



## AGENDA

### Lucas Fire Control, Prevention & EMS District Board Meeting

September 3, 2020

7:00 PM

Video Conference

665 Country Club Road - Lucas, Texas

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Notice is hereby given that a meeting of the Lucas Fire Control, Prevention, & Emergency Medical Services District Board meeting will be held by video conference on Thursday, September 3, 2020 at 7:00 pm at which time the following agenda will be discussed.

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On March 16, 2020 Governor Abbott suspended some provisions of the Open Meetings Act in response to the COVID-19 emergency. To comply with Government Abbott's latest Executive Order, and to practice safe distancing, Lucas Fire Control, Prevention and EMS District Board meetings will not be open to on-site visitors. In the interim, Lucas Fire Control, Prevention and EMS District Board meetings will be available through Zoom Webinar from your computer or smartphone. To join the meeting, go to

<https://zoom.us/j/95534828374?pwd=ZkJ5cTZkVWNEEL3o0WFNCQXBjQ0RvZz09>

or join by phone: Dial 1.346.248.7799 Passcode: 712285, Webinar ID: 955 3482 8374

If the public desires to speak during a specific agenda item, **they must email [shenderson@lucastexas.us](mailto:shenderson@lucastexas.us) by 4:00 pm on the day of the meeting.** The email must contain the person's name, address, phone number, and the agenda item(s) for which comments will be made.

### Call to Order

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- Roll Call
- Determination of Quorum
- Reminder to turn off or silence cell phones

### Public Hearing Agenda

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1. Public hearing to consider approving Resolution FD R-2020-09-00505 adopting the Lucas Fire Control, Prevention, and EMS District Fiscal Year 2020-2021 budget.
  - A. Conduct public hearing
  - B. Take action regarding the approval of the budget for FY 20/21.

### Regular Agenda

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2. Consider approving the minutes of the July 30, 2020 Lucas Fire Control, Prevention and EMS District Board meeting. (City Secretary Stacy Henderson)

3. Adjournment.

**Certification**

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*I do hereby certify that the above notice was posted in accordance with the Texas Open Meetings Act on the bulletin board at Lucas City Hall, 665 Country Club Road, Lucas, TX 75002 and on the City's website at [www.lucastexas.us](http://www.lucastexas.us) on or before 5:00 p.m. on August 28, 2020 by 5 pm.*



*Stacy Henderson, City Secretary*

*In compliance with the American with Disabilities Act, the City of Lucas will provide for reasonable accommodations for persons attending public meetings at City Hall. Requests for accommodations or interpretive services should be directed to Stacy Henderson at 972.912.1211 or by email at [shenderson@lucastexas.us](mailto:shenderson@lucastexas.us) at least 48 hours prior to the meeting.*



Item No. 01

**City of Lucas**  
**Lucas Fire Control, Prevention and EMS**  
**District Board Request**  
**September 3, 2020**

Requester: Finance Director Liz Exum

**Agenda Item:**

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Public hearing to consider approving Resolution FD R-2020-09-00505 adopting the Lucas Fire Control, Prevention, and EMS District Fiscal Year 2020-2021 budget.

- A. Conduct public hearing
- B. Take action regarding the approval of the budget for FY 20/21.

**Background Information:**

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In accordance with Section 344.204 of the Local Government Code, the Lucas Fire Control, Prevention, and EMS District Board follows the same procedures for adopting the budget as the City; therefore, the date for adoption of the budget will mirror the date for the City's budget adoption which is immediately following the public hearing.

**Attachments/Supporting Documentation:**

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1. Resolution FD R-2020-09-00505 adopting the Fiscal Year Budget for 2020-2021.

**Budget/Financial Impact:**

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The financial impact for the proposed budget is outlined in detail in the attached budget.

**Recommendation:**

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Staff recommends approval of the FY 2020-2021 budget.

**Motion:**

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I make a motion to approve FD R-2020-09-00505 for the Lucas Fire Control Prevention and EMS District, adopting the budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021.



## **RESOLUTION FD R-2020-09-00505**

[Adoption of Budget for FY 2020-2021]

**A RESOLUTION OF THE FIRE CONTROL, PREVENTION AND EMERGENCY MEDICAL SERVICES DISTRICT OF THE CITY OF LUCAS, TEXAS, ADOPTING THE BUDGET FOR FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, an annual budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021, has been duly created by the financial office of the City of Lucas, Texas, on behalf of the Fire Control, Prevention and Emergency Medical Services District of the City of Lucas (the “District”) in accordance with Chapter 344.203 of the Local Government Code; and

**WHEREAS**, the City Council of the City of Lucas also serves in the capacity as the Board of Directors of the District; and

**WHEREAS**, a public hearing was held by the Board of Directors of the District in accordance with Chapter 344.203 of the Local Government Code, following due publication of notice thereof, at which time all citizens and parties of interest were given the opportunity to be heard regarding the proposed budget; and

**WHEREAS**, after full and final consideration, it is the opinion of the Board of Directors of the District that the 2020-2021 fiscal year budget as hereinafter set forth should be adopted.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE DISTRICT:**

**SECTION 1.** That the proposed budget of the revenue and expenditures necessary for conducting the affairs of the District for the fiscal year beginning October 1, 2020 and ending September 30, 2021 as submitted to the City Council by the Board of Directors, attached hereto as Exhibit “A”, be and the same is hereby adopted as the budget of the District for the fiscal year beginning October 1, 2020 and ending September 30, 2021.

**SECTION 2.** That the expenditures during the fiscal year beginning October 1, 2020, and ending September 30, 2021, shall be made in accordance with the budget approved by this resolution unless otherwise authorized by a duly enacted resolution of the District and approved by the City council of the City of Lucas pursuant to Section 344.205 of the Local Government Code.

**SECTION 3.** That all budget amendments and transfers of appropriations budgeted from one account or activity to another within any individual activity for the fiscal year 2019-2020 are hereby ratified, and the budget Resolution for fiscal year 2019-2020, heretofore enacted by the Board of Directors of the District, be, and the same is hereby amended to the extent of such transfers and amendments for all purposes.

**SECTION 4.** Upon approval of the budget the Board shall submit the budget to the City of Lucas Finance Department.

**SECTION 5.** All resolutions of the District in conflict with the provisions of this resolution be, and the same are hereby, repealed; provided, however, that all other provisions of said resolution not in conflict with the provisions of this resolution shall remain in full force and effect.

**SECTION 6.** Should any word, sentence, paragraph, subdivision, clause, phrase or section of this resolution, be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said resolution which shall remain in full force and effect.

**SECTION 7.** This resolution shall take effect immediately from and after its passage as the law in such cases provides.

**DULY PASSED** by the Board of Directors of the District on this the 3rd day of September, 2020.

**APPROVED:**

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Wayne Millsap, President

ATTEST:

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Stacy Henderson, City Secretary

# Exhibit A

**Lucas Fire Control,  
Prevention & EMS  
District**

**FISCAL YEAR BUDGET  
FOR 2020 - 2021**

15 -FIRE DISTRICT FIRE DISTRICT DEPARTMENTAL REVENUES/ EXPENDITURES	2018-2019 FISCAL YEAR ACTUAL	2019-2020 ORIGINAL BUDGET	2019-2020 AMENDED BUDGET	2020-2021 FISCAL YEAR BUDGET	DESCRIPTION
<b>REVENUES</b>					
4101-300 SALES TAX - FIRE DISTRICT	389,229	370,800	417,000	417,000	
TOTAL REVENUES	389,229	370,800	417,000	417,000	
<b>TOTAL FIRE DISTRICT REVENUE</b>	<b>389,229</b>	<b>370,800</b>	<b>417,000</b>	<b>417,000</b>	
<b>REIMBURSEMENTS &amp; SERVICES</b>					
6500-998 SERVICE CONTRACT-TRANSFER	382,789	370,800	417,000	417,000	
TOTAL REIMBURSEMENTS & SERVICES	382,789	370,800	417,000	417,000	
<b>TOTAL FIRE DISTRICT EXPENSE</b>	<b>382,789</b>	<b>370,800</b>	<b>417,000</b>	<b>417,000</b>	
<b>NET REVENUE LESS EXPENDITURES</b>	<b>6,440</b>	<b>0</b>	<b>0</b>	<b>0</b>	





Item No. 02

**City of Lucas**  
**Lucas Fire Control, Prevention and EMS**  
**District Board Request**  
**September 30, 2020**

Requester: City Secretary Stacy Henderson

**Agenda Item Request**

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Consider approving the minutes of the July 30, 2020 Lucas Fire Control, Prevention and EMS District Board meeting.

**Background Information**

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NA

**Attachments/Supporting Documentation**

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1. Minutes of the July 30, 2020 meeting

**Budget/Financial Impact**

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NA

**Recommendation**

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NA

**Motion**

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I make a motion to approve the minutes of the July 30, 2020 Lucas Fire Control, Prevention and EMS District Board meeting.

**Lucas Fire Control Prevention and EMS District Board Meeting**  
**July 30, 2020**  
**6:00 PM**  
**Video Conference**  
**City Hall - 665 Country Club – Lucas, Texas**

**MINUTES**

**Call to Order**

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President Wayne Millsap called the meeting to order at 6:00 pm.

Board Members Present:

President Wayne Millsap  
Vice President Kathleen Peele  
Member Jim Olk  
Member Phil Lawrence  
Member Debbie Fisher  
Member Steve Duke

Board Member Absent:

Member Tim Baney

City Staff Present:

City Manager Joni Clarke  
City Attorney Joe Gorfida  
City Secretary Stacy Henderson  
Development Services Director Joe Hilbourn  
Assistant to the City Manager Kent Souriyasak  
Finance Director Liz Exum  
Development Services Director Joe Hilbourn  
City Engineer Stanton Foerster  
Fire Chief Ted Stephens  
Assistant Fire Chief Lance Gant  
EMS Officer Aaron Alderdice

President Millsap determined that a quorum was present.

**Regular Agenda**

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- 1. Consider approving the minutes of the July 16, 2020 Lucas Fire Control, Prevention and EMS District Board meeting.**

**MOTION:** A motion was made by Mr. Olk, seconded by Vice President Peele to approve the minutes of the July 16, 2020 Lucas Fire Control, Prevention and EMS District Board meetings. The motion passed unanimously by a 6 to 0 vote.

**2. Discuss the proposed budget for Fiscal Year 20/21.**

Finance Director Liz Exum gave a presentation discussing fiscal year 20/21 projections for this Fire District budget.

There was no action on this item, it was for discussion purposes only.

**3. Adjournment.**

**MOTION:** A motion was made by President Millsap, seconded by Mr. Fisher to adjourn the meeting at 6:02 pm. The motion passed unanimously by a 6 to 0 vote.

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Wayne Millsap, President

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Stacy Henderson, City Secretary