



Parks and Open Space Board Meeting  
July 26, 2016  
7:00 p.m.  
City Hall – 665 Country Club Road  
**Minutes**

Call to Order

Chairman Rhoads called the meeting to order at 7:01 p.m.

**Members Present:**

Chairman David Rhoads  
Vice Chairman Chris Vanhorn  
Member Kenneth Patterson  
Member Brenda Rizos  
Alternate Member Bill Esposito

**Staff Present:**

City Manager Joni Clarke  
Development Services Director Joe Hilbourn  
City Secretary Stacy Henderson

**Members Absent:**

Member Valerie Turnbow  
Alternate Member Amber Patteson

**City Council Liaison:**

Councilmember Tim Baney

Chairman Rhoads determined that a Quorum was present and reminded all in attendance to silence their cell phones. The Board conducted the Pledge of Allegiance.

Chairman Rhoads noted that Alternate Member Bill Esposito would be seated as a voting member.

Regular Agenda

1. **Consider approval of the minutes of the June 28, 2016 Parks and Open Space Board regular meeting.**

***MOTION:** A motion was made by Ms. Rizos, seconded by Mr. Esposito to approve the minutes as presented. The motion passed unanimously by a 5 to 0 vote.*

2. **Discuss applying for a grant with the Texas Parks and Wildlife Recreational Trails Grant Program.**

Development Services Director Joe Hilbourn discussed details associated with applying for the grant program such as creating partnerships with Collin County Parks Program, materials needed for the trail, and acquiring land for trailheads.

Mr. Hilbourn stated that as part of the master plan trails projects there were two trailheads proposed; a proposed trailhead at E. Winningkoff Road in which a grant has been applied for in July

2016 through the Collin County Parks and Open Space Grant Program; and the second proposed trailhead along the southern portion of the trail that will be applied for at a later date.

Mr. Hilbourn stated that as part of the Texas Parks and Wildlife Recreational Trails Grant Application, there would be three phases: 1) from the Hunt property to Willow Springs Middle School; 2) from Willow Springs Middle School to Lovejoy High School; and 3) from Lovejoy High School to E. Winningkoff Road.

The Parks Board discussed identifying easements, trail markers, septic system needs, obtaining a survey of the trail, and costs associated with items for the trail such as acquiring land, construction of restrooms and trailhead costs.

City Manager Joni Clarke suggested creating a plan that outlines each phase, items needed and costs associated with each phase.

Vice Chairman Vanhorn stated he would create an outlined plan of items needed for staff.

Parks Board members discussed the areas they would be researching for the plan. They were as follows:

- Trailheads - Bill Esposito and Brenda Rizos
- Trail markers - Chairman Rhoads and Ken Patterson
- Labor and Equipment- Vice Chairman Vanhorn
- Water crossing/materials needed for flood zone areas; mountain biking needs assessment - Valerie Turnbow and Amber Patteson
- Brenda Rizos - low water crossings

There was no formal action taken on this item.

### **3. Discuss advertising details associated with the 2016 Scarecrow Contest.**

Mr. Patterson reviewed the scarecrow entries from 2015 and stated that he would like to continue advertising in the Lucas Leader for the contest. He discussed prize money for the winners of each category consisting of \$40 for 1<sup>st</sup> place, \$25 for 2<sup>nd</sup> place, and \$10 for 3<sup>rd</sup> place.

Mr. Patterson suggested at the August Parks Board meeting, the Board review the posters to be distributed and scarecrow webpages from the City's website.

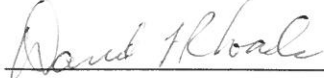
The Parks Board also discussed having registration end on October 9 and judging begin October 11 through the 16 to allow additional time for participants. The Board also discussed having the Mayor and Mr. Patterson distribute awards to the winning participants at the Founders Day event on October 22, 2016.

### **4. Discuss Keep Lucas Beautiful possible programs and projects.**

Chairman Rhoads stated that this item was brought before the board by Ms. Turnbow and due to her absence, it would be continued to their August 23, 2016 Parks and Open Space Board meeting.

**5. Adjournment.**

**MOTION:** *A motion was made by Ms. Rizos, seconded by Mr. Patterson to adjourn the meeting at 8:12 pm.  
The motion passed unanimously by a 5 to 0 vote.*



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David Rhoads, Chairman

ATTEST:

  
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Stacy Henderson, City Secretary

