ordinance shall remain in full force and effect.

Section 7. This ordinance shall take effect immediately from and after its passage, as the law and charter in such cases provide.

DULY PASSED AND APPROVED BY THE CITY COUNSEL OF THE CITY OF LUCAS, COLLIN COUNTY, TEXAS, ON THIS 20TH DAY OF SEPTEMBER 2018.

APPROVED:

Jim Olk, Mayor

APPROVED AS TO FORM:

ATTEST:

Joseph J. Gorfida, Jr., City Attorney

Stacy Henderson, City Secretary



City of Lucas Council Agenda Request September 20, 2018

Item No. 07

Requester: City Engineer Stanton Foerster

Agenda Item Request

Discuss and take action on an Agreement with Brockdale Community LLC for the funding of roadway improvements for Brockdale Park Road.

Background Information

The initial \$75,000 given to the City by Brockdale Community LLC for development and maintenance of Brockdale Park Road is almost depleted. The road continues to deteriorate at an accelerated rate due to the Hillwood development of Brockdale Estates. An additional \$70,000 is needed to bring the condition of the roadway up to City of Lucas standards. An agreement has been prepared that allows for funding of repairs to Brockdale Park Road by Brockdale Community LLC without impacting the time and resources of the City.

Attachments/Supporting Documentation

1. Draft Agreement is being prepared by the City Attorney and will be sent under separate attachment.

Budget/Financial Impact

NA

Recommendation

NA

Motion

I make a motion



City of Lucas

Council Agenda Request

September 20, 2018

Item No. 08

Requester: Mayor Jim Olk

Agenda Item Request

Executive Session.

- A. The City Council will convene into Executive Session as permitted under the Texas Government Code, Section 551.072 to deliberate the purchase, exchange, lease or value of real property within the City of Lucas.
- B. Pursuant to Section 551.074 of the Texas Government Code, the City Council will convene into Executive Session to discuss the evaluation for the City Manager.

Background Information

NA

Attachments/Supporting Documentation

NA

Budget/Financial Impact

NA

Recommendation

NA

Motion

NA



City of Lucas Council Agenda Request September 20, 2018

Item No. 09

Requester: Mayor Jim Olk

Agenda Item Request

Reconvene into Regular Session and take any action as a result of the Executive Session.

Background Information

NA

Attachments/Supporting Documentation

NA

Budget/Financial Impact

NA

Recommendation

NA

Motion

NA