



Agenda

City of Lucas Parks and Open Space Board Meeting

January 28, 2020

7:00 PM

City Hall - 665 Country Club Road – Lucas, Texas

Notice is hereby given that a meeting of the Parks and Open Space Board will be held on Tuesday, January 28, 2020 at 7:00 pm at Lucas City Hall, located at 665 Country Club Road, Lucas, Texas 75002-7651 at which time the following agenda will be discussed.

Call to Order

- Roll Call
- Determination of Quorum
- Reminder to turn off or silence cell phones
- Pledge of Allegiance

Regular Agenda

1. Consider approving the minutes of the September 24, 2019 Parks and Open Space Board meeting. **(City Secretary Stacy Henderson)**
2. Consider a proposal from Forest Creek Estates Architectural Control Committee Member Andre Guillemaud regarding the relocation and/or reconstruction of the Forest Creek neighborhood entry signs currently located at Mary Lee Lane and Blondy Jhune to the Forest Creek Park located on Orchard Gap Lane. **(Andre Guillemaud, Forest Creek Estates Architectural Control Committee Member, Development Services Director Joe Hilbourn)**
3. Provide update regarding the 2020 Farmers Market. **(Parks Board Member Debra Guillemaud)**
4. Provide update regarding Movie in the Park to be held on Friday, April 17, 2020. **(Parks Board Member Bill Esposito)**
5. Provide an update on the Don't Mess with Texas Trash-Off cleanup, electronic recycling and paper shredding event scheduled on April 4, 2020. **(City Manager Joni Clarke)**
6. Consider future agenda items for action or discussion to be added to the Parks and Open Space Board Agenda and discuss 2020 meeting dates. **(Parks Board)**
7. Appoint Chairman and Vice Chairman of the Parks and Open Space Board to serve for a period of one (1) year with a term ending December 31, 2020. **(City Secretary Stacy Henderson)**
8. Adjournment.

Certification

I do hereby certify that the above notice was posted in accordance with the Texas Open Meetings Act on the bulletin board at Lucas City Hall, 665 Country Club Road, Lucas, TX 75002 and on the City's website at www.lucastexas.us on or before 5:00 p.m. on January 17, 2020.

Stacy Henderson, City Secretary

In compliance with the American with Disabilities Act, the City of Lucas will provide for reasonable accommodations for persons attending public meetings at City Hall. Requests for accommodations or interpretive services should be directed to Stacy Henderson at 972-912-1211 or by email at shenderson@lucastexas.us at least 48 hours prior to the meeting.



City of Lucas

Parks and Open Space Board Request

January 28, 2020

Requester: Andre Guillemaud, Forest Creek Estates Architectural Control Committee Member
Development Services Director Joe Hilbourn

Agenda Item Request

Consider a proposal from Forest Creek Estates Architectural Control Committee Member Andre Guillemaud regarding the relocation and/or reconstruction of the Forest Creek neighborhood entry signs currently located at Mary Lee Lane and Blondy Jhune to the Forest Creek Park located on Orchard Gap Lane.

Background Information

There are two entry signs on the south end of Mary Lee Lane on the north side of Blondy Jhune Road. Both signs sit in public right-of-way and are approximately 800 feet south of the Forest Creek Estates neighborhood.

This signage request was brought before the City Council by the Forest Creek Estates Architectural Control Committee on December 19, 2019 for consideration. Because the new sign proposal is located within a City park, the City Council has deferred this request to the Parks and Open Space Board for further review and recommendations to the City Council.

Staff does not support allowing neighborhood entry/subdivision signs on City property. Subdivision signs in all new developments are installed on private property owned by the HOA or at a minimum in an easement controlled by the HOA.

Staff also does not support paying for the maintenance of neighborhood entry/subdivisions signs, the City does not pay for any sign maintenance for private signs throughout the City.

Attachments/Supporting Documentation

1. Forest Creek Estates Architectural Control Committee Member Andre Guillemaud Proposal

Budget/Financial Impact

Demolition and removal of signage within the City right-of-way is part of the Blondy Jhune Road Construction project. Funding for any other activities will have to be determined by the City Council.



City of Lucas
Parks and Open Space Board Request
January 28, 2020

Recommendation

NA

Motion

I make a motion to approve/deny the request by the Forest Creek Estates Architectural Control Committee Member Andre Guillemaud to move the exiting Forest Creek neighborhood entry signs located at Mary Lee Lane and Blondy Jhune Road to the Forest Creek Neighborhood Park to be maintained by the City in perpetuity.

Stanton Foerster

From: Andre Guillemaud <[REDACTED]>
Sent: Monday, December 9, 2019 2:08 PM
To: Stanton Foerster
Subject: Forest Creek Estates sign proposal

- Forest Creek Estates does want neighborhood signs.
- The 2 signs currently at the Blondy Jhune entrance are located in street right-of-ways.
- Forest Creek Estates does not have an HOA but does have an active architectural control committee (ACC) that represents the interests of the owners.
- If the city would like one or both of the existing signs moved, we propose one new sign at Forest Creek Park which is located at the Orchard Gap entrance to the neighborhood. The new sign would use an original name panel from one of the existing signs.
- The park location would be outside of street right-of-ways and is in a maintained location.
- Forest Creek park was donated to the City by the developer of Forest Creek Estates.
- Size of the proposed sign is 60" tall by 96" wide. The existing name panel measures 24"x54"
- Estimated cost is \$6000.
- We are asking for the city to either 1. fund the removal and reconstruction of the sign in the park location, or 2. if funding is not approved, to allow the signs to remain in the street right-of-way.

I have included pictures of the current Forest Creek Estates and park signs and a proposed design for a new neighborhood sign in the park.

Andre Guillemaud,
Forest Creek Estates ACC









City of Lucas

Parks and Open Space Board Request

January 28, 2020

Requester: City Manager Joni Clarke

Agenda Item Request

Provide an update on the Don't Mess with Texas Trash-Off cleanup, electronic recycling and paper shredding event scheduled on April 4, 2020.

Background Information

The Don't Mess with Texas Trash-Off is a Keep Texas Beautiful community improvement program that supports efforts to clear Texas roadsides of trash and promotes the beautification of cities. The City will be holding the Don't Mess with Texas Trash-Off on April 4, 2020, from 8 am to 12 pm as part of the Keep Lucas Beautiful program. Volunteer registration forms will be available on the City website in early February. Volunteers will be asked to pre-register for the cleanup event and check in at the pavilion located at the Lucas Community Park. Unregistered volunteers will also be able to register as a volunteer participant for the cleanup event at the check-in table. Supplies, food and beverages will be provided to all volunteers who participate in the cleanup.

To coincide with the Don't Mess with Texas Trash-Off, the City will be holding a recycling event to support the Keep Lucas Beautiful program. The City is partnering with United Electronic Recycling to provide an onsite electronic recycling drop-off for residents to dispose of electronics. A full list of accepted electronics and associated costs will be posted on the City's website.

The City is also partnering with Proshed Security to provide a free onsite unlimited document shredding service. Residents will be able to drop off boxes of paper documents that will be securely shredded and disposed by Proshed Security. The drop-off locations for United Electronic Recycling and Proshed Security will be located in the parking lot between City Hall and the Lucas Community Park during the hours of 8 am and 12 pm on April 4, 2020.

Attachments/Supporting Documentation

NA

Budget/Financial Impact

The estimated cost to provide an electronic drop-off service by United Electronic Recycling is \$500. The estimated cost to provide an onsite unlimited document shredding service by Proshed Security is \$1,000. Additional event expenses will include supplies, food and beverages for cleanup volunteers. Funding will be utilized from Fiscal Year 2019-2020 Keep Lucas Beautiful account 11-6211-446.



City of Lucas

Parks and Open Space Board Request

January 28, 2020

Requester: City Manager Joni Clarke

Recommendation

NA

Motion

There is no motion required.



City of Lucas

Parks and Open Space Board Request

January 28, 2020

Requester: Parks Board

Agenda Item Request

Consider future agenda items for action or discussion to be added to the Parks and Open Space Board Agenda and discuss 2020 meeting dates.

Background Information

The Parks and Open Space Board will meet on the following dates in 2020:

- March 24, 2020
- May 26, 2020
- July 28, 2020
- September 22, 2020
- November 24, 2020

Attachments/Supporting Documentation

NA

Budget/Financial Impact

NA

Recommendation

NA

Motion

There is no motion required.