



Parks and Open Space Board Meeting
April 23, 2019
7:00 p.m.
City Hall – 665 Country Club Road, Lucas Texas
Minutes

Call to Order

Chairman Rhoads called the meeting to order at 7:00 p.m.

Parks Board Members Present:

Chairman David Rhoads
Member Bill Esposito
Member Kenneth Patterson
Alternate Member Debra Guillemaud

Staff Present:

City Manager Joni Clarke
Development Services Director Joe Hilbourn
City Secretary Stacy Henderson

Parks Board Members Absent:

Vice Chairman Chris Vanhorn
Member Tommy Dewitt
Alternate Member Christel Parish

City Council Liaison Present:

Councilmember Tim Baney

Chairman Rhoads determined that a quorum was present and reminded all in attendance to silence their cell phones. The Board conducted the Pledge of Allegiance.

Regular Agenda

1. **Consider approving the minutes of the January 22, 2019 Parks and Open Space Board meeting.**

MOTION: A motion was made by Mr. Esposito, seconded by Mr. Patterson to approve the minutes as presented. The motion passed unanimously by a 4 to 0 vote.

2. **Consider quarterly review of Parks Board projects, goals and objectives established by the project matrix.**

Mr. Patterson recommended that Founders Day be changed from the January meeting to the July meeting, the Keep Texas Beautiful conference be discussed at the June meeting and Arbor Day be discussed at the August meeting.

3. Consider holding the Fall Sweep clean-up and Arbor Day event on November 2, 2019.

MOTION: A motion was made by Mr. Esposito, seconded by Mr. Patterson to hold the Fall Sweep Cleanup and Arbor Day event on November 2, 2019. The motion passed unanimously by a 4 to 0 vote.

4. Set date for the 2019 Scarecrow Contest and create timeline for program events.

Ms. Guillemaud set the following timeline for the 2019 Scarecrow Contest:

- Registration occurs October 1 through 15
- Scarecrows on display through October 31
- Tear down of displays November 1 through 7
- Place an article in the Lucas Leader August, September and October
- Event does not need to tie into Arbor Day
- Contact winners on November 1 and picture of winners announced in Lucas Leader

MOTION: A motion was made by Mr. Esposito, seconded by Mr. Patterson to accept the timeline outlined above for the 2019 Scarecrow Contest. The motion passed unanimously by a 4 to 0 vote.

5. Provide update regarding the 2019 Founders Day event.

Development Services Director Joe Hilbourn provided an update for the 2019 Founders Day event. He explained that the event was scheduled for May 11, 2019 at the Lucas Community Park that would include the parade, stick horse rodeo, petty zoo, and a mini golf course. Mr. Hilbourn stated that Legacy 4-H would be hosting their silent auction and a plant sale to benefit the Legacy 4-H Club.

This item was for discussion purposes only, no formal action was taken.

6. Provide update regarding the rescheduled clean-up and electronic recycling event.

Development Services Director Joe Hilbourn stated that the Don't Mess with Texas Trash-Off cleanup and electronic recycling event scheduled for April 6 was cancelled due to inclement weather and had been rescheduled to June 15, 2019 from 8 am to 12 pm. The event is part of the Keep Lucas Beautiful program.

This item was for discussion purposes only, no formal action was taken.

7. Consider updates to the City's Trail Master Plan and provide an update on the grant submitted to the Texas Department of Transportation for the purpose of constructing approximately 4.6 miles of the City's trail network, referred to as the exercise loop, adjacent to Estates Parkway, West Lucas Road, Ingram Lane, and Country Club Road.

Development Services Director Joe Hilbourn stated that a preliminary application was submitted on April 12, 2019 to the Texas Department of Transportation as part of Step 1 for a Texas Department of Transportation grant for bicycle and pedestrian infrastructure. The TxDOT preliminary application review will be complete by June 14, with notifications made on June 18, 2019.

Mr. Hilbourn stated that the application included constructing a 4.6 mile, 10-foot wide shared use path (SUP) for Phase 1 that will connect to a future trail at Angel Parkway and Estates Parkway. The trail will go east along Estates Parkway to Country Club Road, and form a loop south, to West Lucas Road, west to Ingram Lane and north, back to Estates Parkway. Phase 1 will be the first of a two-phase unification trail in the City's Trail Master Plan that will include rest areas with benches, picnic tables and bike racks, and will directly connect to four schools. Because of the projected cost of the project, City staff elected to break the project into two phases necessitating the need for modifications to the Trails Master Plan showing a trail along Ingram Lane. The total cost for the project will be \$2,979,183.00. The City's portion has yet to be determined but is expected to be between 10 and 20 percent, ten percent being \$297,918.00.

Mr. Hilbourn requested that the Parks Board alter the Trails Master Plan to include Ingram Lane as part of the Trails Master Plan.

The Board discussed future improvements proposed to Angel Parkway, and the location of the trail along FM 1378.

MOTION: A motion was made by Chairman Rhoads, seconded by Mr. Patterson to approve the changes to the Trails Master Plan by adding a trail along Ingram Lane. The motion passed unanimously by a 4 to 0 vote.

8. Provide update regarding the clean-up event with the Trinity Trail Preservation Association on National Public Lands Day.

Development Services Director Joe Hilbourn stated that National Public Lands Day is an annual observed holiday on the fourth Saturday in September. The purpose of this holiday is to encourage and promote the conservation of public lands. Mr. Hilbourn stated that staff has reached out to TTPA President Duke Monson about partnering with the organization on the proposed trail clean-up event scheduled for Saturday, September 28, 2019, and would work with the TTPA in coordinating trail clean-up areas, volunteers, and food for the event.

This item was for discussion purposes only, no formal action was taken.

9. Conduct an annual review of the following:

- City's Comprehensive Plan, Chapter 6 Parks and Open Space
- Trails
- Park rules and fees

The Board discussed with Mr. Hilbourn the maintenance of the Brockdale Park and Highland Park trailheads, along with fees associated with park, pavilion and community center rentals.

Mr. Patterson discussed whether the projects of the Parks Board met the goals of the Comprehensive Plan. Councilmember Baney stated that the Parks Board could make recommendations for new projects to the City Council at any time. Mr. Patterson suggested the Board discuss various types of projects that should be considered for future projects and place on the next agenda.

The Parks Board recommended no changes to the Comprehensive Plan at this time.

10. Adjournment.

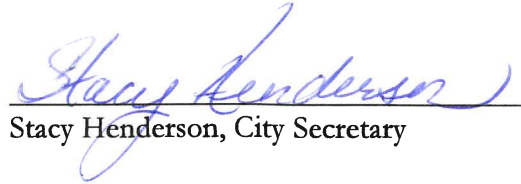
MOTION: A motion was made by Mr. Esposito, seconded by Mr. Patterson to adjourn the meeting at 8:00 pm. The motion passed unanimously by a 4 to 0 vote.

APPROVE:



David Rhoads, Chairman

ATTEST:



Stacy Henderson, City Secretary

