



**City of Lucas
City Council Meeting
May 3, 2018
7:00 P.M.**

**City Hall - 665 Country Club Road – Lucas Texas
Minutes**

Call to Order

Mayor Olk called the meeting to order at 7:00 p.m.

City Councilmembers Present:

Mayor Jim Olk
Mayor Pro Tem Kathleen Peele
Councilmember Tim Baney
Councilmember Steve Duke
Councilmember Debbie Fisher
Councilmember Wayne Millsap
Councilmember Philip Lawrence

Staff Present:

City Manager Joni Clarke
City Secretary Stacy Henderson
City Attorney Joe Gorfida
Public Works Director/City Engineer Stanton Foerster
Development Services Director Joe Hilbourn
Finance Director Liz Exum

Mayor Olk determined that a quorum was present. Everyone was reminded to silence their cell phones and the Pledge of Allegiance was recited.

Mayor Olk said a prayer for retired City of Lucas Fire Chief Jim Kitchens that passed away May 1, 2018.

Citizen Input

1. Citizen Input.

There was no citizen input.

Community Interest

2. Community Interest.

Mayor Olk reminded everyone of the upcoming Stinson Road Street Project Open House meeting scheduled for May 17, 2018 from 6 – 7 pm before the City Council meeting at City Hall. Mayor Olk also announced that the City would be hosting an E-waste recycling event and Spring Clean Up event on May 12, the City's general election was Saturday, May 5, 2018, and a ribbon cutting ceremony was scheduled for the Winningkoff Road project on May 19 at 9 am.

Councilmember Fisher explained that transportation public meetings would be taking place with the North Central Texas Council of Governments on May 8 in Fort Worth, May 15 in Arlington and May 16 in Richardson. Councilmember Fisher asked that the information be placed on the City's webpage to inform the citizens of the proposed transportation roadway changes and growth for the area, and provide an opportunity for citizens to attend meetings regarding the changes that could affect the City of Lucas.

Consent Agenda

3. Consent Agenda.

- A. Approval of the minutes of the April 5, 2018 City Council meeting.
- B. Approval of the City of Lucas Investment Report for quarter ending March 31, 2018.

MOTION: A motion was made by Mayor Pro Tem Peele, seconded by Councilmember Duke to approve the Consent Agenda as presented. The motion passed unanimously by a 7 to 0 vote.

Regular Agenda

- 4. **Consider the request by Rutledge Haggard on behalf of the Steven W. Hendrick Trust for a preliminary plat for a parcel of land being 73.4268 acres of land located on the north and south sides of Blondy Jhune Road and east of Country Club Road, being part of the Peter Lucas Survey, A-537; J.W. Kerby Survey, A-506; James Grayum Survey, A-506, Tracts 1, 2, & 3.**

Development Services Director Joe Hilbourn explained that the parcel of land was zoned R-2 and complied with the City's Comprehensive Plan. He also noted that a flood plain was located along both the northern and southern boundaries of the subdivision, with each lot containing a designated portion of flood plain. He explained that Blondy Jhune Road alignment changed from its original location in accordance with the traffic impact analysis to give the best line of site for the roadway.

The City Council discussed ingress and egress for fire protection, cul-de-sac size, and Blondy Jhune realignment.

MOTION: A motion was made by Mayor Pro Tem Peele, seconded by Councilmember Baney to approve the preliminary plat for a parcel of land being 73.4268 acres of land located on the north and south sides of Blondy Jhune Road and east of Country Club Road, being part of the Peter Lucas Survey, A-537; J.W. Kerby Survey, A-506; James Grayum Survey, A-506, Tracts 1, 2, & 3. The motion passed unanimously by a 7 to 0 vote.

- 5. **Consider adopting Ordinance 2018-05-00880 of the City Council of the City of Lucas, Texas, approving the Mid-Year Budget Adjustments for fiscal year beginning October 1, 2017 and ending September 30, 2018.**

Finance Director Liz Exum gave a presentation discussing the 2017-2018 fiscal year budget related to revenue and building permit trends, water fund revenue adjustments, and expenditure adjustments from the general fund previously approved.

MOTION: A motion was made by Councilmember Baney, seconded by Councilmember Fisher to adopt Ordinance 2018-05-00880 approving the Mid-Year Budget Adjustments for fiscal year beginning October 1, 2017 and ending September 30, 2018. The motion passed unanimously by a 7 to 0 vote.

6. Consider video streaming options for City Council meetings.

Russell Tower with Swagit Productions gave a presentation demonstrating the video stream software and the options available such as indexing capabilities, being able to go directly to an item on the agenda, automatic upload of the video to the City's website within two hours, as well as audio word search.

The City Council discussed archival of video options, retention schedules, availability on mobile devices, tutorial availability for ease of use for the citizens, as well as the time it would take to have the video indexed and posted to the City's website. The City Council also discussed analytics related to other cities for comparison purposes, as well as annual fees associated with hosting, archiving and supporting the software.

City Manager Joni Clarke noted that video streaming was another tool to get information to the community and would offer the convenience of having information available.

Bill Baxter, with Baxter IT, the City's IT consultant, discussed the comparisons of various video streaming software available. He noted that he spoke with various cities that used Swagit and each were pleased with the services provided. Mr. Baxter noted that he was in support of this software.

Councilmember Fisher and Mayor Pro Tem Peele asked that this item be included with the 2018-2019 fiscal year requests in order to evaluate all expenses proposed for fiscal year 2018-2019 budget.

Councilmember Baney asked for analytics of other cities similar in size to Lucas for comparison purposes.

Mayor Olk asked staff to include as part of the technology survey that would be conducted, adding communication topics related to meetings and video streaming.

There was no formal action on this item, it was for discussion purposes only.

7. Consider authorizing the City Manager to enter into a construction contract with Excel Trenching for the construction of the Parker Road Waterline Phase 2 between Lewis Lane and McCreary Road in an amount not to exceed \$447,218 plus a contingency of \$60,285 for a total of \$507,503; and amend the FY 17-18 Capital Improvements fund budget to fund this project.

MOTION: A motion was made by Councilmember Fisher, seconded by Councilmember Lawrence to authorizing the City Manager to enter into a construction contract with Excel Trenching for the construction of the Parker Road Waterline Phase 2 between Lewis Lane and McCreary Road in an amount not to exceed \$447,218 plus

a contingency of \$60,285 for a total of \$507,503; and amend the FY 17-18 Capital Improvements fund budget to fund this project. The motion passed unanimously by a 7 to 0 vote.

8. Consider calling a special City Council meeting for the purpose of canvassing the May 5, 2018 election results.

Mayor Olk and Councilmembers Baney, Fisher and Duke stated they were available to attend the special meeting.

MOTION: A motion was made by Mayor Olk, seconded by Councilmember Lawrence to hold a special meeting on May 14, 2018 at 8:15 am to canvass the May 5, 2018 election results. The motion passed unanimously by a 7 to 0 vote.

9. Consider nominations of a primary and alternate member to the Regional Transportation Council.

The City Council discussed the current regular member and alternate member status of Mayor Terrell of the City of Allen and Mayor Hogue of the City of Wylie. The City Council noted their continued support for Mayor Terrell of Allen, but suggested research may need to be conducted for a new alternate member.

Mayor Olk stated he would be willing to serve as an alternate member on the Regional Transportation Council.

The City Council was in agreement to table this item to the next City Council meeting of May 17, 2018 to allow for additional time to reach out to the cities within their group to gauge their support of Mayor Olk serving as an alternate member on the Regional Transportation Council.

10. Consider establishing the date for Founders Day to be the Second Saturday in May and setting the date for the 2019 event for Saturday, May 11, 2019.

Mayor Pro Tem Peele recommended moving the Founders Day event to the second Saturday in May, due to weather being a concern in April. Mayor Pro Tem Peele also noted that April was a busy month for horse shows and holding Founders Day in April did not allow for as much equestrian attendance in the parade. Mayor Pro Tem Peele also noted that having Founders Day earlier in the month of May avoids graduation festivities as well as election activities.

MOTION: A motion was made by Mayor Pro Tem Peele, seconded by Councilmember Duke to approve moving Founders Day to the second Saturday in May. The motion passed unanimously by a 7 to 0 vote.

Executive Session Agenda

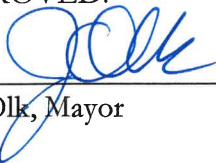
11. Executive Session.

There was no Executive Session held at this meeting.

12. Adjournment.

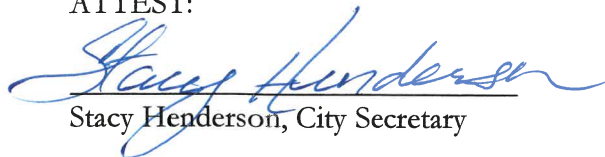
MOTION: A motion was made by Councilmember Millsap, seconded by Mayor Olk to adjourn the meeting at 8:13 pm. The motion passed unanimously by a 7 to 0 vote.

APPROVED:



Jim Olk, Mayor

ATTEST:



Stacy Henderson, City Secretary

