



AMENDED AGENDA

City of Lucas

City Council Meeting

January 7, 2021

5:30 PM – Photographs

6:30 PM – Executive Session

7:00 PM – Regular Meeting

City Hall, Council Chambers

and Video Conference

665 Country Club Road – Lucas, Texas

Notice is hereby given that a meeting of the Lucas City Council will be held on Thursday, January 7, 2021 with City Council photographs being taken at 5:30 pm, Executive Session at 6:30 pm and the regular meeting beginning at 7:00 pm at Lucas City Hall, 665 Country Club Road, Lucas, Texas 75002-7651 and by video conference, at which time the following agenda will be discussed. As authorized by Section 551.071 of the Texas Government Code, the City Council may convene into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting.

On March 16, 2020 Governor Abbott suspended some provisions of the Open Meetings Act in response to the COVID-19 emergency. In order to practice safe distancing, Lucas City Council meetings will be open to on-site visitors in a limited capacity of 15 audience members. City Council meetings will also be available through Zoom Webinar from your computer or smartphone. To join the meeting, please click this URL: <https://zoom.us/j/95534828374?pwd=ZkJ5cTZkVWNEl3o0WFNCQXBjQ0RvZz09> and enter your name and email address.

To join by phone: 1-346-248-7799
Webinar ID: 955 3482 8374
Passcode: 712285

If you would like to watch the meeting live, and not participate via Zoom, you may go to the City's live streaming link at <https://www.lucastexas.us/live-streaming-videos/>.

If the public desires to speak during a specific agenda item, they must email shenderson@lucastexas.us by 4:00 pm on the day of the meeting. The email must contain the person's name, address, phone number, and the agenda item(s) for which comments will be made. You may also communicate and send your comments to the City Councilmembers directly by emailing citycouncil@lucastexas.us.

City Council Photographs - 5:30 pm

A possible quorum of the Lucas City Council will be present at 5:30 pm to take individual and group photographs, no official City business will be transacted during this event.

Call to Order for Executive Session Agenda – 6:30 pm

- Roll Call
 - Determination of Quorum
 - Pledge of Allegiance
1. Executive Session: The City Council will convene into Executive Session as permitted under the Texas Government Code, Section 551.074, Personnel Matters, to discuss appointments to the Board of Adjustments.
 2. Reconvene from Executive Session and take any action necessary as a result of the Executive Session.

Regular Meeting to Begin – 7:00 pm

The regular meeting portion of the City Council Agenda will begin at 7:00 pm.

Citizen Input

3. Citizen Input

Community Interest

Pursuant to Section 5510415 of the Texas Government Code, the City Council may report on the following items: 1) expression of thanks, congratulations or condolences; 2) information about holiday schedules; 3) recognition of individuals; 4) reminders about upcoming City Council events; 5) information about community events; and 6) announcements involving imminent threat to public health and safety.

4. Items of Community Interest
 - A. Presentation of Proclamation to In-N-Out Burger for their in-kind donation to the Country Christmas event.

Public Hearing Agenda

5. Public hearing to consider adopting Ordinance 2021-01-00928 approving the request by Lucas Christian Academy to amend an existing specific use permit to allow a sports pavilion on a 15.875-acre tract of land in the Lucas Christian Church Addition, Blk A, Lot 1, situated in the City of Lucas, Collin County, Texas located at 505 West Lucas Road. (**Development Services Director Joe Hilbourn**)
 - A. Presentation by Development Services Director Joe Hilbourn
 - B. Conduct Public Hearing
 - C. Take action on the specific use permit request

Consent Agenda

All items listed under the consent agenda are considered routine and are recommended to the City Council for a single vote approval. If discussion is desired, an item may be removed from the consent agenda for a separate vote.

6. Consent Agenda:

- A. Approval of the minutes of the December 10, 2020 special City Council meeting. (City Secretary Stacy Henderson)
- B. Authorize the City Manager to enter into an Interlocal Agreement with the City of Midlothian to participate in a Cooperative Purchasing Program including EMS supplies. (Division Chief Aaron Alderdice)

Regular Agenda

- 7. Consider appointments to the Parks and Open Space Board and Board of Adjustments for two-year terms beginning January 2021 through December 31, 2022. (City Council)
- 8. Consider approving the updated Capital Improvement Plan from October 1, 2020, through September 30, 2025. (City Engineer Stanton Foerster)
- 9. Consider the formation of an Event Auxiliary Committee under the Parks and Open Space Board. (Councilmember Debbie Fisher)
- 10. Review and consider amending Resolution R-2013-05-00397 by amending Section II regarding Agenda Preparation. (Mayor Pro Tem Peele)
- 11. Consider appointing City Council liaisons to the City's boards, commissions, and committees, as well as outside local organizations. (City Council)
- 12. Adjournment.

Certification

I do hereby certify that the above notice was posted in accordance with the Texas Open Meetings Act on the bulletin board at Lucas City Hall, 665 Country Club Road, Lucas, TX 75002 and on the City's website at www.lucastexas.us on or before 5:00 p.m. on December 21, 2020.

Stacy Henderson, City Secretary

In compliance with the American with Disabilities Act, the City of Lucas will provide for reasonable accommodations for persons attending public meetings at City Hall. Requests for accommodations or interpretive services should be directed to City Secretary Stacy Henderson at 972.912.1211 or by email at shenderson@lucastexas.us at least 48 hours prior to the meeting.



City of Lucas City Council Agenda Request January 7, 2021

Requestor: Mayor Jim Olk

Agenda Item Request

Executive Session.

Executive Session: The City Council will convene into Executive Session as permitted under the Texas Government Code, Section 551.074, Personnel Matters, to discuss appointments to the Board of Adjustments.

Background Information

NA

Attachments/Supporting Documentation

NA

Budget/Financial Impact

NA

Recommendation

NA

Motion

NA



City of Lucas City Council Agenda Request January 7, 2021

Item No. 02

Requester: Mayor Jim Olk

Agenda Item Request

Reconvene from Executive Session and take any action necessary as a result of the Executive Session.

Background Information

NA

Attachments/Supporting Documentation

NA

Budget/Financial Impact

NA

Recommendation

NA

Motion

NA



City of Lucas City Council Agenda Request January 7, 2021

Requester: Mayor Jim Olk

Agenda Item Request

Citizen Input

Background Information

NA

Attachments/Supporting Documentation

NA

Budget/Financial Impact

NA

Recommendation

NA

Motion

NA



City of Lucas

City Council Agenda Request

January 7, 2021

Requester: Mayor Jim Olk

Agenda Item Request

Items of Community Interest.

- A. Presentation of Proclamation to In-N-Out Burger for their in-kind donation to the Country Christmas event.

Background Information

NA

Attachments/Supporting Documentation

NA

Budget/Financial Impact

NA

Recommendation

NA

Motion

NA



Proclamation

In-N-Out Burger

WHEREAS, In-N-Out Burger contributed an in-kind donation for the Lucas community by participating in the City-sponsored Country Christmas drive-through event; and

WHEREAS, December 4, 2020, marks the day in which In-N-Out Burger provided 900 free meals to visitors attending the Lucas Country Christmas drive-through event, and because of In-N-Out Burger's immense generosity, provided an additional 300 meals exceeding the requested amount; and

WHEREAS, In-N-Out Burger, was declared the official burger of the City of Lucas on January 16, 2020; and

WHEREAS, continuing in their generosity, In-N-Out Burger has offered to provide an in-kind donation of 1,000 meals for the City of Lucas Founders Day event scheduled for May 8, 2021; and

WHEREAS, the City would like to thank the In-N-Out Burger Texas Cookout Team that worked at the Country Christmas event that includes: Yanira Cowart, Alisi Soakai, Matthew Candela, Angelica Arroyo, Holli Quach, Paola Garcia, Samanta Lopez, Sebastian Lopez, Nygel Butler, Julian Faz, Mason Woodall, Trinidad Rojas, and Jade Boleware who planned, prepared and provided the meals at Country Christmas. The staff and volunteers of In-N-Out Burger are dedicated to upholding the highest standards of community service, donating their time and efforts to making a difference in the lives of others.

WHEREAS, the City of Lucas Mayor, City Council, City staff, and members of the community are appreciative and thankful to In-N-Out Burger for their generosity and donation of meals at Country Christmas and future events; and

NOW THEREFORE, in recognition of their generosity and commitment to their organizational values to community service and extreme generosity, I, Jim Olk, Mayor of the City of Lucas, Texas, recognize In-N-Out Burger as an official community partner with the City of Lucas.

PROCLAIMED this day 7th day of January 2021.

Jim Olk, Mayor

Stacy Henderson, City Secretary



City of Lucas Council Agenda Request January 7, 2021

Item No. 05

Requester: Development Services Director Joe Hilbourn

Agenda Item Request

Public hearing to consider adopting Ordinance 2021-01-00928 approving the request by Lucas Christian Academy to amend an existing specific use permit to allow a sports pavilion on a 15.875-acre tract of land in the Lucas Christian Church Addition, Blk A, Lot 1, situated in the City of Lucas, Collin County, Texas located at 505 West Lucas Road.

- A. Presentation by Development Services Director Joe Hilbourn
- B. Conduct Public Hearing
- C. Take action on the specific use permit request

Background Information

Lucas Christian Academy is requesting to amend the current specific use permit to add a sports pavilion. Lucas Christian Academy currently has two existing specific use permits that were granted in 2009 and 2011. Each specific use permit states the following:

- 1. There shall be no additional structures, temporary or permanent, situated, located, constructed or erected on the Property, other than those that currently exist as of the effective date of this Ordinance and those that are depicted on the site plan attached as Exhibit "B".

Attachments/Supporting Documentation

- 1. Public notice
- 2. Conceptual Rendering
- 3. Survey
- 4. Proposed Site Plan
- 5. Ordinance 2009-06-00648 granting 2009 specific use permit
- 6. Ordinance 2011-04-00679 granting 2011 specific use permit
- 7. Proposed Ordinance 2021-01-00928 granting the sports pavilion

Budget/Financial Impact

NA

Recommendation

The Planning and Zoning Commission approved this request unanimously with the following conditions:



City of Lucas Council Agenda Request January 7, 2021

Item No. 05

- Sports pavilion can be used by Lucas Christian Academy only, the pavilion cannot be leased
- Pavilion may operate from 8:00 am to 7:00 pm
- No exterior lights allowed on the pavilion
- No amplified sound system in the pavilion
- No lighting can be placed around the pavilion that would create a glare, downcast lighting must be used inside the pavilion

Motion

I make a motion to approve/deny adopting Ordinance 2021-01-00928 approving the request by Lucas Christian Academy to amend an existing specific use permit to allow a sports pavilion on a 15.875-acre tract of land in the Lucas Christian Church Addition, Blk A, Lot 1, situated in the City of Lucas, Collin County, Texas located at 505 West Lucas Road.



NOTICE OF PUBLIC HEARING

Notice is hereby given, that the Planning & Zoning Commission of the City of Lucas, Texas will hold a public hearing on Thursday, December 10, 2020 at 7:00 p.m. and City Council will conduct a second public hearing on Thursday, January 7, 2021 at 7:00 p.m. at Lucas City Hall, 665 Country Club, Lucas, Texas to consider amending an existing SUP to add a sports pavilion more particularly described as follows:

Bill Thomas representing Lucas Christian Academy is requesting an amendment to an existing SUP for Lucas Christian Academy to permit a sports Pavilion on a parcel of land located in the Lucas Christian Church Addition, Blk A, Lot 1, being all of a 15.8750 Acre tract of land, otherwise known as 505 West Lucas Road, Lucas, Texas, 75002.

Those wishing to speak FOR or AGAINST the above item are invited to attend. If you are unable to attend and have comments you may send them to City of Lucas, City Secretary, 665 Country Club Road, Lucas, Texas 75002, email shenderson@lucastexas.us, and it will be presented at the Hearing. If you have any questions about the above hearing you may contact jhilbourn@lucastexas.us



DISCLAIMER:
"RENDERING ON THIS SHEET MAY NOT REPRESENT THE MOST CURRENT DESIGN"
"THIS DOCUMENT IS NOT FOR REGULATORY APPROVAL, PERMITTING OR CONSTRUCTION"





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F.M. Highway No. 1378
(a called 90' right-of-way)

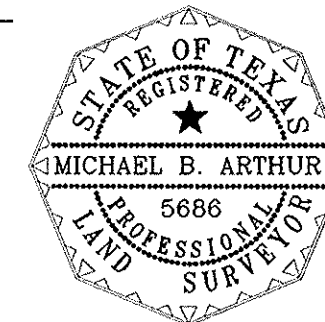
2009060910001430 06/09/2009 09:28:13 AM PL 1/1

SURVEYOR'S CERTIFICATE

KNOW ALL MEN BY THESE PRESENTS:

THAT I, MICHAEL B. ARTHUR, do hereby certify that I prepared this plat from an actual on-the-ground survey of the above described property, and that the corner monuments shown hereon were found or were property placed under my personal supervision in accordance with the Plotting Rules and Regulations of the City of McKinney, Collin County, Texas.

Michael B. Arthur
Registered Professional Land Surveyor
Texas Registration No. 5686



Date: 5-28-09

OWNER'S CERTIFICATE

COUNTY OF COLLIN X
STATE OF TEXAS X

WHEREAS, Lucas Christian Church is the owner of a tract of land situated in the James Lovelady Survey, Abstract No. 538, in the City of Lucas, Collin County, Texas and being all of those tracts of land described by deed to Lucas Christian Church as recorded in Volume 514, Page 106; Volume 658, Page 310 and Volume 4912, Page 2155, of the Deed Records of Collin County, Texas (D.R.C.C.T.), said tract being more particularly described as follows:

BEGINNING at a 5/8" iron rod found in the southerly monumented line of F.M. Highway No. 1378 and also being the northeasterly corner of a tract of land described by deed to Gus Gibson, Jr. and Walter G. Bedell, as recorded in Volume 1889, Page 283, D.R.C.C.T.;

THENCE along said southerly monumented line of F.M. Highway No. 1378, the following courses and distances:

North 87°41'26" East, a distance of 454.84' to a point for corner from which an old concrete monument found bears, North 04°16'01" West, a distance of 0.73';

South 89°57'00" East, a distance of 303.67' to a 1/2" iron rod found at the northwesterly corner of a tract of land described by deed to the Town of Lucas, as recorded in Volume 753, Page 89, D.R.C.C.T.;

THENCE South 02°51'01" East, partly along the westerly line of said Town of Lucas tract and also partly along the westerly line of PRADO VERDE ESTATES, as recorded in Volume 10, Page 31, D.R.C.C.T., as distance of 1273.67' to a 3/8" iron rod found at the southwesterly corner of said PRADO VERDE ESTATES, some being the northwesterly corner of a tract of land described by deed to Helga Kudron and Patricia Gibrelth, as recorded in Volume 5465, Page 4694, D.R.C.C.T., said corner also being the northeasterly corner of Lot 3 of HI FLYIN' ACRES, as recorded in Cabinet J, Page 929, of the Map Records of Collin County, Texas;

THENCE South 87°36'17" West, along the northerly line of said Lot 3, a distance of 759.20' to a 5/8" iron rod found for corner, said corner being the southeasterly corner of the aforementioned Gibson/Bedell tract;

THENCE North 02°48'08" West, along the easterly line of said Gibson/Bedell tract, a distance of 1287.30' to the POINT OF BEGINNING and containing 22.366 acres of land, more or less.

COUNTY OF COLLIN X
STATE OF TEXAS X

NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS:

That we, LUCAS CHRISTIAN CHURCH, Owner, do hereby bind themselves and their heirs, assignees and successors of the title this plat designating the hereinabove described property as LUCAS CHRISTIAN CHURCH ADDITION, an Amending Plat to the City of Lucas, and do hereby reserve the easement strips shown on this plat for the mutual use and accommodation of garbage collection agencies and all public utilities desiring to use or using same. Any public utility shall have the right to remove and keep removed all or part of any buildings, fences, trees, shrubs, or other improvements or growths that in any way endanger or interfere with the construction, maintenance or efficiency of its respective systems on any of these easement strips, and any public utility shall at all times have the right of ingress and egress to and from and upon the said easement strips for the purpose of constructing, reconstructing, inspecting, patrolling, without the necessity of any line of procuring the permission of anyone. Additionally we certify that we are the sole owner of the dedicated property and that no other's interest are attached to this property unless otherwise indicated on the required Mortgage Holder Certification that is included on this plat. This plat approved subject to all plotting ordinances, rules and regulations and resolutions of the City of Lucas, Texas.

Witness our hands at Lucas, Texas, this the 28 day of May, 2009.

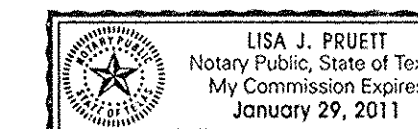
LUCAS CHRISTIAN CHURCH
John Taylor - Associate Pastor

COUNTY OF COLLIN X
STATE OF TEXAS X

BEFORE ME, the undersigned, a Notary Public in and for the State of Texas, on this day personally appeared John Taylor known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that the same is his act and deed in the capacity therein stated and for the purposes therein expressed.

WITNESS MY HAND AND SEAL OF OFFICE on this, the 28 day of May, 2009.

Lisa Pruitt
NOTARY PUBLIC in and for the State of Texas



Filed and Recorded
Official Public Records
Stacey Kame, County Clerk
Collin County, TEXAS
06/09/2009 09:28:13 AM
221.00 \$9999
2009060910001430

2009-224
[Signature]



S9765

**LUCAS CHRISTIAN CHURCH ADDITION
AMENDING PLAT**

LOTS 1 and 2, BLOCK A

974,272 Sq. Ft. / 22.366 Acres

in the

James Lovelady Survey ~ Abstract No. 538

in the

City of Lucas, Collin County, Texas

Date: May, 2009 Scale: 1" = 100'

CITY APPROVAL CERTIFICATE

This plat is hereby approved by the Director of Planning and Community Development of the City of Lucas, Texas, in accordance with the Lucas Development Code, Review and Approval Procedures.

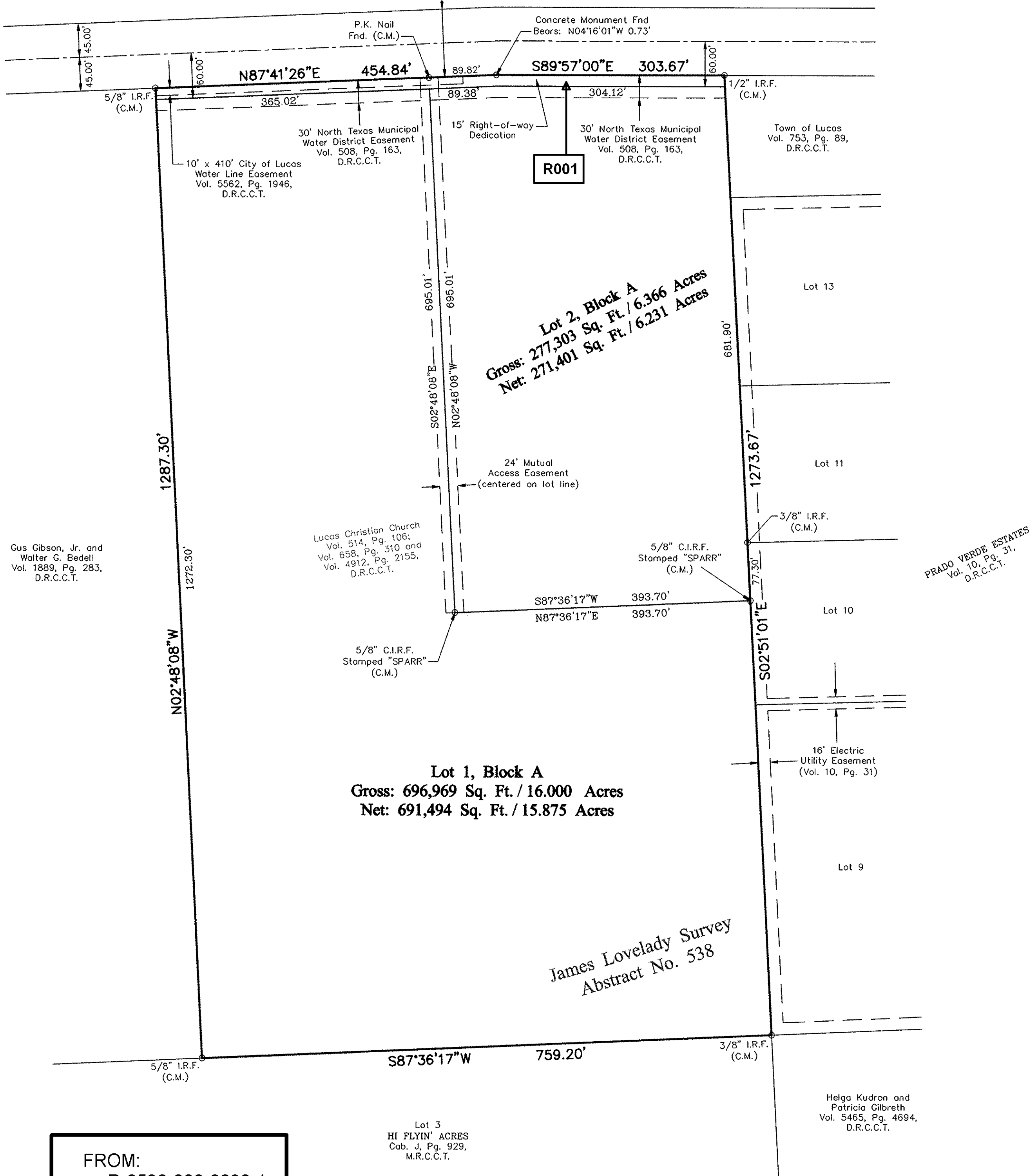
Sara Cuvello
Director of Planning and Community Development
5-29-09
Date

ATTEST:
Lisa Pruitt
Signature
5/29/09
Date
Lisa Pruitt Office Coordinator
Printed Name and Title

LISA J. PRUETT
Notary Public, State of Texas
My Commission Expires
January 29, 2011

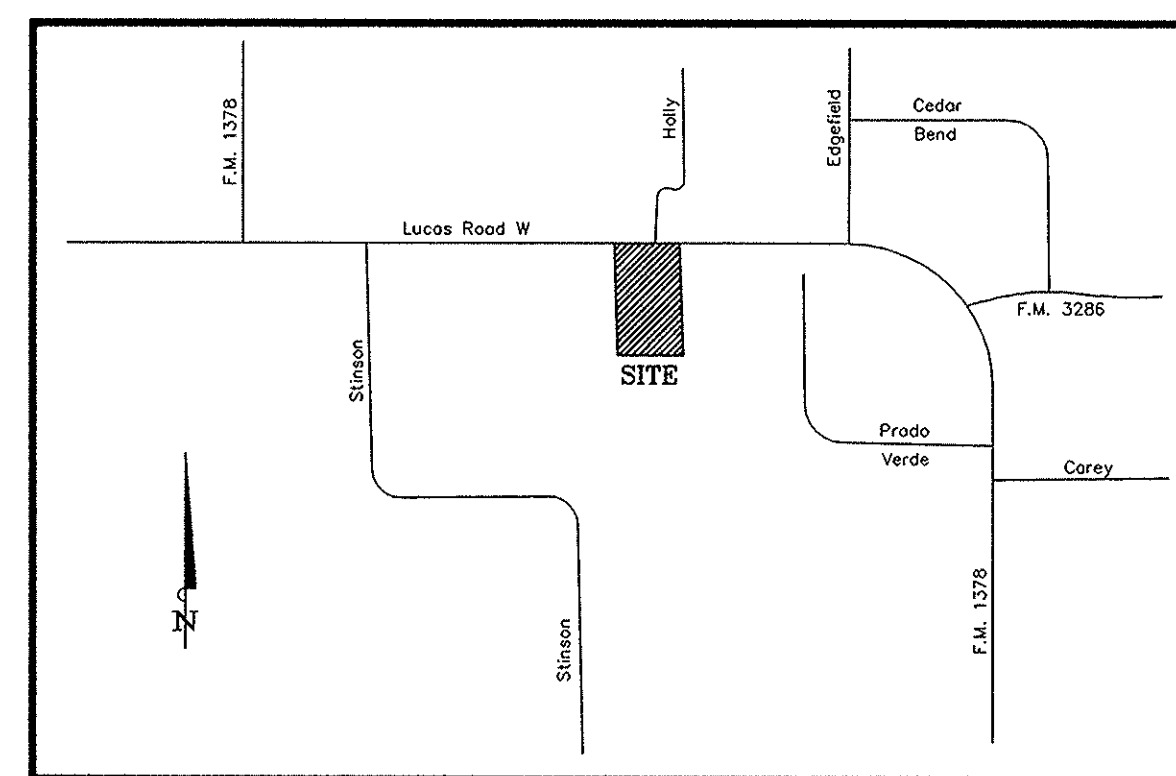
The Director of Public Works of the City of Lucas, Texas hereby certifies that to the best of his/her knowledge or belief, this subdivision plat conforms to all requirements of the Lucas Development Code and with engineering construction standards and processes adopted by the City of Lucas, Texas as to which his approval is required.

Sara Cuvello
Director of Public Works
5-29-09
Date

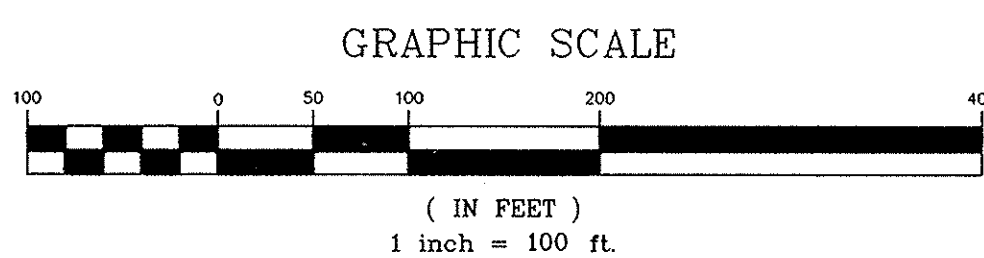


FROM:
R-6538-000-0690-1
R-6538-000-0160-1
R-6538-000-0150-1
FOR TAX YEAR 2010

James Lovelady Survey
Abstract No. 538

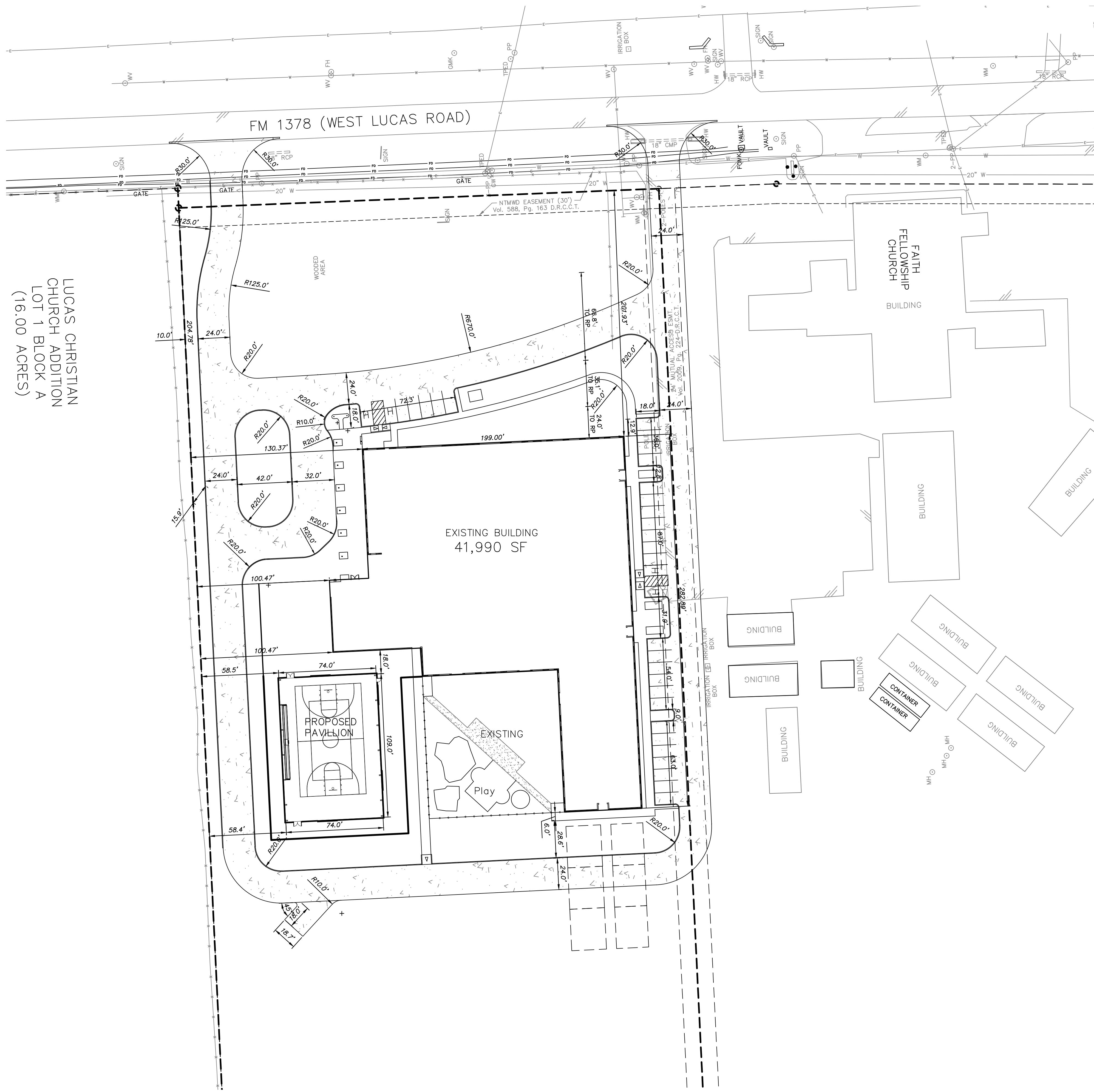


Vicinity Map
(not to scale)

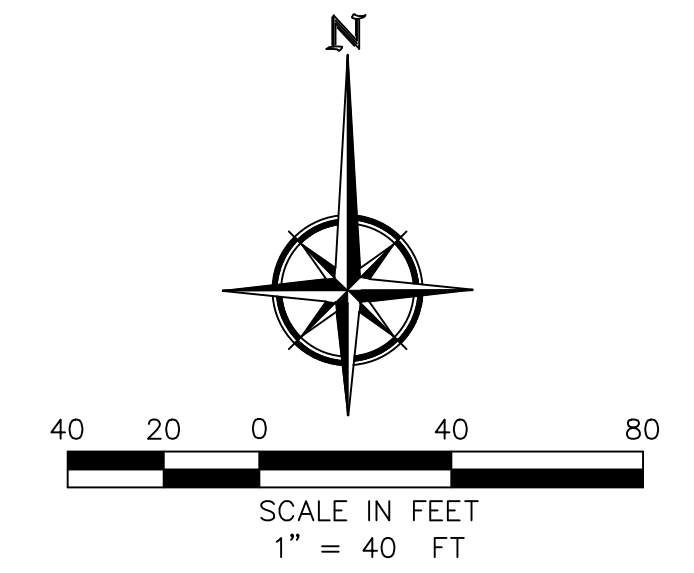


NOTES:

- 1.) Bearings are based on assuming S89°57'00"E along the southerly right-of-way line of F.H. Highway No. 1378.
- 2.) All lots comply with the minimum zoning requirements for the City of McKinney.
- 3.) According to the Flood Insurance Rate Map of Collin County, Texas, Map No. 48085C0455 G, Map Revised January 19, 1996, the herein described property is located in Zone "X", described by said map to be, "areas determined to be outside the 500-year flood plain."
- 4.) The purpose of this Amending Plat is to split the Lucas Christian Church property into two lots.
- 5.) All lot corners are marked with a 1/2" iron rod with a yellow plastic cap stamped "RPLS 5686", unless otherwise noted.



LUCAS CHRISTIAN
CHURCH ADDITION
LOT 1 BLOCK A
(16.00 ACRES)



ENGINEERING / PROJECT MANAGEMENT /
CONSTRUCTION SERVICES - FIRM REG. #F-001145
201 WINDCO CIR, STE 200, WYLIE, TX 75098
972-941-8400 FAX: 972-941-8401 WWW.ECDLP.COM

REVISIONS:	
DRAWN: TONY	DATE: November 9, 2020
CHECKED: TW	DATE:
PROJECT NO.: 08350	
DWG FILE NAME:	

SUP SITE PLAN
LUCAS CHRISTIAN ACADEMY - PHASE ONE
505 WEST LUCAS ROAD
LUCAS CHRISTIAN ACADEMY NEW SCHOOL BUILDING
CITY OF LUCAS, COLLIN COUNTY, TEXAS

SHEET
1
OF
1

<input type="checkbox"/>	Annexation
<input type="checkbox"/>	Disannexation
<input checked="" type="checkbox"/>	Code of Ordinances
<input type="checkbox"/>	Other

ORDINANCE # 2009-06-00648
[Lucas Christian Church SUP]

AN ORDINANCE OF THE CITY OF LUCAS, TEXAS AMENDING THE COMPREHENSIVE ZONING ORDINANCE AND MAP OF THE CITY OF LUCAS, TEXAS, TO GRANT A SPECIFIC USE PERMIT FOR THE OPERATION OF A CHURCH AND SCHOOL FACILITY FOR THE PROPERTY DESCRIBED IN EXHIBIT "A" ATTACHED HERETO, A TRACT OF LAND IN THE CITY OF LUCAS, TEXAS LOCATED AT 415 WEST LUCAS ROAD; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Planning and Zoning Commission of the City of Lucas, Texas, and the governing body of the City of Lucas, in compliance with state laws with reference to amending the Comprehensive Zoning Ordinance and Map, have given the requisite notice by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all property owners generally, the governing body of the City of Lucas is of the opinion that said zoning ordinance should be amended as provided herein;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LUCAS, TEXAS:

SECTION 1. That the Comprehensive Zoning Ordinance and Map of the City of Lucas, Texas, as heretofore amended, be and the same are hereby amended, to grant a change in zoning to grant a Special Use Permit to allow the use, construction, expansion, renovation, and operation of a church and place of worship and ancillary located at 415 West Lucas Road and being more particularly described in Exhibit "A" attached hereto and made a part hereof for all purposes.

SECTION 2. That the above-described property shall be used only in the manner and for the purposes provided for by the Comprehensive Zoning Ordinance of the City of Lucas as heretofore amended, and the regulations imposed within the R2 Single Family District, subject to the following conditions:

1. The Property may be used as a church and for religious worship and ancillary related uses and purposes, including but not limited to a private school operated by the Lucas Christian Church d/b/a Faith Fellowship;
2. The development of the property shall be in accordance with the site plan, a copy of which is attached hereto as Exhibit "B" and made a part hereof for all purposes;
3. There shall be no additional structures, temporary or permanent, situated, located, constructed or erected on the Property, other than those that currently exist as of the effective date of this Ordinance and those that are depicted on the site plan attached as Exhibit "B"; and
5. This Specific Use Permit is granted to the Lucas Christian Church d/b/a Faith Fellowship and shall be for a period of five (5) years or and from the effective date hereof, after which time it shall automatically terminate. Upon termination, no use or structure shall be grandfathered or considered or deemed to be a lawful nonconforming use or structure. The applicant/owner may, at any time prior to expiration of this Specific Use Permit, apply for a new Specific Use Permit and/or an extension hereof, in conjunction with the submission of a permanent master site plan.

SECTION 3. That should any section, sentence, clause, or phrase of this ordinance is for any reason held to be unconstitutional or otherwise invalid or unenforceable by a court of competent jurisdiction, such decision shall not affect the validity of the remaining sections, sentences, clauses, or phrases of this ordinance, the Comprehensive Zoning Ordinance, or the Code of Ordinances as an entirety, it being the legislative intent that the provisions of this ordinance are severable and that the ordinance shall continue in effect notwithstanding the invalidity of such section, sentence, clause, or phrase.

SECTION 4. That any person, firm or corporation violating any of the provisions or terms of this Ordinance shall be subject to the same penalty as provided for in the Code of Ordinances, as amended, and upon conviction in the municipal court shall be punished by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense, and each and every day such violation shall continue shall be deemed to constitute a separate offense.

SECTION 5. That this Ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law and charter in such cases provide.

DULY ADOPTED AND APPROVED by the City Council of the City of Lucas, Texas, this the 4th day of June, 2009.


APPROVED:





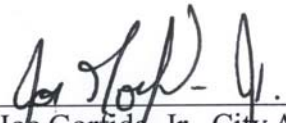
Bill Carmickle, Mayor

ATTEST:



Kathy Wingo, TRMC, City Secretary

APPROVED AS TO FORM:



Joe Gorfida, Jr., City Attorney
(JJG/cgo/03-31-09/35976)

EXHIBIT "A"

LEGAL DESCRIPTION

**Lucas Christian Church and Lucas Christian Academy
415 W. Lucas Road**

**A0538 LOVELADY, JAS, TRACT 16, ACRES 2.3340,
A0538 LOVELADY, JAS, TRACT 15, ACRES 2.8000,
A0538 LOVELADY, JAS, TRACT 69, ACRES 17.232**

EXHIBIT "B"

Lucas Christian Church

Site Plan 2009



<input type="checkbox"/>	Annexation
<input type="checkbox"/>	Disannexation
<input type="checkbox"/>	Code of Ordinances
<input checked="" type="checkbox"/>	Other

ORDINANCE # 2011-04-00679
[Specific Use Permit for 505 West Lucas Road]

AN ORDINANCE OF THE CITY OF LUCAS, TEXAS, AMENDING THE COMPREHENSIVE ZONING ORDINANCE AND MAP OF THE CITY OF LUCAS, TEXAS, AS HERETOFORE AMENDED, BY GRANTING A SPECIFIC USE PERMIT WITH SPECIAL CONDITIONS FOR THE OPERATION OF A PRIVATE SCHOOL FACILITY KNOWN AS LUCAS CHRISTIAN ACADEMY FOR THE PROPERTY DESCRIBED IN EXHIBIT "A" AND DEPICTED IN EXHIBIT "B" ATTACHED HERETO, A TRACT OF LAND IN THE CITY OF LUCAS, TEXAS, LOCATED AT 505 WEST LUCAS ROAD; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALING CLAUSE; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Planning and Zoning Commission of the City of Lucas, Texas, and the governing body of the City of Lucas, in compliance with state laws with reference to amending the Comprehensive Zoning Ordinance and Map, have given the requisite notice by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all property owners generally, the governing body of the City of Lucas is of the opinion that said zoning ordinance should be amended as provided herein;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LUCAS, TEXAS:

SECTION 1. That the Comprehensive Zoning Ordinance and Map of the City of Lucas, Texas, as heretofore amended, be and the same are hereby amended, to grant a change in zoning to grant a Special Use Permit to allow the operation of a private school facility (Grade K-12) known as "Lucas Christian Academy" located at 505 West Lucas Road and being more particularly described in Exhibit "A" attached hereto and made a part hereof for all purposes.

SECTION 2. That the above-described property shall be used only in the manner and for the purposes provided for by the Comprehensive Zoning Ordinance of the City of Lucas as heretofore amended, and the regulations imposed within the R2 Single Family District, subject to the following conditions:

1. The Property may be used for a private school grades K-12 d/b/a as Lucas Christian Academy;

2. The development of the property shall be in accordance with the site plan, a copy of which is attached hereto as Exhibit "B" and made a part hereof for all purposes;
3. There shall be no additional structures, temporary or permanent, situated, located, constructed or erected on the Property, other than those that are depicted on the site plan attached as Exhibit "B";
4. The hours of operation for the campus shall be Monday through Saturday from 7:30 a.m. – 10 p.m.
5. Exterior field lighting shall be restricted to Tuesdays and Thursdays until 9 p.m.; Fridays and Saturdays until 10 p.m. Field lighting is not permitted at any other time.
6. A right turn lane and/or left turn lane shall be constructed on West Lucas Rd. if it is determined through a traffic study completed by the City that one or both are necessary.
7. An earthen berm with a minimum height of 5 feet or live evergreen landscape screening to a minimum of 5 feet shall be constructed on the rear parking lot prior to the completion of the parking lot.

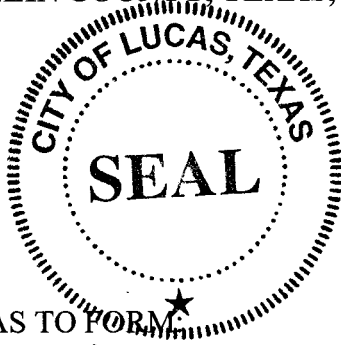
SECTION 3. That should any section, sentence, clause, or phrase of this ordinance is for any reason held to be unconstitutional or otherwise invalid or unenforceable by a court of competent jurisdiction, such decision shall not affect the validity of the remaining sections, sentences, clauses, or phrases of this ordinance, the Comprehensive Zoning Ordinance, or the Code of Ordinances as an entirety, it being the legislative intent that the provisions of this ordinance are severable and that the ordinance shall continue in effect notwithstanding the invalidity of such section, sentence, clause, or phrase.

SECTION 4. That all provisions of the ordinances of the City of Lucas in conflict with the provisions of this ordinance be, and the same are hereby, repealed, and all other provisions of the ordinances of the City of Lucas not in conflict with the provisions of this ordinance shall remain in full force and effect.

SECTION 5. That any person, firm or corporation violating any of the provisions or terms of this Ordinance shall be subject to the same penalty as provided for in the Code of Ordinances, as amended, and upon conviction in the municipal court shall be punished by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense, and each and every day such violation shall continue shall be deemed to constitute a separate offense.

SECTION 6. That this Ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law and charter in such cases provide.

DULY PASSED AND APPROVED BY THE CITY COUNSEL OF THE CITY OF LUCAS, COLLIN COUNTY, TEXAS, ON THIS 21st DAY OF APRIL, 2011.



APPROVED:

Rebecca Mark, Mayor

APPROVED AS TO FORM

ATTEST:

Joe Gorfida, Jr., City Attorney
(JG/04-20-11/49040)

Kathy Wingo, TRMC, CMC, City Secretary

EXHIBIT "A"

LEGAL DESCRIPTION

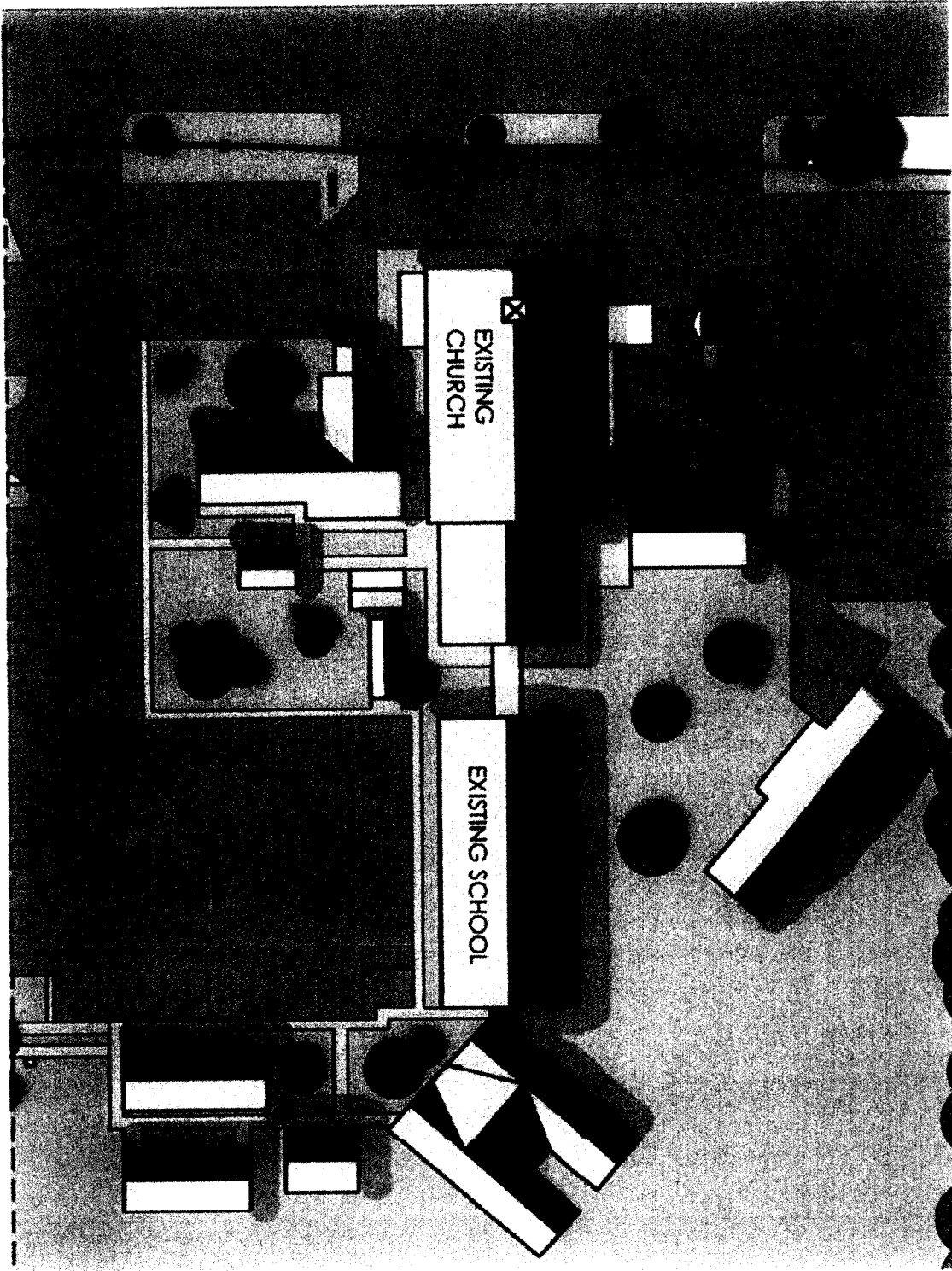
**Lucas Christian Church and Lucas Christian Academy
415 W. Lucas Road**

**A0538 LOVELADY, JAS, TRACT 16, ACRES 2.3340,
A0538 LOVELADY, JAS, TRACT 15, ACRES 2.8000,
A0538 LOVELADY, JAS, TRACT 69, ACRES 17.232**

EXHIBIT "B"

Lucas Christian Church

Site Plan 2009





ORDINANCE 2021-01-00928

[SPORTS PAVILION FOR LUCAS CHRISTIAN ACADEMY]

AN ORDINANCE OF THE CITY OF LUCAS, TEXAS, AMENDING THE COMPREHENSIVE ZONING ORDINANCE AND MAP OF THE CITY OF LUCAS, TEXAS, AS HERETOFORE AMENDED, BY GRANTING A SPECIFIC USE PERMIT WITH SPECIAL CONDITIONS TO ALLOW FOR A SPORTS PAVILION TO BE USED BY LUCAS CHRISTIAN ACADEMY ON ±15.875 ACRES OF LAND LOCATED AT 505 WEST LUCAS ROAD, CITY OF LUCAS, COLLIN COUNTY, TEXAS (THE “PROPERTY”), AND BEING MORE PARTICULARLY DESCRIBED IN EXHIBIT “A” ATTACHED HERETO; PROVIDING FOR APPROVAL OF THE SITE PLAN ATTACHED HERETO AS EXHIBIT “B”; PROVIDING A CONFLICTS CLAUSE; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Planning and Zoning Commission of the City of Lucas, Texas, and the governing body of the City of Lucas in compliance with the laws of the State of Texas and the ordinances of the City of Lucas, have given requisite notice of publication and otherwise, and after holding due hearings and affording a full and fair hearing to all property owners generally and to all persons interested and situated in the affected area, and in the vicinity thereof, and in the exercise of its legislative discretion have concluded that the Comprehensive Zoning Ordinance and Map of the City of Lucas, Texas, as previously amended, should be amended.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LUCAS, TEXAS, THAT:

SECTION 1. That the Comprehensive Zoning Ordinance and Map of the City of Lucas, Texas, as heretofore amended, be and the same are hereby amended, to grant a Special Use Permit to allow for a sports pavilion to be used by Lucas Christian Academy on ±15.875 acres of land, located at 505 West Lucas Road, City of Lucas, Collin County, Texas (the “Property”), and being more particularly described in Exhibit “A” attached hereto and made a part hereof for all purposes.

SECTION 2. That the above-described property shall be used only in the manner and for the purposes provided for by the Comprehensive Zoning Ordinance of the City of Lucas as heretofore amended, subject to the following special conditions:

- (1) The Property shall be developed in accordance with the Site Plan attached hereto as Exhibit “B” and made a part hereof for all purposes;
- (2) The sports pavilion shall only be used for the benefit of Lucas Christian Academy; and, shall not be leased out for any purpose;

- (3) The sports pavilion shall operate between the hours of 8:00 a.m. to 7:00 p.m.;
- (4) No exterior lighting shall be allowed on the sports pavilion;
- (5) No amplified sound system shall be allowed inside the sports pavilion; and
- (6) Downcast lighting only shall be used inside the sports pavilion; and, no lighting shall be placed around the sports pavilion creating a glare.

SECTION 3. To the extent of any irreconcilable conflict with the provisions of this ordinance and other ordinances of the City of Lucas governing the use and development of the Property and which are not expressly amended by this ordinance, the provisions of this ordinance shall be controlling.

SECTION 4. That all ordinances of the City of Lucas in conflict with the provisions of this Ordinance shall be, and same are hereby, repealed, provided, however, that all other provisions of said Ordinances are not in conflict herewith shall remain in full force and effect.

SECTION 5. That should any word, sentence, paragraph, subdivision, clause, phrase or section of this Ordinance or of the City of Lucas Code of Ordinances, as amended hereby, be adjudged or held to be voided or unconstitutional, the same shall not affect the validity of the remaining portions of said Ordinances or the City of Lucas Code of Ordinances, as amended hereby, which shall remain in full force and effect.

SECTION 6. An offense committed before the effective date of the Ordinance is governed by prior law and the provisions of the City of Lucas Code of Ordinances in effect when the offense was committed and the former law is continued in effect for this purpose.

SECTION 7. That any person, firm or corporation violating any of the provisions or terms of this Ordinance shall be subject to the same penalty as provided for in the Code of Ordinances, as amended, and upon conviction in the municipal court shall be punished by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense, and each and every day such violation shall continue shall be deemed to constitute a separate offense.

SECTION 8. That this Ordinance shall take effect immediately from and after its passage and publication in accordance with the provisions of the Charter of the City of Lucas, and it is accordingly so ordained

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF LUCAS, COLLIN COUNTY, TEXAS, ON THIS 7th DAY OF JANUARY, 2021.

APPROVED:

Jim Olk, Mayor

APPROVED AS TO FORM:

ATTEST:

Joseph J. Gorfida, Jr., City Attorney
(12-11-2020: TM 119653)

Stacy Henderson, City Secretary

EXHIBIT "A"
LEGAL DESCRIPTION

LEGAL DESCRIPTION
Lucas Christian Church and Lucas Christian Academy
415 W. Lucas Road

A0538 LOVELADY, JAS, TRACT 16, ACRES 2.3340,
A0538 LOVELADY, JAS, TRACT 15, ACRES 2.8000,
A0538 LOVELADY, JAS, TRACT 69, ACRES 17.232

EXHIBIT "B" SITE PLAN

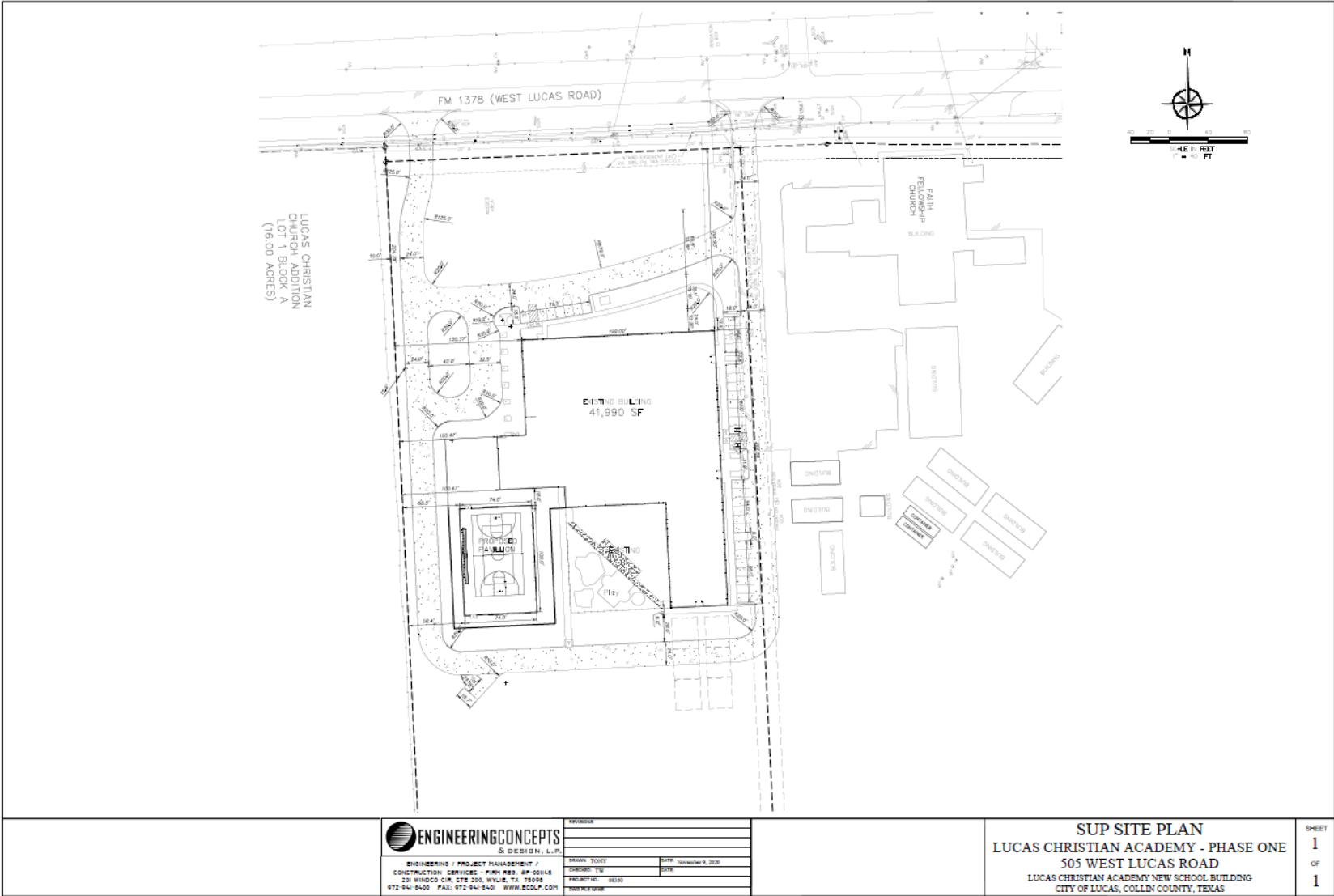


Exhibit "B"
 City of Lucas
 Ordinance 2021-01-00928
 Approved: January 7, 2021



City of Lucas Council Agenda Request January 7, 2021

Item No. 06

Requester: City Secretary Stacy Henderson
Division Chief Aaron Alderdice

Agenda Item Request

Consent Agenda:

- A. Approval of the minutes of the December 10, 2020 special City Council meeting.
- B. Authorize the City Manager to enter into an Interlocal Agreement with the City of Midlothian to participate in a Cooperative Purchasing Program including EMS supplies.

Background Information

Agenda Item 3B:

The City of Lucas has maintained an Interlocal Agreement with the City of Cedar Hill since 2013 for the purpose of purchasing emergency medical supplies. Chief Kevin Cunningham, who has managed this contract since its inception over the past 15-16 years is now with the City of Midlothian. Due to his experience managing the contract, the decision was made for him to maintain the contract and handle this RFP and re-bid process in his current capacity with the City of Midlothian.

Through a competitive RFP process, on December 3, 2020, the City of Midlothian chose Boundtree as the primary vendor, with a secondary contract awarded to Life-Assist. The contract is currently valued at 3.5 million dollars per year. Given the number of cities participating in this contract via ILAs, this contract significantly helps keep prices down and it allows the member cities as a group to have some leverage in regard to supplies that could be in short supply. With the ongoing COVID epidemic, I believe we will need this buying power to keep all of our prices lower. This purchasing contract provides much better pricing than the City would be able to achieve on its own.

Attachments/Supporting Documentation

- 1. Minutes of the December 10, 2020 special City Council meeting.
- 2. Midlothian EMS Supplies Purchasing ILA

Budget/Financial Impact

N/A

Recommendation

City Staff recommends approval of the Consent Agenda.



**City of Lucas
Council Agenda Request
January 7, 2021**

Motion

I make a motion to approve/deny the Consent Agenda as presented.



**City of Lucas
City Council Meeting
December 10, 2020**

**City Hall Council Chambers
and by Video Conference Meeting
5:30 P.M.**

City Hall, 665 Country Club Road, Lucas, Texas

MINUTES

Call to Order

City Councilmembers Present:

Mayor Jim Olk
Mayor Pro Tem Kathleen Peele
Councilmember Tim Johnson
Councilmember Tim Baney
Councilmember Phil Lawrence
Councilmember Steve Duke
Councilmember Debbie Fisher

City Staff Present:

City Manager Joni Clarke
City Secretary Stacy Henderson

This meeting was conducted by video conference.

Mayor Olk called the meeting to order at 5:32 p.m., determined that a quorum was present, and the Pledge of Allegiance was recited.

Call to Order

- Roll Call
- Determination of Quorum

Regular Agenda

1. Conduct board applicant interview for the Parks and Open Space Board.

The City Council discussed with potential board applicant Laura Howard her application to serve on a board or commission.

There was no action taken on this item.

Executive Session Agenda

- 2. Executive Session: The City Council will convene into Executive Session as permitted under the Texas Government Code, Section 551.074, Personnel Matters, to conduct an interview of a Board of Adjustment and/or Planning and Zoning Commission applicant and discuss appointments.**

The City Council convened into Executive Session at 5:55 pm.

3. Reconvene from Executive Session and take any action necessary as a result of the Executive Session.

The City Council reconvened from Executive Session at 6:21 pm. There was no action taken as a result of the Executive Session.

4. Adjournment.

MOTION: A motion was made by Councilmember Johnson, seconded by Mayor Olk to adjourn the meeting at 6::22 pm. The motion passed unanimously by a 7 to 0 vote.

APPROVED:

ATTEST:

Jim Olk, Mayor

Stacy Henderson, City Secretary

STATE OF TEXAS §
 §
COUNTY OF COLLIN §

INTERLOCAL COOPERATION AGREEMENT

This Interlocal Cooperation Agreement (“Agreement”) is by and between the City of Lucas, Texas (“Lucas”), and the City of Midlothian, Texas (“Midlothian”), acting by and through their authorized officers.

RECITALS:

WHEREAS, this Agreement is authorized by Chapter 791 of the Texas Government Code and Subchapter F, Chapter 271, Texas Local Government Code; and

WHEREAS, Section 271.102 of the TEX. LOC. GOV’T CODE authorizes a local government to participate in a Cooperative Purchasing Program with another local government or a local cooperative organization; and

WHEREAS, a local government that purchases goods and services pursuant to a Cooperative Purchasing Program with another local government satisfies the requirement of the local government to seek competitive bids for the purchase of the goods and materials; and

WHEREAS, each party has and will on an annual basis obtain competitive bids for the purchase of goods and services; and

WHEREAS, the parties desire to enter into a cooperative purchasing program which will allow each party to purchase goods and services under each other’s competitively bid contracts pursuant to Subchapter F, Chapter 271 of the TEX. LOC. GOV’T CODE;

NOW THEREFORE, in consideration of the mutual covenants and promises contained herein, the parties agree as follows:

**ARTICLE I
PURPOSE**

The purpose of this Agreement is to establish a cooperative purchasing program between the parties, which will allow each party to purchase goods and services under each other’s competitively bid contracts pursuant to Subchapter F, Chapter 271 of the TEX. LOC. GOV’T CODE.

ARTICLE II TERM

The term of this Agreement shall be for a period of one (1) year commencing on the last date of execution hereof (“Effective Date”). Thereafter this Agreement shall automatically renew for successive periods of one (1) year each under the terms and conditions stated herein, unless sooner terminated as provided herein.

ARTICLE III TERMINATION

Either party may terminate this Agreement by providing thirty (30) days prior written notice to the other party.

ARTICLE IV PURCHASING

The City Manager or designee for each of party is authorized to act on behalf of the respective party in all matters relating to this cooperative purchasing program. Each party shall make payments directly to the vendor under the contract made pursuant to Subchapter F, Chapter 271 of the TEX. LOC. GOV’T CODE. Each party shall be responsible for the respective vendor’s compliance with provisions relating to the quality of items and terms of delivery.

ARTICLE V MISCELLANEOUS

5.1 **Relationship of Parties:** This Agreement is not intended to create, nor should it be construed as creating, a partnership, association, joint venture or trust.

5.2 **Notice:** Any notice required or permitted to be delivered hereunder shall be deemed received when sent in the United States Mail, Postage Prepaid, Certified Mail, Return Receipt Requested, or by hand-delivery or facsimile transmission addressed to the respective party at the address set forth below the signature of the party.

5.3 **Amendment:** This Agreement may be amended by the mutual written agreement of both parties hereto.

5.4 **Severability:** In the event any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect the other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

5.5 **Governing Law:** The validity of this Agreement and any of its terms and provisions as well as the rights and duties of the parties, shall be governed by the laws of the State of Texas; and venue for any action concerning this Agreement shall be in the State District Court of Ellis or Johnson County, Texas.

5.6 **Entire Agreement:** This Agreement represents the entire agreement among the parties with respect to the subject matter covered by this Agreement. There is no other collateral, oral or written agreement between the parties that in any manner relates to the subject matter of this Agreement.

5.7 **Recitals:** The recitals to this Agreement are incorporated herein.

5.8 **Counterparts:** This Agreement may be executed in any number of counterparts, each of whom shall be deemed an original and constitute one and the same instrument.

[signature page to follow]

EXECUTED this ____ day of _____, 2021.

CITY OF LUCAS, TEXAS

By: _____
Joni Clarke, City Manager

ATTEST:

By: _____
Stacy Henderson, City Secretary

APPROVED AS TO FORM:

By: _____
Joe Gorfida, Jr., City Attorney

EXECUTED this ____ day of _____, 2020.

CITY OF MIDLOTHIAN, TEXAS

By: _____
Chris Dick, City Manager

ATTEST:

By: _____
Tammy Varner, City Secretary



Item No. 07

City of Lucas
City Council Agenda Request
January 7, 2021

Requester: City Council

Agenda Item Request

Consider appointments to the Parks and Open Space Board and Board of Adjustments for two-year terms beginning January 2021 through December 31, 2022.

Background Information

Appointments of new and existing board members to the Planning and Zoning Commission took place at the December 3, 2020 City Council meeting, as well as appointments of existing board members to the Parks and Open Space Board.

The table below outlines the appointment status on the Board of Adjustments and Parks and Open Space Board.

Board of Adjustments Appointment Consideration/Vacancies	
Ron Poteete, Existing Board Member	Term expiring, would like to be considered for appointment
Brenda Rizos, Alternate 1, Existing Board Member	Term expiring, would like to be considered for appointment
Brian Blythe, Existing Board Member	Does not want to be considered for appointment (Position vacant as of 1/1/21)
Regular Member Position (<i>Foster</i>)	Vacant
Parks and Open Space Board Vacancies	
Alternate Member Position 1	Vacant
Alternate Member Position 2	Vacant

Attachments/Supporting Documentation

NA

Budget/Financial Impact

NA

Recommendation

NA



City of Lucas
City Council Agenda Request
January 7, 2021

Motion

I make a motion to appoint the following individuals to the Board of Adjustments:

- 1.
- 2.
- 3.
- 4.

I make a motion to appoint the following individuals to the Parks and Open Space Board:

- 1.
- 2.



City of Lucas City Council Request January 7, 2021

Item No. 08

Requester: City Engineer Stanton Foerster

Agenda Item Request

Consider approving the updated Capital Improvement Plan from October 1, 2020, through September 30, 2025.

Background Information

The Capital Improvement Plan from 2020 to 2025 was approved by the City Council on September 19, 2019. With the completion of projects and the addition of new projects, the Capital Improvement Plan should be updated to reflect the successes of the improvements city-wide.

The following roadway projects have been completed:

Project No.	Roadway Project Description
5	Country Club Road/Estates Parkway Intersection Improvements
10	Stinson Road Southern Section from Parker Road to Bristol Park
11	Blondy Jhune Road Reconstruction from Western Bridge to Winningkoff Road
12	Parker Road left turn to Cimarron Trail
14	18-19 Street Maintenance
17	19-20 Street Maintenance

The following water projects have been completed:

Project No.	Water Project Description
1	Parker Road 12-Inch Waterline Phase 1 – Section 1 from Stinson Road to Enchanted Way
2	Parker Road Six-Inch Waterline Phase 2 from Shepherds Creek Drive to Santa Fe Trail
3C	SCADA
4	Automatic Flushing Valves (AFVs) for Non-Looped Waterlines -- The location of these AFVs will be installed where looping of the waterlines is not practical.
5	Meter Replacement
7	Parker Road Eight-Inch Waterline Phase 3 from Santa Fe Trail to Stinson Road
11	Snider Lane Eight-Inch Waterline from Shady Lane to Sterling Brown Lane -- This project is a requirement of the Lakeview Downs subdivision. Fire hydrants to be added and will improve water quality on the east side of Lucas.



City of Lucas City Council Request January 7, 2021

Item No. 08

The following roadway and water projects were added to the Capital Improvement Plan:

Project No.	Roadway Project Description
18	Brookhaven Culvert Replacement
19	Snider Lane from Winningkoff to Shady Lane including the Snider Bridge over White Rock Creek
26	Brockdale Park Road Reconstruction
Project No.	Water Project Description
19	Bait Shop Waterline Relocation
20	McGarity Water Tower Stem Pipe Replacement

Attachments/Supporting Documentation

1. Updated Capital Improvement Plan from 2020 to 2025.

Budget/Financial Impact

NA

Recommendation

Staff recommends acceptance of the updated Capital Improvement Plan.

Motion

I make a motion to approve/deny the Capital Improvement Plan from 2020 to 2025.

**CITY OF LUCAS
CAPITAL IMPROVEMENT PLAN
From 2020 To 2031**



**Adopted: September 19, 2019
Proposed Update: January 7, 2021**

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Introduction

The Capital Improvement Plan (CIP) for the City of Lucas is a valuable part of the community planning process. The CIP links local infrastructure investments with comprehensive plan goals, land use ordinances, and economic development efforts. The CIP bridges the gap between planning and spending as well as between the visions of the comprehensive plan and the fiscal realities of improving and expanding community facilities. The purpose of the CIP policy is to create a fair and consistent process outlining procedures for proposing, evaluating, and adopting capital projects creating long-term benefits.

The CIP is a five-year planning document adopted by the City Council for capital improvements related to City roadways and drainage systems as well as for the water system infrastructure and facilities. The CIP is not to be confused with the Capital Improvement Budget. The Capital Improvement Budget is prepared each year in conjunction with the annual Operating Budget. It generally includes only those projects from the first year of the CIP funded during the current year and will address additional capital needs that are not included in the CIP, such as equipment and vehicles as recommended by the Vehicle and Equipment Committee.

A capital project is defined as having a minimum cost of \$5,000 resulting in 1) the creation of a new fixed asset or 2) enhancement of an existing fixed asset.

Typically, the life expectancy of a capital project is 20 years, but it depends on the classification of the asset. Examples of capital projects include construction or expansion of public buildings, the acquisition of land for public use, planning, water system improvements, sewer mains as defined in the wastewater plan, engineering costs, and street and drainage construction. Example of an enhancement to a fixed asset would be reconstruction or reconditioning of streets.

Goals

The following goals help to ensure consistence in establishing CIP:

1. Preserving public health, welfare, and safety - providing the basic services that ensure public health, welfare, and safety is the fundamental responsibility of local government.
2. Anticipating the demands of growth - when related to the comprehensive plan, the capital improvement planning process works to anticipate investments in community facilities and infrastructure which are needed to serve or shape the pattern of growth and development.
3. Supporting economic development - having sound fiscal health, high-quality facilities, and services are attractive to business and potential residents. New corporate investment and reinvestment in a community may be influenced by improvements that enhance the quality of life for their labor force. Private decisions that bring jobs to an area and new taxes to a community are based not only on availability of water and sewer but also upon the quality of schools, public safety, recreational opportunities, and many other services. The City of Lucas has identified two areas for commercial development that are located on its peripheral boundaries to complement the high quality of life and not hinder or negatively impact the quality of life.

4. Developing a fair distribution of capital costs - the CIP process allows for public discussion of the preferred means of distributing capital costs over time. Funding strategies to consider include:
 - a. Annually, the City earmarks funds in the unrestricted fund balance to save for future projects.
 - b. Issuance of debt that is paid by both existing and future users of the facility.
 - c. User fees may be deemed more appropriate than property taxes.
 - d. Federal or state funds may also be available to help finance specific projects.

The CIP process can promote discussion of funding strategies.

5. Avoiding undue tax increases - capital improvement planning is a means of avoiding the unpleasant surprise of expensive projects generating large property tax increases. While cost impacts cannot always be precisely determined in advance, the CIP fosters discussion of the distribution of the tax burden of new capital expenditures over time. A corollary benefit of fiscal stability and sound community facility planning can result in an improved bond rating.

Development Process

The CIP outlines the major utility infrastructure, streets and drainage, facilities, parks, and other improvements needed to serve the citizens, meet growth related needs, and comply with state and federal regulations.

Preparation - the City Secretary coordinates the annual update and adoption of the five-year CIP. The City Manager will lead the review and prioritization of capital projects for City Council consideration. The Finance Director, City Engineer, Development Services Director, and the City Manager shall prioritize and rank projects according to the criteria listed in the project criteria section. The CIP includes all costs associated with the design, rights-of-way acquisition, and construction of a project, as well as the estimated operating and maintenance costs, which impacts future operating budgets. The following guidelines will be utilized in developing the CIP:

1. Solicit citizen participation in formulating the identification and prioritization of the CIP.
2. Identify capital improvements through system models, repair and maintenance records, and growth demands.
3. Prioritize CIP projects based on input from City staff from all areas related to each project, and its effect on operations.

The CIP will be submitted to City Council for review, revision, and approval. It will be reviewed and revised annually to include updated information.

Control - all capital project expenditures must be appropriated in the capital budget. The Finance Director and City Manager must certify the availability of resources before any capital project contract is presented to the City Council for approval.

Financing Programs - recognizing that long-term debt is usually a more expensive financing method, alternative financing sources will be explored before debt is issued. When debt is issued, it will be used to acquire major assets with expected longevity which equal or exceed the average length of the debt issue. Impact fees, assessments, pro-rata charges, or other fees may be used to fund capital projects. The City Council may also evaluate the use of unrestricted general fund reserves to facilitate funding.

Reporting - periodic financial reports will be prepared to enable the Department Directors to manage their capital budgets and to enable the Finance Department to monitor and control the budget as authorized. Capital project status reports will be presented to City Council.

Capital Improvement Plan (CIP) 2020-2025

Departments will include as part of their project proposal:

1. A Project Summary providing an overview and justification of the project.
2. A Fiscal Overview that includes estimated cost estimates and funding strategies that proposes funding options must be identified including:
 - a. Operating Revenues
 - b. Reserves and/or Debt
 - c. Grants
 - d. Partnerships with Other Organizations
 - e. Impact Fees
 - f. Developer Funded

Expense estimates must be identified in the section for design, site acquisition, construction, estimated annual maintenance and operating cost impact based on the current estimated cost and values. To help manage cash flows, the financial plan must be complete to ascertain the impact on multiple fiscal years.

3. A Project Description section will provide additional project detail such as estimated linear feet, square feet or other applicable measurement, language that explains the overall need for the project as well as the benefit to the community.
4. Proposed Schedule identifying major milestones such as the design, bid, and construction phases.
5. Identification of the Project Manager.

Additional information may be requested by the City Manager and/or the members of the City Council.

Project Criteria

The evaluation of proposed capital projects will be in accordance with the following criteria:

1. Public Health, Safety, and Welfare - projects improving the public health, safety, and welfare of the community will be rated with highest priority. Projects must demonstrate the benefit provided to the community and possible risks from not completing the project. Compliance with state and federal mandates fall under this category.
2. Quality of Life - projects enhancing the quality of life enjoyed by citizens, such as equestrian and hiking trails throughout the City, will receive a high priority.
3. Funding - funding availability considerations are included when ranking projects. Grants and funding partnerships are considered first followed by operating revenues, fund balance, and debt. Debt may be issued to fund capital projects after alternative funding sources are exhausted.
4. Economic Development - projects enhancing and promoting the establishment of commercial business with the best use for a parcel of land that is zoned commercial will be given the highest priority.

CIP Amendment

Amendments to the CIP effecting the current fiscal year must be recommended by the City Manager and approved by the City Council through a budget amendment. Amendments will be considered according to project scoring criteria as previously identified. Higher priority will be given to projects necessary for the public health, safety, and funding availability.

Any plan must be based upon an estimate of certain characteristics. These characteristics may change and vary from time to time and when they do, the CIP should be updated. It may require that certain proposed improvements be implemented immediately or even delayed. Further, this plan is meant to be flexible. It is to be used as a tool to help establish a course of action.

CIP Project Prioritization

Using the criteria identified in the Project Criteria section of this document will assist staff and ultimately the elected officials in rating each project to facilitate prioritization. There are various rating schemes available for establishing capital improvements priorities. The following set of standards are used as the evaluation method for the City:

- **High** - essential capital improvements are projects needed to promote and/or protect the public welfare and safety. Projects classified under this category are projects of the highest priority.
- **Routine** - necessary capital improvements are projects which are needed for the convenience and conservation of endangered resources, or for the completion of partially completed projects. Projects of this type include improvements which are considered necessary for a progressive growing community and for problems that do not negatively impact public welfare.

- **Low** - desirable capital improvements are projects which protect property, replace obsolete facilities, reduce operating costs and add to the attractiveness of the community. Projects of this type are not considered high priority and may be delayed or removed from the CIP as funding changes. Conversely, these types of projects can be brought forth when budget surpluses or additional funding sources are identified.
- **Deferrable** - these capital improvements are projects of the lowest priority. These projects can be postponed or eliminated from the CIP because of cost, timing, or need.

Impact Fees

Chapter 395 of the Texas Local Government Code describes the procedures Texas cities must follow in order to create and implement impact fees. Senate Bill 243 (SB 243) amended Chapter 395 in September 2001 to define an Impact Fee as “a charge or assessment imposed by a political subdivision against new development in order to generate revenue for funding or recouping the cost of roadway improvements or facility expansion necessitated by and attributable to the new development.”

The City retained BW2 Engineers, Inc. and Capex Consulting Group, LLC. To assist the City with the details of the impact fee calculation methodology in accordance with Chapter 395, the applicable Land Use Assumptions, development of the CIP, and the application of the Land Use Equivalency Table.

The last City of Lucas Roadway and Water Impact Fee update was approved by the City Council on November 1, 2018 when it adopted Ordinance 2018-11-00886 amending the Code of Ordinances by amending Chapter 10 titled “Subdivision Regulations” by updating and adopting the revised Capital Improvement Plan and Lane Use Assumptions; by amending Article 10.02 titled “Impact Fees” by amending Section 10.02.006 titled “Calculation” by renaming Section 10.02.006 Calculations of Impact Fees” by replacing Subsection (a) of Section 10.02.006 in its entirety with a new Subsection (a) setting forth “road impact fees by land use” and adding a new Subsection (b) setting forth “water impact fees by meter size” and renumbering the remaining sections of Article 10.02.006; by amending Appendix “C” titled “Fee Schedule” by renaming Article 10.000 titled “Road Impact Fees by Land Use” and by adding a chart setting forth road impact fees by land use; by renaming Article 11.000 titled “Water Impact Fees by Meter Size” and by adding a chart setting forth water impact fees by meter size.

The following updated impact fees are in effect:

- **Road Service Unit of \$1,188.21 per vehicle mile**
(For example, to calculate the impact fee for a single-family home, take the service unit of \$1,188.21 x 4.24 per development unit equaling an impact fee of \$5,038.01)
- **Water Service Unit of \$3,473.00**
(For example, to calculate the impact fee for a one-inch water meter take the service unit of \$3,473.00 x 1.4 the AWWA meter ratio equaling an impact fee of \$4,862.20)

Chapter 395 mandates that impact fees be reviewed and updated at least every five (5) years. Therefore, the City of Lucas will need to review and update its current impact fees by November 1, 2023.

The CIP is organized by two major categories, Roadway and Trail Projects and Water Projects. Roadway projects also include bridge reconstruction and culvert replacement.

Roadway and Trail Projects

Roadway and Trail Project CIP At-A-Glance

The following table is a quick reference guide that summarizes the CIP Roadway and Trail Projects. It indicates the fiscal year in which the project is scheduled to begin, a project number for identification purposes, the recommended priority of implementation, the preliminary estimated costs for improvements, and the anticipated funding sources.

STARTING IN FISCAL YEAR	PROJECT NO.	PRIORITY	PROJECT	ESTIMATED COST	FUNDING SOURCE
2016-2017	1	Complete	Winningkoff Road Reverse Curve	\$749,051 Actual	Impact Fees and 2017 Certificates of Obligation
	2	Complete	Stinson Road/W. Lucas Road Intersection Improvements	\$534,370 Actual	2017 Certificates of Obligation, Regional Toll Revenue, Collin County Bond, General Fund
	3	Complete	W. Lucas Road Widening	\$1,517,154 Actual <i>(Including maintenance)</i>	Regional Toll Revenue, General Fund, Collin County Bond, Impact Fees
2016-2017	4	Complete	Street Maintenance	\$159,403 Actual	General Fund
2016-2017 TOTAL:				\$2,959,978	
2017-2018	5	Complete	Country Club Road/Estates Parkway Intersection Improvements	\$56,746 Actual	2017 Certificates of Obligation
	6	High	Winningkoff Road Middle Section from the Reverse Curve to Snider Lane	\$2,243,671	2017 Certificates of Obligation, Reserves, Impact Fees
	7	Complete	White Rock Trail	\$306,968 Actual	General Fund
	8	Complete	E. Winningkoff Road Trailhead	\$211,817 Actual	\$120,000 General Fund; \$120,000

STARTING IN FISCAL YEAR	PROJECT NO.	PRIORITY	PROJECT	ESTIMATED COST	FUNDING SOURCE
					Collin County Park Board Grant
	9	Complete	Street Maintenance	\$624,455 Actual	General Fund
2017-2018 TOTAL:				\$3,443,657	
2018-2019	10	Complete	Stinson Road Southern Section from Parker Road to Bristol Park	\$3,191,472 Actual	2017 Certificates of Obligation, Reserves, Impact Fees
	11	Complete	Blondy Jhune Road Reconstruction from Western Bridge to Winningkoff Road	\$3,127,425 Actual	2017 Certificates of Obligation, Reserves, Impact Fees
	12	Complete	Parker Road left turn to Cimarron Trail	\$0 Actual	TxDOT Funded
	13	Low	Northeast Equestrian and Pedestrian Trails	No estimate	To Be Determined
	14	Complete	Street Maintenance	\$945,148 Actual	General Fund
	15	High	West Lucas Road 4-Lane Divided	\$8,365,180 County \$4,184,820 City	2018 Collin County Bond funds; 2019 Certificates of Obligations
2018-2019 TOTAL:				\$10,959,249	
2019-2020	16	High	Stinson Road Northern Section from Bentwater Drive to the Reverse Curve	\$2,730,000	To Be Determined
	17	Complete	Streets Maintenance	\$807,311 Actual	General Fund

STARTING IN FISCAL YEAR	PROJECT NO.	PRIORITY	PROJECT	ESTIMATED COST	FUNDING SOURCE
	18	High	Brookhaven Culvert Replacement	\$250,000	To Be Determined
	19	High	Snider Lane from Winningkoff to Shady Lane including the Snider Bridge over White Rock Creek	\$5,281,185	2019 Certificates of Obligation, To Be Determined
2019-2020 TOTAL:				\$9,068,496	
2020-2021	20	High	Winningkoff Road Southern Section from E. Lucas Road to the Reverse Curve	\$3,510,000	To Be Determined
	21	Routine	Street Maintenance	\$750,000	City of Lucas General Fund
	22	Low	Exercise and Leisure Loop	\$2,747,064	To Be Determined
	23	Low	Southwest Multipurpose Trails	No Estimate	To Be Determined
	24	High	Stinson Road from Bristol Park to Bentwater Drive including the Stinson Road bridge over Muddy Creek	\$5,482,115	2019 Certificates of Obligation, To Be Determined
	25	High	Bait Shop Intersection West/East Lucas Road	\$0 No Estimate	TxDOT, 2019 Certificates of Obligation, To Be Determined

STARTING IN FISCAL YEAR	PROJECT NO.	PRIORITY	PROJECT	ESTIMATED COST	FUNDING SOURCE
	26	High	Brockdale Park Road Reconstruction	\$38,795	Fees per Hillwood Development Agreement
2020-2021 TOTAL:				\$12,527,064	
2021-2026	27	Routine	Street Maintenance (\$750,000 per year)	\$3,750,000	City of Lucas General Fund
2021-2026 TOTAL:				\$3,750,000	
2026-2031	28	Routine	Street Maintenance (\$750,000 per year)	\$3,750,000	City of Lucas General Fund
2026-2031 TOTAL:				\$3,750,000	

**WINNINGKOFF ROAD MIDDLE SECTION
FROM THE REVERSE CURVE TO SNIDER LANE**

PROJECT SUMMARY

Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2017-2018	6	Roadway	Construction	High

FISCAL OVERVIEW

Cost	Source of Funding
\$215,850 Design \$1,843,474 Construction \$139,890 Project Management <u>\$184,347 Contingency</u> \$2,243,671 Total Budget	2017 Certificates of Obligation, Reserves, Impact Fees

PROJECT DESCRIPTION

Reconstruct 0.5 miles of Winningkoff Road with concrete pavement and improve drainage.

PROJECT SCHEDULE

Project Begin Year	Project End Year
2017	2021

PROJECT MANAGER: City Engineer



NORTHEAST EQUESTRIAN AND PEDESTRIAN TRAILS

PROJECT SUMMARY

Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2018-2019	13	Trail	Planning	Low

FISCAL OVERVIEW

Cost	Source of Funding
\$0 Design (No estimate) \$0 Construction (No estimate) <u>\$0 Contingency (No estimate)</u> \$0 Total Budget	To Be Determined

PROJECT DESCRIPTION

Obtain easements and construct equestrian and pedestrian trails radiating from the E. Winningkoff Trailhead to the west and south. These trails would generally follow Blondy Jhune Road, E. Winningkoff Road, Welborn Lane, and White Rock Creek (from Winningkoff Road to Snider Lane) The purpose is to link to other trails such as the Trinity Trail, and keep equestrian trails separate from multipurpose trails.

PROJECT SCHEDULE

Project Begin Year	Project End Year
2021	2026

PROJECT MANAGER: Development Services Director



**WEST LUCAS ROAD
4 - LANE DIVIDED**

PROJECT SUMMARY

Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2020/2021	15	Roadway	Planning	High

FISCAL OVERVIEW

Cost	Source of Funding
\$8,365,180 Construction (Collin County) \$4,184,820 Construction/Design (City) \$0 Contingency (No Estimate) \$12,550,000 Total Budget	2018 Collin County Bond Funds 2019 City of Lucas Certificates of Obligation

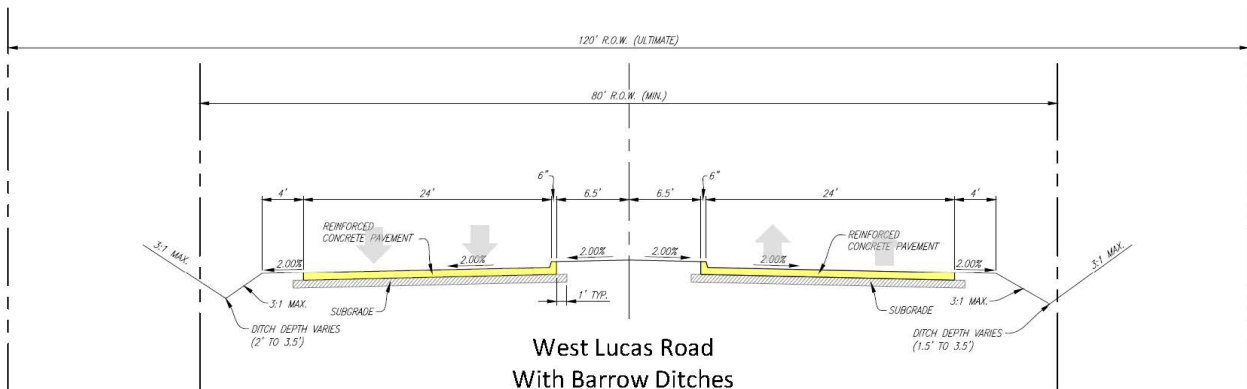
PROJECT DESCRIPTION

Country Club Road to Angel Parkway 4-lane divided roadway

PROJECT SCHEDULE

Project Begin Year	Project End Year
2020	2023

PROJECT MANAGER: City Engineer



**STINSON ROAD NORTHERN SECTION
FROM BENTWATER DRIVE TO THE REVERSE CURVE**

PROJECT SUMMARY

Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2020-2021	16	Roadway	Planning	High

FISCAL OVERVIEW

Cost	Source of Funding
\$0 Design (no estimate) \$2,730,000 Construction (August 2018 Estimate) \$0 Project Management (no estimate) \$0 Contingency (no estimate) \$2,730,000 Total Budget	To Be Determined

PROJECT DESCRIPTION

Replace existing asphalt roadway with a concrete, two-lane roadway from Bentwater Drive to the reverse curve at 405 Stinson Road. This is a straight and flat roadway with no four-way intersections.

PROJECT SCHEDULE

Project Begin Year	Project End Year

PROJECT MANAGER: City Engineer



BROOKHAVEN CULVERT REPLACEMENT				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2021-2022	18	Roadway	Planning	High
FISCAL OVERVIEW				
Cost		Source of Funding		
\$50,000 Design \$200,000 Construction \$0 Project Management <u>\$0 Contingency</u> \$250,000 Total Budget		To Be Determined		
PROJECT DESCRIPTION				
Existing culvert headwalls have failed, and double 72-inch culvert pipes are separating. Total replacement is needed. Estimate determined by City Engineer on December 14, 2020.				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
2021		2022		
PROJECT MANAGER: City Engineer				



**SNIDER LANE FROM WINNINGKOFF ROAD TO SHADY LANE
INCLUDING THE SNIDER LANE BRIDGE OVER WHITE ROCK CREEK**

PROJECT SUMMARY

Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2019-2020	19	Roadway	Design	High

FISCAL OVERVIEW

Cost	Source of Funding
\$754,185 Design \$3,477,000 Construction \$350,000 Project Management \$700,000 Contingency \$ 5,281,185 Total Budget	2019 Certificates of Obligation is funding the design portion. No other funding has been determined.

PROJECT DESCRIPTION

Design work is underway by Lakes Engineering.

PROJECT SCHEDULE

Project Begin Year	Project End Year
2020	To Be Determined

PROJECT MANAGER: City Engineer



**WINNINGKOFF ROAD SOUTHERN SECTION
FROM EAST LUCAS ROAD TO THE REVERSE CURVE**

PROJECT SUMMARY

Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2020-2021	20	Roadway	Planning	High

FISCAL OVERVIEW

Cost	Source of Funding
\$0 Design (no estimate) \$3,510,000 Construction (2018 estimate) \$0 Project Management (no estimate) <u>\$0 Contingency (no estimate)</u> \$ 3,510,000 Total Budget	To Be Determined

PROJECT DESCRIPTION

- A. Replace existing asphalt roadway with a concrete, two-lane roadway from East Lucas Road to the Reverse Curve, this includes a new culvert 700 feet north of East Lucas Road.
- B. Asphalt maintenance is scheduled for Spring 2021 from E. Lucas Road to Rollingwood Drive.
- C. Lakes Engineering is preparing a maintenance plan for the culvert to delay the need for full replacement for at least five years.

PROJECT SCHEDULE

Project Begin Year	Project End Year
2021	TBD

PROJECT MANAGER: City Engineer



STREET MAINTENANCE				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2020-2021	21	Roadway	Complete 50%	Routine
FISCAL OVERVIEW				
Cost		Source of Funding		
\$0 Design (no estimate) \$750,000 Construction \$0 Project Management (no estimate) <u>\$0 Contingency (no estimate)</u> \$750,000 Total Budget		City of Lucas General Fund		
PROJECT DESCRIPTION				
1. Stinson Road from Bristol Park to Bentwater Drive (complete) 2. Western 1500 feet of Blondy Jhune Road (complete) 3. Southern section of Winningkoff Road (Spring 2021) 4. Forest Grove Road from Stonegate Boulevard to Orr Road (Summer 2021)				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
2020		2021		
PROJECT MANAGER: City Engineer				

EXERCISE AND LEISURE LOOP				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2019-2020	22	Trail	Planning	Low
FISCAL OVERVIEW				
Cost		Source of Funding		
\$0 Design (no estimate) \$2,747,064 Construction \$0 Contingency (no estimate) \$2,747,064 Total Budget		TxDOT grant; Collin County Open Space grant; TPWD grant		
PROJECT DESCRIPTION				
<p>Construct a five-mile loop starting a City Hall and proceeding south along Country Club Road, west along W. Lucas Road, north along future Ingram Lane, east along Estates Parkway, and south along Country Club Road ending at City Hall. The purpose of the loop is to provide a separate facility away from the vehicular traffic. The width of the loop pavement should be between seven and 14 feet depending on location and a desire to create a two-way facility. The loop may be constructed from crushed granite and/or concrete. The City applied for a grant but did not receive funding and will therefore continue to apply for future grants as they become available.</p>				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
2021		2026		
PROJECT MANAGER: Development Services Director				

SOUTHWEST MULTI-PURPOSE TRAILS				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2020-2021	23	Trail	Planning	Low
FISCAL OVERVIEW				
Cost		Source of Funding		
\$0 Design (no estimate) \$0 Construction (no estimate) \$0 Contingency (no estimate) \$0		To Be Determined		
PROJECT DESCRIPTION				
Obtain easements and construct multipurpose trails south of W. Lucas Road and west of Southview Drive. These trails would connect with the Lucas Community Trail along W. Lucas Road at Willow Springs School and the TP&L Powerlines in the southern part of the City. A trailhead may be included as part of this project.				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
2021		TBD		
PROJECT MANAGER: Development Services Director				

STINSON ROAD FROM BRISTOL PARK TO BENTWATER DRIVE INCLUDING THE STINSON ROAD BRIDGE OVER MUDDY CREEK				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2020-2021	24	Roadway	Design	High
FISCAL OVERVIEW				
Cost		Source of Funding		
\$802,115 Design \$3,600,000 Construction \$360,000 Project Management \$720,000 Contingency \$5,482,115 Total Budget		\$802,115 funded by 2019 Certificates of Obligation. No other funding has been determined.		
PROJECT DESCRIPTION				
Replace Stinson Road bridge/culvert and roadways from Bristol Park to Bentwater Drive. Design work is underway by Lakes Engineering.				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
2021		TBD		
PROJECT MANAGER: City Engineer				



BAIT SHOP INTERSECTION WEST/EAST LUCAS ROAD				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2020-2021	25	Roadway	Design	High
FISCAL OVERVIEW				
Cost		Source of Funding		
\$0 Design (no estimate) \$0 Construction (no estimate) \$0 Project Management (no estimate) <u>\$0 Contingency (no estimate)</u> Total budget to be determined		\$129,517 for right-of-way and utility relocation from 2019 Certificates of Obligation TxDOT To be determined		
PROJECT DESCRIPTION				
FM 1378/FM 3286 intersection improvements (Lucas Road and Southview Drive). \$129,517 has been spent on right-of-way and utility relocation.				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
2020		2025		
PROJECT MANAGER: TxDOT/City Engineer				



BROCKDALE PARK ROAD RECONSTRUCTION

PROJECT SUMMARY

Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2020-2021	26	Roadway	Planning	High

FISCAL OVERVIEW

Cost	Source of Funding
\$38,795 Design \$603,205 Construction <u>\$0 Project Management (no estimate)</u> \$642,000 Total Budget based on lot calculations below.	Fees as stated in Hillwood Development Agreement.

PROJECT DESCRIPTION

Permit fees collected through December 14, 2020: \$418,518
 If roadway is built out of concrete, there would be a shortfall of approximately \$600,000.
 Per Hillwood Development Agreement the cost of the project is \$485,000 based on TexasBit prices as of December 14, 2020.

206 lots in development
 120 lots x 2200 = \$264,000
86 lots x 4400 = \$378,000
 \$642,000

PROJECT SCHEDULE

Project Begin Year	Project End Year
2021	2021

PROJECT MANAGER: City Engineer



STREET MAINTENANCE				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2021-2022	27	Roadway	Planning	Routine
FISCAL OVERVIEW				
Cost		Source of Funding		
\$0 Design (no estimate) \$0 Construction (no estimate) \$0 Project Management (no estimate) \$0 Contingency (no estimate) \$3,750,000 Total Budget		City of Lucas General Fund		
PROJECT DESCRIPTION				
Each year, roads require proper maintenance to provide reliable mobility at minimal cost. FY 2021-2022 \$750,000 FY 2022-2023 \$750,000 FY 2023-2024 \$750,000 FY 2024-2025 \$750,000 FY 2025-2026 \$750,000				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
2021		2026		
PROJECT MANAGER: City Engineer				



STREET MAINTENANCE				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2026-2027	28	Roadway	Planning	Routine
FISCAL OVERVIEW				
Cost		Source of Funding		
\$0 Design (no estimate) \$0 Construction (no estimate) \$0 Project Management (no estimate) <u>\$0 Contingency (no estimate)</u> \$3,750,000 Total Budget		City of Lucas General Fund		
PROJECT DESCRIPTION				
Each year, roads require proper maintenance to provide reliable mobility at minimal cost. FY 2026-2027 \$750,000 FY 2027-2028 \$750,000 FY 2028-2029 \$750,000 FY 2029-2030 \$750,000 FY 2030-2031 \$750,000				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
2026		2031		
PROJECT MANAGER: City Engineer				

COMPLETED

Roadway and Trail Projects

WINNINGKOFF ROAD REVERSE CURVE				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2016-2017	1	Roadway	Complete	High
FISCAL OVERVIEW				
Cost		Source of Funding		
\$144,645 Design Contract \$502,410 Construction Contract \$100,480 Contingency \$747,535 Total Budget \$749,051 Actual		Impact Fees and 2017 Certificates of Obligation		
PROJECT DESCRIPTION				
Replace existing asphalt pavement with concrete pavement. The eastern curve will be designed to accommodate a school bus and an auto passing in opposite directions. The western curve will be replaced with a three-way stop sign controlled intersection at Forestview Drive. The project length is approximately 0.5 miles.				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
2017		2018 - Complete		
PROJECT MANAGER: City Engineer				



STINSON ROAD/WEST LUCAS ROAD INTERSECTION IMPROVEMENTS				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2016-2017	2	Roadway	Complete	High
FISCAL OVERVIEW				
Cost		Source of Funding		
\$91,130 Design Contract \$391,572 Construction Contract \$97,000 Contingency \$579,702 Total Budget \$534,370 Actual		2017 Certificates of Obligation, Regional Toll Revenue, Impact Fees, Reserves, Collin County Bond.		
PROJECT DESCRIPTION				
Provide for two northbound Stinson Road lanes on approach to W. Lucas Road: one left turn and one right turn. Improve drainage along the W. Lucas Road. The addition of a fourth leg to Country Club Road/W. Lucas Road intersection was added to design of this project in early 2018.				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
2017		2018 - Complete		
PROJECT MANAGER: City Engineer				



W. LUCAS ROAD WIDENING				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2016-2017	3	Roadway	Complete	High
FISCAL OVERVIEW				
Cost of Capacity Improvements		Source of Funding		
\$79,250 Design Contract \$1,172,780 Construction Contract \$293,195 Contingency \$1,545,225 Total Budget \$1,517,154 Actual		\$1,200,000 in Regional Toll Revenue, \$244,414 in Collin County Bonds, and \$72,740 from Impact Fees/Reserves		
PROJECT DESCRIPTION				
Widen W. Lucas Road from Willow Springs School to Angel Parkway by adding a center and left turn lane. The project length is approximately 1.5 miles. *During the construction of the three lanes, numerous areas of the existing roadway required full depth repairs.				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
2017		2018 - Complete		
PROJECT MANAGER: City Engineer				



STREET MAINTENANCE				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2016-2017	4	Roadway	Complete	Routine
FISCAL OVERVIEW				
Cost		Source of Funding		
\$750,000 Total Budget \$159,403 Actual*		General Fund		
PROJECT DESCRIPTION				
<p>Each year, roads require proper maintenance to provide reliable mobility at minimal cost. Project List:</p> <ol style="list-style-type: none"> 1. Daytona Avenue/CR 391 2. Horseman Drive 3. Skyview Drive 4. Edgefield Lane Turnaround <p>*Most of the funds budgeted for FY 2016-2017 were allocated to FY 2017-2018 to accommodate the contractor's schedule.</p>				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
2017		2017 - Complete		
PROJECT MANAGER: City Engineer				



COUNTRY CLUB ROAD/ESTATES PARKWAY INTERSECTION IMPROVEMENTS

PROJECT SUMMARY

Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2017-2018	5	Roadway	Complete	High

FISCAL OVERVIEW

Cost	Source of Funding
\$56,746 Design \$0 Construction \$350,000 Total Budget \$56,746 Actual	2017 Certificates of Obligation Construction costs funded by TxDOT

PROJECT DESCRIPTION

Add a right turn lane from eastbound Estates Parkway to southbound Country Club Road. Add a left turn lane from northbound Country Club Road to westbound Estates Parkway. TxDOT may add funding to this project to improve drainage near the intersection.

PROJECT SCHEDULE

Project Begin Year	Project End Year
2019	2020 – Complete

PROJECT MANAGER: City Engineer



WHITE ROCK TRAIL				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2017-2018	7	Roadway	Complete	High
FISCAL OVERVIEW				
Cost		Source of Funding		
\$243,455 Construction Contract \$ 79,300 Settlement \$48,691 Contingency \$371,446 Total Budget \$306,968 Actual		City of Lucas General Fund		
PROJECT DESCRIPTION				
Southern 1,300 feet of White Rock Trail				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
2017		2018 – Complete		
PROJECT MANAGER: City Engineer				

TRAILHEAD ON E. WINNINGKOFF ROAD

PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2017-2018	8	Trail	Complete	Routine

FISCAL OVERVIEW	
Cost	Source of Funding
\$240,000 Estimate \$211,817 Actual	\$120,000 City of Lucas General Fund and \$120,000 Collin County Park Board Grant

PROJECT DESCRIPTION
 Trailhead on E. Winningkoff Road was constructed during Fiscal Year 2017-2018. The Trailhead provides parking, a corral, restroom facilities, and other amenities. Additional work, such as marking the trail and maintenance was also completed in Fiscal Year 2017-2018.

PROJECT SCHEDULE	
Project Begin Year	Project End Year
2017	2018 - Complete

PROJECT MANAGER: Development Services Director



STREET MAINTENANCE				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2017-2018	9	Roadway	Complete	Routine
FISCAL OVERVIEW				
Cost		Source of Funding		
\$882,335 Total Budget \$624,455 Actual		General Fund		
PROJECT DESCRIPTION				
Each year, roads require proper maintenance to provide reliable mobility at minimal cost. Project List: <ol style="list-style-type: none"> 1. Blondy Jhune Road 2. Stinson Road 3. Lewis Lane 4. Rock Ridge Road 5. White Rock Trail 				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
2017		2018 - Complete		
PROJECT MANAGER: City Engineer				



**STINSON ROAD SOUTHERN SECTION
FROM PARKER ROAD TO BRISTOL PARK**

PROJECT SUMMARY

Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2017-2018	10	Roadway	Complete	High

FISCAL OVERVIEW

Cost	Source of Funding
\$282,062 Design \$2,669,074 Construction \$209,836 Project Management <u>\$30,500 Contingency</u> \$3,191,472 Actual	2017 Certificates of Obligation, Reserves, Impact Fees

PROJECT DESCRIPTION

This concrete project extends from Parker Road to Bristol Park, and it is about a mile long. It does not include the Muddy Creek Bridge. A straight, flat two-lane roadway is planned to have a roundabout at Highland Drive.

PROJECT SCHEDULE

Project Begin Year	Project End Year
2019	2020 – Complete

PROJECT MANAGER: City Engineer



**BLONDY JHUNE ROAD MIDDLE AND EASTERN SECTIONS
FROM THE WESTERN BRIDGE TO WINNINGKOFF ROAD**

PROJECT SUMMARY

Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2017-2018	11	Roadway	Complete	High

FISCAL OVERVIEW

Cost	Source of Funding
\$281,544 Design \$2,542,941 Construction \$279,780 Project Management <u>\$23,160 Contingency</u> \$3,127,425 Actual	2017 Certificates of Obligation, Reserves, Impact Fees

PROJECT DESCRIPTION

Replace existing asphalt roadway with a two-lane concrete roadway from the western bridge to Winningkoff Road. The project length is about a mile long and has two different pavement cross sections to accommodate minimizing the impact to the tree canopy. Preliminary design work began in FY 14/15.

PROJECT SCHEDULE

Project Begin Year	Project End Year
2019	2020 – Complete

PROJECT MANAGER: City Engineer



PARKER ROAD LEFT TURN LANE TO CIMARRON TRAIL				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2018-2019	12	Roadway	Complete	High
FISCAL OVERVIEW				
Cost		Source of Funding		
\$ 0 City funds used for this project \$116,301 Actual expense from TxDOT		TxDOT Funded		
PROJECT DESCRIPTION				
Left turn lane being provided by TxDOT				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
2019		2020		
PROJECT MANAGER: TxDOT				



STREET MAINTENANCE

PROJECT SUMMARY

Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2018-2019	14	Roadway	Complete	Routine

FISCAL OVERVIEW

Cost	Source of Funding
\$945,148 Actual	General Fund

PROJECT DESCRIPTION

Each year, roads require proper maintenance to provide reliable mobility at minimal cost.

PROJECT SCHEDULE

Project Begin Year	Project End Year
2018	2019 – Complete

PROJECT MANAGER: City Engineer

STREET MAINTENANCE				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2019-2020	17	Roadway	Complete	Routine
FISCAL OVERVIEW				
Cost		Source of Funding		
\$807,311 Actual		General Fund		
PROJECT DESCRIPTION				
Each year, roads require proper maintenance to provide reliable mobility at minimal cost. West Lucas Road temporary repairs, culvert and drainage repairs				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
2019		2020 – Complete		
PROJECT MANAGER: City Engineer				

Water System Projects

Water System Projects CIP At-A-Glance

The following table is a quick reference guide that summarizes the CIP Water System Projects. It indicates the fiscal year in which the project is scheduled to begin, a project number for identification purposes, the recommended priority of implementation, the preliminary estimated costs for improvements, and the anticipated funding sources.

STARTING IN FISCAL YEAR	PRIORITY NO.	PROJECT	ESTIMATED COST	FUNDING SOURCE
<i>These numbers were estimated and generated by BW2 Engineers in September 2016. The costs associated with rights-of-way, easements, property acquisition, permitting, mitigation, construction testing, and inspection are not included in the following information estimated and generated by BW2 Engineers.</i>				
2016-2017	1 Complete	Parker Road 12-Inch Waterline Phase 1 – Section 1 from Stinson Road to Enchanted Way	\$332,265 Actual	Capital Improvements Water Fund
	2 Complete	Parker Road Six-Inch Waterline Phase 2 from Shepherds Creek Drive to Santa Fe Trail	\$467,775 Actual	Capital Improvements Water Fund
	3A	North Pump Station Improvements: Add 500,000 Gallon Water Tower System Pressure Reducing Valves	\$2,685,000	Reserves, 2017 Certificates of Obligation, To Be Determined
	3B	Replace Existing Pump Station	\$1,672,974	2017 Certificates of Obligation, Reserves
	3C Complete	SCADA	\$90,741 Actual	2017 Certificates of Obligation
	4 Complete	Automatic Flushing Valves (AFVs) for Non-Looped Waterlines -- The location of these AFVs will be installed where looping of the waterlines is not practical.	\$107,086 Actual	Capital Improvements Water Fund
	5 Complete	Meter Replacement	\$633,923 Actual	Capital Improvements Water Fund
2016-2017 and 2017-2018 TOTAL			\$5,989,764	
2018-2019	6	Waterline Looping	\$1,200,000	\$200,000 from 2019 Certificates of Obligation, Remainder to be Determined
	7 Complete	Parker Road Eight-Inch Waterline Phase 3 from Santa Fe Trail to Stinson Road	\$0 Paid by TxDOT	TxDOT
	8	Rollingwood Circle/Choice Lane/Lakeview Drive Six-Inch Waterline -- This project will	\$432,165	2019 Certificates of Obligation

STARTING IN FISCAL YEAR	PRIORITY NO.	PROJECT	ESTIMATED COST	FUNDING SOURCE
<i>These numbers were estimated and generated by BW2 Engineers in September 2016. The costs associated with rights-of-way, easements, property acquisition, permitting, mitigation, construction testing, and inspection are not included in the following information estimated and generated by BW2 Engineers.</i>				
		improve water quality and fire protection to 97 homes.		
	9	A) Edgefield Lane/W. Lucas Road Six-Inch Waterline B) Cedar Bend Trail/E. Lucas Road Six-Inch Waterline -- These two projects will improve water quality and fire protection to 32 homes.	\$113,530	2019 Certificates of Obligation
	10	Graham Lane and Rock Ridge Court Eight-Inch Waterline Loop from Country Club Road to Rock Ridge Road	\$571,775	2019 Certificates of Obligation
2018-2019 TOTAL			\$2,317,470 Estimate	
	11 Complete	Snider Lane Eight-Inch Waterline from Shady Lane to Sterling Brown Lane -- This project is a requirement of the Lakeview Downs subdivision. Fire hydrants to be added and will improve water quality on the east side of Lucas.	\$445,140 Actual	Impact Fees
	12	Glencove Circle and Crestview Circle Six-Inch Extensions to Brockdale Park Road Eight-Inch Loops -- This project will improve water quality and fire protection to 15 homes and add fire hydrants to the area.	\$224,255	To Be Determined
2019-2020	13	Hickory Hill Street Eight-Inch Waterline from Stinson Road to Brookhaven Drive. This project will improve water quality and fire protection and add fire hydrants to 12 homes.	\$226,383	To Be Determined
	14	Manor Lane Eight-Inch Waterline -- This will replace an undersized four-inch line, add fire hydrants, and improve the water looping between Estelle and Winningkoff.	\$313,951	To Be Determined
	15	A) Rock Ridge Road 12-Inch Waterline from Estates Parkway to Fairbrook and B) Fairbrook Eight-Inch Waterline -- This will replace existing six-inch waterlines and	\$491,953	To be Determined

STARTING IN FISCAL YEAR	PRIORITY NO.	PROJECT	ESTIMATED COST	FUNDING SOURCE
<i>These numbers were estimated and generated by BW2 Engineers in September 2016. The costs associated with rights-of-way, easements, property acquisition, permitting, mitigation, construction testing, and inspection are not included in the following information estimated and generated by BW2 Engineers.</i>				
		bring Fairbrook into the Lucas Waterworks System.		
	16	Repaint McGarity 200,000-Gallon Ground Storage Tank	\$150,150	To Be Determined
	17	Enchanted Way/Brookhaven Drive Eight-Inch Waterline -- This project will improve water quality and fire protection to 23 homes.	\$203,262	To Be Determined
	18	Rock Ridge Road/Lovejoy High School Eight-Inch Waterline Loop -- This project improves the looping on the west side of the city and at the high school.	\$56,773	To Be Determined
2019-2020 TOTAL			\$2,111,867 Estimate	
2020-2021	19	Bait Shop Waterline Relocation	\$500,000	To Be Determined
2021-2022	20	McGarity Water Tower Stem Pipe Replacement	\$0 No estimate	To Be Determined
2020-2021 Total			\$500,000 Estimate	
2020-2026	21	McGarity 950,000 Gallon Ground Storage Tank	\$1,279,093	To Be Determined
	22	A) Shiloh Drive/Toole Drive Six-Inch Waterline Replacement B) Braeburn Way Eight-Inch Waterline Loop	\$190,546	To Be Determined
	23	Fairbrook Circle/Graham Lane Eight-Inch Waterline Loop	\$256,453	To Be Determined
	24	Lewis Lane Eight-Inch Waterline from Shepherds Creek Drive to Green Acres Lane	\$300,113	To Be Determined
	25	Angel Parkway 12-Inch Waterline from McGarity Lane to Estates Parkway	\$425,539	To Be Determined
	26	Ingram Lane Six- and 12-Inch Waterlines from McGarity Lane to W. Lucas Road	\$836,217	To Be Determined
	27	Estates Road Eight-Inch Waterline	\$232,014	To Be Determined
	28	Chisholm Trail/Caman Park Drive and Turnberry Lane/Highland Drive Eight-Inch Waterline Loops	\$322,203	To Be Determined
	29	Stinson Road/Enchanted Way Eight-Inch Waterline	\$142,278	To Be Determined

STARTING IN FISCAL YEAR	PRIORITY NO.	PROJECT	ESTIMATED COST	FUNDING SOURCE
<i>These numbers were estimated and generated by BW2 Engineers in September 2016. The costs associated with rights-of-way, easements, property acquisition, permitting, mitigation, construction testing, and inspection are not included in the following information estimated and generated by BW2 Engineers.</i>				
	30	Stinson Road/E. Lucas Road Eight-Inch Waterline	\$147,827	To Be Determined
	31	Rock Creek Estates Six-Inch Waterline	\$175,610	To Be Determined
	32	Stinson Road 12-Inch Waterline Connector	\$39,189	To Be Determined
	33	Repaint North Pump Station 750,000 Gallon Ground Storage Tank	\$409,303	To Be Determined
	34	Repaint McGarity 350,000 Ground Storage Tank	\$228,690	
	35	A) Parker Road 12-Inch Waterline Phase 1 - Section 2 B) Parker Road/Brookhaven Drive Eight-Inch Waterline	\$835,239	To Be Determined
		2020-2026 TOTAL	\$5,820,314 Estimate	
2026-2031	36	Replace McGarity 500,000 Gallon Water Tower	\$1,372,140	To Be Determined
	37	Rock Ridge Road 12-Inch Waterline from Exchange Parkway to Fairbrook Circle	\$224,712	To Be Determined
	38	Lakeview Downs/Trinity Park Six-Inch Waterlines and Eight-Inch Loop	\$1,135,688	To Be Determined
	39	Forest Grove Road/Horseman Drive/Orr Road Six- and Eight-Inch Waterlines	\$867,422	To Be Determined
	40	Orr Road (North) Eight-Inch Waterline	\$426,327	To Be Determined
	41	PR 5252 Six-Inch Waterline Replacement	\$93,486	
	42	Repaint North Pump Station 500,000 Gallon Ground Storage Tank	\$297,124	
		2026-2031 TOTAL	\$4,416,899 Estimate	

NORTH PUMP STATION IMPROVEMENTS
(Add 500,000 Gallon Water Tower System Pressure Reducing Valves)

(This project has been broken down into three parts – 3A, 3B, 3C)

PROJECT SUMMARY

Fiscal Year	Engineering Priority No.	Category	Project Status
2016-2017	3A	Water	

FISCAL OVERVIEW

Estimated Cost	Source of Funding
\$185,000 – Design <u>\$2,500,000 – Construction (includes \$240,000 for PRVs)</u> \$2,685,000 Total Budget	Design – Reserves Construction - 2017 Certificates of Obligation - \$1,147,091 Reserves - \$1,352,909 (shortfall) To Be Determined

PROJECT DESCRIPTION

Provide new water tower. This will allow for better management of the two pressure planes. Install System Pressure Reducing Valves

PROJECT SCHEDULE

Project Begin Year	Project Completion Year
2016	2021/2022

PROJECT MANAGER: City Engineer

PROJECT DETAILS

Estimates were generated by BW2 Engineers in September 2016. The costs associated with rights-of-way, easements, property acquisition, permitting, mitigation, construction testing, and inspection are not included in the following information estimated and generated by BW2 Engineers.

**NORTH PUMP STATION IMPROVEMENTS
(Replace Existing Pump Station)**

(This project has been broken down into three parts – 3A, 3B, 3C)

PROJECT SUMMARY

Fiscal Year	Engineering Priority No.	Category	Project Status
2016-2017	3B	Water	Construction

FISCAL OVERVIEW

Estimated Cost	Source of Funding
\$0 Design \$1,603,029 – Construction <u>\$69,945 – Project Management</u> \$1,672,974 Total Budget	Construction – 2017 CO's Project Management – Reserves

PROJECT DESCRIPTION

Replace Existing Pump Station

PROJECT SCHEDULE

Project Begin Year	Project Completion Year
2016	2021

PROJECT MANAGER: City Engineer

PROJECT DETAILS

Estimates were generated by BW2 Engineers in September 2016. The costs associated with rights-of-way, easements, property acquisition, permitting, mitigation, construction testing, and inspection are not included in the following information estimated and generated by BW2 Engineers.

WATERLINE LOOPING

PROJECT SUMMARY

Fiscal Year	Engineering Priority No.	Category	Project Status
2016-2017	6	Water	Planning

FISCAL OVERVIEW

Estimated Cost	Source of Funding
\$1,200,000	\$200,000 2019 Certificates of Obligation To be determined

PROJECT DESCRIPTION

Loop waterlines to enhance the water system quality and fire protection. Projects included to be determined.

PROJECT SCHEDULE

Project Begin Year	Project Completion Year
2017	2022

PROJECT DETAILS:

Estimates were generated by BW2 Engineers in September 2016. The costs associated with rights-of-way, easements, property acquisition, permitting, mitigation, construction testing, and inspection are not included in the following information estimated and generated by BW2 Engineers.

ROLLINGWOOD CIRCLE/CHOICE LANE/LAKEVIEW DRIVE SIX-INCH WATERLINE LOOP			
PROJECT SUMMARY			
Fiscal Year	Engineering Priority No.	Category	Project
2018-2019	8	Water	Planning
FISCAL OVERVIEW			
Estimated Cost		Source of Funding	
\$432,165 - September 2016 Estimate		2019 Certificates of Obligation*	
PROJECT DESCRIPTION			
This project will improve water quality and fire protection for 97 homes.			
PROJECT SCHEDULE			
Project Begin Year		Project Completion Year	
2019		2022	
PROJECT MANGER: City Engineer			
PROJECT DETAILS			
<i>Estimates were generated by BW2 Engineers in September 2016. The costs associated with rights-of-way, easements, property acquisition, permitting, mitigation, construction testing, and inspection are not included in the following information estimated and generated by BW2 Engineers.</i>			

*Originally funded from 2019 Certificates of Obligation; however, placed on hold due to funding needed for the water tower.

EDGEFIELD LANE/W. LUCAS ROAD SIX-INCH WATERLINE LOOP CEDAR BEND TRAIL/E. LUCAS ROAD SIX-INCH WATERLINE LOOP			
PROJECT SUMMARY			
Fiscal Year	Engineering Priority No.	Category	Project Status
2018-2019	9	Water	Planning
FISCAL OVERVIEW			
Estimated Cost		Source of Funding	
\$113,530 September 2016 Estimate		2019 Certificates of Obligation*	
PROJECT DESCRIPTION			
This project will improve water quality and fire protection to 32 homes.			
PROJECT SCHEDULE			
Project Begin Year		Project Completion Year	
2019		2022	
PROJECT MANAGER: City Engineer			
PROJECT DETAILS			
<i>Estimates were generated by BW2 Engineers in September 2016. The costs associated with rights-of-way, easements, property acquisition, permitting, mitigation, construction testing, and inspection are not included in the following information estimated and generated by BW2 Engineers.</i>			

*Originally funded from 2019 Certificates of Obligation; however, placed on hold due to funding needed for the water tower.

GRAHAM LANE AND ROCK RIDGE COURT EIGHT-INCH WATERLINE LOOP FROM COUNTRY CLUB ROAD TO ROCK RIDGE ROAD			
PROJECT SUMMARY			
Fiscal Year	Engineering Priority No.	Category	Project Status
2018-2019	10	Water	Planning
FISCAL OVERVIEW			
Estimated Cost		Source of Funding	
\$571,775 September 2016 Estimate		2019 Certificates of Obligation*	
PROJECT DESCRIPTION			
This project will improve water quality and fire protection to 30 homes.			
PROJECT SCHEDULE			
Project Begin Year		Project Completion Year	
2019		2022	
PROJECT MANAGER: City Engineer			
PROJECT DETAILS			
<i>Estimates were generated by BW2 Engineers in September 2016. The costs associated with rights-of-way, easements, property acquisition, permitting, mitigation, construction testing, and inspection are not included in the following information estimated and generated by BW2 Engineers.</i>			

*Originally funded from 2019 Certificates of Obligation; however, placed on hold due to funding needed for the water tower.

**GLENCOVE CIRCLE AND CRESTVIEW CIRCLE SIX-INCH EXTENSIONS TO
BROCKDALE PARK ROAD EIGHT-INCH WATERLINE LOOPS**

PROJECT SUMMARY

Fiscal Year	Engineering Priority No.	Category	Project Status
2018-2019	12	Water	Planning

FISCAL OVERVIEW

Estimated Cost	Source of Funding
\$224,255 September 2016 Estimate	To Be Determined

PROJECT DESCRIPTION

This project will improve water quality and fire protection to 15 homes and add fire hydrants to the area.

PROJECT SCHEDULE

Project Begin Year	Project Completion Year
2018	2026

PROJECT MANAGER: City Engineer

PROJECT DETAILS

Estimates were generated by BW2 Engineers in September 2016. The costs associated with rights-of-way, easements, property acquisition, permitting, mitigation, construction testing, and inspection are not included in the following information estimated and generated by BW2 Engineers.

**HICKORY HILL STREET EIGHT-INCH WATERLINE
FROM STINSON ROAD TO BROOKHAVEN DRIVE**

PROJECT SUMMARY

Fiscal Year	Engineering Priority No.	Category	Project Status
2019-2020	13	Water	Planning

FISCAL OVERVIEW

Estimated Cost	Source of Funding
\$226,383 September 2016 Estimate	To Be Determined

PROJECT DESCRIPTION

This project will improve water quality and fire protection to 12 homes.

PROJECT SCHEDULE

Project Begin Year	Project Completion Year
2019	2025

PROJECT MANAGER: City Engineer

PROJECT DETAILS

Estimates were generated by BW2 Engineers in September 2016. The costs associated with rights-of-way, easements, property acquisition, permitting, mitigation, construction testing, and inspection are not included in the following information estimated and generated by BW2 Engineers.

MANOR LANE EIGHT-INCH WATERLINE

PROJECT SUMMARY

Fiscal Year	Engineering Priority No.	Category	Project Status
2019-2020	14	Water	Planning

FISCAL OVERVIEW

Estimated Cost	Source of Funding
\$313,951 September 2016 Estimate	To Be Determined

PROJECT DESCRIPTION

This will eliminate an undersized four-inch line, add fire hydrants, and improve the water looping between Estelle Lane and Winningkoff Road.

PROJECT SCHEDULE

Project Begin Year	Project Completion Year
2019	2025

PROJECT MANAGER: City Engineer

PROJECT DETAILS

Estimates were generated by BW2 Engineers in September 2016. The costs associated with rights-of-way, easements, property acquisition, permitting, mitigation, construction testing, and inspection are not included in the following information estimated and generated by BW2 Engineers.

ROCK RIDGE ROAD 12-INCH WATERLINE FROM ESTATES PARKWAY TO FAIRBROOK CIRCLE AND FAIRBROOK CIRCLE EIGHT-INCH WATERLINE

PROJECT SUMMARY

Fiscal Year	Engineering Priority No.	Category	Project Status
2019-2020	15	Water	Planning

FISCAL OVERVIEW

Estimated Cost	Source of Funding
\$491,953 September 2016 Estimate	To Be Determined

PROJECT DESCRIPTION

This project will improve water quality and fire protection to 23 homes.

PROJECT SCHEDULE

Project Begin Year	Project Completion Year
2019	2025

PROJECT MANAGER: City Engineer

PROJECT DETAILS

Estimates were generated by BW2 Engineers in September 2016. The costs associated with rights-of-way, easements, property acquisition, permitting, mitigation, construction testing, and inspection are not included in the following information estimated and generated by BW2 Engineers.

REPAINT MCGARITY 200,000-GALLON GROUND STORAGE TANK			
PROJECT SUMMARY			
Fiscal Year	Engineering Priority No.	Category	Project Status
2019-2020	16	Water	Planning
FISCAL OVERVIEW			
Estimated Cost		Source of Funding	
\$150,150 September 2016 Estimate		To Be Determined	
PROJECT DESCRIPTION			
Repaint 200,000-gallon ground storage tank at McGarity Pump Station			
PROJECT SCHEDULE			
Project Begin Year		Project Completion Year	
2019		2024	
PROJECT MANAGER: City Engineer			
PROJECT DETAILS			
<i>Estimates were generated by BW2 Engineers in September 2016. The costs associated with rights-of-way, easements, property acquisition, permitting, mitigation, construction testing, and inspection are not included in the following information estimated and generated by BW2 Engineers.</i>			

ENCHANTED WAY/BROOKHAVEN DRIVE EIGHT-INCH WATERLINE			
PROJECT SUMMARY			
Fiscal Year	Engineering Priority No.	Category	Project Status
2019-2020	17	Water	Planning
FISCAL OVERVIEW			
Estimated Cost		Source of Funding	
\$203,262 September 2016 Estimate		To Be Determined	
PROJECT DESCRIPTION			
This project will improve water quality and fire protection to 23 homes.			
PROJECT SCHEDULE			
Project Begin Year		Project Completion Year	
2019		2024	
PROJECT MANAGER: City Engineer			
PROJECT DETAILS			
<i>Estimates were generated by BW2 Engineers in September 2016. The costs associated with rights-of-way, easements, property acquisition, permitting, mitigation, construction testing, and inspection are not included in the following information estimated and generated by BW2 Engineers.</i>			

ROCK RIDGE ROAD/LOVEJOY HIGH SCHOOL EIGHT-INCH WATER LINE

PROJECT SUMMARY

Fiscal Year	Engineering Priority No.	Category	Project Status
2019-2020	18	Water	Planning

FISCAL OVERVIEW

Estimated Cost	Source of Funding
\$56,773 September 2016 Estimate	To Be Determined

PROJECT DESCRIPTION

This project improves the looping on the west side of the city and improves water quality and fire protection at the high school.

PROJECT SCHEDULE

Project Begin Year	Project Completion Year
2019	2024

PROJECT MANAGER: City Engineer

PROJECT DETAILS

Estimates were generated by BW2 Engineers in September 2016. The costs associated with rights-of-way, easements, property acquisition, permitting, mitigation, construction testing, and inspection are not included in the following information estimated and generated by BW2 Engineers.

BAIT SHOP WATERLINE RELOCATION			
PROJECT SUMMARY			
Fiscal Year	Engineering Priority No.	Category	Project Status
2020-2021	19	Water	Planning
FISCAL OVERVIEW			
Estimated Cost		Source of Funding	
\$500,000		To Be Determined	
PROJECT DESCRIPTION			
<p>TxDOT has provide staff with a timeline for the City’s relocation of the 12-inch waterlines along W. Lucas Road, Southview Drive, and E. Lucas Road. TxDOT is requesting that City submit 100% plans to TxDOT for review by March 2021. TxDOT has determined that all existing utilities within the current rights-of-way must be relocated by March of 2022. This includes the relocation of the City waterlines. TxDOT has not set a date for the letting of the Bait Shop Intersection work yet, but it will not be sooner than March of 2022.</p>			
PROJECT SCHEDULE			
Project Begin Year		Project Completion Year	
2020		2022	
PROJECT MANAGER: City Engineer			

MCGARITY WATER TOWER STEM PIPE REPLACEMENT

PROJECT SUMMARY

Fiscal Year	Engineering Priority No.	Category	Project Status
2021-2022	20	Water	Planning

FISCAL OVERVIEW

Estimated Cost	Source of Funding
\$ No cost estimate at this time	To Be Determined

PROJECT DESCRIPTION

The pipe going from the bottom of the ground to the tank is leaking and has been repaired numerous times.

PROJECT SCHEDULE

Project Begin Year	Project Completion Year
2021	2022

PROJECT MANAGER: City Engineer

COMPLETED

Water System Projects

PARKER ROAD 12-INCH WATERLINE PHASE 1 – SECTION 1			
PROJECT SUMMARY			
Starting in Fiscal Year	Engineering Priority No.	Category	Project Status
2016-2017	1	Water	Complete
FISCAL OVERVIEW			
Cost		Source of Funding	
\$62,900 Design \$244,796 Construction \$36,879 Contingency <u>\$10,000 Adjustment FY 16/17</u> \$354,575 Total Budget \$332,265 Actual		Capital Improvement Water Fund	
PROJECT DESCRIPTION			
This project is needed to improve infrastructure and to accommodate the TxDOT Parker Road widening requiring Lucas to abandon an existing six-inch waterline along Parker Road.			
PROJECT SCHEDULE			
Project Begin Year		Project Completion Year	
2016		2018 - Complete	
PROJECT MANAGER: City Engineer			

PARKER ROAD SIX-INCH WATER LINE PHASE 2			
PROJECT SUMMARY			
Fiscal Year	Engineering Priority No.	Category	Project Status
2016-2017	2	Water	Complete
FISCAL OVERVIEW			
Estimated Cost		Source of Funding	
\$41,150 Design \$447,218 Construction \$60,285 Contingency \$548,653 Total Budget \$467,775 Actual		Capital Improvement Water Fund and Certificates of Obligation	
PROJECT DESCRIPTION			
<p>This project is needed to improve infrastructure and to accommodate the TxDOT Parker Road widening requiring Lucas to abandon an existing six-inch waterline along Parker Road. The scope of this project was change. *The original alignment was along Lewis Lane between Shepherds Creek Drive and Parker Road and then along Parker Road from Lewis Lane to Santa Fe Trail. The constructed alignment is from Lewis Lane and McCreary Drive via new and existing easements and the TxDOT right-of-way. A six-inch waterline was bored most of the length of the project to avoid removing trees and reducing the impacts to property owners.</p>			
PROJECT SCHEDULE			
Project Begin Year		Project Completion Year	
2016		2018 - Complete	
PROJECT MANAGER: City Engineer			

**NORTH PUMP STATION IMPROVEMENTS
(SCADA)**

(This project has been broken down into three parts – 3A, 3B, 3C)

PROJECT SUMMARY

Fiscal Year	Engineering Priority No.	Category	Project Status
2016-2017	3C	Water	Complete

FISCAL OVERVIEW

Estimated Cost	Source of Funding
\$100,000 Budgeted \$90,741 Actual	2017 Certificates of Obligation

PROJECT DESCRIPTION

Update SCADA hardware and software

PROJECT SCHEDULE

Project Begin Year	Project Completion Year
2020	2020

PROJECT MANAGER: City Engineer

PROJECT DETAILS

Update SCADA	1	\$100,000.00	\$100,000
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AUTOMATIC FLUSHING VALVES FOR NON-LOOPED WATERLINES			
PROJECT SUMMARY			
Fiscal Year	Engineering Priority No.	Category	Project Status
2016-2017	4	Water	Complete
FISCAL OVERVIEW			
Estimated Cost		Source of Funding	
\$400,000 Estimate		Capital Improvement Water Fund	
\$107,086 Actual Cost			
PROJECT DESCRIPTION			
The location of these AFVs will be installed where looping of the waterlines is not practical. The scope of this project was changed. Temporary AFVs were installed and the looping of waterlines was moved to other projects.			
PROJECT SCHEDULE			
Project Begin Year		Project Completion Year	
2016		2018 - Complete	
PROJECT MANAGER: Public Works Supervisor			

NEPTUNE METERS REPLACEMENT

PROJECT SUMMARY

Fiscal Year	Engineering Priority No.	Category	Project Status
2017-2018	5	Water	Complete

FISCAL OVERVIEW

Estimated Cost	Source of Funding
\$629,860 Contract \$633,923 Actual Cost	Capital Improvement Water Fund

PROJECT DESCRIPTION

Replace all existing RG3 meters and registers with Neptune equipment. The scope of this project was changed from an Advanced Metering Infrastructure (AMI) project to an Automatic Meter Reading (AMR) project.

PROJECT SCHEDULE

Project Begin Year	Project Completion Year
2017	2019 – Complete

**PARKER ROAD EIGHT-INCH WATERLINE PHASE 3
(FROM SANTA FE TRAIL TO STINSON ROAD)**

PROJECT SUMMARY

Fiscal Year	Engineering Priority No.	Category	Project Status
2017-2018	7	Water	Complete

FISCAL OVERVIEW

Estimated Cost	Source of Funding
\$ 0 Paid by TxDOT	TxDOT Funding of \$238,000

PROJECT DESCRIPTION

This project is needed to accommodate the TxDOT Parker Road widening requiring Lucas to abandon an existing six-inch waterline along Parker Road between McCreary Road and Stinson Road. Staff worked closely with TxDOT to obtain funding from TxDOT for this project. TxDOT owes the City of Lucas \$28,000 for a portion of the project.

PROJECT SCHEDULE

Project Begin Year	Project Completion Year
2018	2020 – Complete

PROJECT MANAGER: City Engineer

SNIDER LANE EIGHT-INCH WATERLINE

PROJECT SUMMARY

Fiscal Year	Engineering Priority No.	Category	Project Status
2018-2019	11	Water	Complete

FISCAL OVERVIEW

Cost	Source of Funding
\$445,140 September 2016 Estimate Actual costs paid by developer	Impact Fees

PROJECT DESCRIPTION

This project is a requirement of the Lakeview Downs subdivision, add fire hydrants, and will improve water quality on the east side of Lucas.

PROJECT SCHEDULE

Project Begin Year	Project Completion Year
2017	2018 - Complete

PROJECT MANAGER: City Engineer



City of Lucas Council Agenda Request January 7, 2021

Requester: Councilmember Debbie Fisher

Agenda Item Request

Consider the formation of an Event Auxiliary Committee under the Parks and Open Space Board.

Background Information

During the appointment of members to our boards and commissions many applicants stated they wanted to volunteer to help the city. This year we had many more applicants than positions available leaving many citizens feeling we do not want their help.

While there are many opportunities throughout the year when volunteers are needed, it is always a challenge to have a sufficient number of citizen volunteers available. This has meant that the Parks Board members are doing a lion's share of the work for our events and has required staff to work beyond their normal duties.

There are many regular volunteers that are needed such as a volunteer coordinator, an event photographer and someone to help with continuing the ongoing history of our wonderful city. I am suggesting we have the Parks Board consider forming a group similar to the Farmers Market volunteers to help share the load and make it possible for more citizens to share their time and talents. This would create a master list of volunteers who are available and will provide an opportunity to learn what our community is about. It would also take more of the burden off our staff.

Attachments/Supporting Documentation

1. Ordinance 2014-11-00803 Parks and Recreation

Budget/Financial Impact

NA

Recommendation

Councilmember Fisher recommends we ask the Parks Board to discuss the creation of an Event Auxiliary Committee.

Motion

I make a motion to approve/deny having the Parks Board consider the formation of an Event Auxiliary Committee to provide volunteers for city sponsored events.

<input type="checkbox"/>	Annexation
<input type="checkbox"/>	Disannexation
<input checked="" type="checkbox"/>	Code of Ordinances
<input type="checkbox"/>	Other

ORDINANCE # 2014-12-00803
[AMENDING CODE OF ORDINANCE CHAPTER 1, ARTICLE
1.09, PARKS AND RECREATION]

AN ORDINANCE OF THE CITY OF LUCAS, TEXAS, AMENDING THE CODE OF ORDINANCES BY AMENDING CHAPTER 1 TITLED “GENERAL PROVISIONS” BY AMENDING ARTICLE 1.09 TITLED “PARKS AND RECREATION” BY AMENDING DIVISION 2 TITLED “PARK AND OPEN SPACE BOARD” BY PROVIDING REVISED REGULATIONS FOR THE QUALIFICATIONS AND DUTIES FOR THE PARK AND OPEN SPACE BOARD MEMBERS; BY AMENDING DIVISION 3 TITLED “PARK RULES” BY AMENDING SECTION 1.09.062 TITLED “CONDUCT IN PARKS” BY PROVIDING ADDITIONAL REGULATIONS FOR CITY PARKS; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED FIVE HUNDRED DOLLARS (\$500.00); AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED THAT THE CITY COUNCIL OF THE CITY OF LUCAS:

Section 1. That the Code of Ordinances of the City of Lucas, Texas be, and the same is, hereby amended by amending Chapter 1 titled “General Provisions”, by amending Article 1.09 titled “Parks and Recreation”, to read as follows:

“ARTICLE 1.09 PARKS AND RECREATION

Division 1. Generally

Secs. 1.09.001-1.09.030 **Reserved**

Division 2. Park and Open Space Board

Sec. 1.09.031 **Established; composition; qualifications of members**

There is hereby created and established the city parks and open space board. The board shall consist of five (5) regular voting members, including a chairperson, and two (2) alternate members. The board members shall be appointed by the city council for a term of two (2) years, and shall serve until their successor is appointed. The alternate board members may participate in the board discussions; however, the alternate board members shall only vote in the absence of a

regular board member, as determined by the chairperson. Board members shall reside in the city for at least six (6) months preceding appointment day.

Sec. 1.09.032 Reserved

Sec. 1.09.033 Removal of members; filling of vacancies

The members of the park and open space board may be removed at any time by a majority vote of the city council with or without cause. Any vacancy in the board shall be filled by the city council for the unexpired term of the member whose place has become vacant.

Sec. 1.09.034 Meetings; quorum

The park and open space board shall hold at least one (1) quarterly meeting. Such meeting shall be held on a day of the month approved by the board. Special meetings may be called by the chairman, by the city manager, or, if requested, by at least four (4) board members. A simple majority of the board shall constitute a quorum. A vote of the simple majority of the quorum shall be required for any action taken by the board. Such meetings shall comply with the Texas Open Meetings Act.

Sec. 1.09.035 Officers

(a) Election. A chairman and vice-chairman shall be selected annually, preferably at the first regular meeting of the fiscal year.

(b) Duties of Officers.

(1) Chairman. It shall be the duty of the chairman to preside at all meetings of the board and to call special meetings.

(2) Vice-chairman. It shall be the duty of the vice-chairman to perform the duties of the chairman during any absence.

Sec. 1.09.036 Duties

(a) The board shall serve in an advisory capacity to the city council in all matters relating to the parks and open space of the city. The board shall also make recommendations to the city council on the implementation of beautification programs and projects to enhance the natural beauty of Lucas.

(b) The board shall review, study and make recommendations to the city manager or designee for priorities of projects or activities to be included in future parks, open space and beautification projects and programs. Board input and guidance on parks and open space should be incorporated into the parks and open space master plan which also includes the identification of the city's trail network and possible locations of trailheads. Such master plan shall be considered, revised and maintained with technical assistance and recommendations of the city

manager or designee. The parks and open space master plan shall be reviewed at least annually by the board.

(c) Based on the park and open space master plan and the identification of beautification projects by the board, a five-year capital improvement program should be developed for consideration by the city council and coordinated with the city manager or designee and the finance department.

(d) The board should review fees relating to the use of parks on an annual basis, making recommendations to the city manager or designee for consideration during the budget process. The board shall study budget proposals on an annual basis and recommend inclusion or exclusion of budget items to the city manager or designee.

(e) The board should review park rules and policies on an annual basis, making recommendations to the city manager or designee.

(f) The board should assist in educational and community outreach programs to help facilitate litter prevention, preservation of open space, encouragement of community advocacy relating to beautification and the establishment of partnerships to help with the overall aesthetic appeal of Lucas.

(g) The board should help ensure a high quality of life for Lucas residents by coordinating special events that provide a mechanism to create a sense of community spirit and enjoyment.

(h) The board may establish additional policies and guidelines upon approval by the city council.

(i) The board shall study and make recommendations to the city council on any other matters as requested by the city council.

Sec. 1.09.037 Attendance Policy

To ensure that the board has sufficient members present to transact business, board members and alternates shall maintain a record of at least 75% attendance at the official meetings of the board.

A review of each board member's attendance will be conducted at the time the member's reappointment. If at the time of reappointment, the attendance record of the member is below 75% for their last appointed term, the staff and Chair will review the attendance record with the board member and will then provide a written board attendance report to the City Council. Upon review of the written report, the City Council may ask to meet with the member concerning the ability to continue to meet the attendance requirements. The outcome of the review of the report and/or the interview with the member will be considered in the reappointment process.

Secs. 1.09.038–1.09.060 Reserved

Division 3. Park Rules



City of Lucas Council Agenda Request January 7, 2021

Requester: Mayor Pro Tem Kathleen Peele

Agenda Item Request

Review and consider amending Resolution R-2013-05-00397 by amending Section II regarding Agenda Preparation.

Background Information

On May 2, 2013, the Lucas City Council adopted Resolution R-2013-05-00397 that establishes guidelines for the agenda preparation process as well as define expectations of attendee conduct and citizen input.

Packet Preparation:

Items listed on the planning calendar to be placed on the City Council agenda take approximately 1 to 4 hours to prepare depending on the complexity of the item or if significant public interest is anticipated.

- An email is sent to City staff on Monday (the week a packet goes out) to verify items are ready to be brought before the City Council.
- The next day (Tuesday), agenda items, including all backup material are sent to the City Secretary.
- Agenda items are reviewed by the City Secretary for content, clarity and formatting and backup material needed is verified with departments.
- Agenda items are organized, assigned number placement on the agenda and a draft packet is completed.
- Once the draft packet is prepared, it is given to the City Manager for review by Wednesday.
- After review, any edits or revisions are made and then the packet is ready for legal review.
- On Thursday, the packet is sent to the City Attorney for review and any recommendations from the City Attorney are incorporated.
- On Friday, the final packet is ready for distribution.

Attachments/Supporting Documentation

1. Resolution R-2013-05-00397

Budget/Financial Impact

NA



**City of Lucas
Council Agenda Request
January 7, 2021**

Recommendation

NA

Motion

I make a motion to approve/deny replacing Resolution R 2013-05-00397 with the following changes:

- 1.

RESOLUTION # R-2013-05-00397
[Rules of Order and Procedures]

WHEREAS, the Home Rule Charter does not provide a procedure for the agenda preparation; and

WHEREAS, the City Council has determined that it is in the best interest of all concerned to establish guidelines for the preparation of the agenda for City Council meetings and an orderly process for citizen participation; and

WHEREAS, the City Council has determined that establishing a procedure for allowing routine business to be placed on a Consent Agenda would expedite the business matters of the Council.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LUCAS, TEXAS:

SECTION I - DEFINITIONS

1. Regular Meeting - a meeting of the City Council to conduct its business as set forth in the Home Rule Charter will be held on the first and third Thursday of each month unless otherwise scheduled by City Council.
2. Special Meeting - a meeting of the City Council that is not a Regular Meeting. Per the Home Rule Charter Section 3.14 (2) a Special Meeting shall be called by the Mayor or a majority of the Councilmembers upon provision of public notice in accordance with State Law.
3. Work Session - a meeting of the City Council called for the purpose of exchanging information about the public business or policy. No action is taken by Council during Work Sessions.
4. Agenda Packet - supporting documentation for agenda items.
5. Routine Business - items of normal city business including: canvassing an election, authorizing a contract, zoning which has previously been discussed at a public hearing, approval of minutes, grant deeds, grant of easements, final reading and adoption of ordinances, auditor's reports, standard subdivision agreements, calls for bids, reports of administrative actions and proposals, leases and agreements approved in principle, and rescheduling or cancelling regular meetings.

SECTION II – AGENDA PREPARATION

1. Regular Meeting agendas should be posted by the Friday before said meeting by 5:00 p.m. but in no case later than 72 hours before the scheduled time of the meeting as provided by State Law.
2. Requests for placing an item on the agenda shall be submitted, in writing, to the City Secretary no later than the Tuesday of the week before said meeting by 12:00 p.m.

Items placed on the agenda must be of sufficient clarity to enable the general public to determine the nature of the issue for consideration and the type of Council action required, if any.

The request and documentation will be reviewed by the City Manager and Mayor prior to being placed on the agenda. If the City Manager and/or Mayor determines that additional clarity and/or supporting documentation is necessary for the agenda item, they shall notify the requestor and may, at their discretion, delay the inclusion of the item in the meeting agenda to the next regular scheduled meeting agenda. The requested item may not be delayed from inclusion on the agenda for more than 1 meeting.

3. Items may be placed on the agenda by the following:
 - a. The Mayor or any Councilmember, as provided for in Section II, 2.
 - b. The City Manager, City Secretary, and City Attorney for items dealing with the operations or administration of their respective job functions.
 - c. Citizens desiring to have Council discuss an issue should seek the concurrence of the Mayor or a Councilmember that the item should be discussed. The Mayor or Councilmember may then request that the item be placed on the agenda in conformance with subsection II.3.a.

SECTION III – CONSENT AGENDA

Routine business which is brought before Council will be consolidated under the heading "Consent Agenda". All items appearing under Consent Agenda shall be approved, adopted, accepted, or enacted by one motion and one vote of Council. Items may be removed from the Consent Agenda by the Mayor and/or Councilmember(s) for separate discussion and action.

SECTION IV – CITIZEN INPUT DURING MEETINGS

1. CONDUCT

- a. Conversations between or among audience members should be conducted outside the meeting room. Attendees will refrain from loud private conversations while Council is in session. Attendees shall not address the Council except as provided herein.
- b. Placards, banners or signs will not be permitted in the Council Chambers or in any other room in which the City Council is meeting. Exhibits, displays and visual aids used in connection with presentations to the Council are permitted.
- c. Only City Councilmembers, city staff, and scheduled consultants may step to the dais. If information or documents need to be presented to the Council, it must be provided to the City Secretary who shall distribute such material.
- d. All remarks and questions shall be made to the Mayor or Council as a whole, and not to individual Councilmembers.

2. COMMENTS

- a. Any person who wishes to address the Council must first register with the City Secretary by submitting a completed "Request to Speak" form. This form may also be used by citizens to show their support or opposition to an agenda item without having to address the Council.

Groups coming to address the Council are encouraged to select representatives in order to conserve speaking time and reduce repetitive or redundant comments.

Regular Meetings: Citizen Input is allowed on posted agenda items when those items are addressed in the meeting. Other public comments are heard at the beginning of the meeting.

Special Meetings and Work Sessions: Citizen Input may be allowed on posted agenda items only. (See Sec. II. 7.) Council may set time limits on Citizen Input as necessary.

- b. In accordance with the Texas Open Meetings Act, the Council cannot take action on or discuss any subject brought up during Citizen Input; however,

the Mayor or Council may add the issue to a future Council agenda or refer it to the proper city department for action.

- c. Comments will be heard prior to deliberations by the Council. Persons wishing to speak on any agenda item must submit a Request to Speak form prior to the beginning of discussion on that item. Each person shall be recognized by the Mayor, and will be allowed to speak one time for each agenda item listed on their Request to Speak form.
- d. When their name is called to speak, each person shall come to the designated microphone, state their name and address, limit their presentation to three (3) minutes and restrict the comments to the subject being discussed. The Mayor may allow a speaker to exceed the three minute time limit if the information presented is of value to the discussion and does not unduly prolong the meeting. A majority of Council may also allow a speaker to continue after the Mayor has announced the end of the speaker's time.
- e. If a speaker's comments will be longer than three (3) minutes, the Council encourages remarks to be prepared in writing and provided to each member through the City Secretary.
- f. During Public Hearings the applicant will be allowed a maximum of ten (10) minutes to make a presentation and five (5) minutes for rebuttal if necessary. The Mayor or a majority of Council has the right to adjust or extend times as necessary to ensure a fair and open hearing.
- g. The Mayor has the responsibility and duty to rule a speaker out of order if the comments made are of a personal nature, or are in any other manner disruptive to the orderly conduct of business of the Council. If the Mayor does not act promptly, a "Point of Order" motion from any Councilmember can request the Mayor to call the speaker out of order. If the Mayor still does not act, the Councilmember may call for a "Point of Privilege" and move for a vote of the Council to restrict the speaker. A majority vote of the Council will require the Mayor to immediately rule the speaker out of order.

SECTION V – ATTENDANCE

Any member of Council who misses a meeting will contact the Mayor, City Manager or City Secretary prior to the meeting or as soon as practical with the reason for the absence.

SECTION VI – MISCELLANEOUS

1. Call to Order - The Mayor, or in the absence of the Mayor, the Mayor Pro-tem shall call the meeting to order. In the absence of the Mayor and Mayor Pro-tem, the City Secretary shall call the meeting to order and a temporary presiding officer shall be elected.
2. Conflict of Interest - A Councilmember prevented from voting due to a conflict of interest shall leave the meeting during the debate, shall not vote on the matter, and shall otherwise comply with current state law, and ordinances concerning conflicts of interest.

SECTION VII

This Resolution shall supercede any preceding Resolutions regarding City Council agenda preparation and conduct of meetings.

PASSED AND APPROVED this 2nd day of May, 2013.



Rebecca Mark, Mayor

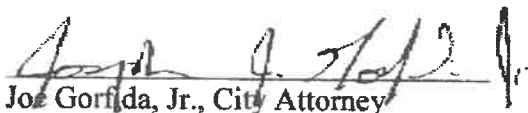


ATTEST:



Kathy Wingo, TRMC, MMC
City Secretary

APPROVED AS TO FORM:



Joe Gorfida, Jr., City Attorney
(JJG/05-03-13/60527)



City of Lucas City Council Agenda Request January 7, 2021

Requestor: City Council

Agenda Item Request

Consider appointing City Council liaisons to the City’s boards, commissions, and committees, as well as outside local organizations.

Background Information

The table below outlines current City Council liaisons to boards, commissions, and committees, as well as outside organizations. There is a vacancy on the Service Tree Committee.

Board/Commission/Organization	City Councilmember
Planning and Zoning Commission	Mayor Olk
Board of Adjustment	Mayor Pro Tem Peele
Parks and Open Space Board	Councilmember Baney
North Texas Municipal Water District	Councilmember Fisher
North Central Texas Council of Governments	Councilmember Duke
Service Tree Committee	Councilmember Duke, Councilmember Fisher (Vacancy)

Attachments/Supporting Documentation

NA

Budget/Financial Impact

NA

Recommendation

NA

Motion

I make a motion to appoint the following City Councilmembers as liaison to the _____ board/commission or organization.