



Parks and Open Space Board Meeting
October 23, 2018
7:00 p.m.
City Hall – 665 Country Club Road, Lucas Texas
Minutes

Call to Order

Chairman Rhoads called the meeting to order at 7:00 p.m.

Parks Board Members Present:

Chairman David Rhoads
Vice Chairman Chris Vanhorn
Member Bill Esposito
Alternate Member Debra Guillemaud

Staff Present:

City Manager Joni Clarke
City Secretary Stacy Henderson
Development Services Director Joe Hilbourn
Special Projects Coordinator Kent Souriyasak

Parks Board Members Absent:

Member Kenneth Patterson
Member Tommy Dewitt

City Council Liaison Present:

Councilmember Tim Baney

Chairman Rhoads determined that a quorum was present and reminded all in attendance to silence their cell phones. The Board conducted the Pledge of Allegiance.

Regular Agenda

- 1. Consider approving the minutes of the July 24, 2018 Parks and Open Space Board meeting.**

Chairman Rhoads noted on page 1, Agenda Item 3, the date should be changed from November 4 to November 3.

MOTION: A motion was made by Chairman Rhoads, seconded by Vice Chairman Vanhorn to approve the minutes as amended. The motion passed unanimously by a 4 to 0 vote.

- 2. Consider quarterly review of Parks Board projects, goals and objectives established by the project matrix.**

The Parks Board reviewed the matrix and discussed upcoming events and projects. There was no formal action on this item.

3. Discuss Keep Lucas Beautiful Fall Sweep Clean-up and Arbor Day Event.

Special Projects Coordinator Kent Souriyasak shared the details of the Fall Sweep Clean-up and Arbor Day event with the Board stating the event would take place on November 3 from 8:00 am – noon at the Community Park. He also noted that he had reached out to Lovejoy ISD and approximately 20-30 volunteers from the school would be taking part in the event.

Board Member Bill Esposito explained that the 4-H Club would again be participating in the Arbor Day event by providing 200 sapling trees consisting of Pecan and Shumato trees. Representatives from the Collin County Master Gardeners and possibly Texas Pure would be at the event to share information about their organic products.

The Board discussed items and supplies needed for the event.

4. Receive update regarding details of the Scarecrow Contest to be held November 3, 2018.

Board Member Debra Guillemaud updated the Board regarding the Scarecrow Contest details. She noted that to date there were six entries received and the deadline to register was Friday, October 26. Ms. Guillemaud asked the Board to complete their judging of the contest so that winners could be notified in advance and would also be announced at the Arbor Day event on November 3. The Board discussed placing ribbons for the winners on the scarecrow displays in the park and staff would print certificates to be handed out at the event on November 3 along with the gift cards.

5. Update on improvements to the Lucas Community Park, East Winningkoff Trailhead, Kenneth R. Lewis Park, and Forest Creek Park.

Development Services Director Joe Hilbourn discussed updates to the various parks including:

- Lucas Community Park – Items still needed:
 - Split rail fencing would be added in two areas: 1) separation of the parking lot from the park; and 2) separation between the Community Center to the Public Works yard
 - Cleanup of landscaping
- East Winningkoff Trailhead - pricing for the round pen came in high, bids will be attempted again at a later date
- Kenneth R Lewis Park - Items still needed:
 - Drainage and erosion prevention at sidewalks
 - Additional landscaping
 - Updates to pavilion; repair of roof leak
- Forest Creek Community Park – This project was completed with the following items:
 - Existing pavilion removed, and a new pavilion installed
 - Tree line trimmed and thinned out
 - Painting swing sets, refurbishing playground equipment, and new mulch
 - Installed new benches, soccer goals, trees and picnic tables
 - Basketball courts
 - Grade and sod work

6. Update for possible grant funding for a Little League baseball field in the Lucas Community Park.

Development Services Director Joe Hilbourn explained that the City would be looking for grant funding as a source to fund the baseball field. Collin County Parks and Open Space has a bond proposition on the ballot in November for the acquisition and improvement of land for parks and open space purposes. Mr. Hilbourn explained that should that proposition pass and bonds were approved, the City would apply for funding in July of 2019. Mr. Hilbourn noted that staff would keep the board informed regarding this item.

7. Discuss partnering with the Trinity Trail Preservation Association (TTPA) for a cleanup event on Saturday, September 28, 2019 in support of National Public Lands Day.

Special Projects Coordinator Kent Souriyasak explained that National Public Lands Day was a holiday observed annually to encourage people to enjoy public land and promote conservation. On National Public Lands Day, volunteers gather to assist in cleaning up public lands including trails. Mr. Souriyasak stated that this cleanup event would strictly focus on trails and trailheads and would be an opportunity to partner with TTPA.

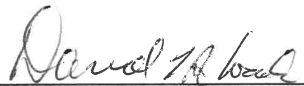
The Board discussed its current partnership with TTPA on several items, most notably the Founders Day parade event. The Board also discussed ways to advertise for the event and possible grants that could be obtained in the long term by taking part in the event and having cross-agency partnerships.

MOTION: A motion was made by Mr. Esposito, seconded by Vice Chairman Vanhorn to partner with Trinity Trails Preservation Association for a cleanup event on September 28, 2019 supporting National Public Lands Day. The motion passed unanimously by a 4 to 0 vote.

8. Adjournment.


MOTION: A motion was made by Vice Chairman Vanhorn, seconded by Mr. Esposito to adjourn the meeting at 7:35 pm. The motion passed unanimously by a 4 to 0 vote.

APPROVE:



David Rhoads, Chairman

ATTEST:



Stacy Henderson, City Secretary

