



Agenda

City of Lucas

Technology Committee Meeting

January 14, 2020

7:00 PM

City Hall - 665 Country Club Road – Lucas, Texas

Notice is hereby given that a meeting of the Technology Committee will be held on Tuesday, January 14, 2020 at 7:00 pm at Lucas City Hall, located at 665 Country Club Road, Lucas, Texas 75002-7651 at which time the following agenda will be discussed.

Call to Order

- Roll Call
- Determination of Quorum
- Reminder to turn off or silence cell phones
- Pledge of Allegiance

Citizen Input

The Citizen Input portion of the agenda is an opportunity for the public to address the Technology Committee on any subject. By completing a "Request to Speak" form and submitting to the City Secretary, citizens have an opportunity to speak at the Technology Committee meeting.

1. Citizen Input (**Technology Committee Chairman Paul Rathgeb**)

Regular Agenda

2. Consider approving the minutes of the December 10, 2019 Technology Committee meeting. (**Technology Committee Chairman Paul Rathgeb**)
3. Provide an update on the status of the Request for Proposal (RFP) for a Broadband Network Design and Financial Model. (**Assistant to the City Manager Kent Souriyasak**)
4. Discuss the future of Internet services provided by Frontier Communications. (**Assistant to the City Manager Kent Souriyasak**)
5. Adjournment.

Certification

I do hereby certify that the above notice was posted in accordance with the Texas Open Meetings Act on the bulletin board at Lucas City Hall, 665 Country Club Road, Lucas, TX 75002 and on the City's website at www.lucastexas.us on or before 5:00 p.m. on January 9, 2020.

Kent Souriyasak, Assistant to the City Manager

In compliance with the American with Disabilities Act, the City of Lucas will provide for reasonable accommodations for persons attending public meetings at City Hall. Requests for accommodations or interpretive services should be directed to City Secretary Stacy Henderson at 972-912-1211 or by email at shenderson@lucastexas.us at least 48 hours prior to the meeting.



City of Lucas Technology Committee Request January 14, 2020

Item No. 01

Requester: Technology Committee Chairman Paul Rathgeb

Agenda Item Request

Citizen Input

Background Information

NA

Attachments/Supporting Documentation

NA

Budget/Financial Impact

NA

Recommendation

NA

Motion

NA



City of Lucas Technology Committee Request January 14, 2020

Item No. 02

Requester: Technology Committee Chairman Paul Rathgeb

Agenda Item Request

Consider approving the minutes of the December 10, 2019 Technology Committee meeting.

Background Information

NA

Attachments/Supporting Documentation

1. Minutes of the December 10, 2019 Technology Committee meeting

Budget/Financial Impact

NA

Recommendation

NA

Motion

I make a motion to approve the minutes of the December 10, 2019 Technology Committee meeting.



City of Lucas

Technology Committee

Regular Meeting

December 10, 2019

7:00 PM

City Hall – 665 Country Club Road – Lucas, Texas

MINUTES

Call to Order

Chairman Rathgeb called the meeting to order at 7:00 pm. It was determined that a quorum was present.

Committee Members Present:

Chairman Paul Rathgeb
Vice Chairman Jamie Gibson
Member George Brody
Member Dennis Scully
Member Troy Dechant

City Staff Present:

City Secretary Stacy Henderson
Assistant to the City Manager Kent Souriyasak
Bill Baxter, City IT Consultant

City Council Liaison Present:

Councilmember Debbie Fisher

Regular Agenda

1. Citizen Input.

There was no citizen input at this meeting.

2. Consider approving the minutes of the November 12, 2019 Technology Committee meeting.

MOTION: A motion was made by Mr. Dechant, seconded by Vice Chairman Gibson to approve the minutes as presented. The motion passed unanimously by a 5 to 0 vote.

3. Review the Request for Proposal to acquire the services of a consultant to prepare and complete a study for a broadband design and financial model.

Vice Chairman Gibson stated that he would provide his comments to the City at the end of the meeting.

Chairman Rathgeb asked that if any member had additional comments to forward those to Mr. Souriyasak by December 11, 2019.

Mr. Souriyasak stated that all comments would be forwarded to the City Attorney for review and the Request for Proposal would be sent out by the end of the week.

4. Adjournment.

MOTION: A motion was made by Mr. Brody, seconded by Mr. Dechant to adjourn the meeting at 7:04 pm. The motion passed unanimously by a 5 to 0 vote.

Paul Rathgeb, Chairman

Stacy Henderson, City Secretary



City of Lucas Technology Committee Request January 14, 2020

Item No. 03

Requester: Assistant to the City Manager Kent Souriyasak

Agenda Item Request

Provide an update on the status of the Request for Proposal (RFP) for a Broadband Network Design and Financial Model.

Background Information

The goal of the RFP is to acquire the services of a consultant to provide a high-level design and financial model for existing and future broadband needs. The broadband study will assess the cost of installation, operation, and maintenance of a broadband network; and the revenues generated from retail services and third-party network access. The deliverables for the study will include a financial model that allows dynamic adjustments in cost and revenue assumptions across a recommended time horizon.

The RFP was distributed to vendors and posted on the City's website on December 16, 2019. The following vendors have expressed interest in responding to the RFP: Fujitsu Network Communications, Lit Communities, Magellan Advisors, and Vantage Point. All vendors were asked to submit any questions relating to the RFP by January 8, 2020. A comprehensive list of questions and answers in response to the RFP will be distributed to vendors and posted on the City's website.

The submission deadline for all proposals is January 24, 2020.

The anticipated schedule for the RFP process is:

<u>ACTIVITY</u>	<u>PLANNED DATE</u>
RFP Published	December 16, 2019
Q&A	January 8, 2020
Proposals Due	January 24, 2020
Proposal Review	January 25 – February 10, 2020
Proposal Recommendation (approval by Technology Committee)	February 11, 2020
Proposal Selection (approval by City Council)	February 20, 2020
Award Notification	February 24, 2020
Kickoff Meeting & Work Session	To Be Determined
Draft Study Report	May 2020
Final Study Report	June 2020



City of Lucas Technology Committee Request January 14, 2020

Attachments/Supporting Documentation

NA

Budget/Financial Impact

NA

Recommendation

NA

Motion

There is no motion required.



City of Lucas Technology Committee Request January 14, 2020

Requester: Assistant to the City Manager Kent Souriyasak

Agenda Item Request

Discuss the future of Internet services provided by Frontier Communications.

Background Information

During Citizen Input at the November 12, 2019 Technology Committee meeting, Steve Preston, 1525 Bee Caves, inquired if there would be plans to replace Frontier Communications. Mr. Preston indicated that Frontier Communications may be facing bankruptcy. City staff and the Technology Committee has researched Mr. Preston's concern, and there has been no direct information from Frontier Communications regarding the concern and how it will affect the future of Internet service in Lucas.

The City's Internet speed test map revealed that Frontier Communications provided Internet service primarily within the southern section of Lucas. The southern section of Lucas on the Internet speed test map can be identified as south of West Lucas Road and East Lucas Road; and north of Parker Road. There was a total of 127 household respondents who indicated having Internet service provided by Frontier Communications. The Internet speed test calculated an average download speed of 87.88 Mbps and upload speed of 69.97 Mbps from households with service from Frontier Communications. The most recent data shows that there are 508 total households that responded to the City's Internet speed test. Households that are serviced by Frontier Communications make up 25 percent of the respondents.

Attachments/Supporting Documentation

NA

Budget/Financial Impact

NA

Recommendation

NA

Motion

There is no motion required.