



# Agenda

## City of Lucas Parks and Open Space Board Meeting April 23, 2019

7:00 PM

City Hall - 665 Country Club Road – Lucas, Texas

*Notice is hereby given that a meeting of the Parks and Open Space Board will be held on Tuesday, April 23, 2019 at 7:00 pm at Lucas City Hall, located at 665 Country Club Road, Lucas, Texas 75002-7651 at which time the following agenda will be discussed.*

### Call to Order

---

- Roll Call
- Determination of Quorum
- Reminder to turn off or silence cell phones
- Pledge of Allegiance

### Regular Agenda

---

1. Consider approving the minutes of the January 22, 2019 Parks and Open Space Board meeting. (**City Secretary Stacy Henderson**)
2. Consider quarterly review of Parks Board projects, goals and objectives established by the project matrix. (**Parks Board**)
3. Consider holding the Fall Sweep clean-up and Arbor Day event on November 2, 2019. (**Assistant to the City Manager Kent Souriyasak**)
4. Set date for the 2019 Scarecrow Contest and create timeline for program events. (**Parks Board Members Debra Guillemaud and Ken Patterson**)
5. Provide update regarding the 2019 Founders Day event. (**Assistant to the City Manager Kent Souriyasak**)
6. Provide update regarding the rescheduled clean-up and electronic recycling event. (**Assistant to the City Manager Kent Souriyasak**)
7. Consider updates to the City's Trail Master Plan and provide an update on the grant submitted to the Texas Department of Transportation for the purpose of constructing approximately 4.6 miles of the City's trail network, referred to as the exercise loop, adjacent to Estates Parkway, West Lucas Road, Ingram Lane, and Country Club Road. (**Development Services Director Joe Hilbourn**)
8. Provide update regarding the clean-up event with the Trinity Trail Preservation Association on National Public Lands Day. (**Assistant to the City Manager Kent Souriyasak**)

9. Conduct an annual review of the following:
  - City's Comprehensive Plan, Chapter 6 Parks and Open Space
  - Trails
  - Park rules and fees(Development Services Director Joe Hilbourn)
  
10. Adjournment.

### **Certification**

*I do hereby certify that the above notice was posted in accordance with the Texas Open Meetings Act on the bulletin board at Lucas City Hall, 665 Country Club Road, Lucas, TX 75002 and on the City's website at [www.lucastexas.us](http://www.lucastexas.us) on or before 5:00 p.m. on April 17, 2019.*

---

*Stacy Henderson, City Secretary*

*In compliance with the American with Disabilities Act, the City of Lucas will provide for reasonable accommodations for persons attending public meetings at City Hall. Requests for accommodations or interpretive services should be directed to Stacy Henderson at 972-912-1211 or by email at [shenderson@lucastexas.us](mailto:shenderson@lucastexas.us) at least 48 hours prior to the meeting.*



# City of Lucas

## Parks and Open Space Board Request

### April 23, 2019

Requester: City Secretary Stacy Henderson

#### **Agenda Item Request**

---

Consider approving the minutes of the January 22, 2019 Parks and Open Space Board meeting.

#### **Background Information**

---

NA

#### **Attachments/Supporting Documentation**

---

1. January 22, 2019 Parks and Open Space Board minutes

#### **Budget/Financial Impact**

---

NA

#### **Recommendation**

---

NA

#### **Motion**

---

I make a motion to approve the minutes of the January 22, 2019 Parks and Open Space Board meeting.



Parks and Open Space Board Meeting  
January 22, 2019  
7:00 p.m.  
City Hall – 665 Country Club Road, Lucas Texas  
**Minutes**

**Call to Order**

---

Chairman Rhoads called the meeting to order at 7:00 p.m.

**Parks Board Members Present:**

Chairman David Rhoads  
Vice Chairman Chris Vanhorn  
Member Bill Esposito  
Member Kenneth Patterson  
Member Tommy Dewitt  
Alternate Member Debra Guillemaud  
Alternate Member Christel Parish

**Staff Present:**

Development Services Director Joe Hilbourn  
City Secretary Stacy Henderson  
Special Projects Coordinator Kent Souriyasak

**City Council Liaison Present:**

Councilmember Tim Baney

Chairman Rhoads determined that a quorum was present and reminded all in attendance to silence their cell phones. The Board conducted the Pledge of Allegiance.

**Regular Agenda**

---

- 1. Appoint Chairman and Vice Chairman of the Parks and Open Space Board to serve for a period of one (1) year with a term ending December 31, 2019.**

**MOTION:** A motion was made by Mr. Patterson, seconded by Mr. Esposito to nominate David Rhoads as Chairman to serve for a period of one (1) year with a term ending December 31, 2019. The motion passed unanimously by a 7 to 0 vote.

**MOTION:** A motion was made by Mr. Esposito, seconded Mr. Patterson to nominate Chris Vanhorn as Vice Chairman to serve for a period of one (1) year with a term ending December 31, 2019. The motion passed unanimously by a 7 to 0 vote.

**2. Consider approving the minutes of the October 23, 2018 Parks and Open Space Board meeting.**

**MOTION:** A motion was made by Vice Chairman Vanhorn, seconded by Mr. Patterson to approve the minutes as submitted. The motion passed unanimously by a 7 to 0 vote.

**3. Presentation by Jaclynn Cauthorn regarding a city-sponsored equestrian facility.**

Ms. Jaclynn Cauthorn discussed her vision for Lucas that included keeping Lucas country and equestrian as possible, explaining that an equestrian district was needed that connected trails and dedicated right-of-way on properties, along with a city funded indoor riding arena and equestrian complex.

Ms. Cauthorn discussed with the Board her conversation with the City of Norco, that had purchased land to develop and support an equestrian facility. She discussed the land that was purchased and requirements for the property to be developed. Ms. Cauthorn discussed a 33-acre property at Snider and Shady Lanes that was for sale that would be an opportunity for the City to purchase and build an equestrian facility. Ms. Cauthorn discussed funding, grants that were available, and a proposed cost around \$3 million.

Vice Chairman Vanhorn thanked Ms. Cauthorn for the work she had put into the information provided. Vice Chairman Vanhorn suggested Ms. Cauthorn reach out to the NTMWD about leasing land they had available and he also suggested reaching out to Brenda Rizos that would be a good resource regarding this type of equestrian facility. Vice Chairman Vanhorn explained that having other organizations involved, such as the Trinity Trail Preservation Association, Army Corp of Engineers would be a positive step when applying for grants.

Mr. Vanhorn and Mr. Esposito also suggested reaching out to groups such as Allen FFA, 4-H Lone Star Group, Collin County Open Space and the Texas Agricultural Extension.

This item was for discussion purposes only, no formal action was taken.

**4. Provide update regarding the 2019 Founders Day event scheduled for May 11, 2019.**

Special Projects Coordinator Kent Souriyasak provided an update to the Board explaining that Founders Day was set for May 11, 2019 from 12pm to 4pm. Vendors have been contacted and staff was reaching out to community partners as well. Mr. Souriyasak further explained that a garden tent would be on site this year selling local plants to encourage beautification, and Staff would also be reaching out to the Master Gardeners, Texas Pure and other resources for their expertise. Founders Day favorites such as the parade, stick horse rodeo, petting zoo and bounce houses will also be part of the event.

This item was for discussion purposes only, no formal action was taken.

**5. Discuss details of the Keep Lucas Beautiful Spring clean-up event Don't mess with Texas Trash-Off on April 6, 2019.**

Special Projects Coordinator Kent Souriyasak provided an update to the Board explaining that the clean-up event would be part of the Keep Texas Beautiful Don't mess with Texas Trash Off event scheduled for April 6, 2019 from 8am to 12 pm. Mr. Souriyasak noted that staff would be reaching out to the schools and various organizations for volunteers, and the City would also be partnering with United Recycling to provide a recycling drop-off to dispose of electronics. Staff would be placing information in the City newsletter as well as the Lovejoy Messenger to promote the event.

This item was for discussion purposes only, no formal action was taken.

**6. Evaluate 2018 Scarecrow Contest and consider continuation of the program, or program amendments that are needed.**

Ms. Guillemaud gave a recap of the 2018 Scarecrow Contest noting that the contest had been modified this past year with it being hosted in the Community Park where each participant was given a 10 x 10 space to build and decorate their scarecrow entry. The event was low cost to the City as well as participants and the event encouraged visitors to the park. Ms. Guillemaud stated that participation was low, and weather was an issue, but recommended that the contest be continued with the modified format and beginning displays on October 1. Ms. Guillemaud also suggested the sign posted by the scarecrow entries be updated with registration deadline information and awards would be given.

**MOTION:** A motion was made by Vice Chairman Vanhorn, seconded by Chairman Rhoads to continue the scarecrow contest with the modified format as outlined above. The motion passed unanimously by a 7 to 0 vote.

**7. Provide update on a grant with the Texas Department of Transportation for the purpose of constructing approximately 5.3 miles of the City's trail network, referred to as the exercise loop, adjacent to Estates Parkway, West Lucas Road, Allison Lane, and Country Club Road.**

Development Services Director Joe Hilbourn explained that staff would be applying for a Texas Department of Transportation grant to construct approximately 5.3 miles of the City's trail network, referred to as the exercise loop, adjacent to Estates Parkway, West Lucas Road, Allison Lane, and Country Club Road. The application opens in February 2019 with the preliminary project scope due in April 2019 and the detailed project applications due August 2019.

Mr. Hilbourn discussed with the Board with width of the exercise loop as well as the expansion of Angel Parkway that was proposed in the near future.

This item was for discussion purposes only, no formal action was taken.

**8. Consider quarterly review of Parks Board projects, goals and objectives established by the project matrix.**

The Board discussed the matrix and made the following changes:

- Add the Scarecrow Contest to July
- Change the Spring Cleanup event from January to April to review activities for the next year's event
- Add Brockdale Park/Highland Park areas to the matrix to discuss on an "as needed" basis
- Move the Arbor Day event with the Fall Cleanup event from April to July

**MOTION:** A motion was made by Vice Chairman Vanhorn, seconded by Mr. Esposito to update the matrix with the items outlined above. The motion passed unanimously by a 7 to 0 vote.

**9. Adjournment.**

**MOTION:** A motion was made by Mr. Esposito, seconded by Vice Chairman Vanhorn to adjourn the meeting at 8:18 pm. The motion passed unanimously by a 7 to 0 vote.

APPROVE:

ATTEST:

---

David Rhoads, Chairman

---

Stacy Henderson, City Secretary



# City of Lucas

## Parks and Open Space Board Request

### April 23, 2019

Requester: Parks Board

#### **Agenda Item Request**

---

Consider quarterly review of Parks Board projects, goals and objectives established by the project matrix.

#### **Background Information**

---

NA

#### **Attachments/Supporting Documentation**

---

1. Project Matrix

#### **Budget/Financial Impact**

---

NA

#### **Recommendation**

---

NA

#### **Motion**

---

NA



## PRIORITIZATION LIST OF PARKS BOARD PROJECTS

Projects	Meeting to be Discussed	Budgeted 2018-2019	Parks Member Assigned to Project
Founders Day	January	YES	Dave
Tree City USA	January	YES	Staff
First Trail Segment from Willow Springs to Stinson Road	April	YES	Chris
Keep Lucas Beautiful Spring Cleanup Event	April	YES	Bill
Annually Review: Comp Plan, Park Rules and Park Fees	April	NA	Ken
Scarecrow Event	July	NA	Debra/Ken
Keep Texas Beautiful Annual Conference	July	YES	Bill
Arbor Day/Keep Lucas Beautiful Fall Cleanup Event	July	YES	Bill
Country Christmas	October	YES	Staff
Adopt a Highway	As Needed	NO	Staff
Educational Seminars for Lucas Residents	As Needed	NA	Chris
Expansion of Lucas Community Park	As Needed	NO	Staff



# City of Lucas

## Parks and Open Space Board Request

### April 23, 2019

Requester: Assistant to the City Manager Kent Souriyasak

#### **Agenda Item Request**

---

Consider holding the Fall Sweep clean-up and Arbor Day event on November 2, 2019.

#### **Background Information**

---

In 2018, the Fall Sweep clean-up and Arbor Day event was held on November 3 as part of the Keep Lucas Beautiful program. Arbor Day participants included the Legacy 4-H Club, Collin County Master Gardeners, and Texas Pure. The Legacy 4-H Club ordered 200 trees that were given away to the community at the event. There were 66 clean-up volunteers who collected approximately 1,680 pounds of litter, debris and bulky waste.

In 2017, the Parks Board and Legacy 4-H Club hosted an Arbor Day event on November 4 that also coincided with the City's clean-up event. Trees and mulch were donated, and representatives from the Collin County Master Gardeners were on site to answer questions and share information about planting and care of the trees. There were 48 clean-up volunteers and approximately 1,120 pounds of litter, debris and bulky waste was collected.

#### **Attachments/Supporting Documentation**

---

NA

#### **Budget/Financial Impact**

---

NA

#### **Recommendation**

---

City Staff recommends holding the Fall Sweep clean-up and Arbor Day event on November 2, 2019.

#### **Motion**

---

I make a motion to approve/deny holding the Fall Sweep clean-up and Arbor Day event on November 2, 2019.



# City of Lucas

## Parks and Open Space Board Request

### April 23, 2019

Requester: Parks Board Members Debra Guillemaud and Ken Patterson

#### **Agenda Item Request**

---

Set date for the 2019 Scarecrow Contest and create timeline for program events.

#### **Background Information**

---

The 2018 Scarecrow Contest and registration was held October 20 through November 3 in the Community Park. Participants were asked to build their scarecrow in an assigned location at the park and leave on display to encourage visitors to the park. Winners were awarded at the Fall Cleanup/Arbor Day event on November 3. A total of seven (7) participants took part in the event; however, only five entries were eligible for prizes. Gift cards were awarded to all five participants.

#### **Attachments/Supporting Documentation**

---

NA

#### **Budget/Financial Impact**

---

Funds were spent in the amount of \$225.00 towards gift card purchases for participation in the event.

#### **Recommendation**

---

NA

#### **Motion**

---

I make a motion to set the date of \_\_\_\_\_ for the Scarecrow Contest and outline the following timeline of events:



# City of Lucas

## Parks and Open Space Board Request

### April 23, 2019

Requester: Assistant to the City Manager Kent Souriyasak

#### **Agenda Item Request**

---

Provide update regarding the 2019 Founders Day event.

#### **Background Information**

---

Founders Day is scheduled for Saturday, May 11, 2019, from 12:00 pm to 4:00 pm at the Lucas Community Park located next to City Hall at 665 Country Club Road. The planning and logistics for the event is currently underway with secured contracts, vendors, detailed maps, and activity lineups. Successful activities from last year's event will continue such as the parade, stick horse rodeo, pony hop derby, petting zoo, inflatable obstacle course, photo booth and more. This year, the new fire engine will be featured in the parade and there will be a traditional wet-down ceremony.

The City Council nominated this years' Service Tree Award Recipient Mrs. Lee Ford as the Grand Marshal for the parade. Mrs. Ford has accepted and will be riding in the new fire engine during the parade. Members of the North Texas Mustang Club will be participating again this year with their vehicles and driving the City Council in the parade. There are currently over 20 local vendors that reserved booth space at the Community Park. The Legacy 4-H Club will be hosting a silent auction inside the Council Chambers. In addition, there will be a garden tent at the Lucas Community Park that will host a plant sale to benefit the Legacy 4-H Club. All proceeds stay local and benefit a variety of Legacy 4-H Club youth programs.

#### **Attachments/Supporting Documentation**

---

NA

#### **Budget/Financial Impact**

---

The Founders Day event is budgeted at \$30,000 and funding will be utilized from fiscal year 2018-19 Founders Day account 11-6211-444. Expenses include live music, petting zoo, photo booth, golf carts, busses, tents, tables, food, beverages, and event supplies.

#### **Recommendation**

---

NA

#### **Motion**

---

NA



# City of Lucas

## Parks and Open Space Board Request

### April 23, 2019

Requester: Assistant to the City Manager Kent Souriyasak

#### **Agenda Item Request**

---

Provide update regarding the rescheduled clean-up and electronic recycling event.

#### **Background Information**

---

The “Don’t mess with Texas Trash-Off” clean-up and electronic recycling event was canceled on Saturday, April 6, 2019, due to inclement weather. The event has been rescheduled to Saturday, June 15, 2019, from 8 am to 12 pm. Volunteers who registered for the “Don’t mess with Texas Trash-Off” have been notified of the new date. As part of the Keep Lucas Beautiful program, it is important to continue supporting efforts in clearing city-maintained areas and roadsides of trash.

To coincide with the summer clean-up event, the City is partnering with United Electronic Recycling to provide a recycling drop-off for residents to dispose of electronics. The drop-off location will take place in the parking lot of the Community Park during the scheduled clean-up time. The City website has a list of electronics and associated fees that will be accepted at the recycling drop-off.

Volunteers can still register for the summer clean-up on the City website. Clean-up supplies, food and beverages will be provided to volunteers. Marketing and communication have been distributed through the upcoming newsletter, City website, Lovejoy Messenger, Lovejoy ISD schools, churches, and local organizations.

#### **Attachments/Supporting Documentation**

---

NA

#### **Budget/Financial Impact**

---

United Electronic Recycling will provide an invoice for the drop-off services at the clean-up event. Additional expenses will include food and beverages for volunteers. Funding will be utilized from fiscal year 2018-19 Keep Lucas Beautiful account 11-6211-446.

#### **Recommendation**

---

NA

#### **Motion**

---

NA



# City of Lucas

## Parks & Open Space Agenda Request

### April 23, 2019

Requester: Development Services Director Joe Hilbourn

#### **Agenda Item Request**

---

Consider updates to the City's Trail Master Plan and provide an update on the grant submitted to the Texas Department of Transportation for the purpose of constructing approximately 4.6 miles of the City's trail network, referred to as the exercise loop, adjacent to Estates Parkway, West Lucas Road, Ingram Lane, and Country Club Road.

#### **Background Information**

---

Staff submitted a preliminary application on April 12, 2019 to the Texas Department of Transportation as part of Step 1 for a Texas Department of Transportation (TxDOT) grant for bicycle and pedestrian infrastructure. The TxDOT preliminary application review will be complete by June 14, with notifications made on June 18, 2019.

The application submitted was for the following scope of work that included constructing a 4.6 mile, 10-foot wide shared use path (SUP) for Phase 1 that will connect to a future trail at Angel Parkway and Estates Parkway. The trail will go east along Estates Parkway to Country Club Road, and form a loop south, to West Lucas Road, west to Ingram Lane and north, back to Estates Parkway. Phase 1 is the first of a two-phase unification trail in the City's Trail Master Plan that will include rest areas with benches, picnic tables and bike racks, and will directly connect to four schools. Because of the projected cost of the project, City staff elected to break the project into two phases necessitating the need for modifications to the Trails Master Plan showing a trail along Ingram Lane.

#### **Attachments/Supporting Documentation**

---

1. Trails Master Plan
2. Exercise Loop Map

#### **Budget/Financial Impact**

---

The total cost for the project will be \$2,979,183.00. The City's portion has yet to be determined but is expected to be between 10 and 20 percent. Ten percent being \$297,918.00.



**City of Lucas**  
**Parks & Open Space Agenda Request**  
**April 23, 2019**

**Recommendation**

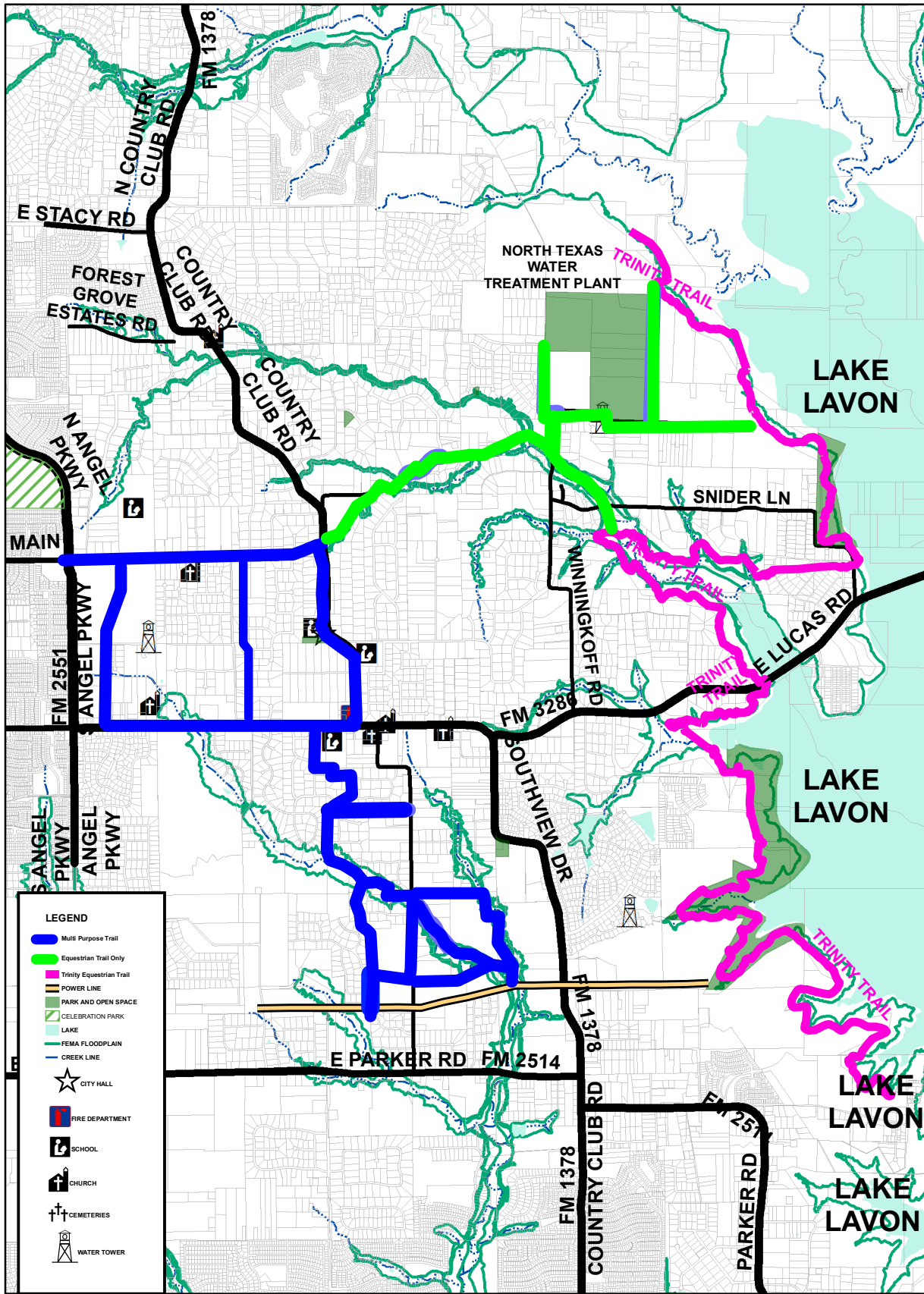
---

Staff recommends that the Parks and Open Space Board make a positive recommendation to the City Council for the proposed changes to the Trails Master Plan.

**Motion**

---

I make a motion to approve/deny City staff's recommended changes to the Trails Master Plan by adding a trail along Ingram Lane.



04/16/19

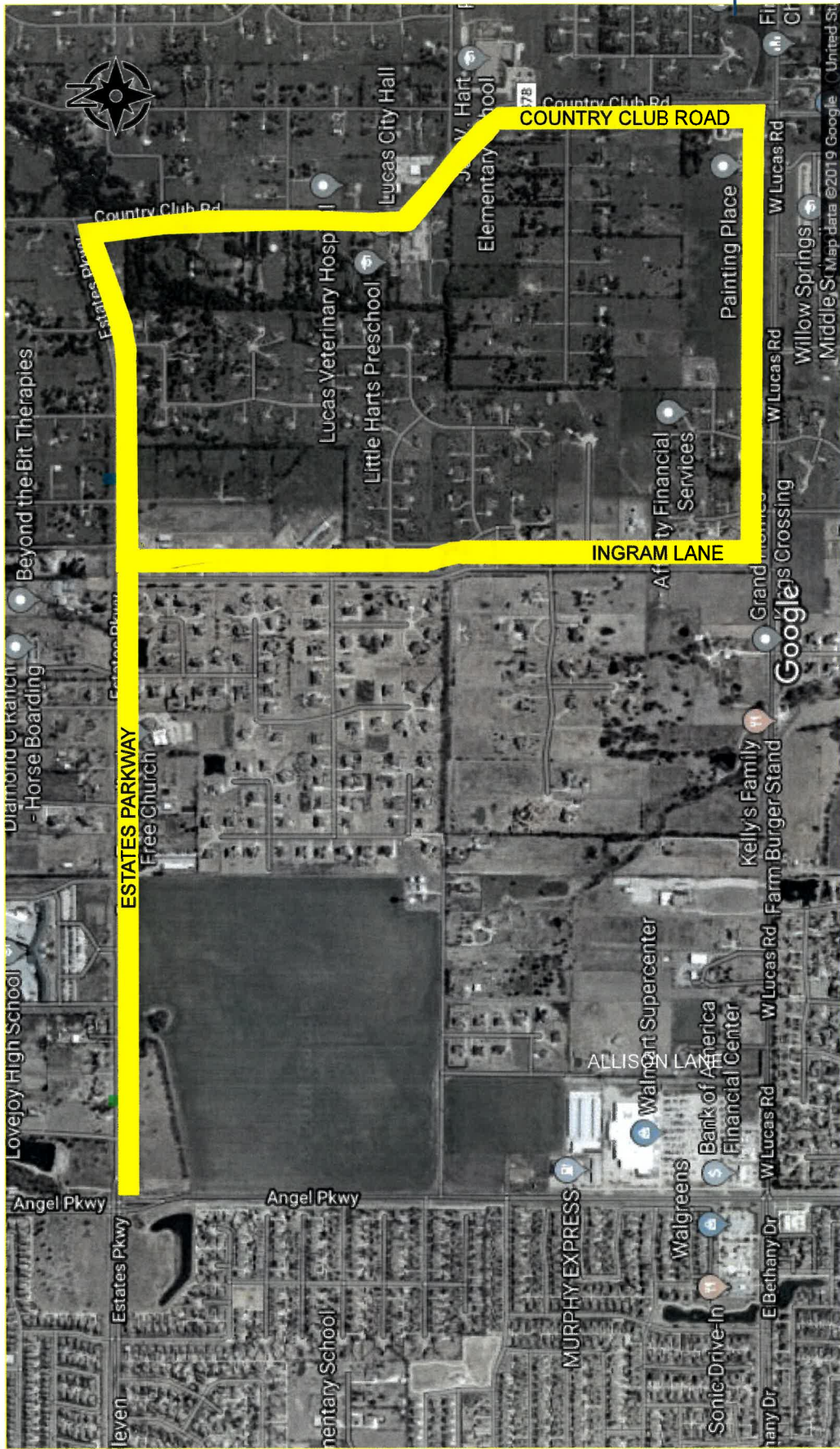


**CITY OF LUCAS**  
**TRAILS MASTER PLAN**





# LUCAS SRTS PHASE 1





# City of Lucas

## Parks and Open Space Board Request

### April 23, 2019

Requester: Assistant to the City Manager Kent Souriyasak

#### **Agenda Item Request**

---

Provide update regarding the clean-up event with the Trinity Trail Preservation Association on National Public Lands Day.

#### **Background Information**

---

At the October 23, 2018 Parks and Open Space Board meeting, Assistant to the City Manager Kent Souriyasak provided information to the Board regarding a potential trail clean-up event with the Trinity Trail Preservation Association (TTPA) on National Public Lands Day in 2019. National Public Lands Day is an annual observed holiday on the fourth Saturday in September. The purpose of this holiday is to encourage and promote the conservation of public lands. One of the best ways to celebrate National Public Lands Day is by volunteering to do conservation efforts on this day.

City Staff has reached out to TTPA President Duke Monson about partnering with the organization on the proposed trail clean-up event scheduled for Saturday, September 28, 2019. Assistant to the City Manager Kent Souriyasak will be working with the TTPA in coordinating trail clean-up areas, volunteers, and food for the event. Additional involvement may include reaching out to the Blackland Prairie Raptor Center and the United States Army Corp of Engineers. The TTPA trail clean-up will be promoted in the newsletter, website, local schools and churches.

#### **Attachments/Supporting Documentation**

---

NA

#### **Budget/Financial Impact**

---

Expenses will include clean-up supplies, food and beverages, and high terrain golf carts to transport volunteers to trail clean-up areas. Funding will be utilized from fiscal year 2018-19 Keep Lucas Beautiful account 11-6211-446.

#### **Recommendation**

---

NA

#### **Motion**

---

NA



# City of Lucas

## Parks and Open Space Board Request

### April 23, 2019

Requester: Development Services Director Joe Hilbourn

#### **Agenda Item Request**

---

Conduct an annual review of the following:

- City's Comprehensive Plan, Chapter 6 Parks and Open Space
- Trails
- Park rules and fees

#### **Background Information**

---

The Comprehensive Plan should be reviewed annually to reflect changes in the community. The items to be considered for review include Chapter 6 relating to park rules, fees and trails.

#### **Attachments/Supporting Documentation**

---

1. Chapter 6 of the Comprehensive Plan
2. Parks rules and fees

#### **Budget/Financial Impact**

---

NA

#### **Recommendation**

---

NA

#### **Motion**

---

NA

# PARKS, RECREATION AND OPEN SPACE

## INTRODUCTION PARKS, OPEN SPACE, AND TRAILS



The amount and quality of parks and open space within a community are often cited as important elements of local quality of life. Lucas has recognized this fact through an adopted Park Plan and a park dedication ordinance. Lucas is a unique community with large lots and open spaces naturally throughout the city. The city's entire eastern boundary is located on the shores of Lake Lavon, with natural waterways through the city for storm water run-off.

Due to the unique features of Lucas and the large lots and natural open spaces, parks are not as important to the city as they are to surrounding communities. With input from the community, Boards, council, and staff it was decided that existing parks with the exception of the future potential to expand existing facilities especially at the community park located next to city hall, that we have adequate parks facilities. The city should concentrate on expanding existing equestrian and hiking trails adjacent to the city on US Army Corps of Engineering property and throughout the city.

## COMMUNITY COMPOSITION

The City of Lucas contains a total land area of approximately 9,856 acres. Approximately 74 percent (about 7,285 acres) of the land within the existing City is developed, while the remaining acreage is vacant or being used for some agricultural related purpose. Lucas currently has six parks (153 acres) utilized as parkland and has no planned or designated open space system. In addition the City of Lucas is located immediately adjacent to Lake Lavon, which provides opportunities for water based recreational activities, trails and open spaces.

## PREVIOUS PARKS AND OPEN SPACE STUDIES

The City of Lucas historically has had common visions for development of Parks & Open Space. Previous studies performed date back to 2001 when community planning involved City officials interacting with the citizens in the form of Town Hall meetings and questionnaires intended to gather preferences and opinions about parks and open space in the City. Preferences and opinions came from a sample of the population voicing a variety of choices. A 2001 study entitled "Lucas Parks and Open Space Master Plan" presented a detailed analysis of the park system, open spaces, possible programs and recreational opportunities available, and the detailed history of lands in the City. The study also painted an overall picture of the City's situation regarding these issues,



described a strategy in which to develop a parks and open space master plan, and established goals and objectives outlining means to implement the proposed plan. Additional study was performed as a part of the 2004 City of Lucas Comprehensive plan which included an evaluation of the parks and recreational opportunities in the City and the current opportunities available and existing facilities available.

In 2015, the City hosted several Town Hall meetings to provide forum to receive feedback from citizens and to address the parks, recreation, and open space needs. The town hall meetings, previous study, and ongoing changes to parks and recreation in the region will serve as a backdrop in describing the current opportunities as they exist today.

### **EXISTING PARKS AND OPEN SPACE**

Over the years, the City of Lucas has developed 4 parks and preserved open space in accordance with community planning efforts. The existing parks and open space include Brockdale and Highland Park currently operated by the Army Corps of engineers, and one private park located in the Stonegate sub-division making a total of 6 parks in the city and they are described and evaluated as follows.

#### **BROCKDALE PARK**

Brockdale Park was established in 2005 and is located at east edge of City of Lucas immediately next to Lake Lavon. Brockdale Park is 127 acres and has several amenities that have been developed and includes The Blackland Prairie Raptor Center that is located in the middle section of the park. This center is a nonprofit, rehabilitation and conservation education organization. The mission of this organization is to preserve the environment through public education and conservation of birds of prey and wildlife in their natural habitat.

#### **KENNETH R. LEWIS PARK**

Kenneth R. Lewis Park is located adjacent to FM 1378 (Southview Dr.), near the southern side of the City. The park is approximately 5 acres and offers baseball/softball field and soccer field. About two thirds of the park is open space and undeveloped for use with other activities.

#### **LUCAS COMMUNITY PARK AT CITY HALL**

The Lucas Community Park at City Hall is directly adjacent to the southern side of City Hall Parking Lot. The park is approximately 3 acres and offers a 5-foot wide concrete sidewalk that circulates the park and a pavilion for picnics and barbeques for the City residents of Lucas, and a large playground including multiple slides and climbing areas. The park also boasts a community center with rooms available to



residents at no cost. The parking area provided for the City Hall can be also utilized for the community park.

### **HIGHLAND PARK**

Highland Park is located at Northeast edge of the city just off Snider Lane. This park is approximately 59 acres and has minimal services. Highland Park provides a boat ramp at the north end of the park for boating and fishing activities on Lake Lavon. The ramp is concrete with ample parking for trailers and vehicles. Entrance to the boat ramp area is via Highland Park Road. Available facilities at this park include the following: a parking area, boat ramp, and restrooms.

As with Brockdale Park, the Trinity Trail passes through the Highland Park. There is a trailhead existing at this park that serves as a point for riders to unload and load their horses with an entrance area on Highland Park Road. The Trinity trail continues north past the limit of Highland Park to the north end of City of Lucas limit near the North Texas Municipal Water District Treatment Plant as previously discussed. Available facilities at the trailhead in Highland Park include the followings: loading/unloading area, restroom facility with ADA considerations, one pavilion, and a watering place for horses.

### **FOREST CREEK NEIGHBORHOOD PARK**

Forest Creek Neighborhood Park is located north of the City of Lucas next to Orchard Gap Lane. The Forest Creek Neighborhood Park is a small 2 acre park with several playgrounds and a soccer field. Access to the park is from Country Club Road via Orchard Gap Lane off Norfolk Lane. Facilities available at this park includes a traditional neighborhood playground and open space.

### **STONE GATE PARK**

Stone Gate Park is a private park located on north side of the city in the Stone Gate Neighborhood and is only accessible to residents of that neighborhood. This park is a very small neighborhood park occupying less than 1 acre next to one of the tributaries of White Rock Creek. This park offers a traditional multiuse playground, a small gazebo, picnic tables and a 2-foot wide concrete sidewalk that passes through the park. The sidewalk connects to a concrete trail that continues alongside the tributary of the White Rock Creek.

### **OPEN SPACES AND NATURAL FEATURES**

Open space represents the natural and agricultural through fields, pastures, prairies and woodlands. Public and private objectives may differ in regard to preservation of open spaces. The City's desire to preserve open spaces will depend on achieving common goals with private land owners and the public. The goal of



maintaining open space should be continued with interaction between the City and land owners to determine common means to achieve these goals.

Other open spaces in Lucas are in the form of:

- Lake Lavon existing flood plain areas
- Creeks and waterways;
- Vacant lands, farm lands, pastures and rights-of-way

All these open spaces can potentially allow for trails and trail connections. The most important natural feature in Lucas is Lake Lavon and its tributary creeks. Constructed in 1954, the lake is owned and controlled by the U.S. Army Corp of Engineers. There are twenty areas along the lake designated for park use, including Highland Park and Brockdale Park which reside in Lucas. These parks provide water-based recreational opportunities that would otherwise not generally be available in the county.

## EXISTING TRAILS

Currently Trinity Trail is the only trail in-use that exists in City of Lucas. The Trinity Trail is situated along Lake Lavon with scenic views of the lake and surrounding landscape. The trail extends to the southeastern city limit of Lucas, and north to the City limit we share with North Texas Municipal Water District. This unpaved trail is 25.5 miles long and placed on the US Army Corps of Engineers land along Lake Lavon from East Fork Trail Head in Wylie in the south to the Giant Sycamore Loop to the north. Approximately 11 miles of the Trinity Trail passes through the City of Lucas. This trail enters the City of Lucas in the south from Collin Park in St. Paul, and stretches north along the edge of the lake passing through Brockdale Park and Highland Park. This trail is only open to horseback riders and hikers, and is maintained and operated by a group of volunteers named Trinity Trail Preservation Association (TTPA).



## PROPOSED FUTURE TRAILS

Based on input from the citizens, boards, city council, and staff, the future needs of the city are to add additional equestrian/hiking trails. Specifically a trail system linking the Trinity Trails on the north side of the city with a trail through the city to reconnect with the Trinity Trails on the southern end of the city. The proposed trail and trailheads would start at E. Winningkoff Road and end at the Hunt property on the southern end of the city at a future trail head location. The trail should utilize wet lands and natural tree lines whenever possible to create a secluded and shaded trail area.



## GOALS AND OBJECTIVES

The City has continued to work toward achieving the goals and objectives established with previous comprehensive and community planning. By setting the goals and objectives, some results are evident and progress has been made. Recognizing the current achievements, changed environment and surroundings, a revised set of goals have been outlined that share common themes that resonate with Collin County Open Space Strategic Plan:

### GOAL 1.

Preserve natural environment and native ecosystems.

#### Objectives:

- Conserve and protect ecologically sensitive and naturally beautiful areas, e.g. flood plains along creeks, high points with scenic views toward Lavon Lake, etc.
- Establish and/or enhance green space and natural areas along flood plains, and promote public access to green belt areas with trail systems, e.g. equestrian/hiking trails, etc.
- Encourage and promote water conservation through the use of native plant materials, xeriscape techniques, and other methods.
- Maintain high standards for groundwater quality due to the proximity of Lake Lavon.
- Encourage development types, which minimize impacts upon the community's natural resources and visual appeal.

### GOAL 2.

Provide a comprehensive Trail System Plan to include green belt and open space that is compatible with the environment and compatible with residential neighborhoods.

#### Objectives:

- Continue to revise and adopt comprehensive Parks and Open Space Plan that meets current preferences and reflection of changing environment in the region in 2016.
- Promote trail connections, and ensure greenbelt and open space dedication during the development review process.
- Create pedestrian and equestrian trails between residential neighborhoods, linear greenbelts, schools, public administrative facilities, and other activity centers, whenever physically and financially possible.
- Continue to adopt and finalize a detailed plan for necessary open space/trail easements to connect existing and future parks, schools, and neighborhoods into an integrated, low maintenance park and recreation system.
- Formulate and adopt policies and ordinances that protect the acquired/donated park land and open space easements.





- Utilize trails, wherever possible, to locally and regionally connect schools, parks and residential areas.
- Design a parks and open space system that is interconnected and multifunctional, which protects important natural, cultural and visual resources while providing appropriate opportunities for recreation.
- Integrate locally planned trails with the "Collin County Regional Master Trail Plan".
- Coordinate planning efforts with those of adjacent cities.

### GOAL 3.

Develop and maintain the new Lucas parks and open space system.

#### Objectives:

- Determine actual maintenance cost currently needed to maintain existing parks.
- Undertake the necessary effort to determine maintenance costs and capital investment costs associated with acquiring and/or developing new parks and open space.
- Allocate sufficient funding to maintain existing parks, open space and trails.
- Formulate and adopt policies and ordinances that protect existing park facilities, open spaces, and trails.
- Explore cost sharing options such as Federal, TxDOT grants, or "Keep Lucas Beautiful" for fund raising.

## PLAN AND RECOMMENDATIONS

The purpose of the plan and recommendations is to provide community direction in a constantly changing environment. Under existing and currently projected conditions and circumstances, the City of Lucas parks, open space and recreational needs will be well satisfied. Few things have so positive an effect on the quality of life in a community as a well-executed plan for a community's parks, open space, trails, and recreational facilities. These recommendations should be helpful to future decision-making as each plan component is gradually considered for implementation or revision.

- Equestrian, hike, and bike trails, greenbelts, parkways or paths should be provided to connect large recreational areas, providing access, scenic views and recreational opportunities.
- Combined municipal and school recreational facilities should be used to serve the community and prevent the construction of redundant facilities. If possible, school recreational areas should include parking, drinking fountains and restrooms and should remain open on weekends and during the summer months.



**Sec. 1.08.012 Electronic storage of records**

(a) For the purpose of this section, “electronic storage” means the maintenance of local government record data in the form of digital electronic signals on a computer hard disk, magnetic tape, optical disk, or similar machine-readable medium.

(b) For the purpose of this section, “source document” means the local government record from which local government record data is obtained for electronic storage. The term does not include backup copies of the data in any media generated from electronic storage.

(c) Any city record data may be stored electronically in addition to or instead of source documents in paper or other media, subject to the requirements of the act and rules adopted under it.

(d) The city will be subject to rules established by the commission for standards and procedures for electronic storage and will be subject to the provisions of chapter 205 of the act.

(Ordinance 2015-10-00822 adopted 10/1/15)

**ARTICLE 1.09 PARKS AND RECREATION\***

**Division 1. Generally**

**Secs. 1.09.001–1.09.030 Reserved**

**Division 2. Park and Open Space Board<sup>†</sup>**

**Sec. 1.09.031 Established; composition; qualifications of members**

There is hereby created and established the city parks and open space board. The board shall consist of five (5) regular voting members, including a chairperson, and two (2) alternate members. The board members shall be appointed by the city council for a term of two (2) years, and shall serve until their successor is appointed. The alternate board members may participate in

[Continued on page 1-33.]

---

\* **State law reference**—Authority to acquire and maintain parks, museums and historic sites, V.T.C.A., Local Government Code, ch. 331.

<sup>†</sup> **Cross reference**—Boards, commissions and committees, art. 1.05.

the board discussions; however, the alternate board members shall only vote in the absence of a regular board member, as determined by the chairperson. Board members shall reside in the city for at least six (6) months preceding appointment day.

**Sec. 1.09.032 Removal of members; filling of vacancies**

The members of the park and open space board may be removed at any time by a majority vote of the city council with or without cause. Any vacancy in the board shall be filled by the city council for the unexpired term of the member whose place has become vacant.

**Sec. 1.09.033 Meetings; quorum**

The park and open space board shall hold at least one (1) quarterly meeting. Such meeting shall be held on a day of the month approved by the board. Special meetings may be called by the chairman, by the city manager, or, if requested, by at least four (4) board members. A simple majority of the board shall constitute a quorum. A vote of the simple majority of the quorum shall be required for any action taken by the board. Such meetings shall comply with the Texas Open Meetings Act.

**State law reference**—Open meetings, V.T.C.A., Government Code, ch. 551.

**Sec. 1.09.034 Officers**

(a) Election. A chairman and vice-chairman shall be selected annually, preferably at the first regular meeting of the fiscal year.

(b) Duties of officers.

(1) Chairman. It shall be the duty of the chairman to preside at all meetings of the board and to call special meetings.

(2) Vice-chairman. It shall be the duty of the vice-chairman to perform the duties of the chairman during any absence.

**Sec. 1.09.035 Duties**

(a) The board shall serve in an advisory capacity to the city council in all matters relating to the parks and open space of the city. The board shall also make recommendations to the city council on the implementation of beautification programs and projects to enhance the natural beauty of the city.

(b) The board shall review, study and make recommendations to the city manager or designee for priorities of projects or activities to be included in future parks, open space and beautification projects and programs. Board input and guidance on parks and open space should be incorporated into the parks and open space master plan which also includes the identification of the city's trail network and possible locations of trailheads. Such master plan shall be considered, revised and maintained with technical assistance and recommendations of the city manager or designee. The parks and open space master plan shall be reviewed at least annually by the board.

- (c) Based on the park and open space master plan and the identification of beautification projects by the board, a five-year capital improvement program should be developed for consideration by the city council and coordinated with the city manager or designee and the finance department.
- (d) The board should review fees relating the use of parks on an annual basis, making recommendations to the city manager or designee for consideration during the budget process. The board shall study budget proposals on an annual basis and recommend inclusion or exclusion of budget items to the city manager or designee.
- (e) The board should review park rules and policies on an annual basis, making recommendations to the city manager or designee.
- (f) The board should assist in educational and community outreach programs to help facilitate litter prevention, preservation of open space, encouragement of community advocacy relating to beautification and the establishment of partnerships to help with the overall aesthetic appeal of the city.
- (g) The board should help ensure a high quality of life for city residents by coordinating special events that provide a mechanism to create a sense of community spirit and enjoyment.
- (h) The board may establish additional policies and guidelines upon approval by the city council.
- (i) The board shall study and make recommendations to the city council on any other matters as requested by the city council.

**Sec. 1.09.036 Attendance policy**

- (a) To ensure that the board has sufficient members present to transact business, board members and alternates shall maintain a record of at least 75% attendance at the official meetings of the board.
- (b) A review of each board member's attendance will be conducted at the time the member's reappointment. If at the time of reappointment, the attendance record of the member is below 75% for their last appointed term, the staff and chair will review the attendance record with the board member and will then provide a written board attendance report to the city council. Upon review of the written report, the city council may ask to meet with the member concerning the ability to continue to meet the attendance requirements. The outcome of the review of the report and/or the interview with the member will be considered in the reappointment process.

**Secs. 1.09.037–1.09.060 Reserved**

**Division 3. Park Rules**

**Sec. 1.09.061 Penalty**

Any person, firm or corporation violating any of the provisions of this division shall be deemed guilty of a misdemeanor, and upon conviction in the municipal court of the city shall be subject to a fine as provided in section 1.01.009 of this chapter for each offense.

**Sec. 1.09.062 Conduct prohibited in parks**

As used in this division, “city park” or “park facility” shall mean any area in the city owned or used by the city, or by the city jointly with any other governmental or private entity, devoted to active or passive recreation, and includes but is not limited to athletic fields, recreation areas, community center property, and those areas designated as city parks. The following acts, omissions or conduct are prohibited within the limits of all city parks and no person, firm or corporation shall engage in, commit, cause, or suffer the following acts, omissions or conduct:

- (1) To enter or remain in any park facility between the hours of 11:00 p.m. and 5:00 a.m. unless different hours for the park facility have been designated. All soft surface trails shall be closed from dusk until dawn where on-site signage is posted, unless different hours have been posted;
- (2) To allow any pet or animal to run at-large or fail to keep a pet or animal restrained by a leash, chain or cord not more than six (6) feet long;
- (3) To dump or litter any park. All persons shall use receptacles provided for the deposit of refuse;
- (4) To tie or restrain an animal by attaching its leash to fencing, trees, benches, bleachers, pole or other park facility infrastructure;
- (5) To operate a motor vehicle within any city park in any area not designated as a roadway for vehicular traffic (for the purposes of this subsection, “motorized vehicle” means any vehicle or conveyance which is self-propelled) which would exclude electronic wheelchairs or electric scooters for the disabled;
- (6) To use or ride on a skateboard within a city park;

(Ordinance 2014-12-00803 adopted 12/4/14)

- (7) To possess, use, discharge or employ any fireworks, firearm, BB gun, air gun, bow and arrow, or slingshot is prohibited with the exception of licensed holders who are authorized to carry firearms in accordance with state law; (Ordinance 2016-05-00838 adopted 5/19/16)
- (8) To sell, possess or consume any alcoholic beverage;
- (9) To erect, post, distribute, or place any advertising material, sign, circular, or handbill without the prior permission of the city;

(Ordinance 2014-12-00803 adopted 12/4/14)

- (10) (A) To practice, conduct, or carry on any commercial activity, trade or business activity unless said commercial activity has been approved through a facility use agreement issued by the city manager or designee.
- (B) In approving a facility use agreement for a commercial activity, the city manager or designee shall consider whether such activity is classified as a recreational activity that enhances the overall well-being of participants and

includes but is not limited to the provision of physical fitness classes, athletic sports activities and services that promote healthy lifestyles. It does not include the sale of products and/or goods. While this activity may serve nonresidents, the provider must make the provision of recreational programming to city residents a priority. The number of city residents served may be taken into consideration on future applications for use of park facilities.

- (C) City park facilities may be reserved for commercial recreational activity from 5:00 a.m. through 8:00 a.m. and from 7:00 p.m. through 9:00 p.m. The community center is not available for use for commercial recreational activity and may only be used by city residents.
- (D) A city facility use agreement must be completed and submitted together with the required fee to the city manager for consideration. The applicant must provide documentation demonstrating the vendor's liability insurance coverage in the amount of \$1,000,000.00 and must name the city as an additional insured on the certificate of insurance.
- (E) The applicant may reserve the park facility for up to two months and must reapply for any subsequent use. If any park facility is left in a condition that is unacceptable to the city, the city reserves the right to not allow the vendor to use any of its facilities in the future;

(Ordinance 2015-03-00812 adopted 4/16/15)

- (11) To cause, create or maintain any nuisance or engage in any conduct or activity that unreasonably disturbs persons of ordinary sensibilities;
- (12) To use any type of sound amplification devices which include but are not limited to loudspeakers, amplifiers or microphones without the written permission of the city;
- (13) To ascend, descend, operate, or launch any aircraft, including but not limited to hot air balloons, airplanes, paraplanes, ultralight aircrafts, helicopters, drones, remote/radio controlled devices and gliders;
- (14) To hit golf balls of any type in a park facility;
- (15) To camp overnight in or upon any park facility;
- (16) To enter onto a reserved facility or area, or a location where scheduled activities are occurring, during the period that the area or facility is reserved or during the scheduled activity and remain or return there after the person has been given notice to leave. Reserved facilities and areas, and scheduled activities, include but are not limited to: athletic fields and pavilions;
- (17) To make or kindle a fire except in public stoves, grills, fire pits, or designated areas provided for that purpose. Fires shall not be left unattended and must be extinguished prior to departure. The city manager may prohibit all fires in public parks during those periods that he, in his sole discretion, determines that extreme dry weather, high winds or other conditions endanger public health and safety;

- (18) To use or consume any tobacco products within a park facility;
- (19) To destroy, damage, deface or remove shrubbery, trees, soil, grass, turf or other vegetation, rock, minerals or any other personal or real property.

(Ordinance 2014-12-00803 adopted 12/4/14)

**Sec. 1.09.063      Reservation of Lucas Community Center**

The Lucas Community Center shall only be reserved by individuals residing within the territorial limits of the city. Any city resident requesting a reservation of the Lucas Community Center shall provide proof of residency and submit a completed facility use agreement in the form approved by the city to the development services department for approval prior to reserving the facility. (Ordinance 2017-09-00865 adopted 9/21/17)

**ARTICLE 21.000 PARKS AND RECREATION**

- (a) Pavilion fee (nonresident): \$25.00/hour.
- (b) Pavilion rental (resident): \$25.00/4 hours; \$50.00/all day.
- (c) Baseball fields B, C or D (nonresident): \$25.00/hour.

(Ordinance 2017-08-00863 adopted 8/17/17; Ordinance 2017-09-00871 adopted 9/21/17)