



## **AGENDA**

### **City of Lucas City Council Meeting April 18, 2019 7:00 PM**

### **City Hall – Council Chambers 665 Country Club Road – Lucas, Texas**

*Notice is hereby given that a meeting of the Lucas City Council will be held on Thursday, April 18, 2019 at 7:00 pm at Lucas City Hall, 665 Country Club Road, Lucas, Texas 75002-7651 at which time the following agenda will be discussed. As authorized by Section 551.071 of the Texas Government Code, the City Council may convene into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting.*

#### **Call to Order**

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- Roll Call
- Determination of Quorum
- Reminder to turn off or silence cell phones
- Pledge of Allegiance

#### **Citizen Input**

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*The Citizen Input portion of the agenda is an opportunity for the public to address the City Council on any subject. By completing a "Request to Speak" form and submitting to the City Secretary, citizens have an opportunity to speak at the City Council meeting. However, in accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decisions but may refer items to City Staff for research and possible inclusion on a future agenda.*

1. Citizen Input (**Mayor Jim Olk**)

#### **Community Interest**

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*Pursuant to Section 551.0415 of the Texas Government Code, the City Council may report on the following items: 1) expression of thanks, congratulations or condolences; 2) information about holiday schedules; 3) recognition of individuals; 4) reminders about upcoming City Council events; 5) information about community events; and 6) announcements involving imminent threat to public health and safety.*

2. Items of Community Interest. (**Mayor Jim Olk**)
  - A. Discuss pending legislation that is being considered by the 86th Legislature and provide guidance to City Staff and City Attorney.

#### **Consent Agenda**

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*All items listed under the consent agenda are considered routine and are recommended to the City Council for a single vote approval. If discussion is desired, an item may be removed from the consent agenda for a separate vote.*

3. Consent Agenda:
  - A. Approval of the minutes of the April 4, 2019 City Council meeting. (**City Secretary Stacy Henderson**)

- B. Approval of the City of Lucas Investment Report for quarter ending March 31, 2019.  
(Finance Director Liz Exum)

## Regular Agenda

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4. Presentation from Willow Springs Middle School student participating in the Lovejoy ISD Independent Studies Program: (Mayor Jim Olk)
  - Camryn Sperling - Willow Springs Middle School, 8th Grade, "Human Impact on the Environment"
  - Tucker Ashley - Willow Springs Middle School, 8th Grade, "Digital Game Design"
5. Consider removing road humps on Forestview Drive and Gold Dust Trail. (Councilmember Wayne Millsap)
6. Consider authorizing the City Manager to enter into a contract with Birkhoff, Hendricks & Carter in an amount not to exceed \$29,980 for engineering services associated with drainage analysis of the Lemontree and Kingswood neighborhoods amending FY 18-19 budget account Professional Fees 6209-309 using General Fund Reserves. (City Engineer Stanton Foerster)
7. Consider adopting Ordinance 2019-04-00891 approving Mid-Year Budget Adjustments for fiscal year beginning October 1, 2018 and ending September 30, 2019. (Finance Director Liz Exum)
8. Consider an appointment to the fill a vacant alternate position on the Planning and Zoning Commission. (Mayor Jim Olk)

## Executive Session Agenda

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*Pursuant to Section 551.071 of the Texas Government Code, the City Council may convene into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney regarding any item on the agenda at any time during the meeting. This meeting is closed to the public as provided in the Texas Government Code.*

9. An Executive Session is not scheduled for this meeting.
10. Adjournment.

## Certification

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*I do hereby certify that the above notice was posted in accordance with the Texas Open Meetings Act on the bulletin board at Lucas City Hall, 665 Country Club Road, Lucas, TX 75002 and on the City's website at [www.lucastexas.us](http://www.lucastexas.us) on or before 5:00 p.m. on April 12, 2019.*

\_\_\_\_\_  
Stacy Henderson, City Secretary

*In compliance with the American with Disabilities Act, the City of Lucas will provide for reasonable accommodations for persons attending public meetings at City Hall. Requests for accommodations or interpretive services should be directed to Kent Souriyasak at 972.912.1213 or by email at [kent@lucastexas.us](mailto:kent@lucastexas.us) at least 48 hours prior to the meeting.*



# City of Lucas City Council Agenda Request April 18, 2019

Requester: Mayor Jim Olk

## **Agenda Item Request**

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Citizen Input

## **Background Information**

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NA

## **Attachments/Supporting Documentation**

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NA

## **Budget/Financial Impact**

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NA

## **Recommendation**

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NA

## **Motion**

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NA



# City of Lucas City Council Agenda Request April 18, 2019

Requester: Mayor Jim Olk

## **Agenda Item Request**

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2. Items of Community Interest.

- A. Discuss pending legislation that is being considered by the 86th Legislature and provide guidance to City Staff and City Attorney.

## **Background Information**

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NA

## **Attachments/Supporting Documentation**

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NA

## **Budget/Financial Impact**

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NA

## **Recommendation**

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NA

## **Motion**

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NA



# City of Lucas

## City Council Agenda Request

### April 18, 2019

Item No. 03

Requester: City Secretary Stacy Henderson  
Finance Director Liz Exum

#### **Agenda Item Request**

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3. Consent Agenda:
  - A. Approval of the minutes of the April 4, 2019 City Council meeting.
  - B. Approval of the City of Lucas Investment Report for quarter ending March 31, 2019.

#### **Background Information**

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NA

#### **Attachments/Supporting Documentation**

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1. Minutes of the April 4, 2019 City Council meeting
2. Quarterly Investment Report for March 31, 2019

#### **Budget/Financial Impact**

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NA

#### **Recommendation**

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City Staff recommends approval of the Consent Agenda.

#### **Motion**

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I make a motion to approve the Consent Agenda as presented.



**City of Lucas  
City Council Meeting  
April 4, 2019  
7:00 P.M.**

**City Hall - 665 Country Club Road – Lucas Texas**

**MINUTES**

**Call to Order**

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Mayor Olk called the meeting to order at 7:00 p.m.

**City Councilmembers Present:**

Mayor Jim Olk  
Mayor Pro Tem Kathleen Peele  
Councilmember Wayne Millsap  
Councilmember Steve Duke  
Councilmember Debbie Fisher

**Staff Present:**

City Manager Joni Clarke  
City Secretary Stacy Henderson  
City Attorney Joe Gorfida  
Fire Chief Ted Stephens  
City Engineer Stanton Foerster  
Development Services Director Joe Hilbourn

**City Councilmembers Absent:**

Councilmember Tim Baney  
Councilmember Philip Lawrence

Mayor Olk determined that a quorum was present. Everyone was reminded to silence their cell phones and the Pledge of Allegiance was recited.

**Citizen Input**

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**1. Citizen Input.**

There was no citizen input at this meeting.

**Community Interest**

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**2. Community Interest.**

- A. Discuss pending legislation that is being considered by the 86th Legislature and provide guidance to City Staff and City Attorney.

City Attorney Joe Gorfida noted that there was no further information regarding pending legislation at this time. Councilmember Fisher explained that HB 2 regarding property tax relief may provide no relief for taxpayers and suggested citizens reach out to their legislatures and monitor the bill as it may change.

Mayor Olk discussed other items of community interest that included:

- Cancellation of the Texas Trash Off Cleanup and electronic recycling event scheduled for April 6, 2019 due to inclement weather. This event has been rescheduled to June 15.

- The City’s Founders Day event is scheduled for May 11 from Noon to 4 pm. Mayor Pro Tem Peele discussed the stick horse rodeo event noting that stick horse donations were appreciated.
- Mayor Olk discussed the City’s General and Special Election scheduled for May 4 that included City Council seats 5 and 6 on the ballot, as well as renewing the one-half percent sales tax allocated towards the Fire District. Early voting begins April 22 through April 30.

### **Consent Agenda**

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#### **3. Consent Agenda.**

- A. Approval of the minutes of the March 21, 2019 City Council meeting.
- B. Consider canceling the July 4, 2019 City Council meeting.
- C. Consider approving the recommended capital water, bridge, and roadway projects to be funded with Certificate of Obligation.

**MOTION:** A motion was made by Mayor Pro Tem Peele, seconded by Councilmember Millsap to approve the Consent Agenda as presented. The motion passed unanimously by a 5 to 0 vote.

### **Regular Agenda**

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#### **4. Presentation from Willow Springs Middle School student participating in the Lovejoy ISD Independent Studies Program: Nathaniel Bognot, 7<sup>th</sup> Grade, “How companies moving Texas would affect the economy.”**

Nathaniel Bognot gave a presentation discussing how companies moving to Texas would affect the economy. The City Council thanked Mr. Bognot for coming before the City Council to discuss his presentation.

#### **5. Consider the appeal of a Planning and Zoning Commission decision denying a final plat application submitted by Neelakantan R. Srivasta for the final plat approval for a tract of land located in the James Grayum Survey, Abstract Number 354, Tract Number 8, being all of a 5.078-acre tract of land and creating lots one and two of the Sri Tara Ma Dham addition, otherwise known as 21 Graham Lane, Lucas, Texas.**

Development Services Director Joe Hilbourn gave a presentation stating that site was currently zoned R-2 and contained one lot that was 5.078 acres. Mr. Hilbourn stated that two lots were being proposed, with lot one being 3.078 acres and the second lot being two acres in area. The lots meet the City’s requirements for size and frontage; however, the lots do not meet the City’s subdivision requirements for the number of homes allowed on a dead-end street, and there was no means available in the existing subdivision to meet the requirements to extend the number of homes on a dead-end street. Mr. Hilbourn expressed the following concerns related to the plat:

- Creation of additional lots with an undersized water main in that area from 6” to 4” that was not looped.

- No turnaround proposed for the dead end extending to lot two of the proposed subdivision.
- A dead end exceeding 150 feet in length was required to dedicate enough right-of-way for a 60-foot radius, and a 45-foot radius turn around.

Mr. Hilbourn discussed with the City Council the subdivision requirements for streets and drainage and recommended denying the plat due to the number of homes on a dead-end street with no turn around, nor the ability to extend the number of homes on a dead end street by widening the road, adding additional fire hydrants, or looping the water main. Mr. Hilbourn noted that the Planning and Zoning Commission denied the request by a unanimous vote of 5-0.

Neel Srivatsa, 21 Graham Lane, stated that he moved to Lucas approximately one year ago and would like to separate the lots and build a home for himself and his son. Mr. Srivatsa distributed a list of homes on Graham Lane

Christina Sookdeo, representing the applicant, asked why the plat was denied by the Planning and Zoning Commission given there were 27 other homes that were approved on Graham Lane on a dead-end street. Ms. Sookdeo stated that if the plat is denied, she wanted to know why the plat was being treated differently than other properties on Graham Lane.

Mayor Olk explained that some of the homes on Graham Lane were built in the 1970's prior to the City's plat requirements in place currently. Mayor Olk further explained that when plats are submitted, they are required to meet current City regulations pertaining to platting.

Mr. Hilbourn stated that during the 1970's there were no platting requirements established.

Ms. Sookdeo stated that a new home was constructed on Graham Lane in 2017.

Mayor Olk noted that the new home constructed was built on an existing lot.

Ms. Sookdeo stated that in order to assist in alleviating the lack of turnaround on Graham Lane, they had submitted plans that provide for various exit points from Graham Lane that they would like to be considered as well.

Mayor Olk explained that the City Council could only act upon and consider the plat as submitted.

Ms. Sookdeo began discussing what uses were permitted in the R-2 zoning district, and City Attorney Joe Gorfida advised the applicant that the City Council could not discuss those items as it was not part of the agenda request.

**MOTION:** A motion was made by Mayor Pro Tem Peele, seconded by Councilmember Fisher to deny the final plat application submitted by Neelakantan R. Srivasta for final plat approval for a tract of land located in the James Grayum Survey, Abstract Number 354, Tract Number 8, being all of a 5.078-acre tract of land and creating lots one and two of the Sri Tara Ma Dham addition, otherwise known as 21 Graham Lane, Lucas, Texas as it does not conform to the City's regulations. The motion to deny passed unanimously by a 5 to 0 vote.



**6. Discuss the stop signs and road humps on Forestview Drive and Gold Dust Trail that could potentially affect Lucas Fire-Rescue apparatus during an emergency response.**

Councilmember Millsap discussed his concern regarding the number of stop signs and road humps on Forestview Drive and Gold Dust Trail within the Huntwick neighborhood. He explained that with the new fire engine in service and construction closure of Blondy Jhune Road, traffic will be rerouted to the Huntwick neighborhood and there would be an impact on the maintenance of the fire engine as well as a delay in response time due to the number of stop signs and road humps in the neighborhood. Councilmember Millsap recommended that the road humps be removed, and the stop signs be consistent with the remainder of the City.

Mayor Olk noted that any action taken regarding the stop signs and road humps, the neighborhood should be informed and given an opportunity to express their opinion.

Mayor Pro Tem Peele and Councilmember Fisher suggested that should the speed humps be removed, rumble strips or some other alternative traffic calming device be installed as this neighborhood would be experiencing increased traffic due to the rerouting of Blondy Jhune.

Mayor Olk discussed with Fire Chief Ted Stephens the kind of impact the speed humps would have on the fire engine.

Chief Stephens explained that the fire engine weights approximately 47,000 pounds and the speed humps would damage the suspension and breaking system of the fire engine. Chief Stephens stated that the speed humps cause a 6-10 second delay for each hump and there was concern related to the safety of the individuals in the back of an ambulance.

Mayor Olk asked that this item be placed on the April 18, 2019 agenda for consideration of removal of the road humps only at this time and discussion of stop signs could be conducted at a later date. Mayor Olk also asked that the neighborhood be notified that consideration was being given to removing the speed humps for safety concerns with the fire engine and ambulance.

City Manager Joni Clarke stated that letters or flyers would be delivered to the neighborhood notifying them of the meeting.

There was no formal action taken on this item, it was for discussion purposes only.

**7. Consider an appointment to fill a vacant position on the Planning and Zoning Commission.**

**MOTION:** A motion was made by Mayor Olk, seconded by Mayor Pro Tem Peele to promote Tim Johnson from an alternate member to a regular member position, and promote Tommy Tolson to the Alternate Member 1 position. The motion passed unanimously by a 5 to 0 vote.

Mayor Olk asked that an agenda item be placed on the April 18, 2019 agenda to discuss Planning and Zoning Commission appointments along with the applicants that have applied for a board position.

**8. Consider appointing a Grand Marshal for the 2019 Founders Day Parade.**

City Manager Joni Clarke informed the Council that Representative Candy Noble would be unable to attend the Founders Day festivities as Grand Marshal due to her schedule.

The City Council nominated Mrs. Lee Ford as Grand Marshal for the Founders Day parade and asked staff to reach out to Mrs. Ford to check her availability.

**9. Review Articles IV and V of the City Charter and provide direction to the City Attorney regarding any proposed amendments to be considered as part of a Charter update.**

City Attorney Joe Gorfida reviewed with the City Council proposed amendments to Articles IV and V of the City's Charter. Mr. Gorfida identified several items for removal related to date specific items that were no longer valid, a typographical error in Section 5.01, and removal of item 9, Section 4.03 under City Manager duties.

City Manager Joni Clarke stated that Section 6.01 Financial, referring to changing auditing firms every five years was challenging for the City to find available firms and suggested this could be amended to reflect that different field auditors could be used within the same firm.

Mayor Pro Tem Peele stated that changing the language and maintaining the same auditors may not give confidence in the audits performed.

The City Council discussed various ways in which this section could be amended such as changing partners within the firm and changing the auditors that perform the work.

The Council asked Mr. Gorfida to compile a complete listing of proposed amendments, once the Charter had been completely reviewed, and to add the auditor amendment to the list for further discussion.

**10. Consider the City's Compensation System.**

City Manager Joni Clarke gave a presentation regarding the City's compensation system noting that the City provides for cost of living adjustments as well as merit compensation. Ms. Clarke discussed identifying benchmark cities, defining the City's labor market, the need for future assistance in a market study. Ms. Clarke discussed the current benchmark cities used that did not provide the best comparison to Lucas, those included:

- Celina
- Fairview
- Fate
- Melissa
- Parker
- Prosper
- Sunnyvale
- Trophy Club

Ms. Clarke discussed how market data was calculated in previous studies that included eliminating the high and low responses, with the average used for the remaining responses, as well as the midpoint of the market average.

Ms. Clarke recommended the Council identify eight to twelve benchmark cities and their selection criteria such as population, property tax rate, geographical area, or staff size and direct City staff accordingly on how to proceed.

Mayor Olk stated that he wanted to retain employees and would like the City to be above average in the market in order to encourage potential applicants to work for the City of Lucas.

Councilmember Fisher stated that she preferred the median to be used for the calculation rather than the average so that we are aware of the tax impact on households.

Mayor Pro Tem Peele stated that the City should use population size as well as government size as part of the methodology. Councilmember Millsap stated that geographical implications differ by county and also pay differently. The City should also consider reaching out to various colleges to assist with a market study project.

The City Council discussed how to choose appropriate benchmark cities and possible methodologies to be used.

Mayor Olk suggested the following methodology be used:

- Choose approximately 8-12 benchmark cities that have similar employee size, job descriptions and population
- Use median for the calculation and see how it compares to the average calculation
- Look to colleges to see if the compensation study could be taken on as a project
- Review various positions with each budget cycle

## **Executive Session Agenda**

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### **11. Executive Session.**

An Executive Session was not held at this meeting.

### **12. Adjournment.**

**MOTION:** A motion was made by Councilmember Millsap, seconded by Mayor Olk to adjourn the meeting at 8:35 pm. The motion passed unanimously by a 5 to 0 vote.

APPROVED:

ATTEST:

\_\_\_\_\_  
Mayor Jim Olk

\_\_\_\_\_  
Joni Clarke, City Manager

**CITY OF LUCAS  
QUARTERLY INVESTMENT REPORT**

Quarter Ended  
March, 2019

<b>Bank Account Name</b>	<b>Rating</b>	<b>December 31, 2018</b>	<b>March 31, 2019</b>	<b>Changes</b>	<b>Total Portfolio</b>
ANB Pooled Cash	AAAm	\$3,881,529.25	\$3,914,200.78	\$32,671.53	13.73%
ANB - Reserve General Fund	AAAm	\$3,000,000.00	\$3,000,000.00	\$0.00	10.52%
<b>Total Bank Accounts</b>		<b>\$6,881,529.25</b>	<b>\$6,914,200.78</b>	<b>\$32,671.53</b>	<b>24.25%</b>
Interest Rate		0.20%	0.20%	\$0.00	
Weighted Average Life/Days(Balances assumed to have a one day maturity)		1	1	0	
<b>Pools</b>					
Logic - General Fund	AAAm	\$4,289,016.32	\$4,316,587.48	\$27,571.16	15.14%
Logic - Water Fund	AAAm	\$5,004,026.89	\$5,036,194.35	\$32,167.46	17.66%
Logic 2017 CO - General Fund	AAAm	\$4,984,622.23	\$5,016,664.94	\$32,042.71	17.59%
Logic 2017 CO - Water Fund	AAAm	\$2,472,624.27	\$2,488,519.04	\$15,894.77	8.73%
Interest Rate		2.4805%	2.6015%	\$0.001210	
Weighted Average Life/Days(Balances assumed to have a one day maturity)		1	1	0	
Lone Star Invest - General Fund	AAAm	\$1,997,847.13	\$2,764,735.03	\$766,887.90	9.70%
Lone Star Invest- Water Fund	AAAm	\$750,568.25	\$755,025.01	\$4,456.76	2.65%
Interest Rate		2.2848%	2.4100%	\$0.00125	
Weighted Average Life/Days(Balances assumed to have a one day maturity)		1	1	0	
Tex Pool - Debt Service Fund	AAAm	\$1,582,224.75	\$1,223,884.39	-\$358,340.36	4.29%
Interest Rate		2.2872%	2.4164%	\$0.00129	
Weighted Average Life/Days(Balances assumed to have a one day maturity)		1	1	0	
<b>Total Pools</b>		<b>\$21,080,929.84</b>	<b>\$21,601,610.24</b>	<b>\$520,680.40</b>	<b>75.75%</b>
<b>Total Bank Acct. and Pools</b>		<b>\$27,962,459.09</b>	<b>\$28,515,811.02</b>	<b>\$553,351.93</b>	<b>100.00%</b>

The invested portfolio of the City of Lucas is in compliance with the Public Funds Investment Act and the City's Investment Policy and Strategies

  
Joni Clarke - City Manager

  
Liz Exum - Finance Director



# City of Lucas

## City Council Agenda Request

### April 18, 2019

Requester: Mayor Jim Olk

#### **Agenda Item Request**

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Presentation from Willow Springs Middle School student participating in the Lovejoy ISD Independent Studies Program:

- Camryn Sperling - Willow Springs Middle School, 8th Grade, "Human Impact on the Environment"
- Tucker Ashley - Willow Springs Middle School, 8th Grade, "Digital Game Design"

#### **Background Information**

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As part of the Lovejoy ISD Independent Studies Program, students from Lovejoy High School and Willow Springs Middle School are required to present their project of interest to a public audience. The Lovejoy ISD Program Coordinator has asked if the students may present their reports to the City Council. This is the fifth year in a row that Lovejoy High School students and the third year that Willow Springs Middle School students will be sharing their presentations with the City Council.

#### **Attachments/Supporting Documentation**

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NA

#### **Budget/Financial Impact**

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NA

#### **Recommendation**

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NA

#### **Motion**

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NA



# City of Lucas

## City Council Agenda Request

### April 18, 2019

Item No. 05

Requester: Councilmember Wayne Millsap

#### **Agenda Item Request**

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Consider removing road humps on Forestview Drive and Gold Dust Trail.

#### **Background Information**

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At the City Council meeting on April 4, 2019, the City Council discussed the stop signs in the Huntwick neighborhood and road humps on Forestview Drive and Gold Dust Trail. With the delivery of the new fire engine and closure of Blondy Jhune Road for reconstruction, the City Council expressed concern regarding the use of stop signs in the neighborhood as well as road humps. The City Council indicated that the primary concern is the road humps on Forestview Drive and Gold Dust Trail could slow Lucas Fire-Rescue response times and may also cause damage to the City's ambulances and fire engines.

City staff mailed letters to the Huntwick neighborhood on April 8, 2019 notifying citizens that the City Council will be considering the removal of the road humps on Forestview Drive and Gold Dust Trail at the April 18 City Council meeting.

#### **Attachments/Supporting Documentation**

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1. Letter to Huntwick neighborhood

#### **Budget/Financial Impact**

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NA

#### **Recommendation**

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NA

#### **Motion**

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I make a motion to approve/deny the removal of the road humps Forestview Drive and Gold Dust Trail.



City of Lucas  
665 Country Club Road  
Lucas, Texas 75002  
972.727.8999  
[www.lucastexas.us](http://www.lucastexas.us)

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April 8, 2019

Dear Huntwick Resident,

The City of Lucas is proceeding with the reconstruction of Blondy Jhune Road. The anticipated completion date is March 2020 at which time the City will begin to rebuild Winningkoff Road from Forestview Drive to Snider Lane. Many of your neighbors will be using alternative routes including those streets in your neighborhood.

We believe that our citizens will benefit from these infrastructure improvements. However, we also understand that during these projects, some of our citizens experience inconveniences. The safety of the citizens we serve are of paramount importance to us. With that in mind, the Lucas City Council is considering the removal of the street humps that are located on Gold Dust Trail and Forestview Drive. These street humps have a negative impact on response time for our Fire-Rescue personnel and may also cause damage to our ambulances and fire engines.

The City Council will be considering the removal of these street humps at their regular meeting scheduled for April 18. This meeting will be held at Lucas City Hall located at 665 Country Club Road in the Council Chambers and begins at 7:00 pm. There are several ways in which you can provide feedback to your elected officials:

- 1) Attend the meeting on April 18, 2019, at 7:00 pm located at City Hall; or
- 2) Send your comments directly to your elected officials via email or telephone. Their contact information can be found on the city website at [www.lucastexas.us](http://www.lucastexas.us).

We understand the concern for respectful and safe driving through your neighborhood. We have requested that the Collin County Deputies, providers of law enforcement services to the City of Lucas, increase patrol in your neighborhood.

Sincerely,

Joni Clarke  
City Manager



# City of Lucas

## City Council Agenda Request

### April 18, 2019

Item No. 06

Requester: City Engineer Stanton Foerster

#### **Agenda Item Request**

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Consider authorizing the City Manager to enter into a contract with Birkhoff, Hendricks & Carter in an amount not to exceed \$29,980 for engineering services associated with drainage analysis of the Lemontree and Kingswood neighborhoods amending FY 18-19 budget account Professional Fees 11-6209-309 using General Fund Reserves.

#### **Background Information**

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At the February 7, 2019, City Council meeting, the City Council approved a request for proposals for drainage studies to mitigate poor drainage in the Lemontree and Kingswood neighborhoods. Birkhoff, Hendricks & Carter have been chosen to conduct this drainage analysis.

The FY 18-19 Work Plan identifies three priority drainage areas:

- Lemontree Country Estates
- McGarity Lane
- Meadowbrook Area (Meadows Subdivision)

Some of Lemontree Country Estates drains into the Kingswood Estates neighborhood. With the unusually wet fall, the residents of Kingswood have been requesting assistance from the City. Lemontree and Kingswood neighborhoods drain to both White Rock Creek or one of its tributaries.

Development continues along Angel Parkway, and drainage concerns are addressed with each development along and near McGarity Lane. This area is the headwaters of Muddy Creek which includes an undetained 10+/-acre flow from the City of Allen across Angel Parkway.

The Muddy Creek-Angel Parkway-McGarity Lane-Fox Glen neighborhood drainage analysis is not part of the Birkhoff proposal.

#### **Attachments/Supporting Documentation**

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1. Birkhoff, Hendricks & Carter, LLP proposal
2. FEMA map
3. City of Lucas drainage map





# City of Lucas

## City Council Agenda Request

### April 18, 2019

#### **Budget/Financial Impact**

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This is a \$29,980 unbudgeted FY18-19 expense requiring a budget amendment utilizing General Fund Reserves.

#### **Recommendation**

City Engineer Stanton Foerster recommends approving the agreement with Birkhoff, Hendricks & Carter for drainage studies to conduct the drainage analysis in the Lemontree and Kingswood neighborhoods.

#### **Motion**

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I make a motion to approve authorizing the City Manager to enter into a contract with Birkhoff, Hendricks & Carter in an amount not to exceed \$29,980 for engineering services associated with drainage analysis of the Lemontree and Kingswood neighborhoods amending FY 18-19 budget account Professional Fees 11-6209-309 using General Fund Reserves.

50

Years  
(1969 – 2019)

**BIRKHOFF, HENDRICKS & CARTER, L.L.P.**  
**PROFESSIONAL ENGINEERS**

11910 Greenville Ave., Suite 600

Dallas, Texas 75243

Phone (214) 361-7900

www.bhcllp.com

JOHN W. BIRKHOFF, P.E.  
GARY C. HENDRICKS, P.E., R.P.L.S.  
JOE R. CARTER, P.E.  
MATT HICKEY, P.E.  
ANDREW MATA, JR., P.E.  
JOSEPH T. GRAJEWSKI, III, P.E.  
DEREK B. CHANEY, P.E., R.P.L.S.  
CRAIG M. KERKHOFF, P.E.  
JUSTIN R. IVY, P.E.

March 26, 2019

Mr. Stanton Foerster, P.E.  
City Engineer  
City of Lucas  
665 Country Club Road  
Lucas, Texas 75002

Re: Lemontree Drainage Analysis  
Professional Engineering Services Agreement

Dear Mr. Foerster:

As you requested, please find enclosed two (2) signed originals of our professional engineering services agreement for work associated with the City of Lucas's Lemontree Drainage Analysis. Generally, the project consists of a drainage analysis of the basin upstream of Reid Branch Tributary 1 and an assessment of the drainage conveyances provided by the developments within the basin.

Thank you for the opportunity to submit this proposal. If this agreement meets with your approval, please sign and return one fully executed original to our office. We look forward to working with you and the City of Lucas on this important project and are available to discuss this proposal further at your convenience.

Sincerely,



Joseph T. Grajewski, P.E.

Enclosures

STATE OF TEXAS           §  
  §  
COUNTY OF COLLIN       §

**AGREEMENT FOR PROFESSIONAL SERVICES**

This agreement for Professional Services (“Agreement”) is made by and between the City of Lucas, Texas (“City”) and Birkhoff, Hendricks & Carter, L.L.P., a Professional Engineering Firm (“Professional”), (each a “Party” and collectively the “Parties”), acting by and through their authorized representatives.

**RECITALS:**

**WHEREAS**, the City desires in connection with the Lemontree Drainage Analysis (the “Project”) to engage the services of the Professional as an independent contractor, and not as an employee, to provide the services described in Exhibit “A” (the “Scope of Services”) on the terms and conditions set forth in this Agreement; and

**WHEREAS**, the Professional desires to render professional services for the City on the terms and conditions set forth in this Agreement;

**NOW THEREFORE**, in exchange for the mutual covenants set forth herein, and other valuable consideration, the sufficiency and receipt of which are hereby acknowledged, the Parties agree as follows:

**Article I**  
**Term**

1.1 This Agreement shall commence on the last date of execution hereof (“Effective Date”) and continue until completion of the services, unless sooner terminated as provided herein.

1.2 Either Party may terminate this Agreement by giving thirty (30) days prior written notice to the other Party. In the event of such termination the Professional shall deliver to City all finished and unfinished documents, data, studies, surveys, drawings, maps, models, reports, photographs or other items prepared by the Professional in connection with this Agreement. Professional shall be entitled to compensation for any services completed to the reasonable satisfaction of the City in accordance with this Agreement prior to such termination.

**Article II**  
**Scope of Service**

2.1 The Professional shall perform the services in connection with the Project as set forth in Exhibit “A”, Scope of Services.

2.2 The City shall, prior to commencement of services, provide the Professional with the information set forth in Exhibit “D”, if any.

2.3 The Parties acknowledge and agree that any and all opinions provided by the Professional in connection with the Scope of Services represent the professional judgment of the Professional, in accordance with the professional standard of care applicable by law to the services performed hereunder.

2.4 Upon execution of this Agreement the City has the right to use the Professional's instruments of service for purposes of constructing, using, maintaining, altering and adding to the Project, provided that the City substantially performs its obligations, including prompt payment of all sums when due, under this Agreement. The City's Project Contractor, Construction Manager, Subcontractors, Sub-subcontractors, and material or equipment suppliers, as well as the City's consultants and separate contractors, may reproduce applicable portions of the instruments of service for use in performing services or construction for the Project. Upon payment of all amounts due Professional hereunder, all materials and reports prepared by the Professional in connection with this Agreement shall become the property of the City. The City shall have the right to publish, disclose, distribute and otherwise use such materials and reports only for those purposes for which they were intended. Subject to the foregoing, Professional shall upon completion of the services, or earlier termination, provide the City with reproductions of all drawings, materials, specifications, reports, maps, and exhibits prepared by Professional pursuant to the Scope of Services. The reproductions shall include a compact disc containing all construction plan sheets in a ".dwg" format and a scanned 24" x 36" black & white "Tiff" images at 400 dpi resolution and in electronic format as requested by the City or required in Exhibit "A".

### **Article III Schedule of Work**

The Professional agrees to complete the required services in accordance with the Project Schedule outlined in Exhibit "B".

### **Article IV Compensation and Method of Payment**

4.1 Professional will be compensated in accordance with the payment schedule and amounts set forth in Exhibit "C" (the "Compensation Schedule"). Unless otherwise provided herein, payment to the Professional shall be monthly based on the Professional's monthly progress report and detailed monthly itemized statement for services that shows the names of the Professional's employees, agents, contractors performing the services, the time worked, the actual services performed the rates charges for such service, reimbursable expenses, the total amount of fee earned to date and the amount due and payable as of the current statement, in a form reasonably acceptable to the City. Monthly statements shall include authorized non-salary expenses with supporting itemized invoices and documentation. The City shall pay such monthly statements within thirty (30) days after receipt and City verification of the services and expenses unless otherwise provided herein. The final payment of the compensation shall be made after satisfactory completion of the services following the City acceptance of the design, and the submittal of "AS BUILT" drawings", or record drawings as applicable.

4.2 Unless otherwise provided in Exhibit “C” the Professional shall be responsible for all expenses related to the services provided pursuant to this Agreement including, but not limited to, travel, copying and facsimile charges, telephone, internet and email charges.

**Article V**  
**Devotion of Time; Personnel; and Equipment**

5.1 The Professional shall devote such time as reasonably necessary for the satisfactory performance of the services under this Agreement. Should the City require additional services not included under this Agreement, the Professional shall make reasonable effort to provide such additional services within the time schedule without decreasing the effectiveness of the performance of services required under this Agreement, and shall be compensated for such additional services on a time and materials basis, in accordance with Professional’s standard hourly rate schedule, or as otherwise agreed between the Parties.

5.2 To the extent reasonably necessary for the Professional to perform the services under this Agreement, the Professional shall be authorized to engage the services of any agents, assistants, persons, or corporations that the Professional may deem proper to aid or assist in the performance of the services under this Agreement. The Professional shall provide written notice to and approval from the City prior to engaging services not referenced in Exhibits “A” or “C”. The cost of such personnel and assistance shall be included as part of the total compensation to be paid Professional hereunder, and shall not otherwise be reimbursed by the City unless provided differently herein.

5.3 The Professional shall furnish the facilities, equipment and personnel necessary to perform the services required under this Agreement unless otherwise provided herein.

5.4 The Professional shall submit monthly progress reports and attend monthly progress meetings scheduled by the City or more frequently as may be required by the City from time to time based upon Project demands. Each progress report shall detail the work accomplished and special problems or delays experienced on the Project during the previous report period, and the planned work activities and special problems or delays anticipated for the next report period.

**Article VI**  
**Miscellaneous**

6.1 Entire Agreement. This Agreement constitutes the sole and only agreement between the Parties and supersedes any prior understandings written or oral agreements between the Parties with respect to this subject matter.

6.2 Assignment. The Professional may not assign this Agreement without the prior written consent of City. In the event of an assignment by the Professional to which the City has

consented, the assignee shall agree in writing with the City to personally assume, perform, and be bound by all the covenants, and obligations contained in this Agreement.

6.3 Successors and Assigns. Subject to the provisions regarding assignment, this Agreement shall be binding on and inure to the benefit of the Parties to it and their respective heirs, executors, administrators, legal representatives, successors and assigns.

6.4 Governing Law. The laws of the State of Texas shall govern this Agreement without regard to any conflict of law rules; and venue for any action concerning this Agreement shall be in the State District Court of Collin County, Texas. The Parties agree to submit to the personal and subject matter jurisdiction of said court.

6.5 Amendments. This Agreement may be amended by the mutual written agreement of the Parties.

6.6 Severability. In the event any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

6.7 Independent Contractor. It is understood and agreed by and between the Parties that the Professional in satisfying the conditions of this Agreement, is acting independently, and that the City assumes no responsibility or liabilities to any third party in connection with these actions. All services to be performed by Professional pursuant to this Agreement shall be in the capacity of an independent contractor, and not as an agent or employee of the City. Professional shall supervise the performance of its services and shall be entitled to control the manner and means by which its services are to be performed, subject to the terms of this Agreement.

6.8 Right-of-Access. The Professional shall not enter onto private property without lawful right-of-access to perform the required surveys, or other necessary investigations. The Professional will take reasonable precautions to minimize damage to the private and public property in the performance of such surveys and investigations. Any right-of-access to public or private property shall be obtained in accordance with the Scope of Services.

6.9 Notice. Any notice required or permitted to be delivered hereunder may be sent by first class mail, overnight courier or by confirmed telefax or facsimile to the address specified below, or to such other Party or address as either Party may designate in writing, and shall be deemed received three (3) days after delivery set forth herein:

If intended for City:

Attn: Joni Clarke  
City Manager  
City of Lucas, Texas  
665 Country Club Road  
Lucas, Texas 75002  
Telephone: (972) 727-8999

With Copy to:

Joseph J. Gorfida, Jr.  
Nichols, Jackson, Dillard, Hager & Smith, LLP  
1800 Ross Tower  
500 North Akard  
Dallas, Texas 75201  
Telephone: (214) 965-9900

If intended for Professional:

Attn: Joseph T. Grajewski, P.E.  
Birkhoff, Hendricks & Carter, L.L.P.  
11910 Greenville Ave., Ste. #600  
Dallas, Texas 75243  
Telephone: 214-361-7900

#### 6.10 Insurance.

- (a) Professional shall during the term hereof maintain in full force and effect the following insurance: (i) a comprehensive general liability policy of insurance for bodily injury, death and property damage insuring against all claims, demands or actions relating to the Professional's performance of services pursuant to this Agreement with a minimum combined single limit of not less than \$1,000,000.00 per occurrence for injury to persons (including death), and for property damage; (ii) policy of automobile liability insurance covering any vehicles owned and/or operated by Professional, its officers, agents, and employees, and used in the performance of this Agreement with policy limits of not less than \$500,000.00 combined single limit and aggregate for bodily injury and property damage; (iii) statutory Worker's Compensation Insurance at the statutory limits and Employers Liability covering all of Professional's employees involved in the provision of services under this Agreement with policy limit of not less than \$500,000.00; and (iv) Professional Liability covering negligent acts, errors and omissions in the performance of professional services with policy limit of not less than \$2,000,000.00 per claim and \$2,000,000.00 in the aggregate.
- (b) All policies of insurance shall be endorsed and contain the following provisions: (1) name the City, its officers, and employees as additional insureds as to all applicable coverage with the exception of Workers Compensation Insurance and Professional Liability; and (2) provide for at least thirty (30) days prior written notice to the City for cancellation of the insurance; (3) provide for a waiver of subrogation against the City for injuries, including death, property damage, or any other loss to the extent the same is covered by the proceeds of insurance, except for Professional Liability Insurance. The Professional shall provide written notice to the City of any material change of or to the insurance required herein.

- (c) All insurance companies providing the required insurance shall be authorized to transact business in Texas and rated at least “A” by AM Best or other equivalent rating service.
- (d) A certificate of insurance and copies of the policy endorsements evidencing the required insurance shall be submitted prior to commencement of services and upon request by the City.

6.11 Debarment and Suspension.

- (a) In accordance with 2 CFR section 180.300, the principal of this contract as described in 2 CFR section 180.995 being duly sworn under penalty of perjury under the laws of the United States, certifies that neither this company, nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any federal department or agency, the State of Texas or any of its departments or agencies.
- (b) If during the contract period the principal becomes debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation, the principal shall immediately inform City of Lucas
- (c) For contracts that are financed by Federal or State grants, the principal agrees that this section will be enforced on each of its subcontractors and will inform City of Lucas of any violations of this section by subcontractors to the contract.
- (d) The certification in this section is a material representation of fact relied upon by City in entering into this contract.

6.12 Indemnification. **CITY SHALL NOT BE LIABLE FOR ANY LOSS, DAMAGE, OR INJURY OF ANY KIND OR CHARACTER TO ANY PERSON OR PROPERTY ARISING FROM THE SERVICES OF THE PROFESSIONAL PURSUANT TO THIS AGREEMENT. PROFESSIONAL HEREBY WAIVES ALL CLAIMS AGAINST CITY, ITS OFFICERS, AGENTS AND EMPLOYEES (COLLECTIVELY REFERRED TO IN THIS SECTION AS “CITY”) FOR DAMAGE TO ANY PROPERTY OR INJURY TO, OR DEATH OF, ANY PERSON TO THE EXTENT ARISING AT ANY TIME AND FROM ANY CAUSE OTHER THAN THE NEGLIGENCE OR WILLFUL MISCONDUCT OF CITY OR BREACH OF CITY’S OBLIGATIONS HEREUNDER. PROFESSIONAL AGREES TO INDEMNIFY AND SAVE HARMLESS CITY FROM AND AGAINST LIABILITIES, DAMAGES, CLAIMS, SUITS, COSTS (INCLUDING COURT COSTS, REASONABLE ATTORNEYS’ FEES AND COSTS OF INVESTIGATION) AND ACTIONS OF ANY KIND BY REASON OF INJURY TO OR DEATH OF ANY PERSON OR DAMAGE TO OR LOSS OF PROPERTY TO THE EXTENT CAUSED BY THE PROFESSIONAL’S NEGLIGENT PERFORMANCE OF SERVICES UNDER THIS AGREEMENT OR BY REASON OF ANY NEGLIGENT ACT**



**OR OMISSION ON THE PART OF PROFESSIONAL, ITS OFFICERS, DIRECTORS, SERVANTS, EMPLOYEES, REPRESENTATIVES, CONSULTANTS, LICENSEES, SUCCESSORS OR PERMITTED ASSIGNS (EXCEPT WHEN SUCH LIABILITY, CLAIMS, SUITS, COSTS, INJURIES, DEATHS OR DAMAGES ARISE FROM OR ARE ATTRIBUTED TO NEGLIGENCE OF THE CITY, IN WHOLE OR IN PART, IN WHICH CASE PROFESSIONAL SHALL INDEMNIFY CITY ONLY TO THE EXTENT OR PROPORTION OF NEGLIGENCE ATTRIBUTED TO PROFESSIONAL AS DETERMINED BY A COURT OR OTHER FORUM OF COMPETENT JURISDICTION). THE PROFESSIONAL’S OBLIGATIONS UNDER THIS SECTION SHALL NOT BE LIMITED TO THE LIMITS OF COVERAGE OF INSURANCE MAINTAINED OR REQUIRED TO BE MAINTAINED BY PROFESSIONAL UNDER THIS AGREEMENT. THIS PROVISION SHALL SURVIVE THE TERMINATION OF THIS AGREEMENT.**

6.13 Counterparts. This Agreement may be executed by the Parties hereto in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument. Each counterpart may consist of any number of copies hereof each signed by less than all, but together signed by all of the Parties hereto.

6.14 Exhibits. The exhibits attached hereto are incorporated herein and made a part hereof for all purposes.

- Exhibit “A” – Scope of Services
- Exhibit “B” – Project Schedule
- Exhibit “C” – Compensation Schedule
- Exhibit “D” – Information to be provided to professional
- Exhibit “E” – Project Location Map

6.15 Prohibition of Boycott Israel. Professional verifies that it does not Boycott Israel and agrees that during the term of this Agreement will not Boycott Israel as that term is defined in Texas Government Code Section 808.001, as amended.

**Article VII  
Texas Board of Professional Land Surveying Contact Information**

Recipients of professional land surveying services under this agreement may direct complaints regarding such services to the Texas Board of Professional Land Surveying, 12100 Park 35 Circle, Building A, Suite 156, MC 230, Austin, TX 78753, Phone (512) 239-5263, Fax (512) 239-5253.

*(Signature Page to Follow)*

EXECUTED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**City of Lucas, Texas**


By: \_\_\_\_\_  
Joni Clarke  
City Manager

Approved as to form:

By: \_\_\_\_\_  
Joseph J. Gorfida, Jr., City Attorney  
(01-20-15/69878)

EXECUTED this 26<sup>th</sup> day of March, 2019.

**(Professional)**

By:  \_\_\_\_\_  
Name: Joseph T. Grajewski, P.E.  
Title: Partner

## **Exhibit “A” Scope of Services**

### LEMONTREE DRAINAGE ANALYSIS

#### **General Project Scope:**

The basin contributing to Reid Branch Tributary 1 is made up of a variety of residential development and a high school. Each addition drains to an adjacent addition before drainage makes its way into Reid Branch Tributary 1. This analysis will research and review the drainage design and calculations from record drawings of the surrounding developments to assess locations with inadequate drainage conveyance capacity.

#### **Phase I:**

- A. Review of Lovejoy High School Drainage Design
- B. Review of Rimrock Development Drainage Design
- C. Review of Farmstead Development Drainage Design
- D. Development of Concept Plan to address inadequate drainage design within existing developments
- E. Preparation of a hydrologic model of the basin using HEC-HMS
- F. Obtain survey shots at culvert flowlines at main discharge points within the basin
- G. Prepare overall Drainage Area Map
- H. Submit Letter Report to the City summarizing observations from analysis and drainage improvement recommendations

#### **Additional Services:**

- A. Field Surveys
- B. Plotting & Reproduction

**Exclusions:**

The intent of this scope of services is to include only the services specifically listed herein and none others. Services specifically excluded from this scope of services include, but are not necessarily limited to the following:

- A. Environmental impact statements and assessments
- B. Fees for permits or advertising
- C. Fiduciary Responsibility to the City
- D. Hydraulic Modeling
- E. On-site safety precautions, programs and responsibility

**Exhibit "B"**  
**Project Schedule**

LEMONTREE DRAINAGE ANALYSIS

Conduct Field Surveys .....	4 Weeks after Notice to Proceed
Review Existing Development Plans .....	8 Weeks after Notice to Proceed
Submit Concept Plan to City .....	14 Weeks after Notice to Proceed
Submit Final Letter Report .....	18 Weeks after Notice to Proceed

**Exhibit “C”  
Compensation Schedule**

LEMONTREE DRAINAGE ANALYSIS

Payment for the Scope of Services described under Exhibit “A” shall be compensated on an hourly basis following the 2019 Fee Schedule provided below. Expenses will be billed at actual invoice cost times 1.15. Automobile mileage will be invoiced at the IRS limit. On this basis, a maximum fee of **\$29,980** for time, expenses and mileage shall not be exceeded without written authorization from the City, based on increased scope of services. Payments are to be made on a monthly basis based on the actual hourly expenditures.

**2019 FEE SCHEDULE**

<b><u>Staff:</u></b>	<b><u>Hourly Rate</u></b>
▪ Project Manager	\$247.00
▪ Design Engineer	\$175.00
▪ Electrical	\$186.50
▪ Engineer-in-Training	\$130.00
▪ AutoCAD III (Sr. Designer)	\$169.00
▪ AutoCAD II	\$135.00
▪ AutoCAD I	\$90.00
▪ Word Processor II (Sr. Processor)	\$130.00
▪ Word Processor I	\$85.00
▪ Survey Crew *	\$170.00
▪ Registered Professional Land Surveyor II	\$254.00
▪ Registered Professional Land Surveyor I	\$167.50
Copies and Expenses	Invoice Cost x 1.15
Mileage	IRS Rate
Modeling Software	\$125.00 /week
▪ (Water, Sewer, AutoTURN)	\$350.00 /month

\* Plus Auto Mileage

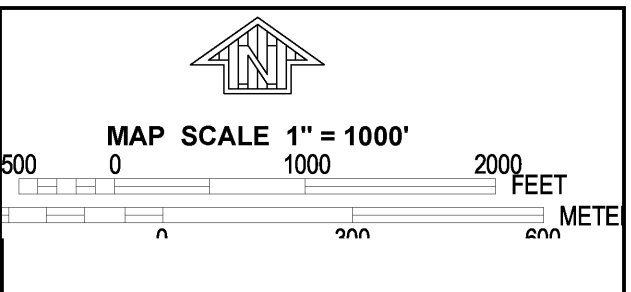
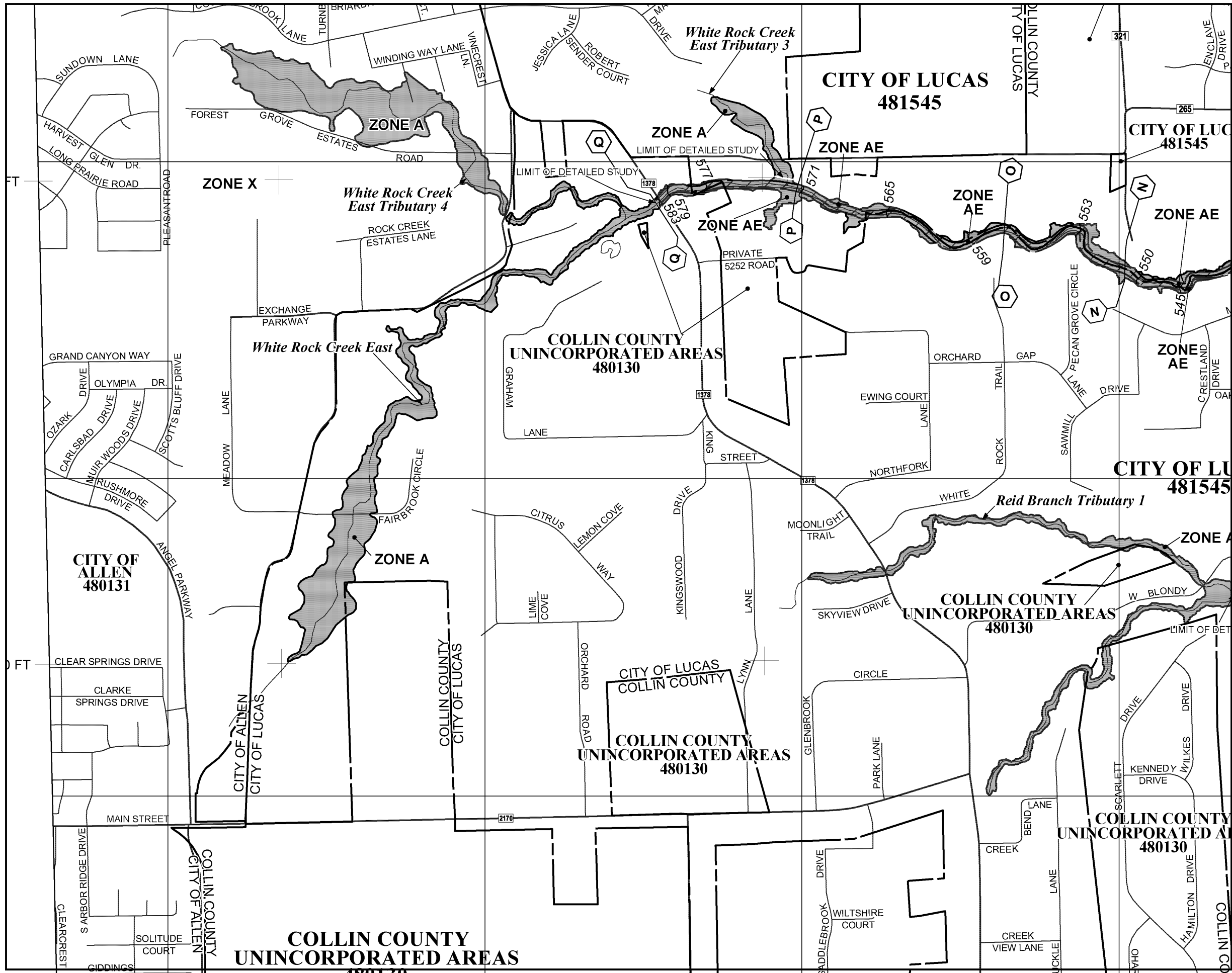
**Exhibit “D”**  
**Information to be provided to professional**

LEMONTREE DRAINAGE ANALYSIS

1. Lovejoy High School Record Drawings
2. Rimrock Development Record Drawings
3. Farmstead Development Record Drawings
4. 2004 Drainage Study







**PANEL 0405J**

**NATIONAL FLOOD INSURANCE PROGRAM**

**FIRM  
FLOOD INSURANCE RATE MAP  
COLLIN COUNTY,  
TEXAS  
AND INCORPORATED AREAS**

**PANEL 405 OF 600**  
(SEE MAP INDEX FOR FIRM PANEL LAYOUT)

**CONTAINS:**

COMMUNITY	NUMBER	PANEL	SUFFIX
COLLIN COUNTY	480130	0405	J
ALLEN, CITY OF	480131	0405	J
FAIRVIEW, TOWN OF	481069	0405	J
LUCAS, CITY OF	481545	0405	J
PARKER, CITY OF	480139	0405	J

Notice to User: The Map Number shown below should be used when placing map orders; the Community Number shown above should be used on insurance applications for the subject community.



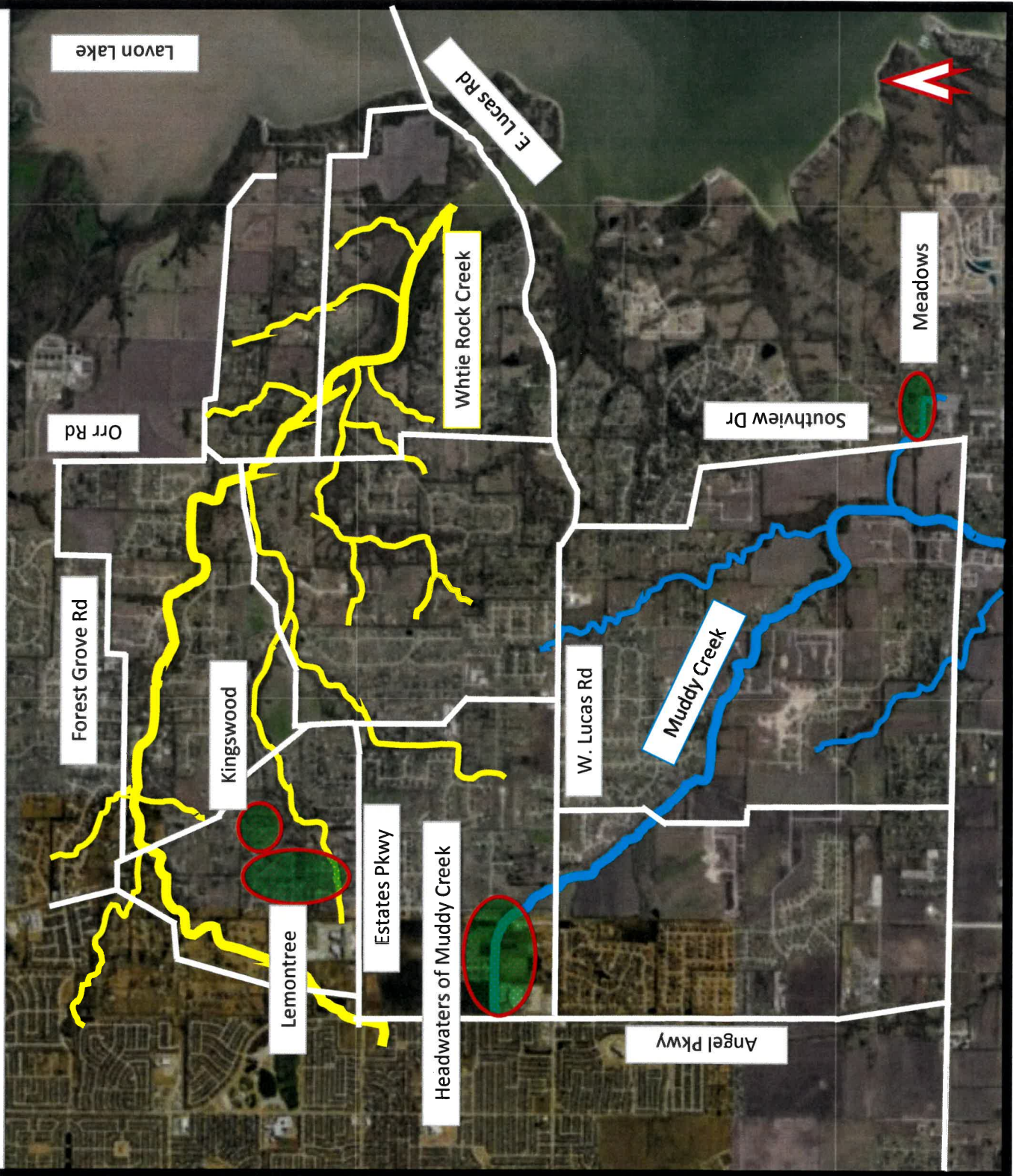
**MAP NUMBER  
48085C0405J**

**MAP REVISED  
JUNE 2, 2009**

Federal Emergency Management Agency

This is an official copy of a portion of the above referenced flood map. It was extracted using F-MIT On-Line. This map does not reflect changes or amendments which may have been made subsequent to the date on the title block. For the latest product information about National Flood Insurance Program flood maps check the FEMA Flood Map Store at [www.msc.fema.gov](http://www.msc.fema.gov)

# Agenda Item 8 - Drainage in the City of Lucas





# City of Lucas Council Agenda Request April 18, 2019

Item No. 07

Requester: Finance Director Liz Exum

## **Agenda Item Request**

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Consider adopting Ordinance 2019-04-00891 approving Mid-Year Budget Adjustments for fiscal year beginning October 1, 2018 and ending September 30, 2019.

## **Background Information**

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The Finance Department has completed the review process with the City departments and the City Manager for the Mid-Year budget review. Adjustments are proposed to properly reflect actual trends in activity and amendments as necessary.

## **Attachments/Supporting Documentation**

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1. Ordinance 2019-04-00891 with Exhibit A detailing budget amendments for FY 2018-2019.
2. General Fund Reserves by Fiscal Year
3. Water Fund Reserves by Fiscal Year

## **Budget/Financial Impact**

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The financial impact to the budget is varied and is outlined in detail to be reviewed and discussed.

## **Recommendation**

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Staff recommends approval of the FY 2018-2019 Mid-Year Budget Adjustments.

## **Motion**

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I make a motion to adopt Ordinance 2019-04-00891 approving Mid-Year Budget Adjustments for Fiscal Year beginning October 1, 2018 and ending September 30, 2019.



**ORDINANCE 2019-04-00891  
[AMENDING FY 2018-2019 BUDGET]**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LUCAS, COLLIN COUNTY, TEXAS, AUTHORIZING CERTAIN BUDGET AMENDMENTS PERTAINING TO THE FISCAL YEAR 2018-2019 BUDGET; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City is required by the City Charter to approve a budget amendment by ordinance and upon approval such amendment shall become an attachment to the original budget; and

**WHEREAS**, a budget amendment has been prepared for certain appropriations and expenditures in the 2018-2019 budget and submitted to the City Council for approval, a true and correct copy of which is attached as Exhibit A.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LUCAS, COLLIN COUNTY, TEXAS, THAT:**

**Section 1.** Pursuant to the City Charter requirements of the City of Lucas, Texas, in the year 2018-2019, a budget amendment attached as Exhibit A is hereby authorized and approved.

**Section 2.** This Ordinance shall take effect immediately from and after its passage and publication in accordance with the provisions of the Charter of the City of Lucas, and it is accordingly so ordained.

**DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF LUCAS, COLLIN COUNTY, TEXAS, ON THIS 18TH DAY OF APRIL, 2019.**

APPROVED:

\_\_\_\_\_  
Jim Olk, Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
Joseph J. Gorfida, Jr., City Attorney

\_\_\_\_\_  
Stacy Henderson, City Secretary



	2018-2019 ORIGINAL BUDGET	2018-2019 MID-YR BUDGET ADJUSTMENTS	2018-2019 AMENDED BUDGET	2018-2019 YTD ACTUAL AS OF 3/31/19
<b>REVENUE SUMMARY</b>				
<b>GENERAL FUND</b>				
PROPERTY TAXES	2,559,106	0	2,559,106	2,515,355
OTHER TAXES	1,421,200	0	1,421,200	816,764
FINES & FORFEITURES	1,007	0	1,007	914
LICENSES & PERMITS	483,220	-22,000	461,220	232,515
FIRE DEPARTMENT REVENUE	782,806	32,022	814,828	438,689
FEES & SERVICE CHARGES	63,450	39,000	102,450	8,795
MISCELLANEOUS REVENUES	521,227	216,798	738,025	239,735
<b>TOTAL GENERAL FUND REVENUE</b>	<b>5,832,016</b>	<b>265,820</b>	<b>6,097,836</b>	<b>4,252,767</b>
<b>WATER UTILITIES FUND</b>				
FEES & SERVICE CHARGES	4,542,749	0	4,542,749	1,551,887
MISCELLANEOUS REVENUES	120,400	60,000	180,400	79,407
<b>TOTAL WATER UTILITIES FUND REVENUE</b>	<b>4,663,149</b>	<b>60,000</b>	<b>4,723,149</b>	<b>1,631,294</b>
<b>DEBT SERVICE FUND</b>				
PROPERTY TAXES	1,197,893	50,394	1,248,287	1,263,861
<b>TOTAL DEBT SERVICE FUND REVENUE</b>	<b>1,197,893</b>	<b>50,394</b>	<b>1,248,287</b>	<b>1,263,861</b>
<b>COMBINED REVENUE TOTALS</b>	<b>11,693,058</b>	<b>376,214</b>	<b>12,069,272</b>	<b>7,147,922</b>
<b>EXPENDITURES</b>				
<b>GENERAL FUND</b>				
CITY COUNCIL	56,350	-22,320	34,030	8,056
CITY SEC	167,629	2,600	170,229	75,540
ADMIN/FINANCE	572,331	26,540	598,871	293,282
DEVELOPMENT SERVICES	420,669	9,006	429,675	187,916
PUBLIC WORKS	255,028	7,540	262,568	100,652
PUBLIC WORKS - ENGINEERING	951,388	112,720	1,064,108	79,054
PARKS	287,840	19,055	306,895	53,334
FIRE	2,246,971	90,726	2,337,697	1,074,236
NON-DEPARTMENTAL	641,419	58,558	699,977	333,386
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>5,599,625</b>	<b>304,426</b>	<b>5,904,051</b>	<b>2,205,456</b>
<b>WATER UTILITIES FUND</b>				
WATER UTILITIES	3,828,790	-33,353	3,795,437	1,500,931
WATER - ENGINEERING	148,870	2,860	151,730	55,098
<b>TOTAL WATER FUND EXPENDITURES</b>	<b>3,977,660</b>	<b>-30,493</b>	<b>3,947,167</b>	<b>1,556,029</b>
<b>DEBT SERVICE</b>				
WATER UTILITIES	637,919	0	637,919	540,297
GENERAL FUND	1,172,388	0	1,172,388	992,596
<b>TOTAL DEBT SERVICE</b>	<b>1,810,307</b>	<b>0</b>	<b>1,810,307</b>	<b>1,532,893</b>
<b>TOTAL EXPENDITURES</b>	<b>11,387,592</b>	<b>273,933</b>	<b>11,661,525</b>	<b>5,294,378</b>
<b>NET REVENUE LESS EXPENDITURES</b>	<b>305,466</b>	<b>102,281</b>	<b>407,747</b>	<b>1,853,544</b>

2018-2019 ORIGINAL BUDGET	2018-2019 MID-YR BUDGET ADJUSTMENTS	2018-2019 AMENDED BUDGET	2018-2019 YTD ACTUAL AS OF 3/31/19
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**SUMMARY BY FUND**

<b>GENERAL FUND</b>				
REVENUE	5,832,016	265,820	6,097,836	4,252,767
EXPENDITURES	5,599,625	304,426	5,904,051	2,205,456
<b>NET REVENUE LESS EXPENDITURES</b>	<b>232,391</b>	<b>-38,606</b>	<b>193,785</b>	<b>2,047,311</b>
<b>WATER UTILITES FUND</b>				
REVENUE	4,663,149	60,000	4,723,149	1,631,294
EXPENDITURES	3,977,660	-30,493	3,947,167	1,556,029
DEBT SERVICE	637,919	0	637,919	540,297
<b>NET REVENUE LESS EXPENDITURES</b>	<b>47,570</b>	<b>90,493</b>	<b>138,063</b>	<b>-465,032</b>
<b>DEBT SERVICE FUND-GENERAL</b>				
REVENUE	1,197,893	50,394	1,248,287	1,263,861
EXPENDITURES	1,172,388	0	1,172,388	992,596
<b>NET REVENUE LESS EXPENDITURES</b>	<b>25,505</b>	<b>50,394</b>	<b>75,899</b>	<b>271,265</b>
<b>NET REVENUE LESS EXPENDITURES</b>	<b>305,466</b>	<b>102,281</b>	<b>407,747</b>	<b>1,853,544</b>

**FUND SUMMARIES - GOVERNMENTAL FUNDS**

COMBINED SUMMARY OF REVENUES AND EXPENDITURES AND CHANGES IN FUND BALANCE

	GENERAL	DEBT SERVICE	CAPITAL IMPROVEMENTS	BROCKDALE ROAD IMPROV	DEVELOPERS IMPACT FEES (LOGAN FORD/5 OAKS)	IMPACT FEES	TOTAL GOVERNMENTAL
<b>BEGINNING FUND BALANCE</b>	7,630,496	969,611	6,208,502	245,054	22,000	1,550,405	16,626,068
PROPERTY TAXES	2,559,106	1,248,287					3,807,393
OTHER TAXES	1,421,200						1,421,200
FINES & FORFEITURES	1,007						1,007
LICENSES & PERMITS	461,220						461,220
FIRE DEPARTMENT REVENUE	814,828						814,828
FEES & SERVICE CHARGES	102,450						102,450
MISCELLANEOUS REVENUES	738,025		114,000	134,000			986,025
IMPACT FEES REVENUE						220,000	220,000
TRANSFER IN GENERAL FUND RESERVES			371,248				371,248
TRANSFER IN IMPACT FEES			1,564,025				1,564,025
<b>TOTAL REVENUES</b>	<b>6,097,836</b>	<b>1,248,287</b>	<b>2,049,273</b>	<b>134,000</b>		<b>220,000</b>	<b>9,749,396</b>
<b>EXPENDITURES</b>							
CITY COUNCIL	34,030						34,030
CITY SEC	170,229						170,229
ADMIN/FINANCE	598,871						598,871
DEVELOPMENT SERVICES	429,675						429,675
PUBLIC WORKS	262,568						262,568
PUBLIC WORKS - ENGINEERING	1,064,108						1,064,108
PARKS	306,895						306,895
FIRE	2,337,697						2,337,697
NON-DEPARTMENTAL	699,977						699,977
DEBT SERVICE PRINCIPAL		800,000					800,000
DEBT SERVICE INTEREST/BOND EXP		372,388					372,388
BROCKDALE ROAD MAINT.				109,860			109,860
CAPITAL ROADWAY PROJECTS			8,257,775			1,564,025	9,821,800
<b>TOTAL EXPENDITURES</b>	<b>5,904,051</b>	<b>1,172,388</b>	<b>8,257,775</b>	<b>109,860</b>	<b>0</b>	<b>1,564,025</b>	<b>17,008,099</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>193,785</b>	<b>75,899</b>	<b>(6,208,502)</b>	<b>24,140</b>		<b>(1,344,025)</b>	<b>(7,258,703)</b>
<b>ENDING FUND BALANCE</b>	<b>7,824,281</b>	<b>1,045,510</b>	<b>0</b>	<b>269,194</b>	<b>22,000</b>	<b>206,380</b>	<b>9,367,365</b>
<b>MINUS RESTRICTIONS AND TRANSFERS</b>							
IMPACT FEES						(206,380)	(206,380)
BROCKDALE ROAD IMPROVEMENTS				(269,194)			(269,194)
CAPITAL OUTLAY - GENERAL FUND (FY 15-16)/(FY 16-17)/(FY 17-18)/(FY 18-19)	(200,000)						(200,000)
DEBT SERVICE PAYMENTS		(1,045,510)					(1,045,510)
3RD PARTY (DEVELOPER) IMPACT FEES (LOGAN FORD/5 OAKS)					(22,000)		(22,000)
TRANSFER GF RESERVES TO CAPITAL PROJECTS	(371,248)						(371,248)
PROJECT MGMT COST APPR 1-17-19(REMAINING GF BAL \$629,504 - \$244,806)	(384,698)						(384,698)
AMBULANCE DONATION	(100,000)						(100,000)
CAPITAL FOR AMBULANCE (FY 18-19)	(300,000)		0				(300,000)
UNASSIGNED FUND BALANCE	6,468,335	0	0	0	0	0	6,468,335
<b>TOTAL AMOUNT OF RESERVES PRIOR TO GASB 54 REQUIREMENT</b>	<b>6,468,335</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,468,335</b>
AMOUNT IN DAYS OPERATING COST	401						401
AMOUNT IN MONTHS OPERATING COST	13.1						13.1
RESERVES FOR GASB 54 FUND BALANCE POLICY (50% OF CURRENT YR EXPENDITURES IN GENERAL FUND)	(2,952,025)						(2,952,025)
<b>TOTAL RESERVES AFTER GASB 54 REQUIREMENTS</b>	<b>3,516,310</b>						<b>3,516,310</b>
AMOUNT IN DAYS OPERATING COST	218						218
AMOUNT IN MONTHS OPERATING COST	7.1						7.1

**FUND SUMMARIES - PROPRIETARY**

COMBINED SUMMARY OF REVENUES AND EXPENDITURES AND CHANGES IN FUND BALANCE

	WATER	CAPITAL IMPROVEMENTS	IMPACT /DEVELOP FEES	TOTAL PROPRIETARY
<b><u>BEGINNING BALANCE RESTRICTED/UNRESTRICTED</u></b>	6,431,412	2,502,905	0	8,934,317
WATER REVENUE	3,915,419			3,915,419
WASTE WATER REVENUE	51,230			51,230
TRASH REVENUE	576,000			576,000
MISCELLANEOUS REVENUES	180,500			180,500
IMPACT FEES			225,000	225,000
TRANSFER IN IMPACT FEES		225,000		225,000
TRANSFER IN FUND BALANCE - WATER PROJECTS		411,652		411,652
<b>TOTAL REVENUES</b>	<b>4,723,149</b>	<b>636,652</b>	<b>225,000</b>	<b>5,584,801</b>
<b><u>EXPENDITURES</u></b>				
WATER	3,237,599			3,237,599
TRASH	510,000			510,000
WASTEWATER	47,838			47,838
DEBT SERVICE PRINCIPAL	435,000			435,000
DEBT SERVICE INTEREST/BOND EXP	202,919			202,919
WATER ENGINEERING	151,730			151,730
TRANSFER IMPACT FEES TO FUND CAPITAL PROJECTS			225,000	225,000
CAPITAL PROJECTS WF		3,139,557		3,139,557
				0
<b>TOTAL EXPENDITURES</b>	<b>4,585,086</b>	<b>3,139,557</b>	<b>225,000</b>	<b>7,949,643</b>
<b>NET CHANGE IN BALANCE</b>	<b>138,063</b>	<b>(2,502,905)</b>	<b>0</b>	<b>(2,364,842)</b>
<b>ENDING BALANCE</b>	<b>6,569,475</b>	<b>0</b>	<b>0</b>	<b>6,569,475</b>
<b>MINUS RESTRICTED FOR:</b>				
IMPACT FEES			0	0
DEBT SERVICE PAYMENTS	(435,000)			(435,000)
CUSTOMER DEPOSITS	(247,600)			(247,600)
PROJECT MGMT COST APPR 1-17-19(REMAINING WF BAL \$69,946 - \$34,973)	(34,973)			(34,973)
TRSF TO CAPITAL FROM RESERVES	(411,652)	0		(411,652)
UNASSIGNED FUND BALANCE	5,440,250	0	0	5,440,250
<b>TOTAL AMOUNT OF RESERVES PRIOR TO GASB 54 REQUIREMENT</b>	<b>5,440,250</b>	<b>0</b>	<b>0</b>	<b>5,440,250</b>
AMOUNT IN DAYS OPERATING COST	472			472
AMOUNT IN MONTHS OPERATING COST	15.7			15.7
RESERVES FOR GASB 54 FUND BALANCE POLICY (50% OF CURRENT YR EXPENDITURES IN GENERAL FUND)	(2,075,043)			(2,075,043)
<b>TOTAL RESERVES AFTER GASB 54 REQUIREMENTS</b>	<b>3,365,206</b>	<b>0</b>	<b>0</b>	<b>3,365,206</b>
AMOUNT IN DAYS OPERATING COST	292			292
AMOUNT IN MONTHS OPERATING COST	9.7			9.7



**CAPITAL FUND SUMMARY****CAPITAL WATER PROJECTS:**

WATER METER REPLACEMENT YEAR THREE (21-8210-490-104)	130,000
PARKER ROAD W LINE PHAES ONE(21-8210-490-120)	43,586
PARKER ROAD W LINE PHASE TWO (21-8210-490-122)	80,878
PROJ MGMT 125 - ELEVATED WATER TOWER (21-8210-490-124)	34,973
ELEVATED WATER TOWER (21-8210-490-125)	2,850,120
<b>TOTAL WF PROJECTS FY 18/19</b>	<b>3,139,557</b>

**PROJECT FUNDING - WATER:**

2017 CERTIFICATES OF OBLIGATION	(2,381,926)
FY 16-17 RESERVES APPROVED 3-2-17	(120,979)
IMPACT FEES (TRANSFER IN 51-4996)	(225,000)
FY 18-19 RESERVES (TRANSFER IN 51-4996)	(411,652)
<b>TOTAL WATER PROJECT FUNDING</b>	<b>(3,139,557)</b>

**CAPITAL ROADWAY AND GF PROJECTS:**

WINNINGKOFF RD REVERSE CURVE (21-8210-491-123)	10,206
STINSON RD W LUCAS INTERSECTION (21-8210-491-124)	124,095
COUNTRY CLUB RD/ESTATES PKWY INTERSECTION (21-8210-491-126)	294,696
WINNINGKOFF RD- REVERSE C TO SNIDER LN (21-8210-491-127)	1,804,918
STINSON RD - PARKER RD TO BRISTOL PARK (21-8210-491-128)	2,786,460
BLONDY JHUNE RD WEST BRIDGE TO WINNINGK (21-8210-491-129)	2,792,592
PARKER RD CIMARRON TRAIL TURN LANE (21-8210-491-130)	200,000
PROJ MGMT 127 -WINNINGKOFF RD- REVERSE C/SNIDER LN (21-8210-491-131)	0
PROJ MGMT 128 STINSON RD - PARKER RD/ BRISTOL PARK (21-8210-491-132)	104,918
PROJ MGMT 129 BLONDY JHUNE RD WEST BRIDGE /WINNINGK (21-8210-491-133)	139,890
<b>TOTAL GF PROJECTS FY 17/18</b>	<b>8,257,775</b>

**PROJECT FUNDING - GENERAL FUND:**

FY 16-17 RESTRICTED RESERVES APPROVED 3-2-17 (TRSF IN 11-4996)	(1,385,000)
FY 18-19 GENERAL FUND RESERVES	(371,248)
CURRENT REVENUES (INTEREST) FUND 21	(114,000)
2017 CERTIFICATES OF OBLIGATION (FUND 21)	(4,823,502)
IMPACT FEES ROADS ROADWAY PROJECTS (TRSF IN 11-4996)	(1,564,025)
<b>TOTAL GENERAL FUND PROJECT FUNDING</b>	<b>(8,257,775)</b>

**TOTAL CAPITAL PROJECTS FY 17/18****11,397,332**

	2017-2018 ACTUAL	2018-2019 ORIGINAL BUDGET	2018-2019 MID-YR BUDGET ADJUSTMENTS	2018-2019 AMENDED BUDGET	2018-2019 YTD ACTUAL AS OF 3/31/19
<b>Impact/Development Fee Summary</b>					
<b>GENERAL FUND:</b>					
Beginning Balance General Fund (Restricted)	1,453,783	1,660,693	156,766	1,817,459	
<b>Revenue</b>					
Roadway Impact Fees(11-4500)	339,297	220,000		220,000	84,370
Roadway Fees Brockdale(11-4989) Improv		34,000	3,400	37,400	37,400
Contrib. Roadway Maint. Brockdale(11-4990)	54,799	0	100,000	100,000	100,000
<b>Total Revenues</b>	<b>394,096</b>	<b>254,000</b>	<b>100,000</b>	<b>357,400</b>	<b>221,770</b>
<b>Expenditures</b>					
Capital Projects	21,106	566,078	997,947	1,564,025	
Brockdale Road Maint	9,315	0	109,860	109,860	
<b>Total Expenditures</b>	<b>30,421</b>	<b>566,078</b>	<b>1,107,807</b>	<b>1,673,885</b>	<b>0</b>
<b>Total General Fund Restricted</b>	<b>1,817,459</b>	<b>1,348,615</b>	<b>(851,041)</b>	<b>500,974</b>	<b>221,770</b>
<b>Restricted for Developers Logan Ford/Five Oaks</b>	<b>22,000</b>	<b>26,400</b>	<b>(4,400)</b>	<b>22,000</b>	
<b>Restricted for Brockdale Road Maint</b>	<b>9,860</b>	<b>19,175</b>	<b>(19,175)</b>	<b>0</b>	
<b>Restricted for Brockdale Capital Improvements</b>	<b>235,194</b>	<b>236,395</b>	<b>36,199</b>	<b>272,594</b>	
<b>Total 3rd Party Restricted</b>	<b>267,054</b>	<b>281,970</b>	<b>12,624</b>	<b>294,594</b>	<b>0</b>
<b>General Fund Ending Bal (Restricted for Roads)</b>	<b>1,550,405</b>	<b>1,066,645</b>	<b>139,735</b>	<b>206,380</b>	
<b>Total General Fund Restricted</b>	<b>1,817,459</b>	<b>1,348,615</b>	<b>148,959</b>	<b>500,974</b>	<b>0</b>
<b>WATER FUND:</b>					
Beginning Balance - Water Fund	(6,055,076)	(6,305,076)	613,216	(5,691,860)	
<b>Revenue</b>					
Water Impact Fees	363,216	225,000		225,000	87,444
Development Fees -Sewer		0	0	0	
<b>Total Revenues</b>	<b>363,216</b>	<b>225,000</b>	<b>0</b>	<b>225,000</b>	<b>87,444</b>
<b>Expenditures</b>					
Capital Projects - Water		498,910	258,721	757,631	0
Capital Projects- Sewer				0	0
<b>Total Expenditures</b>	<b>0</b>	<b>498,910</b>	<b>258,721</b>	<b>757,631</b>	<b>0</b>
<b>Revenues less Expenditures</b>	<b>363,216</b>	<b>(273,910)</b>	<b>(258,721)</b>	<b>(532,631)</b>	<b>87,444</b>
<b>Water Fund Ending Balance</b>	<b>(5,691,860)</b>	<b>(6,578,986)</b>	<b>354,495</b>	<b>(6,224,491)</b>	<b>87,444</b>

11 -GENERAL FUND		2018-2019 ORIGINAL BUDGET	2018-2019 MID-YR BUDGET ADJUSTMENTS	2018-2019 AMENDED BUDGET	2018-2019 YTD ACTUAL AS OF 3/31/19	DESCRIP
<b>REVENUE</b>						
4011	PROPERTY TAXES	2,531,806		2,531,806	2,492,466	
4012	PROPERTY TAXES-DEL.	15,800		15,800	14,576	
4015	PROPERTY TAXES-P&I	11,500		11,500	8,313	
<b>TOTAL PROPERTY TAXES</b>		<b>2,559,106</b>	<b>0</b>	<b>2,559,106</b>	<b>2,515,355</b>	

**OTHER TAXES**

4101	SALES TAX	725,940		725,940	388,139	
4101-100	SALES TAX STREETS	364,060		364,060	194,653	
4102	FRANCHISE-ELECTRICAL	250,000		250,000	194,149	
4103	FRANCHISE-TELEPHONE	6,000		6,000	2,927	
4104	FRANCHISE-CABLE	42,000		42,000	21,590	
4105	FRANCHISE-GAS	30,000		30,000	13,687	
4106	FRANCHISE-CABLE PEG	3,200		3,200	1,620	
<b>TOTAL OTHER TAXES</b>		<b>1,421,200</b>	<b>0</b>	<b>1,421,200</b>	<b>816,764</b>	

**FINES & FORFEITURES**

4202	COURT TECHNOLOGY FUND	7		7	8	Adjust to trend
4203	COURT SECURITY FUND	5		5	6	Adjust to trend
4204	COURT COST-CITY	8		8	10	Adjust to trend
4205	FINES	900		900	786	Adjust to trend
4206	COURT COST-STATE	65		65	80	Adjust to trend
4208	STATE JURY FEE	7		7	8	Adjust to trend
4212	JUDICIAL FEES-STATE	9		9	11	Adjust to trend
4213	JUDICIAL FEES-CITY	2		2	1	Adjust to trend
4218	INDIGENT DEFENSE FEE	4		4	4	Adjust to trend
<b>TOTAL FINES &amp; FORFEITURES</b>		<b>1,007</b>	<b>0</b>	<b>1,007</b>	<b>914</b>	

**LICENSES & PERMITS**

4301	GEN CONTRACTOR REG.	20,000		20,000	6,480	
4361	ZONING REQUEST	1,200		1,200	0	
4362	SPECIFIC USE PERMITS	900		900	0	
4363	VARIANCE REQUEST	100		100	0	
4365	BLDG PERMITS-NEW HOMES	260,000		260,000	139,677	
4367	BLDG PERMITS-ACC.	20,000		20,000	10,195	
4368	BLDG PERMITS-REMODEL	6,000		6,000	2,318	
4369	BLDG PERMITS-COMM.	24,000		24,000	15,164	
4371	ELECTRICAL PERMITS	2,200		2,200	1,260	Adjust to trend
4372	PLUMBING PERMITS	4,000		4,000	2,100	
4373	HEATING & A/C PERMITS	1,400		1,400	1,140	
4374	FENCE PERMITS	6,000		6,000	3,750	
4375	SWIMMING POOL PERMITS	22,000		22,000	7,950	
4376	WEIGHT LIMIT PERMITS	62,000	(22,000)	40,000	23,100	Adjust to trend
4377	ROOF PERMITS	1,000		1,000	600	
4378	SPRINKLER SYST PERMITS	6,500		6,500	5,145	
4379	DRIVEWAY PERMIT	1,000		1,000	300	
4380	SIGN PERMIT	2,000		2,000	395	
4382	STORM WATER MGMT PERMIT	4,600		4,600	1,500	
4384	SOLICITATION PERMIT	120		120	0	
4390	PLANNED DEVELOPMENT	700		700	500	
4395	HEALTH SERVICE PERMITS	6,300		6,300	0	
4398	MISC LICENSES & PERMITS	1,200		1,200	180	
4611	FIRE SPRINKLER PERMIT	30,000		30,000	10,761	
<b>TOTAL LICENSES &amp; PERMITS</b>		<b>483,220</b>	<b>(22,000)</b>	<b>461,220</b>	<b>232,515</b>	

**FIRE DEPARTMENT REVENUE**

4612	COUNTY FIRE DISTRICT	0	32,022	32,022	16,011	Adjust to county actual
4613	SEIS LAGOS INTER-LOCAL	363,706		363,706	363,591	
4614	AMBULANCE SERVICES	83,000		83,000	52,048	
4615	LISD EMS SERVICE	8,100		8,100	7,040	
4999	FIRE DISTRICT TRANSFER IN	328,000		328,000		
<b>TOTAL FIRE DEPARTMENT REVENUE</b>		<b>782,806</b>	<b>32,022</b>	<b>814,828</b>	<b>438,689</b>	

**FEES & SERVICE CHARGES**

4424	PLAT & REPLAT FEES	15,000		15,000	2,545	
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11 -GENERAL FUND

REVENUE		2018-2019 ORIGINAL BUDGET	2018-2019 MID-YR BUDGET ADJUSTMENTS	2018-2019 AMENDED BUDGET	2018-2019 YTD ACTUAL AS OF 3/31/19	DESCRIP
4425	RE-INSPECTION FEES	5,000		5,000	2,950	
4426	FEES-BUILDING PROJECTS	7,200		7,200	0	
4427	PUBLIC IMPRV/3% INSPEC	36,000	39,000	75,000	3,300	Inc Lakeview Downs/Stinson Estates
4497	PUBLIC INFO. REQUESTS	0		0	0	
4498	MISC. FEES & CHARGES	250		250		
<b>TOTAL FEES &amp; SERVICE CHARGES</b>		<b>63,450</b>	<b>39,000</b>	<b>102,450</b>	<b>8,795</b>	
<b>MISCELLANEOUS REVENUE</b>						
4911	INTEREST INCOME	66,090	63,910	130,000	62,092	Adjust to trend
4912	BID PACKAGE FEES	0		0	0	
4913	FUEL TAX REFUND			0		
4914	INSURANCE CLAIM REIMB	0	4,100	4,100	275	Insr claim storm damage 3-14-19
4915	CHILD SAFETY INCOME	6,900		6,900	3,609	
4916	CREDIT CARD REVENUE	9,300		9,300	6,233	
4918	PERMIT FEE BEER & WINE	0		0	60	
4931	RENTAL INCOME	79,800		79,800	41,100	
4980	PARK DEDICATION FEES	90,000	45,000	135,000	1,000	Inc Lakeview Downs/Stinson Estates
4981	FACILITY RENTAL	0		0	300	
4985	GRANT REVENUES	20,700	3,788	24,488	17,552	NCTTRAC Grant for Toughbook
4986	DONATIONS	0		0	2,900	
4990	BROCKDALE RD MAINT		100,000	100,000	100,000	Brockdale funding/expense offset acct
4991	STREET ASSESSMENTS			0	1,300	
4992	SALE OF ASSETS	0		0	0	
4993	POSTAGE			0		
4994	CASH DRWR OVR/UND			0		
4995	REIMBURSEMENTS			0	0	
4996	TRANSFER IN			0		
4997	MISCELLANEOUS	0		0	3,314	
4998	PILOT TRANSER IN	248,437		248,437		
<b>TOTAL MISCELLANEOUS REVENUE</b>		<b>521,227</b>	<b>216,798</b>	<b>738,025</b>	<b>239,735</b>	
<b>***TOTAL REVENUES***</b>		<b>5,832,016</b>	<b>265,820</b>	<b>6,097,836</b>	<b>4,252,767</b>	

11 -GENERAL FUND CITY COUNCIL DEPARTMENTAL EXPENDITURES		2018-2019 ORIGINAL BUDGET	2018-2019 MID-YR BUDGET ADJUSTMENTS	2018-2019 AMENDED BUDGET	2018-2019 YTD ACTUAL AS OF 3/31/19	DESCRIPTION
<b><u>PERSONNEL SERVICES</u></b>						
6100-468	CITY COUNCIL FEES	9,000		9,000	4,500	
6100-112	WORKERS' COMPENSATION	70		70	60	
6100-127	MEDICARE	220		220	65	
<b>TOTAL PERSONNEL SERVICES</b>		<b>9,290</b>	<b>0</b>	<b>9,290</b>	<b>4,625</b>	
<b><u>MATERIALS &amp; SUPPLIES</u></b>						
6100-201	OFFICE SUPPLIES	2,500		2,500	152	
6100-204	FOOD/BEVERAGE	1,500		1,500	0	
6100-205	LOGO/UNIFORM	450		450	148	
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>4,450</b>	<b>0</b>	<b>4,450</b>	<b>300</b>	
<b><u>PURCHASED SERVICES:</u></b>						
6100-307	TRAINING & TRAVEL	3,500		3,500	100	
6100-309	PROFESSIONAL SERVICES	25,000	(22,320)	2,680		\$6.2K LIT Microso: \$16K LIT Compute
<b>TOTAL PURCHASED SERVICES</b>		<b>28,500</b>	<b>(22,320)</b>	<b>6,180</b>	<b>100</b>	
<b><u>GENERAL &amp; ADMINISTRATIVE SERVICES</u></b>						
6100-441	APPRECIATION/AWARDS	3,500		3,500	660	
<b>TOTAL GENERAL &amp; ADMINISTRATION SERV</b>		<b>3,500</b>	<b>0</b>	<b>3,500</b>	<b>660</b>	
<b><u>NON-CAPITAL EXPENSE</u></b>						
6100-411	FURNITURE & EQUIPMENT	8,800		8,800	2,227	
6100-451	SOFTWARE, BOOKS, & CDS	700		700	144	
6100-452	HARDWARE & TELECOM	1,110		1,110		
<b>TOTAL NON-CAPITAL EXPENSE</b>		<b>10,610</b>	<b>0</b>	<b>10,610</b>	<b>2,371</b>	
<b>TOTAL CITY COUNCIL</b>		<b>56,350</b>	<b>(22,320)</b>	<b>34,030</b>	<b>8,056</b>	

11 - GENERAL FUND CITY SECRETARY DEPARTMENTAL EXPENDITURES		2018-2019 ORIGINAL BUDGET	2018-2019 MID-YR BUDGET ADJUSTMENTS	2018-2019 AMENDED BUDGET	2018-2019 YTD ACTUAL AS OF 3/31/19	DESCRIPTION
<b>PERSONNEL SERVICES</b>						
6110-101	SALARIES - EXEMPT	75,704	2,260	77,964	38,894	LIT for Cola/Merit
6110-103	SALARIES - TEMPORARY			0		
6110-112	WORKERS' COMPENSATION	264		264	260	
6110-113	LONGEVITY PAY	192		192	184	
6110-122	TMRS	9,963	307	10,270	5,221	LIT for Cola/Merit
6110-123	GROUP INSURANCE	9,780		9,780	4,860	
6110-127	MEDICARE	1,102	33	1,135	569	LIT for Cola/Merit
6110-129	LT DISABILITY	325		325	163	
6110-133	TELEPHONE ALLOWANCE	480		480	240	
<b>TOTAL PERSONNEL SERVICES</b>		<b>97,810</b>	<b>2,600</b>	<b>100,410</b>	<b>50,391</b>	
<b>MATERIALS &amp; SUPPLIES</b>						
6110-201	OFFICE SUPPLIES	1,100		1,100	180	
6110-202	POSTAGE	0		0	0	
6110-204	FOOD/BEVERAGE	100		100	0	
6110-210	COMPUTER SUPPLIES	50		50		
6110-238	PRINTING	12,800		12,800	4,816	
6110-239	RECORDS MANAGEMENT	4,500		4,500	455	
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>18,550</b>	<b>0</b>	<b>18,550</b>	<b>5,451</b>	
<b>PURCHASED SERVICES</b>						
6110-305	SOFTWARE SUPPORT & MAINT.	13,769		13,769	9,494	
6110-306	ADVERTISING/PUBLIC NOTICES	14,300		14,300	1,524	
6110-307	TRAINING & TRAVEL	3,215		3,215	0	
6110-309	PROFESSIONAL SERVICES	5,500		5,500	925	
6110-349	FILING FEES	2,200		2,200	86	
<b>TOTAL PURCHASED SERVICES</b>		<b>38,984</b>	<b>0</b>	<b>38,984</b>	<b>12,029</b>	
<b>GENERAL &amp; ADMINISTRATIVE SERVICES</b>						
6110-443	DUES/LICENSES	185		185	100	
6110-445	ELECTIONS	11,000		11,000	7,569	
6110-451	SOFTWARE, BOOKS & CD'S	1,100		1,100	0	
<b>TOTAL GENERAL &amp; ADMINISTRATIVE SERVICES</b>		<b>12,285</b>	<b>0</b>	<b>12,285</b>	<b>7,669</b>	
<b>NON-CAPITAL EXPENSE</b>						
6110-411	FURNITURE & FIXTURES					
<b>TOTAL NON-CAPITAL EXPENSE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>TOTAL CITY SECRETARY</b>		<b>167,629</b>	<b>2,600</b>	<b>170,229</b>	<b>75,540</b>	

11 -GENERAL FUND ADMINISTRATION & FINANCE DEPARTMENTAL EXPENDITURES		2018-2019 ORIGINAL BUDGET	2018-2019 MID-YR BUDGET ADJUSTMENTS	2018-2019 AMENDED BUDGET	2018-2019 YTD ACTUAL AS OF 3/31/19	DESCRIPTION
<b>PERSONNEL SERVICES</b>						
6200-101	SALARIES - EXEMPT	238,589	18,591	257,180	134,708	10/18/18 CM Merit \$4.8K LIT - Cola/1-17-19 CC appr market \$2.5K Medical leave coverage \$11.2K
6200-102	SALARIES - NON-EXEMPT	82,939	2,496	85,435	39,757	
6200-111	OVERTIME	1,900		1,900	509	
6200-112	WORKERS' COMP	1,123		1,123	1,123	
6200-113	LONGEVITY PAY	1,428		1,428	1,292	
6200-122	TMRS	42,606	2,795	45,401	23,675	LIT for Cola/Merit/Market/Leave coverage
6200-123	GROUP INSURANCE	49,655	2,311	51,966	26,501	Medical leave coverage
6200-127	MEDICARE	4,725	321	5,046	2,549	LIT for Cola/Merit/Market/Leave coverage
6200-129	LT DISABILITY	1,345	26	1,371	704	Medical leave coverage
6200-133	TELEPHONE ALLOWANCE	1,380		1,380	690	
6200-141	CAR ALLOWANCE	2,400		2,400	1,200	
<b>TOTAL PERSONNEL SERVICES</b>		<b>428,090</b>	<b>26,540</b>	<b>454,630</b>	<b>232,708</b>	
<b>MATERIALS &amp; SUPPLIES</b>						
6200-201	OFFICE SUPPLIES	6,000		6,000	2,040	
6200-202	POSTAGE	1,700		1,700	109	
6200-203	SUBSCRIPTIONS	450		450	75	
6200-204	FOOD/BEVERAGE	2,200		2,200	484	
6200-205	LOGO/UNIFORM ALLOWANCE	525		525	124	
6200-210	COMPUTER SUPPLIES	350		350	0	
6200-238	PRINTING & COPING	0		0	0	
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>11,225</b>	<b>0</b>	<b>11,225</b>	<b>2,832</b>	
<b>PURCHASED SERVICES:</b>						
6200-302	AUDITING & ACCOUNTING	12,500		12,500	6,488	
6200-305	SOFTWARE SUPPORT/MAINT	16,380		16,380	2,457	
6200-307	TRAINING & TRAVEL	11,222		11,222	1,068	
6200-309	PROFESSIONAL SERVICES	3,908		3,908	687	
6200-313	MAINTENANCE AGREEMENTS	5,400		5,400	2,305	
6200-318	TAX COLLECTION	2,400		2,400	2,282	
6200-319	CENTRAL APPRAISAL FEE	26,000		26,000	12,594	
6200-321	STATE COMPTROLLER (CT FEES)	300		300	47	
6200-321.1	OMNI COURT FEES				0	
6200-322	CONTRACTS	5,000	0	5,000	2,500	
6200-323	CELL PHONE	600	700	1,300	656	LIT from 325
6200-324	INMATE BOARDING	750		750	94	
6200-325	LIABILITY INSURANCE	30,000	(970)	29,030	22,028	LIT to account 443/323
<b>TOTAL PURCHASED SERVICES</b>		<b>114,460</b>	<b>(270)</b>	<b>114,190</b>	<b>53,206</b>	
<b>GENERAL &amp; ADMINISTRATIVE SERVICES</b>						
6200-441	APPRECIATION/AWARDS	4,400		4,400	710	
6200-443	DUES/LICENSES	5,356	270	5,626	1,635	LIT from 325
6200-444	EMPLOYMENT SCREENING	2,200		2,200	316	
6200-445	CHILD SAFETY EXPENSE	500		500		
6200-497	CREDIT CARD FEES	6,100		6,100	1,876	
<b>TOTAL GENERAL &amp; ADMIN SERVICES</b>		<b>18,556</b>	<b>270</b>	<b>18,826</b>	<b>4,537</b>	
<b>NON-CAPITAL EXPENSE</b>						
6200-411	FURNITURE & FIXTURES	0		0	0	
<b>TOTAL NON-CAPITAL EXPENSE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>TOTAL ADMINISTRATION</b>		<b>572,331</b>	<b>26,540</b>	<b>598,871</b>	<b>293,282</b>	

11 -GENERAL FUND PUBLIC WORKS - ENGINEERING DEPARTMENTAL EXPENDITURES		2018-2019 ORIGINAL BUDGET	2018-2019 MID-YR BUDGET ADJUSTMENTS	2018-2019 AMENDED BUDGET	2018-2019 YTD ACTUAL AS OF 3/31/19	DESCRIPTION
<b>PERSONNEL SERVICES</b>						
6209-101	SALARIES - EXEMPT	82,765	2,486	85,251	42,527	LIT for Cola/Merit
6209-103	SALARIES - TEMPORARY	10,000		10,000		
6209-112	WORKERS' COMPENSATION	289		289	280	
6209-113	LONGEVITY	204		204	186	
6209-122	TMRS	10,893	338	11,231	5,672	LIT for Cola/Merit
6209-123	GROUP INSURANCE	9,780		9,780	4,860	
6209-127	MEDICARE	1,339	36	1,375	582	LIT for Cola/Merit
6209-129	LT DISABILITY	365		365	184	
<b>TOTAL PERSONNEL SERVICES</b>		<b>115,635</b>	<b>2,860</b>	<b>118,495</b>	<b>54,291</b>	
<b>MATERIALS &amp; SUPPLIES</b>						
6209-201	OFFICE SUPPLIES	250		250	87	
6209-204	FOOD/BEVERAGE	1,000		1,000	0	
6209-208	MINOR APPARATUS	500		500	0	
6209-209	PROTECTIVE CLOTHING/UNIFORMS	1,915		1,915	440	
6209-210	COMPUTER SUPPLIES	500		500	0	
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>4,165</b>	<b>0</b>	<b>4,165</b>	<b>527</b>	
<b>PURCHASED SERVICES</b>						
6209-307	TRAVEL/TRAINING	3,913		3,913	0	
6209-309	PROFESSIONAL SERVICES	37,500		37,500	14,880	LIT To Acct 21-8210-300 W Lucas
6209-322	CONTRACTS, OTHER	0		0	0	
6209-323	CELL PHONE	1,200		1,200	333	
6209-334	STREET LIGHTING	5,000		5,000	749	
<b>TOTAL PURCHASED SERVICES</b>		<b>47,613</b>	<b>0</b>	<b>47,613</b>	<b>15,962</b>	
<b>GENERAL &amp; ADMINISTRATIVE SERVICES</b>						
6209-443	DUES/LICENSES	325		325	100	
<b>TOTAL GENERAL &amp; ADMIN SERVICES</b>		<b>325</b>	<b>0</b>	<b>325</b>	<b>100</b>	
<b>NON-CAPITAL EXPENSE</b>						
6209-411	FURNITURE & FIXTURES	1,000		1,000	360	
6209-416	IMPLEMENTS & APPARATUS	500		500	25	
6209-451	SOFTWARE	3,650		3,650	3,310	
6209-452	HARDWARE	3,500		3,500	2,777	
<b>TOTAL NON-CAPITAL EXPENSE</b>		<b>8,650</b>	<b>0</b>	<b>8,650</b>	<b>6,472</b>	
<b>CAPITAL OUTLAY</b>						
8209-301	IMPROVEMENTS ROADS	750,000	109,860	859,860	0	CC Appr 10-18-18 Brockdale Rd Repai
8209-420	EQUIPMENT	0		0	0	
8209-433	SIGNS & MARKINGS	25,000		25,000	1,701	
<b>TOTAL CAPITAL OUTLAY</b>		<b>775,000</b>	<b>109,860</b>	<b>884,860</b>	<b>1,701</b>	
<b>TOTAL PUBLIC WORKS</b>		<b>951,388</b>	<b>112,720</b>	<b>1,064,108</b>	<b>79,054</b>	



11 - GENERAL FUND PUBLIC WORKS DEPARTMENTAL EXPENDITURES		2018-2019 ORIGINAL BUDGET	2018-2019 MID-YR BUDGET ADJUSTMENTS	2018-2019 AMENDED BUDGET	2018-2019 YTD ACTUAL AS OF 3/31/19	DESCRIPTION
<b>PERSONNEL SERVICES</b>						
6210-102	SALARIES - NON-EXEMPT	71,074	2,121	73,195	36,604	LIT for Cola/Merit
6210-111	OVERTIME	4,500		4,500	0	
6210-112	WORKERS' COMPENSATION	3,044		3,044	1,544	
6210-113	LONGEVITY	580		580	532	
6210-122	TMRS	9,946	288	10,234	4,932	LIT for Cola/Merit
6210-123	GROUP INSURANCE	19,560		19,560	8,990	
6210-127	MEDICARE	1,096	31	1,127	538	LIT for Cola/Merit
6210-129	LT DISABILITY	365		365	164	
<b>TOTAL PERSONNEL SERVICES</b>		<b>110,165</b>	<b>2,440</b>	<b>112,605</b>	<b>53,305</b>	
<b>MATERIALS &amp; SUPPLIES</b>						
6210-201	OFFICE SUPPLIES	550		550	367	
6210-204	FOOD/BEVERAGE	500		500	145	
6210-206	FUEL & LUBRICANTS	11,000		11,000	1,633	
6210-208	MINOR APPARATUS	5,000		5,000	1,712	
6210-209	PROTECTIVE CLOTHING/UNIFORMS	7,235		7,235	3,171	
6210-210	COMPUTER SUPPLIES	250		250	168	
6210-211	MEDICAL SUPPLIES	250		250		
6210-214	CLEANING SUPPLIES	1,000		1,000	0	
6210-223	SAND/DIRT	1,500		1,500	432	
6210-224	ASPHALT/BASE/CONC/CULVERT	20,000		20,000	5,125	
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>47,285</b>	<b>0</b>	<b>47,285</b>	<b>12,752</b>	
<b>MAINTENANCE &amp; REPAIR</b>						
6210-231	FACILITY MAINTENANCE	11,140	5,100	16,240	4,038	Insr claim storm damage 3-14-19
6210-232	VEHICLE MAINTENANCE	10,000		10,000	2,914	
6210-233	EQUIPMENT MAINTENANCE	8,325		8,325	2,241	
6210-234	WASTE DISPOSAL	2,500		2,500	567	
6210-298	MAINTENANCE & PARTS - MISC	2,600		2,600	1,867	
<b>TOTAL MAINTENANCE &amp; REPAIR</b>		<b>34,565</b>	<b>5,100</b>	<b>39,665</b>	<b>11,627</b>	
<b>PURCHASED SERVICES</b>						
6210-307	TRAVEL/TRAINING	4,583		4,583	0	
6210-309	PROFESSIONAL SERVICES	5,000		5,000	0	
6210-323	CELL PHONE	3,500		3,500	428	
6210-331	UTILITIES, ELECTRIC	4,500		4,500	2,584	
6210-346	EQUIPMENT RENTAL	4,000		4,000	0	
<b>TOTAL PURCHASED SERVICES</b>		<b>21,583</b>	<b>0</b>	<b>21,583</b>	<b>3,012</b>	
<b>GENERAL &amp; ADMINISTRATIVE SERVICES</b>						
6210-443	DUES/LICENSES	430		430	40	
<b>TOTAL GENERAL &amp; ADMIN SERVICES</b>		<b>430</b>	<b>0</b>	<b>430</b>	<b>40</b>	
<b>NON-CAPITAL EXPENSE</b>						
6210-416	IMPLEMENTS & APPARATUS	6,000		6,000	3,779	
6210-433	SIGNS & MARKINGS	10,000		10,000	4,847	
<b>TOTAL NON-CAPITAL EXPENSE</b>		<b>16,000</b>	<b>0</b>	<b>16,000</b>	<b>8,626</b>	
<b>CAPITAL OUTLAY</b>						
8210-420	EQUIPMENT	25,000		25,000	11,289	
<b>TOTAL CAPITAL OUTLAY</b>		<b>25,000</b>	<b>0</b>	<b>25,000</b>	<b>11,289</b>	
<b>TOTAL PUBLIC WORKS</b>		<b>255,028</b>	<b>7,540</b>	<b>262,568</b>	<b>100,652</b>	

11 -GENERAL FUND PARKS DEPARTMENT DEPARTMENTAL EXPENDITURES	2018-2019 ORIGINAL BUDGET	2018-2019 MID-YR BUDGET ADJUSTMENTS	2018-2019 AMENDED BUDGET	2018-2019 YTD ACTUAL AS OF 3/31/19	DESCRIPTION
<b>PERSONNEL SERVICES</b>					
6211-103 SALARIES - TEMP PART - TIME	37,440		37,440	6,656	
6211-111 OVERTIME			0		
6211-112 WORKERS COMP	1,250		1,250	1,022	
6211-127 MEDICARE	600		600	97	
<b>TOTAL PERSONNEL SERVICES</b>	<b>39,290</b>	<b>0</b>	<b>39,290</b>	<b>7,774</b>	
<b>MAINTENANCE &amp; REPAIR</b>					
6211-233 EQUIPMENT MAINTENANCE	4,500		4,500	302	
<b>TOTAL MAINTENANCE &amp; REPAIR</b>	<b>4,500</b>	<b>0</b>	<b>4,500</b>	<b>302</b>	
<b>PURCHASED SERVICES</b>					
6211-322 CONTRACTS OTHER (MOWING)	85,500		85,500	17,980	
6211-331 UTILITIES, ELECTRIC	2,000		2,000	1,161	
6211-333 UTILITIES, WATER	10,000		10,000	1,857	
6211-346 EQUIPMENT RENTAL			0		
<b>TOTAL PURCHASED SERVICES</b>	<b>97,500</b>	<b>0</b>	<b>97,500</b>	<b>20,998</b>	
<b>SPECIAL EVENTS</b>					
6211-444 FOUNDERS DAY	30,000	0	30,000	0	
6211-445 SERVICE TREE PROGRAM	3,000		3,000	0	
6211-446 KEEP LUCAS BEAUTIFUL	3,550		3,550	555	
6211-447 COUNTRY CHRISTMAS	10,000		10,000	3,860	
<b>TOTAL SPECIAL EVENTS</b>	<b>46,550</b>	<b>0</b>	<b>46,550</b>	<b>4,415</b>	
<b>CAPITAL OUTLAY</b>					
6211-417 PARK IMPROVEMENTS	50,000		50,000	330	
6211-418 PARK IMPROVEMENTS(USACE)	50,000		50,000		
<b>TOTAL NON-CAPITAL EXPENSE</b>	<b>100,000</b>	<b>0</b>	<b>100,000</b>	<b>330</b>	
<b>CAPITAL OUTLAY</b>					
8211-417 PARK IMPROVEMENTS	0	19,055	19,055	19,515	10-18-18 CC APPR
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>19,055</b>	<b>19,055</b>	<b>19,515</b>	
<b>TOTAL PARKS DEPARTMENT</b>	<b>287,840</b>	<b>19,055</b>	<b>306,895</b>	<b>53,334</b>	

11 -GENERAL FUND DEVELOPMENT SERVICES DEPARTMENTAL EXPENDITURES		2018-2019 ORIGINAL BUDGET	2018-2019 MID-YR BUDGET ADJUSTMENTS	2018-2019 AMENDED BUDGET	2018-2019 YTD ACTUAL AS OF 3/31/19	DESCRIPTION
<b>PERSONNEL SERVICES</b>						
6212-101	SALARIES - EXEMPT	45,853	1,744	47,597	23,635	LIT - Cola/1-17-1'
6212-102	SALARIES - NON-EXEMPT	202,488	6,084	208,572	104,459	LIT for Cola/Meri
6212-106	CERTIFICATION FEES	0		0	0	
6212-111	OVERTIME	11,200		11,200	1,987	
6212-112	WORKERS' COMPENSATION	2,200		2,200	1,205	
6212-113	LONGEVITY PAY	1,304		1,304	1,202	
6212-122	TMRS	34,158	1,065	35,223	17,436	LIT for Cola/Meri
6212-123	GROUP INSURANCE	44,010		44,010	21,716	
6212-127	MEDICARE	3,831	114	3,945	1,806	LIT for Cola/Meri
6212-129	LT DISABILITY	1,100		1,100	545	
6212-131	UNEMPLOYMENT			0		
<b>TOTAL PERSONNEL SERVICES</b>		<b>346,144</b>	<b>9,006</b>	<b>355,150</b>	<b>173,993</b>	
<b>MATERIALS &amp; SUPPLIES</b>						
6212-201	OFFICE SUPPLIES	5,500		5,500	709	
6212-203	SUBSCRIPTIONS	350		350		
6212-204	FOOD/BEVERAGE	500		500		
6212-205	LOGO/UNIFORM ALLOWANCE	2,400		2,400	640	
6212-206	FUEL & LUBRICANTS	5,200		5,200	1,323	
6212-210	COMPUTER SUPPLIES	250		250	0	
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>14,200</b>	<b>0</b>	<b>14,200</b>	<b>2,672</b>	
<b>MAINTENANCE &amp; REPAIR</b>						
6212-232	VEHICLE MAINTENANCE	5,900		5,900	2,209	
<b>TOTAL MAINTENANCE &amp; REPAIR</b>		<b>5,900</b>	<b>0</b>	<b>5,900</b>	<b>2,209</b>	
<b>PURCHASED SERVICES:</b>						
6212-305	SOFTWARE SUPPORT/MAINTENAN	6,500		6,500		
6212-307	TRAINING & TRAVEL	10,611		10,611	344	
6212-309	PROFESSIONAL SERVICES	14,600		14,600	50	
6212-313	MAINTENANCE AGREEMENTS	100		100		
6212-323	CELL PHONE	3,200		3,200	984	
<b>TOTAL PURCHASED SERVICES</b>		<b>35,011</b>	<b>0</b>	<b>35,011</b>	<b>1,378</b>	
<b>GENERAL &amp; ADMINISTRATIVE SERVICES</b>						
6212-443	DUES/LICENSES	3,029		3,029	390	
6212-451	SOFTWARE, BOOKS & CD'S	4,385		4,385	1,200	
6212-452	STORM WATER MGMT EXPENSE	6,000		6,000	100	
<b>TOTAL GENERAL &amp; ADMINISTRATION SERVICE</b>		<b>13,414</b>	<b>0</b>	<b>13,414</b>	<b>1,690</b>	
<b>CAPITAL OUTLAY</b>						
8212-420	EQUIPMENT	6,000		6,000	5,974	
8212-452	COMPUTERS	0				
8212-421	VEHICLES	0		0		
<b>TOTAL CAPITAL OUTLAY</b>		<b>6,000</b>	<b>0</b>	<b>6,000</b>	<b>5,974</b>	
<b>TOTAL DEVELOPMENT SERVICES</b>		<b>420,669</b>	<b>9,006</b>	<b>429,675</b>	<b>187,916</b>	

<b>11 - GENERAL FUND FIRE DEPARTMENT DEPARTMENTAL EXPENDITURES</b>		<b>2018-2019 ORIGINAL BUDGET</b>	<b>2018-2019 MID-YR BUDGET ADJUSTMENTS</b>	<b>2018-2019 AMENDED BUDGET</b>	<b>2018-2019 YTD ACTUAL AS OF 3/31/19</b>	<b>DESCRIPTION</b>
<b><u>PERSONNEL SERVICES</u></b>						
6300-101	SALARIES - EXEMPT	172,165	36,195	208,360	86,416	LIT for Cola/\$930 CC Appr 1-17-19 Market \$32.6K LIT for Position reclassification
6300-102	SALARIES - NON EXEMPT FF/EMS	753,068	17,809	770,877	380,392	LIT for Cola /\$47.4K CC Appr 1-17-19 Mark (\$32.6K) LIT for Position reclassification
6300-106	CERTIFICATION FEES	9,660		9,660	2,130	
6300-111	SALARIES - OVERTIME	111,101		111,101	55,389	
6300-112	WORKERS' COMPENSATION	49,500		49,500	22,153	
6300-113	LONGEVITY PAY	2,644		2,644	2,240	
6300-122	TMRS	137,598	7,345	144,943	69,874	LIT for Cola/Merit
6300-123	GROUP INSURANCE	156,480		156,480	74,414	
6300-125	AD&D INSURANCE	0		0	0	
6300-127	MEDICARE	15,159	769	15,928	8,103	LIT for Cola/Merit
6300-128	OTHER RETIREMENT	51,120		51,120	1,311	
6300-129	LT DISABILITY	4,135		4,135	1,989	
6300-133	TELEPHONE ALLOWANCE	600		600	0	
<b>TOTAL PERSONNEL SERVICES</b>		<b>1,463,230</b>	<b>62,118</b>	<b>1,525,348</b>	<b>704,411</b>	
<b><u>MATERIALS &amp; SUPPLIES</u></b>						
6300-201	OFFICE SUPPLIES	2,400		2,400	897	
6300-202	POSTAGE	500		500	87	
6300-203	SUBSCRIPTIONS	140		140	0	
6300-204	FOOD/BEVERAGE	6,650		6,650	1,951	
6300-205	LOGO/UNIFORM ALLOWANCE	22,285		22,285	8,578	
6300-206	FUEL & LUBRICANTS	18,300		18,300	6,906	
6300-207	FUEL - PROPANE/(natural gas)	1,700		1,700	971	
6300-208	MINOR APPARATUS	9,400	(1,800)	7,600	2,279	LIT to acct 420 for New Engine Eqp
6300-209	PROTECTIVE CLOTHING	29,400	11,901	41,301	12,998	CC Appr 10-18-18
6300-210	COMPUTER SUPPLIES	1,300		1,300	270	
6300-211	MEDICAL & SURGICAL SUPPL	27,600		27,600	8,072	
6300-214	SUPPLIES - FD	4,070		4,070	1,837	
6300-215	DISPOSABLE MATERIALS	5,550		5,550	66	
6300-227	PREVENTION ACTIVITES	7,450		7,450	923	
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>136,745</b>	<b>10,101</b>	<b>146,846</b>	<b>45,835</b>	
<b><u>MAINTENANCE &amp; REPAIR</u></b>						
6300-231	FACILITY MAINTENANCE	11,350		11,350	5,644	
6300-232	VEHICLE MAINTENANCE	27,149	(4,328)	22,821	7,020	LIT to acct 420 for New Engine Eqp
6300-233	EQUIPMENT MAINT	6,820		6,820	1,202	
<b>TOTAL MAINTENANCE &amp; REPAIR</b>		<b>45,319</b>	<b>(4,328)</b>	<b>40,991</b>	<b>13,866</b>	
<b><u>PURCHASED SERVICES</u></b>						
6300-302	FIRE DEPT RUN REIMBURS.	86,320		86,320	28,818	
6300-302.1	LISD GAME COVERAGE	8,100		8,100	3,008	
6300-303	TELEPHONE	3,580		3,580	869	
6300-304	INTERNET	6,600		6,600	3,270	
6300-307	TRAINING & TRAVEL	35,311		35,311	2,458	
6300-309	PROFESSIONAL SERVICES	117,666		117,666	37,721	
6300-310	SCBA	18,745		18,745	11,154	
6300-312	PARAMEDIC SCHOOL	2,350		2,350	1,000	
6300-313	MAINTENANCE AGREEMENTS	19,450		19,450	5,200	
6300-316	911 DISPATCH	79,000		79,000	78,454	
6300-323	CELL PHONE	9,490		9,490	3,322	
6300-325	LIABILITY INSURANCE	20,000		20,000	20,000	
6300-331	UTILITIES, ELECTRIC	27,000		27,000	10,884	
6300-333	UTILITIES, WATER	4,000		4,000	980	
6300-337	PAGER SERVICE	700		700		
6300-346	EQUIPMENT RENTAL	450		450		
6300-349	EMS/EQP NOTE PAY INT	1,758		1,758	1,717	
6300-350	EMS EQUIP FINAN PRINC	60,930		60,930	60,928	
<b>TOTAL PURCHASED SERVICES</b>		<b>501,450</b>	<b>0</b>	<b>501,450</b>	<b>269,783</b>	
<b><u>GENERAL &amp; ADMINISTRATIVE SERVICES</u></b>						
6300-441	APPRECIATION/AWARDS	4,200		4,200	3,040	
6300-443	DUES/LICENSES	5,808		5,808	4,259	
6300-447	EMERGENCY MANAGEMENT SERV	16,369		16,369	15,193	
6300-448	REHAB TRAINING & EQUIPMENT	2,000		2,000	0	
6300-451	SOFTWARE, BOOKS & CD'S	2,300		2,300	264	
<b>TOTAL GENERAL &amp; ADMINISTRATIVE SERVICE!</b>		<b>30,677</b>	<b>0</b>	<b>30,677</b>	<b>22,756</b>	
<b><u>NON-CAPITALIZED EXPENSE</u></b>						
6300-411	FURNITURE & FIXTURES	0		0	0	

11 -GENERAL FUND FIRE DEPARTMENT DEPARTMENTAL EXPENDITURES	2018-2019 ORIGINAL BUDGET	2018-2019 MID-YR BUDGET ADJUSTMENTS	2018-2019 AMENDED BUDGET	2018-2019 YTD ACTUAL AS OF 3/31/19	DESCRIPTION
6300-452 HARDWARE & TELECOM	500	16,707	17,207		\$12.9K LIT toughbooks fr 11-6100-309 \$3.7K NCTTRAC grant funded toughbook
<b>TOTAL NON-CAPITALIZED EXPENSE</b>	<b>500</b>	<b>16,707</b>	<b>17,207</b>	<b>0</b>	
<b>CAPITAL OUTLAY</b>					
8300-200 BUILDING IMPROVEMENTS	69,050		69,050	17,585	
8300-411 FURNITURE & FIXTURES	0		0		
8300-420 EQUIPMENT	0	6,128	6,128	0	LIT fr accts 208/232 for New Engine Eq
8300-421 VEHICLES	0		0	0	
8300-452 HARDWARE & TELECOM	0		0	0	
<b>TOTAL CAPITAL OUTLAY</b>	<b>69,050</b>	<b>6,128</b>	<b>75,178</b>	<b>17,585</b>	
<b>TOTAL FIRE</b>	<b>2,246,971</b>	<b>90,726</b>	<b>2,337,697</b>	<b>1,074,236</b>	

<b>11 -GENERAL FUND</b>		<b>2018-2019</b>	<b>2018-2019</b>	<b>2018-2019</b>	<b>2018-2019</b>	
<b>GENERAL ADMINISTRATION - NON-DEPA</b>		<b>ORIGINAL</b>	<b>MID-YR BUDGET</b>	<b>AMENDED</b>	<b>YTD ACTUAL</b>	
<b>DEPARTMENTAL EXPENDITURES</b>		<b>BUDGET</b>	<b>ADJUSTMENTS</b>	<b>BUDGET</b>	<b>AS OF 3/31/19</b>	<b>DESCRIPTION</b>
<b><u>PERSONNEL SERVICES</u></b>						
6999-109	TMRS - COLA					
6999-110	PERFORMANCE/INCENTIVE PA	62,343	-25,843	36,500	35,653	LIT - Cola/Merit
6999-130	LT DISABILITY					
<b>TOTAL PERSONNEL SERVICES</b>		<b>62,343</b>	<b>-25,843</b>	<b>36,500</b>	<b>35,653</b>	
<b><u>MAINT &amp; SUPPLIES</u></b>						
6999-214	CLEANING SUPPLIES	1,500		1,500	638	
6999-231	FACILITY MAINT	22,800		22,800	16,837	
<b>TOTAL MAINT &amp; SUPPLIES</b>		<b>24,300</b>	<b>0</b>	<b>24,300</b>	<b>17,475</b>	
<b><u>PURCHASED SERVICES</u></b>						
6999-303	TELEPHONE	11,500		11,500	4,361	
6999-305	IT SUPPORT/MAINT	72,292		72,292	30,122	
6999-306	SOFTWARE MAINTENANCE	17,220		17,220	6,668	
6999-308	CLEANING & PEST CONTROL	17,200		17,200	8,199	
6999-309	PROFESSIONAL SERVICES	4,300		4,300	2,808	
6999-310	LEGAL SERVICES	75,000	75,000	150,000	61,629	Adjust to trend/ir
6999-326	LAW ENFORCEMENT	300,000		300,000	142,536	
6999-331	ELECTRICITY	8,400		8,400	3,689	
6999-333	WATER	600		600	219	
6999-336	ANIMAL CONTROL	35,000		35,000	17,000	
<b>TOTAL PURCHASED SERVICES</b>		<b>541,512</b>	<b>75,000</b>	<b>616,512</b>	<b>277,231</b>	
<b><u>NON-CAPITAL EXPENSE</u></b>						
6999-451	SOFTWARE	6,800	6,235	13,035	1,031	LIT Microsoft upg
6999-452	HARDWARE, TELECOM	6,464	3,166	9,630	1,996	LIT Computers re
<b>TOTAL NON-CAPITALIZED EXPENSE</b>		<b>13,264</b>	<b>9,401</b>	<b>22,665</b>	<b>3,027</b>	
<b><u>CAPITAL OUTLAY</u></b>						
8999-200	BUILDING IMPROVEMENTS	0		0		
8999-420	EQUIPMENT			0		
8999-421	VEHICLE			0		
8999-452	HARDWARE, TELECOM	0		0		
<b>TOTAL CAPITAL OUTLAY</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>TOTAL NON-DEPARTMENTAL</b>		<b>641,419</b>	<b>58,558</b>	<b>699,977</b>	<b>333,386</b>	

21 - CAPITAL IMPROVEMENTS	2018-2019 ORIGINAL BUDGET	2018-2019 MID-YR BUDGET ADJUSTMENTS	2018-2019 AMENDED BUDGET	2018-2019 YTD ACTUAL AS OF 3/31/19	DESCRIPTION
<b>REVENUES</b>					
<b><u>FEES &amp; SERVICE CHARGES</u></b>					
4404 INTERGOV/3RD PARTY REV	0		0	0	
<b>TOTAL FEES &amp; SERVICE CHARGES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b><u>INTERGOVERNMENTAL</u></b>					
4800 BOND PROCEEDS			0	0	
<b>TOTAL INTERGOVERNMENTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b><u>MISCELLANEOUS REVENUE</u></b>					
4911 INTEREST INCOME	96,000	18,000	114,000	51,096	Adjust to trend
<b>TOTAL MISCELLANEOUS REV</b>	<b>96,000</b>	<b>18,000</b>	<b>114,000</b>	<b>51,096</b>	
<b>***TOTAL REVENUES***</b>	<b>96,000</b>	<b>18,000</b>	<b>114,000</b>	<b>51,096</b>	

21 - CAPITAL IMPROVEMENTS  
 PUBLIC WORKS  
 DEPARTMENTAL EXPENDITURES

	2018-2019 ORIGINAL BUDGET	2018-2019 MID-YR BUDGET ADJUSTMENTS	2018-2019 AMENDED BUDGET	2018-2019 YTD ACTUAL AS OF 3/31/19	DESCRIP
<b>CAPITAL OUTLAY</b>					
8210-490-104 WATER METER REPLACEMENT	130,000		130,000	109,894	
8210-490-120 PARKER R 12" WATER LINE PHASE ONE	0	43,586	43,586	0	CC Approv 3-7-19 Reallocation
8210-490-122 PARKER RD PHASE TWO	0	80,878	80,878	0	CC Approv 3-7-19 Reallocation
8210-490-124 PROJ MGMT 125 -ELEV WATER TWR	0	34,973	34,973	0	CC Approv 1-17-19 Lakes
8210-490-125 ELEVATED WATER TOWER	2,777,240	72,880	2,850,120	0	CC Approv 3-7-19 Reallocation
8210-491-123 WINNINGKOFF ROAD REVERSE CURVE	0	10,206	10,206	0	CC Approv 3-7-19 Reallocation
8210-491-124 STINSON RD W LUCAS INTERSECTION	0	124,095	124,095	77,759	CC Approv 3-7-19 Reallocation
8210-491-126 COUNTRY CLUB RD/ESTATES PKWY INTERSECTION	267,300	27,396	294,696	1,443	CC Approv 3-7-19 Reallocation
8210-491-127 WINNINGKOFF RD(REVERSE C TO SNIDER LN)	1,184,150	620,768	1,804,918	8,653	CC Approv 3-7-19 Reallocation CC Approv 2-21-19 McMahon C
8210-491-128 STINSON RD (PARKER RD TO BRISTOL PARK)	2,002,090	784,370	2,786,460	104,000	CC Approv 3-7-19 Reallocation CC Approv 2-21-19 McMahon C
8210-491-129 BLONDY JHUNE RD (WEST BRIDGE TO WINNINGK)	2,584,685	207,907	2,792,592	57,190	CC Approv 3-7-19 Reallocation CC Approv 2-21-19 McMahon C
8210-491-130 PARKER RD-CIMMARRON TRAIL TURN LANE		200,000	200,000		CC Approv 2-7-19
8210-491-131 PROJ MGMT 127 - WINNINGKOFF RD		0	0		CC Approv 1-17-19 Lakes
8210-491-132 PROJ MGMT 128 - STINSON RD		104,918	104,918	0	CC Approv 1-17-19 Lakes
8210-491-133 PROJ MGMT 129 - BLONDY JHUNE RD		139,890	139,890		CC Approv 1-17-19 Lakes
<b>TOTAL CAPITAL OUTLAY</b>	<b>8,945,465</b>	<b>2,451,867</b>	<b>11,397,332</b>	<b>358,939</b>	
<b>TOTAL PUBLIC WORKS</b>	<b>8,945,465</b>	<b>2,451,867</b>	<b>11,397,332</b>	<b>358,939</b>	



51 - WATER UTILITIES FUND

		2018-2019 ORIGINAL BUDGET	2018-2019 MID-YR BUDGET ADJUSTMENTS	2018-2019 AMENDED BUDGET	2018-2019 YTD ACTUAL AS OF 3/31/19	DESCRIPTION
<b>REVENUES</b>						
<b>FEES &amp; SERVICE CHARGES</b>						
4461	WATER REVENUE	3,687,319		3,687,319	1,143,569	
4462	WATER TAPS & BORES	0		0		
4463	PENALTY & INTEREST	35,000		35,000	18,300	
4467	WATER METER	180,000		180,000	49,500	
4468	WATER METER REPAIRS	9,000		9,000	2,400	
4469	WASTEWATER FEES	51,230		51,230	34,952	
4470	REREAD/CHART	100		100	0	
4478	TRASH SERVICE	576,000		576,000	301,566	
4497	FH METER RENTAL INC	4,100		4,100	1,600	
4498	MISC. FEE AND CHARGES	0		0		
4499	WATER LINES/FEES DEVEL			0		
<b>TOTAL FEES &amp; SERVICE CHARGES</b>		<b>4,542,749</b>	<b>0</b>	<b>4,542,749</b>	<b>1,551,887</b>	
<b>MISCELLANEOUS REVENUE</b>						
4911	INTEREST INCOME	90,000	60,000	150,000	79,169	Adjust to trend
4912	RETURN CHECK CHARGE	400		400	150	
4913	NTMWD REFUND	30,000		30,000		
4914	INSURANCE CLAIM REIMB	0		0		
4915	MISC REV - SALES TAX DISC				88	
4995	REIMBURSEMENTS	0		0		
4996	TRANSFER IN	0		0		
<b>TOTAL MISCELLANEOUS REVENUE</b>		<b>120,400</b>	<b>60,000</b>	<b>180,400</b>	<b>79,407</b>	
<b>*** TOTAL REVENUES ***</b>		<b>4,663,149</b>	<b>60,000</b>	<b>4,723,149</b>	<b>1,631,294</b>	

51 - WATER FUND- Public Works

		2018-2019 ORIGINAL BUDGET	2018-2019 MID-YR BUDGET ADJUSTMENTS	2018-2019 AMENDED BUDGET	2018-2019 YTD ACTUAL AS OF 3/31/19	DESCRIP
<b>DEPARTMENTAL EXPENDITURES</b>						
<b>PERSONNEL SERVICES</b>						
6400-101	SALARIES - EXEMPT	161,929	10,500	172,429	85,073	LIT - Cola/Merit/1-17-19 CC appr market/10-18-18 CM Merit
6400-102	SALARIES - NON-EXEMPT	244,741	5,452	250,193	125,984	LIT for Cola/Merit
6400-106	CERTIFICATION FEES	6,300		6,300	1,800	
6400-110	PERFORMANCE/INCENTIVE PAY	14,529	(12,291)	2,238	1,500	LIT for Cola/Merit
6400-111	OVERTIME	51,726		51,726	11,357	
6400-112	WORKERS' COMPENSATION	10,676		10,676	9,440	
6400-113	LONGEVITY PAY	2,100		2,100	1,978	
6400-122	TMRS	61,157	2,170	63,327	30,410	LIT - Cola/Merit/1-17-19 CC appr market/10-18-18 CM Merit
6400-123	GROUP INSURANCE	73,350		73,350	36,712	
6400-127	MEDICARE	6,738	232	6,970	3,154	LIT - Cola/Merit/1-17-19 CC appr market/10-18-18 CM Merit
6400-129	LT DISABILITY	1,756		1,756	846	
6400-141	CAR ALLOWANCE	2,400		2,400	1,200	
<b>TOTAL PERSONNEL SERVICES</b>		<b>637,402</b>	<b>6,063</b>	<b>643,465</b>	<b>309,454</b>	
<b>MATERIALS &amp; SUPPLIES</b>						
6400-201	OFFICE SUPPLIES	800		800	275	
6400-202	POSTAGE	2,000		2,000	85	
6400-204	FOOD/BEVERAGE	400		400		
6400-206	FUEL & LUBRICANTS	14,000		14,000	4,776	
6400-208	MINOR APPARATUS	0		0	0	
6400-209	PROTEC CLOTHING/UNIFORMS	8,525		8,525	4,970	
6400-210	COMPUTER SUPPLIES	225		225	0	
6400-211	MEDICAL SUPPLIES	250		250		
6400-212	CHEMICALS	6,000		6,000	2,760	
6400-222	OTHER SUPPLIES	1,500		1,500	0	
6400-223	SAND/DIRT	1,000		1,000		
6400-224	ASPHALT/FLEXBASE/CONCRETE	3,000		3,000		
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>37,700</b>	<b>0</b>	<b>37,700</b>	<b>12,866</b>	
<b>MAINTENANCE &amp; REPAIR</b>						
6400-230	REPAIR & MAINT EQUIPMENT	2,500		2,500	0	
6400-231	FACILITY MAINTENANCE	3,000		3,000	44	
6400-232	VEHICLE MAINTENANCE	7,850		7,850	1,582	
6400-233	REPAIR & MAINT WTR FACILITIES	158,000	48,575	206,575	49,964	CC Appr 10-18-18 Water Meter Installation LIT 2-27-19 to acct 233 PMI meter installation
<b>TOTAL MAINTENANCE &amp; REPAIR</b>		<b>171,350</b>	<b>48,575</b>	<b>219,925</b>	<b>51,590</b>	
<b>PURCHASED SERVICES:</b>						
6400-237	TRASH SERVICES/RECYCLE	510,000		510,000	256,231	
6400-302	AUDITING & ACCOUNTING	12,500		12,500	6,488	
6400-303	TELEPHONE	6,000		6,000	2,488	
6400-304	UB PROCESSING	24,000		24,000	10,444	
6400-305	SOFTWARE SUPPORT/MAINT	25,650		25,650	4,182	
6400-307	TRAINING & TRAVEL	9,998		9,998	704	
6400-309	PROFESSIONAL SERVICES	32,000		32,000	6,063	
6400-313	MAINTENANCE AGREEMENTS	5,400		5,400	2,305	
6400-315	WATER - NTMWD	1,954,915	(87,991)	1,866,924	777,873	Adj to actual rate of \$2.97 per 1,000 gallons/ \$3.11 est. \$20 K LIT 2-27-19 to acct 233 PMI meter installation
6400-316	WASTEWATER NTMWD	47,838		47,838	12,691	
6400-323	CELL PHONE	5,000		5,000	1,729	
6400-325	LIABILITY INSURANCE	20,200		20,200	16,637	
6400-331	ELECTRICITY	70,000		70,000	23,212	
6400-333	UTILITIES, WATER	400		400	0	
6400-346	EQUIPMENT RENTAL	4,000		4,000	0	
<b>TOTAL PURCHASED SERVICES</b>		<b>2,727,901</b>	<b>(87,991)</b>	<b>2,639,910</b>	<b>1,121,047</b>	
<b>GENERAL &amp; ADMIN SERVICES/TRANSFERS</b>						
6400-443	DUES/LICENSES	0		0	0	
6400-999	PILOT TRANSFER OUT	248,437		248,437		
<b>TOTAL GENERAL &amp; ADMIN SERVICES/TRANSFERS</b>		<b>248,437</b>	<b>0</b>	<b>248,437</b>	<b>0</b>	
<b>NON-CAPITAL EXPENSE</b>						
6400-411	FURNITURE	0		0		

51 - WATER FUND- Public Works

		2018-2019 ORIGINAL BUDGET	2018-2019 MID-YR BUDGET ADJUSTMENTS	2018-2019 AMENDED BUDGET	2018-2019 YTD ACTUAL AS OF 3/31/19	DESCRIP
<b>DEPARTMENTAL EXPENDITURES</b>						
6400-420	EQUIPMENT - NON-CAPITAL	0		0	5,974	
6400-452	HARDWARE & TELECOM	0		0		
<b>TOTAL NON-CAPITAL EXPENSE</b>		0	0	0	5,974	-
8400-420	EQUIPMENT - WATER	6,000		6,000		
8400-421	VEHICLE	0		0		
8400-452	HARDWARE & TELECOMM	0		0		
<b>TOTAL CAPITAL OUTLAY</b>		6,000	0	6,000	0	
<b>TOTAL WATER UTILITIES</b>		3,828,790	(33,353)	3,795,437	1,500,931	

51 - WATER FUND- ENGINEERING

DEPARTMENTAL EXPENDITURES		2018-2019 ORIGINAL BUDGET	2018-2019 MID-YR BUDGET ADJUSTMENTS	2018-2019 AMENDED BUDGET	2018-2019 YTD ACTUAL AS OF 3/31/19	DESCRIP
<b>PERSONNEL SERVICES</b>						
6409-101	SALARIES - EXEMPT	82,765	2,486	85,251	42,527	LIT for Cola/Merit
6409-112	WORKERS' COMPENSATION	282		282	280	
6409-113	LONGEVITY PAY	204		204	186	
6409-122	TMRS	10,893	36	10,929	5,672	LIT for Cola/Merit
6409-123	GROUP INSURANCE	9,780		9,780	4,860	
6409-127	MEDICARE	1,316	338	1,654	582	LIT for Cola/Merit
6409-129	LT DISABILITY	365		365	179	
<b>TOTAL PERSONNEL SERVICES</b>		<b>105,605</b>	<b>2,860</b>	<b>108,465</b>	<b>54,286</b>	
<b>MATERIALS &amp; SUPPLIES</b>						
6409-201	OFFICE SUPPLIES	500		500	94	
6409-204	FOOD/BEVERAGE	500		500	0	
6409-208	MINOR APPARATUS	500		500	36	
6409-209	PROTEC CLOTHING/UNIFORMS	1,350		1,350	358	
6409-210	COMPUTER SUPPLIES	500		500	0	
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>3,350</b>	<b>0</b>	<b>3,350</b>	<b>488</b>	
<b>PURCHASED SERVICES:</b>						
6409-305	SOFTWARE SUPPORT/MAINT	550		550	0	
6409-307	TRAINING & TRAVEL	240		240	0	
6409-309	PROFESSIONAL SERVICES	35,800		35,800	58	
6409-323	CELL PHONE	1,200		1,200	248	
<b>TOTAL PURCHASED SERVICES</b>		<b>37,790</b>	<b>0</b>	<b>37,790</b>	<b>306</b>	
<b>GENERAL &amp; ADMIN SERVICES/TRANSFERS</b>						
6409-443	DUES/LICENSES	1,125		1,125	0	
<b>TOTAL GENERAL &amp; ADMIN SERVICES/TRANSFERS</b>		<b>1,125</b>	<b>0</b>	<b>1,125</b>	<b>0</b>	
<b>NON-CAPITAL EXPENSE</b>						
6409-411	FURNITURE	500		500	0	
6409-416	IMPLEMENTS & APPARATUS	500		500	18	
6409-452	HARDWARE & TELECOM	0		0	0	
<b>TOTAL NON-CAPITAL EXPENSE</b>		<b>1,000</b>	<b>0</b>	<b>1,000</b>	<b>18</b>	
8409-452	HARDWARE & TELECOMM	0		0		
<b>TOTAL CAPITAL OUTLAY</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>TOTAL WATER UTILITIES</b>		<b>148,870</b>	<b>2,860</b>	<b>151,730</b>	<b>55,098</b>	

51 - WATER UTILITIES FUND

DEPARTMENTAL EXPENDITURES	2018-2019 ORIGINAL BUDGET	2018-2019 MID-YR BUDGET ADJUSTMENTS	2018-2019 AMENDED BUDGET	2018-2019 YTD ACTUAL AS OF 3/31/19	DESCRIPTION
<b>DEBT SERVICE</b>					
7900-214 2007 CERT OF OBLIG-PRINCIPAL	120,000		120,000	120,000	
7900-215 2007 CERT OF OBLIG-INTEREST	44,838		44,838	23,694	
7900-216 2007 GO REFUNDING- PRINCIPAL	105,000		105,000	105,000	
7900-217 2007 GO REFUNDING- INTEREST	14,006		14,006	7,990	
7900-218 2011 CERT OF OBLIG-PRINCIPAL	100,000		100,000	100,000	
7900-219 2011 CERT OF OBLIG-INTEREST	61,025		61,025	31,263	
7900-222 2017 CERT OF OBLIG-PRINCIPAL	110,000		110,000	110,000	
7900-223 2017 CERT OF OBLIG-INTEREST	82,650		82,650	42,150	
7900-298 BOND SALE EXPENSES	400		400	200	
<b>TOTAL DEBT SERVICE</b>	<b>637,919</b>	<b>0</b>	<b>637,919</b>	<b>540,297</b>	
<b>TOTAL DEBT SERVICE</b>	<b>637,919</b>	<b>0</b>	<b>637,919</b>	<b>540,297</b>	

59 - DEBT SERVICES FUND

DEPARTMENTAL EXPENDITURES	2018-2019 ORIGINAL BUDGET	2018-2019 MID-YR BUDGET ADJUSTMENTS	2018-2019 AMENDED BUDGET	2018-2019 YTD ACTUAL AS OF 3/31/19	DESCRIPTION
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**REVENUES**

**PROPERTY TAXES**

4011	PROPERTY TAXES	1,172,393	45,394	1,217,787	1,242,514	Adjust to actual
4012	PROPERTY TAXES-DELINQUENT	5,500		5,500	7,348	
4015	PROPERTY TAXES-P&I	5,000		5,000	3,930	
4911	INTEREST INCOME	15,000	5,000	20,000	10,069	Adjust to trend
<b>TOTAL PROPERTY TAXES</b>		<b>1,197,893</b>	<b>50,394</b>	<b>1,248,287</b>	<b>1,263,861</b>	

<b>TOTAL REVENUES</b>	<b>1,197,893</b>	<b>50,394</b>	<b>1,248,287</b>	<b>1,263,861</b>	
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**EXPENDITURES**

**DEBT SERVICE**

7900-214	2007 CERT OF OBLIG-PRINCIPAL	90,000		90,000	90,000	
7900-215	2007 CERT OF OBLIG-INTEREST	34,638		34,638	18,275	
7900-216	2007 GO REFUNDING- PRINCIPAL	215,000		215,000	215,000	
7900-217	2007 GO REFUNDING- INTEREST	30,550		30,550	17,296	
7900-218	2011 CERT OF OBLIG-PRINCIPAL	155,000		155,000	155,000	
7900-219	2011 CERT OF OBLIG-INTEREST	94,425		94,425	48,375	
7900-220	2015 CERT OF OBLIG-PRINCIPAL	115,000		115,000	115,000	
7900-221	2015 CERT OF OBLIG-INTEREST	46,450		46,450	23,800	
7900-222	2017 CERT OF OBLIG-PRINCIPAL	225,000		225,000	225,000	
7900-223	2017 CERT OF OBLIG-INTEREST	165,525		165,525	84,450	
7900-298	BOND SALE EXPENSES	800		800	400	
<b>TOTAL DEBT SERVICE</b>		<b>1,172,388</b>	<b>0</b>	<b>1,172,388</b>	<b>992,596</b>	

City of Lucas  
 General Fund Reserves by Fiscal Year

	Actual 2013-2014	Actual 2014-2015	Actual 2015-2016	Actual 2016-2017	Actual 2017-2018	Projected 2018-2019
Unassigned Fund Balance per Audit Report	\$ 5,867,875	\$ 6,203,973	\$ 7,545,674	\$ 8,774,909	\$ 9,260,550	\$ 9,284,690
Adjusted For:						
FY 18-19 Projected Excess Fund Balance						\$ 193,785
Allocated/Restricted Reserves:						
Capital Project funding approved at (3-2-17) City Council Meeting				\$ (1,385,000)	\$ (1,385,000)	\$ (1,385,000)
Reserve for Ambulance						\$ (300,000)
Reserve for donation for future ambulance purchase					\$ (100,000)	\$ (100,000)
Reserve for Capital (\$50K per year)			\$ (50,000)	\$ (100,000)	\$ (150,000)	\$ (200,000)
Remaining Project Management Costs not included in FY 18-19 Budget*						\$ (384,698)
FY 18-19 Transfer for Capital Projects						\$ (371,248)
Restricted for Brockdale Capital Roadway Improvements	\$ (47,935)	\$ (102,935)	\$ (140,335)	\$ (199,570)	\$ (245,054)	\$ (269,194)
<b>Reserve Balance Prior to GASB 54 Requirement</b>	<b>\$ 5,819,940</b>	<b>\$ 6,101,038</b>	<b>\$ 7,355,339</b>	<b>\$ 7,090,339</b>	<b>\$ 7,380,496</b>	<b>\$ 6,468,335</b>
<b>Reserve Balance in Operating Months</b>	<b>16.7</b>	<b>17.1</b>	<b>19.3</b>	<b>16.5</b>	<b>16.9</b>	<b>13.1</b>
50% Current Year General Fund Expenditures (6 months)	\$ (2,089,807)	\$ (2,143,890)	\$ (2,286,670)	\$ (2,583,535)	\$ (2,624,410)	\$ (2,952,025)
<b>Reserve Balance After GASB 54 Requirement</b>	<b>\$ 3,730,133</b>	<b>\$ 3,957,148</b>	<b>\$ 5,068,669</b>	<b>\$ 4,506,804</b>	<b>\$ 4,756,086</b>	<b>\$ 3,516,310</b>
<b>Reserve Balance in Operating Months</b>	<b>10.7</b>	<b>11.1</b>	<b>13.3</b>	<b>10.5</b>	<b>10.9</b>	<b>7.1</b>

\* Note - \$699,450 Lakes Engineering Project Management Costs was approved at 1-17-19 City Council Meeting.  
 Allocation based on projects is \$629,504 for General Fund Roadway Projects and \$69,946 for the Water Capital Projects.  
 FY 18-19 Capital Improvements Budget includes \$244,806 for General Fund Roadway Projects and \$34,973 for Water Capital Projects.

City of Lucas  
Water Fund Reserves by Fiscal Year

	Actual 2013-2014	Actual 2014-2015	Actual 2015-2016	Actual 2016-2017	Actual 2017-2018	Projected 2018-2019
Unrestricted Cash Balance per Audit Report	\$ 3,382,193	\$ 4,295,531	\$ 5,579,746	\$ 5,548,487	\$ 6,117,391	\$ 6,117,391
Adjusted For:						
FY 18-19 Projected Excess Fund Balance						\$ 138,063
Allocated/Restricted Reserves:						
Capital Project funding approved at (3-2-17) City Council Meeting				\$ (120,979)	\$ (120,979)	\$ (120,979)
Customer Deposits	\$ (209,565)	\$ (223,300)	\$ (239,250)	\$ (245,600)	\$ (247,600)	\$ (247,600)
Remaining Project Management Costs not included in FY 18-19 Budget*					\$ (34,973)	\$ (34,973)
Transfer to capital projects from reserves (FY 18-19)					\$ (411,652)	\$ (411,652)
<b>Reserve Balance Prior to GASB 54 Requirement</b>	<b>\$ 3,172,628</b>	<b>\$ 4,072,231</b>	<b>\$ 5,340,496</b>	<b>\$ 5,181,908</b>	<b>\$ 5,748,812</b>	<b>\$ 5,440,250</b>
<b>Reserve Balance in Operating Months</b>	<b>13</b>	<b>15</b>	<b>19</b>	<b>16</b>	<b>18</b>	<b>15.7</b>
50% Current Year General Fund Expenditures (6 months)	\$ (1,397,368)	\$ (1,605,672)	\$ (1,656,470)	\$ (1,897,744)	\$ (1,949,722)	\$ (2,075,043)
<b>Reserve Balance After GASB 54 Requirement</b>	<b>\$ 1,775,260</b>	<b>\$ 2,466,559</b>	<b>\$ 3,684,026</b>	<b>\$ 3,284,164</b>	<b>\$ 3,799,090</b>	<b>\$ 3,365,207</b>
<b>Reserve Balance in Operating Months</b>	<b>7</b>	<b>9</b>	<b>13</b>	<b>10</b>	<b>12</b>	<b>9.7</b>

\* Note - \$699,450 Lakes Engineering Project Management Costs was approved at 1-17-19 City Council Meeting.

Allocation based on projects is \$629,504 for General Fund Roadway Projects and \$69,946 for the Water Capital Projects.

FY 18-19 Capital Improvements Budget includes \$244,806 for General Fund Roadway Projects and \$34,973 for Water Capital Projects.





# City of Lucas

## City Council Agenda Request

### April 18, 2019

Item No. 08

Requester: Mayor Jim Olk

#### **Agenda Item Request**

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Consider an appointment to fill a vacant alternate position on the Planning and Zoning Commission.

#### **Background Information**

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The Planning and Zoning Commission has one (1) vacant alternate position that needs to be appointed by the City Council. On April 4, 2019, Commissioner Tim Johnson was appointed to a regular member position and Tommy Tolson was promoted to Alternate Member 1 position.

Applications received to date for board member positions has been included under separate attachment for review.

#### **Attachments/Supporting Documentation**

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1. Board member applications (under separate attachment)

#### **Budget/Financial Impact**

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NA

#### **Recommendation**

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NA

#### **Motion**

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I make a motion to approve/deny appointing \_\_\_\_\_ to fill the vacant alternate position on the Planning and Zoning Commission.



# City of Lucas City Council Agenda Request April 18, 2019

Requester: Mayor Jim Olk

## **Agenda Item Request**

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### **Executive Session:**

An Executive Session is not scheduled for this meeting.

As authorized by Section 551.071 of the Texas Government Code, the City Council may convene into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney regarding any item on the agenda at any time during the meeting. This meeting is closed to the public as provided in the Texas Government Code.

## **Background Information**

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NA

## **Attachments/Supporting Documentation**

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NA

## **Budget/Financial Impact**

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NA

## **Recommendation**

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NA

## **Motion**

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NA