



Agenda

City of Lucas Parks and Open Space Board Meeting September 24, 2019

7:00 PM

City Hall - 665 Country Club Road – Lucas, Texas

Notice is hereby given that a meeting of the Parks and Open Space Board will be held on Tuesday, September 24, 2019 at 7:00 pm at Lucas City Hall, located at 665 Country Club Road, Lucas, Texas 75002-7651 at which time the following agenda will be discussed.

Call to Order

- Roll Call
- Determination of Quorum
- Reminder to turn off or silence cell phones
- Pledge of Allegiance

Regular Agenda

1. Consider approving the minutes of the July 23, 2019 Parks and Open Space Board meeting. **(City Secretary Stacy Henderson)**
2. Discuss details of conducting a Movie in the Park event and consider dates for 2020. **(Parks Board Member Bill Esposito)**
3. Provide update regarding details of the 2019 Scarecrow Contest. **(Parks Board Member Debra Guillemaud)**
4. Discuss details of the Christmas lighting contest and provide timeline of events. **(Parks Board Member Ken Patterson)**
5. Provide update on activities of the Farmers Market being held on October 12, 2019 and November 2, 2019. **(Parks Board Member Debra Guillemaud)**
6. Provide update regarding Public Lands Cleanup event held on September 21, 2019. **(Assistant to the City Manager Kent Souriyasak)**
7. Discuss details of the Arbor Day event to be held on November 2, 2019 in conjunction with the Lucas Farmers Market. **(Parks Board Member Bill Esposito)**
8. Consider cancelling the November 26, 2019 Parks and Open Space Board meeting due to the Thanksgiving holiday. **(Parks Board Members)**
9. Consider future agenda items for action or discussion for the November 26, 2019 or January 28, 2020 Parks and Open Space Board meeting. **(Parks Board Members)**
10. Adjournment.

Certification

I do hereby certify that the above notice was posted in accordance with the Texas Open Meetings Act on the bulletin board at Lucas City Hall, 665 Country Club Road, Lucas, TX 75002 and on the City's website at www.lucastexas.us on or before 5:00 p.m. on September 18, 2019.

Stacy Henderson, City Secretary

In compliance with the American with Disabilities Act, the City of Lucas will provide for reasonable accommodations for persons attending public meetings at City Hall. Requests for accommodations or interpretive services should be directed to Stacy Henderson at 972-912-1211 or by email at shenderson@lucastexas.us at least 48 hours prior to the meeting.



Parks and Open Space Board Meeting
July 23, 2019
7:00 p.m.
City Hall – 665 Country Club Road, Lucas Texas
Minutes

Call to Order

Chairman Rhoads called the meeting to order at 7:07 p.m.

Parks Board Members Present:

Chairman David Rhoads
Vice Chairman Chris Vanhorn
Member Bill Esposito
Member Kenneth Patterson
Alternate Member Debra Guillemaud
Alternate Member Christel Parish

Staff Present:

City Manager Joni Clarke
Development Services Director Joe Hilbourn
City Secretary Stacy Henderson

City Council Liaison Present:

Councilmember Tim Baney

Parks Board Members Absent:

Member Tommy Dewitt

Chairman Rhoads determined that a quorum was present and reminded all in attendance to silence their cell phones. The Board conducted the Pledge of Allegiance.

Chairman Rhoads designated Alternate Member Debra Guillemaud as a voting member.

Regular Agenda

- 1. Consider approving the minutes of the April 23, 2019 Parks and Open Space Board meeting and the May 21, 2019 Special Parks and Open Space Board meeting.**

MOTION: A motion was made by Mr. Esposito, seconded by Mr. Patterson to approve the minutes as submitted. The motion passed unanimously by a 5 to 0 vote.

- 2. Consider the viability of creating a Lucas Farmers Market to serve the community.**

The following individuals spoke in favor of creating a farmers market in Lucas:

- Darren and Detje Printz, 5 Choice Lane
- Ron Lacock, 906 Santiago Trail

- Clay Russell, 14 Graham Lane
- Sean Watts, 1115 Snider Lane
- Stephanie Schertz, 1111 Snider Lane
- Elaine Laughlin, 6 Highland Circle

Vice Chairman Vanhorn gave a presentation regarding the creation and structure of a farmers market discussing liability insurance requirements, ratio of food sold versus goods sold, having a single point of contact, and restrictions related to rules and regulations.

The Board agreed to form a subcommittee that consisted of Vice Chairman Vanhorn and Debra Guillemaud with the first meeting to be held on July 30, 2019 at 5:30 pm.

MOTION: A motion was made by Mr. Esposito, seconded by Mr. Patterson to create a Farmers Market Subcommittee to explore the possibility of creating a farmers market with the first meeting being held on July 30, 2019 at 5:30 pm. The motion passed unanimously by a 5 to 0 vote.

Chairman Rhoads moved to Agenda Item No. 10 at this time.

10. Consider holding a concert/movie in the park event and set a date.

Mr. Esposito discussed the logistics of holding a movie in the park event, staffing that would be required, licenses that would have to be obtained for any movie played, and viewing equipment and screen needed. He suggested that the boy/girl scouts could rotate having concessions and be able to collect the proceeds at the event. Mr. Esposito proposed holding one event in October and one in November.

Stephanie Schertz, 1111 Snider Lane, spoke in favor of hosting a movie in the park, stating it was family friendly event and brings the community together.

MOTION: A motion was made by Mr. Esposito, seconded by Vice Chairman Vanhorn to approve holding two movie nights with dates in October and November. The motion passed unanimously by a 5 to 0 vote.

Chairman Rhoads moved back to Agenda Item No. 3 at this time.

3. Consider conducting a community survey and determine items of interest for the survey.

City Manager Joni Clarke stated that the City staff and City Council would be looking at long term goals that could also be included as part of the community survey and suggested this item be postponed at this time.

There was no action on this item.

4. Consider holding a Christmas lighting contest and determine details for the event.

Mr. Patterson discussed with the Parks Board various ideas of how to conduct a Christmas lighting contest, rules that would apply, voting and prizes. The Parks Board decided upon the following details for the Christmas lighting contest:

- Post photographs of neighborhood display beginning December 2 on the City's website (neighborhood could consist of one home or multiple homes)
- Close judging of the event on December 15
- Survey Monkey will be used to assist in tallying votes on City website
- Mr. Patterson will work with staff to coordinate details of the event

5. Consider details of the 2019 Scarecrow Contest and review timeline for program events.

Ms. Guillemaud outlined the timeline of events for the Scarecrow Contest:

- Registration would be held October 1 through October 15
- 10 x 10 spaces would be available in the Lucas Community Park (closer to the front of park)
- Scarecrow displays would be available through October 31
- Parks Board will vote for the top three winners
- Gift cards will be given for 1st place: \$100; 2nd place: \$50; and 3rd place: \$25
- Winners will be notified on November 1 and will also be posted in the Lucas Leader
- Scarecrows will be removed from the Community Park November 1 through November 7

6. Discuss promotion of the existing curbside recycling program.

Mr. Esposito stated that out of 2600 water customers, approximately 500 families participate in the recycling program. Mr. Esposito stated that 4-H members would be offering a kit to promote recycling at the Arbor Day event.

City Manager Joni Clarke stated that staff would contact Republic Services to see if they could assist with recycling efforts during the Arbor Day event.

Mr. Esposito stated that he would write an article for the Lucas Leader.

7. Evaluate creating a Friends of the Park organization.

Ms. Guillemaud stated that a Friends of the Park organization is typically a non-profit organization with focus on volunteers, fundraising, outreach and organized events. Ms. Guillemaud suggested this item be included as part of the community survey to gage the communities interest in this type of organization and outreach efforts.

8. Discuss ways in which the City can support and promote the Trinity Trail Preservation Association (TTPA).

Ms. Parish stated that allowing the TTPA to place articles in the Lucas Leader was helpful. She also suggested residents take part in a TTPA membership that offers Care Flight services should anyone be injured on the trail, at home or in their vehicle at no cost because they were a TTPA member.

City Manager Joni Clarke stated that the City was also participating in the Public Lands Trail Cleanup event on September 21 in partnership with TTPA and the U.S. Army Corps of Engineers to work on the Brockdale Park and Highland Park trailheads.

9. Consider topics for future newsletter articles and determine which Parks Board member is responsible for the article.

The Parks Board noted that this item had been discussed in previous agenda items as to which articles were being written.

11. Consider a proposal to extend the City's Trails Master Plan along Southview, West Lucas Road, and East Lucas Road to connect to a proposed trail as part of the TxDOT intersection improvements at the intersection of East and West Lucas Road.

Development Services Director Joe Hilbourn stated that TxDOT was proposing intersection improvements at East and West Lucas Road. As part of the intersection improvements a ten-foot trail segment on the north side East and West Lucas Road from Edgefield Road to Lost Valley Drive was also proposed. Mr. Hilbourn stated that the segment could be added within the next three years.

MOTION: A motion was made by Mr. Esposito, seconded by Chairman Rhoads to approve the proposal to extend the City's Trails Master Plan along Southview, West Lucas Road and East Lucas Road to connect to a proposed trail as part of the TxDOT intersection improvements at East and West Lucas Road. The motion passed unanimously by a 5 to 0 vote.

12. Consider future agenda items for action or discussion for the September 24, 2019 Parks and Open Space Board meeting.

The Parks Board suggested the following items placed on the September 24 agenda:

- Movie night
- Scarecrow contest
- Christmas lighting contest
- Farmers Market
- Participation in the cleanup event

13. Adjournment.

MOTION: A motion was made by Vice Chairman Vanhorn, seconded by Mr. Patterson to adjourn the meeting at 9:01 pm. The motion passed unanimously by a 5 to 0 vote.

APPROVE:

ATTEST:

David Rhoads, Chairman

Stacy Henderson, City Secretary