



Parks and Open Space Board Meeting
September 24, 2019
7:00 p.m.
City Hall – 665 Country Club Road, Lucas Texas
Minutes

Call to Order

Chairman Rhoads called the meeting to order at 7:00 p.m.

Parks Board Members Present:

Chairman David Rhoads
Vice Chairman Chris Vanhorn
Member Kenneth Patterson
Alternate Member Debra Guillemaud

Staff Present:

City Manager Joni Clarke
Development Services Director Joe Hilbourn
City Secretary Stacy Henderson
Assistant to the City Manager Kent Souriyasak

Parks Board Members Absent:

Member Bill Esposito
Member Tommy Dewitt
Alternate Member Christel Parish

City Council Liaison Present:

Councilmember Tim Baney

Chairman Rhoads determined that a quorum was present and reminded all in attendance to silence their cell phones. The Board conducted the Pledge of Allegiance.

Chairman Rhoads designated Alternate Member Debra Guillemaud as a voting member.

Regular Agenda

- 1. Consider approving the minutes of the July 23, 2019 Parks and Open Space Board meeting.**

MOTION: A motion was made by Chairman Rhoads, seconded by Vice Chairman Vanhorn to approve the minutes as submitted. The motion passed unanimously by a 4 to 0 vote.

- 2. Discuss details of conducting a Movie in the Park event and consider dates for 2020.**

Assistant to the City Manager Kent Souriyasak stated that the first Movie in the Park event would take place on April 17, 2020 and the second event would take place in October of 2020. This will allow staff adequate time to rent equipment and movie licensing for the event. Legacy 4-H will also take part in the event setting up a concession stand with popcorn and soft drinks.

There was no formal action taken on this item.

3. Provide update regarding details of the 2019 Scarecrow Contest.

Ms. Guillemaud outlined the timeline of events for the Scarecrow Contest:

- Registration would be held October 1 through October 15
- 10 x 10 spaces would be available in the Lucas Community Park
- Scarecrow displays would be available through October 31
- Parks Board will vote for the top three winners
- Gift cards will be given for 1st place: \$100; 2nd place: \$50; and 3rd place: \$25
- Winners will be notified on November 1
- Scarecrows will be removed from the Community Park November 1 through November 7

Ms. Guillemaud stated that City Hall, the Fire-Rescue Department, and the Farmers Market Committee would have scarecrows in the event but were not eligible for prizes.

There was no formal action taken on this item.

4. Discuss details of the Christmas lighting contest and provide timeline of events.

Mr. Patterson discussed with the Parks Board details of the Christmas lighting contest and outlined the following timeline of events:

- No cost or fees to enter
- Registration begins November 22 through December 12 on the City's website
- Registration can be for one home, a group of homes, a neighborhood, or business
- Once home/homes are decorated submit a picture to the City Secretary to be posted on the City website with address/neighborhood location
- Deadline to submit pictures is December 12
- Parks Board judges entries beginning December 13 and submits winner of their choice to City Secretary
- Santa Claus and the Grinch will stop by the winning neighborhood on December 20

There was no formal action taken on this item.

5. Provide update on activities of the Farmers Market being held on October 12, 2019 and November 2, 2019.

Ms. Guillemaud stated that 32 vendors would be in attendance at the October 12 event including 14 agricultural producers, 12 value added producers with items such as salsa, candy and cookies as well as six artisans. Marketing has occurred in the Allen American, Lucas Estate Life, and social media pages. The Market will be held at the Lucas Community Park. There will be selfie booth, food trucks and live music.

There was no formal action taken on this item, it was for discussion purposes only.

6. Provide update regarding the Public Lands Cleanup event held on September 21, 2019.

Mr. Souriyasak stated that the cleanup event was a coordinated activity between TTPA and the Army Corp of Engineers. There was a total of 68 volunteers that covered approximately 8 miles of trails and collected 3,000 pounds of trash. Lunch was held at the Raptor Center and Kona Ice participated.

There was no formal action taken on this item, it was for discussion purposes only.

7. Discuss details of the Arbor Day event to be held on November 2, 2019 in conjunction with the Lucas Farmers Market.

Mr. Souriyasak briefed the Parks Board noting that 4-H would be at the event giving away tree saplings and Texas Pure would be donating mulch for the trees. Collin County Master Gardeners would be present as well as a student group from Lovejoy High School that would be focusing on water conservation. Mr. Souriyasak noted that Republic Services would also be available promoting curbside recycling.

There was no formal action taken on this item, it was for discussion purposes only.

8. Consider cancelling the November 26, 2019 Parks and Open Space Board meeting due to the Thanksgiving holiday.

MOTION: A motion was made by Vice Chairman Vanhorn, seconded by Chairman Rhoads to cancel the November 26, 2019 Parks Board meeting. The motion passed unanimously by a 4 to 0 vote.

9. Consider future agenda items for action or discussion for the November 26, 2019 or January 28, 2020 Parks and Open Space Board meeting.

The Parks Board suggested the following items placed on the January 28, 2020 agenda:

- Scarecrow Contest recap
- Farmers Market recap
- Light Up Lucas Contest recap

10. **Adjournment.**

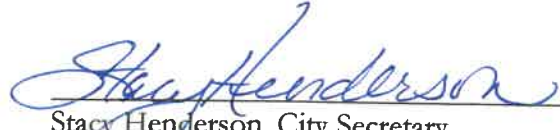
MOTION: A motion was made by Vice Chairman Vanhorn, seconded by Mr. Patterson to adjourn the meeting at 7:41 pm. The motion passed unanimously by a 4 to 0 vote.

APPROVE:



David Rhoads, Chairman

ATTEST:



Stacy Henderson, City Secretary

