



**City of Lucas
City Council Meeting
July 18, 2019
6:05 P.M.**

(or immediately following the Lucas Fire Control, Prevention & EMS District Meeting)

City Hall - 665 Country Club Road – Lucas Texas

MINUTES

Call to Order

Mayor Olk called the meeting to order at 6:04 p.m.

City Councilmembers Present:

Mayor Jim Olk
Mayor Pro Tem Kathleen Peele
Councilmember Wayne Millsap
Councilmember Tim Baney
Councilmember Steve Duke
Councilmember Debbie Fisher
Councilmember Philip Lawrence

Staff Present:

City Manager Joni Clarke
City Secretary Stacy Henderson
Development Services Director Joe Hilbourn
City Engineer Stanton Foerster
Finance Director Liz Exum
Fire Chief Ted Stephens
Assistant Fire Chief Lance Gant
Assistant to the City Manager Kent Souriyasak
Public Works Supervisor Jeremy Bogle
Human Resources Generalist Janice Babcock

Mayor Olk determined that a quorum was present. Everyone was reminded to silence their cell phones and the Pledge of Allegiance was recited.

Citizen Input

1. Citizen Input.

There was no citizen input at this meeting.

Community Interest

2. Items of Community Interest.

Mayor Olk discussed the following items of Community Interest:

- The City Council would be holding a drainage workshop with the Planning and Zoning Commission at the Commission's September 12, 2019 meeting.
- The Technology Committee is conducting speed tests to gather information on internet service throughout the community. The speed test can be taken at speedtest.lucastexas.us.
- The Public Lands Trail Cleanup event in association with the Trinity Trail Preservation Association and the US Army Corp of Engineers is scheduled for Saturday, September 21 from 9 am to 1 pm and will focus on the Brockdale Park and Highland Park trailheads. Registration deadline is September 13 and a link can be found on the City's homepage.

- City staff, members of the Technology Committee, and Councilmember Fisher would be traveling to Mont Belvieu, Texas on September 16 to meet with the City of Mont Belvieu regarding their fiber network that was created. This network is Texas' first municipally owned fiber-optic broadband network that offers subscribers internet service.

Consent Agenda

3. Consent Agenda.

- A. Approval of the minutes of the June 20, 2019 City Council meeting.
- B. Consider amending Fiscal Year 2018-19 budget by appropriating \$38,795 from restricted cash Brockdale to account 21-8210-491-500 Brockdale Road Rehabilitation for Birkhoff geotechnical evaluation and asphalt pavement recommendation.
- C. Consider changing the date of the public hearing to discuss the City of Lucas Fiscal Year 19/20 budget from August 1, 2019 to a special meeting called for August 22, 2019.

MOTION: A motion was made by Councilmember Millsap, seconded by Councilmember Duke to approve the Consent Agenda as presented. The motion passed unanimously by a 7 to 0 vote.

Public Hearing Agenda

4. Public hearing to consider adopting Ordinance 2019-07-00893 amending the Comprehensive Plan as it relates to the Trails Master Plan to include a trail adjacent to Ingram Lane from Estates Parkway to West Lucas Road.

Development Services Director Joe Hilbourn discussed the proposed amendment to the Comprehensive Plan noting that a trail section would be added adjacent to Ingram Road from Estates Parkway to West Lucas Road. The amendment may require matching the proposed trail grant for Safe Routes to School funding.

MOTION: A motion was made by Councilmember Baney, seconded by Councilmember Duke to approve adopting Ordinance 2019-07-00893 amending the Comprehensive Plan as it relates to the Trails Master Plan to include a trail adjacent to Ingram Lane from Estates Parkway to West Lucas Road. The motion passed unanimously by a 7 to 0 vote.

Regular Agenda

5. Consider amending FY 18/19 budget by appropriating \$317,719 from restricted General Fund Reserves to account 11-8300-421 Vehicles and \$78,421 to account 11-8300-420 Equipment not to exceed \$396,140 for the purchase of a new ambulance and related capital equipment.

The City Council discussed with Chief Stephens the various equipment that would be included on the ambulance, warranty service of the equipment and how often the warranty was used, and the various models of ambulances.

MOTION: A motion was made by Councilmember Fisher, seconded by Councilmember Lawrence to approve amending FY 18/19 budget by appropriating \$317,719 from restricted General Fund Reserves to account 11-8300-421 Vehicles and \$78,421 to account 11-8300-420 Equipment not to exceed \$396,140 for the purchase of a new ambulance and related capital equipment. The motion passed unanimously by a 7 to 0 vote.

6. Consider approving Resolution R-2019-07-00485 supporting the City of Lucas' application to the Texas Department of Transportation's 2019 Transportation Alternatives Set-Aside (TASA) / Safe Routes to School-Infrastructure (SRTS) call for projects.

Development Services Director Joe Hilbourn explained that City staff submitted an application for project funding from the Texas Department of Transportation Safe Routes to School-Infrastructure (SRTS) program. The preliminary application was approved by TxDOT. Mr. Hilbourn noted that a resolution from the City was required declaring support of the project, committing a local match if needed, entering into an Advance Funding Agreement with TxDOT if selected, and committing to all aspects of the project.

Mr. Hilbourn stated that the trail would be a 4.6 mile, 10-foot wide shared use path for phase one that would connect to a future trail at Angel Parkway and Estates Parkway. The trail would go east along Estates Parkway to Country Club Road, and form a loop south to West Lucas Road, west to Ingram Road and north, back to Estates Parkway.

MOTION: A motion was made by Mayor Pro Tem Peele, seconded by Councilmember Lawrence to approve Resolution R-2019-07-00485 supporting the City of Lucas' application to the Texas Department of Transportation's 2019 Transportation Alternatives Set-Aside/Safe Routes to School-Infrastructure call for projects. The motion passed unanimously by a 7 to 0 vote.

7. Discuss traveling to the City of Mont Belvieu to meet with City staff regarding the City's Fiber Internet network in efforts to research internet solutions; and consider utilizing funds for travel expenses from account 11-6100-307 City Council Training/Travel and account 11-6200-307 Administration Training/Travel.

Assistant to the City Manager Kent Souriyasak discussed with the City Council the meeting scheduled with the City of Mont Belvieu, tour of the facility planned, and the support needed for the implementation of a network. Mr. Souriyasak explained that the City of Mont Belvieu issued \$14 million in bonds to build the network of which a majority of the debt had been repaid with revenues from the network. Mr. Souriyasak asked that if any of the Councilmembers were interested in attending the meeting to email staff by July 31.

There was no formal action on this item, it was for discussion purposes only.

8. Discuss the proposed City of Lucas budget for Fiscal Year 2019/2020.

City Manager Joni Clarke discussed the City's strategic and long-term goals including drainage, trails, infrastructure improvements, City facilities, and public safety enhancements to law enforcement. City Engineer Stanton Foerster discussed funded capital roadway projects, and Finance Director Liz Exum discussed the tax rate used to create and prepare the budget that was a rate of \$0.303216 which was the same tax rate as last year. Ms. Exum discussed with the Council general fund and water fund projected revenues and expenditures, utility rates from the North Texas Municipal Water District that were expected to be \$3.17 per 1,000 gallons, and revenue projections from the General Fund for FY 19/20 from property tax, sales and franchise, licenses and permits, and Fire District, EMS and Seis Lagos.

Human Resources Generalist Janice Babcock reviewed compensation and benefits with the City Council noting that there would be a 3% increase in medical, but a 9% decrease in dental and 2.5% decrease in TMRS contribution rates.

City staff members from each department came forward and highlighted proposed items within their budget.

City Secretary Stacy Henderson highlighted proposed items from the City Council and City Secretary budgets and City Manager Joni Clarke reviewed the Administration budget.

Councilmember Fisher stated that she did not find the strategic workshop beneficial and would like to see the City Council take a more active role in planning for the City's future needs.

The City Council was in agreement that the strategic workshop should focus on long-term planning, not team building, and determine how to plan for the future. Mayor Olk suggested the funds remain in the budget at this time.

City Engineer Stanton Foerster highlighted proposed items in the Engineering budget and discussed the proposed Lemontree drainage study. The City Council asked that Lemontree be removed from the title so that if needed funds could be used for drainage elsewhere should a decision be made to move forward.

Development Services Director Joe Hilbourn highlighted proposed items in the Public Works Operations Department that included a new position and equipment to assist with drainage.

Assistant to the City Manager Kent Souriyasak discussed proposed items in the Parks budget. Council asked that the wording for the Christmas lighting contest be removed and named Parks Projects thereby not being so specific if the project doesn't come to fruition. The City Council also asked that electronic shredding be included in the electronic recycling event.

Fire Chief Ted Stephens reviewed the Fire Department budget. Mayor Pro Tem Peele suggested the existing gravel parking lot be expanded as there was inadequate parking currently. City Manager Joni Clarke stated they would review costs of adding a gravel base versus concrete and report back to the City Council.

The City Council discussed current billing practices for EMS services, collection and fees. Ms. Clarke stated that she would include the ambulance billing and collection policy on a future agenda for Council consideration and review.

Ms. Clarke discussed the law enforcement contract, the long-term outlook, and potential staffing increases for the future. Mayor Pro Tem Peele discussed her concerns regarding the Collin County Deputies dual coverage that was required with surrounding cities as part of the current contract. Ms. Clarke noted that the City was in their 4th year of a 5-year contract.

There was no discussion on this item, it was for discussion purposes only. This item would be discussed again at the August 1, 2019 City Council meeting.

Executive Session Agenda

9. Executive Session.

An Executive Session was not conducted at this meeting.

10. Adjournment.

MOTION: A motion was made by Councilmember Millsap seconded by Councilmember Lawrence to adjourn the meeting at 9:01pm. The motion passed unanimously by a 7 to 0 vote.

APPROVED:



Mayor Jim Olk

ATTEST:



Stacy Henderson, City Secretary

