



Parks and Open Space Board Meeting  
January 22, 2019  
7:00 p.m.  
City Hall – 665 Country Club Road, Lucas Texas  
**Minutes**

**Call to Order**

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Chairman Rhoads called the meeting to order at 7:00 p.m.

**Parks Board Members Present:**

Chairman David Rhoads  
Vice Chairman Chris Vanhorn  
Member Bill Esposito  
Member Kenneth Patterson  
Member Tommy Dewitt  
Alternate Member Debra Guillemaud  
Alternate Member Christel Parish

**Staff Present:**

Development Services Director Joe Hilbourn  
City Secretary Stacy Henderson  
Special Projects Coordinator Kent Souriyasak

**City Council Liaison Present:**

Councilmember Tim Baney

Chairman Rhoads determined that a quorum was present and reminded all in attendance to silence their cell phones. The Board conducted the Pledge of Allegiance.

**Regular Agenda**

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- 1. Appoint Chairman and Vice Chairman of the Parks and Open Space Board to serve for a period of one (1) year with a term ending December 31, 2019.**

**MOTION:** A motion was made by Mr. Patterson, seconded by Mr. Esposito to nominate David Rhoads as Chairman to serve for a period of one (1) year with a term ending December 31, 2019. The motion passed unanimously by a 5 to 0 vote.

**MOTION:** A motion was made by Mr. Esposito, seconded Mr. Patterson to nominate Chris Vanhorn as Vice Chairman to serve for a period of one (1) year with a term ending December 31, 2019. The motion passed unanimously by a 5 to 0 vote.

**2. Consider approving the minutes of the October 23, 2018 Parks and Open Space Board meeting.**

**MOTION:** A motion was made by Vice Chairman Vanhorn, seconded by Mr. Patterson to approve the minutes as submitted. The motion passed unanimously by a 5 to 0 vote.

**3. Presentation by Jaclynn Cauthorn regarding a city-sponsored equestrian facility.**

Ms. Jaclynn Cauthorn discussed her vision for Lucas that included keeping Lucas country and equestrian as possible, explaining that an equestrian district was needed that connected trails and dedicated right-of-way on properties, along with a city funded indoor riding arena and equestrian complex.

Ms. Cauthorn discussed with the Board her conversation with the City of Norco, that had purchased land to develop and support an equestrian facility. She discussed the land that was purchased and requirements for the property to be developed. Ms. Cauthorn discussed a 33-acre property at Snider and Shady Lanes that was for sale that would be an opportunity for the City to purchase and build an equestrian facility. Ms. Cauthorn discussed funding, grants that were available, and a proposed cost around \$3 million.

Vice Chairman Vanhorn thanked Ms. Cauthorn for the work she had put into the information provided. Vice Chairman Vanhorn suggested Ms. Cauthorn reach out to the NTMWD about leasing land they had available and he also suggested reaching out to Brenda Rizos that would be a good resource regarding this type of equestrian facility. Vice Chairman Vanhorn explained that having other organizations involved, such as the Trinity Trail Preservation Association, Army Corp of Engineers would be a positive step when applying for grants.

Mr. Vanhorn and Mr. Esposito also suggested reaching out to groups such as Allen FFA, 4-H Lone Star Group, Collin County Open Space and the Texas Agricultural Extension.

This item was for discussion purposes only, no formal action was taken.

**4. Provide update regarding the 2019 Founders Day event scheduled for May 11, 2019.**

Special Projects Coordinator Kent Souriyasak provided an update to the Board explaining that Founders Day was set for May 11, 2019 from 12pm to 4pm. Vendors have been contacted and staff was reaching out to community partners as well. Mr. Souriyasak further explained that a garden tent would be on site this year selling local plants to encourage beautification, and Staff would also be reaching out to the Master Gardeners, Texas Pure and other resources for their expertise. Founders Day favorites such as the parade, stick horse rodeo, petting zoo and bounce houses will also be part of the event.

This item was for discussion purposes only, no formal action was taken.

**5. Discuss details of the Keep Lucas Beautiful Spring clean-up event Don't mess with Texas Trash-Off on April 6, 2019.**

Special Projects Coordinator Kent Souriyasak provided an update to the Board explaining that the clean-up event would be part of the Keep Texas Beautiful Don't mess with Texas Trash Off event scheduled for April 6, 2019 from 8am to 12 pm. Mr. Souriyasak noted that staff would be reaching out to the schools and various organizations for volunteers, and the City would also be partnering with United Recycling to provide a recycling drop-off to dispose of electronics. Staff would be placing information in the City newsletter as well as the Lovejoy Messenger to promote the event.

This item was for discussion purposes only, no formal action was taken.

**6. Evaluate 2018 Scarecrow Contest and consider continuation of the program, or program amendments that are needed.**

Ms. Guillemaud gave a recap of the 2018 Scarecrow Contest noting that the contest had been modified this past year with it being hosted in the Community Park where each participant was given a 10 x 10 space to build and decorate their scarecrow entry. The event was low cost to the City as well as participants and the event encouraged visitors to the park. Ms. Guillemaud stated that participation was low, and weather was an issue, but recommended that the contest be continued with the modified format and beginning displays on October 1. Ms. Guillemaud also suggested the sign posted by the scarecrow entries be updated with registration deadline information and awards would be given.

**MOTION:** A motion was made by Vice Chairman Vanhorn, seconded by Chairman Rhoads to continue the scarecrow contest with the modified format as outlined above. The motion passed unanimously by a 5 to 0 vote.

**7. Provide update on a grant with the Texas Department of Transportation for the purpose of constructing approximately 5.3 miles of the City's trail network, referred to as the exercise loop, adjacent to Estates Parkway, West Lucas Road, Allison Lane, and Country Club Road.**

Development Services Director Joe Hilbourn explained that staff would be applying for a Texas Department of Transportation grant to construct approximately 5.3 miles of the City's trail network, referred to as the exercise loop, adjacent to Estates Parkway, West Lucas Road, Allison Lane, and Country Club Road. The application opens in February 2019 with the preliminary project scope due in April 2019 and the detailed project applications due August 2019.

Mr. Hilbourn discussed with the Board with width of the exercise loop as well as the expansion of Angel Parkway that was proposed in the near future.

This item was for discussion purposes only, no formal action was taken.

**8. Consider quarterly review of Parks Board projects, goals and objectives established by the project matrix.**

The Board discussed the matrix and made the following changes:

- Add the Scarecrow Contest to July
- Change the Spring Cleanup event from January to April to review activities for the next year's event
- Add Brockdale Park/Highland Park areas to the matrix to discuss on an "as needed" basis
- Move the Arbor Day event with the Fall Cleanup event from April to July

**MOTION:** A motion was made by Vice Chairman Vanhorn, seconded by Mr. Esposito to update the matrix with the items outlined above. The motion passed unanimously by a 5 to 0 vote.

**9. Adjournment.**

**MOTION:** A motion was made by Mr. Esposito, seconded by Vice Chairman Vanhorn to adjourn the meeting at 8:18 pm. The motion passed unanimously by a 5 to 0 vote.

APPROVE:

  
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David Rhoads, Chairman

ATTEST:

  
\_\_\_\_\_  
Stacy Henderson, City Secretary

