



## **AMENDED AGENDA**

### **City of Lucas City Council Meeting February 21, 2019 7:00 PM**

**City Hall – Council Chambers  
665 Country Club Road – Lucas, Texas**

*Notice is hereby given that a meeting of the Lucas City Council will be held on Thursday, February 21, 2019 at 7:00 pm at Lucas City Hall, 665 Country Club Road, Lucas, Texas 75002-7651 at which time the following agenda will be discussed. As authorized by Section 551.071 of the Texas Government Code, the City Council may convene into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting.*

#### **Call to Order**

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- Roll Call
- Determination of Quorum
- Reminder to turn off or silence cell phones
- Pledge of Allegiance

#### **Citizen Input**

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*The Citizen Input portion of the agenda is an opportunity for the public to address the City Council on any subject. By completing a "Request to Speak" form and submitting to the City Secretary, citizens have an opportunity to speak at the City Council meeting. However, in accordance with the Texas Open Meetings Act, the City council cannot discuss issues raised or make any decisions but may refer items to City Staff for research and possible inclusion on a future agenda.*

#### **1. Citizen Input (Mayor Olk)**

#### **Community Interest**

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*Pursuant to Section 551.0415 of the Texas Government Code, the City Council may report on the following items: 1) expression of thanks, congratulations or condolences; 2) information about holiday schedules; 3) recognition of individuals; 4) reminders about upcoming City Council events; 5) information about community events; and 6) announcements involving imminent threat to public health and safety.*

#### **2. Items of Community Interest. (Mayor Olk)**

- A. Discuss pending legislation that is being considered by the 86th Legislature and provide guidance to City Staff and City Attorney.

#### **Consent Agenda**

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*All items listed under the consent agenda are considered routine and are recommended to the City Council for a single vote approval. If discussion is desired, an item may be removed from the consent agenda for a separate vote.*

#### **3. Consent Agenda:**

- A. Approval of the minutes of the February 7, 2019 City Council meeting. (City Secretary Stacy Henderson)

- B. Approval of the City of Lucas Investment Report for quarter ending December 31, 2018.  
(City Secretary Stacy Henderson)

## **Public Hearing Agenda**

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4. Conduct the first of two public hearings for the voluntary annexation requested by Gary Cobb for a tract of land located in the Montgomery Birch Survey, Abstract A0115, Tract 19, being all of 10.696 acres, otherwise known as 2020 East Lucas Road. **(Building Inspector Scott DeJong)**
- A. Presentation by Building Inspector Scott DeJong  
B. Conduct public hearing
5. Conduct the second of two public hearings for the voluntary annexation requested by Gary Cobb for a tract of land located in the Montgomery Birch Survey, Abstract A0115, Tract 19, being all of 10.696 acres, otherwise known as 2020 East Lucas Road. **(Building Inspector Scott DeJong)**
- A. Presentation by Building Inspector Scott DeJong  
B. Conduct public hearing

## **Regular Agenda**

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6. Consider the acceptance and approval of the City of Lucas Comprehensive Annual Financial Report (CAFR) for Fiscal Year 2017-2018 presented by BrooksWatson & Co. **(Finance Director Liz Exum)**
7. Consider the renewal of the Lovejoy ISD EMS Services Contract. **(Fire Chief Ted Stephens)**
8. Consider approving Resolution 2019-02-00480 supporting the City of Lucas applying for the FY 2018 Staffing for Adequate Fire and Emergency Response (SAFER) Grant. **(Fire Chief Ted Stephens)**
9. Discuss timeline for Capital roadway and water projects. **(City Engineer Stanton Foerster)**
10. Consider authorizing the City Manager to negotiate and enter into separate contracts for the construction of Stinson Road (Bid #015-19), Blondy Jhune Road (Bid #016-19), and Winningkoff Road (Bid #017-19) with McMahan Contractor in the amount not to exceed \$6,775,235.14 plus a five percent contingency of \$338,762 for a total of \$7,113,997.14. **(City Engineer Stanton Foerster)**
11. Discuss FM 1378 Maintenance Project and the intersection of FM 1378 (Country Club Road) and FM 3286 (East Lucas Road) by the Texas Department of Transportation. **(City Engineer Stanton Foerster)**
12. Consider setting a policy for the board/commission appointment process. **(Councilmember Steve Duke and City Secretary Stacy Henderson)**
13. Consider the Fiscal Year 19/20 budget calendar(s) being proposed for the fiscal year 19/20 budget process. **(Finance Director Liz Exum and City Manager Joni Clarke)**

## **Executive Session Agenda**

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*Pursuant to Section 551.071 of the Texas Government Code, the City Council may convene into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney regarding any item on the agenda at any time during the meeting. This meeting is closed to the public as provided in the Texas Government Code.*

14. An Executive Session is not scheduled for this meeting.

15. Adjournment.

### **Certification**

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*I do hereby certify that the above notice was posted in accordance with the Texas Open Meetings Act on the bulletin board at Lucas City Hall, 665 Country Club Road, Lucas, TX 75002 and on the City's website at [www.lucastexas.us](http://www.lucastexas.us) on or before 5:00 p.m. on February 15, 2019.*

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*Stacy Henderson, City Secretary*

*In compliance with the American with Disabilities Act, the City of Lucas will provide for reasonable accommodations for persons attending public meetings at City Hall. Requests for accommodations or interpretive services should be directed to Stacy Henderson at 972.912.1211 or by email at [shenderson@lucastexas.us](mailto:shenderson@lucastexas.us) at least 48 hours prior to the meeting.*



**City of Lucas**  
**City Council Agenda Request**  
**February 21, 2019**

Requester: Mayor Jim Olk

**Agenda Item Request**

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Citizen Input

**Background Information**

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NA

**Attachments/Supporting Documentation**

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NA

**Budget/Financial Impact**

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NA

**Recommendation**

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NA

**Motion**

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NA



# City of Lucas Council Agenda Request February 21, 2019

Requester: Mayor Jim Olk

## **Agenda Item Request**

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2. Items of Community Interest.
  - A. Discuss pending legislation that is being considered by the 86th Legislature and provide guidance to City Staff and City Attorney.

## **Background Information**

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NA

## **Attachments/Supporting Documentation**

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NA

## **Budget/Financial Impact**

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NA

## **Recommendation**

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NA

## **Motion**

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NA



# City of Lucas Council Agenda Request February 21, 2019

Requester: City Secretary Stacy Henderson

## **Agenda Item Request**

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3. Consent Agenda:
  - A. Approval of the minutes of the February 7, 2019 City Council meeting.
  - B. Approval of the City of Lucas Investment Report for quarter ending December 31, 2018.

## **Background Information**

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NA

## **Attachments/Supporting Documentation**

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1. Minutes of the February 7, 2019 City Council meeting.
2. Quarterly Investment Report

## **Budget/Financial Impact**

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NA

## **Recommendation**

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City Staff recommends approval of the Consent Agenda.

## **Motion**

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I make a motion to approve the Consent Agenda as presented.



**City of Lucas  
City Council Meeting  
February 7, 2019  
7:00 P.M.**

**City Hall - 665 Country Club Road – Lucas Texas**

**MINUTES**

**Call to Order**

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Mayor Olk called the meeting to order at 7:00 p.m.

**City Councilmembers Present:**

Mayor Jim Olk  
Mayor Pro Tem Kathleen Peele  
Councilmember Wayne Millsap  
Councilmember Tim Baney (*arrived at 8:54pm*)  
Councilmember Steve Duke  
Councilmember Philip Lawrence  
Councilmember Debbie Fisher

**Staff Present:**

City Manager Joni Clarke  
City Secretary Stacy Henderson  
City Attorney Joe Gorfida  
City Engineer Stanton Foerster  
Development Services Director Joe Hilbourn  
Fire Chief Ted Stephens

Mayor Olk determined that a quorum was present. Everyone was reminded to silence their cell phones and the Pledge of Allegiance was recited.

**Citizen Input**

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**1. Citizen Input.**

There was no citizen input at this meeting.

**Community Interest**

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**2. Community Interest.**

A. Presentation of Proclamation celebrating the City of Lucas' 60<sup>th</sup> Anniversary.

Mayor Olk read into the record the Proclamation celebrating the City of Lucas' 60<sup>th</sup> Anniversary.

B. Discuss pending legislation that is being considered by the 86th Legislature and provide guidance to City Staff and City Attorney.

Councilmember Fisher encouraged citizens to go online to view the legislative meetings that are being livestreamed.

Mayor Olk discussed other items of community interest stating that the City would be hosting an open house on February 19, 2019 celebrating the City's 60<sup>th</sup> anniversary from 5-7 pm. Mayor Olk

noted that the Texas Trash Off cleanup event was scheduled for April 6, 2019, and candidate filing for the May 4, 2019 election was taking place through February 15 with applications available at City Hall, also on the ballot was the continuation of the Fire District for a 10 year commitment.

Councilmember Fisher asked for an update regarding the intersection improvements proposed by TxDOT for the Country Club/Estates Parkway intersection. Mr. Foerster stated that he had received plans from TxDOT, but no start date was indicated.

Mayor Olk asked that this item be placed on the February 21, 2019 agenda for further update and discussion.

Mayor Pro Tem Peele discussed Founders Day and the stick horse rodeo event, noting that stick horse donations were always accepted, and encouraged residents to participate and enjoy the annual event.

## **Consent Agenda**

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### **3. Consent Agenda.**

- A. Approval of the minutes of the January 17, 2019 City Council meeting.
- B. Consider adopting Ordinance 2019-02-00888 ordering a General Election to be held on May 4, 2019, for the purpose of electing two (2) City Councilmembers for Seat No. 5 and Seat No. 6; designating location of polling place; ordering notice of election to be given as prescribed by law in connection with such election; authorizing execution of joint election agreement; and providing for an effective date.
- C. Consider adopting Ordinance 2019-02-00889 ordering a Special Election to be held on May 4, 2019, for the purpose of whether the City of Lucas Fire Control, Prevention and Emergency Medical Services District should be continued for 10 years, and the Fire Control, Prevention and Emergency Medical Services District sales tax should be continued for 10 years; designating location of polling place; ordering notice of election to be given as prescribed by law in connection with such election; authorizing execution of joint election agreement; and providing for an effective date.

**MOTION:** A motion was made by Mayor Pro Tem Peele, seconded by Councilmember Millsap to approve the Consent Agenda as presented. The motion passed unanimously by a 6 to 0 vote.

## **Regular Agenda**

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### **4. Consider the request by Anita Ahmadi of 2540 W McGarity Lane to install a gate on Allison Lane.**

Anita Ahmadi, 2540 McGarity Lane, stated that she would like to add a utility gate at the entrance of Allison Lane to prevent vehicles from accessing her driveway when attempting to get to the surrounding commercial areas. Ms. Ahmadi stated that the road has been damaged by construction vehicles using Allison Lane as a pass through to get to the commercial properties that were under



construction and is now barely drivable. Ms. Ahmadi stated that she needed to repair the roadway, but didn't want to invest funds if vehicles would be continually using her driveway.

Mayor Olk asked if Allison Lane was a public access easement.

Stanton Foerster, City Engineer, stated that the City owns the right of way, but Ms. Ahmadi has access rights to a nonexclusive easement that has been dedicated as public right of way for a future roadway. Mr. Foerster stated that it is a driveway, but referred to as Allison Lane. He also explained that when the Fox Glen development next to Ms. Ahmadi's property was developed, a 40-foot public right of way was dedicated. This was the only access to Ms. Ahmadi's property.

Mayor Pro Tem Peele asked if there was any signage on the road indicating it was not a through street.

Mr. Foerster stated that dead-end signs are posted in the area.

Mayor Pro Tem Peele expressed her concern regarding gating off a public access roadway and asked how many businesses would be affected if the gate was installed.

Ms. Ahmadi stated that Allison Lane does not access any of the commercial properties; therefore, no businesses would be affected by the gate installation.

Mayor Olk stated that he was not in favor of installing a gate on a public access roadway, but asked why right of way the City owned was not being maintained.

The City Council discussed various ways in which to divert traffic, and whether the City should be maintaining this roadway. The City Council also discussed placement of the gate at a location further down Allison Lane along an emergency access opening. The City Council questioned whether fire-rescue vehicles could handle the turning radius onto Allison Lane with a gate in place.

Mayor Olk stated that he was not comfortable with closing off Allison Lane along with maintaining the roadway without having public access.

Councilmember Millsap stated that he was in support of the installation of gate at Allison Lane at the owners expense, and the City would maintain the roadway south of gate.

Fire Chief Ted Stephens stated that it was the Fire-Rescue Department's policy that their fire engine not travel on gravel roads due to the size of their engine. Chief Stephens stated that they would do everything possible to reach the home, but cannot guarantee that fire vehicles would be able to reach the residence.

The City Council requested to table this item to gather additional information from the Fire Chief and City Engineer on costs associated with road maintenance and fire-rescue access to the area.

- 5. Discuss and authorize the City Manager to negotiate and proceed with agreements in an amount not to exceed \$166,000 plus \$34,000 in contingency for a total of \$200,000 with the 1) Texas Department of Transportation and 2) Birkhoff, Hendricks & Carter, LLP for the construction of a median opening on Parker Road to provide for an eastbound left turn to northbound Cimarron Trail and to fund the agreements using the General Fund Reserve Account.**

Joe Ferdo, 6 Cimarron Trail stated that he was in support of a turn lane, but would like the turn lane to provide access traveling from both directions. Mr. Ferdo noted that without a turn lane with access in both directions, vehicles would be required to drive past the neighborhood and turn around depending on which direction they are traveling, as well as not having access for Fire-Rescue apparatus.

Casey Hendrix, 13 Cimarron Trail spoke in favor of the turn lane providing better access to the neighborhood and access fire Fire-Rescue.

Shayne Pemberton, 1 Chisholm Trail, stated that he was in favor of the turn lane providing better access to the neighborhood.

Councilmember Fisher read into the record an email received from Bill Fogg, 15 Cimarron Trail in support of the turn lane from Parker Road.

Mayor Pro Tem Peele thanked residents for coming out to speak regarding the impact the expansion of Parker Road has had on their neighborhood.

Councilmember Fisher stated there were safety concerns associated with not providing a turn lane from Parker Road and she was in support of the request.

**MOTION:** A motion was made by Mayor Pro Tem Peele, seconded by Councilmember Fisher to authorize the City Manager to negotiate and proceed with agreements in an amount not to exceed \$166,000 plus \$34,000 in contingency for a total of \$200,000 with the 1) Texas Department of Transportation and 2) Birkhoff, Hendricks & Carter, LLP for the construction of a median opening on Parker Road to provide for an eastbound left turn to northbound Cimarron Trail and to fund the agreements using the General Fund Reserve Account. The motion passed unanimously by a 6 to 0 vote.

**6. Consider approval of the Amended Restated Development Agreement between the City of Lucas and Brockdale Community, LLC to fund future road improvements to Brockdale Park Road.**

Development Services Director Joe Hilbourn explained that the original agreement entered into allotted for a \$2,200 road assessment fee for each building permit issued to be used towards improvements to Brockdale Park Road. Road improvements would occur when 75 percent of the permits for the subdivision had been issued. Due to the length of time it had taken for the subdivision to be built out, the proposed amended restated agreement changes the amount to \$4,400 for Phases three and four of the subdivision to assist in offsetting rising costs for road improvements.

Mayor Pro Tem Peele discussed her concerns related to the time it takes for larger developments to complete construction and the projected unknown costs associated with road repairs.

Mayor Olk explained that the development agreement and associated impact fees collected assist in maintaining the roadway, and he was pleased that the development agreement addressed repairing Brockdale Park Road, and not just the entrance to the Hillwood development.

Patrick Cowden, 3000 Turtle Creek, Dallas, representing Hillwood Development stated he was available to answer any questions.

**MOTION:** A motion was made by Councilmember Millsap, seconded by Councilmember Lawrence to approve the Amended Restated Development Agreement between the City of Lucas and Brockdale Community, LLC to fund future road improvements to Brockdale Park Road. The motion passed unanimously by a 6 to 0 vote.

Due to the number of residents waiting to speak, Mayor Olk moved to Agenda Item No. 8 at this time.

**8. Consider and provide direction to the City Manager to request proposals for drainage studies/projects as identified by the City Engineer and evaluate possible funding strategies for the following areas: Lemontree Country Estates, Kingswood Estates, Meadows, and the headwaters of Muddy Creek.**

City Engineer Stanton Foerster stated that City staff was requesting to move forward with a drainage study for the Lemontree Country Estates, Kingswood Estates, Meadows, and the headwaters of Muddy Creek area. Mr. Foerster stated that the study would identify where drainage occurs and how well the area was draining.

City Manager Joni Clarke explained that drainage was a common concern brought to staff looking for support, and these particular areas have had concerns. Mr. Clarke stated that once the study was complete, a priority list could be created.

The City Council discussed drainage in the areas of Kingswood, Lemontree and other areas of the City and various ways in which to conduct a drainage study.

Jim Lannucci, 9 Kingswood, stated he was in support of the proposal and encouraged expansion of the study to include the entire City. Mr. Lannucci stated that he now has water that constantly comes up from underground, and stated that it was no longer just a surface issue with drainage.

Larry Mahlberg, 2 Cimarron Trail, stated that the City has a problem with flooding and suggested the Corp of Engineers get involved that could possibly provide some grant funding for a study or project.

Paula Carvalho, 5 Kingswood, stated that she was in support of the study, and noted that she has had standing water on her property for three months that will not drain.

Mayor Olk read into the record a letter received from Fred and Lori Davis of 7 Kingswood, and an email received from Paul Sobczak of Lemontree Estates in favor of the study due to the drainage issues on their property and in their neighborhood.

Becky Ospina, 11 Kingwood spoke in support of the study due to the damage she was experiencing on her property with standing water that created contamination issues and mosquito breeding.

Mayor Olk noted that his property backed up to Lemontree Estates and was within the study area, but was not considered in conflict with this agenda item and could participate in the discussion. Mayor Olk noted that he was in support of the drainage study focusing on certain areas of the City

first then possibly expanding. The study would also assist developers building in the City with accounting for appropriate drainage when grading and developing their property.

Councilmember Lawrence stated that he also lived in Lemontree Estates and understood the concerns of the neighborhood and the need for a drainage study to be conducted.

**MOTION:** A motion was made by Councilmember Millsap, seconded by Mayor Pro Tem Peele to approve moving forward with a drainage study and evaluate possible funding strategies for the Lemontree Country Estates and Kingswood Estates. The motion passed unanimously by a 6 to 0 vote.

Mayor Olk moved back to Agenda Item No. 7.

**7. Consider and provide direction to the City Manager regarding future water reconstruction projects as identified in the City's Capital Improvement Plan and by the City Engineer and evaluate possible funding strategies.**

City Engineer Stanton Foerster discussed future water reconstruction projects that were identified in the Capital Improvement Plan, but not funded. Mr. Foerster recommended future funding of the following design projects:

1. Waterline Looping \$200,000
2. Rollingwood Circle/Choice Lane/Lakeview Drive Six-Inch Waterline Loop (97 homes) \$432,165
3. Edgewood Lane/W. Lucas Road and Cedar Bend Trail/E. Lucas Road Six-Inch Waterline Loops (32 homes) \$113,530
4. Graham Lane/Rock Ridge Court Eight-Inch Waterline Loop (34 homes) \$571,775

Councilmember Fisher asked if these projects would be funded through the Water Fund account.

City Manager Joni Clarke stated that staff was requesting to move forward with requesting proposals for design, no funding was needed at this time. City staff would be meeting with the City's Financial Advisor and wanted to be able to prepare for future funding strategies in this area.

**MOTION:** A motion was made by Councilmember Fisher, seconded by Mayor Pro Tem Peele to approve authorizing the City Manager to proceed with requesting proposals for the design of the following CIP projects. The motion passed unanimously by a 7 to 0 vote.

- Waterline looping
- Rollingwood Circle/Choice Lane/Lakeview Drive six-inch waterline loop
- Edgewood Lane/West Lucas Road and Cedar Bend Trail/East Lucas Road six-inch waterline loops
- Graham Lane/Rock Ridge Court eight-inch waterline loop

**9. Consider nominations for the 2019 Service Tree Award Program.**

Councilmember Fisher stated that the Service Tree Subcommittee met and nominated Mrs. Lee Ford and Peggy Rusterholtz as Service Tree recipients for their many contributions to the City and community.

**MOTION:** A motion was made by Councilmember Fisher, seconded by Councilmember Duke to approve Mrs. Lee Ford and Peggy Rusterholtz as Service Tree recipients for 2019. The motion passed unanimously by a 7 to 0 vote.

**10. Review Articles I and II of the City Charter and provide direction to the City Attorney regarding any proposed amendments to be considered as part of a Charter update.**

City Attorney Joe Gorfida stated that from a legal standpoint, there were no items that needed to be amended in Articles I and II of the Home Rule Charter. There were some provisions that needed to be updated relating to when the original charter was adopted, but nothing that conflicted with State law.

The City Council had no suggested changes for Articles I and II of the Home Rule Charter.

**11. Consider appointing a Grand Marshal for the 2019 Founders Day Parade.**

Councilmember Fisher noted that Representative Candy Noble had been attentive to the community and nominated Representative Noble as the Grand Marshal for Founders Day.

Mayor Olk asked City staff to extend an invitation to Representative Noble.

**12. Consider approving Resolution R 2019-02-00479 accepting the voluntary annexation petition submitted by Cary L. and Sharon C. Cobb for a tract of land located in the Montgomery Birch Survey, Abstract A0115, Tract 19, being all of 10.696 acres of land, otherwise known as 2020 East Lucas Road.**

Development Services Director Joe Hilbourn stated that the property owner had submitted for voluntary annexation as part of the development agreement. Mr. Hilbourn noted that a new State law requires the Council to formally accept the voluntary annexation application.

**MOTION:** A motion was made by Councilmember Fisher, seconded by Mayor Pro Tem Peele, to approve Resolution R 2019-02-00479 accepting the voluntary annexation petition submitted by Cary L. and Sharon C. Cobb for a tract of land located in the Montgomery Birch Survey, Abstract A0115, Tract 19, being all of 10.696 acres of land, otherwise known as 2020 East Lucas Road. The motion passed unanimously by a 7 to 0 vote.

**13. Discuss future transportation projects, the 2018 Collin County Bond Program and Park and Open Space funding with Collin County Commissioner Darrell Hale.**

Mayor Pro Tem Peele stated that the meeting should focus on larger items, such as the intersection near Southview and East Lucas Road, where land was purchased between the City and County to make improvements to the area, as well as the future project of Stinson Road.

Councilmember Fisher also noted that the development in the City of Branch with 2,100 homes being proposed would have a negative impact on traffic in the area and should be added to the list of topics for discussion.

The City Council discussed traffic concerns through the community and the difference in the City's Thoroughfare Plan and the County's Thoroughfare Plan. The City Council also wanted to add to the topics of discussion the status of West Lucas Road in the County's bond program.

## **Executive Session Agenda**

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### **14. Executive Session.**

An Executive Session was not held at this meeting.

### **15. Adjournment.**

**MOTION:** A motion was made by Councilmember Millsap, seconded by Mayor Olk to adjourn the meeting at 9:20 pm. The motion passed unanimously by a 7 to 0 vote.

APPROVED:

ATTEST:

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Mayor Jim Olk

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Stacy Henderson, City Secretary

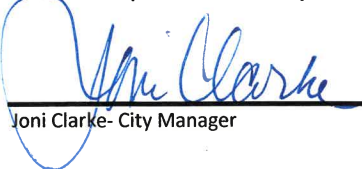
**CITY OF LUCAS  
QUARTERLY INVESTMENT REPORT**

Quarter Ended

Dec 31, 2018

Bank Account Name	Rating	September 30, 2018	December 31, 2018	Changes	Total Portfolio
ANB Pooled Cash	AAAm	\$5,427,756.87	\$3,881,529.25	-\$1,546,227.62	19.41%
ANB - Reserve General Fund	AAAm	\$3,000,000.00	\$3,000,000.00	\$0.00	10.73%
ANB - RTR West Lucas Capital Fund	AAAm	\$20.09	\$0.00	-\$20.09	0.00%
ANB - RTR FM 2551 Capital Fund	AAAm	\$10.74	\$0.00	-\$10.74	0.00%
<b>Total Bank Accounts</b>		<b>\$8,427,787.70</b>	<b>\$6,881,529.25</b>	<b>-\$1,546,258.45</b>	<b>30.14%</b>
Interest Rate		0.20%	0.20%	\$0.00	
Weighted Average Life/Days(Balances assumed to have a one day maturity)		1	1	0	
<b>Pools</b>					
Logic - General Fund	AAAm	\$3,267,652.46	\$4,289,016.32	\$1,021,363.86	15.34%
Logic - Water Fund	AAAm	\$3,978,343.57	\$5,004,026.89	\$1,025,683.32	17.90%
Logic 2017 CO - General Fund	AAAm	\$4,954,509.36	\$4,984,622.23	\$30,112.87	17.83%
Logic 2017 CO - Water Fund	AAAm	\$2,457,686.82	\$2,472,624.27	\$14,937.45	8.84%
Interest Rate		2.2112%	2.4805%	\$0.002693	
Weighted Average Life/Days(Balances assumed to have a one day maturity)		1	1	0	
Lone Star Invest - General Fund	AAAm	\$1,986,778.10	\$1,997,847.13	\$11,069.03	7.14%
Lone Star Invest- Water Fund	AAAm	\$746,409.74	\$750,568.25	\$4,158.51	2.68%
Interest Rate		1.9666%	2.2848%	\$0.00318	
Weighted Average Life/Days(Balances assumed to have a one day maturity)		1	1	0	
Tex Pool - Debt Service Fund	AAAm	\$950,043.10	\$1,582,224.75	\$632,181.65	5.66%
Interest Rate		1.9953%	2.2872%	\$0.00292	
Weighted Average Life/Days(Balances assumed to have a one day maturity)		1	1	0	
<b>Total Pools</b>		<b>\$18,341,423.15</b>	<b>\$21,080,929.84</b>	<b>\$2,739,506.69</b>	<b>75.39%</b>
<b>Total Bank Acct. and Pools</b>		<b>\$26,769,210.85</b>	<b>\$27,962,459.09</b>	<b>\$1,193,248.24</b>	<b>105.53%</b>

The invested portfolio of the City of Lucas is in compliance with the Public Funds Investment Act and the City's Investment Policy and Strategies

  
Joni Clarke- City Manager

  
Liz Exum- Finance Director



# City of Lucas Council Agenda Request February 21, 2019

Item No. 04

Requester: Building Inspector Scott DeJong

## **Agenda Item Request**

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Conduct the first of two public hearings for the voluntary annexation requested by Gary Cobb for a tract of land located in the Montgomery Birch Survey, Abstract A0115, Tract 19, being all of 10.696 acres, otherwise known as 2020 East Lucas Road.

- A. Presentation by Building Inspector Scott DeJong
- B. Conduct public hearing

## **Background Information**

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This is the first of two required public hearings. This property has an approved annexation agreement that requires annexation at time of building permit application. Mr. Cobb submitted a voluntary annexation application along with his building permit application in compliance with the approved annexation agreement.

This parcel is within the 1-mile ETJ boundary of the City. All documentation supports annexation for this property. The metes and bounds have been verified, and the parcel is contiguous to the City.

## **Attachments/Supporting Documentation**

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- 1. Public Notice
- 2. Meets and Bounds
- 3. Depiction

## **Budget/Financial Impact**

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NA

## **Recommendation**

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Staff recommends approval of the voluntary annexation.

## **Motion**

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This item is for discussion purposes only, no vote is required.





## **NOTICE OF PUBLIC HEARINGS TO CONSIDER ANNEXATION OF LAND**

NOTICE IS HEREBY GIVEN, that the City Council of the City of Lucas, Texas (the "City"), will hold two public hearings regarding the voluntary annexation of the property hereinafter described. The first public hearing will begin at 7:00 PM on the 21st day of February 2019 and a second public hearing will at 7:00 P.M. on the 21<sup>st</sup> day of February 2019. Both public hearings will be held at the City of Lucas City Hall located at 665 Country Club Road, Lucas, Texas. The property to be considered for annexation is located in Collin County, Texas, and described as follows:

BEGINNING at a Roome capped 1/2 inch iron rod found in the southeast Right of Way line of FM 3286, a northwest line of said 28.9936 acre tract, and also marking the northwest corner of a 10.00 acre tract of land owned by Faustino Aranda as recorded in Volume 4850, Page 743 DRCCT;

THENCE with the westerly line of said 10.00 acre tract and the easterly line of said premises as follows:

South 43°49'48" East, 500.53 feet to a Roome capped 1/2 inch iron rod found; South 26°03'31" East, 575.14 feet to a Roome capped 1/2 inch iron rod found marking the southwest corner of said 10.00 acre tract;

THENCE with the south line of said 10.00 acre tract and a north line of said premises, South 87°47'44" East, 340.05 feet to a Roome capped 1/2 inch iron rod found marking the most easterly northeast corner of said premises and an interior corner of said 10.00 acre tract;

THENCE with a west line of said 10.00 acre tract and the most easterly east line of said premises, South 05°44'16" East, 10.00 feet to a Roome capped 1/2 inch iron rod found marking the most southerly southwest corner of said 10.00 acre tract, the southeast corner of said premises and being in a south line of the aforementioned 28.9936 acre tract;

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THENCE 01°00'45" East, passing at 7.32 feet said Government Monument and continuing for a total distance of 21.79 feet to a Government Monument found;

North 89°05'11" West, 67.20 feet to a Government monument found marking the beginning of a curve to the right;

Northwesterly along said curve having a central angle of 81°36'43", with a radius of 60.00 feet for an arc distance of 85.48 feet (chord = North 48°20'58" West, 78.42 feet) to a government 4403-02-4 found marking the end of said curve;

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North 07°41'10" West, 343.25 feet to a Right of Way Monument found marking the intersection of east Right of Way line of Count Road 391 with the southeasterly Right of Way line of FM 3286 and being the most westerly Northwest corner of herein described premises;

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Northeasterly along said curve having a central angle of 00°57'13", with a radius of 2804.83 feet, for an arc distance of 46.68 feet (chord = North 41°16'16" East, 46.68 feet) to the POINT OF BEGINNING, and containing 10.682 acres of land

Otherwise known 2020 Eat Lucas road, Lucas Texas, 75002.

I, Stacy Henderson, City Secretary of the City of LUCAS, Texas, do hereby publish this notice in accordance with law and have on file in my office the service plan for such annexation. If you have any questions regarding this annexation please contact Joe Hilbourn at [jhilbourn@lucastexas.us](mailto:jhilbourn@lucastexas.us).

## Exhibit A

### Legal Description Owners Property

BEGINNING at a Roome capped 1/2 inch iron rod found in the southeast Right of Way line of FM 3286, a northwest line of said 28.9936 acre tract, and also marking the northwest corner of a 10.00 acre tract of land owned by Faustino Aranda as recorded in Volume 4850, Page 743 DRCCT;

THENCE with the westerly line of said 10.00 acre tract and the easterly line of said premises as follows:

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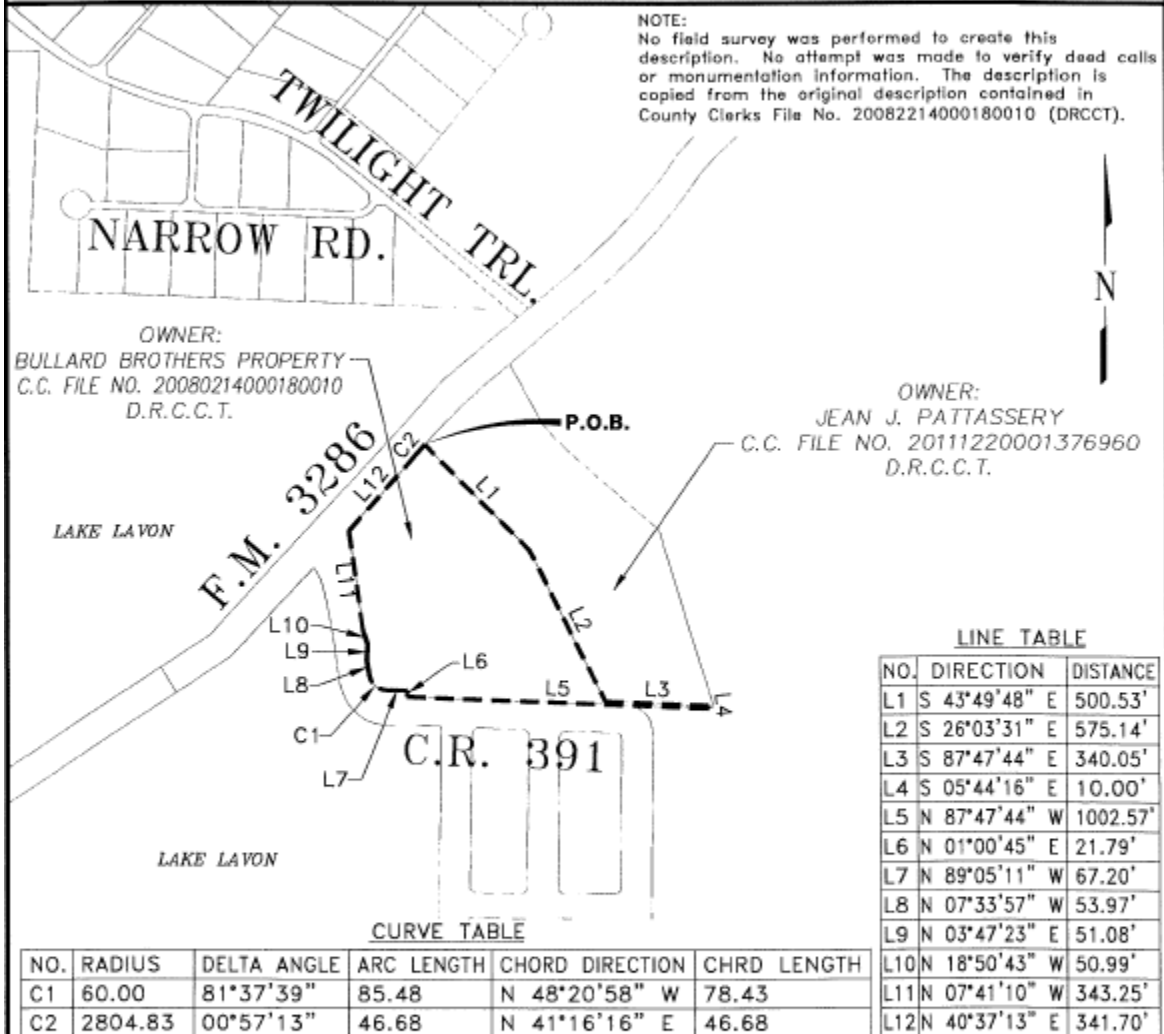
# Exhibit B

## Depiction Owners Property

SURVEY: MONTGOMERY BIRCH SURVEY, ABSTRACT No. 115  
 LOCATION: LUCAS, COLLIN COUNTY, TEXAS  
**PLAT OF EXHIBIT 'A': 10.682 ACRE ANNEXATION AREA**

**ANNEXATION**  
**BULLARD BROTHERS PROPERTY**  
**CITY OF LUCAS, TEXAS**

NOTE: THE BASIS OF BEARINGS FOR THIS SURVEY IS THE TEXAS STATE PLANE NAD83 NORTH CENTRAL ZONE (4202)



LINE TABLE

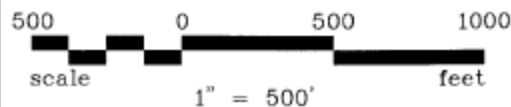
NO.	DIRECTION	DISTANCE
L1	S 43°49'48" E	500.53'
L2	S 26°03'31" E	575.14'
L3	S 87°47'44" E	340.05'
L4	S 05°44'16" E	10.00'
L5	N 87°47'44" W	1002.57'
L6	N 01°00'45" E	21.79'
L7	N 89°05'11" W	67.20'
L8	N 07°33'57" W	53.97'
L9	N 03°47'23" E	51.08'
L10	N 18°50'43" W	50.99'
L11	N 07°41'10" W	343.25'
L12	N 40°37'13" E	341.70'

CURVE TABLE

NO.	RADIUS	DELTA ANGLE	ARC LENGTH	CHORD DIRECTION	CHRD LENGTH
C1	60.00	81°37'39"	85.48	N 48°20'58" W	78.43
C2	2804.83	00°57'13"	46.68	N 41°16'16" E	46.68



**BW2 ENGINEERS, INC.**  
 1919 S. Shiloh Road  
 Suite 500, L.B. 27  
 Garland, Texas 75042  
 (972) 864-8200 (T) (972) 864-8220 (F)  
 Firm Registration No. F-5290



BW2 JOB NO: 14-1658  
 DATE: JUNE, 2014

DRAWN BY: BW2  
 CHECKED BY: BW2





# City of Lucas Council Agenda Request February 21, 2019

Item No. 05

Requester: Building Inspector Scott DeJong

## **Agenda Item Request**

---

Conduct the second of two public hearings for the voluntary annexation requested by Gary Cobb for a tract of land located in the Montgomery Birch Survey, Abstract A0115, Tract 19, being all of 10.696 acres, otherwise known as 2020 East Lucas Road.

- A. Presentation by Building Inspector Scott DeJong
- B. Conduct public hearing

## **Background Information**

---

This is the second of two required public hearings. This property has an approved annexation agreement that requires annexation at time of building permit application. Mr. Cobb submitted a voluntary annexation application along with his building permit application in compliance with the approved annexation agreement.

This parcel is within the 1-mile ETJ boundary of the City. All documentation supports annexation for this property. The metes and bounds have been verified, and the parcel is contiguous to the City.

## **Attachments/Supporting Documentation**

---

- 1. Public Notice
- 2. Meets and Bounds
- 3. Depiction

## **Budget/Financial Impact**

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NA

## **Recommendation**

---

Staff recommends approval of the voluntary annexation.

## **Motion**

---

This item is for discussion purposes only, no vote is required.



## **NOTICE OF PUBLIC HEARINGS TO CONSIDER ANNEXATION OF LAND**

NOTICE IS HEREBY GIVEN, that the City Council of the City of Lucas, Texas (the "City"), will hold two public hearings regarding the voluntary annexation of the property hereinafter described. The first public hearing will begin at 7:00 PM on the 21st day of February 2019 and a second public hearing will at 7:00 P.M. on the 21<sup>st</sup> day of February 2019. Both public hearings will be held at the City of Lucas City Hall located at 665 Country Club Road, Lucas, Texas. The property to be considered for annexation is located in Collin County, Texas, and described as follows:

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Otherwise known 2020 Eat Lucas road, Lucas Texas, 75002.

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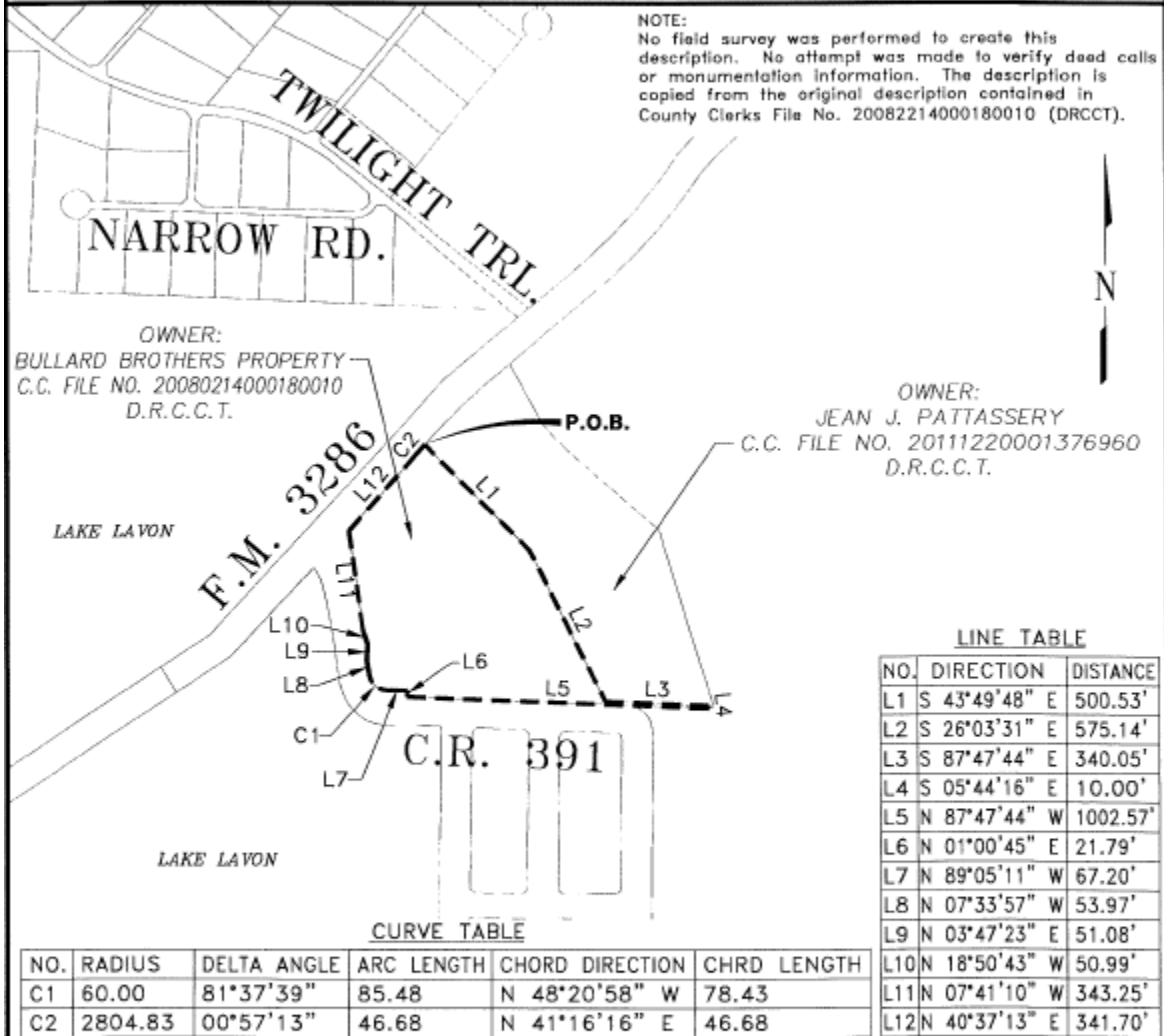
# Exhibit B

## Depiction Owners Property

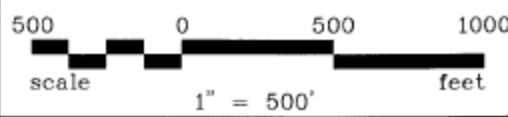
SURVEY: MONTGOMERY BIRCH SURVEY, ABSTRACT No. 115  
 LOCATION: LUCAS, COLLIN COUNTY, TEXAS  
**PLAT OF EXHIBIT 'A': 10.682 ACRE ANNEXATION AREA**

**ANNEXATION**  
**BULLARD BROTHERS PROPERTY**  
**CITY OF LUCAS, TEXAS**

NOTE: THE BASIS OF BEARINGS FOR THIS SURVEY IS THE TEXAS STATE PLANE NAD83 NORTH CENTRAL ZONE (4202)



**BW2 ENGINEERS, INC.**  
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 Firm Registration No. F-5290





# City of Lucas Council Agenda Request February 21, 2019

Item No. 06

Requester: Finance Director Liz Exum

## **Agenda Item Request**

---

Consider the acceptance and approval of the City of Lucas Comprehensive Annual Financial Report (CAFR) for Fiscal Year 2017-2018 presented by BrooksWatson & Co.

## **Background Information**

---

The audit firm, BrooksWatson & Co. will be presenting the Comprehensive Annual Financial Report (CAFR) for Fiscal Year 2017-2018.

## **Attachments/Supporting Documentation**

---

1. An electronic copy of the Comprehensive Annual Financial Report (CAFR) for Fiscal Year 2017-2018 will be sent under separate cover.

## **Budget/Financial Impact**

---

NA

## **Recommendation**

---

Approve as presented.

## **Motion**

---

I move to approve/deny the City of Lucas Comprehensive Annual Financial Report (CAFR) for Fiscal Year 2017-2018.



# City of Lucas Council Agenda Request February 21, 2019

Requester: Fire Chief Ted Stephens

## **Agenda Item Request**

---

Consider the renewal of the Lovejoy ISD EMS Services Contract.

## **Background Information**

---

During the July 19, 2018 City Council meeting, Mayor Olk requested that when the Lovejoy ISD contract is up for renewal for ambulance service it be brought before the City Council for review. The contract has an automatic renewal date of March 2019 unless terminated by either party. Termination of the contract requires a 30-day written notice.

Volunteer EMT's and Paramedics are given the first option at working the games. During the 2018 football season, 21 of the 25 (or 84%) of the games were covered with volunteer emergency responders.

Our current guideline is to send Medic 862 to cover the game, while Medic 861 covers the City. If a transport is needed from the game and Medic 861 is not on another call for service, Medic 861 will respond to the school and take the patient to the hospital. If Medic 861 is on another call, Wylie Dispatch would automatically dispatch a Fairview, Allen, or Wylie ambulance.

## **Attachments/Supporting Documentation**

---

1. Lovejoy ISD EMS Services – Contract

## **Budget/Financial Impact**

---

Current budget reflects an \$8,100 expenditure in line item 11-6300-302.1 for LISD game coverage. During the 2018 football season, revenue from Lovejoy ISD was \$7,039.50 for coverage at football games. The City's estimated expenditure was \$5,008.49 which includes volunteer emergency responder stipends and full-time wages. The estimated expenditure is based on straight pay for the full-time paramedics and does not include any benefits or overtime that may have been incurred.

## **Recommendation**

---

Staff recommends allowing the contract to automatically renew.

## **Motion**

---

I hereby make a motion to approve/deny the Lovejoy ISD EMS Services contact to renew as written in the current contact.

STATE OF TEXAS                                   §  
                                                         §       **INTERLOCAL AGREEMENT FOR**  
COUNTY OF COLLIN                           §       **EMERGENCY MEDICAL SERVICES**

This Interlocal Agreement ("Agreement") is made by and between the City of Lucas, Texas ("City") and the Lovejoy Independent School District ("LISD"), (each a "Party" and collectively the "Parties"). acting by and through their duly authorized representatives.

**RECITALS**

**WHEREAS**, this Agreement is being entered into pursuant to the Interlocal Cooperation Act, V.T.C.A., Government Code, Section 791.001, *et seq.* (the "Act"); and

**WHEREAS**, City and LISD are units of local governments engaged in the provision of governmental functions and services to their citizens as defined by Section 791.003 of the Act; and

**WHEREAS**, these functions and services serve the public health, safety and welfare, promote efficiency and effectiveness of local government and are of mutual concern to the parties; and

**WHEREAS**, LISD desires to have Emergency Medical Services provided by the City at all Lovejoy Independent School District home football games (varsity, junior varsity and middle school); and

**NOW, THEREFORE**, in consideration of the mutual promises and benefits contained herein, and for other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

**Article I**  
**Term**

The term of this Agreement shall be for a period of one year commencing on the last date of execution hereof (the "Effective Date") and shall thereafter automatically continue for successive terms of one (1) year each, unless sooner terminated as provided herein.

**Article II**  
**Scope of Work**

2.1 City shall provide one on-site equipment with two qualified personnel at LISD home football games (varsity, junior varsity and middle school) at either Lovejoy High School field, 2350 Estates Parkway, or Willow Springs Middle School, 1101 West Lucas Road.

2.2 On-site equipment and service will remain dedicated to the LISD event and will not be available for other routine EMS calls. If an on-site injury occurs at the event requiring

ambulance transport services, another ambulance and crew will be immediately routed to the event to transport the patient.

2.3 The coordination of the games requiring City's services shall be assigned to the City Manager, or his/her designee; and the LISD Superintendent, or his/her designee. LISD shall notify and provide the City with the game schedule(s) thirty (30) days prior to the first game. LISD shall notify the City of any modifications to the game schedule, including date, time or location, not later than 72 hours in advance.

### **Article III Compensation**

3.1 LISD shall compensate the City in the amount of \$78.00 per hour for two (2) emergency medical technicians and/or paramedics and equipment for each LISD home football game (varsity, junior varsity and middle school).

3.2 City shall bill and collect all allowable fees and costs if it is necessary to provide a medical transport.

3.3 In the unlikely condition of certain extreme, catastrophic, or immediate life-threatening emergencies requiring the City to utilize the equipment and crew dedicated to the LISD event or a lapse of on-site coverage occurs, all fees associated with this Agreement for the event will be waived.

### **Article IV Termination**

4.1 This Agreement may be terminated by the City in the event the LISD breaches any of the terms or conditions of this Agreement and, such breach is not cured within thirty (30) days after written notice thereof from City to the LISD, provided, however, that in the event the breach cannot be cured through diligent effort within such thirty (30) day period and the LISD commences action to cure such breach within such thirty (30) day period and diligently pursues such action and the City shall extend the period to cure for an additional thirty (30) days.

4.2 City or LISD may cancel this Agreement for any reason and at any time upon thirty (30) days written notice by certified mail to the other Party to this Agreement. Both the City and LISD agree that upon the termination of this Agreement that neither Party shall have any liability whatsoever to the other Party.

### **Article V Miscellaneous**

5.1 Successors and Assigns. This Agreement shall be binding on and inure to the benefit of the Parties and their respective heirs, executors, administrators, legal representatives,

successors, and assigns. This Agreement may not be assigned without the written consent of the other Party.

5.2 Limitation on Liability. It is acknowledged and agreed by the Parties that the terms hereof are not intended to and shall not be deemed to create a partnership or joint venture among the Parties. It is understood and agreed among the Parties that each Party, in satisfying the conditions of this Agreement, has acted independently, and each Party assumes no responsibilities or liabilities to third Parties in connection with these actions.

5.3 Authorization. Each Party represents that it has full capacity and authority to grant all rights and assume all obligations that is granted and assumed under this Agreement.

5.4 Notice. Any notice required or permitted to be delivered hereunder shall be deemed received three (3) days thereafter sent by United States Mail, postage prepaid, certified mail, return receipt requested, addressed to the Party at the address set forth below or on the day actually received when sent by courier or otherwise hand delivered.

If intended for City:

City of Lucas, Texas  
Attn: Joni Clarke, City Manager  
665 Country Club Road  
Lucas, Texas 75002

With copy to:

Joseph J. Gorfida, Jr.  
Nichols, Jackson, Dillard, Hager & Smith, L.L.P.  
1800 Ross Tower  
500 N. Akard  
Dallas, Texas 75002

If intended for LISD:

Lovejoy Independent School District  
Attn: Ted Moore, Superintendent  
259 Country Club Road  
Allen, Texas 75002

With copy to:

Robert H. Roeder  
Abernathy, Roeder, Boyd & Joplin, P.C.  
1700 Redbud Blvd., #300  
McKinney, Texas 75069

5.5 Entire Agreement. This Agreement embodies the complete agreement of the Parties hereto, superseding all oral or written, previous and contemporary agreements between the Parties and relating to the matters in this Agreement, and except as otherwise provided herein cannot be modified without written agreement of the Parties to be attached to and made a part of this Agreement.

5.6 Governing Law. The validity of this Agreement and any of its terms and provisions, as well as the rights and duties of the Parties, shall be governed by the laws of the State of Texas; and venue for any action concerning this Agreement shall be in District Court of Collin County, Texas. The Parties agree to submit to the personal and subject matter jurisdiction of said court.

5.7 Amendment. This Agreement may be amended by the mutual written agreement of the Parties.

5.8 Force Majeure. No Party will be liable for any default or delay in the performance of its obligations under this Agreement if and to the extent such default or delay is



caused, directly or indirectly, by fire, flood, earthquake, elements of nature or acts of God, riots, civil disorders, acts of terrorism or any similar cause beyond the reasonable control of such party, provided that the non-performing party is without fault in causing such default or delay. The non-performing Party agrees to use commercially reasonable efforts to recommence performance as soon as possible.

5.9 Legal Construction. In the event anyone or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect other provisions, and it is the intention of the Parties to this Agreement that in lieu of each provision that is found to be illegal, invalid, or unenforceable, a provision be added to this Agreement which is legal, valid and enforceable and is as similar in terms as possible to the provision found to be illegal, invalid or unenforceable.

5.10 Recitals. The recitals to this Agreement are incorporated herein.

5.11 Counterparts. This Agreement may be executed in counterparts. Each of the counterparts shall be deemed an original instrument, but any of the counterparts shall constitute one and the same instrument.

5.12 Exhibits. Any exhibits to this Agreement are incorporated herein by reference for all purposes wherever reference is made to the same.

5.13 Survival of Covenants. Any of the representations, warranties, covenants, and obligations of the Parties set forth in this Agreement shall survive termination.

5.14 Compliance with Laws. The Parties shall fully comply with all local, state and federal laws, including all codes, ordinances and regulations applicable to this Agreement and the work to be done thereunder, which exist or which may be enacted later by governmental bodies having jurisdiction or authority for such enactment.

5.15 Severability. In the event any section, subsection, paragraph, sentence, phrase or word herein is held invalid, illegal or unconstitutional, the balance of this Agreement shall be enforceable and shall be enforced as if the Parties intended at all times to delete said invalid section, subsection, paragraph, sentence, phrase or word.

*(signature page to follow)*

EXECUTED this 19 day of March, 2018.

City of Lucas, Texas

By:

Joni Clarke  
Joni Clarke, City Manager

Approved as to Form:

By:

Joseph Gorfida Jr.  
Joseph Gorfida Jr., City Attorney

STATE OF TEXAS           §  
                                         §  
COUNTY OF COLLIN       §

The foregoing instrument was acknowledged before me this 19 day of March, 2018, by Joni Clarke, City Manager Mayor of the City of Lucas, a municipal corporation existing under the laws of the State of Texas, in such capacity on behalf of such municipal corporation.

Stacy Henderson  
Notary Public, State of Texas



My Commission Expires  
9-10-2019

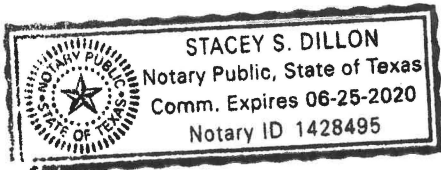
EXECUTED this 23rd day of March, 2018.

Lovejoy Independent School District

By: Ted Moore  
Ted Moore, Superintendent

STATE OF TEXAS           §  
                                          §  
COUNTY OF COLLIN       §

The foregoing instrument was acknowledged before me this 23rd day of March, 2018, by Ted Moore, Superintendent of Lovejoy Independent School District, on behalf of said independent school district.



Stacey Dillon  
Notary Public, State of Texas

My Commission Expires  
June 25, 2020



# City of Lucas Council Agenda Request February 21, 2019

Item No. 08

Requester: Fire Chief Ted Stephens

## Agenda Item Request

---

Consider approving Resolution 2019-02-00480 supporting the City of Lucas applying for the FY 2018 Staffing for Adequate Fire and Emergency Response (SAFER) Grant.

## Background Information

---

In fiscal year 2013-2014 the City of Lucas contracted with the Center for Public Safety Management (CPSM) to complete an in-depth study of how the City of Lucas Fire-Rescue should set short and long-term strategies for fire and EMS services. The study was completed in February 2014. The City and Fire-Rescue has been working diligently to successfully implement the suggestions from the report. The study presented ten recommendations to the City. Staff has successfully implemented five of the ten to date, with two recommendations not being suitable for us. The ten recommendations are listed on pages 43-45 in the CPSM Report. This Council request is in support of number six on page 44 of the report and deals with adequate staffing.

The national, state, and local trends are a downward spiral in regard to qualified volunteer in the fire service. We are no different in Lucas in that our number of qualified volunteers continue to dwindle. Even with the additions of career staff, our daytime staffing levels remain below five and our nighttime staffing remains below six. Please see chart below, that includes fulltime and volunteer staffing averages:

	Day	Night
<b>FY 15-16</b>	4.18	4.8
<b>FY 16-17</b>	4.28	5.28
<b>FY 17-18</b>	4.58	5.29
<b>* FY 18-19</b>	4.79	5.48

\*FY 18-19 October-January

The Staffing for Adequate Fire and Emergency Response Grants (SAFER) was created to provide funding directly to fire departments and volunteer firefighter interest organizations to help them increase or maintain the number of trained, "front line" firefighters available in their communities. The goal of SAFER is to enhance the local fire departments' abilities to comply with staffing, response and operational standards established by the NFPA (NFPA 1710 and/or NFPA 1720).



# City of Lucas

## Council Agenda Request

### February 21, 2019

Item No. 08

The objective of the SAFER grant program is to assist local fire departments with staffing and deployment capabilities to respond to emergencies and assure that communities have adequate protection from fire and fire-related hazards. Local fire departments accomplish this by improving staffing and deployment capabilities so they may more effectively and safely respond to emergencies. With enhanced staffing levels, recipients should experience a reduction in response times and an increase in the number of trained personnel assembled at the incident scene.

It is preferable that the enhanced staffing levels of all SAFER recipients should ensure that all first-arriving apparatus are staffed with a minimum of four qualified personnel (to meet National Fire Protection Association Page 3 of 59 FY 2018 SAFER NOFO (NFPA) 1710/1720 standards) who are capable of initiating the suppression response. Ultimately, SAFER recipients should achieve more efficient responses and safer incident scenes, thereby ensuring communities have improved protection from fire and fire-related hazards.

Under the SAFER Hiring of Firefighters Activity, grant recipients are required to contribute a Cost Share toward the actual cost of hiring firefighters under this program. The Federal portion of the costs of hiring firefighters under this grant may not exceed:

- 75 percent of the actual costs incurred in each of the first and second years of the grant;
- 35 percent of the actual costs incurred in the third year of the grant.

A Cost Share of non-federal cash is the only allowable recipient contribution.

Important dates:

SAFER grant application deadline is March 22, 2019

SAFER grant funding selection date is May 1, 2019

Hire date is October 1, 2019

An electronic copy of the Fire-Rescue CPSM Report and FY 2018 SAFER Notice of Funding Opportunity (NOFO) is available upon request electronically.

### **Attachments/Supporting Documentation**

---

1. Resolution in support of applying for the FY 2018 SAFER grant.

### **Budget/Financial Impact**

---

The SAFER grant pays 75% of actual payroll costs for entry level firefighter/paramedic for year one and year two and 35% of actual costs for year three. Our current entry level firefighter/paramedic starting wage of \$51,515.00 plus a benefit package of \$21,205.23 equals \$72,720.23. Based on these amounts, the City's payroll cost of one entry level firefighter/paramedic would be less than \$20,000 in years one and two and less than \$47,500 in year three.



**City of Lucas  
Council Agenda Request  
February 21, 2019**

Item No. 08

**Recommendation**

---

Staff recommends the resolution supporting applying for the FY 2018 Staffing for Adequate Fire and Emergency Response (SAFER) Grant.

**Motion**

---

I make a motion to approve/deny Resolution 2019-02-00480 supporting the City of Lucas applying for the FY 2018 Staffing for Adequate Fire and Emergency Response (SAFER) Grant.



**RESOLUTION NO. R 2019-02-00480**  
(Approving the Fire-Rescue Safer Grant)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LUCAS, TEXAS, RATIFYING THE ACCEPTANCE OF THE CITY MANAGER ON BEHALF OF THE CITY OF LUCAS FIRE-RESCUE STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE (“SAFER”) GRANT FROM THE DEPARTMENT OF HOMELAND SECURITY/FEDERAL EMERGENCY MANAGEMENT AGENCY; DECLARING AN EMERGENCY AND AUTHORIZING THE CITY MANAGER TO EXECUTE ANY DOCUMENT NECESSARY TO APPLY FOR AND IMPLEMENT, IF AWARDED, THIS GRANT.

WHEREAS, the Department of Homeland Security/Federal Emergency Management Agency may award a grant to the City of Lucas Fire-Rescue under the FY 2018-2019 Staffing for Adequate Fire & Emergency Response (“SAFER”) grant program in the amount of SEVENTY FIVE PERCENT of actual payroll and benefits costs for years one and two and THIRTY FIVE PERCENT of actual payroll and benefit costs for year three and

WHEREAS, the SAFER grant may be used to hire personnel to ensure the Fire Department has adequate resources to respond and safely perform at incidents, providing protection from fire and fire-related hazards for the City; and

WHEREAS, acceptance of said SAFER grant will benefit the City and its residents; and

WHEREAS, the SAFER grant application requires prompt acceptance by the City prior to adoption of this Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LUCAS, TEXAS, THAT:

SECTION 1. The agreement of the City Manager with the Department of Homeland Security/Federal Emergency Management Agency on behalf of the Lucas Fire-Rescue to apply for and implement, if awarded, a grant under the FY 2018-2019 Staffing for Adequate Fire and Emergency Response (“SAFER”) grant program in the amount of SEVENTY FIVE PERCENT of actual payroll and benefits costs for years one and two and THIRTY FIVE PERCENT of actual payroll and benefit costs for year three is hereby ratified. The City reserves all rights relating to implementation of the grant.

SECTION 2. Authorizing the City Manager to execute any documents necessary to implement this grant.

SECTION 3. Notice of the passage of this Resolution shall be given by publishing the title and contents in various forms of media accessible to the City of Lucas.

SECTION 4. This Resolution shall take effect immediately upon its passage.

DULY PASSED by the City Council of the City of Lucas, Texas, on the 21<sup>st</sup> day of February 2019.

ATTEST:

APPROVED:

\_\_\_\_\_  
Stacy Henderson, City Secretary

\_\_\_\_\_  
Jim Olk, Mayor





# City of Lucas

## City Council Agenda Request

### February 21, 2019

Requester: City Engineer Stanton Foerster

#### **Agenda Item Request**

---

Discuss timeline for Capital roadway and water projects.

#### **Background Information**

---

The City Council requested a discussion regarding the timing of various Capital projects.

#### **Attachments/Supporting Documentation**

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1. Timeline

#### **Budget/Financial Impact**

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NA.

#### **Recommendation**

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NA

#### **Motion**

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NA.

## Capital Project Timeline

	2017				2018				2019				2020				2021				2022				2023					
	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4		
Roadway Projects																														
Stinson Rd (Parker-Bristol)			D	D	D	D	D	D			C	C	C	C	C															
Blondy Jhune Rd (Hedrix-Winningkoff)			D	D	D	D					C	C	C	C	C															
Winningkoff Rd (Reverse Curve-Snider)			D	D	D	D									C	C	C	C												
Stinson Rd (Bentwater-Reverse Curve)												D	D	D	D	C	C	C	C	C										
Winningkoff Rd (E. Lucas-Reverse Curve)												D	D	D	D						C	C	C	C	C	C	C			
Snider Lane (Winningkoff-Shady)												D	D	D	D	C	C	C	C	C										
Stinson Rd (Bristol-Bentwater)												D	D	D	D					C	C	C	C	C						
W. Lucas Road (Angel-Country Club)													D	D	D	D			C	C	C	C	C	C	C					
Water Projects																														
North Pump Station Water Tower	D	D	D	D	D	D	D	D	D	D		C	C	C	C	C														
Waterline Looping										D	D	D	D	C	C	C	C													
Rollingwood/Choice/Lakeview Loop										D	D	D	D	C	C	C	C													
Edgewood/Cedar Bend Loops										D	D	D	D	C	C	C	C													
Graham/Rock Ridge Loop												D	D	D	D	C	C	C	C											

"D" Design

"C" Construction



# City of Lucas

## City Council Agenda Request

### February 21, 2019

Requester: City Engineer Stanton Foerster

#### **Agenda Item Request**

---

Consider authorizing the City Manager to negotiate and enter into separate contracts for the construction of Stinson Road (Bid #015-19), Blondy Jhune Road (Bid #016-19), and Winningkoff Road (Bid #017-19) with McMahon Contractor in the amount not to exceed \$6,775,235.14 plus a five percent contingency of \$338,762 for a total of \$7,113,997.14.

#### **Background Information**

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Stinson Road, Blondy Jhune Road, and Winningkoff Road were advertised on January 10, 17, and 24. Bids were received on February 5, 2019, with a pre-bid meeting on January 25. Three contractors submitted bids. Lakes Engineering has reviewed the bids and found the low bidder's, McMahon Contractor, submitted bid package to be administratively complete and acceptable.

The limits of the Blondy Jhune Road project have been modified and now extend from the Hendrix Farm property on the west to Winningkoff Road on the east.

McMahon bid a total of 680 days for all three projects: Stinson 210 days, Blondy Jhune 350, and Winningkoff 180. This is 510 days less than the engineers' estimates of 460 day for Stinson, 550 for Blondy Jhune, and 180 for Winningkoff.

City expects timely completion of the contract within the timeframe indicated in McMahon's bid. The City may assess liquidated damages in the amount of \$500 per day for Winningkoff and \$1,000 per day for Stinson and Blondy Jhune for each day a project is delayed in completion.

#### **Attachments/Supporting Documentation**

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1. Bid Tabulations

#### **Budget/Financial Impact**

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There is approximately \$5,724,750 in the FY 2018-2019 Capital Fund budget (accounts 21-8210-491-127, 21-8210-491-128, and 21-8210-491-129). McMahon's bid plus the 5% contingency is \$7,113,997.14. To fund the three projects, \$1,389,247.14 if additional funding is required. Staff has identified the following funding sources: Unrestricted General Fund Reserves - \$389,247.14 and Roadway Impact Fees - \$1,000,000.

#### **Recommendation**

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# City of Lucas

## City Council Agenda Request

### February 21, 2019

Item No. 10

Staff recommends authorizing the City Manager to enter into a contract with McMahon Contractor in the amount not to exceed \$6,775,235.14 plus a five percent contingency of \$338,762 for a total of \$7,113,997.14.

#### **Motion**

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I make a motion to approve/deny authorizing the City Manager to negotiate and enter into separate contracts for the construction of Stinson Road (Bid #015-19), Blondy Jhune Road (Bid #016-19), and Winningkoff Road (Bid #017-19) with McMahon Contractor in the amount not to exceed \$6,775,235.14 plus a five percent contingency of \$338,762 for a total \$7,113,997.14 and to amend the FY 18-19 Budget by \$1,389,247.14 using \$1,000,000 of funding from roadway impact fees and \$389,247.14 from unrestricted general fund reserves.

**BID TABULATION**  
**BIDS (#15-19, #16-19, #17-19)**  
City of Lucas, Texas  
February 5, 2019, 2:00pm

<b>Bidder</b>	<b>Camino Construction</b>	<b>Tiseo Paving Co.</b>	<b>McMahon Contractors</b>
Sealed Package	Yes	Yes	Yes
On-Time	Yes	Yes	Yes
Addendum	Yes	Yes	Yes
Affidavit of No Prohibited Interest	Yes	Yes	Yes
Bidders Qualifications Statement	Yes	Yes	Yes
Supplemental Information	Yes	Yes	Yes
Schedule of Subcontractors	No	Yes	Yes
Work Force Composition	No	Yes	Yes
Affidavit of Bills Paid	N/A	N/A	N/A
Bidder/Vender Application	No	Yes	Yes
Conflict of Interest Questionnaire	Yes	Yes	Yes
Certificate of Interested Parties	Online	Online	Online
SUBMITTED ALL REQUIRED FORMS	NO	YES	YES
Bid Bond Amount	\$ 92,173.70	\$ 409,781.10	\$ 313,025.54
Bid Bond Required (5%)	\$ 92,173.70	\$ 409,781.10	\$ 313,025.54
Bid Bond Accepted	YES	YES	YES
A - Amount Bid #15-19 Stinson		\$ 3,238,655.02	\$ 2,554,723.56
Days Bid		420	210
A - Amount Bid #17-19 Winningkoff	\$ 1,843,474.00	\$ 2,024,683.50	\$ 1,615,176.78
Days Bid	270	270	180
A - Amount Bid #16-19 Blondy BASE		\$ 2,932,283.45	\$ 2,090,610.50
Days Bid		365	290
A - Amount Bid #16-19 Blondy Add Alt 1		\$ 609,706.20	\$ 514,724.30
Days Bid		120	60
<b>A - Amount Bid TOTAL ALTERNATIVE (BASE)</b>		<b>\$ 8,195,621.97</b>	<b>\$ 6,260,510.84</b>
<b>Total Days Bid</b>		1055	680
<b>B - Total Days Score Value</b>		2,110,000.00	1,360,000.00
<b>Score</b>		<b>10,305,621.97</b>	<b>7,620,510.84</b>
	Rank	2	1
<b>A - Amount Bid TOTAL ALTERNATIVE (BASE + ALT 1)</b>		<b>\$ 8,805,328.17</b>	<b>\$ 6,775,235.14</b>
<b>Total Days Bid</b>		1175	740
<b>B - Total Days Score Value</b>		2,350,000.00	1,480,000.00
<b>Score</b>		<b>11,155,328.17</b>	<b>8,255,235.14</b>
	Rank	2	1



# City of Lucas

## City Council Agenda Request

### February 21, 2019

Requester: City Engineer Stanton Foerster

#### **Agenda Item Request**

---

Discuss FM 1378 Maintenance Project and the intersection of FM 1378 (Country Club Road) and FM 3286 (East Lucas Road) by the Texas Department of Transportation.

#### **Background Information**

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The City Council requested a discussion regarding the FM 1378 Maintenance Project by the Texas Department of Transportation along Country Club Road, West Lucas Road, and Southview Drive. The City Council also wants to discuss the intersection of FM 1378 (Country Club Road) and FM 3286 (East Lucas Road).

#### **Attachments/Supporting Documentation**

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NA

#### **Budget/Financial Impact**

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NA

#### **Recommendation**

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NA

#### **Motion**

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NA



# City of Lucas

## City Council Agenda Request

### February 21, 2019

Item No. 12

Requester: Councilmember Steve Duke  
City Secretary Stacy Henderson

### **Agenda Item Request**

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Consider setting a policy for the board/commission appointment process.

### **Background Information**

---

In order to clarify the board appointment process and convey appropriate information to a prospective applicant, City staff is requesting the creation of a policy outlining the procedures for the board appointment process, reappointment process, and existing board member transition to another board. When responding to potential board members and existing board members, staff would like to convey clear expectations and be able to provide the process in writing to the applicant as well as made available on the City's website.

In reaching out to various metroplex cities, the board appointment process varies that included:

- Holding a Meet and Greet with the City Council and prospective board applicants
- Forward applications to the Mayor and Mayor makes appointments
- Forward applications to the entire City Council and make appointments
- Conduct interviews with prospective board applicants (for boards that cannot be considered in Executive Session) before City Council meeting in conference room as an open meeting, under separate agenda, door must remain open.
- City Council Subcommittee appointed, review applications and make recommendation to Council
- City Councilmembers or Subcommittee individually call an applicant to discuss their application and make recommendation for appointment.

The option to schedule interviews with board volunteer applicants can be challenging due to conflicting schedules and availability.

Staff has outlined the following procedures for the board member appointment process:

- Upon receipt of an application, the City Secretary will email the applicant that their application has been received and include policy procedures.
- If there are no current openings, the application will remain on file for one year and that information will be conveyed to the applicant.
- Should there be an open position on a board/commission, the application(s) will be forwarded to the City Council for their review.



# City of Lucas

## City Council Agenda Request

### February 21, 2019

- Interviews at a Council meeting will no longer take place, instead, the City Council will individually call an applicant if needed, to discuss clarification regarding their application.
- At the next City Council meeting, a recommendation and vote will take place for the applicant they feel is best suited for the open position.

#### Reappointment Process:

- City Secretary will contact members with terms expiring to determine if the member would like to continue serving for another term.
- Conduct annual reappointment process in December.

#### Board member transitioning from Current Board to another Board:

- Existing board member(s) submit new application to transition from existing board to new board
- Transitions occur during December reappointment process unless a position has been vacated.

The board/commission application has also been attached for review to determine if additional or different questions are needed.

#### **Attachments/Supporting Documentation**

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1. Board/Commission application

#### **Budget/Financial Impact**

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NA

#### **Recommendation**

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Staff recommends creating a Board/Commission Appointment/Reappointment Policy based on the procedures outlined above.

#### **Motion**

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I make a motion to approve/deny creating a Board/Commission Appointment/Reappointment Policy based on the following procedures:





# City of Lucas

## Council Agenda Request

### February 21, 2019

Item No. 13

Requester: Finance Director Liz Exum  
City Manager Joni Clarke

#### Agenda Item Request

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Consider the Fiscal Year 19/20 budget calendar(s) being proposed for the fiscal year 19/20 budget process.

#### Background Information

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The following fiscal year 19/20 budget calendar(s) is being proposed for the fiscal year 19/20 budget process.

##### BUDGET CALENDAR (EFFECTIVE RATE)

**If the City adopts the effective tax rate or less, no public hearing on the tax rate is required**

<i>Day</i>	<i>Date</i>	<i>Time</i>	<i>Description</i>
Friday	July 12, 2019	N/A	Budget Workbook delivered to City Council
Thursday	July 18, 2019 (regular meeting)	6:00 pm	Budget Workshop (dinner provided) and publish one public hearing for FY 19/20 budget on August 1
Thursday	August 1, 2019 (regular meeting)	7:00 pm	Discuss FY 19/20 budget Public hearing on FY 19/20 Budget Discuss tax rate; take record vote for publication
Thursday	August 15, 2019 (regular meeting)	7:00 pm	Pass Ordinance adopting FY 19/20 Budget (record vote) Pass Ordinance setting the tax rate (record vote)

##### BUDGET CALENDAR (ABOVE EFFECTIVE RATE)

**If the City adopts a tax rate above the effective tax rate, two public hearings are required**

<i>Day</i>	<i>Date</i>	<i>Time</i>	<i>Description</i>
Friday	July 12, 2019	N/A	Budget Workbook delivered to City Council
Thursday	July 18, 2019 (regular meeting)	6:00 pm	Budget Workshop (dinner provided) and publish one public hearing for FY 19/20 budget on August 1
Thursday	August 1, 2019 (regular meeting)	7:00 pm	Discuss FY 19/20 budget Public hearing on FY 19/20 Budget Discuss tax rate; take record vote for publication and schedule two public hearings for tax rate on August 15 and August 22 (special meeting)
Thursday	August 15, 2019 (regular meeting)	7:00 pm	First public hearing on tax rate
Thursday	August 22, 2019 (special meeting)	7:00 pm	Second public hearing on tax rate
Thursday	August 29, 2019 (special meeting)	7:00 pm	Pass Ordinance adopting FY 19/20 Budget (record vote) Pass Ordinance setting the tax rate (record vote)



**City of Lucas  
Council Agenda Request  
February 21, 2019**

**Attachments/Supporting Documentation**

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NA

**Budget/Financial Impact**

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NA

**Recommendation**

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Staff recommends approval of the proposed budget calendar(s).

**Motion**

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I make a motion to approve/deny the City of Lucas fiscal year 19/20 budget calendar(s).



# City of Lucas Council Agenda Request February 21, 2019

Requester: Mayor Jim Olk

## **Agenda Item Request**

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### **Executive Session:**

An Executive Session is not scheduled for this meeting.

As authorized by Section 551.071 of the Texas Government Code, the City Council may convene into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney regarding any item on the agenda at any time during the meeting. This meeting is closed to the public as provided in the Texas Government Code.

### **Background Information**

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NA

### **Attachments/Supporting Documentation**

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NA

### **Budget/Financial Impact**

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NA

### **Recommendation**

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NA

### **Motion**

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NA